

WARREN HILLS REGIONAL BOARD OF EDUCATION

April 8, 2025

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order – Alfred Coscia, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Alfred Coscia, Thomas Dufner, Molly Fraumeni, Erik Heller, Amy Kemp, Lisa Marshall and Corey Piasecki. Also present was Earl Clymer, Donnamarie Palmiere, Dennis Mack and Board Attorney Christopher Sedefian. Jean Hansen and Paula Merrill were absent. Student Representative, Loudon Heller was present for the public meeting.

C. Executive Session- 6:33 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mrs. Marshall and seconded by Mr. Piasecki to go into Executive Session at 6:33 p.m. with full board consent.

D. Reconvene: 7:05 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- March 11, 2025 and March 18, 2025 Regular & Executive Session Meetings

Motion by Mrs. Fraumeni and seconded by Mr. Piasecki to approve the minutes of the March 11, 2025 and the March 18, 2025 Regular Meeting & Executive Session Meetings.

MOTION: Molly Fraumeni		SECOND: Corey Piasecki		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill				X
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

Mr. Clymer reported that he was following up on a prior email from a former student who was working on a research project through Rutgers regarding technology addiction on high school students.

F. Student Liaison Report – Louden Heller

Mr. Louden Heller reported on the following:

- Mr. Warren Hills raised \$2,000 for Ava’s Voice charity
- Next Friday is the Junior Prom
- Choir concert is coming up
- May 10th Community Day
- Powder Puff practice has started
- Student Council is discussing Senior Sunset or Senior Field Day?

G. Superintendent’s Report – Mr. Earl C. Clymer, III

- Best Buddies Presentation
 - Addison Wood State Board Recognition - Warren County Representative
- Revision to 2024-2025 School Calendar
- 2025-2026 School Year Calendar
 - If approved, Blackboard message to community on Wednesday for both
- Water Wars Statement - High School and WTPD

H. Presenter(s): Best Buddies - Ms. Manfra

- International organization
- Largest chapter in NJ
- Host many events including Field Day, Buddy PE at MS, Unified Bowling, and the newest event “Color Run” on May 10th.
- Congratulations to Addison – Warren County Representative to the State Board.

~~Governor Educator of the Year Awards – Mr. Clymer~~ postponed until April 29th

I. Goals:

Warren Hills Regional School District Goals for 2024-2025 School Year

District Goal 1: Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Implementation of the *Cluster Curriculum Project* and the *Curriculum Monitoring and Assessment Plan* to more closely evaluate student performance and achievement related to NJ State Learning Standards, standardized and in-house assessments, including but not limited to, benchmark assessments, semester 1 and semester 2 final assessments and teacher-generated in-class assessments.

District Goal 2: To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders. Practices and strategies will include but are not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach and the DREAMS Program.

District Goal 3: To implement best practices and strategies to educate students, parents and faculty on the use of AI generators and related tools for education, while implementing and strengthening sound practices and protocols to minimize the potential of security breaches related to district-wide data and personal

Warren Hills Board of Education Board Goals for 2024-2025:

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

- Goal 1- Student Growth & Achievement
 - Cluster Curriculum Project
- Goal 2 - Culture & Climate
 - MS Culture and Climate - Student Groups

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: A. Kemp
Education, Policy & Technology	No meeting held	By Chair: L. Marshall
Personnel & Student Activities	04-03-2025	By Chair: M. Fraumeni
Negotiations	No meeting held	By Chair: T. Dufner

Mrs. Fraumeni discussed Personnel & Student Activities during Executive Session.

K. Old Business

Mrs. Marshall commented on the following:

- Learnwell tutoring rates – inpatient hospitalization
- Mrs. Marshall, Mrs. Kemp along with the Board President and another board member from Washington Township will be meeting to discuss the PILOT program and the effects on taxes
- Sussex County Ed Services Commission is looking to purchase the building next door to the building they have with a plan to expand their program.

L. New Business

New uniforms are being purchased for the Middle School track team using St’ Lukes donations.

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely

that all of their questions will be answered and may be referred to further dialogue with the administration.

N. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Marshall and seconded by Mrs. Kemp to accept the recommendation of the Superintendent to approve and adopt motions I. 1 to I.5 as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Margaret Devine	Approve	HS Horizons Advisor	\$3,300.00 Prorated	HS	04-09-25	06-30-25	Prorated stipend \$660.00
2	Marcus Gurdineer	Accept	Teacher	\$81,505.00	HS	05-26-25	05-26-25	Resignation - MA+30 Step 9
3	Marcus Gurdineer	Accept	Coach - Asst Boys Lacrosse	\$3,544.50	HS	05-26-25	05-26-25	Resignation - Tier 3 Step 50% of \$7,089
4	Wenjing Feng	Accept	Leave Replacement Teacher	\$340.15/ per day	HS	03-28-25	03-28-25	Resignation - MA Step 1
5	Andrea Biasi	Accept	Paraprofessional	\$30.15/hr	HS	04-04-25	04-04-25	Resignation.- AIDE HR BA, Step 4

*2. Motion to approve the following Job Description as recommended by the Personnel Committee and Superintendent:

- Department Supervisor - Attachment A

*3. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Arianna Morillo	Clinical Experience	2 full days per week or 4 half days per week to be completed in the 1st semester in one placement of no less than 15 weeks	N/A	HS	on or about 08-25-25	on or about 12-12-25	Pending receipt of required documents - Under the Direction of Centenary University, C Kavcak, T Manfra, L Ross
2	Arianna Morillo	Clinical Internship	to be completed in the 2nd semester, no less than a total of 15 weeks. In 1 or 2 placements, depending on certifications being sought.	N/A	HS	on or about 01-20-26	on or about 05-08-2026	Pending receipt of required documents - Under the Direction of Centenary University, C Kavcak, T Manfra, L Ross

*4. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/ Mileage	Date & Discussion
1	C O'Neal	Motivational Interviewing	Webinar via Rutgers Behavioral Health	N/A	April 15 and April 16, 2025
2	P Smith	Work Base Learning Supervisor Training	Webinar	N/A	April 2, 2025
3	S Fretz K Tomasino	Interaction Between Mental Health & Social Media	Galloping Hill Golf Course 3 Golf Drive Kenilworth NJ 07033	Mileage	April 9, 2025
4	J Solecitto	COA Student Summit	Sandy Hook Highlands NJ	N/A	May 21, 2025
5	K Dennison	NJ Social Studies Supervisors Association Spring Meeting	NJPSA / FEA Conference Center Montor NJ	Mileage	May 1, 2025
6	M Devine	NJ ELA Spring Supervisor Group for Presentations on AI, Writing & Information Literacy Standards	Drew University Madison NJ	Mileage	May 29, 2025
7	D Palmiere	Annual NJASBO Workshop	Ocean Casino Atlantic City NJ	Registration \$500, Accommodations	June 4 to June 6, 2025
8	E. Clymer D Palmiere A Coscia A Kemp T Dufner M Fraumeni J Hansen E Heller L Marshall P Merrill C Piasecki	Annual NJSBA Workshop	Atlantic City Convention Center	Registration \$2200, Accommodations, meals, mileage	October 20 to October 23, 2025

*5. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	42292508	Paternity Leave	Custodian	MS	on or about 05-22-25	0	05-22-25	05-22-25	N/A	on or about 08-14-25	

Approval of Personnel Motions

MOTION: Lisa Marshall		SECOND: Amy Kemp		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill				X
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

II. EDUCATION AND POLICY

Motion by Mrs. Marshall and seconded by Mrs. Fraumeni to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.4, as amended and described below:

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2024-2025 - 007

HS – 2024-2025 - 006

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	C Tyburczy	Franklin Township Elementary School 32 Asbury Broadway Rd Washington NJ	Transportation	Middle School Students
2	C Tyburczy	Mansfield Elementary School Route 57 Washington NJ	Transportation	Middle School Students
3	C Tyburczy	Brass Castle Elementary School 16 Castle St Washington NJ	Transportation	Middle School Students
4	C Tyburczy	Washington Boro Memorial School 300 W Stewart St Washington	Transportation	Middle School Students
5	C Dock	Centenary University Lackland Center 400 Jefferson St Hackettstown NJ 07840	Transportation	Business Students
6	M Devine	North Hunterdon HS	Transportation	Horizons - Academic Team

