

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

Vision Statement

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES: For the Meeting of the Board of Education, **August 19, 2020**, at 7:00 p.m via YouTube.
Directions will be posted on the district's website at www.coltsneckschools.org

CALL TO ORDER

President Gizzo called the meeting to order.

ROLL CALL

ROLL CALL

Board Members present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

Board Members absent: Danielle Alpaugh

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 14, 2020, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Vincent Marasco led the Flag Salute and Kevin O'Connor read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

None

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

None

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

None

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

- President Gizzo thanked everyone who contributed to the preparation of the Restart and Recovery Plan. Special thanks to Dr. Garibay for leading the entire effort, addressing all of the moving parts and for all the time and effort which she has put into the preparation of a very safe and academically robust plan.
- President Gizzo noted that Dr. Garibay will provide information on enrollment in both the hybrid and remote programs gathered from the recent survey.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor
Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee had a last minute meeting earlier today; had the opportunity to listen and speak with the engineering firm who provided the assessment of the HVAC and ventilation systems of all of the buildings as it relates to the reopening.

Communications Committee:

Chairperson: Danielle Alpaugh
Committee Members: Marci Klein, Kevin O'Connor, Rebecca Roberts
Administrator: Philip J. Capasso III

- No report.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond

Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts
Administrator: Erica Reynolds

- Dr. Raymond reported that the committee met on August 5th and August 19th.
- Topics discussed at the August 5th meeting included (1) summer curriculum writing and providing link to parents through Atlas Rubicon to grade specific curriculum; (2) 2020 MAP results and summer program offered to students based on the results; (3) 2020 Fall reopening plan; and (4) PreK program.
- Topics discussed at the August 19th meeting included (1) results of parental survey on hybrid vs. remote; (2) status of PreK enrollment; (3) development of pacing guide for K-5 and 6-8; (4) how and where lessons will be implemented; (5) status of Link to Atlas Rubicon and instructions for parents; (6) Professional Development plan; (7) potential for extracurricular activities at CRES and CDMS: currently on hold at this time; (8) related arts and how they will be facilitated virtually.
- Next meeting is scheduled for September 16th at 10am.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations),
Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- No report.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on August 10th; met with the Chief of Police and discussed department use of force policy and SLEO III Class Officers.
- Noted a number of policies and regulations on agenda this evening for first reading and adoption.
- No meeting scheduled at this time.

Ad Hoc School Reopening Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee met on August 14th; minutes will be forthcoming.
- Reviewed engineers results on HVAC and ventilation system assessment and hybrid vs. remote survey results.
- Additionally the committee discussed the possibility of testing staff and students.

- No meeting scheduled at this time.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- School Supply list open and on district website; deadline to order is August 23rd;
- PTO Spirit Wear now offers CN facemasks.

Kevin O'Connor - Colts Neck Township Committee

- Meeting held last week; primary topic was JCP&L service and outages;
- Additionally, the committee discussed the status of finalizing low income housing settlement.

SUPERINTENDENT'S REPORT

Dr. Garibay reported as follows:

- Thanked parents for their completion of the recent survey; overall results to survey were 82% hybrid vs. 18% remote (Remote only responses by grade level: K-22, 1-25, 2-19, 3-19, 4-18, 5-16, 6-16, 7-18 and 8-7)
- Noted school principals will be sending out messages geared toward students next week with respect to the school environment upon reopening.
- Full complete Restart and Recovery Plan (108 pages) will be available on the district website tomorrow; will be providing a dedicated space on the website specifically for reopening resources for parents.
- Briefly discussed the Restart and Recovery Plan, the Ten Critical Areas of Operation addressed in the plan and the Appendices which are District specific.

