

**AGREEMENT**  
**between**  
**The City of Waterbury, Connecticut**  
**and**  
**The Greater Waterbury YMCA**

**for**  
**Sub-Grantee Services under the School Readiness Program**

**THIS AGREEMENT** (the "Agreement" or "Contract"), effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY (the "City"), City Hall Building, 235 Grand Street, Waterbury, Connecticut, 06702 and THE GREATER WATERBURY YMCA (the "Contractor" or "Sub-Grantee", a duly registered State of Connecticut corporation, located at 136 West Main Street, Waterbury, CT 06702 (Jointly referred to as the "Parties" to this Agreement).

**WHEREAS**, the City applied to the Connecticut State Office of Early Childhood School Readiness Grant Program ("Grant"), for funding for Grant Year July 1, 2024 through June 30, 2025; and

**WHEREAS**, the City was awarded funding for Grant Year July 1, 2024 through June 30, 2025 (Grant Number 11000-16274-2025-83014-170002 ); and

**WHEREAS**, the Contractor was evaluated and chosen to provide a certain number of program slots as a Sub-Grantee under the Grant; and

**WHEREAS**, the City desires to obtain the Sub-Grantee's services pursuant to the terms, conditions and provisions set forth in this Agreement and the School Readiness Grant Program (the "Project").

**NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:**

**1. Scope of Services.** The Sub-Grantee, shall furnish all of the labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. necessary to complete the Project as specified in this Agreement (also referred to herein as "Contract") and such shall be completed in a satisfactory manner, as reasonably determined by the City in conjunction with its the School Readiness Council. All labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc., shall comply with all provisions of the School Readiness Grant, any and all applicable local, state and federal laws, statutes, ordinances and regulations, and generally accepted professional standards, the general policies for state funded programs, the State Department of Education policies, and City of Waterbury and School Readiness Council Policies.

**1.1** The Project consists of Sub-Grantee School Readiness Services, as detailed and described in the documents listed in **Attachment A** which are hereby made material provisions of the Agreement. **Attachment A** shall consist of the following, which are attached hereto and/or are acknowledged by the Sub-Grantee as having been received, and are incorporated by reference as noted below, and all are made a part hereof:

- 1.1.1** The School Readiness Grant (Grant Number 11000-16274-2025-83014-170002), consisting of 26 pages, incorporated herein by reference;
- 1.1.2** Scope of Services, consisting of 1 page, attached hereto;
- 1.1.3** Certificates of Insurance, incorporated herein by reference;
- 1.1.4** Licenses, incorporated herein by reference;
- 1.1.5** All applicable Federal, State, and local statutes, regulations charter and Ordinances, incorporated herein by reference.

**1.2** The entirety of **Attachment A**, plus this executed instrument, are together deemed the Contract Documents (hereinafter collectively referred to as "Contract Documents"). The City's record copy of the Contract Documents shall control and shall be effective and binding on the Sub-Grantee. In the event that any provision in the Contract Documents conflict with any other provision therein, the provision in the component part of the Contract Document first enumerated below shall govern over any other component part which follows it numerically:

- 1.2.1** All applicable Federal, State and local statutes, regulations, charter and Ordinances
- 1.2.2** School Readiness Grant
- 1.2.3** Scope of Services
- 1.2.4** This Agreement

**2. Sub-Grantee Representations Regarding Qualification and Accreditation.** The Sub-Grantee represents that, to the extent required by law, it is licensed to perform the scope of work set forth in this Agreement, and is licensed by the State of Connecticut Office of Early Childhood, Division of Licensing, unless exempt, and either accredited by the National Association of Education for Young Children (NAEYC) (or will complete the accreditation process within three (3) years of receipt of school readiness funding), or approved by Head Start as applicable. The Sub-Grantee must meet Connecticut's Standards for Preschool and Readiness Programs. The Sub-Grantee further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Agreement, including any supplementary work and the City relies upon these.

**2.1 Representations Regarding Personnel.** The Sub-Grantee represents that it has, or will secure at its own expense, all personnel required to perform the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City, unless use of City employees or of personnel having a contractual relationship with the City is approved by the City in writing. As set forth above, all the services required hereunder shall be performed by the Sub-Grantee under its supervision and all personnel engaged in the work

shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

**2.2 Representations Regarding Qualifications.** The Sub-Grantee hereby represents that, to the extent required by federal, state and local statutes, regulations, codes, ordinances, and policies, that the Sub-Grantee and/or its employees be licensed, certified, registered, or otherwise qualified, the Sub-Grantee and all employees providing services under this Agreement, are in full compliance with those statutes, regulations and ordinances. Upon City request, the Sub-Grantee shall provide to the City a copy of the Sub-Grantee's licenses, certifications, registrations, etc.

**2.3 Criminal Background Check and DCF Registry Check.** Contractor represents and warrants that it, and its employees who may be assigned to perform the Scope of Services set forth in this Agreement, have no history of violations of the laws or regulations of the State of Connecticut pertaining to public health, have not been convicted of a crime and have no criminal investigation pending; that each of the Contractor's employees have submitted to a state and national criminal history records check and the Contractor warrants and represents that each records check has not revealed any violations or criminal activities; that the Contractor and its employees have submitted to a Connecticut Department of Children and Families ("DCF") registry check and represents that there are no pending actions with the DCF and are not listed on the child abuse and neglect registry. The City and School Readiness Office shall rely upon these representations

**2.3.1** The Sub-Grantee agrees that it shall not provide services under this Agreement by an employee or independent contractor who has not had the DCF Registry and state and federal criminal history records check.

**3. Responsibilities of the Sub-Grantee.** All data, information, etc. given by the City to the Sub-Grantee and/or created by the Sub-Grantee shall be treated by the Sub-Grantee as proprietary to the City and confidential unless the City agrees in writing to the contrary and shall be used solely for the purposes of providing services under this Agreement. The Sub-Grantee agrees to forever hold in confidence all files, records, documents and other information which may come into the Sub-Grantee's possession during the term of this Agreement, except where a disclosure is expressly stated as a requirement of this Agreement. Notwithstanding the foregoing, where a Sub-Grantee disclosure is required to comply with statute, regulation, or court order, the Sub-Grantee shall provide prior advance written notice to the City of the need for such disclosure. The Sub-Grantee agrees to properly implement the services required in the manner herein provided.

**3.1 Confidentiality/FERPA.** The Sub-Grantee shall strictly adhere to all state and federal statutes, laws, rules, policies, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and State Department of Education, as well as any policies, ordinances, rules and regulations established by the City of Waterbury regarding confidentiality of student records, files, PPTs, IEPs, etc.

**3.1.1** Any and all materials contained in each child's files as entrusted to the Sub-

Grantee or gathered by the Sub-Grantee in the course of its services shall remain in the strictest confidence to prevent disclosure of the same. All information furnished by the City or gathered by the Sub-Grantee shall be used solely for the purposes of providing services under this Agreement. The School Readiness Liaison shall have full access to all Student files.

**3.1.2** The Sub-Grantee acknowledges that in the course of providing services under this Agreement, it may come into the possession of education records of City of Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99). The Sub-Grantee shall comply with the requirements of said statute and regulations, and agrees to use information obtained from the City or student education records only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, the Sub-Grantee has no authority to make disclosures of any information from education records.

### **3.2 Student Data Requirements.**

**3.2.1** All student records, student information, and student-generated content (collectively, "Student Data") provided or accessed pursuant this Agreement are not the property of, or under the control of, the Sub-Grantee.

**3.2.2** The City's Board of Education ("Board") shall have access to and the ability to delete Student Data in the possession of the Sub-Grantee except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Sub-Grantee. The Board may request the deletion of any such student information, student records or student generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of Student Data by the Sub-Grantee within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the Student Data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Sub-Grantee that proper disposal of the data has occurred in order to prevent the unauthorized access or use of Student Data and that deletion has occurred in accordance with industry standards/practices/protocols.

**3.2.3** The Sub-Grantee shall not use Student Data for any purposes other than those authorized pursuant to this Agreement.

**3.2.4** A student, parent or legal guardian of a student may review personally identifiable information contained in Student Data and correct any erroneous information, if any, in such Student Data. If the Sub-Grantee receives a request to review Student Data in the Sub-Grantee's possession directly from a student, parent, or guardian, the Sub-Grantee agrees to refer that individual to the Board and to notify the

Board within two (2) business days of receiving such a request. The Sub-Grantee agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in Student Data that has been shared with the Sub-Grantee, and correct any erroneous information therein.

**3.2.5** The Sub-Grantee shall take actions designed to ensure the security and confidentiality of student data.

**3.2.6** The Sub-Grantee will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of Student Data. Such notification will include the following steps:

Upon discovery by the Sub-Grantee of a breach of Student Data, the Sub-Grantee shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

**3.2.7** Student Data shall not be retained or available to the Sub-Grantee upon expiration of the Agreement between the Sub-Grantee and City, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Sub-Grantee after the expiration of such Agreement for the purpose of storing student-generated content.