Code	Requested by:	Trip	Board of Education Cost	Discussion
		1445 NJ 31 Annandale NJ 08801		
7	M Devine	North Warren Regional HS 10 Noe Road Blairstown NJ 07825	Transportation	Horizons - MS Group
8	J Solecitto L Krause	Harmony Township Fire Co 440 Brainards Rd Phillipsburg NJ 08865	Transportation	Gifted and Talented
9	J Solecitto	Taylor Street School Washington Boro	N/A (Walking)	Gifted and Talented
10	R Smola C Green	WHRHS	Transportation	MS Adaptive PE Partners

*3. The Board of Education Approved 2024-2025 School Year Calendar is being adjusted as follows:

- The school closing day on February 6, 2025 will be made up on Tuesday June 10, 2025.
- Schools will be closed on Friday, May 23, 2025 and will be made up on Wednesday, June 11, 2025
- The last day of school for students will be Wednesday, June 11, 2025 with an 11:55 AM dismissal.

*4. Motion to approve the Warren Hills Regional School District Calendar for the 2025-2026 School Year. - Attachment B.

Approval of Education & Policy Motions

MOTION: Lisa Marshall		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill				X
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

III. BUDGET AND FINANCE

Motion by Mrs. Marshall and seconded by Mrs. Fraumeni to amend motions *14 and *16 to include being retroactive.

MOTION: Lisa Marshall		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill				X
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

Motion by Mrs. Fraumeni and seconded by Mr. Piasecki to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 18 as amended and described below:

*1. The Warren Hills Regional Board of Education approves the February, 2025 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of February, 2025; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period March 19, 2025 through April 8, 2025, in the amount of \$2,320,967.94.

*3. Motion to approve Student Activities bill list for the period February 1, 2025 through February 28, 2025 in the amount of \$7,160.60.

*4. Motion to approve transfers in the amount of \$451,345.12 for the month of February, 2025.

*5. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #8861495137 commencing March 14, 2025 until further notice, in the amount of \$61.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*6. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #8476954198 commencing March 31, 2025 until further notice, in the amount of \$61.25

per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*7. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #4486721848 commencing March 31, 2025 until further notice, in the amount of \$61.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*8. Motion to approve Transportation Contracts with the NJ Department of Children and Families, Office of Education, for the 2024-2025 school year to transport Warren Hill Regional Student #4924140597 to the DCF Regional School, Warren Campus in Port Murray, NJ at a cost of \$75.00 a day commencing March 13, 2025.

*9. Motion to approve an Agreement for Related Services and other Ancillary Services with Sussex County Educational Services Commission for the 2025-2026 school year per attached rates.

*10. Motion to add the NJ Herald as an alternate official newspaper of Warren Hills Regional Board of Education to carry legal ads for the 2024-2025 school year.

*11. Motion to approve the Perkins Grant Amendment #1.

*12. Motion to submit the FY 2025 NJSIG Safety Grant in the amount of \$3,100.00 to be used for Building updates.

*13. Motion to accept, with gratitude, the donation of \$15,173.28 from the Streaks Wrestling Club to purchase a new wrestling mat pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

*14. Motion to *retroactively* accept, with gratitude, the donation of \$1,300.00 from the Streaks Softball Club to build a storage shed pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

*15. Motion to accept, with gratitude, the donation of \$100 from Terry Lawton for the High School Scholarship Student Activity Account pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

*16. Motion to *retroactively* approve the disposal of the following assets per district policy 7300, Disposition of Property:

Wrestling Mat
2 Track and field Standards

*17. Motion to approve the purchase from CDW-G for 300 chromebooks at a cost of \$113,250 under Educational Services Commission of New Jersey (ESCNJ/AEPA-22G) using Title I funds.

*18. Be It Resolved to approve a Purchase Order with Wantage Fence and Stonework,

LLC in the amount of \$164,800 to address additional mitigation measures in the spillway resulting from unforeseen site conditions including revised dimensions/quantities/methods of repair. FEMA has reviewed the request and increased the funding.

Approval of Budget & Finance Motions

MOTION: Molly Fraumeni		SECOND: Corey Piasecki		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill				X
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

O. Public Comment

Mr. Liepins presented various books on Logic to the board.

