



Community Advisory Committee
May 2025

Opening Procedures

- Call to Order
- Attendance and Verification of Quorum
- Review of Minutes
- Purpose and Agenda Review



Community Advisory Committee (CAC) Business





San Diego Sheriff's Department Blue Envelope Program

<https://www.sdsheriff.gov/community/blue-envelope>





South County District Highlights

Chula Vista Elementary School District

Parent Information

- 2 seminars held on Neurodiversity and ND Learning Support
- Multi-part parent workshop series to come next SY
- IEP Nights coming next SY, transition from SpEd Committee to CAC.

District Updates

- Inclusion
- District SpEd Team (MM/ESN/RSP Support)
- LCAP

Proposed Meeting Dates for South County SELPA CAC 25/26

Here is a list of proposed dates and times for the South County SELPA CAC to meet in the 25-26 school year:

- Tuesday, August 19, 2025 - 9:30am - In-Person
- Tuesday, November 18, 2025 - 6:00pm - Virtual
- Tuesday, February 17, 2026 - 9:30am - In-Person
- Tuesday, April 21, 2026 - 9:30am - In-Person

In between these meetings, CAC members should be meeting with their subcommittees and connecting with their district special education departments for updates to be shared at these South County SELPA CAC meetings.

CAC Subcommittee Updates

Staff Education	Parent Education	Community Involvement	Special Education Student Inclusion	SELPA CAC Handbook
<ul style="list-style-type: none">• Maricela Cali (SYSD)• Erika Lowery (CUSD)	<ul style="list-style-type: none">• Jayrell Ringpis (CVESD)• Noelle Cravens (CVESD)• Marjam Lopez (NSD)	<ul style="list-style-type: none">• América Ellis (NSD)• Shelby Carswel (NSD)	<ul style="list-style-type: none">• Elizabeth Alvarado (SBUSD)• Sally Sachrison (SUHSD)• Linette Salome (SBUSD)	<ul style="list-style-type: none">• Melissa Dolo (SBUSD)• Jade Bautista (CVESD)• Rosemary Lowry (CVESD)• Stephanie Kenyon (CVESD)

Chair: Jackie Chan (SYSD)

Co-Chair: Erika Avery (SUHSD)

Parent Education Subcommittee Survey

South County SELPA CAC – Parent Education Survey (2025)

Link to survey:

<https://bit.ly/SELPA25Survey>

Deadline: July 31, 2025



Student Inclusion Subcommittee Update

Looking for CAC Member feedback on survey questions

[South County Special Education Inclusion Survey](#)



SELPA CAC Handbook Subcommittee Update

Measurable goal to accomplish before June 30, 2025:

- Request copies of local CAC Committee Handbooks for guidance – DONE!
- Create an outline for South County SELPA CAC Handbook – DONE!
- Collect community input on what they would like to see in the handbook – DONE!

SELPA CAC Handbook Subcommittee Update

- The survey was active from March 13th - May 21st
- **330** individuals completed the survey
- No more than 3 minutes spent on the survey
- Trends have remained similar, elementary school response higher
- SELPA sent out an email through their Listserv
- CVESD sent out a flyer through PeachJar
- SBUSD sent out an awesome spread in their April Newsletter!

South County SELPA Insights FOR PARENTS

Share your thoughts

The SELPA Community Advisory Committee (CAC's) Subcommittee is developing a comprehensive handbook aimed at providing clarity on the SELPA's role, the CAC's responsibilities, and the resources available to parents and community members involved in special education.

To ensure the handbook meets the community's needs, we invite you to share your thoughts on the essential information and resources that should be included. Your input will be invaluable in creating a practical and informative guide.

Provide Feedback

School Fahari



SELPA Community Advisory Committee

View Flyer Details



Avoid the Summer Slide Free Family

South County SELPA Community Advisory Committee

April is Autism Awareness and Acceptance Month

Each year *San Diego Family Magazine* publishes *Flourishing Families*, the annual special needs resource guide for families and agencies in San Diego and Imperial Counties. Check it out for comprehensive lists of behavior, education, and health resources.

Special Education Handbook

The South County SELPA Community Advisory Committee (a group of parents, educators, and community members) are currently developing a Handbook for Special Education, designed to support families navigating special education services. Your feedback is essential to ensure that the handbook meets the needs of all parents, students, caregivers, and educators. Your voice matters - Please complete the survey [here](#).

