

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

Vision Statement

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES: For the Meeting of the Board of Education, **October 28, 2020**, at 7:00 p.m. via Webex. Directions will be posted on the district's website at www.coltsneckschools.org

CALL TO ORDER

President Gizzo called the meeting to order at 7:08 p.m.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: None

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 14, 2020, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Gizzo led the Flag Salute and Danielle Alpaugh read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Kevin O'Connor, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
July 22, 2020 Regular Meeting Minutes
August 10, 2020 Regular Meeting Minutes
August 19, 2020 Regular Meeting Minutes

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

PRESENTATION

PRESENTATION

Dr. MaryJane Garibay, Superintendent, presented the recommended changes to the district's Restart and Recovery Plan to the Board and meeting attendees.

COMMUNICATIONS ([Attachment # CM-1](#))

COMMUNICATIONS

Date	From	To	Subject
10/16/2020	Colts Neck Township Education Association ('CNTEA') Executive Board	Members of the Colts Neck Township Board of Education	Transition to Schools' Health Insurance Fund ('SHIF')

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

- Jacquelyn Hoagland inquired as to the quarantine time for someone who tests positive in the district and whether a negative test is required before returning. Dr. Garibay responded that the quarantine time is currently 10 days and that no negative test is required at this time.
- Kevin O'Connor asked Dr. Garibay to provide some information on the impact the reopening will have on bussing and the pick up and drop off. Dr. Garibay indicated that she is already working with the Transportation Coordinator and that increased ridership will inevitably add time for loading and unloading of busses as well as seat assignments.
- Parent inquired as to when the next opportunity to elect the remote option would be. Dr. Garibay indicated that parents will have the opportunity at the end of the 2nd marking period.
- Michael Callodi, 16 Ridge Road - questioned Board's decision to abandon original plan for Phase III at this time now. Dr. Garibay indicated that although the hybrid schedule is working, an increase in frequency and consistency of in-person instruction for all students is the goal. Additionally, with the continuation of the short

session day it eliminates the requirement to provide the indoor dining component.

- Audra Carletta, 64 Tulip Lane - Thanked the Board and Administration for addressing the request to reevaluate the reopening plan.
- Pattiann McMahon, 4 Slope Brook Lane - Requested clarification on the "TBD - Fully Remote Option" under Phase III noted in the letter to parents dated October 13th. Dr. Garibay indicated that currently the DOE is requiring districts to offer a fully remote option to everyone and that option will continue during this next phase.

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

None

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on October 19th; meeting minutes are available.
- Main topic of discussion was the results of the energy audit; no recommendations were made as further deliberation is required.

Communications Committee:

Chairperson: Danielle Alpaugh

Committee Members: Marci Klein, Kevin O'Connor, Rebecca Roberts

Administrator: Philip J. Capasso III

- Danielle Alpaugh reported that the committee has not met since the last meeting.
- Currently working with Phil Capasso on final touches on a video with some highlights from the remote learning currently happening in the district.
- Possible meeting scheduled for October 29th

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond

Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts

Administrator: Erica Reynolds

- Kimberly Raymond reported that the committee met on September 23rd. CDMS Principal Colin Rigby joined the meeting to discuss Jazz and Colt Band.
- Committee further discussed Gifted & Talented and Erica Reynolds shared the new Gifted & Talented regulations approved by the State Board of Education.
- Additional topics of discussion included target enrichment services, SAGES assessment and the assessment calendar

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations),
Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met on October 19th; minutes are available.
- Gary Goldfarb of Brown & Brown was present at the meeting to address the committee about concerns raised by the CNTEA to the BOE, regarding health insurance changes.
- Additionally, the committee discussed the budget impact from the school closure and reopening; Mr. Marasco provided a summary of changes to the budget.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on October 20th; minutes will be forthcoming.
- Noted policies and regulations on the agenda this evening for 1st reading and adoption.
- Additional discussion on certain policies will be revisited in light of the pandemic.

Ad Hoc School Reopening Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee met on October 23rd.
- Main topic of discussion was the reopening plan; the results of the committee's discussions and parent survey have been addressed in Dr. Garibay's presentation earlier this evening.
- Committee further discussed winter sports at CDMS; Principal Rigby and the Athletic Director recommended proceeding with those sports with some restrictions. It was determined that a Board discussion on this topic is needed and will be facilitated by President Gizzo during New Business.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- No Report

Kevin O'Connor - Colts Neck Township Committee

- No Report

SUPERINTENDENT'S REPORT

Dr. Garibay reported as follows:

- Reminded families that November 3, 2020 Election Day is a fully remote day as per Governor Murphy.
- Noted the employment of the new staff members on the agenda this evening; happy to recommend their employment and welcomed them to the Colts Neck family.

INFORMATION ITEMS:

1. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period:

SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
9/21/20 - 10/09/20	0	0

ACTION ITEMS:

1. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the acceptance of the Superintendent's Action for the following incident as reported to the Board at its meeting of October 7, 2020 for the period commencing September 1, 2020 through September 18, 2020 wherein one (1) incident was reported, and HIB was found to have occurred, as indicated below:

AFFIRMATION OF
SUPERINTENDENT'S
ACTION

HIB Incident No.	Location
2020-01	Cedar Drive Middle School

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the adoption of the Nursing Services Plan for the 2020-21 school year, which is on file in the Office of Special Services.

NURSING SERVICES
PLAN

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the submission of the Statement of Assurance ("SOA") for the Annual Review of School Safety and Security Plans for the 2020-21 school year to the Monmouth County Office of the New Jersey Department of Education attesting that the plans, policies and procedures of the School Safety and Security Plans have met the minimum requirements and were reviewed and updated as appropriate by the district administrative team. ([Attachment #S-1](#))

SCHOOL SAFETY
AND SECURITY
PLANS ANNUAL
REVIEW SOA FOR
THE 2019-20
SCHOOL YEAR

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following evaluation, as indicated below: EVALUATION

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20240932	Psychiatric	Dr. Christine Tintorer	\$450.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Kimberly Raymond, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE
EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Kimberly Raymond, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as a mentor for the 2020-21 school year, as indicated below: MENTOR

New Staff Member Position/Location	Mentor/Position Location	Effective Dates	Stipend
Matthew Marucci Interim Teacher of Health* Cedar Drive Middle School	Dolores Pollak Teacher of Physical Education Cedar Drive Middle School	10/01/20 - 5/31/20	\$850, prorated
Nicholas A. Lorusso♦ Elementary School Teacher- Science (Grades 3-5) Conover Road Elementary School	Michele Rogers Teacher of Innovation Lab Conover Road Elementary School	1/01/21 - 6/30/21	\$550, prorated

*Certificate of Eligibility with Advanced Standing

♦ Standard Certificate

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

FINANCE

1. It was moved by Jacquelyn Hoagland, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the transfer of funds for the month of September 20, 2020 for the 2020-21 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Jacquelyn Hoagland, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the Board Secretary's Report as of September 30, 2020. ([Attachment # F-2](#)) BOARD SECRETARY'S REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of September 30, 2020 NO budgetary line item account has obligations and payments

(contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of September 30, 2020 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Jacquelyn Hoagland, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of September 30, 2020. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Jacquelyn Hoagland, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the Bill List dated October 28, 2020 in the amount of \$1,536,698.39 and Food Service payments in the amount of \$103.05.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

5. It was moved by Jacquelyn Hoagland, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

MEMBERSHIP IN
THE SCHOOLS
HEALTH
INSURANCE FUND
("SHIF") EFFECTIVE
JANUARY 1, 2021

WHEREAS, a number of school boards in the State of New Jersey have joined together to form the SCHOOLS HEALTH INSURANCE FUND hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

WHEREAS, the governing body of COLTS NECK TOWNSHIP BOARD OF EDUCATION, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

- i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.
- ii. SCHOOL BOARD will participate in the following type (s) of coverage (s):
 - a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.
- iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.
- iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.
- v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:
 - a.) A long term philosophy on rates.
 - b.) A willingness to work with bargaining units to achieve plan design changes.
 - c.) Professional management with stability and commitment
 - d.) Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
- ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.

iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

Yes: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: Marian Castner, Kimberly Raymond and Danielle Alpaugh

Absent: None

6. It was moved by Jacquelyn Hoagland, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the 18-month contract with the School Health Insurance Fund ("the Fund"), for medical insurance, effective January 1, 2021 through June 30, 2022, at the monthly rates contained on the attached rate sheet. ([Attachment # F-4](#))
- MEDICAL INSURANCE WITH SCHOOL HEALTH INSURANCE FUND ("FUND")

Yes: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: Marian Castner, Kimberly Raymond and Danielle Alpaugh

Absent: None

7. It was moved by Jacquelyn Hoagland, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the acceptance of the sum of \$43,917 of additional 2019-20 Extraordinary Aid due to the increased appropriations of the final 2020-21 State Budget.
- ACCEPTANCE OF ADDITIONAL 2019-20 EXTRAORDINARY AID

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

POLICY

1. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the first reading of the following policy as indicated below:
- FIRST READING OF POLICY

Policy 1620	Administrative Employment Contracts
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below:

ADOPTION OF
POLICIES AND
REGULATIONS

Policy 1648	Restart and Recovery Plan
Policy 1648.02	Remote Learning Options for Families
Policy 1648.03	Restart and Recovery Plan - Full-Time Remote Instruction
Policy 2464	Gifted and Talented Students
Policy 5320	Immunization
Regulation 5320	Immunization

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2020-21 school year, as indicated below:

EMPLOYMENT:
TEACHER
2020-21 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Guide/Step/Salary
Nicholas A. Lorusso * (Replacing Nancy Plumfield, who is retiring)	Teacher of Science (Grades 3-5) Conover Road Elementary School	On or Before 1/01/21 - 6/30/21	MA Guide Step 8 \$71,166 Per Annum, Prorated

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly

Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2020-21 school year, as indicated below:

EMPLOYMENT:
INTERIM SCHOOL
COUNSELOR
2020-21 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Guide/Step/Salary
Deirdre Brown * (Replacing Lauren Hums, who will be on a leave of absence)	Interim School Counselor Cedar Drive Middle School	11/23/20 - 4/09/21	BA Guide, Step 1 \$55,701 Per Annum Prorated

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the employment of the following individual as a Long-Term Substitute Teacher during the 2020-21 school year, as indicated below:

EMPLOYMENT:
LONG-TERM
SUBSTITUTE
TEACHER
2020-21 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Salary
Lorraine Wiley* (Replacing Ann Gradman, who is on a leave of absence)	Long-Term Substitute Special Education Teacher Cedar Drive Middle School	11/01/20 - 12/23/20	\$245 Per Day
Jean D'Urso (Replacing Nancy Plumfield, who is retiring)	Long-Term Substitute Teacher of Science - Grades 3-6 Conover Road Elementary School	11/01/20 - 12/23/20	\$245 Per Day

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2020-21 school year, as indicated below:

EMPLOYMENT:
INSTRUCTIONAL
ASSISTANT
2020-21 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days Step/Hourly Rate/Salary
Christine Rowland* (Replacing Christina DuPree, who resigned)	Instructional Assistant Conover Road Primary School	11/01/20 – 6/30/21	6.75 Hours Daily 184 Days Step 14, \$18.12 Per Hour \$22,505 Per Annum Prorated

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

5. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2020-21 school year, as indicated below:

EMPLOYMENT:
CONFIDENTIAL
SECRETARY TO
THE
SUPERINTENDENT
2020-21 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Salary
Joanne Simone* (Replacing Lori Marino, who is retiring)	Confidential Secretary to the Superintendent Administration Building	1/01/21 – 6/30/21	\$72,000 Per Annum Prorated

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

6. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2020-21 school year, as indicated below:

EMPLOYMENT:
MAINTENANCE
WORKER
2020-21 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Step/Salary
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John McCue* (Replacing Gared Walters)	Maintenance Worker Districtwide	12/01/20 – 6/30/21	Step 20 \$53,109 Per Annum, Prorated
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* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

7. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the additional pay to the following Long-Term Substitute Teachers at Cedar Drive Middle School during the 2020-21 school year for their attendance at evening parent-teacher conferences at Cedar Drive Middle School on October 22, 2020, for a total number of hours not to exceed two (2), as indicated below:

