

WARREN HILLS REGIONAL BOARD OF EDUCATION

February 25, 2025

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order – Alfred Coscia, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Alfred Coscia, Thomas Dufner, Molly Fraumeni, Jean Hansen, Erik Heller, Amy Kemp, Lisa Marshall and Corey Piasecki. Also present was Earl Clymer, Donnamarie Palmiere, Dennis Mack and Board Attorney Marc Zitomer. Paula Merrill was absent. Student Representative, Loudon Heller was present for the public meeting.

C. Executive Session- 6:31 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Piasecki and seconded by Mrs. Marshall to go into Executive Session at 6:31 p.m. with full board consent.

D. Reconvene: 7:00 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- February 11, 2025 Regular & Executive Session Meetings

Motion by Mr. Piasecki and seconded by Mrs. Marshall to approve the minutes of the February 11, 2025 Regular Meeting & Executive Session Meetings.

MOTION: Corey Piasecki		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner			X	
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill				X
Corey Piasecki	X			
Amy Kemp			X	
Alfred Coscia	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

None

F. Student Liaison Report – Louden Heller

Mr. Louden Heller reported that February was a slow month. Cabaret night is tomorrow, February 26th. Students met with Mr. Kavcak but not much was discussed. He also offered his services in trying to set up some student presentations from clubs the board doesn't normally hear from.

G. Superintendent's Report – Mr. Earl C. Clymer, III

- Reminder to complete the School Ethics Financial Disclosure Statement
- Bilingual Student Achievement 24 students - Bilingual Certification
 - Recognized at Graduation
- 2025-2026 School Calendar Update
 - Waiting on timeframe from Contractor for Summer Projects
- Unsung Heroes - WCSBA Sponsored Event
 - March 12, 2025 at 6:30 PM - WHRHS
 - Thanks to Mr. Graf & Mr. Montero for musical section of program
- Reminder - Robotics competition March 22 & 23

H. Presenter(s): Board of Education Ethics Training - Mr. Zitomer

I. Goals:

Warren Hills Regional School District Goals for 2024-2025 School Year

District Goal 1: Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Implementation of the *Cluster Curriculum Project* and the *Curriculum Monitoring and Assessment Plan* to more closely evaluate student performance and achievement related to NJ State Learning Standards, standardized and in-house assessments, including but not limited to, benchmark assessments, semester 1 and semester 2 final assessments and teacher-generated in-class assessments.

District Goal 2: To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders. Practices and strategies will include but are not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach and the DREAMS Program.

District Goal 3: To implement best practices and strategies to educate students, parents and faculty on the use of AI generators and related tools for education, while implementing and strengthening sound practices and protocols to minimize the potential of security breaches related to district-wide data and personal

Warren Hills Board of Education Board Goals for 2023-2024:

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

- Goal 1- Student Growth & Achievement
 - Summer 2025 Cluster Curriculum Project - Science Curriculum

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No Meeting Held	By Chair: Mrs. Merrill
Education, Policy & Technology	No Meeting Held	By Chair: Mrs. Marshall
Personnel & Student Activities	No Meeting Held	By Chair: Mrs. Fraumeni
Negotiations	No Meeting Held	By Chair: Mr. Dufner

No reports.

K. Old Business

Mrs. Marshall reported that the state was planning on giving money to the schools for cell phone pouches.

L. New Business

None

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

None

N. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Hansen and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions I. 1 to I.3 as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Jacqueline Solecitto	Accept	Advisor - Horizons	\$3,399.00 Pro-rated	District	03-12-25	03-12-25	Resignation

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
2	Margaret Devine	Approve	Advisor - Horizons	\$3,399.00 Pro-rated	District	03-12-25	06-30-25	Tier 3
3	Sarah Codd	Approve	Coach - Assistant Softball	\$3,544.50	HS	03-10-25	End of Season	Tier 3 Step 4 - (50% of \$7,089.00)
4	Amanda Pryslak	Approve	Coach - Assistant Softball	\$3,544.50	HS	03-10-25	End of Season	Tier 3 Step 4 - (50% of \$7,089.00)
5	Nancy Smith	Approve	Substitute Security	\$20.00/hr	District	02-26-25	06-30-25	Pending receipt of required paperwork
6	Shane Plenge	Accept	Paraprofessional	\$29.06/hr	HS	02-20-25	02-20-25	Resignation