Q. Adjournment 7:58 p.m.

Approval to Adjourn

Motion by Mr. Poasecki and seconded by Mrs. Fraumeni to adjourn at 7:58 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary

WARREN HILLS REGIONAL

DEPARTMENT SUPERVISOR

- I. **Position Title:** Department Supervisor
- II. **Qualifications:**
- A. New Jersey Supervisory Certificate required with instructional certification in the subject area(s) preferred.
 - B. A Supervisor's Certificate, ~~preferably with a Major in the department discipline.~~
 - C. Curriculum Certificate in area supervising.
 - D. Experience as a successful classroom teacher (5 years).
 - E. Such alternatives to the above qualifications as the board may find acceptable.
- III. **Reports To:** ~~Curriculum Coordinator~~ and Building Principals
- IV. **Supervises:** Certified Teachers
- V. **Job Goals:**
- A. To assist in accomplishing district aims and objectives.
 - B. To improve instruction and learning through: Curriculum development/implementation, supervision of instruction and the administration of the curricular area(s).
 - C. To exemplify, demonstrate and promote current educational research.
 - D. To coordinate, supervise and direct all resources and activities of the department(s).
 - E. To be a catalyst for progress and curricular improvement and professional development.
 - F. To improve student growth and achievement through implementation of best practices and strategies.
- VI. **Duties and Responsibilities:**
- A. Curricular Functions:
 - 1. To evaluate, develop, coordinate, revise and implement courses of study based upon students' needs and interests.

2. To participate in the selection of current educational theories to be adopted by the district and for corresponding staff development programs. Once developed, the supervisor will be an active participant in staff development activities and will demonstrate, promote and implement these activities in the classrooms of his/her department(s) and the school(s).
3. To maintain awareness of current educational research, trends, programs, procedures and materials and assume responsibility for their dissemination and implementation.
4. To teach classes and recommend assignments and appropriate staffing levels for department members.
5. To evaluate, approve and submit for purchasing approval all curricular materials and equipment used in the department.
6. To annually prepare and maintain inventories of equipment, materials and textbooks.
7. To contribute to the planning of assemblies, field trips, identification of resource people, visitations and club activities of value to students and teachers.
8. To ~~maintain~~ **lead curriculum** articulation, **development, implementation and evaluation** with sending districts, **through cluster articulation meetings and the Cluster Curriculum Project.**
9. To integrate the goals, objectives and work of the department(s) into the total school instructional program.
10. To work cooperatively with the ~~Director of Information Services~~ **Building Principals** and the ~~Guidance Department~~ **Director of School Counseling Services** concerning course offerings, staff assignments, standardized testing and other pupil means of evaluation.

B. Supervisory Functions:

1. To develop good parent/teacher/student relationships.
2. To encourage and promote positive morale among teachers.
3. To supervise and evaluate the work of all teachers assigned to the supervisor according to the policy of the board and the laws of the State of New Jersey.
4. To take part in the development and implementation of the district's evaluation process for teachers.
5. To ~~supervise~~ **oversee, review** and assess procedures ~~in the department, e.g.~~ **including but not limited to Semester 1 and 2 final exams, midterms, teacher**

~~planning and~~ grading practices, and implementation of classroom practices focused on student growth and achievement.

6. To orient new teachers to department policy and procedures.
7. To monitor teaching areas and facilities for maintenance and safety and recommend their appropriate remediation, if necessary, to the administrative staff.

C. Administrative:

1. To serve as the primary contact in dealing with and resolving curricular, attendance and disciplinary referrals within the department prior to referral to school administration.
2. To assist the principals in assigning teachers and in arranging the teaching program of those in the department(s).
3. To advise and cooperate with the administration in the selection of teachers.
4. To prepare, coordinate and oversee the operational budget for the department(s).
5. To assist and facilitate the use of specialized student services within the district.
6. To prepare departmental reports as requested, including but not limited to, state report, analysis of state test scores, and Board of Education presentations.
7. To aid in the compilation of information pertaining to the evaluation of our schools, including but not limited to, QSAC, NJSLA and any additional assessment tools required by the NJ Department of Education.
8. To hold regularly scheduled department meetings and other special meetings as needed, with reports and agendas to be included in the monthly supervisory report to the Superintendent.
9. To promote the mission and accomplishments of the Warren Hills Regional School District.
10. To demonstrate professional competence and development in the field of supervision.