**3.2.8** The Sub-Grantee and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.

**3.2.9** The Sub-Grantee acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.

**3.2.10** The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other Agreement entered into by the Parties concerning Student Data.

**3.3 Use of City Property.** To the extent the Sub-Grantee is required to be on City property to render its services hereunder, the Sub-Grantee shall have access to such areas of City property as the City and the Sub-Grantee agree are necessary for the performance of the Sub-Grantee's services under this Agreement (the "Site" or the "Premises") and at such times as the City and the Sub-Grantee may mutually agree. Sub-Grantee shall perform all work in full

compliance with local, state and federal health and safety regulations. All work hereunder shall be performed in a safe manner. Sub-Grantee shall immediately correct any dangerous condition caused by or resulting from its work. If it fails to correct, or to act diligently to correct, any condition which the City reasonably believes to be a hazard to persons or property, then immediately upon oral or written notice to any supervisory or similar personnel of Sub-Grantee, the City may, but shall not be required to, correct same at Sub-Grantee's expense. The City shall confirm in writing any oral notice given within five (5) days thereafter.

**3.4 Working Hours.** To the extent the Sub-Grantee is required to be on City property to render its services hereunder, the Sub-Grantee shall coordinate its schedule so that work on the Premises is performed during those hours the City sets forth in a written notice to the Sub-Grantee, unless written permission is obtained from the City to work during other times. This condition shall not excuse Sub-Grantee from timely performance under the Contract. The work schedule must be agreed upon by the City and the Sub-Grantee.

**3.5 Publicity.** Sub-Grantee agrees not to deliberately disclose the fact that the City has entered into or terminated this Agreement or disclose any of the terms of the Agreement or use the City's name in connection with any publicity, unless the City gives prior written consent to such use of the City's name in each instance.

**3.6 Sub-Grantee's Employees.** The Sub-Grantee shall at all times enforce strict discipline and good order among its employees, and shall not employ any unfit person or anyone not skilled in the work assigned.

**3.7.1 Due Diligence Obligation.** The Sub-Grantee acknowledges its responsibilities to examine and to be thoroughly familiar with the City's proposal document, including, but not limited to the specifications, and any addenda thereto. The Sub-Grantee hereby warrants and represents that prior to the submission of its proposal during the proposal process it reviewed the School Readiness Grant or was afforded opportunity, by the City, to review all physical items, facilities, services or functions essential to the satisfactory performance of the services required ("Due Diligence") and thereby certifies that all such items facilities, services or functions are included in this Agreement and thereby warrants that:

**3.7.2** it conducted or had opportunity to conduct all Due Diligence prior to the submission of its proposal and, accordingly, any additional costs, services or products resulting from the failure of the Sub-Grantee to complete Due Diligence prior to submission of its proposal shall be borne by the Sub-Grantee. Furthermore the Sub-Grantee had the opportunity during the proposal process to ask questions it saw fit and to review the responses from the City;

**3.7.3** its failure or omission to make investigation and verification of data shall, in no way, be cause for future claim of ignorance of such data or conditions nor shall such failure to investigate and verify be the basis for any claim whatsoever, monetary or otherwise;

- 3.7.4 it is solely responsible for resolving any issues resulting from the failure to conduct Due Diligence and shall assume any costs that may result during the implementation of the Project, including, but not limited to, adherence to specifications and pricing for the Project;
- 3.7.5 has familiarized itself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and Federal, State and Local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work;
- 3.7.6 has given the City written notice of any conflict, error or discrepancy that the Sub-Grantee has discovered in the Proposal Documents; and
- 3.7.7 agrees that the Proposal Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Work.

**3.8 Reporting Requirement.** The Sub-Grantee shall deliver upon request and as required by the School Readiness Grant, written reports that include but are not limited to, Quarterly Financial Reports, Site Data Sub-Grantee Reports, substantiating documents and invoices to the City's Using Agency, City of Waterbury Department of Education, setting forth (i) the date of the report, (ii) the time period covered by the report, (iii) a brief description of the work and services completed by the Sub-Grantee and/or delivered by the Sub-Grantee during the time period covered by the report, (iv) expressed as a percentage of the total work and services required under this contract, the percentage of the total work represented by the work and services described in subsection iii above, (v) expressed as a percentage of this contract's Section 5 total compensation, the percentage of the total compensation represented by the work and services described in subsection iii above, and (vi) any and all additional useful and/or relevant information. Each report shall be signed by the Sub- Grantee's president or authorized signatory.

- 3.8.1 NOTE, the Sub-Grantee's failure to deliver any report required herein shall be deemed a material breach of this contract, the City hereby reserves the right to exercise all available legal remedy(ies) to address said breach.

**3.8 Compliance with COVID-19 Policies and Orders.** The Sub-Grantee agrees to comply with all applicable Federal, State and City policies, orders, laws, and regulations in regard to COVID-19, including but not limited to State of Connecticut Executive Order No. 13G and shall provide the District with the appropriate documentation and attestations.

**4. Contract Time.** The Sub-Grantee shall provide School Readiness Services to children as identified by the Grant commencing on July 1, 2024 and terminating on June 30, 2025, and within available State appropriations.

**4.1** Time is and shall be of the essence for all Project milestones and completion dates for the Project. The Sub-Grantee further agrees that the work shall be prosecuted regularly, diligently and uninterruptedly and at such rate of progress as will insure full completion thereof within the Contract Time stated above.

**5. Compensation.** The City shall compensate the Sub-Grantee for satisfactory provision of all of the goods and services set forth in this Agreement for the approved number and type of slots for said Sub-Grantee as follows in this Section 5.

**5.1 Fee Schedule.** The fee payable to the Sub-Grantee shall not exceed the total amount of the Grant award for the Sub-Grantee per Grant Year, less any intercept funds withheld from the State of Connecticut, CHEFA for the term of this Agreement. The fee payable to the Sub-Grantee for the 2024-2025 School Grant year is contingent upon available funding and a satisfactory annual evaluation. The basis of payment for 279 Full Day slots is as follows:

**5.1.1** The Sub-Grantee shall be compensated in the maximum amount of Three Million Two Hundred Seventy-Three Thousand Nine Hundred Fourteen Dollars (\$3,273,914.00) for a period of 52 weeks funding including Priority Funding, COLA and PPP.

**5.2** The Sub-Grantee agrees that at any time during this contract the number of slots allotted to them may be reduced, increased, or modified. As a result of said modification, reduction, or increase the compensation to the Sub-Grantee shall be reduced or increased accordingly.

**5.3 Limitation of Payment.** Compensation payable to the Sub-Grantee is limited to those fees set forth in Section 5.1.1 above. Such compensation shall be paid by the City upon review and approval of the Sub-Grantee's invoices for payment and review of the work, services, deliverables, etc. required in this Agreement and review as may be further required by the Charter and Ordinances of the City. Sub-Grantee's invoices shall describe the work, services, reports, plans, specifications, deliverables, etc. rendered and the compensation sought therefore in a form and with detail and clarity acceptable to the City.

**5.3.1** The Sub-Grantee and its affiliates are hereby provided with notice that the City reserves the right, in the City's sole discretion, to offset, withhold, or otherwise reduce City payment(s) to the Sub-Grantee in an amount equaling the sum or sums of money Sub-Grantee and/or its affiliates is/are, or becomes delinquent or in arrears on, regarding the Sub-Grantee's and/or its affiliate's real and personal tax obligations to the City.

**5.4 Review of Work.** The Sub-Grantee shall permit the City to review, at any time, all work performed under the terms of this Agreement at any stage of the work. The Sub-Grantee shall maintain or cause to be maintained all records, books or other documents relative to charges, costs, expenses, fees, alleged breaches of the Agreement, settlement of claims or any other matter pertaining to the Sub-Grantee's demand for payment. The City shall not certify

fees for payment to the Sub-Grantee until the City has determines that the Sub-Grantee has completed the work in accordance with the requirements of this Agreement.

**5.5 Proposal Costs.** All costs of the Sub-Grantee in preparing its proposal for this contract shall be solely borne by the Sub-Grantee and are not included in the compensation to be paid by the City to the Sub-Grantee under this Agreement or any other Agreement.

**5.6 Payment for Services, Materials, Employees.** The Sub-Grantee shall be fully and solely responsible for the suitability, and compliance with the Agreement, of all labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. furnished to the City under this Agreement. The Sub-Grantee shall promptly pay all employees as their pay falls due, shall pay promptly as they fall due all bills for labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. , going into the work, and all bills for insurance, bonds, Worker's Compensation coverage, Federal and State Unemployment Compensation, and Social Security charges applicable to this project. Before final payment is made, the Sub-Grantee shall furnish a legal statement to the City that all payments required under this subparagraph have been made.