Celebration

The City of Imperial Beach recently declared March *Developmental Disability Awareness Month!*

Upcoming Event

SELPA's 17th Annual Art Exhibition *Spring into Art: A Garden of Expression* is on May 8 at 3:30 PM at 800 National City Blvd. in National City. You may register [here](#).

Comité Asesor Comunitario de ELPA del Sur del Condado

Abril es el Mes de la Conciencia y Aceptación del Autismo

Cada año, la *Revista Familiar de San Diego* publica *Familias Exitosas*, la guía anual de recursos sobre necesidades especiales para familias y agencias en los condados de San Diego e Imperial. Verifica para obtener listas completas de recursos de comportamiento, educación y salud.

Manual de Educación Especial

El Comité Asesor Comunitario de SELPA del Sur del Condado (un grupo de padres, educadores e integrantes de la comunidad) está desarrollando actualmente un Manual para Educación Especial, diseñado para apoyar a las familias que navegan por los servicios de educación especial. Sus comentarios son esenciales para garantizar que el manual cumpla las necesidades de todos los padres, estudiantes, cuidadores y educadores. Su voz importa: complete la encuesta [aquí](#).

Celebración

La Ciudad de Imperial Beach declaró recientemente el Mes de Concientización sobre la Discapacidad del Desarrollo de marzo!

Proximos Eventos

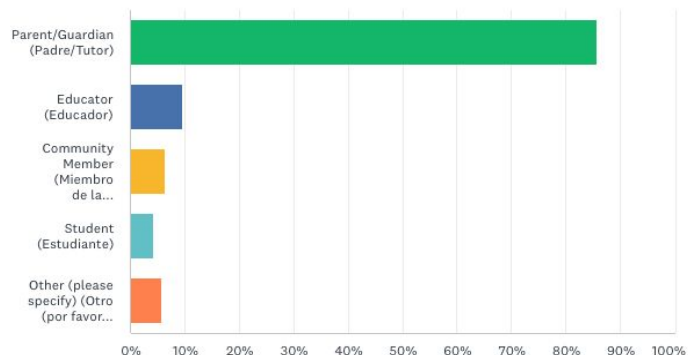
17^{ta} Exposición Anual de Arte de SELPA primavera hacia el Arte: *Un Jardín de Expresión* es el 8 de mayo a las 3:30 PM en 800 National City Blvd. en National City. Puede inscribirse a [aquí](#).



SELPA CAC Handbook Subcommittee Update

What is your relationship to the special education community?
(Select all that apply)¿Cuál es su relación con la comunidad de educación especial? (Seleccione todas las opciones que correspondan) (Obligatorio).

Answered: 330 Skipped: 0

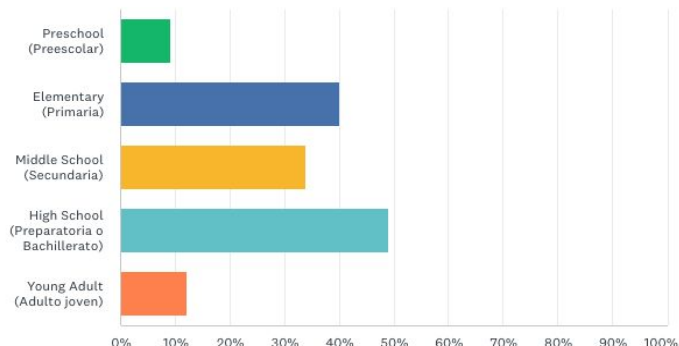


What is your relationship to special education community?

Parent/Guardian (Padre/Tutor)	85.76%
Educator (Educador)	9.70%
Community Member (Miembro de la comunidad)	6.36%
Student (Estudiante)	4.24%
Other (Otro)	5.76%

What is the age range of the students you are associated with?
(Select all that apply)¿Cuál es el rango de edad de los estudiantes con los que está relacionado?

Answered: 330 Skipped: 0



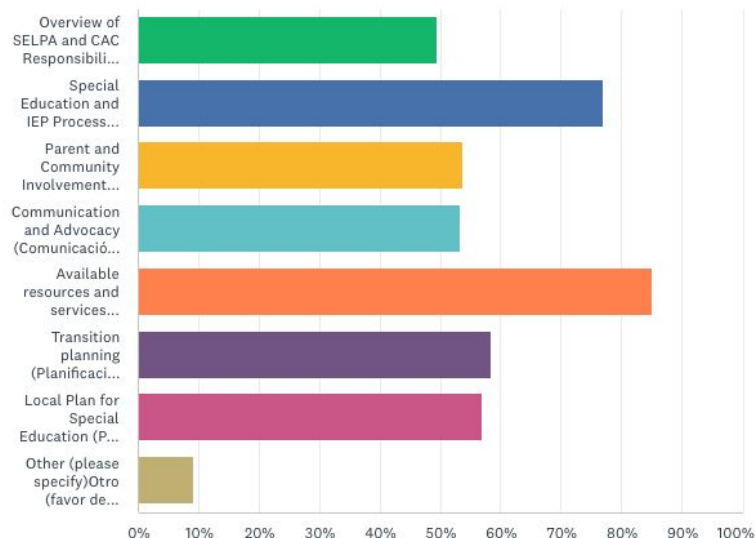
What is the age range of the students you are associated with?

