

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

COLTS NECK BOARD OF EDUCATION GOALS
2020-2021 SCHOOL YEAR

- Facilities: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.
- Communications: Develop a District communications plan to include varied communication methods to educate and engage the community about the role of the Board of Education and District initiatives.
- Student Achievement:
 - Assess the effectiveness of District programs and practices implemented to address achievement gaps due to the COVID-19 pandemic and address areas of identified deficiencies.
 - Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the District.
- Planning: Complete, implement and monitor the District Strategic Plan initiated in the 2019-2020 academic year.

COLTS NECK SCHOOL DISTRICT GOALS
2020-2021 SCHOOL YEAR

- Goal #1 - STUDENT ACHIEVEMENT: Identify and implement research-based practices to address student achievement gaps associated with the COVID-19 pandemic.
- Goal #2 - WELLNESS: Support and maintain the health of the school community.
- Goal #3 - FINANCE AND FACILITIES: Allocate and design summer enrichment / academic programs to implement for all students to address pandemic-related academic regression within the current 20-21 school year and within the development of the '21-22 school budget. Continue to address key facilities needs as a result of 2015 Comprehensive Facilities Study and post referendum defeats by selecting critical projects for '20-21 budget and alternative funding options, including an Energy Saving Improvement Plan.
- Goal #4 - TECHNOLOGY: Continue to implement the use of instructional technology in accordance with ISTE Standards.

MINUTES: For the Reorganization and Regular Meeting, **May 26, 2021**, at 7:00 p.m. via Webex. Directions will be posted on the district's website at www.coltsneckschools.org

CALL TO ORDER

President Gizzo called the meeting to order at 7:08 p.m.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

Board Members Absent: Danielle Alpaugh

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2021, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Vincent Marasco, Board Secretary, led the Flag Salute and Tracy Kramer read the Mission Statement.

PRESENTATION

PRESENTATION

Dr. Garibay presented a brief slideshow in recognition of the 2021 Teachers of the Year and Educational Services Professionals of the Year.

2021 Teachers of the Year	
Conover Road Primary School	Mrs. Lisa Mastroianni
Conover Road Elementary School	Mrs. Amy Desmond
Cedar Drive Middle School	Mrs. Hope Delia
2021 Educational Services Professionals	
Conover Road Primary School	Dr. Annemarie DelleDonne
Conover Road Elementary School	Mrs. MaryLou Jennings
Cedar Drive Middle School	Mrs. Terri Heyer

ADOPTION OF OFFICIAL NEWSPAPERS

ADOPTION OF
OFFICIAL
NEWSPAPERS

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Asbury Park Press be adopted as the official newspaper to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2021-2022 school year, however, that the use of the Asbury Park Press shall not preclude the use of the Colts Neck Calendar, The Two Rivers Times, The Journal and newspapers of general circulation within the district.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPROVAL OF PARLIAMENTARY PROCEDURE

PARLIAMENTARY PROCEDURE

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, to adopt Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the 2021-2022 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPOINTMENTS

APPOINTMENTS

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the following appointments be made for the 2021-2022 school year:

Board Secretary	Vincent S. Marasco
Human Resources Officer	Dr. MaryJane Garibay
Affirmative Action Officer for District & Curriculum	Dr. Richard Beck
Gender-Equity Officer	Dr. Richard Beck
504 Officer	Dr. Richard Beck
Right-To-Know Officer	Vincent S. Marasco
Right-To-Know Contact	Thomas Giglio
Public Agency Compliance Officer	Vincent S. Marasco
Affirmative Action Officer for Contracts	Vincent S. Marasco
Homeless Liaisons	Dr. Richard Beck Dr. Cheryl Wohlrab Kathleen McGuire-Dunlea
Americans With Disabilities Act Officer	Dr. Richard Beck
Title 9 Officer	Dr. Richard Beck
English As A Second Language Plan	Erica Reynolds
Indoor Air Quality Officer	Thomas Giglio
Integrated Pest Management Officer	Thomas Giglio
Chemical Hygiene Officer	Thomas Giglio
Asbestos Officer	Thomas Giglio
Anti-Bullying Coordinator	Dr. Richard Beck
Anti-Bullying Specialists	Jeanette Riggleman – CRPS

	Anne Rauso – CRES Lauren Hums - CDMS
Workman's Compensation Claims Coordinator	Vincent S. Marasco

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPOINTMENT OF GENERAL COUNSEL

GENERAL
COUNSEL

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, there exists a need for board counsel services in connection with Colts Neck Board of Education for the 2021-2022 School Year, and

WHEREAS, such board counsel services can be provided only by a board counsel firm and the firm of Kenney, Gross, Kovats and Parton is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the board counsel services will be payable to Kenney, Gross, Kovats and Parton, upon the submission of a voucher setting forth the time expended, and based upon the rate of \$150 per hour, not to exceed \$69,750.

NOW, THEREFORE, BE IT RESOLVED, by the Colts Neck Board of Education in the County of Monmouth, as follows:

1. The board counsel firm of Kenney, Gross, Kovats and Parton is hereby retained to provide board counsel services necessary in conjunction with the Colts Neck Board of Education.
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(I), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
4. The approval of this resolution is based upon the approval of the Board Attorney.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPOINTMENT OF INSURANCE AGENTS

INSURANCE
AGENTS

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board of Education appoint Alliant / Boynton, 21 Cedar Avenue, Fair Haven, NJ as its District Insurance Agent (Consultant) for all Property and Casualty insurance coverage for the 2021-2022 school year.