**6. Passing of Title and Risk of Loss.** Title to each item of equipment, material, reports, plans, specifications, supplies, services, etc. required to be delivered to the City hereunder shall pass to City upon City payment to the Sub-Grantee for that item. Sub-Grantee and its insurer shall assume the risk of loss or damage up to and including the date title passes, except that City shall be responsible for loss or damage caused by City's negligence.

## **7. Indemnification**

**7.1** The Sub-Grantee shall indemnify, defend, and hold harmless the City and its boards, the City's Board of Education, commissions, agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the delivery of the labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, caused in whole or in part by any willful or negligent act or omission of the Sub-Grantee, its employees, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

**7.2** In any and all claims against the City or any of its boards, agents, employees or officers by the Sub-Grantee or any employee of the Sub-Grantee, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 7.1, above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Sub-Grantee or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

**7.3** The Sub-Grantee understands and agrees that any insurance required by this Agreement, or otherwise provided by the Sub-Grantee, shall in no way limit the responsibility to indemnify, defend, keep and hold harmless the City as provided in this Agreement.

**8. Claims against the State.** The City of Waterbury agrees that the sole and exclusive means for presentation of any claim against the State of Connecticut arising from this Agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes.

**9. Sub-Grantee's Insurance.** The Sub-Grantee shall not commence work under this Agreement until all insurance required under this Section 9 has been obtained by the Sub-Grantee and such insurance has been approved by the City. The Sub-Grantee shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.

**9.1** At no additional cost to the City, the Sub-Grantee shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Sub-Grantee's obligation under this Agreement, whether such obligations are the Sub-Grantee's or subcontractor or person or entity directly or indirectly employed by said Sub-Grantee or subcontractor, or by any person or entity for whose acts said Sub-Grantee or subcontractor may be liable.

**9.2** The Sub-Grantee's General, Automobile and Excess Liability Insurance policies shall be endorsed to add the City as an additional insured. The insurance afforded the additional insured shall be primary insurance and the coverage and limits provided under the Sub-Grantee's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Agreement and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

**9.3** The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Sub-Grantee:

**9.3.1 General Liability Insurance:**

**\$1,000,000.00** per occurrence

**\$2,000,000.00** aggregate

**\$2,000,000.00** Products and completed operations aggregate

Providing coverage to protect the City for all damages arising out of bodily

injuries, sickness to or death of all persons in any one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence.

**9.3.2 Automobile Liability Insurance:**

**\$1,000,000.00** combined single limit (CSL)

Providing coverage to protect the City with respect to claims for damage for bodily injury and or property damage arising out of ownership, maintenance, operation, use or loading and unloading of any auto including hired & non- owned autos..

**9.3.3 Workers' Compensation:** Statutory Limits within the State of Connecticut: Employers' Liability:

EL Each Accident **\$1,00,000.00**

EL Disease Each Employee **\$1,00,000.00**

EL Disease Policy Limit **\$1,00,000.00**

Consultant shall comply with all State of Connecticut statutes as it relates to Workers' Compensation.

**9.3.4 Excess/Umbrella Liability:**

**\$1,000,000.00** per occurrence

**\$1,000,000.00** aggregate

**Professional Liability/E&O:**

**\$1,000,000.00** each Wrongful Act

**\$1,000,000.00** aggregate

**9.3.5 Abuse Molestation Liability Insurance:**

**\$1,000,000.00** each occurrence

**\$1,000,000.00** aggregate.

(Applicable to Contractors/Consultants working directly with Youth/Minors)

**9.4 Failure to Maintain Insurance:** In the event the Sub-Grantee fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset the Sub-Grantee's invoices for the cost of said insurance.

**9.5 Cancellation:** The City of Waterbury shall receive written notice of cancellation from the insurer at least 30 calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.

**9.6 Certificates of Insurance:** At the time the Sub-Grantee executes this Agreement, it shall furnish to the City, subject to City approval, certificate(s) of insurance verifying the

above coverages, including the naming of the City of Waterbury, as follows: "The City of Waterbury and its Board of Education (if applicable) are listed as additional insured as their interests may appear". The City's request for proposal number must be shown on the certificate of insurance. The Sub-Grantee must supply replacement/renewal certificates at least 30 days prior to the expiration of the policy (ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT. 06702.

**9.7** Upon request the Sub-Grantee shall deliver to the City a copy of the Sub-Grantee's insurance policies, endorsements, and riders.

**10. Conformance with Federal, State and Other Jurisdictional Requirements.** By executing this Agreement, the Sub-Grantee represents and warrants that, at all pertinent and relevant times to the Agreement, it has been, is and will continue to be in full compliance with all applicable statutes, acts, ordinances, guidelines, resolutions, orders, judgments, decrees, injunctions, rules, and regulations of all government authorities applicable to performance by the Sub-Grantee of services hereunder, including those having jurisdiction over its registration and licensing to perform services hereunder; including, but not limited to, the following: *EQUAL EMPLOYMENT OPPORTUNITY ACT*; *COPELAND ANTI-KICKBACK ACT*, as supplemented in the Department of Labor Regulations (29 CFR Part 3); *DAVIS-BACON ACT* as supplemented by Department of Labor Regulations (29 CFR Part 5); Section 103 and 107 of the Contract Work Hours and Safety Standards Act, as supplemented by the Department of Labor Regulations (29 CFR Part 5); and the *HOUSING and COMMUNITY DEVELOPMENT ACT of 1974*, as amended. All applicable sections of the City Charter and Code of Ordinances are incorporated by reference and made a part hereof.

**10.1 Permits, Laws, Taxes and Regulations.** Permits and licenses necessary for the delivery and completion of the Sub-Grantee's work and services shall be secured in advance and paid by the Sub-Grantee. The Sub-Grantee shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work and services as specified.

**10.2 Taxes-Federal, State and Local.** The City is exempt from Federal Excise and Transportation, State and Local Sales and Use Taxes, including without limitation, taxes that would otherwise be imposed upon the Sub-Grantee for transactions required or necessitated hereunder between it and its subcontractors, suppliers, etc. The Sub-Grantee remains liable, however, for any applicable tax obligations it incurs. Moreover, the Sub-Grantee represents that the proposal and pricing contained in this Agreement do not include the amount payable for said taxes.

**10.3 Labor and Wages.** The Sub-Grantee and its subcontractors shall conform to the labor laws of the State of Connecticut, and all other laws, ordinances, and legal requirements affecting the work in Connecticut.

**10.3.1** The Sub-Grantee is aware of the provisions of Title 31, §53 of the Connecticut General Statutes, latest revision (the "Act"), concerning the payment of

minimum wages and other payments or contributions established by the State of Connecticut Labor Commissioner for work on public facilities. The provisions of the Act are incorporated by reference and made a part of this Agreement.

**11. Discriminatory Practices.** In performing this Agreement, the Sub-Grantee shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position. Subcontracts with each subcontractor shall contain a provision requiring non-discrimination in employment as herein specified. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Agreement. Said provisions with subcontractors shall require conformity and compliance with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.

**11.1 Discrimination Because of Certain Labor Matters.** No person employed on the work covered by this Agreement shall be discharged or in any way discriminated against because such person has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or related to the labor standards applicable hereunder to its employer.

**11.2 Equal Opportunity.** In its execution of the performance of this Agreement, the Sub-Grantee shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, national origin or citizenship status, age or handicap. The Sub-Grantee agrees to comply with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all subcontractors.

**12. Termination.**

**12.1 Termination of Agreement for Cause.** If, through any cause, in part or in full, not the fault of the Sub-Grantee, the Sub-Grantee shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Sub-Grantee shall violate any of the covenants, Agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to the Sub-Grantee of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. In the event of such termination, all finished or unfinished documents, data, studies, reports, specifications, deliverables, etc. prepared by the Sub-Grantee under this Agreement shall, at the option of the City, become the City's property, and the Sub-Grantee shall be entitled to receive just and equitable compensation for any satisfactory work completed for such.

**12.1.1** Notwithstanding the above, the Sub-Grantee shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement by the Sub-Grantee, and the City may withhold any payments to the Sub-Grantee for the purpose of setoff until such time as the exact amount of damages due the City from the Sub-Grantee is determined.

**12.2 Termination for Convenience of the City.** The City may terminate this Agreement at any time for the convenience of the City, by a notice in writing from the City to the Sub-Grantee. If this Agreement is terminated by the City as provided herein, the Sub-Grantee will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Sub-Grantee covered by this Agreement, less payments of compensation previously made.

**12.3 Termination for Non-Appropriation or Lack of Funding.** The Sub-Grantee acknowledges that the City is a municipal corporation and that this Agreement is subject to the appropriation of funds by the City sufficient for this Agreement for each budget year in which this Agreement is in effect. The Sub-Grantee therefore agrees that the City shall have the right to terminate this Agreement in whole or in part without penalty in the event sufficient funds to provide for City payment(s) under this Agreement is not appropriated, not authorized or not made available pursuant to law, or such funding has been reduced pursuant to law.

