

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

**COLTS NECK BOARD OF EDUCATION GOALS
2020-2021 SCHOOL YEAR**

- Facilities: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.
- Communications: Develop a District communications plan to include varied communication methods to educate and engage the community about the role of the Board of Education and District initiatives.
- Student Achievement:
 - Assess the effectiveness of District programs and practices implemented to address achievement gaps due to the COVID-19 pandemic and address areas of identified deficiencies.
 - Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the District.
- Planning: Complete, implement and monitor the District Strategic Plan initiated in the 2019-2020 academic year.

**COLTS NECK SCHOOL DISTRICT GOALS
2020-21 SCHOOL YEAR**

- Goal #1 - STUDENT ACHIEVEMENT: Identify and implement research-based practices to address student achievement gaps associated with the COVID-19 pandemic.
- Goal #2 - WELLNESS: Support and maintain the health of the school community.
- Goal #3 - FINANCE AND FACILITIES: Allocate and design summer enrichment / academic programs to implement for all students to address pandemic-related academic regression within the current 20-21 school year and within the development of the '21-22 school budget. Continue to address key facilities needs as a result of 2015 Comprehensive Facilities Study and post referendum defeats by selecting critical projects for '20-21 budget and alternative funding options, including an Energy Saving Improvement Plan.
- Goal #4 - TECHNOLOGY: Continue to implement the use of instructional technology in accordance with ISTE Standards.

MINUTES: For the Meeting of the Board of Education, **April 21, 2021**, at 7:00 p.m. via Webex. Directions will be posted on the district's website at www.coltsneckschools.org

CALL TO ORDER

President Gizzo called the meeting to order at 7:05 p.m.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

Board Members Absent: Danielle Alpaugh

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2021, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Vincent Marasco led the Flag Salute and Marian Castner read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Kevin O'Connor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
March 16, 2021 Regular Meeting Minutes
April 7, 2021 Regular Meeting Minutes

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein (4/7/21), Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo (3/16/21)

Abstain: March Klein (3/16/21) and Kathryn Gizzo (4/7/21)

No: None

Absent: Danielle Alpaugh

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

None

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

President Gizzo reported as follows:

- Noted today is day 3 of the full day schedule.
- Recognized Administrative Professionals Day; thanked all of the Administrative Professionals of the district for their hard work.
- Resolution on the agenda for approval to accept the NJDOE Competitive Grant Award, 'Addressing Student Learning Loss'; Congratulated Dr. Garibay and her team for seizing this opportunity.

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Heather Tormey
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee last met on April 6, 2021; reported out at the last meeting.
- No meeting scheduled at this time.

Communications Committee:

Chairperson: Danielle Alpaugh
Committee Members: Tracy Kramer, Marci Klein, Heather Tormey
Administrator: Philip J. Capasso III

- Dr. Garibay reported that the committee has not met since the last meeting; the next meeting is scheduled for April 23, 2021.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond
Committee Members: Marian Castner, Marci Klein, Kevin O'Connor
Administrator: Erica Reynolds

- Kimberly Raymond reported that the committee has not met since the last meeting; the next meeting is scheduled for April 28th.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo
Committee Members: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Jacquelyn Hoagland reported that the committee met on April 15th; the primary topic of discussion was negotiations with the CNTEA.
- Scheduled to meet again tomorrow, April 22nd and to meet with the CNTEA on April 28th.

Policy Committee:

Chairperson: Jacquelyn Hoagland
Committee Members: Marian Castner, Marci Klein, Tracy Kramer
Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on April 14th.
- Discussed various policies and regulations included on the recent Alerts (221 & 222) from Strauss Esmay, as well as the Use of Facilities Policy (suspended August 2020); (2) policies relating to the Annual Budget Development Process; and (3) job descriptions for the Summer Bridge program.
- No meeting scheduled at this time.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee has not met since the last meeting; meeting to be scheduled in the next few weeks.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- Reminder: 1st Annual Golf Outing June 7th; tickets are still available and the PTO is still looking for volunteers.
- Heather Tormey noted that in the PTO Newsletter there was an announcement that the bicycle decorating is scheduled to take place on Memorial Day weekend for those interested in participating.

