

AGENDA

PATERSON BOARD OF EDUCATION SPECIAL MEETING OF THE BOARD OF EDUCATION

**March 18, 2024
90 Delaware Avenue**

**6:00 p.m. (Special)
First Floor**

- I. OPEN PUBLIC MEETINGS ACT**
- II. ROLL CALL**
- III. SALUTE TO THE FLAG**
- IV. PRESENTATION OF THE 2024-2025 SCHOOL DISTRICT PRELIMINARY BUDGET**
- V. RESOLUTIONS FOR A VOTE:**
 1. Approve adoption of the preliminary 2024-2025 School District Budget submitted by the Superintendent of Schools, to support the general fund, and that the School Business Administrator is authorized to submit the preliminary budget reflecting revenues in the amount of \$808,990,791.00, of which \$76,826,789.00 is the General Fund local tax levy, and the district will advertise the preliminary budget in the Herald News according to law, and the travel expenditures maximum resolution was approved on January 4, 2024, and that a public hearing be held on May 7, 2024, on the 2024-2025 School District Budget.
 2. Approve the withdrawal from Capital Reserve for Other Capital Projects which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards, in the amount of \$4,304,949 for the 2024-2025 school year.
- VI. PUBLIC COMMENTS
(Two minutes per person)**
- VII. ADJOURNMENT**

PATERSON PUBLIC SCHOOL DISTRICT RESOLUTION FORM

1. All Board resolutions must clearly state how that program/initiative relates to or is specifically connected to the Priorities and Goals contained in the Strategic Plan.
2. This resolution must be in the Superintendent's office according to cutoff date before the meeting of the Board of Education.

Recommendation/Resolution: Adoption of the 2024-2025 Preliminary Budget for submission to the Passaic County Executive County Superintendent of Schools for review and to establish the Annual Maximum Travel expenditure.

WHEREAS, the preliminary budget submitted by the Superintendent of Schools, be affirmed, and approved by the Board of Education for the 2024-2025 school year; and the School Business Administrator/Board Secretary be authorized to submit the preliminary budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline; and

WHEREAS, the 2024-2025 preliminary budget was prepared consistent with the district fiscal Policy 6220 addressing budget preparation, with primary consideration given to educational priorities identified by the Board and Dr. Laurienne W. Newell, Superintendent of Schools; and

WHEREAS, the Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and further recognizes travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and N.J.A.C. 6A:23A-7.1 et seq, requires the Board of Education to establish by resolution a maximum travel expenditure amount for the budget year, which the school district shall not exceed; and

WHEREAS, the travel expenditure maximum resolution was approved on January 3, 2024, with an annual maximum amount per employee of \$1,500 for regular business travel pursuant to the provisions of N.J.A.C 6A:23A-7.3(b); and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby establishes a maximum travel expenditure amount of \$250,000, for all staff and board members for the school year 2024-2025, with an annual maximum amount per employee of \$1,500 for regular business travel and related expense reimbursements; and

BE IT FURTHER RESOLVED that the Board of Education approve the 2024-2025 Preliminary budget submitted by Dr. Laurienne W. Newell, Superintendent of Schools, which reflects an increase in the local tax levy and use of CAP adjustment increase SDA district local share available for 2024-2025 to support the general fund as reflected herein; and the School Business Administrator/Board Secretary be authorized to submit the preliminary budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline; and to advertise said preliminary budget in the Herald News in accordance with the form suggested by the State Department of Education and according to law.

	<u>Budget</u>	<u>Local Tax Levy included</u>
<u>General Fund Revenue</u>		
Local Sources	\$ 82,061,244	\$ 76,223,039
State Sources	\$ 589,574,424	\$
Federal Sources	\$ 1,708,902	\$
Budgeted Fund Balance	\$ 35,350,265	
Withdrawal from Cap Reserve	\$ 4,304,949	
Total General Fund	\$ 712,999,784	\$ 76,223,039
<u>Special Revenue Fund (net of operating budget transfers)</u>		
Local Sources	\$ 900,218	\$
State Sources	\$ 57,085,576	\$
Federal Aid	\$ 34,034,134	\$
Transfer from Operation Fund:		
Pre-K Special Education	\$ 3,367,329	\$
Total Special Revenue Fund	\$ 95,387,257	\$
<u>Debt Service -Fund 40</u>		
	\$ 603,750	\$ 603,750
Grand Total Revenues	\$ 808,990,791	\$ 76,826,789