**12.3.1 Effects of Non-Appropriation.** If funds to enable the City to effect continued payment under this Agreement are not appropriated, authorized or otherwise made available by law, the City of Waterbury shall have the right to terminate this Agreement without penalty at the end of the last period for which funds have been appropriated, authorized or otherwise made available by law by giving written notice of termination to the Sub-Grantee.

**12.3.2 Effects of Reduced Levels of Funding.** If funding is reduced by law, or funds to pay the Sub-Grantee for the agreed to level of the products, services and functions to be provided by the Sub-Grantee under this Agreement are not appropriated, authorized or otherwise made available by law, the City may, upon seven (7) business days written notice to the Sub-Grantee, reduce the level of the products, services or functions in such manner and for such periods of time as the City may elect. The charges payable under this Agreement shall be equitably adjusted to reflect such reduced level of products, services or functions and the parties shall be afforded the rights set forth in this Agreement.

**12.3.3 No Payment for Lost Profits.** In no event shall the City be obligated to pay or otherwise compensate the Sub-Grantee for any lost or expected future profits.

## **12.4 Rights upon Cancellation or Termination.**

**12.4.1 Termination for Cause.** In the event the City terminates this Agreement, for cause, the Sub-Grantee shall relinquish to the City any applicable interest, title and ownership including, but not limited to, perpetual use of any proprietary rights in and to the documents, data, studies, reports, specifications, deliverables, etc. provided to, in possession of, and properly invoiced and paid for by (except to the extent such invoiced amount is disputed) the City. With regard to third party products, the Sub-Grantee shall transfer all licenses to the City which the Sub-Grantee is permitted to transfer in accordance with the applicable third party license. The City shall have no financial obligation to compensate the Sub-Grantee for such terminated documents, data, studies, reports, specifications, deliverables, etc. unless payment is otherwise approved by the City prior to such termination. The Sub-Grantee shall be liable for costs incurred by the City, including but not limited to reasonable attorney fees and all court awarded fees and costs incurred in terminating this Agreement in whole or in part.

**12.4.2 Termination for Lack of Funding or Convenience.** In the event of termination by the City for lack of funding or convenience, the City shall pay the Sub-Grantee for all documents, data, studies, reports, specifications, deliverables, etc. (including any holdbacks), installed and delivered to the City as of the Termination Date and the Sub-Grantee shall relinquish to the City any applicable interest, title and ownership including, but not limited to perpetual use of any proprietary rights in and to said documents, data, studies, reports, specifications, deliverables, etc. in possession of and paid for by the City (except to the extent any invoiced amount is disputed). The Sub-Grantee shall be required to exercise commercially reasonable efforts to mitigate damages. In the event of a termination for Lack of Funding or Convenience the City and the Sub-Grantee may negotiate a mutually acceptable payment to the Sub-Grantee for reasonable demobilization expenses. Said demobilization expenses, if any, shall be handled in accordance with the provision of this Agreement pertaining to Changes in the Work.

**12.4.3 Termination by the Sub-Grantee.** The Sub-Grantee may, by written notice to the City, terminate this Agreement if the City materially breaches, provided that Sub-Grantee shall give the City thirty (30) calendar days prior written notice and an opportunity to cure by the end of said thirty-day period. In the event of such termination, the Sub-Grantee will be compensated by the City for work performed prior to such termination date and Sub-Grantee shall deliver to the City all deliverables as otherwise set forth in this Agreement.

**12.4.4 Assumption of Subcontracts.** In the event of termination, the City shall have the right to assume, at its option, any and all subcontracts for products, services and functions provided exclusively under this Agreement, including but not limited to any contracts and may further pursue completion of the work under this Agreement by replacement contract or otherwise as the City may in its sole judgment deem expedient.

**12.5 Delivery of Documents.** In the event of termination, (i) the Sub-Grantee shall promptly deliver to the City, in a manner reasonably specified by the City, all labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. and other tangible items furnished by, or owned, leased, or licensed by, the City, and (ii) the City shall pay the Sub-Grantee for all services performed and deliverables completed and accepted (prorated for deliverables partially completed) prior to the effective date of the termination (except to the extent any invoice amount is disputed).

**12.6 Ownership of Instruments of Professional Services.** The City acknowledges the Sub-Grantee's documents, data, studies, reports, specifications, deliverables, etc. created and to be created pursuant to this Agreement, including electronic files, are Instruments of Professional Services. Nevertheless, the final Instruments of Professional Services, including, but not limited to documents, data, studies, reports, specifications, deliverables, etc. prepared for the City under this Agreement shall become the property of the City upon City payment for that Instrument of Professional Services and the City reserves the right to use the Instruments of Professional Services.

**13. Force Majeure.** Neither the Contractor nor the City shall be held responsible for delays or be considered to be in breach of this Contract or be subject to liquidated damages when their respective obligations under this Contract are caused by conditions beyond their control, including without limitation:

**13.1.** Acts of God, such as severe acts of nature or weather events including floods, fires, earthquakes, hurricanes, cyclones, or explosions;

**13.2.** war, acts of terrorism, acts of public enemies, revolution, civil commotion or unrest, riots, pandemics or epidemics;

**13.3.** acts of governmental authorities such as expropriation, condemnation, changes of law and order or regulations, proclamation, ordinance, or other governmental requirement;

**13.4.** strikes and labor disputes; and

**13.5.** certain accidents including but not limited to hazardous, toxic, radioactive or nuclear contamination spills, contamination, combustion or explosion, which prevent a Party from fulfilling their obligations or otherwise render performance under the Contract impossible.

Upon cessation of work for reason of force majeure delays, the Party(ies) whose obligations are affected shall use their best efforts to meet their obligations under this Agreement.

**14. Subcontracting.** Except as required by the Connecticut Office of Early Childhood, Division of Licensing, the Sub-Grantee shall not, without the prior written approval of the City, subcontract, in whole or in part, any of the Sub-Grantee's services. Any subcontractor so

approved shall be required to secure and maintain insurance coverage equal to or better than that required of the Sub-Grantee and shall name the City as an additional insured party and said subcontractors shall deliver to the City a certificate of insurance evidencing such coverages. All subcontractors shall comply with all federal, state and local, laws, regulations and ordinances but such requirement shall not relieve the Sub-Grantee from its requirement that all work and services provided or required hereunder shall comply with all federal, state and local, laws, regulations and ordinances.

**14.1** The Sub-Grantee shall be as fully responsible to the City for the acts and omissions of the Sub-Grantee's subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by the Sub-Grantee.

**15. Assignability.** The Sub-Grantee shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due the Sub-Grantee from the City under this Agreement may be assigned to a bank, trust, company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

**16. Audit.** The Sub-Grantee shall comply with all Audit requirements as set forth in the School Readiness Grant. The City reserves the right to audit the Sub-Grantee's books of account in relation to this Agreement any time during the period of this Agreement or at any time during the twelve month period immediately following the closing or termination of this School Readiness. In the event the City elects to make such an audit, the Sub-Grantee shall immediately make available to the City all records pertaining to this Agreement, including, but not limited to, payroll records, bank statements and canceled checks.

**17. Interest of Sub-Grantee.** The Sub-Grantee covenants that it presently has no interest and shall not acquire any interest, direct or indirect, in the project or any parcel of land therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. The Sub-Grantee further covenants that in the performance of this Agreement no person having any such interest shall be employed.

**18. Entire Agreement.** This Agreement shall constitute the complete and exclusive statement of the Contract between the parties as it relates to this transaction and supersedes all previous Agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Agreement must be in writing and agreed to and executed by the City and the Sub-Grantee.

**19. Independent Contractor Relationship.** Except with regard to the Waterbury Public Schools as Sub-Grantee, the relationship between the City and the Sub-Grantee is that of client and independent contractor. No agent, employee, or servant of the Sub-Grantee shall be deemed to be an employee, agent or servant of the City. The Sub-Grantee shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Agreement. It is the express intention of the

parties hereto, and the Sub-Grantee hereby agrees and covenants, that it and any and all third party(ies) and subcontractor(s) retained by the Sub-Grantee hereunder is/are not and shall not be deemed an employee of the City of Waterbury, but is/are and shall remain an independent contractor relative to the City and that nothing herein shall be interpreted or construed as creating or establishing the relationship of employer-employee between the City of Waterbury and the Sub-Grantee or between the City of Waterbury and any third party(ies) or subcontractor(s). Thus, the Sub-Grantee hereby covenants that it, its subcontractor(s) and third party(ies) shall not be entitled to the usual characteristics of employment, such as income tax withholding, F.I.C.A. deductions, pension or retirement privileges, Workers Compensation coverage, health benefits, etc. and that the Sub-Grantee shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, representatives, subcontractors and third party(ies).