Kevin O'Connor - Colts Neck Township Committee

- Heather Tormey noted that the Parks and Recreation Department met recently and it was decided that it is moving forward with the Memorial Day Parade this year.

State & County School Boards Association Representative:

Marian Castner

- No Report
- Next meeting is scheduled for May 8th.

SUPERINTENDENT'S REPORT

Dr Garibay reported:

- Noted today is Administrative Professionals Day; thanked all of the Administrative Professionals for everything they do - they help keep the district going efficiently, effectively and on time.
- Tomorrow is Earth Day; many activities going on in each building.
- District is on day 3 of the transition to full days; this endeavor took a tremendous amount of work by all. Thanked everyone and the families for keeping the lines of communication open. Encouraged anyone having trouble with schedules or if students are having difficulties, to please reach out to your building administrators.
- Noted that a revision to the 2020-21 School Calendar is on the agenda this evening; due to the district not utilizing the three emergency days built into the

calendar those days will be given back thereby making the last day of school on Friday, June 18th, with Graduation on June 17th. Expect to receive guidance from the Governor on Friday relating to graduation procedures.

- Happy to report that 132 students have registered for the Summer Bridge Program; thanked Vincent Marasco, Erica Reynolds and Dr. Richard Beck.
- Clarification that the District did not cancel the New Jersey State Learning Assessment (NJSLA) for ELA Math and Science; it was the NJ Department of Education.
- Two (2) retirements on agenda; instructional Assistant Elyse Kohn and bus driver, John Farley; thank you both for your service to the district and wish you all the happiness and health in your retirement.

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2020-21 School Year, as of March 31, 2021. [\(Attachment # S-1\)](#) SUPERINTENDENT'S REPORT
2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period: SUPERINTENDENT'S REPORT ON INVESTIGATIONS OF HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
3/15/21 - 3/31/21	0	0

ACTION ITEMS:

1. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent's Action for HIB/Non-HIB investigations, as reported at its meeting of April 7, 2021, for the period commencing March 1, 2021 through March 12, 2021 wherein no incidents were reported. ACKNOWLEDGMENT OF NO ACTION BY SUPERINTENDENT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following evaluation, as indicated below: EVALUATION

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20271485	Neurological	Dr. Sell	575.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin

O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amending of the school calendar, adopted at the September 16, 2020 Regular Meeting, for the 2020-21 school year, as indicated below:

AMENDED SCHOOL
CALENDAR 2020-2021
SCHOOL YEAR

FROM	TO
Tuesday, June 22, 2021 Full day for Staff, Short Session Day for Students	Thursday, June 17, 2021 Full Day for Staff, Short Session Day for Students - CDMS Graduation
Wednesday, June 23, 2021 Short Session Day for Students & Staff Last Day of School - CDMS Graduation	Friday, June 18, 2021 Short Session Day for Students & Staff Last Day of School - Rain Date CDMS Graduation

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Kimberly Raymond, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. [\(Attachment # C-1\)](#)

REIMBURSABLE
EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Kimberly Raymond, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the November 11, 2020 Regular meeting, to include the addition of the following staff member to serve in the Before/After School Remediation/Enrichment Program for the 2020-2021, at an hourly rate of \$52, for a total number of hours not to exceed 966 for this group of staff, for a total amount not to exceed \$50,232*, as indicated below:

BEFORE/AFTER
SCHOOL
REMEDATION/
/ENRICHMENT
PROGRAM
2020-21 SCHOOL
YEAR

Name	Location	Position
Allison Klacik	Conover Road Elementary School	Targeted Intervention Program (TIP) Instructor

*Funded by Title I ESEA/ESSA

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

FINANCE

1. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Bill List dated April 21, 2021 in the amount of \$2,799,618.30 and Food Service payments in the amount of \$2,300.00.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

ACCEPTANCE OF
NJDOE
COMPETITIVE
GRANT AWARD:
ADDRESSING
STUDENT
LEARNING LOSS

WHEREAS, on December 10, 2020, Governor Murphy announced a \$2.5 million grant to implement, scale-up, and enhance evidence-based interventions that accelerate students' academic progress and reduce learning loss among New Jersey students that has resulted from school closures due to the COVID-19 pandemic; and