Preschool (Preescolar)	9.09%
Elementary (Primaria)	40.00%
Middle School (Secundaria)	33.94%
High School (Preparatoria o Bachillerato)	49.09%
Young Adult (Adulto joven)	12.12%

SELPA CAC Handbook Subcommittee Update

What topics would you like to see covered in the handbook? Seleccionen todos los que correspondan: (Obligatorio).

Answered: 330 Skipped: 0



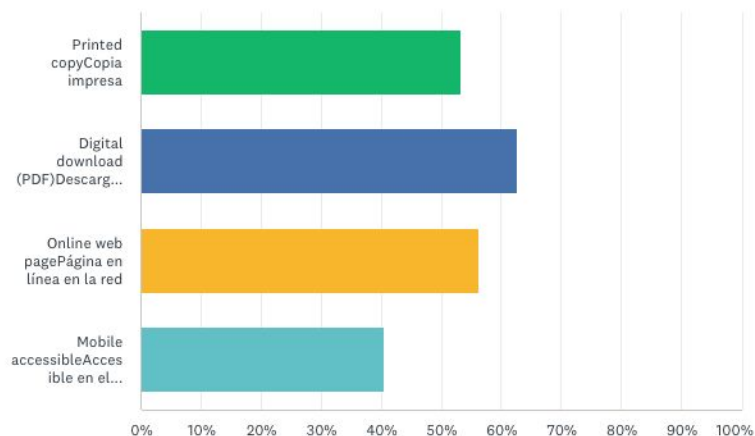
What topics would you like to see covered in the handbook?

- Overview of SELPA & CAC Responsibilities (Descripción general del SELPA y Responsabilidades del CAC) 49.39%
- **Special Education & IEP Process** 76.97%
(Educación Especial y el proceso del Programa Educativo Individualizado)
- Parent and Community Involvement (Participación de los padres y la comunidad) 53.64%
- Communication and Advocacy (Comunicación y Defensa) 53.33%
- **Available resources & services** 85.15%
(Recursos y servicios disponibles)
- Transition planning (Planificación de la transición) 58.48%
- Local Plan for Special Education (Plan Local de Educación Especial) 56.97%
- Other (Otro) 9.09%

SELPA CAC Handbook Subcommittee Update

How would you prefer to access the handbook? Select all that apply: ¿Cómo prefiere acceder al manual? Seleccione todas las opciones que correspondan: (Obligatorio).

Answered: 330 Skipped: 0



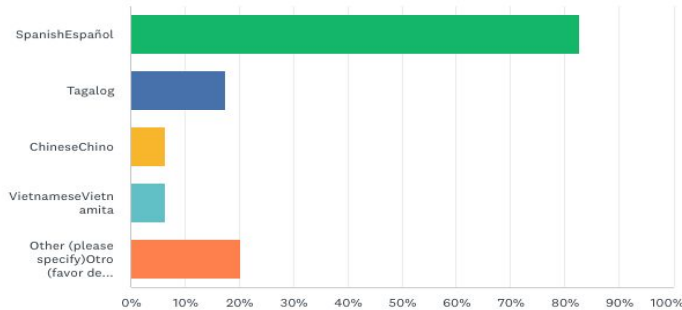
How would you prefer to access the handbook?

- Printed copy (Copia impresa) 53.33%
- **Digital download (PDF)** **62.73%**
Descarga digital PDF
- Online web page (Página en línea en la red) 56.36%
- Mobile accessible (Accesible en el celular) 40.61%

SELPA CAC Handbook Subcommittee Update

Besides English, are there any specific languages or formats (e.g. Braille, audio) that should be considered for the handbook?
Además del inglés, ¿hay otros idiomas o formatos específicos (ejemplo, Braille, audio) que deberían considerarse para el manual? (Obligatorio).