**20. Severability.** Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Agreement, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this Agreement shall be enforced as if this Agreement was entered into without an invalid provision. If the ruling and/or controlling principle of law or equity leading to the ruling is subsequently overruled, modified or amended by legislation, judicial or administrative action, then the provision(s) in question as originally set forth in this Agreement shall be deemed valid and enforceable to the maximum extent permitted by the new controlling principal of law or equity.

**21. Survival.** Any provisions of this Agreement that impose continuing obligations on the parties shall survive the expiration or termination of this Agreement for any reason.

**22. Conflicts or Disputes.** This Agreement represents the full and complete concurrence between the City and the Sub-Grantee and governs all disputes between them. In the instance of a conflict or dispute over issues not specifically referenced within the Agreement, the following documents shall be used as historical documents. Without regard to the order of precedence, to resolve such conflicts or disputes, the historical documents are (a) the City's aforementioned RFP and (b) the Sub-Grantee's proposal responding to the aforementioned RFP are hereby fully incorporated by the foregoing reference.

**22.1 Procedure.** This procedure supersedes all statements to the contrary occurring either in proposals or other prior Agreements, oral or written, and all other communications between the parties relating to this subject.

**22.2 Presumption.** This Agreement or any section thereof shall not be construed against any party due to the fact that the Agreement or any section thereof was drafted by such party.

**23. Disputes; Legal Proceedings; Waiver of Trial by Jury and Continued Performance.** The Sub-Grantee agrees that it waives a trial by jury as to any and all claims,

causes of action or disputes arising out of this Agreement or services to be provided pursuant to this Agreement. Notwithstanding any such claim, dispute or legal action, the Sub-Grantee shall continue to perform services under this Agreement in a timely manner, unless otherwise directed by the City.

**24. Binding Agreement.** The City and the Sub-Grantee each bind themselves, and their successors, assigns and legal representatives and inure to the benefit of the parties hereto, to the successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement.

**25. Waiver.** Any waiver of the terms and conditions of this Agreement by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Agreement.

**26. Governing Laws.** This Agreement, its terms and conditions and any claims arising there from shall be governed by the laws of the State of Connecticut.

**27. Notice.** Except as otherwise specifically prohibited in this Agreement, whenever under this Agreement approvals, authorizations, determinations, notices, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the City's Using Agency or the Sub-Grantee, and delivered in hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows

Sub-Grantee:           The Greater Waterbury YMCA  
                                  136 West Main Street  
                                  Waterbury, CT 06702

City:                     City of Waterbury  
                                  Department of Education  
                                  236 Grand Street, 1<sup>st</sup> Floor  
                                  Waterbury, CT 06702  
                                  Attn.: School Readiness Liason

with a copy to:

City of Waterbury  
Office of Early Childhood  
30-B Church Street  
Waterbury, CT 06702  
Attn.: School Readiness Liaison

**28. City Code of Ordinances, Ethics and Conflict of Interest Code, Provisions.**

The Person/ Contractor/ Sub-Grantee (the term "Person" shall herein be as defined in Section 38 of the City's Code of Ordinances) supplying the documents, data, studies, reports,

specifications, deliverables, etc. under this Contract shall comply with all applicable federal, state and municipal statutes, regulations, charters, ordinances, rules, etc., whether or not they are expressly stated in this Contract, including but not limited to the following:

**28.1.** It shall be a material breach of this Contract, and, except as may be permitted by regulations or rulings of the City of Waterbury Board of Ethics it shall be a violation of the City's Code of Ordinances, for any Public Official, City Employee or Member of a Board or Commission who is participating directly or indirectly in the procurement process as set forth in the City's Code of Ordinances, including those participating in exempt transactions, to become or be the employee of any person contracting with the governmental body by whom the Official, Employee, or Board or Commission member is employed or is a member.

**28.2.** It shall be a material breach of this Contract, and it shall be a violation of the City's Code of Ordinances for any Person to offer, give, or agree to give any current or former Public Official, Employee or Member of a Board or Commission, or for such current or former Public Official, Employee or Member of a Board or Commission to solicit, demand, accept or agree to accept from another Person, a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a Contract or Purchase Order, or to any solicitation or proposal therefore.

**28.3.** It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for any payment, Gratuity, or offer of employment to be made as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime Consultant or higher tier subcontractor or any Person associated therewith, under a Contract or Purchase Order to the City.

**28.4.** The value of anything transferred or received in violation of the City's Charter, Code of Ordinances, and/or regulations promulgated there under, by any Person subject to said Charter and/or Ordinances may be recovered by the City.

**28.5.** Upon a showing that a subcontractor made a kickback to the City, a prime Consultant or a higher tier subcontractor in connection with the award of a subcontract or order there under, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.

**28.6.** It shall be a material breach of this Contract and it shall be a violation of

the City's Code of Ordinances for a Person to be retained, or to retain a Person, to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee; and every Person, before being awarded a City contract, shall deliver to the City, on a City authored form, a representation that such Person has not retained anyone in violation of this subsection 28.6, the failure to deliver said form being a material breach of this Contract and a violation of the City's Code of Ordinances. Note, however, this subsection 28.6 shall not apply to full-time Employees who, as a condition of their employment, may be entitled to bonuses or other fees in accordance with their employment relationship.

**28.7.** The Person hereby expressly represents that he/she/it has complied with those sections of the City's Code of Ordinances requiring that said Person has **(i)** delivered to the City an affidavit, on a City authored form, stating that the Person and its affiliates have no delinquent taxes or other financial obligations owed to the City; **(ii)** filed the City authored financial disclosure statement form as set forth in the City's Code of Ordinances regarding disclosure of financial interests; **(iii)** delivered to the City a written acknowledgement, on a City authored form, evidencing receipt of a copy of the "Ethics and Conflict of Interest" ordinance for the City of Waterbury and hereby expressly represents that said Person is in full compliance with the entirety of said Code of Ordinances; and **(iv)** filed a current list of all taxable personal and real property as required by the State of Connecticut General Statutes. Any violation of this subsection 28.7 shall be deemed a material breach of this Contract and shall be a violation of the City's Code of Ordinances.

**28.8.** The definitions set forth in the City's Code of Ordinances shall be the primary source for interpretation of the forgoing subsections 28.1-28.7.

**28.9.** The Consultant is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, all relevant provisions of the City's Charter and all relevant provisions of the City's Code of Ordinances, including without limitation Chapters 93, titled "Discriminatory Practices", Chapter 38 titled "Centralized Procurement System", and Chapter 39 titled "Ethics and Conflict of Interest", of said Code as may be amended from time to time.

**28.10.** The Consultant hereby acknowledges receipt of a copy of the Chapters 38 and 39 of City's Ordinance regarding Procurement, Ethics, and Conflicts of Interest and has familiarized itself with said Code and hereby agrees to adhere to said Code. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's web site: <https://www.waterburyct.org/services/city-clerk/code-of-ordinances> [click link titled "Code of Ordinances (Rev. 12/31/19)". For Chapter 38, click on "Title III: Administration", then click on "Chapter 38: Centralized Procurement System". For Chapter 39, click on "Title III: Administration", then click on "Chapter 39: Ethics And Conflicts of Interest"]

**28.11.** The Consultant is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, the City's Ordinance Sections 34.15 through 34.99 entitled, "Ordinance Concerning the Hiring of Waterbury Residents on Certain Publicly-Funded Construction Projects" and the State of Connecticut Legislature's Special Act No. 01-1.

**28.12.** Every Person who conducts business with, contracts, with or provides commodities or services to the City, is charged with notice of the extent of the powers and authority, and the limitations thereon, of the Public Officials and Employees of the City, as set forth in the charter of the City, the Code of Ordinances and any Regulations or Policies pertaining thereto. In particular, and without implying any limitation as to its applicability, it applies to all Persons who participate in the procedures pertaining to the Centralized Procurement System as set forth in Chapter 38, and the Ethics and Conflict of Interest provisions set forth in Chapter 39 of the Code of Ordinances.

**28.13. INTEREST OF CITY OFFICIALS.** No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the Project to which this Contract pertains shall have any personal interest, direct or indirect, in this Contract.

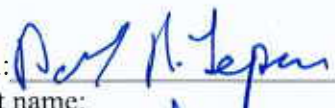
**28.14. PROHIBITION AGAINST CONTINGENCY FEES.** The Consultant hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

**28.15. FREEDOM OF INFORMATION ACT NOTICE.** Pursuant to State statute, in the event the total compensation payable to the Consultant set forth in Section 5 herein is greater than \$2,500,000.00, the City is entitled to receive a copy of any and all Consultant records and files related to the performance of this Contract and those records and files are subject to the Freedom of Information Act ("the Act") and may be disclosed by the City pursuant to the Act.