BE IT FURTHER RESOLVED, that the Board of Education appoints Brown & Brown Metro, LLC, 80 Lambert Lane, Suite 140, Lambertville, NJ as its District Insurance Agent (Consultant) for all medical insurance coverage for the 2021-2022 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPOINTMENT OF DISABILITY INSURANCE PROVIDER

DISABILITY
INSURANCE
PROVIDER

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

BE IT RESOLVED, that the Board of Education appoints Hartford and Prudential Insurance Company as its providers for disability insurance through payroll deduction upon an employee's enrollment in the plan for the 2021-2022 school year. The total cost for the plan will be paid by the employee.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPOINTMENT OF ACTING BOARD SECRETARY

ACTING BOARD
SECRETARY

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that MaryJane Garibay, Superintendent of Schools, be appointed to serve as Acting Board Secretary to act in such capacity in the absence of the Board Secretary from the school district in accordance with the terms of the resolution establishing the title of Acting Board Secretary as adopted on January 12, 1963. Term shall be for the 2021-2022 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPOINTMENT OF TREASURER OF SCHOOL MONIES

TREASURER OF
SCHOOL MONIES

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that Mr. John Antonides be designated as Treasurer of School Monies for the 2021-2022 school year at an annual salary of \$3,350.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPOINTMENT OF REPRESENTATIVES REQUESTING FEDERAL AND STATE FUNDS

APPOINTMENT OF
REPRESENTATIVES
REQUESTING
FEDERAL AND
STATE FUNDS

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that MaryJane Garibay, Superintendent of Schools, and Vincent S. Marasco, School Business Administrator/Board Secretary of the Colts Neck Township School District or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal laws for the 2021-2022 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPOINTMENT OF DISTRICT QUALIFIED PURCHASING AGENT

DISTRICT
QUALIFIED
PURCHASING
AGENT

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the Qualified Purchasing Agent ("QPA") that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the QPA without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A-37.c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently \$6,600) may be awarded by the QPA without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that the Colts Neck Board of Education, pursuant to the statutes cited above hereby appoints Vincent S. Marasco as its duly authorized Qualified Purchasing Agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Colts Neck Board of Education, and

BE IT FURTHER RESOLVED that Vincent S. Marasco is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Colts Neck Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but are less than the bid threshold of \$44,000 for the 2021-2022 school year

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

**DESIGNATION OF CLAIMS AUDITOR: Prepayment Authority
Amended 18A:19-1.2 and 4**

CLAIMS AUDITOR

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Vincent S. Marasco, School Business Administrator/Board Secretary, be designated as the Board of Education's Claims Auditor with authority as provided by 18A:19-2 and 18A:19-4.1, amended, to direct pre-payment of claims for Debt Service,

Payroll, Fixed Charges, and any other claim or demand which would be in the best interests of the Board to pay promptly for the 2021-2022 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

DESIGNATION OF SCHOOL FUNDS INVESTOR

SCHOOL FUNDS
INVESTOR

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board of Education designate Vincent S. Marasco, School Business Administrator/Board Secretary and Kathleen Condron, Bookkeeper Payroll Accounts Assistant as the Funds Investor and authorize them to make wire transfers amongst the board accounts as may be necessary for the 2021-2022 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

DESIGNATION OF TRANSFER AUTHORITY

DESIGNATION OF
TRANSFER
AUTHORITY

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that as provided by N.J.S.A. 18A:22-8.1 amended, MaryJane Garibay, Superintendent of Schools, be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings; and

RESOLVED that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly; and

BE IT FURTHER RESOLVED, that the Board of Education approves the delegation of said authority so granted to Vincent S. Marasco, School Business Administrator/Board Secretary for the 2021-2022 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

BOARD OF EDUCATION BANK ACCOUNTS

BANK ACCOUNTS

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

1. Depositories

RESOLVED, that PNC Bank be designated as the approved depository for Colts Neck Township funds and that the financial institution be required to be insured by either the SLIC or the FDIC and/or required by both Federal and State statutes; and

2. Required Transaction Authorities

BE IT FURTHER RESOLVED, that Vincent S. Marasco, Board Secretary, and/or his designee be authorized to wire transfer Board of Education funds between Board of Education accounts only; and

BE IT FURTHER RESOLVED, that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes, or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements; and

BE IT FURTHER RESOLVED that the Board Secretary and/or his designee be authorized to enter into agreement/s with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposit/s when appropriate; and

3. Accounts

BE IT FURTHER RESOLVED, that the Board Secretary be authorized on behalf of the Board of Education to change account types and establish new Statement Savings, NOW, SWEEP, and/or Money Market Investment Accounts in any or all of the above depositories when in the best interest of the Board of Education; and

BE IT FURTHER RESOLVED, that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons, or other instruments or orders for the payment of money when signed, live or facsimile, or authorized; and

4. Signatures

BE IT FURTHER RESOLVED, that Vincent S. Marasco, Board Secretary, is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to be approved depositories, as per the list of signatures on the respective accounts, on record in the Business Office; and

5. Documents, Investments and Requirements

BE IT FURTHER RESOLVED, that the Board Secretary and/or his designee be authorized on behalf of the Board of Education to:

- a. Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depositories for any purpose; and
- b. Authorize the depositories to purchase or sell Certificates of Deposit, Repurchase Agreements and other securities which are set forth in Board of Education policy; and
- c. Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of this Corporation.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

IMPREST PETTY CASH FUNDS AUTHORIZATION (N.J.A.C. 6:20-2.10)

PETTY CASH
FUNDS

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, to authorize the Board Secretary to establish the following imprest petty cash fund accounts for the period July 1st to June 30th during the 2021-2022 school year in accordance with N.J.S.A. 18A:4-15 and 18A:19-23 and Title 6 of the N.J.A.C. 6:20-2.10; and

BE IT FURTHER RESOLVED that each account be replenished within a period of time not to exceed sixty (60) days without prior approval of the Board Secretary.