INFORMATION ITEMS

None

ACTION ITEMS:

1. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following resolution:

RESTART AND
RECOVERY PLAN
FOR EDUCATION

WHEREAS, on June 26, 2020, the New Jersey Department of Education released the "The Road Back - Restart and Recovery Plan for Education ("NJDOE Plan") for schools to reopen in September 2020; and

WHEREAS, school districts are required to develop, in collaboration with community stakeholders, a Restart and Recovery Plan for Education to safely reopen schools in September 2020 that best fits their local needs and addresses the elements contained in NJDOE Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Colts Neck Board of Education ("the "Board") hereby approves the Restart and Recovery Plan for Education and directs the

Superintendent to submit the Restart and Recovery Plan for Education to the Executive County Superintendent; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent to manage the implementation of the Restart and Recovery Plan for Education and authorizes the Superintendent to make any additions, deletions, modification to this Plan, at any time, as the Superintendent deems necessary in accordance with school policies and regulations and in the best interests of the health, safety and welfare of of the district, as the Superintendent deems appropriate; and

BE IT FINALLY RESOLVED, that the Restart and Recovery Plan for Education shall be posted on the district website.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Kimberly Raymond, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE
EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Kimberly Raymond, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as members of the School Improvement Plan ("SciP") members for the 2020-21 school year, as indicated below:

2020-21 SCHOOL
YEAR SciP
MEMBERS

Name	Location	Position
Tricia Barr	Conover Road Primary School	Principal
Richard Baiata	Conover Road Primary School	Teacher
Jennifer Main	Conover Road Primary School	Teacher

Linda Penwell-Celkupa	Conover Road Primary School	Teacher
Lauren Quigley	Conover Road Primary School	Teacher
Lysa Cook	Conover Road Elementary School	Teacher
James Osmond	Conover Road Elementary School	Principal
Anne Rauso	Conover Road Elementary School	School Counselor
Jeffrey Brown	Cedar Drive Middle School	Teacher
Suzanne Cooper	Cedar Drive Middle School	Teacher
Kathleen DeWitt	Cedar Drive Middle School	Teacher
Dolores Pollak	Cedar Drive Middle School	Teacher
Colin Rigby	Cedar Drive Middle School	Principal

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Kimberly Raymond, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the adoption of the following new curricula for the 2020-21 school year, as indicated below:

ADOPTION OF
NEW CURRICULA
FOR THE 2020-21
SCHOOL YEAR

Grade Level	Title
3-5	Art
K-2	Mathematics
4-5	Mathematics
8	Project Lead the Way-Medical Detectives

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

4. It was moved by Kimberly Raymond, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the adoption of the following revised curricula for the 2020-21 school year, as indicated below:

ADOPTION OF
REVISED
CURRICULA FOR
THE 2020-21
SCHOOL YEAR

Grade Level	Title
6-8	English Language Arts
K-2	Innovation Lab
3-5	Innovation Lab
6-8	Innovation Lab

	LGBTQ & Disabilities-Inclusive Activities
8	Mathematics
K-2	Science
3-5	Science

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

5. It was moved by Kimberly Raymond, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as a mentor for the 2020-21 school year, as indicated below:

2020-21 SCHOOL
YEAR MENTOR

New Staff Member/Position/Location	Mentor/Position/Location	Stipend
Kristen M. Rutigliano♣ Elementary School Teacher - Grade 3 Conover Road Elementary School	Cheryl Gorman Elementary School Teacher Conover Road Elementary School	\$850
Jamie Fisher♦ Elementary School Teacher - Grade 4 Conover Road Elementary School	Katie Staron Elementary School Teacher Conover Road Elementary School	\$550

♣Provisional Certificate

♦Standard Certificate

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

6. It was moved by Kimberly Raymond, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the re-adoption of the district Professional Development Plan and Mentoring Plan for the 2020-21 school year, which is on file in the office of the Director of Curriculum and Instruction.

2020-210 DISTRICT
PROFESSIONAL
PLAN AND
MENTORING PLAN
AND SUBMISSION
OF SOA FOR THE
2020-21 SCHOOL

It was moved by Kimberly Raymond, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the electronic submission of the Statement of Assurance ("SOA") for the 2020-21 Professional Development Plan and Mentoring Plan to the New Jersey Department of Education.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

FINANCE

1. It was moved by Jacquelyn Hoagland, seconded by Kathryn Gizzo and carried on a unanimous roll call vote to approve the Bill List dated August 19, 2020 in the amount of \$1,808,572.84.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Jacquelyn Hoagland, seconded by Kathryn Gizzo and carried on a unanimous roll call vote to approve the Change Order No. 1 (dated August 6, 2020) for Jersey State Controls, Inc. for an increase to the original contract in the amount of \$13,670.00, for upgrading valves and sensors on the second heat pumping system at Conover Road Elementary School, in connection with the Building Management System upgrade project being financed through 2020 Lease Purchase.