WHEREAS, the "Addressing Student Learning Loss" grants will fund programs in public schools, including charter and renaissance schools across 16 districts, each receiving up to approximately \$156,500 per award using funding that the New Jersey Department of Education (Department) set aside in federal Coronavirus Aid, Relief,

and Economic Security (CARES) Act, Elementary and Secondary School Emergency Relief (ESSER) funds for targeted initiatives; and

WHEREAS, on March 24, 2021 the Colts Neck Township School District submitted its grant application to New Jersey Department of Education; and

WHEREAS, on April 12, 2021, the Colts Neck Township School District received notification of the grant award from the New Jersey Department of Education.

NOW, THEREFORE, BE IT RESOLVED that the Colts Neck Township School District hereby accepts the grant award in the amount of \$132,781, and will obligate the funds during the program period April 1, 2021 through August 31, 2022.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the transfer of funds for the month of March, 2021 for the 2020-21 school year. ([Attachment # F-1](#))

TRANSFER OF
FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

4. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Board Secretary's Report as of March 31, 2021. ([Attachment # F-2](#))

BOARD
SECRETARY'S
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of March 31, 2021 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of March 31, 2020 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

5. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of March 31, 2021. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

POLICY

1. It was moved by Jacquelyn Hoagland, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below: (Attachment # P-1-P-10)

FIRST READING
OF POLICIES AND
REGULATIONS

Attachment P-1.P 2415	Every Student Succeeds Act
Attachment P-2. P 2415.02	Title I - Fiscal Responsibilities
Attachment P-3. P 2415.05	Student Surveys, Analysis, and/or Evaluations
Attachment P-4. P 2415.20	Every Student Succeeds Act Complaints
Attachment P-5. R 2415.20	Every Student Succeeds Act Complaints
Attachment P-6. P 4125	Employment of Support Staff Members
Attachment P-7. P 6360	Political Contributions
Attachment P-8. P 8330	Student Records
Attachment P-9. P 9713	Recruitment by Special Interest Groups
Attachment P-10. P 8420	Emergency and Crisis Situations

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Jacquelyn Hoagland, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the following job descriptions below: (Attachment #

ADOPTION OF
JOB DESCRIPTIONS

P-11-P-16)

Attachment P-11	Summer Bridge Teacher
Attachment P-12	Summer Bridge Counselor
Attachment P-13	Summer Bridge Literacy Coach
Attachment P-14	Summer Bridge Mathematics Coach
Attachment P-15	Summer Bridge Program Director
Attachment P-16	Summer Bridge Physical Therapist

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Jacquelyn Hoagland, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the abolishment of the following policies and regulations as indicated below:

ABOLISHMENT OF
POLICIES AND
REGULATIONS

P 2415.01	Academic Standards, Academic Assessments, and Accountability
P 2415.03	Highly Qualified Teachers

Dr. Raymond inquired as to why these policies are being abolished. Dr. Garibay responded that they are no longer required.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a RETIREMENT

unanimous roll call vote to approve the acceptance of the retirement of the following staff members, with regret, as indicated below:

Name	Position/Location	Effective Date
John Farley	Bus Driver/Transportation	7/1/21

The Board expresses its appreciation and gratitude to John Farley for his fifteen (15) years of faithful service to the children and the district and further wishes him good health and much happiness during his retirement.

Name	Position/Location	Effective Date
Elyse Kohn	Instructional Assistant-Conover Road Elementary/Bus Aide-Transportation	7/1/21

The Board expresses its appreciation and gratitude to Elyse Kohn for her twenty-two (22) years of faithful service to the children and the district and further wishes her good health and much happiness during her retirement.

