

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

Vision Statement

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

AMENDED MINUTES: For the Meeting of the Board of Education, **November 11, 2020**, at 7:00 p.m. via Webex. Directions will be posted on the district's website at www.coltsneckschools.org

CALL TO ORDER

President Gizzo called the meeting to order at 7:04 p.m.

ROLL CALL

ROLL CALL

Board Members Present; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Rebecca Roberts

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 14, 2020, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Gizzo led the Flag Salute and Michael Taylor read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF MINUTES

1. It was moved by Danielle Alpaugh, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
September 2, 2020 Regular Meeting Minutes
September 16, 2020 Regular Meeting Minutes

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

None

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

- Laine Chern, 70 Prothero Road - Inquired whether the district had any other options on the table as the schedule was proposed when it was thought that New Jersey had flattened the curve, but Colts Neck is now 35% higher than we were in October. Dr. Garibay indicated that the administration has responded to the results of the recent survey. The COVID pandemic provides daily challenges for our schools and our community. The administration has put additional protective measures in place, however, will continue to monitor the situation and if necessary will pivot to remote learning.

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S REPORT

- In honor of Veteran's Day, offered a sincere thank you to all of the Veterans for their service to and sacrifice for our country.
- Recognized Dr. Garibay for her outstanding leadership; she has brought her talents and expertise to both the county and state levels. Sincere thank you for her steadfast commitment to the students and staff of the district and the entire Colts Neck community.
- Reminder that Board Retreat will take place during the November 23, 2020 BOE meeting; Kathy Winecoff will be attending virtually.

- COVID positive cases are on the rise; since November 4th there have been 1,155 new cases in Monmouth County with 21 new cases in Colts Neck.
- Noted on the agenda is a resolution for a change to the Restart and Recovery plan; the NJDOE has reviewed and approved the revisions. The resolution includes a statement that allows the Superintendent to make additions, deletions, or modifications to the Phase III Amendment, at any time, as the Superintendent deems necessary. Additionally Dr. Garibay requested that all parents comply with completing the daily health screener.

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor
Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on November 9th.
- Topics discussed were in-room air purifiers and the status of CDMS tennis and basketball courts and the removal of the front canopy at CRES.

Communications Committee:

Chairperson: Danielle Alpaugh
Committee Members: Marci Klein, Kevin O'Connor, Rebecca Roberts
Administrator: Philip J. Capasso III

- Danielle Alpaugh reported that the committee met on November 10th.
- Discussed the results of the parent survey.
- Phil Capasso provided the committee with an update on Marking Period #1 Newsletter; it is anticipated that it will go out before Thanksgiving.
- Per the request of President Gizzo, the committee discussed the regulation relating to the distribution of committee agendas and minutes.
- Lastly, a lengthy discussion was had on quarantine of students, attendance and travel during the holidays.
- Next meeting date undetermined.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond
Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts
Administrator: Erica Reynolds

- Kimberly Raymond reported that the committee met on November 3rd.
- Topics of discussion included (1) assessment calendar, (2) status of NWEA Map assessment results, (3) impact of Phase III on day to day learning, (4) outdoor tents, (5) Title I ESSA funds, and (6) Scholastic New Magazine and parental concerns about articles.
- Next meeting is scheduled for December 2nd at 10 a.m.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations),
Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee has not met; anticipate a scheduled meeting for next week.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee has not met since the last meeting.
- Noted policies for 1st reading and adoption on the agenda this evening.

Ad Hoc School Reopening Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee met on November 9th.
- Board Attorney Michael Gross attended the meeting to discuss questions posed by committee members regarding the district's liability related to contraction of COVID-19 in the schools.
- Reviewed results from parental survey
- Also met briefly today to discuss revision to restart and recovery plan being recommended for approval this evening.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- Reminder - open chair positions still available for 2020-21 school year.
- Minigrants on agenda this evening for approval; thank you to the PTO for your generosity.
- Next meeting is scheduled for December 8th (via Zoom) at 4 p.m.

Kevin O'Connor - Colts Neck Township Committee

- No report

SUPERINTENDENT'S REPORT

Dr. Garibay reported as follows:

- Thanked the PTO for its generosity in supporting our teachers.
- The purchase of the air purifiers is being done in partnership with the PTO, who is graciously funding a portion of that purchase.
- Pleased to report that the district received a perfect score on its School Self-assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2019-20 School Year. Will be reporting out on this during Superintendent Action Items.