D. Performs additional duties as may be assigned by the administration.

Warren Hills Regional School District 2025-2026 School Year Calendar

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student Days		181
August	5	
September	21	February 19
October	22	March 22
November	16	April 16
December	17	May 20
January	19	June 4

Red - Schools Closed; Blue - Early Dismissal 11:55AM; Faculty PD

January 19 / 100

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 5 / 5

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August	19	New Staff Orientation
August	19	7th & 9th Grade Orientation
August	20	T - Day 1
August	21	Opening Convocation - T - Day .5
August	25	First Day for Students
August	29	Half-Day Session - 11:55 AM Dismissal
September	1	Labor Day - School Closed
September	10	WHRHS Back to School Night
September	11	WHRMS Back to School Night
September	12	Half-Day Session - 11:55 AM Dismissal
October	13	Schools Closed; Faculty PD; T - Day 2.5
November	6-7	NJEA Convention - School Closed
November	26	Half-Day Session - 11:55AM Dismissal
November	27-28	Thanksgiving Break - School Closed
December	18,19,22	Semester 1 Exams; Half-day Sessions
December	23	Half-Day Session - 11:55AM Dismissal
December	24-31	Winter Break - Schools Closed
January	1-2	Winter Break - Schools Closed
January	19	Martin Luther King Day - School Closed
February	13	Half-Day Session - 11:55AM Dismissal
February	16	President's Holiday - School Closed
March	20	Half-Day Session; Faculty PD; T - Day 3
April	3-10	Spring Recess - School Closed
May	25	Memorial Day - School Closed
June	1-4	Half-Day Session - 11:55AM Dismissal
June	4	Last Day of School for Students
June	5, 8-11	Half-Day Session - 11:55AM Dismissal
Inclement Weather Days		
June	5	Last Day for Staff; T - Day 4
June	12	WHRHS Commencement Ceremony

February 19 / 119

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

September 21 / 26

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

March 22 / 141

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October 22 / 48

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 16 / 157

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November 16 / 64

S	M	T	W	T	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

School Calendar is subject to change if deemed necessary.

IMPORTANT:

In the event the district uses the majority of scheduled emergency closing days, the following days will be added back as school days:

June 5, 8 - 11. Additional make up days will be added back to the calendar at the discretion of the Board of Education.

Check District website for updates at www.warrenhills.org

Board Approved:

Intervention and Referral Services (I&RS) are designed to assist students who are experiencing learning, behavior, or health difficulties, and to assist staff who have difficulties in addressing students' learning, behavior, or health needs, in accordance with the requirements of N.J.A.C. 6A:16-8.1 and 8.2. For more information on I&RS Services, please contact your child's Guidance Counselor or Child Study Team Case Manager. Policy #7441 - Electronic Surveillance In School Buildings & on School Grounds.

May 20 / 177

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 17 / 81

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 4 / 181

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Sussex County Educational Services Commission

18 Gail Court

Sparta, New Jersey 07871

Phone: 973-579-6980; Fax: 973-940-0811

Andrea Romano
Superintendent

Anthony DeFelice
Business Administrator/Board Secretary

2025-2026 Rate Sheet

Services				
Service	Member	Non-Member	Admin Fee	
Psychologist	\$96.00	\$106.00	+3%	Per Hour
Social Worker	\$96.00	\$106.00	+3%	Per Hour
LDT/C	\$96.00	\$106.00	+3%	Per Hour
Physical Therapy	\$96.00	\$106.00	+3%	Per Hour
Occupational Therapy	\$96.00	\$106.00	+3%	Per Hour
Speech Therapy	\$96.00	\$106.00	+3%	Per Hour
OT/PT/Speech (Consultant)	\$96.00	\$106.00	+3%	Per Hour, Minimum or Agency Rate
BCBA (Consultant)	Agency Rate	Agency Rate	+3%	Per Hour

Child Study Team and Itinerant Services (Subject to staff availability)				
	Member	Non-Member	Admin Fee	
Evaluations:				
Psychological/Educational/Social	\$405.00	\$447.00	+3%	
Speech and Language	\$405.00	\$447.00	+3%	
Three Evaluation Bundle	\$1,071.00	\$1,204.00	+3%	
PT/OT/Speech (Standard)	\$405.00	\$447.00	+3%	
PT/OT/Speech (Complex)	\$431.00	\$472.00	+3%	
Acceptance of Reports/Review IEP/ISP	\$79.00	\$92.00	+3%	Per Hour
Transition Services:				
Program Consultation	\$99.00	\$113.00	+3%	Per Hour
SLE Consultation	\$82.00	\$92.00	+3%	Per Hour
Job Coaches	\$33.00	\$43.00	+3%	Per Hour
Other Services:				
Meetings (per meeting/per consultant)	\$90.00	\$96.00	+3%	Per Meeting
IEP/Service Plan Development	\$133.00	XXX	+3%	Per Plan
Case Management/Service Plan Management	\$176.00	XXX	+3%	Per Case
Transfer Case/Review of Records	\$53.00	XXX	+3%	Per Case
Service Plan/IEP Revision/Addendum	\$48.00	XXX	+3%	Per Case

