

**COLTS NECK TOWNSHIP SCHOOLS**  
**COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**Vision Statement**

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES: For the Meeting of the Board of Education, **October 7, 2020**, 2020, at 7:00 p.m. via Webex.  
Directions will be posted on the district's website at [www.coltsneckschools.org](http://www.coltsneckschools.org)

**CALL TO ORDER**

President Gizzo called the meeting to order at 7:04 p.m.

**ROLL CALL**

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: None

**LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 14, 2020, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

**FLAG SALUTE**

FLAG SALUTE

President Gizzo led the Flag Salute.

**APPROVAL OF MINUTES**

APPROVAL OF  
MINUTES

1. It was moved by Rebecca Roberts, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

| Meeting                                 |
|---|
| May 20, 2020 Executive Session Minutes  |
| June 9, 2020 Regular Meeting Minutes    |
| June 9, 2020 Executive Session Minutes  |
| June 17, 2020 Regular Meeting Minutes   |
| June 17, 2020 Executive Session Minutes |
| June 30, 2020 Regular Meeting Minutes   |
| June 30, 2020 Executive Session Minutes |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

## PRESENTATION

PRESENTATION

None

## COMMUNICATIONS

COMMUNICATIONS

| Dates                            | From                       | To                            | Subject   |
|----------------------------------|----------------------------|-------------------------------|---|
| 10/06/20<br>10/01/20<br>09/29/20 | Audra Carletta (via email) | Colts Neck Board of Education | Concern about hybrid model; requesting alternative plan |

President Gizzo read a statement on behalf of the Board of Education in response to the communications listed above.

## COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

- Phil Anderson, 49 Tulip Lane - inquired as to whether the district has established criteria that would trigger the next phase of reopening. President Gizzo responded that the administration in conjunction with the Ad Hoc Committee are currently discussing the next steps including the criteria needed to move to the next phase.
- Audra Carletta - 64 Tulip Lane - thanked the Board for addressing the concerns raised in her communications. Noted that there is a tremendous disparity from school to school last spring with respect to instruction.
- Charles Fixter, 9 Brookview Drive - commented it is frustrating that parents do not have an exact timeframe or specific criteria for implementing the next phase of the reopening. Parents should be privy to that information on a working basis. President Gizzo responded that the Board is committed to flexibility but intent of initial planning for reopening targeted Phase One, would continue through the first marking period.

- Karen DiCrecchio, 20 Salem Drive - commented that her children are disappointed on remote days; they want to be in school. The hybrid/remote schedule is very challenging for working parents.
- Amy Dimes, PTO - thanked the Administration and the Board for everything they are doing for the children.
- Alexander Shapiro, 10 Evergreen Lane - commented on the challenging times and noted that many of his neighbors have withdrawn their children and are sending them to private schools. Inquired why there is a difference with how private schools are handling the reopening as opposed to public schools. Dr. Garibay indicated that she could not speak to individual plans put in place by other schools, more specifically private schools and that she is uncertain whether they are monitored by the NJDOE as it relates to the guidelines for reopening.
- Tracy Kramer, 5 Kathleen Drive - inquired if the district has considered utilizing other spaces/buildings within the Colts Neck community in order to bring back the younger children on a more frequent in-person instruction. Dr. Garibay responded that the Administration and Board had included that in previous discussions, however, the other challenge that comes along with that is staffing.
- Adam and Karen Koster, 24 Salem Drive - inquired if the Board will be reassessing it's plan as many neighboring districts have already gone back to four (4) days a week. President Gizzo noted it has only been four (4) weeks since the district entered phase II and this is a fluid process and the Board is open to all feedback from its constituents The Board and Administration are continuing its discussions and will be doing additional assessments and plan to roll out a survey to parents.
- Rita Galante, 10 Brittany Drive - noted the difficulty her children and many other children are having with the remote classes. Children seem to be bored, lose interest and start playing with toys. President Gizzo responded that the Board understands the frustration she and many parents are feeling. Parents are urged to stay tuned, attend the BOE meetings, and reach out when you have specific questions or concerns to your building Principal. The Board and administration are working diligently to ensure they are making the best decisions for the students of Colts Neck.
- Colleen Torres, 3 Sherwood Lane - inquired as to when the parents can plan to see a survey; her children are struggling and it is taking a toll on them both emotionally and academically. President Gizzo indicated that the survey will be out in the near future. Dr. Garibay has a meeting tomorrow with her administrative team and the Ad Hoc committee will be meeting on Friday.
- Louis Ciniglia, 12 Fox Hedge Road - inquired as to the district's standard for measuring student progress. Dr. Garibay responded that the district has a comprehensive data warehouse that tracks students' progress. Additionally, grades 3-7 were administered the NWEA test remotely last spring and that data was shared with teachers.
- Heather Torney, 27 Orchard Lane - recognized the Board for all of their efforts in getting school open in September. Inquired if a revised reopening plan was submitted to the NJDOE and if how long is the turnaround time. Dr. Garibay responded that turnaround time should be fairly quick, anticipating it would be no longer than one (1) week.