Account	Amount	Administrator
Board of Education Cash Account	\$500.00	School Business Administrator
Petty Cash – Conover Road	\$500.00	Principal

Primary School		Conover Road Primary School
Petty Cash – Conover Road Elementary School	\$500.00	Principal Conover Road Elementary School
Petty Cash – Cedar Drive Middle School	\$500.00	Principal Cedar Drive Middle School
Petty Cash – Superintendent’s Office	\$500.00	Superintendent of Schools
Petty Cash – Transportation	\$250.00	Transportation Coordinator

BE IT FURTHER RESOLVED to establish a maximum single Petty Cash expenditure of \$100.00 not to be exceeded without prior approval by the Board Secretary.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O’Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

UNIFORM EXPANDED CHART OF ACCOUNTS

UNIFORM
EXPANDED CHART
OF ACCOUNTS

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board adopt the Uniform Expanded Chart of Accounts (Handbook2R2) for New Jersey Public Schools for the 2021-2022 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O’Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPROVAL OF TAX SHELTERED ANNUITIES

TAX SHELTERED
ANNUITIES

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board of Education approve the following companies to provide Tax Sheltered Annuity salary reduction agreements, in accordance with the district’s approved Plan Document of August 31, 2020, for the 2021-2022 school year:

Valic (403b)	Voya (457)
Equitable (403b)	Metlife (403b)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPROVAL OF FLEXIBLE SPENDING PLAN

FLEXIBLE
SPENDING PLAN

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board of Education approves the appointment of Horizon Blue Cross Blue Shield of New Jersey as the district's third party administrator for the establishment and management of the district's Flexible Spending Plan program for the 2021-2022 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

FEES FOR COPIES OF PUBLIC DOCUMENTS

FEES FOR COPIES
OF PUBLIC
DOCUMENTS

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED that the Board of Education hereby establishes a photocopy fee of (\$.10) Ten Cents for printed matter of letter size page or smaller and (\$.15) Fifteen Cents for printed matter of legal size or larger for official Board Minutes and other public documents for the 2021-2022 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPOINTMENT OF REPRESENTATIVE TO MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION

REPRESENTATIVE
TO MONMOUTH
OCEAN
EDUCATIONAL
SERVICES
COMMISSION

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a

unanimous roll call vote to approve the following resolution:

RESOLVED, that MaryJane Garibay, Superintendent of Schools, is designated as the Board representative to the Monmouth-Ocean Educational Services Commission for the 2021-2022 school year

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

AUTHORIZATION FOR EMPLOYMENT WHEN EMINENT NEED EXISTS

AUTHORIZATION
FOR EMPLOYMENT
WHEN EMINENT
NEED EXISTS

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board of Education authorizes MaryJane Garibay, Superintendent of Schools, to offer employment to any deserving candidate and accept the resignation of any employee when an eminent need exists and the failure to appoint would interfere with providing a student(s) with a thorough and efficient education or the orderly operation of the school district for the 2021-2022 school year. The Board will ratify such emergency appointments at their next regularly scheduled meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

APPOINTMENT OF CUSTODIAN OF RECORDS AND PUBLIC ACCESS TO RECORDS OFFICER

CUSTODIAN OF
RECORDS AND
PUBLIC ACCESS TO
RECORDS OFFICER

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c 73.P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon

written request and upon prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be \$.10 per page for letter size paper or smaller and \$.15 per page for legal size paper or larger, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints Vincent S. Marasco, School Business Administrator/Board Secretary, as the custodian of government records for the 2021-2022 school year, and

BE IT FURTHER RESOLVED, that the Board of Education of the Colts Neck School District approves the Open Public Records Act Request Form for the use of any person who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

EXTRAORDINARY UNSPECIFIABLE SERVICES – ASBESTOS MANAGEMENT

EXTRAORDINARY
UNSPECIFIABLE
SERVICES –
ASBESTOS
MANAGEMENT

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, there exists a need for asbestos management services in connection with monitoring, and abatement training for the 2021-2022 School Year, as designated.

WHEREAS, it has been determined that such asbestos management services are specialized in nature, require expertise in the field of asbestos management, can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specifications, and

NOW THEREFORE, BE IT RESOLVED, By The Colts Neck Board Of Education In The County Of Monmouth, As Follows:

1. The environmental services firm of Strategic Environmental is hereby retained to provide asbestos maintenance services necessary in conjunction with the laws of Asbestos Hazard Management.
2. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1)

because it is for services performed by persons that cannot be reasonably described and bid.

A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

EXTRAORDINARY UNSPECIFIABLE SERVICES – POLICY SERVICES

EXTRAORDINARY
UNSPECIFIABLE
SERVICES –
POLICY SERVICES

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, there exists a need for policy review services of the Colts Neck Board of Education for the 2021-2022 School Year.

WHEREAS, it has been determined that such policy review services are specialized in nature, require expertise in the field of policy review and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

NOW THEREFORE, BE IT RESOLVED, By The Colts Neck Board Of Education In The County Of Monmouth, As Follows

1. The policy review services firm of Strauss Esmay Associates, LLP is hereby retained to provide policy review services necessary for the 2021-2022 School Year.
2. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

EXTRAORDINARY UNSPECIFIABLE SERVICES – TELECOMMUNICATION SERVICES

EXTRAORDINARY
UNSPECIFIABLE
SERVICES –
TELECOMMUNICATI
ON SERVICES

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, it has been determined that such telecommunication services are specialized in nature, require expertise in the field of telecommunication and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

NOW THEREFORE, BE IT RESOLVED, By The Colts Neck Board Of Education In The County Of Monmouth, As Follows

1. The telecommunication services firm of Cablevision, Optimum Lightpath and Monmouth Telecom are hereby retained to provide telecommunication services necessary for the 2021-2022 school year.
2. These contracts are awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

A copy of this resolution as well as the contracts shall be placed on file with the Secretary of the Board.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

EXTRAORDINARY UNSPECIFIABLE SERVICES – E RATE

EXTRAORDINARY
UNSPECIFIABLE
SERVICES –
E RATE

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, it has been determined that such telecommunication services are specialized in nature, require expertise in the field of telecommunication and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

NOW THEREFORE, BE IT RESOLVED, By The Colts Neck Board Of Education In The County Of Monmouth, As Follows

1. The telecommunication services firm of Cablevision, Optimum Lightpath and Monmouth Telecom are hereby retained to provide telecommunication services necessary for the 2021-2022 school year.
2. These contracts are awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