CHANGE ORDER
NO. 1:
JERSEY STATE
CONTROLS - BMS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Jacquelyn Hoagland, seconded by Kathryn Gizzo and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, In accordance with Public Schools Contract Law, N.J.S.A. 18A:18A-1, et seq., the Colts Neck Board of Education (hereinafter referred to as the "Board") advertised for bids for the HVAC Work at Multi-purpose Room & Locker Rooms at Cedar Drive Middle School (hereinafter "the Project"), in the Township of Colts Neck, Monmouth County, New Jersey, Bid No. FVHD Project #5250;and

AWARD OF BID TO
COMFORT
MECHANICAL
CORPORATION
FOR HVAC WORK
AT CEDAR DRIVE
MIDDLE SCHOOL
MULTI-PURPOSE
ROOM & LOCKER
ROOMS

WHEREAS, on August 13, 2020, the Board received eight (8) bids for the above Project, as reflected on the bid tabulation sheet, on file in the office of the Business Administrator/Board Secretary; and ;

WHEREAS, such bids were subsequently duly reviewed by the Board's attorney, the architectural firm of Fraytak, Veisz, Hopkins, Duthie, P.C.; and Business Administrator; and

WHEREAS, there are sufficient funds for the award of Contract for the Project.;

NOW, THEREFORE, BE IT RESOLVED that the Colts Neck Board of Education deems the following contractor the lowest responsible and responsive bidder in all material respects and hereby awards the following contract respectively for a total amount of \$823,525.00:

Single Overall Contract : HVAC Work at Multi-purpose Room and Locker Room at Cedar Drive Middle School:

Comfort Mechanical Corporation
P.O. Box 4135/420 Division Street
Long Branch, NJ 07740

Base Bid		\$794,650.00
Alt. Bid No. 1	Ductless split-system unit – Fitness Cntr.	\$ 28,875.00

BE IT FURTHER RESOLVED that the Colts Neck Township Board of Education's Administrative staff and Professionals take any and all action necessary to effectuate the purposes of the Board's resolution in this matter.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

POLICY

1. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the first reading of the following policies and regulation, as indicated below:

FIRST READING
OF POLICIES AND
REGULATIONS

Policy 2270	Religion in The Schools
Policy 2622	Student Assessment
Policy 5111	Eligibility of Resident/Nonresident Students
Regulation 5111	Eligibility of Resident/Nonresident Students
Policy 5200	Attendance
Regulation 5200	Attendance
Policy 5610	Suspension
Regulation 5610	Suspension

Policy 5620	Expulsion
Policy 8320	Personnel Records
Regulation 8320	Personnel Records

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Rebecca Roberts, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below:

ADOPTION OF
POLICIES AND
REGULATIONS

Regulation 5310	Health Services
Regulation 8451	Control of Communicable Diseases
Policy 8600	Transportation
Policy 9150	School Visitors
Policy 9180	School Volunteers

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the acceptance of the retirement of the following staff members, with regret, as indicated below:

RETIREMENTS

Name	Position/Location	Effective Date
Lori Marino	Confidential Secretary to the Superintendent Administration Building	January 1, 2021

Dr. Amy Martino	Elementary School Teacher Conover Road Elementary School	September 1, 2020
Nancy Plumfield	Elementary School Teacher - Science Conover Road Elementary School	November 1, 2020
Bonnie Lurie	Instructional Assistant Conover Road Elementary School	September 1, 2020

The Board expresses its appreciation and gratitude to Lori Marino for her twelve (12) years, Dr. Martino for her twenty-six (26) years, Bonnie Lurie for her eight and one-half (8.50) years and Nancy Plumfield for her twenty-two (22) years of faithful service to the children and the district and further wishes them good health and much happiness during their retirement.