Answered: 330 Skipped: 0

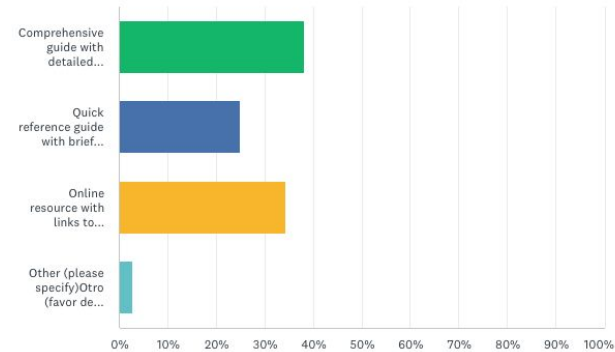


Besides English, are there any specific languages or formats?

- **Spanish (Español)** **82.73%**
- Tagalog 17.58%
- Chinese (Chino) 6.36%
- Vietnamese (Vietnamita) 6.36%
- Other (Otro) 20.30%

Which of the following formats would you prefer for the handbook?
Select one: ¿Cuál de los siguientes formatos preferiría para el manual? Seleccione uno: (Obligatorio).

Answered: 330 Skipped: 0



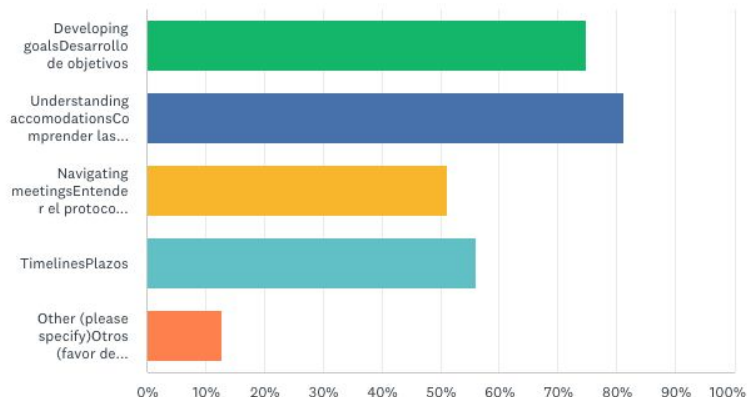
Which of the following formats would you prefer for the handbook?

- **Comprehensive guide with detailed information** **38.18%**
(Guía completa con información detallada)
- Quick reference guide with brief summaries 24.85%
(Guía de referencia rápida con resúmenes breves)
- Online resource with links additional resources 34.24%
(Recurso en línea con enlaces a recursos adicionales)
- Other (Otro) 2.73%

SELPA CAC Handbook Subcommittee Update

What aspects of the IEP or 504 process would you like to see explained in the handbook? Select all that apply: ¿Qué aspectos IEP o del proceso 504 le gustaría que se explicaran en el manual? Seleccione todas las opciones que correspondan: (Obligatorio).

Answered: 330 Skipped: 0



What aspects of the IEP or 504 process would you like to see explained in the handbook?

- **Developing goals (Desarrollo de objetivos)** 74.85%
- **Understanding accommodations (Comprender las adaptaciones)** 81.21%
- Navigating meetings (Entender el protocolo de las reuniones) 51.21%
- Timelines (Plazos) 56.06%
- Other (Otros) 12.73%

SELPA CAC Handbook Subcommittee Update

OPEN-ENDED RESPONSES:

Languages

- Audio is important for individuals with visual impairments or disabilities that make reading difficult
- Braille was mentioned several times

Local Resources

- Support groups for families with disabilities
- Tutoring services for special needs children



SELPA CAC Handbook Subcommittee Update

Next Steps

- Review feedback from surveys
- Work on Draft Handbook
- Share Draft Updates during 1st CAC Meeting of 25/26 AY