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2020-21 School Year, as of October 30, 2020. ([Attachment # S-1](#)) SUPERINTENDENT'S REPORT
2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period: SUPERINTENDENT'S REPORT ON INVESTIGATIONS OF HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
10/12/20 - 10/23/20	0	0

3. The Superintendent is proud to announce that the Colts Neck PTO is directly funding \$8,087.42 for the following Mini-Grant applications for the 2020-21 school year, as indicated below: PTO MINI-GRANTS FOR THE 2020-21 SCHOOL YEAR

Locations	Number of Grants	Amount
Conover Road Primary School	2	\$1,457.65
Conover Road Elementary School	5	\$3,208.55
Cedar Drive Middle School	2	\$2,430.03
Districtwide	1	\$ 991.19
Total Mini-Grants		\$8,087.42

ACTION ITEMS:

1. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent's Action for HIB/Non-HIB incidents as reported at its meeting of October 28, 2020 for the period commencing September 21, 2020 through October 9, 2020 wherein no incidents were reported. ACKNOWLEDGMENT OF NO ACTION BY SUPERINTENDENT

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

2. The Superintendent commenced the public comment on the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act ("ABRA") for each of the three district schools for the 2019-20 school year. ([Attachment # S-2](#))

NJ DOE SCHOOL
SELF-ASSESSMENT
FOR DETERMINING
GRADES UNDER
THE ABRA FOR THE
2019-20 SCHOOL
YEAR

- a. Open Public Comment
- b. Public Comment - None
- c. Close Public Comment

It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the electronic submission of the certification of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act ("ABRA") for each of the three district schools for the 2019-20 school year.

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

3. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the submission of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials - 2019 Revisions for the 2020-21 school year. This document is a revision of the 1988, 1992, 1999, 2007 and 2011 and 2015 versions of the State Memorandum of Agreement approved by the Attorney General and the Commissioner of Education and which is required in N.J.A.C. 6A:16-6.2(b)13 through 14.

MEMORANDUM OF
AGREEMENT
BETWEEN
EDUCATION AND
LAW ENFORCEMENT
OFFICIALS -
2020-21 SCHOOL
YEAR

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

4. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

PHASE III
AMENDMENT TO
THE RESTART AND
RECOVERY PLAN
FOR EDUCATION

WHEREAS, on June 26, 2020, the New Jersey Department of Education released the "The Road Back - Restart and Recovery Plan for Education ("NJDOE Plan") for schools to reopen in September 2020; and

WHEREAS, the Colts Neck Board of Education (the "Board"), at its August 19, 2020

Regular Meeting, approved the district's Restart and Recovery Plan for Education to safely reopen schools in September 2020 that fit the needs of Colts Neck Township Schools and addressed the elements contained in NJDOE Plan; and

WHEREAS, Colts Neck Township Schools will be eliminating the current hybrid model for in-person learning and replacing it with a five (5) day, short session model for in-person learning as well as continue to offer the fully remote option to families in the district, as outlined in the Phase III Amendment to the Restart and Recovery Plan for Education ("Phase III Amendment"); and

WHEREAS, the Phase III Amendment has been submitted to the Monmouth County Executive Superintendent for review; and

WHEREAS, a tiered approach for in-person learning will be implemented and all students will remain in current schedules until grade-level transitions occur:

Grade Level	Date
Kindergarten	Monday, November 16, 2020
Grades 1, 2, 3 & 6	Monday, November 23, 2020
Grades 4, 5, 7 & 8	Monday, November 30, 2020

NOW, THEREFORE, BE IT RESOLVED, that the Colts Neck Board of Education ("the Board") hereby approves the Phase III Amendment to the Restart and Recovery Plan for Education and authorizes the Superintendent to make any additions, deletions, or modification to the Phase III Amendment, at any time, as the Superintendent deems necessary in accordance with school policies and regulations and in the best interests of the health, safety and welfare of of the district, and

BE IT FINALLY RESOLVED, that the Phase III Amendment to the Restart and Recovery Plan for Education shall be posted on the district website.

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, **Danielle Alpaugh** and Kathryn Gizzo

No: Michael Taylor

Absent: Rebecca Roberts

Danielle Alpaugh thanked Dr. Garibay and the Administrative team for all the hard work that they put in to the Plan and commented that she will be voting yes on the Phase III Amendment to the Restart and Recovery Plan with the caveat that the Board continue to evaluate the appropriate time to move forward with the plan as it relates to grades 1 through 8, based on a number of factors including current infection rates, receipt of additional safety measures and the upcoming holiday breaks.

