



# Romoland School District

## **JOB DESCRIPTION**

### **SKILLED MAINTENANCE WORKER**

#### **Definition:**

Under general supervision from the Director of Maintenance, Operations, Transportation, and Facilities (MOTF), skilled maintenance workers perform general maintenance, construction, repair and upkeep related tasks for District buildings, facilities, and equipment. This position may also fill in for other departmental absences to perform other related work as assigned.

#### **Example of Duties:**

1. General maintenance of buildings, facilities and equipment.
2. Electrical: such as adjust, repair, and maintain electrical equipment, motors, outlets, and lighting system
3. Plumbing: such as repair and replace piping, fixtures, faucets, drain clearing, and water systems
4. Painting: such as refresh and repair of interior/exterior buildings and asphalt striping
5. Carpentry: such as maintenance of roofs, siding, playground equipment, artificial turf, and a variety of other structures and fixtures.
6. Minor furniture repair (as approved by MOTF Director)
7. Hardscape: such as minor concrete and asphalt repairs
8. Minor welding: such as chains, locks and fence repair
9. Locksmithing: such as repair, replace, program or rekey entry locks, and make keys
10. Repair or replace carpet, floor, and ceiling tiles
11. Maintenance, troubleshooting, and minor repair of HVAC and alarm systems
12. Respond to emergency situations such as broken plumbing, damaged playground equipment, roof leaks, and security alarm calls
13. Operate specialized equipment and or tools in the performance of the above duties
14. Performs other related duties as required

#### **Qualifications**

##### **Knowledge of:**

Principles, methods, equipment, and techniques used in the maintenance of facilities and construction.

##### **Ability to:**

Perform duties without close supervision; communicate effectively in oral and written forms; understand and follow oral and written instructions in an independent manner; read and write English at a level required for successful performance; make simple arithmetical calculations; safely operate equipment, materials, and chemicals; meet the physical requirements necessary to safely and effectively perform required duties; establish and maintain effective work relationships with those contacted in the performance of required duties.

##### **Physical Requirements:**

The physical requirements below are necessary to perform the essential functions. Reasonable accommodation will be made to enable a person with a disability to perform these functions.

- Visual ability to read handwritten or typed documents, instructions, the display screen of various equipment and machines, and blueprints and schematics.
- Able to conduct verbal conversation.
- Able to hear normal range verbal conversation (approximately 60 decibels).
- Able to sit, stand, stoop, kneel, bend and walk.
- Able to climb slopes, stairs, steps, ramps and ladders.
- Able to push and/or pull a variety of tools and equipment weighing up to 75 pounds.
- Able to lift up to 50 pounds frequently and 75 pounds occasionally.
- Able to sustain strenuous manual labor for 1 hour.
- Able to exhibit full range of motion for shoulder external rotation and internal rotation.
- Able to exhibit full range of motion for shoulder abduction and adduction.
- Able to exhibit full range of motion for elbow flexion and extension.
- Able to exhibit full range of motion for shoulder extension and flexion.
- Able to exhibit full range of motion for back lateral flexion.
- Able to exhibit full range of motion for hip flexion and extension.
- Able to exhibit full range of motion for knee flexion.
- Able to use respirators, for personal protection, up to:
  - 1 hour per day, strenuous physical effort
  - 3 hours per day, moderate physical effort
  - 6 hours per day, light physical effort
- Able to work at various elevated heights on ladders, scaffolding, rigging and roofs in a safe and effective manner.
- Able to work in restricted spaces in a safe and effective manner.
- Able to demonstrate manual dexterity necessary to perform maintenance procedures and operate both manual and power hand tools in a safe and effective manner.
- Able to work with a variety of chemical agents in a safe and effective manner without allergic reaction.
- Able to operate a variety of powered industrial vehicles, associated with building repair, maintenance, preventative maintenance and construction in a safe and effective manner.
- Able to operate a variety of maintenance motor vehicles in a safe and effective manner.

**Experience:**

Previous school district experience desirable; three years experience in building maintenance or construction in private enterprise.

**Licenses/Certifications Required:**

Possession of a valid and appropriate California Driver's License, insurability.

**Education:**

High school diploma or equivalent

**Other:**

Proof of Tuberculosis clearance every four years; Fingerprint clearance by the Department of Justice.

**Employment Status:**

Classified Bargaining Unit

**Work Year:**

247 days

**Row:**

24

**Board Approved:**

4/19/2000

**Revised:**

5/13/2025