ADDITIONAL PAY:
LONG-TERM
SUBSTITUTE
TEACHERS AT
CEDAR DRIVE
MIDDLE SCHOOL

Name/Position	Hourly Rate	Total Amount Not to Exceed
William Maniscalco Long-Term Substitute Teacher of Science	\$34.50	\$69
Donna Perry Long-Term Substitute Special Education Teacher	\$34.50	\$69
Joanne Chavers Long-Term Substitute Teacher of Innovation	\$34.50	\$69

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

8. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the amending of the salary of Tracey Amaniera, Instructional Assistant at Cedar Drive Middle School for the 2020-21 school year, adopted at the October 7, 2020 Regular Meeting, as indicated below:

AMENDED SALARY:
INSTRUCTIONAL
ASSISTANT
2020-21 SCHOOL
YEAR

From	To
Hours/Number of Days/Step Hourly Rate/Salary Effective Dates	Hours/Number of Days/Step Hourly Rate/Salary Effective Dates
6.75 Hours Daily, 184 Days	6.75 Hours Daily, 184 Days

Step 12, \$17.02 Per Hour \$21,139 Per Annum, Prorated 10/16/20 - 6/30/21	Step 14, \$18.12 Per Hour \$22,505 Per Annum, Prorated 10/16/20 - 6/30/21
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

9. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the September 16, 2020 Regular Meeting, for Barbara Cannata, Lunch-Recess Aide at Conover Road Elementary School during the 2020-21 school year, as indicated below:

AMENDED
MEDICAL
DISABILITY LEAVE
2020-21 SCHOOL
YEAR

Effective Dates	From	To
	Leave Type	Leave Type
9/02/20 - 10/29/20	Non-FMLA Medical Disability <ul style="list-style-type: none"> • Paid Using Sick Days from 9/02/20 through 10/06/20 • Unpaid from 10/06/20 through 10/29/20 	Non-FMLA Medical Disability <ul style="list-style-type: none"> • Paid Using Sick and Personal Days from 9/02/20 through 10/09/20 • Unpaid from 10/13/20 through 10/29/20

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

10. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the October 7, 2020 Regular Meeting, for Concetta Tricomi, Transportation Aide during the 2020-21 school year, as indicated below:

AMENDED
MEDICAL
DISABILITY LEAVE
2020-21 SCHOOL
YEAR

From	To	Leave Type
10/05/20 - 10/16/20	10/05/20 - 10/30/20	Medical Disability-FMLA <ul style="list-style-type: none"> • Paid Using 9.50 Sick and 3 Personal Days from 10/05/20 through 10/22/20 (.50) • Unpaid from 10/22/20 (.50) through 10/30/20

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

11. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the contractual leave for the following staff member during the 2020-21 school year, as indicated below:

CONTRACTUAL
LEAVE
2020-21 SCHOOL
YEAR

Name/Position/Location	Effective Dates	Contractual Leave
Elizabeth Rosenberg Teacher of Health Cedar Drive Middle School	11/30/20 - 5/31/21	Unpaid Without Health Care Benefits

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

12. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at August 19, 2020 Regular Meeting, approving the appointment of the following individual for the 2020-21 school year, as indicated below:

AMENDED
EMPLOYMENT:
LONG-TERM
SUBSTITUTE
TEACHER
2020-21 SCHOOL
YEAR

Name//Location	From	To
	Position/Salary Effective Dates	Position/Salary Effective Dates
Matthew Marucci Cedar Drive Middle School (Replacing Elizabeth Rosenberg, who is on a leave of absence)	Long-Term Substitute Teacher of Health \$245 Per Day 9/02/20 - 11/25/20	Long-Term Substitute Teacher of Health \$245 Per Day 9/02/20 - 9/30/20 & Interim Teacher of Health BA Guide, Step 1 \$55,701, Prorated 10/01/20 - 5/31/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

13. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff member to serve as extracurricular advisor for the following activity at Cedar Drive Middle School during the 2020-21 school year, as indicated below:

EXTRACURRICULAR
ADVISOR:
CEDAR DRIVE
MIDDLE SCHOOL
2020-21 SCHOOL
YEAR

Name	Position	Amount Not To Exceed
Ryan Walker	Art Club	\$2,881

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

14. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2020-21 school year, at a salary of \$90 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2020-21 SCHOOL
YEAR