A copy of this resolution as well as the contracts shall be placed on file with the Secretary of the Board.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

ADOPTION OF CURRICULUM GUIDES AND TEXTBOOKS AND MATERIALS AND FIVE-YEAR REVIEW CYCLE OF CURRICULUM GUIDES

CURRICULUM
GUIDES;
TEXTBOOKS AND
MATERIALS; AND
FIVE-YEAR REVIEW
CYCLE OF
CURRICULUM
GUIDES
FOR 2021-2022
SCHOOL YEAR

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that all current curriculum guides; textbooks and materials; and the schedule for the five-year review cycle of all curriculum guides, unless modified upon recommendation of the Superintendent, which are on file in the Office of Curriculum and Instruction, be adopted for the 2021-2022 school year, as indicated below:

2021-2022.Curriculum Guides
2021-2022.Textbooks and Materials
2021-2022.Five Year Review Cycle

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

MULTI-YEAR PLAN

MULTI-YEAR PLAN

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a

unanimous roll call vote to approve the following resolution:

RESOLVED, that the following multi-year plan be approved for the 2021-2022 school year, as indicated below:

Comprehensive Equity Plan

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

SOFTWARE SUPPLIERS

SOFTWARE
SUPPLIERS

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the following list of suppliers of software for the 2021-2022 school year be approved, as indicated below:

Information Technology Center (ITC-Asbury Park)
Genesis Student Information Systems
Edlio
Schoolmessenger
VersaTrans
School Dude
Frontline Technologies
Safe Schools
Scholarchip
Service Works, Inc.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

REGULAR BOARD MEETING

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
April 21, 2021 Regular Meeting Minutes
April 21, 2021 Executive Session Minutes

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

COMMUNICATIONS

COMMUNICATIONS

1.

Date	From	To	Attachment #
5/14/21	Dr. Colleen Wilcox	Colts Neck Board of Education	N/A
5/14/21	Mrs. Phyllis Camera	Colts Neck Board of Education	N/A
5/17/21	Mrs. Martina Melnicak	Colts Neck Board of Education	N/A
5/17/21	Mrs. Rebecca Toohig	Colts Neck Board of Education	N/A
5/17/21	Mrs. Kimberly Clemente	Colts Neck Board of Education	N/A
5/17/21	Mrs. Kathleen Mancini	Colts Neck Board of Education	N/A
5/17/21	Mrs. Phyllis Camera	Colts Neck Board of Education	N/A
5/17/21	Mrs. Yikxi Lombardi	Colts Neck Board of Education	N/A
5/17/21	Mrs. Christine Beninato	Colts Neck Board of Education	N/A
5/17/21	Mrs. Sherri Gugliara	Colts Neck Board of Education	N/A
5/17/21	Mrs. Susan Maugeri	Colts Neck Board of Education	N/A
5/18/21	Mrs. Lenka Greicius	Colts Neck Board of Education	N/A
5/18/21	Mrs. Suzanne Petrini	Colts Neck Board of Education	N/A
5/18/21	Mrs. Kathleen Mancini	Colts Neck Board of Education	N/A
5/18/21	Mrs. Stephanie Minucci	Colts Neck Board of Education	N/A

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

None

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

Kathryn Gizzo reported as follows:

- Reminder that the PTO 1st Annual Golf Outing is June 7th; thanked Marci Klein for organizing a donation from the BOE.
- Forwarded all BOE members the email from Colts Neck Township Committeewoman Tara Buss regarding the groundbreaking for the new township municipal building; scheduled for June 8th for those interested in attending.
- Note two (2) topics recently raised, including our current mask mandate for all school students and staff and resuming in-person BOE meetings. Relative to the mask mandate in schools, as long as the Executive Orders are in effect, the Board cannot unilaterally remove the requirement for mask wearing, it must adhere to the Orders. As for resuming in-person BOE meetings, the Board will be discussing same during the New Business portion of tonight's meeting.
- Encouraged all parents/guardians to complete the School Climate Survey recently sent out; input received is very helpful in developing the District's Five-Year Strategic Plan. The deadline to complete the survey is June 18th.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Heather Tormey
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on May 20th.
- T&M Associates engineer, Charles Cunliffe, along with Colin Rigby attended the meeting to discuss the tennis and basketball court project at CDMS.
- The committee discussed a recap of the recent meeting with the district's bond counsel and financial advisors during which the district's Long Range Facility Plan (LRFP) and ESIP options were discussed.
- The next meeting is scheduled for Tuesday, May 25th.

Communications Committee:

Chairperson: Danielle Alpaugh
Committee Members: Tracy Kramer, Marci Klein, Heather Tormey
Administrator: Philip J. Capasso III

- No report

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond
Committee Members: Marian Castner, Marci Klein, Kevin O'Connor
Administrator: Erica Reynolds

- No report

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo
Committee Members: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met on May 17th and discussed all agenda items.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marian Castner, Marci Klein, Tracy Kramer

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on May 19th.
- Committee reviewed/discussed numerous policies from Alert 221, including P 6440 - Cooperative Purchasing, P7450 - Property Inventory, P & R 6470.01 - Electronic Funds Transfer and Claimant Certification and P 7510 - Use of Facilities, which was suspended in August 2020. Noted the aforementioned are on the agenda for first reading this evening.
- The next meeting is scheduled for June 9th.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee met on May 10th;
- Dr. Garibay reviewed the happenings in the schools.
- Discussed meeting with Senator Vin Gopal, Houghtaling and Doughtling noted concerns that Superintendents have letters written.
- Resuming lunch program.
- April 29th, the Superintendents from district 11 attended a meeting with state officials; as a result of the meeting a letter was sent to the NJDOE on May 3rd
- BOE Policies and regulations that have been suspended and/or revised; specifically school visitors and volunteers.
- Partnership with CNTEA; engage our students, focus and prioritize classroom practices.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- Thanked the PTO for all of their hard work; they are very busy organizing many end of school year activities.
- The PTO will again run the school supply fundraiser. Information coming shortly regarding placing orders.
- June 7th is Golf Outing tickets and sponsorships are still available.