**IN WITNESS WHEREOF**, the Parties hereto execute this Contract on the dates signed below.

**WITNESSES:**

**CITY OF WATERBURY**

Sign:   
Print name: David N. Lepore


By:   
Paul K. Perniewski, Jr., Mayor

Sign: \_\_\_\_\_  
Print name: \_\_\_\_\_

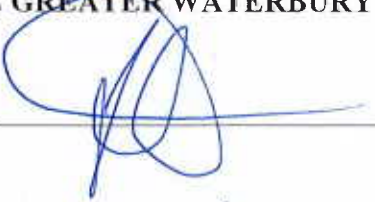
Date: \_\_\_\_\_

**WITNESSES:**

Sign:  \_\_\_\_\_  
Print name: Allison Bekaitis

Sign:  \_\_\_\_\_  
Print name: Rachel Walker

**THE GREATER WATERBURY YMCA**

By:  \_\_\_\_\_

Date: 8/29/24

  
**APPROVED AS TO FORM**  
Attorney, Office of the Corporation Counsel

1. The School Readiness Grant (Grant Number 11000-16274-2025-83014-170002), consisting of 26 pages, incorporated herein by reference;
2. Scope of Services, consisting of 1 page, attached hereto;
3. Certificates of Insurance, incorporated herein by reference;
4. Licenses, incorporated herein by reference;
5. All applicable Federal, State, and local statutes, regulations charter and Ordinances, incorporated herein by reference.

**ATTACHMENT A**  
**SCHOOL READINESS GRANT PROGRAM**  
**SCOPE OF SERVICES**

1. The Sub-Grantees of the School Readiness Grant Program are all providers who agree to provide school readiness services to Waterbury preschool children and/or children of parents working in Waterbury. The providers agree to comply with their duties as set forth in school readiness statutes, regulations, rules and policies, including state, local and council rules and the relevant laws relating to licensing and the state and local departments of public health and accreditation rules of the National Association for the Education of Young Children and federal rules including Head Start, if applicable.
2. All school readiness programs provided by the Sub-Grantee shall be nonsectarian, shall assure that children with disabilities are integrated into programs available to children who are not disabled and shall not discriminate against children on the basis of race, color, national origin, gender, religion or disability.
3. The Sub-Grantee further agrees to provide quality school readiness programming in accordance with the Connecticut Early Learning and Development Standards programs which comply with the program types set forth in the relevant statutes, state department guidance, local or council rule or policy, and teachers properly credentialed or certified as required by state and local law.
4. Appropriate records and evidence that the Sub-Grantee's program meets the School Readiness Program Component requirements in the areas of general information, plan for collaboration with other community programs and services, parent involvement, parenting education and outreach, referrals for health services, including referrals for appropriate immunizations and screenings, nutrition services, family literacy, admission policies, transition plan, professional development plan and experiences, sliding fee scale, efforts to seek out families who meet low income criteria, and evaluation of the program must be kept by said Sub-Grantee.
5. They agree to comply with all other state, local, education department or council rules with respect to billing, auditing, monitoring, open access to programs relating to the School Readiness Grant Program.

# *Waterbury Board of Education*

THE CITY OF WATERBURY 236 Grand Street ♦ Waterbury, CT 06702



203-574-8009

Juanita P. Hernandez  
President

May 17, 2024  
Via E-mail

Ms. Krista Pisano  
School Readiness Liaison  
30B Church Street  
Waterbury, CT 06702

Dear Ms. Pisano

At its regular meeting of May 16, 2024, the Board of Education voted to approve to apply for the School Readiness and Child Day Care FY 25 Continuation Funding Grant and sub-grantees selection.

Respectfully,

A handwritten signature in cursive script, reading "Carrie A. Swain". The signature is written in black ink and is positioned above the printed name and title.

Carrie A. Swain, Clerk  
Waterbury Board of Education

cc: D. Schwartz



OFFICE OF THE CITY CLERK  
MEMORANDUM

DATE: MAY 21, 2024

FROM: Board of Aldermen

TO: Carrie A. Swain, Clerk  
Board of Education

SUBJECT: **BOARD OF EDUCATION SCHOOL READINESS GRANT FY25**

---

At a regular meeting of the Board of Aldermen held on Monday, May 20, 2024, the Board voted by unanimous consent calendar roll call to **APPROVE** the School Readiness Grant FY 25 Continued Funding Application and selection of sub-grantees for the same.

ATTEST:

A handwritten signature in cursive script, appearing to read "Michael J. Dalton", is written over a horizontal line.

Michael J. Dalton  
City Clerk

MJD:amb

Item #17

QL4

**PRIORITY AND COMPETITIVE SCHOOL READINESS  
FY 25 CONTINUED FUNDING COMMUNITY APPLICATION**  
Grant Period: July 1, 2024 through June 30, 2025

Legislative Authority  
Connecticut General Statutes  
Sections 10-160 through 10-161 and Sections 10-16t through 10-16u

**SCHOOL READINESS COUNCIL RECOMMENDATIONS FOR FY24  
FUNDING**

The intent of this application is for School Readiness Councils to request FY25 continued funding for programs that received School Readiness funding during FY24.

Completion of this application notifies the Office of Early Childhood (OEC) that the Council has ensured each sub-grantee recommended for continued funding has met the OEC requirements for School Readiness. Refer to the OEC State Board Program General Policies and OEC State funded Reporting Requirements and Protocol to review these requirements.

**Councils may opt to open the FY25 application process to the public to allow new programs to apply for FY25 School Readiness funding. Councils are not required to open the application process and may opt to fund only programs approved for funding during FY24.**

**FOR ALL DISTRICTS WITH PROGRAMS REQUESTING CONTINUED FUNDING:**

- Sub-grantees approved for FY24 School Readiness funding may request to shift a portion or all of their spaces from a currently funded School Readiness site to another School Readiness funded site operated by the same sub-grantee.
- Sub-grantees approved for FY24 School Readiness funding may request to shift a portion or all of their spaces from a currently funded School Readiness site to a new site location operated by the same sub-grantee for FY25. Evidence of compliance with School Readiness requirements must be demonstrated for the new site prior to approval and implementation of the change.
- Councils may elect to reallocate spaces between currently funded sites to maximize utilization and better meet the needs of families in the community.
- The effective date for all OEC approved space and funding changes included in this application is July 1, 2024.

**FOR DISTRICTS OPTING TO INVITE NEW PROGRAMS TO APPLY FOR FY25 SCHOOL READINESS FUNDING:**

- Districts opting to open the FY25 application process are required to issue a public notice inviting new programs to apply and to provide these programs with the local Competitive Application.
- Councils must attest that new programs recommended for funding meet School Readiness Requirements.
- Funding awarded to new programs must be within the District's preliminary allocation based on March 30 space allocations.

**OEC final approval of new programs is required.**

**Please select one choice below to indicate the council's decision:**

- The School Readiness Council is electing to add one or more new programs.

0% — Survey Completion 100%

Q1.5

### **SCHOOL READINESS OVERVIEW AND DESCRIPTION**

Download and review the [SCHOOL READINESS OVERVIEW AND DESCRIPTION](#) document which includes the purpose of the program outlined in the Connecticut General Statutes as well as a description of Space Types and Rates, Monitoring Requirements and Reports, and Eligible Recipients for the program.

- Affirmation the Liaison and School Readiness Council have reviewed**
- the School Readiness Overview and Description document and have met the requirements outlined therein.**

**Back**

**Next**

0% Survey Completion 100%

## SCHOOL READINESS FY25 CONTINUED FUNDING APPLICATION

This grant is supported by the State of Connecticut Office of Early Childhood

### GRANT PERIOD

July 1, 2024 to June 30, 2025

#### Q21 GRANTEE NAME

Waterbury

#### Q22 APPLICATION CONTACT PERSON

(School Readiness Liaison/Grant Application Contact)

Name

Krista Pisano

Title

School Readiness Liaison

Address

308 Church Street

City

Waterbury

Zip Code

06702

Telephone

203-573-8684

E-mail

krista.pisano@waterbury.k12.ct.us

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02.3

**ADMINISTRATION, COORDINATION AND EVALUATION OF THE GRANT**

Section 10-16p (g) of the C.G.S. requires each School Readiness community to "designate a person to be responsible for such coordination, program evaluation and administration and to act as a liaison between the town and the Commissioner of the Office of Early Childhood."

<b>Liaison Name</b>	<input type="text" value="Krista Pisano"/>
<b>Liaison Phone</b>	<input type="text" value="2035736584"/>
<b>Alternate Liaison Phone (optional)</b>	<input type="text" value="8605386388"/>
<b>Liaison Email</b>	<input type="text" value="krista.pisano@waterburyk12.ct"/>

02.4

**ROLE OF THE LIAISON**

Per GPC-01, the liaison is responsible for the coordination, program evaluation and administration of the School Readiness Grant and serves as liaison between the local or regional SRC and the OEC. One of the primary responsibilities is to recruit eligible programs for potential funding.