Dr. Garibay and President Gizzo wished all retirees the best in the next chapter of their lives. Jacquelyn Hoagland recognized Mrs. Marino's tireless service to the district and more specifically her role in working with the Policy Committee. She is the driving force behind the scenes as to what comes forth for approval under the Policy section of the agendas. Thank You.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Pierrette Lloyd	Instructional Assistant Conover Road Primary School	August 11, 2020

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following individuals for the 2020-21 school year, as indicated below: EMPLOYMENT: TRANSPORTATION AIDES FOR THE 2020-21 SCHOOL YEAR

Name	Position/Location	Effective Dates	Hours/Days/Step Hourly Rate/Salary
Concetta Tricomi (Replacing Barbara, Giannino, who retired)	Transportation Aide Transportation Department	9/01/20 – 6/30/21	5.50 Hours Daily 183 Days Step 6, \$14.05 Per Hour \$14,141 Per Annum
Lori Martinelli* (Replacing Elyse Kohn)	Transportation Aide Transportation Department	9/01/20 – 6/30/21	4.50 Hours Daily 183 Days Step 6, \$14.05 Per Hour \$11,570 Per Annum

*Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

4. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the employment of the following individual as Long-Term Substitute Teacher during the 2020-21 school year, as indicated below:

EMPLOYMENT:
LONG-TERM
SUBSTITUTE
TEACHER
2020-21 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Salary
Matthew Marucci* (Replacing Elizabeth Rosenberg, who will be on a leave of absence)	Long-Term Substitute Teacher of Health Cedar Drive Middle School	9/02/20 – 11/25/20	\$245 Per Day

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

5. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the re-employment of the following staff member for the 2020-21 school year, as indicated below:

RE-EMPLOYMENT:
TRANSPORTATION
AIDE FOR THE
2020-21 SCHOOL
YEAR

Name	Loc.	Days	Hours	Step	Hourly Rate	Salary	Effective Dates
Debra	Transportation	183	4.5	5	\$13.85	\$11,405	9/01/20 -

Grzelak						6/30/21
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

6. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the re-employment of the following staff members for the 2020-21 school year, as indicated below:

RE-EMPLOYMENT:
BUS DRIVERS AT
HOURLY RATE FOR
2020-21 SCHOOL
YEAR

Name	Position	Hourly Rate♣	Longevity	Total Hourly Rate♣♦	Effective Dates
Patrick Ambio	Bus Driver	\$22.77	\$0.00	\$22.77	9/01/20 - 6/30/21
Joann Comisso	Bus Driver	\$31.21	\$1.00	\$32.21	9/01/20 - 6/30/21
John Donoghue	Bus Driver	\$26.48	\$0.00	\$26.48	9/01/20 - 6/30/21
John Farley	Bus Driver	\$30.29	\$0.00	\$30.29	9/01/20 - 6/30/21
Glen Gray	Bus Driver	\$24.90	\$0.00	\$24.90	9/01/20 - 6/30/21
Nancy Havens	Bus Driver	\$30.29	\$1.00	\$31.29	9/01/20 - 6/30/21
Joann Holder	Bus Driver	\$31.21	\$1.00	\$32.21	9/01/20 - 6/30/21
Kathleen Hulse	Bus Driver	\$21.25	\$0.00	\$21.25	9/01/20 - 6/30/21
Vikki McGuinness	Bus Driver	\$22.11	\$0.00	\$22.11	9/01/20 - 6/30/21
Yasuko McQuagge	Bus Driver	\$21.67	\$0.00	\$21.67	9/01/20 - 6/30/21
Rosemary Moriarty	Bus Driver	\$26.48	\$0.00	\$26.48	9/01/20 - 6/30/21
David Pecoraro	Bus Driver	\$21.67	\$0.00	\$21.67	9/01/20 - 6/30/21
Debra Sanders	Bus Driver	\$31.21	\$1.00	\$32.21	9/01/20 - 6/30/21
Miriam Teeter	Bus Driver	\$27.52	\$0.00	\$27.52	9/01/20 - 6/30/21
Joanne Tillotson	Bus Driver	\$26.48	\$0.00	\$26.48	9/01/20 - 6/30/21

♣Hourly rate remains the same pending the outcome of negotiations.