Kevin O'Connor - Colts Neck Township Committee

- No report

State & County School Boards Association Representative:

Marian Castner

- Meeting last week; last meeting of this school year. Guest Speaker was VinGopal interesting legislations i.e. S2 funding; reorganization and regionalization.

SUPERINTENDENT'S REPORT

Dr. Garibay reported:

- Relative to the concerns that have been raised by many parents concerning mask mandates, the district is monitoring the temperatures inside and outside and how those factors are impacting temperatures in school buildings; monitoring situations through the remainder of the school year.
- Recently, an announcement by the NJDOE about in-person instruction for the 21-22 school year declared that elective, full remote options will end at the end of this school year. It is expected that we will be fully open and the fully remote option will not be available. The NJDOE will be releasing guidance on medical exceptions.
- 21-22 school year as part of the district's American recule plan ESSER III funds, the district was notified that we will need to prepare a safe reopening plan that must be submitted by June 24th.
- Many exciting things are going on for students at the end of the year.
- 8th grade graduation is June 17th with a rain date on June 18th.

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2020-21 School Year, as of April 30, 2021. ([Attachment # S-1](#)) SUPERINTENDENT'S REPORTS
2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period: SUPERINTENDENT'S REPORT ON INVESTIGATIONS OF HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
4/16/21 - 5/21/21	2	1

3. Colts Neck Township Board of Education Meeting Program Schedule BOARD MEETING SCHEDULE OF EVENTS

ACTION ITEMS:

1. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following evaluation, as indicated below: EVALUATION

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20271427	Psychiatric	Dr. Tintorer	\$450.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh (entered meeting at approximately 7:56p.m.) and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the acknowledgement there is no Superintendent's Action for HIB/Non-HIB investigations, as reported at its meeting of May 4, 2021, for the period commencing April. 1, 2021 through April 15, 2021 wherein no incidents were reported. ACKNOWLEDGMENT OF NO ACTION BY SUPERINTENDENT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

BUILDINGS AND GROUNDS

CURRICULUM AND INSTRUCTION

1. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. [\(Attachment # C-1\)](#) REIMBURSABLE EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to participate in curriculum writing for the 2021-22 school year, at an hourly rate of \$52*, as indicated below: CURRICULUM WRITING 2021-22 SCHOOL YEAR

Name	Course	Total Number of Hours Not to Exceed	Total Stipend Not to Exceed
Cheryl Chandler	Band Standards (Gr. 3-5)	10	\$ 520.00
Jeffrey Brown	Band Standards (Gr. 6-8)	10	\$ 520.00
Kyrstyna Hubbard	Chorus (Gr. 6-8)	10	\$ 520.00
Jennifer Main	ELA New Writing Units of Studies	10	\$ 520.00
Stacy Obedin	ELA New Writing Units of Studies	10	\$ 520.00
Michelle Weisbrot	ELA New Writing Units of Studies	10	\$ 520.00
Laura Pavlicek	Filming the News (Gr.7-8)	20	\$1040.00
Elizabeth Rosenberg	Health (Gr. 6-8)	10	\$ 520.00
Michele Rogers	Innovation Lab Standards	10	\$ 520.00
Jennifer Main	Mathematics (Gr. K-2)	20	\$1040.00
Stacy Obedin	Mathematics (Gr. K-2)	20	\$1040.00
Michelle Weisbrot	Mathematics (Gr. K-2)	20	\$1040.00
Katherine Staron	Mathematics (Gr. 3-5)	20	\$1040.00
Angelina Francese	Music Standards (Gr. K-2)	10	\$ 520.00
B. Jay Willis	Music Standards (Gr. 3-5)	10	\$ 520.00
Krystyna Hubbard	Music Standards (Gr. 6-8)	10	\$ 520.00
Karla Parnagian	PLTW-Energy and Environment (Gr. 6)	20	\$1040.00
Michele Rogers	Science Standards (Gr. 3-5)	10	\$ 520.00
Nicholas Lorusso	Science Standards (Gr. 3-5)	10	\$ 520.00
Suzanne Cooper	Science Standards (Gr. 7-8)	10	\$ 520.00
Carrie Zanyor	Science Standards (Gr. 7-8)	10	\$ 520.00
Christine Bakos	Stokes (Gr. 7-8)	10	\$ 520.00
Carol Burtnick	Stokes (Gr. 7-8)	10	\$ 520.00
Kathleen Godlesky	Stokes (Gr. 7-8)	10	\$ 520.00
Dolores Pollak	Stokes (Gr. 7-8)	10	\$ 520.00
Joseph Truisi	Stokes (Gr. 7-8)	10	\$ 520.00
Carrie Zanyor	Stokes (Gr. 7-8)	10	\$ 520.00

**Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members for Summer Bridge Curriculum Writing, at an hourly rate of \$52, as indicated below:

SUMMER BRIDGE
CURRICULUM
WRITING 2020-21
SCHOOL YEAR

Name	Course	Total Number of Hours Not to Exceed	Total Stipend Not to Exceed
Christine MacLeod	3-5 ELA	20	\$1,040
Courtney Katz	6-8 Mathematics	20	\$1,040

**Funded by Addressing Student Learning Loss Grant*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members for 2021 Summer Bridge Program Teachers, July 12, 2021 through August 19, 2021 at an hourly rate of \$52**, as indicated below:

SUMMER BRIDGE
PROGRAM
TEACHERS 2021-22
SCHOOL YEAR

Name	Course	Total Number of Hours Not to Exceed	Total Stipend Not to Exceed
Christine Doran	Physical Therapist	72	\$3,744.00
Jeannette Riggelman	Guidance Counselor Gr. K-2	72	\$3,744.00
Anne Rauso	Guidance Counselor Gr. 3-5	72	\$3,744.00
Laura Stanley*	Guidance Counselor Gr. 6-8	72	\$3,744.00
Angela Benevenia*	ELA Teacher	72	\$3,744.00
Niamh Cassidy*	ELA Teacher	72	\$3,744.00
Jamie Fisher	ELA Teacher	72	\$3,744.00