Kevin O'Connor, Kimberly Raymond, and Kathryn Gizzo recognized Mr. Farley on his retirement, and thanked him and noted that he will be missed.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individuals as a Long-Term Substitute Teachers during the 2020-21 school year, as indicated below:

EMPLOYMENT:
LONG-TERM
SUBSTITUTE
TEACHER
2020-21 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Salary
*Laurie Chiodo (Replacing Brooke Edgerton, who is on maternity leave)	Long-Term Substitute Teacher	04/26/21 – 06/18/21	\$245 Per Diem
*Mary Alexandra King (Replacing Jennifer Stattel, who is on medical leave)	Long-Term Substitute Teacher	04/22/21 – 06/18/21	\$245 Per Diem
*Tiffany Stevens (Replacing Kristin Lamm, who is on maternity leave)	Long-Term Substitute Teacher	04/29/21 – 06/18/21	\$245 Per Diem

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the granting of four (4) days from the Colts Neck Township Education Association ("CNTEA") Sick Leave Bank to Lauren Hums, Teacher at Cedar Drive Middle School, for her absence commencing June 15, 2021 through June 18, 2021. SICK LEAVE BANK

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

4. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member during the 2020-21 school year, as indicated below: MEDICAL DISABILITY LEAVE 2020-21 SCHOOL YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
Lauren Hums/ Teacher/Cedar Drive Middle School	05/21/21- 06/30/21	Paid with healthcare benefits (Using sick days from 05/21/21 through 06/14/21) Paid with healthcare benefits (Using sick bank days from 06/15/21 through 06/18/21)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

5. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member during the 2020-21 school year, as indicated below: MEDICAL DISABILITY LEAVE 2020-21 SCHOOL YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
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Robert Desiderio/District Maintenance	04/12/21-06/30/21	FMLA – Unpaid with healthcare benefits
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

6. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the granting of thirteen (13) days from the Colts Neck Township Education Association (“CNTEA”) Sick Leave Bank to Jennifer Stattel, Teacher at Conover Road Primary School, for her absence commencing May 28, 2021 through June 16, 2021. SICK LEAVE BANK
7. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the medical disability leave adopted at the April 7, 2021 Regular Meeting, for Jennifer Stattel, Teacher, at Conover Road Primary School, during the 2020-21 school year, as indicated below: AMENDED MEDICAL DISABILITY LEAVE 2020-21 SCHOOL YEAR

Name/Position Location	Effective Dates	From	To Medical Disability Leave
Jennifer Stattel Teacher Conover Road Primary School	04/20/21 - 06/30/21	FMLA – Paid with health care benefits (Using sick days from 04/27/21 - 06/1/21) FMLA – Unpaid with health care benefits (06/2/21 - 06/30/21)	FMLA – Paid with health care benefits (Using sick days and personal from 04/20/21- 05/27/21) FMLA – Paid with health care benefits (Using sick bank days from 05/28/21 - 06/16/21) Unpaid with health care benefits (06/17/21 - 06/18/21)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

8. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the granting of thirty-one (31) days from the Colts Neck Township Education Association (“CNTEA”) Sick Leave Bank to Timothy Trigani, SICK LEAVE BANK

Teacher at Cedar Drive Middle School, for his absence commencing May 6, 2021 through June 18, 2021.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

9. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the November 23, 2020 Regular Meeting, for Timothy Trigani, Teacher at Cedar Drive Middle School, during the 2020-21 school year, as indicated below:

AMENDED MEDICAL
DISABILITY LEAVE
2020-21 SCHOOL
YEAR

Name/Position Location	Effective Dates	From	To Medical Disability Leave
Timothy Trigani Teacher Cedar Drive Middle School	09/02/20 - 06/30/21	FMLA – Paid with health care benefits (Using sick and Personal Days from 09/2/20 - 05/05/21 Unpaid with health care benefits from 05/6/21 - 06/30/21	FMLA – Paid with health care benefits (Using sick days and personal from 09/2/20 - 05/5/2021) FMLA - Paid with health care benefits (Using sick bank days 05/6/21 - 06/18/21)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

10. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as advisors to the Cedar Drive Middle School Spring After-School Intramural Program for the 2020-21 school year, once a week, at an hourly rate of \$47, with each session to run ninety (90) minutes, at an amount not to exceed \$70.50 per session, as indicated below:

2020-21 SCHOOL
YEAR SPRING
AFTER-SCHOOL
INTRAMURAL
PROGRAM
ADVISORS:
CEDAR DRIVE
MIDDLE SCHOOL

Name	Activity♦	Number of Sessions	Total Amount Not To Exceed
Kathleen DeWitt	Chess for Everyone (in person or virtual)	7	\$493.50
Carrie Zanyor	Eco Explorers Club (in person)	7	\$493.50