Michael Taylor commented that although he voiced his support at a previous meeting of the proposed plan as a thoughtful approach to the transition, however, that given the current surge in infection rates, the increase in group and family gatherings and the travel during the holiday it is the wrong time to increase the density of the classrooms. He respectfully suggested that the Board consider delaying a return to a more dense population in the classroom until January 18th which happens to be 14 days after winter break, which would essentially create a naturally organic semi quarantine buffer period. Despite his confidence that this was a very thoughtful approach to the transition plan and for those reasons he will be voting in dissent of the plan.

Jacquelyn Hoagland commented echoing her colleague's concerns and agreeing with Mrs. Alpaugh that only on the strength of our complete faith in our administration and the caveat that the Board will revisit this plan that she will agree to this, noting that a very careful evaluation needs to be done prior to going forward with the plan.

Kevin O'Connor commented that he will be voting yes on the plan. He further commented that he is particularly concerned about the younger children, because those are the ones that have been affected the most in terms of their education. It is for that reason he is voting yes, but he absolutely believes that we should be prepared for the possibility that what we don't want, which is all of our children being home for a period of time, may, might, could happen. The data that we have seen regarding performance cannot be ignored, our youngest children have been adversely impacted by being home. We need to have them get time with their teachers. While he definitely has concerns, he thinks it is a well thought out and well balanced plan.

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Marci Klein, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as a mentor for the 2020-21 school year, as indicated below:

MENTOR
2020-21 SCHOOL
YEAR

New Staff Member Position/Location	Mentor/Position Location	Effective Dates	Stipend♦
Lorraine Wiley Long-Term Substitute Special Education Teacher* Cedar Drive Middle School	Kathleen Godlesky Special Education Teacher Cedar Drive Middle School	11/01/20 - 12/23/20	\$550, prorated

♦ Pro-rata stipend for mentors working with part-time employees or mentors working

with employees less than a full year.

* Standard Certificate

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

FINANCE

1. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following resolution:

COMPREHENSIVE
MAINTENANCE
PLAN

WHEREAS, the Department of Education requires New Jersey school districts to submit a Comprehensive Maintenance Plan Report and M-1 form documenting "required" maintenance activities for each of its public school facilities for the following periods;

Actual FY 2019-20
Current FY 2020-21
Planned FY 2021-22

WHEREAS, the required maintenance activities as listed in the documents for the various school facilities of the Colts Neck Township School District are consistent with these requirements;

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;

NOW, THEREFORE, BE IT RESOLVED, that the Colts Neck Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan Report and M-1 form for the Colts Neck Township School District in compliance with the Department of Education requirements, which is on file in the Office of the Business Administrator.

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

2. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the withdrawal of Federal Impact Aid Reserve fund

APPROPRIATION
OF FEDERAL
IMPACT AID

balance, pursuant to P.L.2015, Chapter 46 (C. 18A:7F-41(c.) (3)), and the appropriation of said funds to increase the following budgetary accounts for the purchase of air purifying units and replacement filters, in response to the national COVID-19 pandemic:

RESERVE FUND

Budgetary Account	Amount
11-000-261-610-030-262-0	\$ 12,880.00
11-000-261-610-050-262-0	\$ 12,880.00
11-000-261-610-060-262-0	\$ 12,881.00
Total	\$ 38,641.00

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

POLICY

1. It was moved by Kevin O'Connor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the first reading of the following policy and regulation, as indicated below:

FIRST READING OF
POLICY AND
REGULATION

Policy 5330.05	Seizure Action Plan
Regulation 5330.05	Seizure Action Plan

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

2. It was moved by Kevin O'Connor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the adoption of the following policy, as indicated below:

ADOPTION OF
POLICY

Policy 1620	Administrative Employment Contracts
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Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

NEGOTIATIONS

None

TRANSPORTATION

1. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the School Bus Emergency Evacuation Drill Reports for the 2020-21 school year, as required by N.J.A.C. 6A:27-11.2, for Cedar Drive Middle School and Conover Road Primary School/Conover Road Elementary School, as documented in [Attachment # T-1](#).

SCHOOL BUS
EMERGENCY
EVACUATION DRILL
REPORT
2020-21 SCHOOL
YEAR

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

2. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the July 22, 2020 Regular Meeting, approving a Parental Transportation Contract, a copy of which is on file in the office of the Business Administrator/Board Secretary, between the Colts Neck Board of Education and the parent/guardian of Student #20210003 for transportation between the student's home and the Hawkswood School, at a per diem rate of \$25 for the actual number of days that Student #20210003 is in attendance, as indicated below:

AMENDED
RESOLUTION:
PARENTAL
TRANSPORTATION

Student #	School	From	To
		Effective Dates	Effective Dates
20210003	Hawkswood School	9/03/20 - 6/11/21	9/03/20 - 11/13/20

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

PERSONNEL

1. It was moved by Michael Taylor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the employment of the following individual for the 2020-21 school year, as indicated below:

EMPLOYMENT:
INSTRUCTIONAL
ASSISTANT
2020-21 SCHOOL

YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days Step/Hourly Rate/Salary
Vivian Nemjo* (New, Unbudgeted Position)	Instructional Assistant Conover Road Primary School	11/16/20 - 6/30/21	6.75 Hours Daily 184 Days Step 4, \$13.55 Per Hour \$16,829 Per Annum Prorated

* Pending criminal history review and receipt of prior employment verification.

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

2. It was moved by Michael Taylor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the reassignment of the following staff member for the 2020-21 school year, as indicated below:

REASSIGNMENT
2020-21 SCHOOL
YEAR

Name	From	To
	Position/Location/Hours Step/Hourly Rate/Salary Effective Dates	Position/Location Guide/ Step/Salary Effective Dates
Marissa Ragusa (New, Unbudgeted Position)	Instructional Assistant Conover Road Elementary School 6.75 Hours Daily Step 3, \$13.35 Per Hour \$16,581 Per Annum 9/01/20 - 6/30/20	Instructional Assistant Conover Road Elementary School 6.75 Hours Daily Step 3, \$13.35 Per Hour \$16,581 Per Annum 9/01/20 - 11/15/20 & Special Education Teacher Conover Road Primary School BA Guide, Step 1 \$55,701 Per Annum, Prorated 11/16/20 - 6/30/21

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

3. It was moved by Michael Taylor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the October 7, 2020 Regular Meeting, approving additional pay to Marissa Ragusa, Instructional Assistant at Conover Road Primary School and certified Teacher of Students with Disabilities, to serve as a Long-Term Substitute Special Education Teacher during the 2020-21 school year, at a Long-Term Substitute daily rate of \$162.09, as indicated below:

AMENDED
RESOLUTION:
ADDITIONAL PAY

From	To
Effective Dates	Effective Dates
10/01/20 - 11/8/20	10/01/20 - 11/13/20

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

4. It was moved by Michael Taylor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the transfer of the following staff members during the 2020-21 school year, effective October 29, 2020, as indicated below:

TRANSFER:
CUSTODIANS
2020-21 SCHOOL
YEAR

Name	From	To
	Position/Location	Position/Location
David Merida	Custodian Conover Road Elementary School	Custodian Conover Road Primary School
Louverture Pierre	Custodian Conover Road Primary School	Custodian Conover Road Elementary School

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

5. It was moved by Michael Taylor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the October 7, 2020 Regular Meeting, appointing Joanne Chavers as a Long-Term Substitute Teacher of Innovation Lab/Financial Literacy at Cedar Drive Middle School during the 2020-21 school, at a per diem rate of \$245, as indicated below:

AMENDED
RESOLUTION:
LONG-TERM
SUBSTITUTE
TEACHER
2020-21 SCHOOL
YEAR

From	To
Effective Dates	Effective Dates
9/10/20 - 10/30/20	9/10/20 - 12/23/20

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

6. It was moved by Michael Taylor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of Matthew Marucci, Interim Teacher of Health at Cedar Drive Middle School, to serve as a chaperone for the Cedar Drive Middle School girls' soccer term, due to the absence of the board approved extracurricular advisor, at an amount not to exceed \$80 per day, for the total number of days not to exceed five (5), for an amount not to exceed \$400

CHAPERONE FOR
CDMS GIRLS'
SOCCER TEAM
2020-21 SCHOOL
YEAR

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

7. It was moved by Michael Taylor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve in the following positions listed below, in the Before/After School Remediation/Enrichment Program for the 2020-21 school year, effective November 12, 2020 through June 23, 2021, at an hourly rate of \$52, for a total number of hours not to exceed 966 for all staff members, for a total amount not to exceed \$50,232 for all staff members, as indicated below:

BEFORE/AFTER
SCHOOL
REMEDATION/
ENRICHMENT
PROGRAM
COORDINATOR
AND
INSTRUCTORS

Staff Member	Location	Position
Lysa Cook	Conover Road Elementary School	Coordinator
Jennifer Main	Conover Road Primary School	Instructor
Marie Muller	Conover Road Primary School	Instructor
Jennifer Collett	Conover Road Elementary School	Instructor

*Funded by Title I ESEA/ESSA

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

8. It was moved by Michael Taylor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2020-21 school year, at a salary of \$90 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2020-21 SCHOOL
YEAR

Name	Certification
Dawn Fittipaldi	Teacher of the Handicapped
Lisa Martin	Elementary School Teacher

Yes; Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

NEW BUSINESS/WORK SESSION AGENDA

- Michael Taylor inquired as to the status of Colts Club. **Dr. Garibay responded that the topic has not been discussed by the Ad Hoc.**
- Kathryn Gizzo mentioned the topic of cyber security. Since there have been recent reports that school districts needed to close because of hacks; is that something that needs to be evaluated further here in Colts Neck. Kevin O'Connor mentioned that the Buildings & Grounds/Safety & Security committee discussed it a while back with Terry Pilitzer and she indicated that she was very comfortable with what was in place. Dr. Garibay mentioned that she will be requesting that Dominick Petrillo join the next Buildings & Grounds/Safety & Security committee meeting to provide an update on current security.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Katrin (no address provided in Q&A) inquired whether it was considered to stay on the blue gold cohort but go to full day instead of half day. Dr. Garibay responded that it was considered but it was felt that increasing the length of the day, which would include eating indoors, would add additional cleaning measures, etc. Increasing the additional measures and looking at all things considered it was the decision at this time that it was better to maintain a shorter day.
- Laine Chern, 70 Prothero Road - inquired whether Dr. Garibay will make a decision once the transition happens for Kindergarten. Dr. Garibay responded that they will revisit this after Monday's transition for Kindergarten, but that there are other factors that will be considered,

including that there are two other buildings for the potential for transition rate. Ms. Chern also commented that she agrees with Mr. Taylor.

EXECUTIVE SESSION

No Executive Session was held.

ADJOURNMENT

At 8:09 p.m., it was moved by Michael Taylor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Rebecca Roberts

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of October 30, 2020
Attachment # S-2	NJ DOE School Self-assessment For Determining Grades Under the ABRA For The 2019-20 School Year
Attachment # T-1	School Bus Emergency Evacuation Drill Reports for 2020-21 School Year
Individual Files	Policy and Regulation for First Reading
Individual File	Adoption of Policy

BOARD MEETINGS*			
January 22, 2020	April 1, 2020	June 17, 2020	September 16, 2020
February 5 , 2020	April 22, 2020	June 30, 2020 @ 6:00 p.m.	October 7, 2020
February 19, 2020	May 4, 2020	July 22, 2020	September 2, 2020
March 4, 2020	May 20, 2020	August 5, 2020	October 28, 2020
March 17, 2020	June 9, 2020	August 19, 2020	November 11, 2020
November 23, 2020		December 16, 2020 @ 6:00 pm	
January 6, 2021 @ 6:00 p.m. (Organization Meeting)			

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

NOTEWORTHY DATES
2020

November 25	Short Session Day for Students and Staff
November 26-27	Thanksgiving Recess – Schools/Central Office Closed
December 23	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
December 24-31	Winter Recess – Schools/Central Office Closed
2021	
January 1	New Year's Day – Schools/Central Office Closed
January 4	Schools Reopen for Students and Staff
January 18	Martin L. King's Birthday – Schools/Central Office Closed
February 11	Short Session Day for Students; Full Day for Staff with In-Service After Student Dismissal
February 12-15	Presidents' Weekend – Schools/Central Office Closed
February 24	Short Session Day – Parent/Teacher Conferences (Afternoon)
February 25	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
February 26	Short Session Day for Students & Staff
March 26	Short Session Day for Students and Staff (Spring Recess Begins at the End of Day)
March 29 - April 5	Spring Recess – Schools/Central Office Closed
April 6	Schools Reopen
May 28	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 31	Memorial Day – Schools/Central Office Closed
June 22	Full Session Day for Staff; Short Session Day for Students
June 23	Short Session Day for Students & Staff; Last Day of School - CDMS Graduation

Respectfully Submitted,

Vincent S. Marasco

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Business Administrator/Board Secretary