Kathleen Godlesky	ELA Teacher	72	\$3,744.00
Devon Hobough*	ELA Teacher	72	\$3,744.00
Courtney Katz	ELA Teacher	72	\$3,744.00
Suzanne Cooper	Mathematics Teacher	72	\$3,744.00
Nicole Diperi*	Mathematics Teacher	72	\$3,744.00
Courtney Doyle*	Mathematics Teacher	72	\$3,744.00
Kimberly Lonie*	Mathematics Teacher	72	\$3,744.00
Kayleigh Shannon*	Mathematics Teacher	72	\$3,744.00
Brianna Piccinich*	Mathematics Teacher	72	\$3,744.00
Pamela Isola	ELA/Mathematics Teacher	72	\$3,744.00
MaryAlexandra King*	ELA/Mathematics Teacher	72	\$3,744.00
Christine MacLeod	ELA/Mathematics Teacher	72	\$3,744.00
Jennifer Nowak*	ELA/Mathematics Teacher	72	\$3,744.00
Tiffany Stevens*	ELA/Mathematics Teacher	72	\$3,744.00
Jennifer Main	Coach- Mathematics	72	\$3,744.00
Marie Muller	Coach- ELA	72	\$3,744.00

Funded by Addressing Student Learning Loss Grant

**Pending NJ Certification & Criminal History Review*

***Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

5. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members for 2021 Summer Bridge Program Director/Coordinator, July 12, 2021 through August 19, 2021 at an hourly rate of \$55, as indicated below:

SUMMER BRIDGE
PROGRAM
DIRECTOR/
COORDINATOR
2021-22 SCHOOL
YEAR

Name	Course	Total Number of Hours Not to Exceed	Total Stipend Not to Exceed
Lysa Cook	Director/Coordinator	72	\$3,960.00

**Funded by Addressing Student Learning Loss Grant*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

6. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a ADMINISTRATIVE

unanimous roll call vote to approve the evaluation model for administrative and teaching staff members for the 2021-22 school year, as indicated below:

AND TEACHER
EVALUATIONS:
NJPEPL, DANIELSON
2021-22 SCHOOL
YEAR:

2021-2022 NJPEPL-New Jersey Principal Evaluation For Professional Learning (Administration Evaluation Model)
2021-2022 - Danielson Framework for Teaching (2013) (District's Teacher Evaluation Model)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

7. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the District Mentoring Plan for the 2021-22 school year, as indicated below:

MENTORING PLAN
2021-22 SCHOOL
YEAR

2021-2022 District Mentor Plan (on file in the office of Curriculum and Instruction)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

FINANCE

1. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the transfer of funds for the month of April, 2021 for the 2020-21 school year. ([Attachment # F-1](#))

TRANSFER OF
FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Board Secretary's Report as of April 30, 2021. ([Attachment # F-2](#))

BOARD
SECRETARY'S
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of April 30, 2021 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of April 30, 2021 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of April 30, 2021. ([Attachment # F-3](#)) TREASURER'S REPORT
4. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Bill List dated May 26, 2021 in the amount of \$2,342,855.97 and Food Service payments in the amount of \$2,902.20. BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

5. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of Phoenix Advisors, 4 West Park Avenue, Bordentown, NJ as the district's Continuing Disclosure Agent and Municipal Advisor of Record for the 2021-22 school year at an annual fee of \$1,000. 2021-2022 SCHOOL
YEAR CONTINUING
DISCLOSURE AGENT
AND MUNICIPAL
ADVISOR OF
RECORD

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

6. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the submission of the 2020 Safety Grant Application through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$7,380.

NJSIG SAFETY
GRANT
APPLICATION

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

7. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the tuition rates for non-resident general education students for the 2021-22 school year, as indicated below:

NON-RESIDENT
STUDENT TUITION
FOR 2021-22
SCHOOL YEAR

Grade Level	Annual Rate*♦
Pre-K (Full-Time Disabled)	\$37,844
Language Learning Disabled (LLD)	\$42,135
Autism	\$82,779
Kindergarten	\$18,200*
Grades 1 Through 5	\$21,667*
Grades 6-8	\$22,486*

*Special Education costs to be in addition to annual rate.

♦ Based on 181 Student Days.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

8. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the contract between the Colts Neck Township School District and Therapy Coaches in Motion, LLC., 934 Ocean Avenue, Sea Bright, NJ 07760, to provide physical therapy services, on a consultant basis for the 2021-22 ESY Program, for 12 hours a week, at an hourly rate of \$78, for a total amount not to exceed \$5,616. The Board Secretary is authorized to execute said Contract, a copy of which will be kept on file in the Office of the Business Administrator.

PROFESSIONAL
SERVICES:
PHYSICAL THERAPY
SERVICES
(THERAPY COACHES
IN MOTION, LLC)
2021-22 ESY
PROGRAM

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

9. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the contract between the Colts Neck Township School District and Therapy Coaches in Motion, LLC., 934 Ocean Avenue, Sea Bright, NJ 07760, to provide physical therapy services, on a consultant basis for the 2021-22 school year, for 12 hours a week, at an hourly rate of \$78, for a total amount not to exceed \$37,440. The Board Secretary is authorized to execute said Contract, a copy of which will be kept on file in the Office of the Business Administrator.

