

**COLTS NECK TOWNSHIP SCHOOLS  
COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**Vision Statement**

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

**MINUTES:** For the Organization Meeting of the Board of Education, **January 6, 2021**, at 6:00 p.m. via Webex. Directions will be posted on the district's website at [www.coltsneckschools.org](http://www.coltsneckschools.org)

**CALL TO ORDER**

The School Business Administrator/Board Secretary, Mr. Vincent Marasco, acting as presiding officer pro-tempore, called the meeting to order at **6:05 pm** and read the legal notice.

**ROLL CALL**

ROLL CALL

**LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 14, 2020, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

**FLAG SALUTE**

FLAG SALUTE

Vincent Marasco led the Flag Salute.

**SCHOOL BOARD ELECTION RESULTS**

SCHOOL BOARD  
ELECTION RESULTS

The Board Secretary announced the November 3, 2020 School Election results as certified by the Monmouth County Clerk's office, noting that a copy of such results is available and maintained in the office of the Board Secretary.

**ORGANIZATION**

ADMINISTRATION OF  
OATHS

1. Oaths Administered

Pursuant to N.J.S.A. 18A:12-2.1, the Business Administrator/Board Secretary administered the Oath for School Board Members to Kathryn Gizzo, Heather Tormey and Tracy Kramer, who were all elected to a term of three (3) years.

**ROLL CALL**

ROLL CALL

Board Members Present: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

Board Member	Term Ending
Mrs. Danielle Alpaugh	2023
Mrs. Marian Castner	2023
Mrs. Kathryn Gizzo	2024
Mrs. Jacquelyn Hoagland	2023
Mrs. Marci Klein	2022
Mrs. Tracy Kramer	2024
Mr. Kevin O'Connor	2022
Dr. Kimberly Raymond	2022
Mrs. Heather Tormey	2024

**ELECTION OF PRESIDENT AND VICE PRESIDENT (N.J.S.A 18A:15-1)**

ELECTION OF  
PRESIDENT AND  
VICE PRESIDENT

1. Mr. Marasco described the procedure for the election of Board President, by calling for nominations from the floor and then asked for a motion to close nominations before calling for a vote for each Board Member so nominated in the order that they were nominated.

Mr. Marasco opened the floor for nominations for the office of President.

Jacquelyn Hoagland nominated Kathryn Gizzo for President. Hearing no further nominations, and upon a motion by Heather Tormey, seconded by Danielle Alpaugh, with all members affirming, Mr. Marasco closed the floor to nominations for President.

Mr. Marasco then called roll for the election of nominee, Kathryn Gizzo, to President of the Board of Education.

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

2. At Kathryn Gizzo's request as newly elected Board President, Mr. Marasco opened the floor for nominations for the office of Board Vice President.

Kathryn Gizzo nominated Danielle Alpaugh for Vice President. Hearing no further nominations, and upon a motion by Kevin O'Connor, seconded by Marian Castner, with all members affirming, Mr. Marasco closed the floor to nominations for Vice President.

Mr. Marasco then called roll for the election of nominee, Danielle Alpaugh, to Vice President of the Board of Education.

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

At this time, Danielle Alpaugh was seated as Board Vice President.

#### **BOARD REPRESENTATIVE TO STATE AND COUNTY SCHOOL BOARDS ASSOCIATION**

BOARD  
REPRESENTATIVE:  
STATE & COUNTY  
SCHOOL BOARDS  
ASSOCIATION

It was moved by Kevin O'Connor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the President's assignment of the following Board Member as the district's representative to New Jersey and County School Boards Associations:

Marian Castner
----------------

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

#### **ADOPTION OF NEW JERSEY SCHOOL BOARDS ASSOCIATION CODE OF ETHICS**

CODE OF ETHICS

- Each Board member participated in reading the Code of Ethics for School Board Members:

In keeping with Colts Neck Township Schools Board Policy #0142, we will:

1. Uphold and enforce all laws, rules and regulations of the State Board of Education and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

2. Make decisions in terms of the educational welfare of children and seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. Confine his/her Board action to policy making, planning and appraisal, and help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. Carry out his/her responsibility not to administer the schools, but together with fellow Board members, insure they are well run.
5. Recognize that authority rests with the Board of Education and make no personal promises nor take any private action that may compromise the Board.
6. Refuse to surrender his/her independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. Hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. In all other matters, he/she will provide accurate information and, in concert with fellow Board members, interpret to the staff the aspirations of the community for its school.
8. Vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. Support and protect school personnel in proper performance of their duties.
10. Refer all complaints to the chief administrative officer and act on the complaints at public meetings only after failure of an administrative solution.