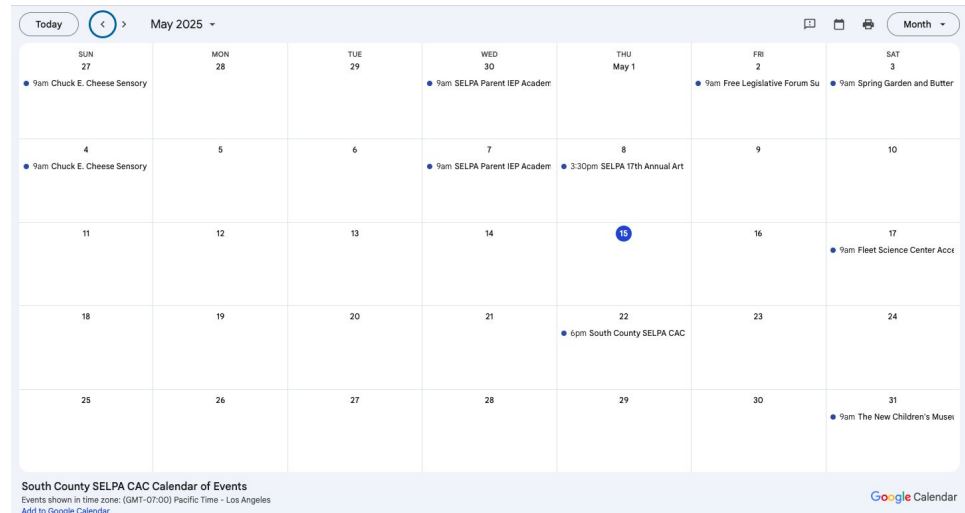
Community Calendar Management & Updates

Link to google calendar of: [South County SELPA CAC Calendar of Events](#)

Thank you to Jayrell Ringpis and Melissa Dolo for creating this!

Discussion regarding calendar management:

- Who will be responsible for updating events and monitoring access?
- What should be included on this calendar?
- How do we share this more broadly?



CAC Appreciation and Reflection

- Including today, we had **7 South County SELPA CAC Meetings with quorum verified** (3 member districts represented)
- Established **5 subcommittees** to identify and work towards progress in: **Staff Education, Parent Education, Community Involvement, Special Education Student Inclusion and a SELPA CAC Handbook**
- Gathered **input from 300+ parents and community members** on what should be included in the SELPA CAC Handbook as a special education resource
- Created a **South County SELPA Community Calendar**
- Informed our CAC on topics regarding **Special Education Finance, South County District Demographics, Autism Society Resources, and the Blue Envelope Program**

CAC Officer 2025 - 2026 Elections

CAC Officers 2025-2026 will consist of the following:

Chairperson	Chairperson - elect	Secretary
<ul style="list-style-type: none">• Develop the agenda and preside over CAC meetings.• Vote to break ties when necessary.• With the guidance and input of the CAC, assign duties and make appointments to sub-committees/ad hoc committees (which may include students and non-members) for specific purposes whenever necessary.• Make annual reports as required.• Send out meeting notices	<ul style="list-style-type: none">• The chairperson-elect will assume the duties of the chairperson in his/her absence and serve as the next chairperson.• Vote to break ties when necessary• With the guidance and input of the CAC, assign duties and make appointments to sub-committees/ad hoc committees (which may include students and non-members) for specific purposes whenever necessary.• Make annual reports as required• Send out meeting notices	<ul style="list-style-type: none">• Maintain minutes of all CAC proceedings and submit them for CAC approval• Keep committee and subcommittee reports• Perform all written correspondence of the CAC

CAC Officer 2025 - 2026 Elections

Each Nomination shall have a:

- First motion
- Second motion
- Acceptance from nominee

Voting will be done by secret ballot among present members and announced before public comments.

Slate for CAC Officers:

Chairperson	Chairperson-elect	Secretary
Jacqueline Chan Rosemary Lowry*	Melissa Dolo* Erika Lowery	Jacqueline Chan* Rosemary Lowry

*Elected for the 2025-2026 School Year

25-26 CAC Elected Officers

Public Comments

- Individual speakers will be allowed **three (3) minutes** to address the committee
- Speakers are asked to **fill out a Public Comment Form** and submit it to the CAC Chair or Co-Chair **prior** to the start of the meeting
- **No action, comment or agreement can be taken by the CAC** on oral communications



Adjournment

Thank you all for coming!

**Chula Vista
Elementary**
(619) 425-9600

Coronado Unified
(619) 522-8900

National
(619) 336-7500

San Ysidro
(619) 428-4476

South Bay Union
(619) 628-1660

**Sweetwater
Union High**
(619) 407-6300



Enrollment Demographics for South County

District Name	Enrollment	Students	
		w/Disabilities	# of Schools
C hula Vista Elementary School District	28,135	4,542	51
C oronado Unified School District	2,763	417	4
National School District	4,360	789	12
South Bay Union School District	5,450	1,085	12
San Ysidro School District	4,144	771	8
Sweetwater Union High School District	34,282	5,308	28
San Diego County Office of Education	1,089	416	7
Total	80,223	13,328	122

*Provided by South County SELPA SDCOE on 4/17/2025