Name	Certification
Deirdre Brown	School Counselor
Colleen Wilcox	Pending Substitute Credential

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

15. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following individuals to the list of Substitute Support Staff for the 2020-21 school year, on an as needed basis, pending approval of criminal history review:

SUBSTITUTE
SUPPORT STAFF:
2020-21 SCHOOL
YEAR

Name	Position	Hourly Rate
Lori Martinelli	Substitute Lunch-Recess Aide	\$11.00
Concetta Tricome	Substitute Lunch-Recess Aide	\$11.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

NEW BUSINESS/WORK SESSION AGENDA

- Nick Larusso - Thanked the Board for accepting me for the position; looking forward to joining the Colts Neck Community.
- Kathryn Gizzo facilitated a discussion on two (2) topics: (1) Colts Neck Township Committee request to utilize the CRPS for their reorganization meeting on Saturday, January 2, 2021; and (2) Recommendation by Principal Rigby to proceed with winter sports (Basketball and Cheerleading) at CDMS. It was determined that the Board is in favor of granting the Township Committee's use of the CRPS. Further discussion is needed on whether winter sports will proceed.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Mark Nicholson, 3 Peppermill Lane - Commented that the plan was not presented for feedback by its constituents. President Gizzo indicated that this evening was an opportunity for both the BOE and attending constituents to hear the recommendations of the Superintendent. The proposed revision to the district's restart and recovery plan will be put forth at the November 11th BOE meeting for approval. President Gizzo indicated that Dr. Garibay will be sending a letter out tomorrow to the parents with the recommended changes to the plan as well as a Phase III registration form to be completed.

ADJOURNMENT

At approximately 9:08 p.m., it was moved by Michael Taylor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

REFERENCE SHEET	
Attachment # C-1	Reimbursable Expenses
Attachment # S-1	SOA For Annual Review of School Safety and Security Plans for the 2020-21 School Year

Attachment # F-1	Transfers for the Month of September, 2020
Attachment # F-2	Board Secretary's Report as of September 30, 2020
Attachment # F-3	Treasurer's Report as of September 30, 2020
Attachment # F-4	School Health Insurance Fund ("SHIF") Medical Rates effective January 1, 2021 through June 30, 2022
Individual Files	1st Reading of Policy Adoption of Policies and Regulation

BOARD MEETINGS*			
January 22, 2020	April 1, 2020	June 17, 2020	September 16, 2020
February 5 , 2020	April 22, 2020	June 30, 2020 @ 6:00 p.m.	October 7, 2020
February 19, 2020	May 4, 2020	July 22, 2020	September 2, 2020
March 4, 2020	May 20, 2020	August 5, 2020	October 28, 2020
March 17, 2020	June 9, 2020	August 19, 2020	November 11, 2020
November 23, 2020		December 16, 2020 @ 6:00 pm	
January 6, 2021 @ 6:00 p.m. (Organization Meeting)			

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

NOTEWORTHY DATES	
2020	
November 3	Election Day (School and Administration Buildings Closed) - Schools Open for Students and Staff (Remote Instruction for Students and Staff)
November 5-6	NJEA Convention – Schools/Central Office Closed
November 25	Short Session Day for Students and Staff
November 26-27	Thanksgiving Recess – Schools/Central Office Closed
December 23	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
December 24-31	Winter Recess – Schools/Central Office Closed
2021	
January 1	New Year's Day – Schools/Central Office Closed
January 4	Schools Reopen for Students and Staff
January 18	Martin L. King's Birthday – Schools/Central Office Closed
February 11	Short Session Day for Students; Full Day for Staff with In-Service After Student Dismissal
February 12-15	Presidents' Weekend – Schools/Central Office Closed
February 24	Short Session Day – Parent/Teacher Conferences (Afternoon)
February 25	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
February 26	Short Session Day for Students & Staff

March 26	Short Session Day for Students and Staff (Spring Recess Begins at the End of Day)
March 29 - April 5	Spring Recess – Schools/Central Office Closed
April 6	Schools Reopen
May 28	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 31	Memorial Day – Schools/Central Office Closed
June 22	Full Session Day for Staff; Short Session Day for Students
June 23	Short Session Day for Students & Staff; Last Day of School - CDMS Graduation

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco
Business Administrator/Board Secretary