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Kahlil Lewis	Volunteer - Boys Lacrosse	N/A	N/A	District	Start of Season	End of Season	Pending receipt of required documents
2	William Salmon	Volunteer - Track	N/A	N/A	District	Start of Season	End of Season	Pending receipt of required documents
3	Catalina Uriarte	Volunteer - Track	N/A	N/A	District	Start of Season	End of Season	Pending receipt of required documents
4	Darryl Wright	Volunteer - Baseball	N/A	N/A	District	Start of Season	End of Season	Pending receipt of required documents

*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	K Dennison	NJ Council of Teachers of English Spring Conference	The College of NJ Route 31 Ewing NJ	\$125 Registration, Mileage	March 20, 2025
2	M Jones	2025 NJ Directors of Athletics Association	Trump Taj Majal 1000 Boardwalk Atlantic City NJ 08401	\$475 Registration, Mileage, Accommodations	March 11-13, 2025

Approval of Personnel Motions

MOTION: Jean Hansen		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			

Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill				X
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

II. EDUCATION AND POLICY

Motion by Mrs. Fraumeni and seconded by Mrs. Kemp to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.2, as amended and described below:

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2024-2025 - 003
HS – 2024-2025 - None

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	A Eisner S Moser A Slack	Springside Chestnut Hill Academy 500 W Willow Grove Ave Philadelphia PA	Transportation	US First Robotics Competition
2	A Helle	St Luke's Warren Campus 185 Roseberry St Phillipsburg NJ 08865	Transportation	Health Science Classes
3	C Dock	Harrah's Atlantic City NJ	Registration, Accommodations, Meals, Transportation	DECA
4	J Giamoni	Kinnelon High School 121 Kinnelon Rd Kinnelon NJ 07450	Transportation	HS Student Council
5	J Giamoni	East Brunswick High School 380 Cranbury Rd East Brunswick NJ 08816	Transportation	HS Student council
6	P Smith	Mercer County Community College 1200 Old Trenton Rd W Windsor NJ 08550	Transportation	FFA
7	C Hickerson L Small	Warren County Community College - Washington NJ East Stroudsburg University E Stroudsburg PA	Transportation	Junior Class

Approval of Education & Policy Motions

MOTION: Molly Fraumeni		SECOND: Amy Kemp		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill				X
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

III. BUDGET AND FINANCE

Motion by Mr. Piasecki and seconded by Mrs. Fraumeni to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 7 as amended and described below:

*1. Motion to approve the bill list for the period February 12, 2025 through February 25, 2025, in the amount of \$2,019,092.77.

*2. Motion to approve the Resolution for Participation in Coordinated Transportation with Warren County Special Services School District for 2025-2026 school year with an administrative fee of 4.5 percent.

*3. Motion to approve the following Special Education Tuition Contract for the 2024-2025 regular school year:

Student	School	Amount	Aide	Related Services	Effective
7223821186	New Dawn Academy – Somerset County Ed. Services Commission	\$62,950.00 (prorated)	N/A	N/A	2/10/25-6/60/25

*4. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #7192646284 commencing February 18, 2025 until further notice, in the amount of \$61.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*5. Motion to approve a contract with Advancing Opportunities for Assistive Technology Services for the 2024-2025 school year commencing February 1, 2025 at the following rates:

AAC Evaluation	\$1,400.00
AAC Support and Training	\$200.00/hour
AT Evaluation	\$1,200.00
AT Support and Training	\$180.00/hour

*6. Resolved, that the Board of Education hereby ratifies the Memorandum of Agreement with the Warren Hills Regional Administrator Association, dated as of December 12, 2024 for the contract period July 1, 2024 through June 30, 2027, including related mutually adopted salary schedules, which was previously ratified by the Association and which is on file in the office of the School Business Administrator/Board Secretary; and be it

Further Resolved that the Board authorizes its Board President to execute an appropriate successor collective negotiations agreement upon finalization of same and be it

Further Resolved, that the Board approves the transfer of Mrs. MaryLouise Rowlin to the position title of Director of Special Services, with related terms and salary as set forth in the Memorandum of Agreement.

*7. Motion to accept, with gratitude, the donation of \$400.00 from an anonymous donor disbursed through The American Online Giving Foundation, Benevity’s foundation partner, for the Computer Science Student Activity pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

Approval of Budget & Finance Motions

MOTION: Corey Piasecki		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X	#6 to process		
Paula Merrill				X
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

O. Public Comment

None

Q. Adjournment 7:49 p.m.

Approval to Adjourn

Motion by Mrs. Fraumeni and seconded by Mr. Piasecki to adjourn at 7:49 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary