

**COLTS NECK TOWNSHIP SCHOOLS**  
**COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**Vision Statement**

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES: For the Meeting of the Board of Education, **September 16**, 2020, at 7:00 p.m via Webex.  
Directions will be posted on the district's website at [www.coltsneckschools.org](http://www.coltsneckschools.org)

**CALL TO ORDER**

President Gizzo called the meeting to order at 7:09 p.m.

**ROLL CALL**

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Marci Klein

**LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 14, 2020, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

**FLAG SALUTE**

FLAG SALUTE

The Board recited the Flag Salute and Kathryn Gizzo read the Mission Statement.

**APPROVAL OF MINUTES**

APPROVAL OF  
MINUTES

None

<b>PRESENTATION</b>	PRESENTATION
None	
<b>COMMUNICATIONS</b>	COMMUNICATIONS
None	
<b>COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only</b>	COMMENTS
None	
<b>REPORT OF PRESIDENT – Mrs. Kathryn Gizzo</b>	PRESIDENT'S REPORT
<ul style="list-style-type: none"><li>• President Gizzo welcomed everyone back to the first week of in-person and remote learning.</li><li>• Reminder to all Board members to complete the Board self-evaluation; anticipating discussion on self-evaluation at the October 7, 2020 meeting. This year Dr. Garibay and Mr. Marasco have been invited to participate.</li></ul>	
<b>COMMITTEE REPORTS</b>	COMMITTEE REPORTS
<u>Buildings &amp; Grounds/Safety &amp; Security Committee:</u> Chairperson: Kevin O'Connor Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor Administrator: Vincent Marasco	
<ul style="list-style-type: none"><li>• Kevin O'Connor reported that the committee has not met; the next meeting is scheduled for Monday, September 21, 2020.</li></ul>	
<u>Communications Committee:</u> Chairperson: Danielle Alpaugh Committee Members: Marci Klein, Kevin O'Connor, Rebecca Roberts Administrator: Philip J. Capasso III	
<ul style="list-style-type: none"><li>• Danielle Alpaugh reported that the committee met last week; Mr. Capasso is currently working on a mid-October update for parents. The committee is anticipating sending out an update every other month.</li><li>• The committee discussed projects for next year, i.e. upgrading the district website to a more robust website as a means to communicate with the community. The committee further discussed the possibility of providing legislative updates.</li><li>• The next meeting will be scheduled after Mr. Capasso has completed the mid-October update.</li></ul>	
<u>Curriculum Committee:</u>	

Chairperson: Dr. Kimberly Raymond  
Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts  
Administrator: Erica Reynolds

- Dr. Raymond reported that the committee has not met; the next meeting is scheduled for September 23, 2020 at 10a.m.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo  
Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations),  
Marian Castner, Jacquelyn Hoagland  
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee has not met; no meeting has been scheduled at this time.

Policy Committee:

Chairperson: Jacquelyn Hoagland  
Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor  
Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee has not met.

Ad Hoc School Reopening Committee:

Chairperson: Marian Castner  
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland  
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee has not met; the next meeting is scheduled for September 23, 2020.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- PTO membership registration is open until October 1, 2020.
- Facemasks with complimentary embroidery for staff is available until this Friday
- Reminder: Spring Gala is scheduled for September 30, 2020 at Eagle Oaks; limited capacity outdoor event. Dr. Raymond confirmed that the Board donated a Dell computer.
- PTO Mini Grant Applications are due September 30th; PTO Legacy Gift - \$25,000 earmarked for the grants, which is \$5,000 more than last year. You must be a PTO member to submit an application

Kevin O'Connor - Colts Neck Township Committee

- Township Committee passed the first set of bills regarding low income housing for the plot of land across from CNHS.
- Recommended the Shared Service Agreement with the District for the SLEO III

Officers; on this agenda for approval by the Board.