**MONITORING SUB-GRANTEE COMPLIANCE WITH GRANT REQUIREMENTS**

The responsibilities of the liaison also include conducting regular site visits to monitor compliance with all of the School Readiness grant requirements and develop action plans for improvement as appropriate. The areas to be regularly monitored include:

- o Fiscal and policy compliance
- o Staff qualifications
- o Attendance
- o Family fees
- o Annual/State Single Audits required for programs receiving \$300,000 or more of state funds
- o Curriculum and assessment
- o Accreditation and approval timelines
- o Licensing
- o Professional development activities
- o Program adherence to all School Readiness components

**Affirmation monitoring of FY24 School Readiness funded program sites has been conducted and evidence of compliance with these requirements has been observed for each School Readiness funded program site recommended for continued funding.**

Survey Completion  
0% ————— 100%

**Q2.5. FISCAL AGENT**

<b>Name of Fiscal Agency</b>	Krista Pisano
<b>Address</b>	226 Grand Street 4th floor
<b>City</b>	Waterbury
<b>Zip Code</b>	05702
<b>Federal ID #</b>	541794519
<b>Agency Contact Name</b>	Thomas Bell
<b>Agency Contact Email</b>	tbell@waterbury.k12.ct.us
<b>Phone</b>	203-574-8031

**Q2.6**

**ROLE OF THE FISCAL AGENT**

Conduct fiscal related activities for all grants awarded to programs through the fiscal agent including but not limited to:

- Submission of budgets, budget revisions, fund requests and project-end Final Expenditure Report in eGMS.
- Distribution of Administrative, Quality Enhancement and funds earned by programs for services provided, complete the project-end Final Expenditure Report.
- Distribution of additional grant funds awarded to School Readiness funded program through eGMS.

**Affirmation the Fiscal Agent is aware of their role and responsibility for completing the fiscal activities required of this grant in a timely manner to ensure the prompt distribution of these funds; and that**  
 **the fiduciary's governing body does not hold decision-making authority regarding the administration, coordination, or evaluation of the School Readiness Grant, including funding decisions.**

Survey Completed  
0% ————— 100%

Q2.7.

### **SCHOOL READINESS COUNCIL ACCOUNTABILITY AND STRUCTURE**

As outlined in the School Readiness Statute under C.G.S. section 10-16r (b), the local SRC shall:

Make recommendations to the chief elected official and the superintendent of schools on issues relating to School Readiness, including any applications for grants pursuant to sections 10-16p, 10-16u, 17b-749a and 17b-749c of the C.G.S.;

- foster partnerships among providers of School Readiness programs;
- cooperate with the Connecticut Office of Early Childhood (OEC) in any program evaluation, use measures developed pursuant to section 10-16s of the C.G.S. for purposes of evaluating the effectiveness of School Readiness programs;
- identify existing and prospective resources and services available to children and families;
- facilitate the coordination of the delivery of services to children and families, including (1) referral procedures, and (2) before-and after-school child care for children attending kindergarten programs;
- exchange information with other SRCs and community organizations serving children and families;
- make recommendations to school officials concerning the transition from School Readiness programs to kindergarten; and
- encourage public participation.

Click this link to download and review additional information:

[GP-C01 School Readiness Council Membership, Responsibilities and Role of the Liaison](#)

- Affirmation the Liaison and Council have reviewed GP-C-01 and understand their roles and responsibilities.**

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Q28

### SCHOOL READINESS COUNCIL MEMBERSHIP

In order to satisfy the School Readiness Statute under Connecticut General Statutes (C.G.S.) section 10-16r (a), in order to satisfy the School Readiness Statute under Connecticut General Statutes (C.G.S.) section 10-16r (a), the chief elected official of the town or, in the case of a regional school district, the chief elected officials of the towns in the school district; and the superintendent of schools for the school district shall jointly appoint and convene such council. Each school readiness council shall be composed of:

- The chief elected official, or the official's designee;
- The superintendent of schools, or a management level staff person as the superintendent's designee;
- At least twenty-five percent of the membership of the school readiness council shall be parents or guardians of children eligible to attend a school readiness program;
- Representatives from local programs such as Head Start, child care providers receiving state financial assistance pursuant to section 8-210, family resource centers, nonprofit and for-profit child care centers, group child care homes, prekindergarten and nursery schools, and family child care home providers;
- A representative from a health care provider in the community;
- The local homeless education liaison designated by the local or regional board of education for the school district, pursuant to Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act, Substitute House Bill No. 6559 Public Act No. 21-172 13 of 37 42 USC 11431 et seq., as amended from time to time;
- A representative from a workforce or job training entity in the community;
- A representative from a local business in the community; and [(7)]
- Other representatives from the community who provide services to children.

Refer to [GP C-01](#) for additional information relating to SAC membership role and responsibilities.

#### Affirmation the Liaison and Council Chairs are aware of the School

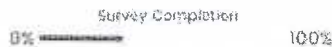
- Readiness Council membership requirements and these requirements have been met.**

Q29 By checking each of the items below, the Council and Liaison acknowledge their roles and responsibilities relating to the submission of data and information to the OEC including but not limited to:

- Monthly Reports via ECE Reporter in accordance with submission dates established by the OEC.**
- Requests relating but not limited to fiscal data, utilization, attendance, staffing, child enrollment and family income**
- Changes in program site licensing status**
- Changes in program site contacts and/or contact information.**
- Changes to the role and/or contact information for the Liaison, Fiscal Contact and Council Chair(s)**
- Loss of program site accreditation**

**Changes requiring OEC Program Manager approval prior to the implementation of changes including relocation of a program site, reallocation of spaces between program sites or programs, conversion of space types, addition of program sites.**

- Changes requiring OEC Program Manager approval prior to the implementation of changes including relocation of a program site, reallocation of spaces between program sites or programs, conversion of space types, addition of program sites.**



Q2.10.

**STAFF QUALIFICATIONS, PROFESSIONAL DEVELOPMENT AND EARLY  
CHILDHOOD  
PROFESSIONAL REGISTRY**

**Staff Assigned as DQSMs who do not meet QSM requirements**

Click on this link to review:

[FY 25 SCHOOL READINESS PROGRAM OVERVIEW](#)

Programs should actively support staff to achieve QSM requirements: provide guidance and track progress in individual and program-wide professional development plans [also see NAEYC Program Standards and Accreditation Assessment Items - Standard 6 Topic Area D - Ongoing Professional Development; and OEC licensing regulations - Staffing 19a- 79-4a(g)]. Staff enrolled in degree programs have a **Plan of Study (POS)** developed and regularly updated with the staffer's college advisor. The POS should be regularly reviewed and referenced during professional development plan check ins. Staff should make measurable progress toward qualifications goals, keeping in mind that the ultimate goal is for 100% DQSM staff to have their ECE bachelor degree by July 1, 2029.

Select one

- All DQSMs meet QSM requirements - POS are not applicable
- POS are evident for all DQSMs who currently do not meet QSM requirements
- POS are evident for some but not all DQSMs who currently do not meet QSM requirements
- No evidence of POS for DQSMs who currently do not meet QSM requirements

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Survey Completion  
0% ————— 100%

### COMMUNITY APPLICATION DOCUMENT UPLOADS

Include the name of community in the title of all documents uploaded.

All program/site names listed in documents MUST **exactly match** the name as it appears on the program license and in the Early Childhood Professional Registry

Q9.1

### SCHOOL READINESS COMMUNITY CONTACT AND DATA INFORMATION

Provide current contact and data information for program and district grant contacts.

*Prior to submission, it is important to confirm all information provided is current and accurate.*

COMMUNITY SR CONTACT AND DATA FY25 FINAL.xls

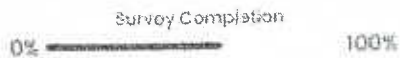
**Complete and upload the [COMMUNITY NAME] CONTACT AND DATA FY25 form**

Waterbury\_SR\_CONTACT\_AND\_DATA\_FY25.xls



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Q5.2

### COMMUNITY SPACE AND FUNDING REQUEST GRID

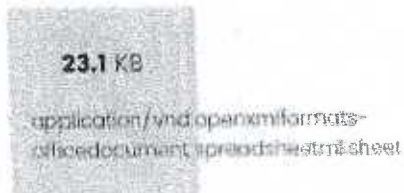
List the number of spaces requested for each individual approved school readiness site by space type. Funding amounts will automatically populate.

Total funding for the district may not exceed the preliminary allocation calculation provided by the OEC.

COMMUNITY SR SPACE AND FUNDING GRID FY25 FINAL.xlsx

Complete and upload the [COMMUNITY NAME] SPACE AND FUNDING GRID FY25 form

Waterbury\_SR\_SPACE\_AND\_FUNDING\_GRID\_FY25.xlsx



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Survey Completion  
0%  100%

Q5.3.

