



**Collins Elementary
School Advisory Council**

January 28, 2025

Agenda

**Dr. Tracy Jackson, Principal
Mrs. Maureen Keenan, Assistant Principal**

1. Call to order
2. Introductions
3. Finalize November 2024 minutes.
4. Principal Report
5. 24-25 School Improvement with Title I addendum
6. IZone Report
7. School Advisory Forum (SAF)
8. School Environmental Safety Incident Reporting (SESIR)
9. Other School Related Announcements
10. Accountability Funds (Balance)
 - a. A+ Funds = \$ 2,187.00
 - 67% of staff voted for option 1
 - 26% of staff voted for option 2
 - 7% of staff voted for option 3
 - b. Accountability Funds = \$ 7,118.85
11. Adjourn

24/25 School Theme: Go for the Gold!

24/25 District Theme: Believe, Empower, Achieve: One Broward

Collins Elementary
School Advisory Council
19 November 2024 Minutes
Dr. Tracy Jackson, Principal
Mrs. Maureen Keenan, Assistant Principal

1. Call to order
 - a. Motion-Tobar 2:30, Second- Mrs. Bures
2. Introductions
 - a. None at this time
3. Finalize October 2024 minutes
 - a. Motion- Tobar, Second- Dr. Jackson
4. Principal Report
 - a. Over 800 items were collected for Harvest Food drive
 - b. Shout out to Deputy Fermin for passing the sergeants exam
 - c. Wish everyone a wonderful Thanksgiving Holiday Break
 - d. Testing season starts when we return from Fall Break
 - e. Interim reports will be issued on FOCUS portal
5. Old Business
 - a. Review 24-25 Collins Elementary Parent and Family Engagement Plan (PFEP): Compact was reviewed
 - b. Review 24-25 school improvement plan with Title I Addendum
 - c. Review the 24-25 Collins Parent Compact
 - d. Review parental involvement allocation plan with Title I Addendum
6. New Business
 - a. A+ Funds (See below)
 - b. Develop 25-26 Collins Elementary Parent and Family Engagement Plan (PFEP): The PFEP was reviewed in preparation for the 25-26 PFEP. Parents and SAC attendees were given an opportunity to review the current plan and provide input on the upcoming plan. Input was not provided, however all attendees were made aware that they could always call the school office and speak with Ms. Patterson the Collins Elementary School Title I liaison or email Elizabeth.patterson@browardschools.com for improvement and or information pertaining to the plan
 - c. Development of 25-26 school improvement plan with Title I Addendum. Parents and SAC attendees were given an opportunity to review the current plan and provide input on the upcoming plan. Input was not provided, however all attendees were made aware that they could always call the school office and speak with Ms. Patterson the Collins Elementary School Title I liaison or email Elizabeth.patterson@browardschools.com for improvement and or information pertaining to the plan
 - d. Develop how parental involvement allocation will be used for parental involvement activities for the 25-26 school year. Parents and SAC attendees were given an opportunity to review the current plan and provide input on the upcoming plan. Input was not provided, however all attendees were made aware that they could always call the school office and speak with Ms. Patterson the Collins Elementary School Title I liaison or email Elizabeth.patterson@browardschools.com for improvement and or information pertaining to the plan

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- e. Develop the 25-26 Collins Elementary Parent Compact. Parents and SAC attendees were given an opportunity to review the current plan and provide input on the upcoming plan. Input was not provided, however all attendees were made aware that they could always call the school office and speak with Ms. Patterson the Collins Elementary School Title I liaison or email Elizabeth.patterson@browardschools.com for improvement and or information pertaining to the plan
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7. IZone Report
 - a. Next meeting February 8, 2025
 8. School Advisory Forum (SAF)
 - a. Review reproductive course
 - b. There is a great need for teachers, currently there are more interims teachers.
 9. School Environmental Safety Incident Reporting (SESIR)
 - a. No new incidences
 10. Other School Related Announcements
 - a. Fundraiser did well and should be delivered on the 21st.
 - b. "Donuts with Dad" was a success and a special thanks to those PTA members that assisted in the book fair.
 11. Accountability funds (Balance)
 - a. A+ Funds= \$2,187.00
 - b. Florida School Recognition Program (A+ Funds) Proposals and Ballot Creation
 - i. Goal is to create a ballot to distributive the \$34,696 funds.
 - ii. Options that given to teachers before the meeting were
 1. Nonrecurring bonuses for staff
 2. Nonrecurring funds for student materials
 3. Hiring additional personnel
 - iii. How much do we want to use for students? Bures-10%, Thompson agreed-10%
 - iv. The consensus was to create two options on the ballots. Option 1- 5% of funds would go to student materials and the rest to staff. Option 2 -10% of funds would go to student materials and the rest to staff.
 - v. 100% of the staff agreed that we should use the funds for the 23/24 school year roster. Do we agree? SAC members discussed and agreed
 - vi. The next question proposed was pro-rating based on the number of days worked at Collins during the last school year. SAC members discussed and agreed
 - vii. Mrs. Tobar called for a Roll Call Vote at 3:03 pm, Mrs. Thompson and Mrs. Bures- second
 1. Skye Arizon- Yay
 2. Sharon Bures- Yay

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3. Maria Colon Rodriguez- Yay
4. Gayle Doyle-Yay
5. Robert Fermin- Yay
6. Joyce Hunter- Yay
7. Tracy Jackson- Yay
8. Brandi Pressley -Yay
9. Eboni Thompson-Yay
10. Melissa Tobar-Yay
11. Not Present included- Janeka Cole, Kayri Pozo Altagarcia, and Paul Wiggins
12. 10- Yay, 0-Nay, 3- Not Present

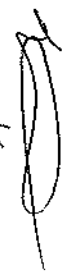
c. Accountability Funds= \$7,118.85

12. Adjourn

- a. Mrs. Tobar- Motion to adjourn at 3:14pm, Mrs. Herring - Second

Date: 1/28/2025





Time: 5:15 pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Amy Birn				
2	Samantha Rogue	FD0112494	Dyemian Steyrik		
3	Marsreen Kana	✓			MKana
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★ SAC Sign in Sheet for Collins ES (0331)

Date: 1/28/2025

Time: 5:15 pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	ARIZON, SKYE	Community / Business Representatives	No	<input checked="" type="checkbox"/> Yes	
2	BURES, SHARON	ESE Parent of a student at the school	No	Yes	
3	COLE, JANEKA	BTU Steward (or designee)	Yes	No	
4	COLON RODRIGUEZ, MARIA	ESOL Parent of a student at the school	No	Yes	
5	DOYLE, GAYLE	Pre-K (if applicable - parent or certified teacher)	Yes	No	
6	FERMIN, ROBERT	Community / Business Representatives	No	No	
7	HUNTER, JOYCE	Non-Instructional Support Employees	Yes	No	
8	JACKSON, TRACY	Principal	Yes	No	
9	POZO ALTAGRACIA, KAYRI	I-Zone Representative (must be a parent)	No	Yes	
10	PRESSLEY, BRANDI	SAC Secretary	Yes	No	
11	THOMPSON, EBONI	SAF Chair (or designee) Parent of a student at the school	No	Yes	
12	TOBAR, MELISSA	SAC Chair	Yes	No	

Time: _____

Date: _____

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
13	WIGGINS, PAUL	Community / Business Representatives	No	Yes	