## **SUPERINTENDENT'S REPORT**

Dr. Garibay reported as follows:

- Welcomed back students; excited to see all of the children returning.
- Completed third day of in-person and remote learning; Thanked everyone for making the best of an imperfect situation.
- Noted that there was a problem with G-Suite; working on the connectivity issues.
- During the initial phases of reopening, the administration will continue to assess the implementation of programs and curriculum and may make additional changes along the way.
- Website will be updated to include a very clear outline for all parents on the chain of communication.
- Reminder to register for PTO membership if interested.
- Parents will be receiving information by the end of the week on the first ever Virtual Back to School Nights.
- For those not receiving district email blasts, the website has been updated and now includes a google form that can be completed to add an email address.
- Noted the Shared Service Agreement on the agenda this evening for approval of the SLEO III Officers.

## **INFORMATION ITEMS:**

None

## **ACTION ITEMS:**

1. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the amending of the school calendar, adopted at the September 2, 2020 Regular Meeting, for the 2020-21 school year, as indicated below: ([Attachment # S-1](#))

AMENDED SCHOOL  
CALENDAR:  
2020-21 SCHOOL YEAR

Event	From	To
Kindergarten "Play" Date	September 1, 2020	Cancelled
Preschool Orientation	September 3, 2020	Cancelled
Virtual Back-To-School Night at Conover Road Elementary School	Tuesday, September 15, 2020	Monday, September 21, 2020
Virtual Back-To-School Night at Conover Road Primary School	Thursday, September 17, 2020	Tuesday, September 22, 2020
Virtual Back-To-School Night at Cedar Drive Middle School	Tuesday, September 22, 2020	Wednesday, September 23, 2020

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond,

Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

2. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Shared Services Agreement between the Colts Neck Board of Education and the Township of Colts Neck to provide for the employment of Special Law Enforcement Officers III ("SLEO III") for the 2020-21 school year, which is on file in the Office of the Business Administrator/Board Secretary.

SHARED SERVICES  
AGREEMENT:  
SLEO III OFFICERS

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

## **BUILDINGS AND GROUNDS**

None

## **CURRICULUM AND INSTRUCTION**

1. It was moved by Kimberly Raymond, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE  
EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

2. It was moved by Kimberly Raymond, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the execution of the Memorandum of Understanding ("MOU") Between the Title III Consortium Fiscal Agent (Eatontown Public Schools) and Member District (Colts Neck Township Schools) to provide for Colts Neck Township Schools to be part of the consortia with other school districts, in applying for a Title III subgrant of \$10,000 for English Language Learners ("ELLs") for the 2020-21 school year.

MOU BETWEEN TITLE  
III CONSORTIUM  
FISCAL AGENDA AND  
MEMBER DISTRICTS  
FOR 2020-21 SCHOOL  
YEAR

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

## FINANCE

1. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the transfer of funds for the month of July, 2020 for the 2020-21 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

2. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Board Secretary's Report as of July 31, 2020. ([Attachment # F-2](#)) BOARD SECRETARY'S REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of July 31, 2020 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of July 31, 2020 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

3. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of July 31, 2020. ([Attachment # F-3](#)) TREASURER'S REPORT

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

4. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Bill List dated September 16, 2020 in the amount of \$1,939,361.94 and Food Service payments in the amount of \$10,002.03.

BILL LIST  
FOOD SERVICE  
PAYMENTS

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

5. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Letter of Understanding for emergency procurement and contract modifications due to COVID-19, and the '20-21 Addendum between the Colts Neck Board of Education and Pomptonian Food Service; a copy of which will be kept on file in the office of the Business Administrator.

CONTRACT  
MODIFICATION  
AND '20-21  
ADDENDUM WITH  
POMPTONIAN  
FOOD SERVICE.

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

6. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the contract between Brett DiNovi & Associates, LLC and the Colts Neck Board of Education, to provide behavioral/educational consultation services for Student #2020059, if Student #2020059 attends Cedar Drive Middle School during the 2020-21 school year, at an amount not to exceed \$43,000.

CONTRACT WITH  
BRETT DINOVI &  
ASSOCIATES, LLC

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

7. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the adoption of the following resolution:

APPOINTMENT OF  
AUDITOR 2020-21

WHEREAS, there exists a need for Auditing Services, and

WHEREAS, the firm of Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey 07090 is licensed to provide such services.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Board of Education in the County of Monmouth, as follows:

1. The auditing firm of Suplee, Clooney & Company is hereby retained to provide Auditing services for the 2020-2021 school year, at a cost not to exceed \$25,000.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The anticipated term of this contract is one (1) year as presented in the firm's proposal.
4. Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey 07090 has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
5. A copy of this resolution as well as the engagement letter shall be placed on file with the Secretary of the Board.

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

8. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Fixed Cost Agreement with Jersey Central Power & Light, in connection with the Electrical Power System and Main Gear Replacement project at Cedar Drive Middle School, and authorizes the Board Secretary to execute said Agreement, a copy of which shall be kept on file in the office of the Business Administrator.

FIXED COST  
AGREEMENT WITH  
JERSEY CENTRAL  
POWER & LIGHT

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo



No: None

Absent: Marci Klein

9. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appropriation of \$43,000 of 2019-20 NJ State Extraordinary Aid to increase budgetary account 11-000-219-320-000-400-0, in accordance with N.J.A.C. 6A:23A-13.3(d).

APPROPRIATION OF  
2019-20  
EXTRAORDINARY AID

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

10. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the withdrawal of Federal Impact Aid Reserve fund balance, pursuant to P.L.2015, Chapter 46 (C. 18A:7F-41(c.)(3)), and the appropriation of said funds to increase the following budgetary accounts:

WITHDRAWAL FROM  
FEDERAL IMPACT AID  
RESERVE FUND

Budgetary Account	Amount
11-000-222-106-030-100-0	\$ 4,760.00
11-214-100-610-060-400-0	\$ 1,226.00
11-216-100-610-060-400-0	\$ 1,226.00
11-000-262-610-030-262-0	\$ 3,002.00
11-000-262-610-050-262-0	\$ 3,002.00
11-000-262-610-060-262-0	\$ 3,002.00
11-000-262-610-000-262-0	\$ 500.00
11-190-100-610-060-900-1	\$ 4,141.00
11-190-100-610-030-200-3	\$ 1,047.00
11-190-100-610-050-300-1	\$ 1,047.00
11-190-100-610-060-900-1	\$ 1,047.00
Total	\$24,000.00

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

11. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a

WITHDRAWAL FROM  
MAINTENANCE

unanimous roll call vote to approve the following resolution:

RESERVE FUND

WHEREAS, N.J.S.A. 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into Required Maintenance account lines at budget time or anytime during the year, for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4; and

WHEREAS, the Colts Neck Board of Education is desirous to withdraw \$16,080 from the Maintenance Reserve Account and appropriate said funds into the required maintenance budget account (12-000-261-730-060-262-0); and

WHEREAS, pursuant to 6A:23A-14.2(e), the Colts Neck Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Board of Education that it hereby authorizes the district’s School Business Administrator to make the necessary withdrawal and appropriation consistent with all applicable laws and regulations.

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O’Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

**POLICY**

None

**NEGOTIATIONS**

- 1. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the collective bargaining agreement between the Colts Neck Board of Education (“Board”) and the Transport Workers Union of America, AFL-CIO, Local 225, Branch 4 (“TWU”) for the 2020-21, 2021-22 and 2022-23 school years, covering the following positions:

COLLECTIVE  
BARGAINING  
AGREEMENT  
BETWEEN THE TWU  
AND THE BOARD FOR  
THE 2020-21, 2021-22  
AND 2022-23 SCHOOL  
YEAR

Assistant Transportation Coordinator
Bus Drivers
Mechanic

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O’Connor, Kimberly Raymond,

Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

## TRANSPORTATION

1. It was moved by Danielle Alpaugh, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the transportation jointure with Howell Township Public Schools for the transportation of an out-of-district student attending an Extended School Year Program ("ESY") for the 2020-21 school year, as indicated below:

TRANSPORTATION  
JOINTURE WITH  
HOWELL TOWNSHIP  
PUBLIC SCHOOLS

Student #	School	Effective Dates	Total Amount Not to Exceed
20190414	Harbor School	7/15/20 - 8/14/20	\$3,657

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

## PERSONNEL

1. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below:

RESIGNATION

Name	Position/Location	Effective Date
Christina DuPree	Instructional Assistant Conover Road Primary School	October 23, 2020

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

2. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the employment of the following individuals as a Long-Term Substitute Teachers during the 2020-21 school year, as indicated below:

EMPLOYMENT:  
LONG-TERM  
SUBSTITUTE  
TEACHERS  
2020-21 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Salary
Joanne Chavers* (Replacing Jodi Richards, who is on a leave of absence)	Long-Term Substitute Teacher of Innovation Lab/ Financial Literacy Cedar Drive Middle School	9/10/20 – 9/30/20	\$245 Per Day
Lauren Webster (Replacing Laura Pavlicek, who is on a leave of absence)	Half-Time (.50) Long-Term Substitute Teacher of Communication Arts Cedar Drive Middle School	9/14/20 - 10/15/20	\$122.50 Per Day

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

3. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the September 2, 2020 Regular Meeting, approving the hours and salaries of the bus drivers for the 2020-21 school year. ([Attachment # P-1](#))

AMENDED  
EMPLOYMENT:  
BUS  
DRIVERS/2020-21  
SCHOOL YEAR

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

4. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the June 30, 2020 Regular Meeting, approving the salaries of the following Transportation Department staff members for the 2020-21 school year, as indicated below:

AMENDED  
EMPLOYMENT:  
BUS MECHANIC AND  
ASSISTANT  
TRANSPORTATION  
COORDINATOR  
2020-21 SCHOOL  
YEAR

Staff Member/Position	Effective Dates	From	To
		Salary	Salary
Stanley Patterson Mechanic	7/01/20 - 6/30/21	\$72,000 Per Annum	\$74,160 Per Annum
Audrey Spader Assistant Transportation Coordinator	7/01/20 - 6/30/21	\$48,514 Per Annum	\$49,969 Per Annum

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond,

Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

5. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the rescinding of the offer of re-employment and the setting of an hourly rate for the 2020-21 school year, adopted at the August 19, 2020 Regular Meeting, for staff members of the Colts Club Before and After Care Program ("Colts Club") for the 2020-21 school year. The Colts Club has been temporarily suspended due to lack of student enrollment.

RESCINDING OF  
OFFER OF  
EMPLOYMENT FOR  
2020-21 COLTS CLUB  
BEFORE AND AFTER  
CAR PROGRAM.

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

6. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the medical disability leave for each of the following staff members during the 2020-21 school year, as indicated below:

MEDICAL DISABILITY  
LEAVES  
2020-21 SCHOOL  
YEAR

Name/Position/Location	Effective Dates	Medical Disability Leave
Carole Sussman Teacher of Mathematics Cedar Drive Middle School	9/02/20 - 12/31/20	FMLA – Paid With Health Care Benefits (Using Sick Days from 9/02/20 through 12/23/20)
Laura Pavlicek Teacher of Speech Arts Cedar Drive Middle School	9/02/20 - 10/15/20	FMLA – Paid With Health Care Benefits (Using Sick Days from 9/02/20 through 10/15/20)
Dana McMullin Instructional Assistant Cedar Drive Middle School	9/02/20 - 9/25/20	FMLA – Paid With Health Care Benefits* (Using Sick Days from 9/02/20 through 9/25/20)
Barbara Cannata Lunch-Recess Aide Conover Road Elementary School	9/02/20 - 10/29/20	<ul style="list-style-type: none"> <li>Non-FMLA: Paid Using Sick Days from 9/02/20 through 10/06/20</li> <li>Non-FMLA: Unpaid from 10/07/20 through 10/29/20</li> </ul>
Madeline Ruggiero Lunch-Recess Aide Conover Road	9/02/20 - 9/16/20	Non-FMLA: Paid Using Sick Days from 9/02/20 through 9/16/20*

Elementary School		
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\*Pending receipt of Health Care Provider Form for Employee's Own Illness.

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

7. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the leave of absence, as covered by the Family First Corona Response Act ("FFCRA"), for the following staff member during the 2020-21 school year, as indicated below:

LEAVE OF ABSENCE  
UNDER FFCRA:  
2020-21 SCHOOL  
YEAR

Name/Position Location	Effective Dates	Leave for Care for Child
Ann Gradman Special Education Teacher Cedar Drive Middle School	10/01/20 - 12/23/20	Emergency Paid Sick Leave Act ("EPSLA)/Emergency Family and Medical Leave Expansion Act ("EFMLEA") <ul style="list-style-type: none"> <li>• Paid leave of absence in accordance with FFCRA for the purposes of child care, and with pay at two-thirds the employee's rate of pay (up to \$200/day)</li> </ul>

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

8. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Elementary School staff members to serve as extracurricular activity co-advisors at Conover Road Elementary during the 2020-21 school year, as indicated below:

EXTRACURRICULAR  
ACTIVITY  
CO-ADVISORS:  
CONOVER ROAD  
ELEMENTARY  
SCHOOL SCHOOL  
2020-21 SCHOOL  
YEAR

Name	Position	Amount Not Exceed
Jennifer Cohan Alexandra Vena	Yearbook Co-Advisors*	\$2,881*

\* Amount split equally between co-advisors.

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

9. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as the Middle School Athletic Director, extracurricular activity advisors and extracurricular coaches for sports activities at Cedar Drive Middle School during the 2020-21 school year, as indicated below:

EXTRACURRICULAR  
MIDDLE SCHOOL  
ATHLETIC DIRECTOR/  
COACHES/ADVISOR:  
CEDAR DRIVE MIDDLE  
SCHOOL  
2020-21 SCHOOL  
YEAR

Name	Position	Amount Not To Exceed
Dolores Pollak	Middle School Athletic Director*	\$5,100
Ryan Walker	Boys' Soccer Coach	\$3,493
Steven Ricci	Girls' Soccer Coach	\$3,493
Dolores Pollak	Co-Ed Cross Country Coach	\$3,493
Joseph Truisi	Co-Ed Cross Country Coach	\$3,493
Karin Londono	Yearbook Advisor	\$2,881

\*The duration and compensation for this stipend position is contingent upon schools remaining open and it is safe for in-person participation. If the program needs to be suspended due to COVID, or any other emergency, compensation shall be prorated for those days that services were performed.

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Danielle Alpaugh and Kathryn Gizzo

No: Michael Taylor

Absent: Marci Klein

10. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of Theresa Heyer, School Nurse at Cedar Drive Middle School, to review students' sports physicals for the 2020-21 school year, at an hourly rate of \$47, for a total number of hours not to exceed twenty-five (25), for a total amount not to exceed \$1,175

REVIEW OF  
STUDENTS' SPORTS  
PHYSICALS  
2020-21 SCHOOL  
YEAR

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

11. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a

SUBSTITUTE  
CUSTODIANS:

unanimous roll call vote to approve the appointment of the following individual to the Substitute Custodian list for the 2020-21 school year, at an hourly rate of \$13 on an as needed basis, pending approval of criminal history review.

2020-21 SCHOOL  
YEAR

Name
Nolan McQuagge

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

12. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of Matthew Marucci, Long-Term Substitute Teacher of Health at Cedar Drive Middle School during the 2020-21 school year, to serve as a volunteer coach for the following fall sport activities at Cedar Drive Middle School, as indicated below:

VOLUNTEER COACH  
FOR CDMS FALL  
SPORT ACTIVITIES

Boys' Soccer
Girls Soccer
Co-Ed Cross Country

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

13. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the September 2, 2020 Regular Meeting, approving the appointment of Child Study Team members to perform summer case management duties during the 2020-21 school year, at their applicable per diem hourly rate, as indicated below:

AMENDED  
RESOLUTION:  
2020 CHILD STUDY  
TEAM SUMMER CASE  
MANAGEMENT

From	To
Total Number of Hours for All Child Study Team Members Not to Exceed	Total Number of Hours for All Child Study Team Members Not to Exceed
120 Hours	133 Hours

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo



No: None

Absent: Marci Klein

#### **NEW BUSINESS/WORK SESSION AGENDA**

None

#### **COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS**

- Christopher Montalvo, 621 Lovette Road, Colts Neck - remarked that not all subjects are taught the same across the grades, for example Math for grades K, 3rd & 4th taught in school and Math and Reading for Grade 1 taught at home. Inquired as to the thought process behind that scheduling. Dr. Garibay indicated to Mr. Montalvo that she would be happy to discuss this and any questions he has after the meeting.
- Jacquelyn Hoagland thanked everyone for their hard work and commitment in beginning this initial phase of reopening.

#### **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

No Executive Session was held.

#### **ADJOURNMENT**

At 7:51 p.m., it was moved by Michael Taylor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein

<b>REFERENCE SHEET</b>	
Attachment # S-1	Amended School Calendar for the 2020-21 School Year
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of July, 2020
Attachment # F-2	Board Secretary's Report as of July 31, 2020
Attachment # F-3	Treasurer's Report as of July 31, 2020
Attachment # P-1	Amended Hours and Salaries for Bus Drivers for 2020-21 School Year

BOARD MEETINGS*			
January 22, 2020	April 1, 2020	June 17, 2020	September 2, 2020
February 5 , 2020	April 22, 2020	June 30, 2020 @ 6:00 p.m.	September 16, 2020
February 19, 2020	May 4, 2020	July 22, 2020	October 7, 2020
March 4, 2020	May 20, 2020	August 5, 2020	October 28, 2020
March 17, 2020	June 9, 2020	August 19, 2020	November 11, 2020
November 23, 2020		December 16, 2020 @ 6:00 pm	
January 6, 2021 @ 6:00 p.m. (Organization Meeting)			

\* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

<b>NOTEWORTHY DATES</b>	
<b>2020</b>	
September 21	Back-To-School Night - Conover Road Elementary School
September 22	Back-To-School Night - Conover Road Primary School
September 23	Back-To-School Night - Cedar Drive Middle School
September 28	Yom Kippur - Schools/Central Office Closed
October 12	Columbus Day – Schools Closed for Students Professional Development Day – Full Day for Staff
October 19	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 20	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 21	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 22	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
October 23	Short Session Day – Students and Staff
November 3	Election Day - Schools Open for Students and Staff - Administration Building and School Buildings Closed (Remote Instruction for All Students and Staff)
November 5-6	NJEA Convention – Schools/Central Office Closed
November 25	Short Session Day for Students and Staff
November 26-27	Thanksgiving Recess – Schools/Central Office Closed
December 23	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
December 24-31	Winter Recess – Schools/Central Office Closed
<b>2021</b>	
January 1	New Year's Day – Schools/Central Office Closed
January 4	Schools Reopen for Students and Staff
January 18	Martin L. King's Birthday – Schools/Central Office Closed
February 11	Short Session Day for Students; Full Day for Staff with In-Service After Student Dismissal
February 12-15	Presidents' Weekend – Schools/Central Office Closed
February 24	Short Session Day – Parent/Teacher Conferences (Afternoon)
February 25	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)

February 26	Short Session Day for Students & Staff
March 26	Short Session Day for Students and Staff (Spring Recess Begins at the End of Day)
March 29 - April 5	Spring Recess – Schools/Central Office Closed
April 6	Schools Reopen
May 28	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 31	Memorial Day – Schools/Central Office Closed
June 22	Full Session Day for Staff; Short Session Day for Students
June 23	Short Session Day for Students & Staff; Last Day of School - CDMS Graduation

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco  
Business Administrator/Board Secretary