- Additional comments and questions relating to social distance requirements, parent survey, measuring students' progress, etc., were addressed by President Gizzo and Superintendent MaryJane Garibay.

#### **REPORT OF PRESIDENT – Mrs. Kathryn Gizzo**

PRESIDENT'S  
REPORT

- Reminded the Board Members to complete their 2020 mandated training requirements.
- Noted that the 2020 NJSBA Workshop will be held virtually and that all Board members have been registered. Please review the agenda for programs/workshops that may be of interest.
- Tentatively scheduled to have Board Retreat on November 23rd.

#### **COMMITTEE REPORTS**

COMMITTEE  
REPORTS

##### Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on October 2nd; LG&EA presentation on audit results. Next step will be for the committee to deliberate and put forth recommendations to the Board.
- No meeting scheduled at this time.

##### Communications Committee:

Chairperson: Danielle Alpaugh

Committee Members: Marci Klein, Kevin O'Connor, Rebecca Roberts

Administrator: Philip J. Capasso III

- No Report.

##### Curriculum Committee:

Chairperson: Dr. Kimberly Raymond

Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts

Administrator: Erica Reynolds

- Kimberly Raymond reported that the Committee has not met since the last meeting; no meeting currently scheduled.

##### Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations),  
Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the Committee met yesterday; discussed the annual health insurance renewal.
- Mr. Marasco provided the committee with an update on the preschool Enterprise fund.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the Committee met on September 22nd; noted numerous policies and regulations on the agenda this evening for 1st reading, three (3) of which arise from the reopening plan.
- Next meeting is scheduled for October 14th.

Ad Hoc School Reopening Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the Committee met on September 23rd.
- Topics of discussion were technology and Chromebook distribution to 2nd grade and feedback from staff on virtual Back-to-School nights.
- Additionally, Mr. Marasco provided the Committee with an update on the number of meals distributed for free & reduced lunch program.
- Lastly, Dr. Garibay provided the Committee with an update from the NJDOE on running fire drills.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- PTO met on September 24th; Deadline for Mini Grant applications extended.
- Noted new PTO Board Members - Vanessa Rahman, Sponsorship Director and Samantha Amato, Secretary.
- PTO has updated their methods of communication adding Instagram and Twitter pages.
- Reminder: member registration is still open and there is an open Chair position for Virtual Activities.
- Spiritwear still available for purchase; contact Jen Stattel with questions on placing an order.

Kevin O'Connor - Colts Neck Township Committee

- The Township Committee met on September 30th; announced the Fair Share hearing to finalize agreements regarding COAH.

**SUPERINTENDENT'S REPORT**

Dr. Garibay reported:

- Attended the Spring Gala; night was a success. Thanked the PTO for working to make the night happen.
- Noted two (2) retirements on this evenings' agenda: Jodi Richards - 19 years of service and Michele Slazyk - 25 ½ years of service. Thanked both for their dedication and service to the children of Colts Neck and wished them the best in retirement.

#### INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2020-21 School Year, as of September 30, 2020. ([Attachment # S-1](#)) SUPERINTENDENT'S REPORT
2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period: SUPERINTENDENT'S REPORT ON INVESTIGATIONS OF HIB INCIDENTS

| Period            | Number of Investigations Reported | Number of Incidents HIB Was Found to Occur |
|-------------------|-----------------------------------|--|
| 9/01/20 - 9/18/20 | 1                                 | 1  |

#### ACTION ITEMS:

None

#### BUILDINGS AND GROUNDS

None

#### CURRICULUM AND INSTRUCTION

1. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Revised Attachment # C-1](#)) REIMBURSABLE EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

#### FINANCE

1. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the transfer of funds for the month of August, 2020 for the 2020-21 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Board Secretary's Report as of August 31, 2020. ([Attachment # F-2](#))

BOARD SECRETARY'S  
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of August 31, 2020 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of August 31, 2020 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of August 31, 2020. ([Attachment # F-3](#))

TREASURER'S  
REPORT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Bill List dated October 7, 2020 in the amount of \$1,333,121.71.