## **BOARD COMMITTEES**

## **BOARD COMMITTEES**

It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Board President's tentative appointment of the following Board members to the various Committees of the Board, effective January 7, 2021 through January 5, 2022:

Committee	Chairperson	Members
Buildings & Grounds/ Safety & Security	Kevin O'Connor	Danielle Alpaugh Kathryn Gizzo Heather Tormey
Communications	Danielle Alpaugh	Marci Klein Tracy Kramer Heather Tormey
Curriculum	Dr. Kimberly Raymond	Marian Castner

		Marci Klein Kevin O'Connor
Finance/Negotiations	Kathryn Gizzo	Danielle Alpaugh Marian Castner Jacquelyn Hoagland
Policy	Jacquelyn Hoagland	Marian Castner Marci Klein Tracy Kramer
Ad Hoc School Reopening	Marian Castner	Danielle Alpaugh Kathryn Gizzo Jacquelyn Hoagland

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

#### OPEN PUBLIC MEETING ACT

OPEN PUBLIC  
MEETINGS ACT

It was moved by Kathryn Gizzo, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED that the Colts Neck Board of Education, pursuant to Chapter 231, P.L. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education, will be held at 7:00 p.m. via audio and video teleconferencing, unless otherwise noted, as set forth below:

Month	First Meeting	Second Meeting
January, 2021	6 (Organization) @ 6:00 p.m.	20
February, 2021	3	17
March, 2021	3	24
April, 2021	7	21
May, 2021	12	26
June, 2021	16	30
July, 2021	--	--
August, 2021	4	18
September, 2021	1	22
October, 2021	6	20
November, 2021	3	17

December, 2021	--	15 @ 6:00 p.m.
January, 2022	5/Organization Mtg. @ 6:00 p.m.	

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED that the Board of Education does hereby designate the Asbury Park Press as the official newspaper to receive notices of meetings; provided, however, that the use of the Asbury Park Press shall not preclude the use of The Two Rivers Times, The Journal and newspapers of general circulation within the district; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Colts Neck Board of Education Administration Office and posted on the District website; and

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

1. Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
2. The presentation shall be as brief as possible but no more than three (3) minutes per individual.
3. The Board vests in its president, or other presiding officer authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that individuals or organizations desiring notification of Board Meetings shall request such notification through the Board Secretary's Office and be charged an annual fee of \$25.00, paid in advance.

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act.

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

**READOPTION OF BOARD POLICIES AND REGULATIONS**

READOPTION OF  
BOARD POLICIES  
AND REGULATIONS

It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that all current written bylaws, policies and regulations in the official revised Policy Manual of the Colts Neck Township School District be re-adopted from the date of this Organization Meeting until the Organization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable bylaws, policies and/or regulations.

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

**APPROVAL OF MINUTES**

APPROVAL OF  
MINUTES

None

**PRESENTATION**

PRESENTATION

None

**COMMUNICATIONS**

COMMUNICATIONS

None

**COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only**

COMMENTS

- JP Bartolomeo, Deputy Mayor, 9 Old Stable Way - Congratulated the newly elected BOE members. Colts Neck Township Reorganization meeting was held last week and noted that Tara Buss is the co-liaison for the Township. Reminded everyone that the Town Hall is closed to the public.

**REPORT OF PRESIDENT**

PRESIDENT'S  
REPORT

- Kathryn Gizzo thanked all of the Board members for the opportunity to lead the Board

again this year and welcomed newly elected Board members, Tracy Kramer and Heather Tormey.

- Committee assignments have been set as noted on the agenda this evening; requested that committee members review their existing charters and make recommendations for changes to same.
- Mentioned that January is School Board Recognition Month.
- Kathy Winecoff representative from NJSBA will join the January 20th meeting for the Board retreat.