BE IT FURTHER RESOLVED that a public hearing be held at the District Administrative Office, 90 Delaware Avenue, Paterson, New Jersey on Tuesday, May 7, 2024, for the purpose of conducting a public hearing on the budget for the 2024-2025 school year; and

BE IT FINALLY RESOLVED that this resolution shall take effect upon its adoption.

APPROVALS REQUIRED

- Submitted by Mr. Richard L. Matthews, School Business Administrator March 18, 2024
(Name, Title) Date
 - Approval by Divisional Administrator Richard L. Matthews 3/18/24
Superintendent, Deputy, Assistant Superintendent, or Business Administrator, etc. Date
- | | | |
|----------------------------------|---|--|
| LEGAL DEPARTMENT USE ONLY | Requires Board Approval <input checked="" type="checkbox"/> | Does Not Require Board Approval <input type="checkbox"/> |
|----------------------------------|---|--|
- Verification by Legal Department B. Jafar 3/18/24
Date
- | | | | |
|---|--|---|--|
| Funds Available <input checked="" type="checkbox"/> | Funds Not Available <input type="checkbox"/> | Funds Not Needed <input type="checkbox"/> | Non-Budget Item <input type="checkbox"/> |
|---|--|---|--|
- Account No. P3A
- Certification of Funds – Business Administrator Richard L. Matthews 3/18/24
Signature Date
 - Approval by Superintendent Laurie W. Newell 3/18/24
Date
 - Board Adoption Date _____ Resolution Number 3-18-24/1

Copies as follows:

White-To Board Office

Green-To Deputy

Yellow-To Business Administrator

Pink-To #1

Gold-To #2

PATERSON PUBLIC SCHOOL DISTRICT RESOLUTION FORM

1. All Board resolutions must clearly state how that program/initiative relates to or is specifically connected to the Priorities and Goals contained in the Strategic Plan.
2. This resolution must be in the Superintendent's office according to cutoff date before the meeting of the Board of Education.

Recommendation/Resolution: **Capital Reserve Withdrawal – Other Capital Projects**

WHEREAS, the 2024-2025 Preliminary Budget for the Paterson Public School District includes Budgeted Withdrawal from the General Fund Capital Reserve Account for Excess Cost/Other Capital Projects; and requires a separate statement of purpose in the advertised budget, and

WHEREAS, a withdrawal from the Capital Reserve has been budgeted in the Recap of Balances, and

WHEREAS, a copy of the board resolution must be submitted to the County Office with the budget. Districts should refer to N.J.A.C. 6A:23A-14.1 subsection (h) for specific requirements for capital reserve withdrawals, and

WHEREAS, included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$4,304,949 for Other Capital Projects which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards, now

THEREFORE, BE IT RESOLVED, the Board of Education approves the withdrawal from Capital Reserve for Other Capital Projects which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards, in the amount of \$4,304,949 for the 2024-2025 school year.

BE IT FURTHER RESOLVED, this resolution shall take effect upon adoption.

APPROVALS REQUIRED

1. Submitted by Mr. Richard L. Matthews, School Business Administrator March 18, 2024
(Name, Title) Date
2. Approval by Divisional Administrator Richard L. Matthews 3/18/2024
Superintendent, Deputy, Assistant Superintendent, or Business Administrator, etc. Date
3. Verification by Legal Department [Signature] 3/18/24
Date

LEGAL DEPARTMENT USE ONLY	Requires Board Approval	<input checked="" type="checkbox"/>	Does Not Require Board Approval	<input type="checkbox"/>
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4. Certification of Funds – Business Administrator [Signature] 3/18/24
Signature Date
5. Approval by Superintendent [Signature] 3/18/24
Date
6. Board Adoption Date _____ Resolution Number 3-18-24/2

Copies as follows:

White-To Board Office

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Gold-To #2