BILL LIST

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly

Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

5. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Food Service Financial Reports for the months of March, April, May and June 2020. FOOD SERVICE  
FINANCIAL REPORTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

6. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the acceptance of State Aid funds allocated under the federal Coronavirus Relief Fund (CRF), in the amount of \$27,215, to be used to address health and safety measures necessary to support reopening for in-person instruction and to support students during periods of remote learning. CORONAVIRUS  
RELIEF FUND -  
ACCEPTANCE OF  
FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

7. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the declaration, as surplus, non-usable property of the Colts Neck Board of Education as required by N.J.S.A. 18A:18A-45 and hereby authorizes the Business Administrator to dispose of same in accordance with the statute, said surplus, non-usable property being one (1) 2001 Chevy 3500 Wheelchair Van VIN #1GBJG31F211193255. DECLARATION OF  
NON-USABLE  
PROPERTY AS  
SURPLUS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

8. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appropriation of \$51,533 of 2019-20 NJ State APPROPRIATION  
FROM 2019-20  
EXTRAORDINARY AID



Extraordinary Aid to increase the following budgetary accounts as of September 30, 2020, in accordance with N.J.A.C. 6A:23A-13.3(d):

| Budgetary Account        | Amount    |
|--------------------------|-----------|
| 11-000-219-104-000-100-1 | \$ 15,169 |
| 11-000-216-320-060-400-0 | \$ 23,280 |
| 11-204-100-101-060-100-1 | \$ 4,645  |
| 11-213-100-101-060-100-2 | \$ 2,899  |
| 11-214-100-101-060-100-2 | \$ 2,328  |
| 11-214-100-106-060-100-0 | \$ 3,212  |
| Total                    | \$ 51,533 |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

## POLICY

1. It was moved by Jacquelyn Hoagland, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below:

FIRST READING  
OF POLICIES AND  
REGULATION

|                                 |  |
|---------------------------------|--|
| <a href="#">Policy 1648</a>     | Restart and Recovery Plan                                |
| <a href="#">Policy 1648.02</a>  | Remote Learning Options for Families                     |
| <a href="#">Policy 1648.03</a>  | Restart and Recovery Plan - Full-Time Remote Instruction |
| <a href="#">Policy 2464</a>     | Gifted and Talented Students                             |
| <a href="#">Policy 5320</a>     | Immunization   |
| <a href="#">Regulation 5320</a> | Immunization   |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

## NEGOTIATIONS

None

## TRANSPORTATION

1. It was moved by Kevin O'Connor, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the bus routes for the 2020-21 school year, which are on file in the Office of the Business Administrator/Board Secretary.

BUS ROUTES FOR  
2020-21 SCHOOL  
YEAR

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

## PERSONNEL

1. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the acceptance of the retirement of the following staff members, with regret, as indicated below:

RETIREMENTS

| Name           | Position/Location   | Effective Date   |
|----------------|---|------------------|
| Michele Slazyk | Elementary School Teacher - Grade 5<br>Conover Road Elementary School     | January 1, 2021  |
| Jodi Richards  | Teacher of Innovation Lab/Financial Literacy<br>Cedar Drive Middle School | November 1, 2020 |

The Board expresses its appreciation and gratitude to Michele Slazyk for her twenty-five and one-half (25½) years and Jodi Richards for her nineteen (19) years of faithful service to the children and the district and further wishes them good health and much happiness during their retirement.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below:

RESIGNATION

| Name          | Position/Location       | Effective Date  |
|---------------|-------------------------|-----------------|
| Tyler Legezdh | School Security Monitor | October 3, 2020 |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amended salaries of the following certificated administrators for the 2020-21 school year, as indicated below:

AMENDED SALARIES:  
CERTIFICATED  
ADMINISTRATORS  
FOR 2020-21 SCHOOL  
YEAR

| Name/Position   | Location  | Salary    |
|---|---|-----------|
| Tricia Barr<br>Principal                                  | Conover Road Primary School   | \$161,642 |
| Richard Beck, Ph.D.<br>Director of Special Services       | Administration Building   | \$153,112 |
| Merri Milano<br>Assistant Principal                       | Conover Road Primary School (.75)<br>Conover Road Elementary School (.25) | \$113,429 |
| James Osmond<br>Principal                                 | Conover Road Elementary School  | \$154,919 |
| Erica Reynolds<br>Director of Curriculum &<br>Instruction | Administration Building   | \$135,924 |
| Colin Rigby<br>Principal                                  | Cedar Drive Middle School   | \$166,523 |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the employment of the following individuals for the 2020-21 school year, as indicated below:

EMPLOYMENT:  
INSTRUCTIONAL  
ASSISTANTS  
2020-21 SCHOOL  
YEAR

| Name  | Position/Location   | Effective Dates     | Hours/Number of Days<br>Step/Hourly Rate/Salary  |
|---|---|---------------------|--|
| Julia Papalcure*<br>(Replacing<br>Pierrette Lloyd,<br>who resigned) | Instructional Assistant<br>Conover Road Primary<br>School | 10/16/20<br>6/30/21 | 6.75 Hours Daily<br>184 Days<br>Step 6, \$14.00 Per Hour<br>\$17,388 Per Annum<br>Prorated |
| Karen<br>O'Donnell*<br>(Replacing Bonnie                            | Instructional Assistant<br>Conover Road Primary<br>School | 10/16/20<br>6/30/21 | 6.75 Hours Daily<br>184 Days<br>Step 10, \$15.96 Per Hour                                  |

|  |   |                     |   |
|--|---|---------------------|---|
| Lurie, who retired)                                  |   |                     | \$19,822 Per Annum<br>Prorated  |
| Tracey Amaniera*<br>(New,<br>unbudgeted<br>position) | Instructional Assistant<br>Cedar Drive Middle<br>School | 10/16/20<br>6/30/21 | 6.75 Hours Daily<br>184 Days<br>Step 12, \$17.02 Per Hour<br>\$21,139 Per Annum<br>Prorated |

\* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

5. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the employment of the following individual for the 2020-21 school year, as indicated below:

EMPLOYMENT:  
LUNCH-RECESS AIDE  
2020-21 SCHOOL  
YEAR

| Name   | Position/Location                                      | Effective Dates       | Hours/Number of Days<br>Step/Hourly Rate/Salary   |
|--|--|-----------------------|---|
| Sheren Ayad*<br>(Replacing Courtney McCormick, who was reassigned) | Lunch-Recess Aide<br>Conover Road<br>Elementary School | 10/16/20 –<br>6/30/21 | 2.5 Hours Daily<br>173 Days<br>Step 4, \$12.97 Per Hour<br>\$5,610 Per Annum,<br>Prorated |

\* Pending criminal history review and receipt of prior employment verification

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

6. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the employment of the following individuals as Long-Term Substitute Lunch-Recess Aides during the 2020-21 school year, as indicated below:

EMPLOYMENT:  
LONG-TERM  
SUBSTITUTE  
LUNCH RECESS  
AIDES  
2020-21 SCHOOL  
YEAR

| Name                                  | Position/Location                         | Effective Dates       | Hours Per Day<br>Hourly Rate         |
|---------------------------------------|---|-----------------------|--------------------------------------|
| Lori Martinelli<br>(Replacing Barbara | Long-Term Substitute<br>Lunch-Recess Aide | 9/22/20<br>- 10/29/20 | 2.50 Hours Daily<br>\$12.25 Per Hour |

|   |   |                      |                                      |
|---|---|----------------------|--------------------------------------|
| Cannata, who is on a leave of absence)  | Conover Road Elementary School  |                      |                                      |
| Concetta Tricomi<br>(Replacing Madeline Ruggiero, who is on a leave of absence) | Long-Term Substitute<br>Lunch-Recess Aide<br>Conover Road Elementary School | 9/22/20<br>- 1/30/21 | 2.50 Hours Daily<br>\$12.25 Per Hour |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

7. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the reassignment of the following staff member for the 2020-21 school year, as indicated below:

REASSIGNMENT:  
SCHOOL SECURITY  
MONITOR

| Name  | From   | To   |
|---|--|--|
|   | Position/Location                                  | Position/Location  |
| Aldo Cosentino<br>(Replacing Tyler Legezdh, who is resigning) | School Security Monitor<br>(Rover)<br>Districtwide | School Security Monitor<br>Conover Road<br>Elementary School |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

8. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the additional pay to Marissa Ragusa, Instructional Assistant at Conover Road Primary School and certified Teacher of Students With Disabilities, to serve as a Long-Term Substitute Teacher during the 2020-21 school year, as indicated below:

ADDITIONAL PAY FOR  
TEACHING DUTIES

| Position/Location   | Effective Dates     | Long-Term<br>Substitute Daily Rate |
|---|---------------------|------------------------------------|
| Long-Term Substitute Special<br>Education Teacher<br>Cedar Drive Middle School<br>(Replacing Darcy Cuzydlo, who is on a leave of absence) | 10/01/20 – 11/18/20 | \$162.09 Per Day                   |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

9. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the September 16, 2020 Regular Meeting, approving the appointment of the following Long-Term Substitute Teachers during the 2020-21 school year, as indicated below:

AMENDED  
RESOLUTION:  
LONG-TERM  
SUBSTITUTE  
TEACHERS

| Name/Position   | Per Diem Rate | From               | To                 |
|---|---------------|--------------------|--------------------|
|   |               | Effective Dates    | Effective Dates    |
| Lauren Webster<br>Half-Time (.50) Long-Term Substitute Teacher of Communication Arts<br>Cedar Drive Middle School<br>(Replacing Laura Pavlicek) | \$122.50      | 9/14/20 - 10/15/20 | 9/14/20 - 11/30/20 |
| Joanne Chavers<br>Long-Term Substitute Teacher of Innovation Lab/Financial Literacy<br>Cedar Drive Middle School<br>(Replacing Jodi Richards)   | \$245         | 9/10/20 - 9/30/20  | 9/10/20 - 10/30/20 |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

10. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the September 16, 2020 Regular Meeting, for Laura Pavlicek, Teacher of Communication Arts at Cedar Drive Middle School during the 2020-21 school year, as indicated below:

AMENDED MEDICAL  
DISABILITY LEAVE  
2020-21 SCHOOL  
YEAR

| From              | To                 | Leave Type  |
|-------------------|--------------------|---|
| 9/02/20 - 9/30/20 | 9/02/20 - 11/30/20 | Medical Disability/FMLA – With Health Care Benefits<br>• Paid Using sick days from 9/02/20 through 11/30/20 |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly

Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

11. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the September 16, 2020 Regular Meeting, for Madeline Ruggiero, Lunch-Recess Aide at Conover Road Elementary School during the 2020-21 school year, as indicated below:

AMENDED MEDICAL  
DISABILITY LEAVE  
2020-21 SCHOOL  
YEAR

| From                 | To                   | Leave Type   |
|----------------------|----------------------|--|
| 9/02/20 -<br>9/16/20 | 9/02/20 -<br>1/29/21 | Medical Disability/Non-FMLA<br>• Paid Using Sick Days from 9/02/20 through 1/29/21 |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

12. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the granting of family leave for the care of an immediate family member to the following staff member, as indicated below:

LEAVE FOR THE CARE  
OF A FAMILY MEMBER

| Name/Position/Location   | Effective Dates       | Type of Leave♦   |
|--|-----------------------|--|
| Maria Iacopelli<br>Instructional Assistant<br>Conover Road Primary<br>School | 9/23/20 -<br>10/16/20 | Care of Family Member/FMLA & NJFLA<br>• Paid Using Family Illness Days from<br>9/23/20 through 9/30/20<br>• Paid Using Personal Days from<br>10/01/20 through 10/05/20<br>• Unpaid with Health Care Benefits<br>from 10/06/20 through 10/16/20 |

♦Pending receipt of requested medical certification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

13. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a

MEDICAL DISABILITY  
LEAVE

unanimous roll call vote to approve the medical disability leave for the following staff member during the 2020-21 school year, as indicated below:

2020-21 SCHOOL  
YEAR

| Name/Position/Location   | Effective Dates        | Type of Leave♦  |
|--|------------------------|---|
| Concetta Tricomi<br>Transportation Aide<br>Transportation Department | 10/05/20 -<br>10/16/20 | Medical Disability/FMLA<br>• Paid Using Sick Days from<br>10/05/20 through 10/16/20 |

♦Pending receipt of requested medical certification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

14. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the granting of twenty-two (22) days from the Colts Neck Township Education Association ("CNTEA") Sick Leave Bank to Jodi Richards, Teacher of Innovation Lab and Financial Literacy at Cedar Drive Middle School, for her absences commencing October 1, 2020 through October 30, 2020.

SICK LEAVE BANK

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

15. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the September 2, 2020 Regular Meeting, for Jodi Richards, Teacher of Innovation Lab and Financial Literacy, at Cedar Drive Middle School, during the 2020-21 school year, as indicated below:

AMENDED MEDICAL  
DISABILITY LEAVE  
2020-21 SCHOOL  
YEAR

| From                 | To                    | Leave Type  |
|----------------------|-----------------------|---|
| 9/02/20 -<br>9/30/20 | 9/02/20 -<br>10/30/20 | Medical Disability-FMLA – With Health Care Benefits<br>• Paid Using 15 sick days and 3 personal days from<br>9/02/20 through 9/30/20<br>• Paid Using 22 days from the CNTEA Sick Leave<br>Bank from 10/01/20 through 10/30/20 |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo



No: None

Absent: None

16. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the additional pay to the following Long-Term Substitute Teachers at Cedar Drive Middle School during the 2020-21 school year for their attendance at Cedar Drive Middle School Back-to-School Night on September 23, 2020, for a total number of hours not to exceed two (2), as indicated below:

ADDITIONAL PAY:  
LONG-TERM  
SUBSTITUTE  
TEACHERS AT CEDAR  
DRIVE MIDDLE  
SCHOOL

| Name/Position   | Hourly Rate | Total Amount Not to Exceed |
|---|-------------|----------------------------|
| William Maniscalco<br>Long-Term Substitute Teacher of Science | \$34.50     | \$69                       |
| Donna Perry<br>Long-Term Substitute Special Education Teacher | \$34.50     | \$69                       |
| Matthew Marucci<br>Long-Term Substitute Teacher of Health     | \$34.50     | \$69                       |
| Joanne Chavers<br>Long-Term Substitute Teacher of Innovation  | \$34.50     | \$69                       |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

17. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as extracurricular advisors for the following non-sport activities at Cedar Drive Middle School during the 2020-21 school year, as indicated below:

EXTRACURRICULAR  
ADVISORS:  
CEDAR DRIVE MIDDLE  
SCHOOL  
2020-21 SCHOOL  
YEAR

| Name             | Position        | Amount Not To Exceed |
|------------------|-----------------|----------------------|
| Krystyna Hubbard | Advanced Chorus | \$2,881              |
| Kathy DeWitt     | Student Council | \$2,881              |
| Jeffrey Brown    | Colt Band       | \$2,881              |
| Jeffrey Brown    | Jazz Band       | \$2,881              |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

18. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the following 2020 Cedar Drive Middle School Cross Country home meets, at an amount not to exceed \$80 for each staff member, as indicated below: below:

CHAPERONES AND  
SUBSTITUTE  
CHAPERONES FOR  
2019 CDMS CROSS  
COUNTRY HOME  
MEETS

| Date             | Name              |
|------------------|-------------------|
| October 8, 2020  | Hope Delia        |
|                  | Jessica Grippaldi |
|                  | Karin Londono     |
|                  | Matthew Marucci   |
| October 16, 2020 | Jessica Grippaldi |
|                  | Karin Londono     |
|                  | Matthew Marucci   |
|                  | Carrie Zanyor     |
| October 20, 2020 | Jeffrey Brown     |
|                  | Kathleen Godlesky |
|                  | Matthew Marucci   |
|                  | Carrie Zanyor     |

It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the staff members listed above to serve as substitute chaperones for any of the 2020 Cedar Drive Middle School Cross Country home meets, at an amount not to exceed \$80 for each staff member.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

19. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Teacher list for the 2020-21 school year, at a salary of \$90 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE  
TEACHER:  
2020-21 SCHOOL  
YEAR

| Name         | Certification   |
|--------------|---|
| Susan Keenan | Teacher of the Handicapped<br>Elementary School Teacher |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly

Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

20. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Bus Drivers for the 2020-21 school year, at an hourly rate of \$21.00 on an as needed basis, pending approval of criminal history review.

SUBSTITUTE  
BUS DRIVERS:  
2020-21 SCHOOL  
YEAR

| Name        |
|-------------|
| Ralph Stuto |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

21. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute School Security Monitors for the 2020-21 school year, at an hourly rate of \$19.00 on an as needed basis, pending approval of criminal history review.