## COMMITTEE REPORTS

## COMMITTEE REPORTS

### Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Heather Tormey

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on December 14th.
- Principal James Osmond attended the meeting and provided a summary of guidance information he previously provided to the committee and updated members about new State guidance regarding drilling procedures; noting the significant difference this year.
- Committee was provided updates on the post energy audit presentation by TRC and the next steps, as well as the CDMS Electrical Main switchgear and panels project, and the CDMS Gymnasium/locker rooms HVAC project.

### Communications Committee:

Chairperson: Danielle Alpaugh

Committee Members: Tracy Kramer, Marci Klein, Heather Tormey

Administrator: Philip J. Capasso III

- No report

### Curriculum Committee:

Chairperson: Dr. Kimberly Raymond

Committee Members: Marian Castner, Marci Klein, Kevin O'Connor

Administrator: Erica Reynolds

- Kimberly Raymond reported that the committee met on December 22nd; Dr. Beck, Director of Special Services attended the meeting and provided the committee with a presentation on a comparison of the data from Fall 2019 and Fall 2020 as it relates to the special needs students in the District. Dr. Raymond briefly reviewed some of the data provided in Dr. Beck's presentation.

### Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland



Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- No report

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marian Castner, Marci Klein, Tracy Kramer

Administrator: Dr. MaryJane Garibay

- No report

Ad Hoc School Reopening Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- No report

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- Online store is still selling Vineyard Vines shirts and Colts Neck face masks.
- Square One Art fundraiser remains open until January 25th.

Kevin O'Connor - Colts Neck Township Committee

- No Report

## **SUPERINTENDENT'S REPORT**

Dr. Garibay reported as follows:

- Congratulated Kathryn Gizzo and Danielle Alpaugh on election as President and Vice President and welcomed Tracy Kramer and Heather Tormey.
- January is School Boards Recognition Month in NJ.
- Friday, January 8th meeting with Mrs. O'Connor who is chairing the PTO Read-A-Thon this year.
- Will be providing an update on the District Goals at the February 17th meeting as they pertain to the academic performance of students mid year.
- Discussed organizing a Colts Neck Township Schools Restart and Recovery Town Hall, which will facilitate a panel discussion amongst Administrators, BOE members, staff, nurses, guidance counsellors and Local Health Department representatives to hear about the operations of the district through their lenses. Anticipate this happening at the end of January.
- Requested that parents continue to update the district on any health related matters and/or travel.
- Awards for the Teachers and Educational Service Providers of the Year and have been hand-delivered to each staff member.

**INFORMATION ITEMS:**

1. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period:

SUPERINTENDENT'S  
REPORT ON  
INVESTIGATIONS OF  
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
12/01/20 - 12/11/20	0	0

**ACTION ITEMS:**

1. It was moved by Danielle Alpaugh, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent's Action for HIB/Non-HIB incidents as reported at its meeting of December 16, 2020 for the period commencing November 9, 2020 through November 30, 2020 wherein no incidents were reported.

ACKNOWLEDGMENT  
OF NO ACTION BY  
SUPERINTENDENT

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

2. It was moved by Danielle Alpaugh, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

SCHOOL BOARDS  
RECOGNITION  
MONTH IN NJ -  
JANUARY 2021

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

WHEREAS, New Jersey's public schools serve approximately 1.4 million children; and

WHEREAS, The educational goals for these districts are charted by local school boards, which serve as advocates for public education as they work with school administrators, teachers, parents and members of the community; and

WHEREAS, Boards of education provide accountability to the public, they communicate the needs of the school district to the community, and they convey to the school administration the public's expectations for the district; and

WHEREAS, School board members devote countless hours to their communities and

public education at no pay; and

WHEREAS, Local board members dedicate extraordinary amounts of time and effort to receive training and to communicate with state and federal lawmakers on behalf of their communities' children; and

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month in New Jersey, a time when residents can acknowledge the contributions made by the state's 5,000 local board of education members. Now, therefore, be it

RESOLVED, That the Monmouth County School Boards Association, an organization with the goal of enhancing the work of local school boards, commends the dedication of the local school board members in Monmouth County; and be it further

RESOLVED, That the Monmouth County School Boards Association encourages qualified citizens to consider serving on their local boards of education.