### SCHOOL READINESS GRANT FUNDS REQUESTED

**SPACES:**

*Funding value for  
the spaces being  
requested.*

11,081,316.00

**ADMINISTRATIVE  
FUNDS:**

*Funds for  
the administration,  
coordination and  
evaluation of the  
grant.*

100,000.00

**TOTAL SCHOOL  
READINESS FUNDS  
REQUESTED:**

11,181,316.00

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Survey Completion  
0% ————— 100%

Q5.A

### SCHOOL READINESS COMMUNITY BUDGET

Applicants must complete the School Readiness Budget Justification Page (tab 1 of the SR Budget Workbook), providing a brief justification for each line item expenditure in the grant budget. The ED114 Budget Page (tab 2 of the SR Budget Workbook) will auto-calculate based on totals from the Budget Justification Page. Budgets will be entered in the Electronic Grant Management System (eGMS) and will require district and OEC approval for funds to become available.

For the purposes of this application, all funds requested for spaces shall be placed on line 500 in column B on the Budget Justification Page and the name and amount of funds allocated for each program shall be listed in the description. Upon receiving OEC fiscal budget approval in eGMS, Grantees that also operate a School Readiness funded program are required to submit a budget revision in eGMS to spread the portion of the funds allocated for the program operated by the Grantee across all applicable budget lines.

Administrative Funds shall be spread across all applicable budget lines in column A on the Budget Justification Page.

An explanation of budget codes can be found [here](#).

[GRANTEE BUDGET CODES.pdf](#) (resource only, do not submit)

[\[COMMUNITY\] SR BUDGET WKBK FY25.xls](#)

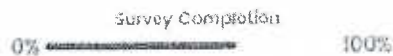
Complete and upload the **[COMMUNITY NAME] BUDGET WKBK FY25 form**

Waterbury\_\_SR\_\_BUDGET\_\_WKBK\_\_FY25.xls



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Q5.5

### **COMMUNITY ADMINISTRATIVE FUNDS MATCH**

Administrative Costs: Each town shall designate a person to be responsible for the coordination, program evaluation and administration and to act as the Liaison between the Town and the Office of Early Childhood. The town may use up to five percent of the grant but no more than \$50,000 of the amount received, or if the town provides \$25,000 in local funding for early childhood education coordination, program evaluation and administration, the town may use up to 10 percent but no more than \$75,000 for such coordination, program evaluation and administration provided that no funds received by a town shall be used to supplant federal, state or local funding received by the town for early childhood education.

If a community receives more than \$75,000 in admin, there may be a local match of up to \$25,000. If there is a local match, please upload a letter to the OEC indicating a local match and the amount. *This letter is not required to be signed by the Chief Elected Official. School Readiness Fiscal Agent Contact or Council Chair signature will be accepted.)*

Select one:

- Community provides a local match of up to \$25,000 (upload letter in Q5.6 required)**
- Community is not eligible or elects not to provide a local match of up to \$25,000**

**Back**

**Next**

Survey Completion

0%

100%

Q5.6

**Upload match letter if applicable**

Match letter.pdf



**Back**

**Next**

**SCHOOL READINESS AND QUALITY ENHANCEMENT GRANTS**

**FY 25 CONTINUED FUNDING GRANT SIGNATURE PAGE**

July 1, 2024 to June 30, 2025

*(Please provide electronic signature or print to sign)*

DISTRICT NAME: Waterbury  
APPLICATION CONTACT PERSON NAME: Krista Pisano  
CONTACT PHONE: 203-573-6684  
CONTACT EMAIL: krista.pisano@waterbury.k12.ct.us

**ESTIMATED FUNDING REQUESTED**

SCHOOL READINESS: 11,081,316.00  
ADMINISTRATIVE FUNDS: 100,000.00  
TOTAL: 11,181,316.00

QUALITY ENHANCEMENT FUNDING REQUESTED: 75,641.00

We, the undersigned authorized chief administrative officials submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained therein, and certify that this proposal, if funded, will comply with all relevant requirements of the state and federal laws and regulations.

In addition, funds obtained through this source will be used solely to support the purpose, goals and objectives as stated herein.

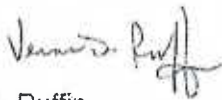
Chief Elected Official Signature:

Printed Name:

Agency:

Date:

Superintendent Signature:



Printed Name: Verna D. Ruffin

Agency: Waterbury Public Schools

Date: April 10, 2024

FY 25 SCHOOL READINESS and QUALITY ENHANCEMENT GRANTS

July 1, 2024 to June 30, 2025

GRANTEE STATEMENT OF ASSURANCES SIGNATURE PAGE

This signed document is required for final grant approval.

Grantee:

District: Waterbury

We, the undersigned authorized officials, do hereby certify that these assurances shall be fully implemented for all grants issued by the Office of Early Childhood through the School Readiness Program.

*(Please provide electronic signature or print to sign)*

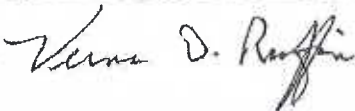
Chief Elected Official Signature:

Printed Name: Mayor Paul K. Pernerewski, Jr.

Title: Mayor

Date:

Superintendent Signature:



Printed Name: Dr. Verna Ruffin

Title: Superintendent

Date: 4/4/2024

**Complete this section if the Fiscal Agent is other than the Municipality or the School District:**

Fiscal Agent Signature:

Printed Name:

Title:

Date:

For Q5.1

SCHOOL READINESS PROGRAM SITE LOCATION				
NAME	Waterbury			
Effective Date FIRST RECEIVED ENDING	PROGRAM/SITE/SUBGRANTEE List each individual site with the THE NAME EXACTLY as it appears in Registry/on License	PROGRAM SITE LOCATION STREET ADDRESS	PROGRAM SITE LOCATION TOWN	ZIP
1/1999	The Ark Child Development Center	2030 East Main Street	Waterbury	06705
9/2022	The Ark Early Care and Education Center	222 West Main Street	Waterbury	06702
1/2007	Catholic Charities	965 South Main Street	Waterbury	06706
1/2006	Children's Community School	23 John Street	Waterbury	06708
1/2010	Children's Village	545 Boundline Road	Wolcott	06716
1/1998	Easter Seals Children's Academy East	128 Avenue of Industry	Waterbury	06705
1/1998	Easter Seals Children's Academy West	22 Tompkins Street	Waterbury	06708
1/1998	Easter Seals Children's Center	172 Grandview Avenue	Waterbury	06708
1/1997	Muriel Moore Child Development Center	444 North Main Street	Waterbury	06704
1/1998	The Center for Early Childhood Education at NVCC	750 Chase Parkway	Waterbury	06708
1/1998	Greater Waterbury YMCA Child Development Center	136 West Main Street	Waterbury	06702
10/2020	Greater Waterbury YMCA Annex@ Rose Hill	63 Prospect Street	Waterbury	06702
1/2015	TEAM-Slocum Center	25 Rumford Street	Waterbury	06704





*All cells on this tab are locked intentionally.  
Information entered on previous tab will autopopulate into this tab.*

**SUB-GRANTEE FISCAL YEAR 2025 ED 114 BUDGET FORM**

PROGRAM E:	Waterbury	DATE:	7/1/2024
TITLE:	School Readiness Grant Program	7/1/2024 to 6/30/2025	
Title	School Readiness Grant Program	Total Request:	\$ 100,000.00
ES	DESCRIPTIONS	BUDGET	
A	Non-Instructional	\$	65,000.00
B	Instructional	\$	-
C	Personal Services	\$	33,000.00
D	Professional Educational Services	\$	-
1	Tutors	\$	-
2	In-service	\$	-
3	Pupil Services	\$	-
4	Field Trips	\$	-
5	Parent Activities	\$	-
0	Employee Training and Development Services	\$	-
0	Other Professional Services	\$	-
0	Purchased Property Services	\$	-
0	Other Purchased Services	\$	2,000.00
0	Supplies	\$	-
0	Property	\$	-
<b>TOTAL</b>		\$	<b>100,000.00</b>

Q 5.4 continued

PROGRAM NAME:	Waterbury	DATE:	7/1/2024
Line	NARRATIVE DESCRIPTION OF EXPENDITURES		BUDGET
111A	NON-INSTRUCTIONAL		
	Portion of Liaison's Salary	\$	65,000.00





Attachment for  
Q 5.6



**WATERBURY  
PUBLIC SCHOOLS**

*Doreen Biolo*

Chief Financial Officer

[dbiolo@waterbury.k12.ct.us](mailto:dbiolo@waterbury.k12.ct.us)

April 15, 2024  
Office OF Early Childhood  
450 Columbus Blvd.  
Hartford, CT, 06103

To Whom It May Concern,

The City of Waterbury provides the required minimum of \$25,000.00 match required to receive the amount of \$100,000.00 School Readiness Administrative Funds.

Sincerely,

A handwritten signature in dark ink, appearing to read "Doreen Biolo". The signature is fluid and cursive, with the first name being particularly prominent.

Doreen Biolo  
CFO Education.