♦Hours and salaries to be determined at a later date.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

7. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous

RE-EMPLOYMENT:
LUNCH-RECESS

roll call vote to approve the re-employment of the following staff members for the 2020-21 school year, as indicated below:

AIDES FOR THE
2020-21 SCHOOL
YEAR

Name	Loc.♦	Days	Hours	Step	Hourly Rate	Salary	Effective Dates
Barbara Cannata	CRES	173	2.50	4	\$12.97	\$5,610	9/01/20 - 6/30/21
Amira Fahmy	CRES	173	2.50	2	\$12.67	\$5,480	9/01/20 - 6/30/21
Debra Grzelak	CRES	173	2.50	5	\$13.15	\$5,687	9/01/20 - 6/30/21
Joanne Holder	CRES	173	2.50	15	\$18.11	\$7,833	9/01/20 - 6/30/21
Yasuko McQuagge	CRES	173	2.50	3	\$12.82	\$5,545	9/01/20 - 6/30/21
Madeline Ruggiero	CRES	173	2.50	20	\$22.44	\$9,705	9/01/20 - 6/30/21
Miriam Teeter	CRES	173	2.50	19	\$21.59	\$9,338	9/01/20 - 6/30/21

♦ Due to the COVID-19 pandemic, all Lunch-Recess Aides will be utilized at the discretion of the Conover Road Elementary Principal, and the Superintendent reserves the right to transfer staff back to their original locations for the 2020-21 school year when the need no longer exists.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

8. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the re-employment and hourly rate of the following staff members for the Colts Club Before and After School Program for the 2020-21 school year, as indicated below::

RE-EMPLOYMENT::
COLTS CLUB
PERSONNEL AND
SUBSTITUTE
PERSONNEL FOR
THE 2020-21
SCHOOL YEAR

Name	Position	Effective Dates♦	Hourly Rate*
Mary Ann Gordon	Colts Club Coordinator	9/14/20 - 6/23/21	\$17.00
Karin Eschert	Colts Club Personnel	9/14/20 - 6/23/21	\$14.00
Kristine Guariglia	Colts Club Personnel	9/14/20 - 6/23/21	\$14.00
Gabriella Reese	Colts Club Personnel	9/14/20 - 6/23/21	\$14.00
Gina Salstead	Colts Club Personnel	9/14/20 - 6/23/21	\$14.00
Drew Jennifer Diodato	Substitute Colts Club Personnel♣	9/14/20 - 6/23/21	\$14.00

Judith McGowan	Substitute Colts Club Personnel♠	9/14/20 - 6/23/21	\$14.00
Wilson Nunez	Substitute Colts Club Personnel♠	9/14/20 - 6/23/21	\$14.00
Concetta Tricomi	Substitute Colts Club Personnel♠	9/14/20 - 6/23/21	\$14.00

♠On an as needed basis

* Paid via submission of weekly vouchers.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

9. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the re-employment of the following staff members as School Security Monitors for the 2020-21 school year, as indicated below:

RE-EMPLOYMENT:
SCHOOL SECURITY
MONITORS FOR
2020-21 SCHOOL
YEAR

Name	Position	Location	Effective Dates♦	Hourly Rate*
Aldo Cosentino	School Security Monitor (Rover)	Districtwide	9/02/20 - 6/23/21	\$19.00
Patrick DeJoy	School Security Monitor	Cedar Drive Middle School	9/02/20 - 6/23/21	\$19.00
Donald Felle	School Security Monitor	Conover Road Primary School	9/02/20 - 6/23/21	\$19.00
Tyler Legezdh	School Security Monitor	Conover Road Elementary School	9/02/20 - 6/23/21	\$19.00

♦ Effective dates subject to change pending final school calendar.

* Paid via submission of weekly vouchers.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

10. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the transfers of the following staff members for the 2020-21 school year, as indicated below:

TRANSFERS:
INSTRUCTIONAL
ASSISTANTS FOR
THE 2020-21
SCHOOL YEAR

		From	To
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Name	Position	Location	Location
Donna Mignone	Instructional Assistant	Conover Road Primary School	Conover Road Elementary School
Elyse Kohn	Instructional Assistant	Conover Road Primary School	Conover Road Elementary School
Ellen Hannen	Instructional Assistant	Conover Road Primary School	Conover Road Elementary School
Lisa Mackesy	Instructional Assistant	Cedar Drive Middle School	Conover Road Elementary School
Debbie Boylan	Instructional Assistant	Conover Road Elementary School	Conover Road Primary School
Felicia Latrenta	Instructional Assistant	Cedar Drive Middle School	Conover Road Primary School
Debra Pletcher	Instructional Assistant	Conover Road Elementary School	Cedar Drive Middle School
Andrea Miller	Instructional Assistant	Conover Road Elementary School	Cedar Drive Middle School
Diane Gilmore	Instructional Assistant	Conover Road Primary School	Cedar Drive Middle School