#### **BUILDINGS AND GROUNDS**

None

#### **CURRICULUM AND INSTRUCTION**

None

#### **FINANCE**

None

#### **POLICY**

None

#### **NEGOTIATIONS**

None

#### **TRANSPORTATION**

None

#### **PERSONNEL**

1. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the medical disability leave for Kathleen Hulse, MEDICAL DISABILITY  
LEAVE 2020-21  
SCHOOL YEAR

School Bus Driver during the 2020-21 school year, as indicated below:

Effective Dates	Leave Type
12/22/20 - 2/2/21	Medical Disability/Non-FMLA • Paid Using Sick Days from 12/22/20 through 2/2/21

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

2. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2020-21 school year, as indicated below:

EMPLOYMENT:  
INSTRUCTIONAL  
ASSISTANT  
2020-21 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
Kimberly Kane* (Replacing Marissa Ragusa who was reassigned)	Instructional Assistant Conover Road Elementary School	01/19/21 – 6/30/21	6.75 Hours Daily 184 Days Step 6 \$14.00 Per Hour \$17,388.00 Per Annum, Prorated

\* Pending criminal history review and receipt of prior employment verification.

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

3. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the rescinding of the offer of employment to Melanie Hamlett as an Instructional Assistant at Conover Road Elementary School approved at the December 16, 2020 Regular Meeting, due to the candidate declining the offer of employment.

RESCISSION OF  
OFFER OF  
EMPLOYMENT

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

4. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Teacher list for the 2020-21 school year, at a salary of \$90 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE  
TEACHERS:  
2020-21 SCHOOL  
YEAR

Name	Certification
Stephen Toscano	Substitute Credential

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

5. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as advisors to the Cedar Drive Middle School Winter After-School Intramural Program for the 2020-21 school year, once a week, at an hourly rate of \$47, with each session to run ninety (90) minutes, at an amount not to exceed \$70.50 per session, as indicated below:

CDMS  
AFTER-SCHOOL  
WINTER  
INTRAMURAL  
PROGRAM  
ADVISORS

Name	Activity♦	Number of Sessions	Total Amount Not To Exceed
Matthew Marucci	Kickboxing and Tae-Kwon-DO	7	\$493.50
Joseph Truisi	Debate Club	7	\$493.50
Stephen Toscano	Chromebook Help Desk	7	\$493.50

♦ An individual activity will only run if the required minimum number of students sign up for the activity.

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

6. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the December 16, 2020 Regular Meeting, for Laura Pavlicek, Teacher of Communication Arts at Cedar Drive Middle School, during the 2020-21 school year, as

AMENDED MEDICAL  
DISABILITY LEAVE  
202-21 SCHOOL  
YEAR

indicated below:

From	To	Leave Type
09/02/20 - 1/15/21	09/02/20 - 3/1/21	Medical Disability - FMLA <ul style="list-style-type: none"><li>• Paid with Health Care Benefits Using Sick Days from 9/2/20 through 3/1/21</li></ul>

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

#### **NEW BUSINESS/WORK SESSION AGENDA**

None

#### **COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS**

- Chris Montalvo, 621 Lovette Road - inquired as to what the plan is with respect to moving to the next phase of reopening i.e. five day in person instruction. Dr. Garibay responded that the plan is in place; we are just waiting for the cases within the community to stabilize. Operations become very difficult with an increase in number of cases, as well as quarantine of staff.
- Colleen Wilcox, 256 Heyers Mill Road - echoed the sentiment of Mr. Montalvo noting that other towns have instituted legal actions against their school districts for not allowing the children back in school and inquired whether this Board is prepared to take on legal action from the community. President Gizzo responded that the Board will address any legal action that comes before it, noting that the Board supports its Superintendent with regard to the approach that has been taken to date. President Gizzo noted that the State and the Colts Neck community remain in an Orange Status, which is "high risk". Mrs. Wilcox noted that if the District follows the CDC Core Indicator Points, i.e. consistent and correct use of masks, social distancing to the largest extent possible, hand hygiene and respiratory etiquette, cleaning and disinfection, contact tracing in collaboration with the local health department, it would be in the Green status.
- Audra Carletta, 64 Tulip Lane - inquired whether the district is still tracking its statistics and looking for steady decrease in the region; if so, there has been a steady decrease in the last three weeks in cases per 100,000. President Gizzo responded that the district is certainly looking at that information and as Dr. Garibay reported previously over the last two weeks Colts Neck had 91 cases which is still a bit concerning. Additionally, the district is still consulting with the public health officials on a regular basis and they also support the recommendations of our superintendent at this point.