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2025-2026 Northern Hills Academy Tuition Rates

(Daily Student Hours: 8:30am - 2:30 pm)

Extended School Year (6 week program July 1, 2025 - Aug 12, 2025)

	MD/ERI/LLD/PreSchool	Autistic	ParaProfessional	Additional Therapies
Member	\$11,003.00	\$12,556.00	\$5,991.00	\$447.00
Non-Member	\$12,946.00	\$13,853.00	\$6,127.00	\$458.00

Regular School Year

	MD/ERI/LLD/PreSchool	Autistic	ParaProfessional	Additional Therapies
Member	\$56,401.00	\$62,920.00	\$30,376.00	\$2,214.00
Non Member	\$65,641.00	\$70,679.00	\$32,446.00	\$2,255.00

Project Search Program

	Tuition	Paraprofessional	Transportation TBD by district
Member	\$38,822.00	\$30,376.00	
Non Member	\$41,041.00	\$32,446.00	

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Administrative Consultation/Staffing	\$101.00	XXX	+3%	Per Hour
Itinerant Teacher	N/A	N/A	If position needed costs would be contracted	
Itinerant Aide/Paraprofessional	\$32.00	\$35.00	+3%	Per Hour
Home Instruction	\$56.00	\$60.00		Per Hour + Mileage
Counseling Services (on site)	\$80.00	\$82.00	+3%	Per Hour
Speech Therapist	\$99.00	\$115.00	+3%	Per Hour, Minimum or Agency Rate
Preschool Instructional Coach	Based on Contracted Rate			
Preschool Intervention and Referral Specialist				
Nursing:				
Substitute RN	\$86.00	\$88.00	+3%	Per Hour
Certified School Nurse	\$86.00	\$88.00	+3%	Per Hour
ESL/ELL	As charged by Provider plus 6% administrative fee			

Administrative Support

	Member	Non-Member	Admin Fee	
Supervisor/Principal	\$157.00	TBD	+3%	Per Hour, Depending on Contracted Needs
Danielson/Stronge Evaluation	TBD	TBD	+3%	Depending on Contracted Needs
Accounts Payable/Receivable	TBD	TBD	+3%	Depending on Contracted Needs
Payroll Services/support	TBD	TBD	+3%	Depending on Contracted Needs
Secretarial- Substitute	TBD	TBD	+3%	Depending on Contracted Needs
Business Administrator	TBD	TBD	+3%	Depending on Contracted Needs

Professional Development (inservice)

Service	Member	Non-Member	
Professional Development (inservice) Minimum 2 hour + 1 hour prep	\$200.00	\$226.00	Per Hour

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CPI Training (only available to member districts)	\$200.00	XXX	Per Hour
*Initial Training with restraint Minimum 2 hour + 1 hour prep	\$200.00	XXX	Per Hour + Cost of Books
*Initial Training without restraint Minimum 2 hour + 1 hour prep	\$200.00	XXX	Per Hour + Cost of Books
*Refresher Course with restraint Minimum 2 hour + 1 hour prep	\$200.00	XXX	Per Hour + Cost of Books
*Refresher Course without restraint Minimum 2 hour + 1 hour prep	\$200.00	XXX	Per Hour + Cost of Books

Non-Public School Services

Compensatory Education	Cost not to exceed state funding
ELL	
Home Instruction	
Supplemental Instruction	
Speech-Language Services	
Examination and Classification	
Nursing Services	

Non-Public IDEA Rates

Related Services:		
OT/PT/Speech/Counseling Services to eligible students (SCESC)	\$99.00	Per Hour
Agency	\$115.00	Per Hour
Supplemental Instruction:		
Paraprofessional - If Available	\$30.00	Per Hour
IDEA Instruction	\$53.50	Per 30 Minute Session
Program Services:		
Professional Development (SCESC)	\$195.00	Per Hour

Assessment

Member District	\$1.41	per student (per October count)
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Revised 1/31/25
Board Approved 2/3/25