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

11. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the June 9, 2020 Regular Meeting, approving additional days of employment for the following School Counselor to perform summer guidance work between July 1, 2020 through August 31, as indicated below:

AMENDED
RESOLUTION:
ADDITIONAL PAY
FOR SUMMER
GUIDANCE WORK
BY SCHOOL
COUNSELOR

Name/Location	Guide/Step Salary	From	Top
		Number of Days/Per Diem Rate/Total Amount Not to Exceed	Number of Days/Per Diem Rate/Total Amount Not to Exceed
Lauren Hums Cedar Drive Middle School	MA Guide Step 11 \$77,611	7 Days \$388 \$2,716	10 Days \$388 \$3,880

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

12. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the medical disability leave for the following staff members during the 2020-21 school year, as indicated below:

MEDICAL
DISABILITY
LEAVE
2020-21 SCHOOL
YEAR

Name/Position/Location	Effective Dates	Medical Disability Leave
Darcy Cuzydlo Special Education Teacher Cedar Drive Middle School	9/02/20 - 9/30/20	FMLA – Paid With healthcare benefits (Using Sick Days from 9/02/20 through 9/30/20)
Lauren Hums School Counselor Cedar Drive Middle School	11/23/20 - 1/08/21	FMLA – Paid With healthcare benefits (Using Sick Days from 11/23/20 through 1/08/21)
Timothy Trigani Teacher of Science Cedar Drive Middle School	9/02/20 - 12/31/20	FMLA – Paid With healthcare benefits (Using Sick Days from 9/02/20 through 12/23/20)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

13. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the childcare leave during the 2020-21 school year for the following staff member during the 2020-21 school year, as indicated below:

CHILDCARE LEAVE
2020-21 SCHOOL
YEAR

Name/Position Location	Effective Dates	Childcare Leave
Lauren Hums School Counselor Cedar Drive Middle School	1/11/21 - 4/09/21	FMLA/NJFLA – Unpaid With Healthcare Benefits

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

14. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as a home instructor, on an as needed basis, for the 2020-21 school year, at an hourly rate

HOME
INSTRUCTORS:
DISTRICT STAFF
MEMBERS FOR

of \$52, for no more than five (5) hours per week for general education students and for no more than ten (10) hours per week for special education students, as indicated below:

2020-21 SCHOOL
YEAR

Name	Certification
Felicia LaTrenta	Elementary School Teacher in Grades K-6

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

15. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of Felicia Latrenta, Instructional Assistant and certified teacher, to serve as a home instructor for Student #20250051, at an hourly rate of \$52, for the period commencing September 8, 2020 through January 31, 2021 for a total number of hours per week not to exceed ten (10).

HOME
INSTRUCTION FOR
2020-21 SCHOOL:
STUDENT
#20250051

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

16. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following individuals to the list of Substitute Bus Drivers for the 2020-21 school year, at an hourly rate of \$21.00 on an as needed basis, as indicated below:

SUBSTITUTE
BUS DRIVERS:
2020-21 SCHOOL
YEAR

Andrew Goldberg	Mario Rivera, Jr.
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

17. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following individuals to the list of Substitute Support Staff for the 2020-21 school year, on an as needed basis, as indicated below:

SUBSTITUTE
SUPPORT STAFF:
2020-21 SCHOOL
YEAR

Substitute Lunch/Recess Aide - \$11 Per Hour		
Susan Bujnowski	Shari Cohen	Jamee Pugliesi
Holly Rogers	Lorraine Sabol	Jennifer Silacci
Catherine Taeschler	Anne Marie Teresi	
Substitute Transportation Aide - \$11 Per Hour		
Victoria Hulse		

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

18. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following individuals to the list of Substitute School Security Monitors for the 2020-21 school year, at an hourly rate of \$19.00 on an as needed basis, as indicated below:

SUBSTITUTE
SCHOOL SECURITY
MONITORS:
2020-21 SCHOOL
YEAR

Michael Antonucci	Albert Roth III
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

19. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following individual for the 2020-21 school year, as indicated below:

EMPLOYMENT:
TEACHER FOR
2020-21 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Guide/Step Salary
Jamie Fisher (Replacing Dr. Amy Martino, who is retiring)	Elementary School Teacher - Grade 4 Conover Road Elementary School	9/01/20 – 6/30/21	BA Guide Step 5 \$59,001 Per Annum

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

20. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the June 30, 2020 Regular Meeting, approving the summer employment of Rosalba Serrentino, Gayle Ostic and Stephen Toscano, Computer Application Support Specialists, to perform the annual maintenance of all district computers and configuration of new computer equipment, at an hourly rate of \$23.11 (Step 4), as indicated below:

AMENDED
RESOLUTION:
2020 SUMMER
WORK FOR
COMPUTER
APPLICATION
SUPPORT
SPECIALISTS

From	To
Total Number of Hours to be Worked by All Staff Members/Total Amount for All Staff Members Not to Exceed	Total Number of Hours to be Worked by All Staff Members/Total Amount for All Staff Members Not to Exceed
404 Hours \$9,336.44	610 Hours \$14,097.10

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

NEW BUSINESS/WORK SESSION AGENDA

Dr. Garibay provided more information on the announcement that schools are required to be closed on Election Day, but have the option to go fully remote on that day. The School Calendar has been amended to reflect a fully remote day for students and staff.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

ADJOURNMENT

At 8:10 p.m., it was moved by Michael Taylor, seconded by Kathryn Gizzo and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

REFERENCE SHEET	
Attachment # C-1	Reimbursable Expenses
Individual Attachments	1st Reading of Policies and Regulations
Individual Attachments	Adoption of Policies and Regulations

BOARD MEETINGS*			
January 22, 2020	April 1, 2020	June 17, 2020	September 16, 2020
February 5 , 2020	April 22, 2020	June 30, 2020 @ 6:00 p.m.	October 7, 2020
February 19, 2020	May 4, 2020	July 22, 2020	September 2, 2020
March 4, 2020	May 20, 2020	August 5, 2020	October 28, 2020
March 17, 2020	June 9, 2020	August 19, 2020	November 11, 2020
November 23, 2020		December 16, 2020 @ 6:00 pm	
January 6, 2021 @ 6:00 p.m. (Organization Meeting)			

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

NOTEWORTHY DATES	
2020	
September 1	New Student Orientation - All Schools Kindergarten "Play" Date - Conover Road Primary School
September 2	Schools Closed for Students; Staff Orientation Day – Full Day for Staff
September 3	Schools Closed for Students; Professional Development Day – Full Day for Staff Preschool Orientation - Conover Road Primary School
September 4-7	Labor Day Recess - Schools/Central Office Closed
September 8	Schools Open for Students
September 15	Back-To-School Night - Conover Road Elementary School
September 17	Back-To-School Night - Conover Road Primary School
September 22	Back-To-School Night - Cedar Drive Middle School
September 28	Yom Kippur - Schools/Central Office Closed
October 12	Columbus Day – Schools Closed for Students Professional Development Day – Full Day for Staff
October 19	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 20	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 21	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 22	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)

October 23	Short Session Day – Students and Staff
November 3	Election Day - Schools Open for Students and Staff
November 5-6	NJEA Convention – Schools/Central Office Closed
November 25	Short Session Day for Students and Staff
November 26-27	Thanksgiving Recess – Schools/Central Office Closed
December 23	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
December 24-31	Winter Recess – Schools/Central Office Closed
2021	
January 1	New Year's Day – Schools/Central Office Closed
January 4	Schools Reopen for Students and Staff
January 18	Martin L. King's Birthday – Schools/Central Office Closed
February 11	Short Session Day for Students; Full Day for Staff with In-Service After Student Dismissal
February 12-15	Presidents' Weekend – Schools/Central Office Closed
February 24	Short Session Day – Parent/Teacher Conferences (Afternoon)
February 25	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
February 26	Short Session Day for Students & Staff
March 26	Short Session Day for Students and Staff (Spring Recess Begins at the End of Day)
March 29 - April 5	Spring Recess – Schools/Central Office Closed
April 6	Schools Reopen
May 28	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 31	Memorial Day – Schools/Central Office Closed
June 22	Full Session Day for Staff; Short Session Day for Students
June 23	Short Session Day for Students & Staff; Last Day of School - CDMS Graduation

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco
Business Administrator/Board Secretary