- Katrin Zaridyansky, 3 Fireside Drive - inquired as to why the district changed its mind and decided to combine the cohorts on a five (5) in person schedule, instead of moving forward with what was initially approved in the restart and recovery plan, i.e. full day hybrid schedule. Dr. Garibay responded that the Board and administration went through a process at the request of members of the community to evaluate the ability to move to a five (5) day in person schedule, and noted the district is looking at opportunities to increase instruction.
- Bu Kapelewski, 9 Millbrook Lane - inquired as to why the Town Hall meeting is being held at the end of January and not earlier. Dr. Garibay responded that the status of the health of the community has not changed. Additionally this town hall is designed to provide the perspective from district personnel and reiterated that the main priority is to get the children in school.
- Chris Montalvo, 621 Lovette Road - commented on Dr. Raymond's curriculum report and the data that was presented more specifically with respect to the kindergarten students who are in school five days per week. Mr. Montalvo referenced a section of the Code of Ethics above that the Board is required to *"Make decisions in terms of the educational welfare of children and seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing."*
- Audra Carletta, 64 Tulip Lane - requested an update on the number of cases reported since kindergarten has returned to five day in-person instruction. Dr. Garibay responded that the majority of cases are in the primary school.
- Chris Montalvo, 621 Lovette Road - inquired as to whether the cases reported are in-school transmission. Dr. Garibay discussed numbers of cases, in-school transmission, close contacts, and staff in quarantine. Additionally, Dr. Garibay indicated that while our area is designated as Orange, we not only have to exclude the positive cases, we have to exclude symptomatic and close contacts and all of that affects the operations of the district.

#### **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

No Executive Session was held.

#### **ADJOURNMENT**

At approximately 7:28 p.m. it was moved by Jacquelyn Hoagland, seconded by Kimberly Raymond and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Danielle Alpaugh, Marian Castner, Kathryn Gizzo, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond and Heather Tormey

No: None

Absent: None

<b>BOARD MEETINGS*</b>			
January 20, 2021	April 7, 2021	June 30, 2021	October 6, 2021
February 3, 2021	April 21, 2021	August 4, 2021	October 20, 2021
February 17, 2021	May 12, 2021	August 18, 2021	November 3, 2021
March 3, 2021	May 26, 2021	September 1, 2021	November 17, 2021
March 24, 2021	June 16, 2021	September 22, 2021	December 15, 2021 @ 6:00 pm
January 5, 2022 @ 6:00 p.m. (Organization Meeting)			

\* All Regular Board Meetings will be held at 7:00 p.m. via audio and video teleconferencing, unless otherwise noted and advertised.

<b>NOTEWORTHY DATES</b>	
<b>2021</b>	
January 18	Martin L. King's Birthday – Schools/Central Office Closed
February 11	Short Session Day for Students; Full Day for Staff with In-Service After Student Dismissal
February 12-15	Presidents' Weekend – Schools/Central Office Closed
February 24	Short Session Day – Parent/Teacher Conferences (Afternoon)
February 25	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
February 26	Short Session Day for Students & Staff
March 26	Short Session Day for Students and Staff (Spring Recess Begins at the End of Day)
March 29 - April 5	Spring Recess – Schools/Central Office Closed
April 6	Schools Reopen
May 28	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 31	Memorial Day – Schools/Central Office Closed
June 22	Full Session Day for Staff; Short Session Day for Students
June 23	Short Session Day for Students & Staff; Last Day of School - CDMS Graduation

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco  
Business Administrator/Board Secretary