Stephen Toscano	IT Club (in person)	7	\$493.50
Andrew Czerwinski	Jeopardy (in person or virtual)	7	\$493.50

- ♦ An individual activity will only run if the required minimum number of students sign up for the activity.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

11. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Teacher list for the 2020-21 school year, at a salary of \$90 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2020-21 SCHOOL
YEAR

Name	Certification
Laurie Chiodo	Teacher of the Handicapped Elementary School Teacher
Mary King	(CE) Elementary School Teacher K-6
Danielle Spatola	Elementary School Teacher
Tiffany Stevens	(CEAS) Elementary School Teacher K-6 (CEAS) Teacher of Students w/Disabilities

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

12. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below:

RESIGNATION

Name	Position/Location	Effective Date
Nicholas DeStefano	Custodian/Conover Road Elementary School	05/20/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

NEW BUSINESS/WORK SESSION AGENDA

None

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Susanne Petrini, 20 Exeter Pass - noted her concern of students wearing masks during gym class and asked if the District will be removing that requirement. Dr. Garibay indicated that while the activities are indoors, the masks are required. If they are outdoors, the district will be discussing allowing the relaxation of that requirement.
- Caitlyn Friend, 26 Orchard Lane - read a statement requesting the District consider reopening its playgrounds.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

At approximately 7:53 p.m. President Glzzo announced that the Board would move into Executive Session for approximately thirty minutes to discuss personnel. She further announced that no action would be taken afterwards and articulated that such discussion may be disclosed upon future resolution.

It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote in the affirmative to move into Executive session.

ADJOURNMENT

At 8:25 p.m., it was moved by Kevin O'Connor, seconded by Heather Tormey and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of March 31, 2021
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of March, 2021
Attachment # F-2	Board Secretary's Report as of March 31, 2021
Attachment # F-3	Treasurer's Report as of March 31, 2021

Attachment # P-1	[1st Reading] P 2415 - Every Student Succeeds Act
Attachment # P-2	[1st Reading] P 2415.02 - Title I - Fiscal Responsibilities
Attachment # P-3	[1st Reading] P 2415.05 - Student Surveys, Analysis, and/or Evaluations
Attachment # P-4	[1st Reading] P 2415.20 - Every Student Succeeds Act Complaints
Attachment # P-5	[1st Reading] R 2415.20 - Every Student Succeed Act Complaints
Attachment # P-6	[1st Reading] P 4125 - Employment of Support Staff Members
Attachment # P-7	[1st Reading] P 6360 - Political Contributions
Attachment # P-8	[1st Reading] P 8330 - Student Records
Attachment # P-9	[1st Reading] P 9713 - Recruitment by Special Interest Groups
Attachment # P-10	[1st Reading] P 8420 - Emergency and Crisis Situations
Attachment # P-11	[Adoption-Job Description] Summer Bridge Teacher
Attachment # P-12	[Adoption-Job Description] Summer Bridge Counselor
Attachment # P-13	[Adoption-Job Description] Summer Bridge Literacy Coach
Attachment # P-14	[Adoption-Job Description] Summer Bridge Mathematics Coach
Attachment # P-15	[Adoption-Job Description] Summer Bridge Program Director
Attachment # P-16	[Adoption-Job Description] Summer Bridge Physical Therapist

BOARD MEETINGS*			
January 20, 2021	April 7, 2021	June 30, 2021	October 6, 2021
February 3, 2021	April 21, 2021	August 4, 2021	October 20, 2021
February 17, 2021	May 4, 2021	August 18, 2021	November 3, 2021
March 3, 2021	May 26, 2021	September 1, 2021	November 17, 2021
March 16, 2021	June 16, 2021	September 22, 2021	December 15, 2021 @ 6:00 pm
January 5, 2022 @ 6:00 p.m. (Organization Meeting)			

* All Regular Board Meetings will be held at 7:00 p.m. via audio and video teleconferencing, unless otherwise noted and advertised.

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

Business Administrator/Board Secretary