SUBSTITUTE  
SCHOOL SECURITY  
MONITORS:  
2020-21 SCHOOL  
YEAR

| Name          |
|---------------|
| Tyler Legezdh |

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

#### **NEW BUSINESS/WORK SESSION AGENDA**

None

#### **COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS**

None

#### **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

At 9:06 p.m. President Glzzo announced that the Board would move into Executive Session for approximately twenty minutes to discuss a grievance filed by the CNTEA and the status of current litigation. She further announced that no action would be taken afterwards and articulated that such discussion may be disclosed upon future resolution.

It was moved by Danielle Alpaugh, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote in the affirmative to move into Executive session.

## ADJOURNMENT

At 9:25 p.m. it was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

| REFERENCE SHEET  |   |
|------------------|---|
| Attachment # S-1 | Enrollment, Fire/Security Drills and Student Suspensions as of September 30, 2020 |
| Attachment # C-1 | Reimbursable Expenses   |
| Attachment # F-1 | Transfers for the Month of August 2020  |
| Attachment # F-2 | Board Secretary's Report as of August 31, 2020                                    |
| Attachment # F-3 | Treasurer's Report as of August 31, 2020  |
| Individual Files | 1st Reading of Policies and Regulations   |

| BOARD MEETINGS*                                    |                |                             |                    |
|--|----------------|-----------------------------|--------------------|
| January 22, 2020                                   | April 1, 2020  | June 17, 2020               | September 16, 2020 |
| February 5 , 2020                                  | April 22, 2020 | June 30, 2020 @ 6:00 p.m.   | October 7, 2020    |
| February 19, 2020                                  | May 4, 2020    | July 22, 2020               | September 2, 2020  |
| March 4, 2020                                      | May 20, 2020   | August 5, 2020              | October 28, 2020   |
| March 17, 2020                                     | June 9, 2020   | August 19, 2020             | November 11, 2020  |
| November 23, 2020                                  |                | December 16, 2020 @ 6:00 pm |                    |
| January 6, 2021 @ 6:00 p.m. (Organization Meeting) |                |                             |                    |

\* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

| NOTEWORTHY DATES |
|------------------|
| 2020             |

|                    |   |
|--------------------|---|
| October 12         | Columbus Day – Schools Closed for Students<br>Professional Development Day – Full Day for Staff |
| October 19         | Short Session Day – Parent/Teacher Conferences (Afternoon)                                      |
| October 20         | Short Session Day – Parent/Teacher Conferences (Afternoon)                                      |
| October 21         | Short Session Day – Parent/Teacher Conferences (Afternoon)                                      |
| October 22         | Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)                            |
| October 23         | Short Session Day – Students and Staff  |
| November 3         | Election Day - Schools Open for Students and Staff  |
| November 5-6       | NJEA Convention – Schools/Central Office Closed   |
| November 25        | Short Session Day for Students and Staff  |
| November 26-27     | Thanksgiving Recess – Schools/Central Office Closed   |
| December 23        | Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)                 |
| December 24-31     | Winter Recess – Schools/Central Office Closed   |
| <b>2021</b>        |   |
| January 1          | New Year's Day – Schools/Central Office Closed  |
| January 4          | Schools Reopen for Students and Staff   |
| January 18         | Martin L. King's Birthday – Schools/Central Office Closed                                       |
| February 11        | Short Session Day for Students;<br>Full Day for Staff with In-Service After Student Dismissal   |
| February 12-15     | Presidents' Weekend – Schools/Central Office Closed   |
| February 24        | Short Session Day – Parent/Teacher Conferences (Afternoon)                                      |
| February 25        | Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)                            |
| February 26        | Short Session Day for Students & Staff  |
| March 26           | Short Session Day for Students and Staff (Spring Recess Begins at the End of Day)               |
| March 29 - April 5 | Spring Recess – Schools/Central Office Closed   |
| April 6            | Schools Reopen  |
| May 28             | Short Session Day for Students<br>Full Day for Staff with In-Service After Student Dismissal    |
| May 31             | Memorial Day – Schools/Central Office Closed  |
| June 22            | Full Session Day for Staff; Short Session Day for Students                                      |
| June 23            | Short Session Day for Students & Staff; Last Day of School - CDMS Graduation                    |

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco  
Business Administrator/Board Secretary