PROFESSIONAL
SERVICES:
PHYSICAL THERAPY
SERVICES
(THERAPY COACHES
IN MOTION, LLC) -
2021-22 SCHOOL
YEAR

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

10. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following student chromebook return fees for lost, stolen or damaged equipment for the 2020-21 school year:

STUDENT
CHROMEBOOK
EQUIPMENT
RETURN FEE
SCHEDULE -
2020-21 SCHOOL
YEAR

Item Description	Fee
Chromebook	\$50.00
Charger	\$20.00
Case	\$20.00

These fees supersede all fees currently identified in the '20-21 Colts Neck Township Student Digital 1:1 Handbook.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

POLICY

1. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below:

FIRST READING
OF POLICIES AND
REGULATIONS

Attachment #P-1	Policy 6440	Cooperative Purchasing
Attachment #P-2	Policy 7540	Property Inventory
Attachment #P-3	Policy 6470.01	Electronic Funds Transfer and Claimant Certification

Attachment #P-4	Regulation 6470.01	Electronic Funds Transfer and Claimant Certification
Attachment #P-5	Policy 7510	Use of School Facilities

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

NEGOTIATIONS

None

TRANSPORTATION

1. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the School Bus Emergency Evacuation Drill Reports for the 2020-21 school year, as required by N.J.A.C. 6A:27-11.2, for Cedar Drive Middle School and Conover Road Primary School/Conover Road Elementary School, as documented in Attachments # T-1 & T-2:

Attachment# T-1	Cedar Drive Evacuation Drill Report
Attachment# T-2	Conover Road Elementary/Primary Schools

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Parental Transportation Contract, a copy of which is on file in the office of the Business Administrator/Board Secretary, between the Colts Neck Board of Education and the parents/guardians of Student #20260043 for transportation between the student's home and the Millstone Elementary School, at a per diem rate of \$68.19, for the actual number of days Student #20260043 is in attendance, as indicated below:

PARENT
TRANSPORTATION
CONTRACT:
2021 SUMMER
EXTENDED SCHOOL
YEAR AND 2021-22
SCHOOL YEAR

Program	Effective Dates	Total Number of Days	Total Not to Exceed
Summer Session	07/06/21 - 08/12/21	23	\$1,568.37
Regular School Year	09/08/21 - 06/30/22	180	\$12,274.20

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

PERSONNEL

1. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment and salaries of certificated and support staff members for the 2021-22 school year.

2021-22 SALARIES
CNTEA SUPPORT
STAFF

(Attachment #PSL-1)	*CNTEA Secretaries
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** Pending outcome of CNTEA negotiations with the Colts Neck Twp. Board of Education*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment and salaries of the following Transport Workers Union (TWU) staff members for the 2021-22 school year.

2021-22 SALARIES
TWU SUPPORT
STAFF MEMBERS

(Attachment #PSL-2)	TWU Bus Drivers, Mechanic and Assistant Transportation Coordinator
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin

O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute School Security Monitors for the remainder of the 2020 -21 school year, at an hourly rate of \$19.00 on an as needed basis.

SUBSTITUTE
SCHOOL SECURITY
MONITOR:
2020 - 21 SCHOOL
YEAR

Name
Raymond Garland

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the contractual leave for the following staff member during the 2020-21 school year, as indicated below:

CONTRACTUAL
LEAVE 2020-21
SCHOOL YEAR

Name/Position/Location	Effective Dates	Contractual Leave
Sunny Rudko/Instructional Assistant Conover Road Primary School	5/5/21- 6/30/21	Unpaid Without Health Care Benefits

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

5. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the ESY Summer Program Transportation Staff for the 2021-22 school year, as indicated below:

ESY SUMMER
PROGRAM
TRANSPORTATION
STAFF FOR 2021-22
SCHOOL YEAR

Name/Position	Hourly Rate	Amount of Hours
John Donoghue/Bus Driver	\$27.82	4 Hours
Glen Gray/Bus Driver	\$26.16	4 Hours
Debra Grzelak/Bus Aide	*\$13.85	4 Hours

Concetta Tricomi/Bus Aide	*\$14.05	4 Hours
Yasuko McQuagge/Bus Driver (as needed)	\$21.00	4 Hours
Yasuko McQuagge/Bus Aide	*\$13.15	4 Hours
Miriam Teeter	\$28.92	4 Hours

**Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

6. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the April 21, 2021 Regular Meeting, for Madeline Ruggiero, Lunch-Recess Aide at Conover Road Primary School, during the 2020-21 school year, as indicated below:

AMENDED
MEDICAL
DISABILITY LEAVE
2021-22 SCHOOL
YEAR

From	To	Medical Disability Leave
9/02/20 - 04/08/21	9/02/20 - 05/19/21	Medical Disability Leave/Non-FMLA 9/02/20 - 1/29/21 (Paid using sick days) 9/02/20 - 4/08/21 (Paid using sick days) 09/02/20 - 05/19/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

7. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Colts Neck Township School staff members to serve as chaperones for the Cedar Drive Music and Art Festival, at an amount not to exceed \$160 per chaperone, as indicated below:

COLTS NECK
TOWNSHIP
SCHOOL STAFF
CHAPERONES

Name	Effective Date	Event
Christine Bakos	6/9/21	Cedar Drive Music and Art Festival
Jeffrey Brown	6/9/21	Cedar Drive Music and Art Festival
Cheryl Chandler	6/9/21	Cedar Drive Music and Art Festival
Angelina Francese	6/9/21	Cedar Drive Music and Art Festival
Kathleen Godlesky	6/9/21	Cedar Drive Music and Art Festival
Jessica Grippaldi	6/9/21	Cedar Drive Music and Art Festival

Krystyna Hubbard	6/9/21	Cedar Drive Music and Art Festival
Nicholas Lorusso	6/9/21	Cedar Drive Music and Art Festival
Ryan Walker	6/9/21	Cedar Drive Music and Art Festival
Lauren Webster	6/9/21	Cedar Drive Music and Art Festival
Linda Weigel	6/9/21	Cedar Drive Music and Art Festival
Brian J. Willis	6/9/21	Cedar Drive Music and Art Festival

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

8. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2021-22 school year, as indicated below:

EMPLOYMENT:
CUSTODIAN
2021-2022 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Step/Salary
Richard Andrejack (replacing Nicholas DeStefano who resigned)	Custodian Conover Road Elementary School	07/01/21 - 06/30/22	Step 9 \$36,892.00 Per Annum (\$35,992.00 Base + \$900 Stipend)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

9. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2021-22 school year, as indicated below:

EMPLOYMENT:
PRINCIPAL'S
SECRETARY
2021-2022 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Step/Salary
Cara Rossi (Replacing Diane Shaffer, who is retiring)	Principal Secretary Cedar Drive Middle School	09/01/21 - 06/30/22	Step 3 \$39,984.00 Per Annum

It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of Cara Rossi, Principal's Secretary at Cedar Drive Middle School, to work twenty (20) days during the period commencing July 1, 2021 through August 31, 2021 as indicated below:

21-22 Step	21-22 Per Diem Rate	Total Number of Days Not to Exceed	21-22 Stipend
3	\$199.92	20	\$3,998

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

10. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2021-22 school year, as indicated below:

EMPLOYMENT:
TEACHER CEDAR
DRIVE MIDDLE
SCHOOL 2021-2022

Name	Position/Location	Effective Dates	Step/Salary
Martha Rose (Replacing Erin Leclercq, who resigned)	Teacher - Language Arts/Cedar Drive Middle School	09/01/21 - 06/30/22	Guide MA Step 3 \$62,501.00 Per Annum

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

11. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Colts Neck Township School staff member to serve as a chaperone for the Cedar Drive Middle School Track meet for two (2) hours for an amount not to exceed \$80:

SPRING TRACK
MEET: CEDAR
DRIVE MIDDLE
SCHOOL 2021-22
SCHOOL YEAR

Name	Effective Date	Event
Kathleen Godlesky	5/26/21	Cedar Drive Track Meet

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

12. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Danielle Conforti	Mindfulness Coach/Colts Neck School District	7-1-21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

13. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment and salaries* of support staff members for the 2021-22 school year. 2021-22 SALARIES
CNTEA SUPPORT
STAFF MEMBERS

(Attachment # PSL-3)	Computer Application Support Specialists
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** Pending outcome of CNTEA negotiations with the Colts Neck Twp. Board of Education*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

NEW BUSINESS/WORK SESSION AGENDA

- President Gizzo discussed the resumption of BOE meetings in person; suggested the district align its in-person BOE meetings with the start of the 2021-22 school year in September, with a possible test run in August to prepare. Heather Tormey acknowledged agreement with President Gizzo's suggestion and noted that the Board has to bear in mind what the indoor restrictions will be including social distancing rules. A full board discussion was facilitated.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Colleen Wilcox, 256 Heyers Mill Road - Congrats to 2021 Teachers and Educational Services Professionals of the Year. Inquired why the district and the Board are not being proactive and following other districts such as Toms River and writing to the Governor asking that there be no mask mandates for the upcoming 2021-22 school year. President Gizzo responded that the Board

is very aware of what other districts are doing, but as long as the mandates are in place it will continue to adhere to them.

- Stephanie Manucci, 41 Ann Street - inquired as to the resumption of in-person BOE meetings. President Gizzo briefly reiterated the discussion the Board just had in the New Business portion of the meeting.
- Greg Greicius, 12 Wellington Court - questioned the Board on how it plans to address situations when a student's IEP is impeded due to the mask mandate. Dr. Garibay indicated that such situations should be addressed directly with Dr. Beck, Director of Special Services, following the proper chain of communication, and if necessary, the matter will be brought to her for further discussion and handling.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

At approximately 8:45 p.m. President Glzzo announced that the Board would move into Executive Session for approximately thirty minutes to discuss a confidential student matter and a legal matter. She further announced that no action would be taken afterwards and articulated that such discussion may be disclosed upon future resolution.

It was moved by Kevin O'Connor, seconded by Marian Castner and carried on a unanimous roll call vote in the affirmative to move into Executive session.

ADJOURNMENT

At 9:00 p.m., it was moved by Jacquelyn Hoagland, seconded by Kathryn Gizzo and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of May 16, 2021
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of April, 2021
Attachment # F-2	Board Secretary's Report as of April 30, 2021
Attachment # F-3	Treasurer's Report as of April 30, 2021
Attachment # P-1	[1st Reading] Policy 6440 - Cooperative Purchasing
Attachment # P-2	[1st Reading] Policy 7540 - Property Inventory

Attachment # P-3	[1st Reading] Policy 6470.01 - Electronic Funds Transfer and Claimant Certification
Attachment # P-4	[1st Reading] Regulation 6470.01 - Electronic Funds Transfer and Claimant Certification
Attachment # P-5	[1st Reading] Policy 7510 - Use of Facilities
Attachment # PSL-1	CNTEA Secretaries
Attachment # PSL-2	TWU Bus Drivers, Mechanic and Assistant Transportation Coordinator
Attachment # PSL-3	CNTEA Computer Application Support Specialists
Attachment # T -1	Cedar Drive Middle School Bus Emergency Evacuation Drill Report
Attachment # T -2	Conover Road Elementary/Primary School Bus Emergency Evacuation Drill Report

BOARD MEETINGS*			
May 26, 2021	June 16, 2021	June 30, 2021	August 4, 2021
August 18, 2021	September 1, 2021	September 22, 2021	October 6, 2021
October 20, 202	November 3, 2021	November 17, 2021	December 15, 2021 @ 6:00 pm
January 5, 2022 @ 6:00 p.m. (Organization Meeting)			

* All Regular Board Meetings will be held at 7:00 p.m. via audio and video teleconferencing, unless otherwise noted and advertised.

NOTEWORTHY DATES	
May 28	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 31	Memorial Day - Schools/Central Office Closed
June 17	Full Day for Staff, Short Session Day for Students - CDMS Graduation
June 18	Short Session Day for Students & Staff; Last Day of School Last Day of School - Rain Date CDMS Graduation

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

Business Administrator/Board Secretary