

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

**COLTS NECK BOARD OF EDUCATION GOALS
2020-2021 SCHOOL YEAR**

- Facilities: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.
- Communications: Develop a District communications plan to include varied communication methods to educate and engage the community about the role of the Board of Education and District initiatives.
- Student Achievement:
 - Assess the effectiveness of District programs and practices implemented to address achievement gaps due to the COVID-19 pandemic and address areas of identified deficiencies.
 - Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the District.
- Planning: Complete, implement and monitor the District Strategic Plan initiated in the 2019-2020 academic year.

**COLTS NECK SCHOOL DISTRICT GOALS
2020-21 SCHOOL YEAR**

- Goal #1 - STUDENT ACHIEVEMENT: Identify and implement research-based practices to address student achievement gaps associated with the COVID-19 pandemic.
- Goal #2 - WELLNESS: Support and maintain the health of the school community.
- Goal #3 - FINANCE AND FACILITIES: Allocate and design summer enrichment / academic programs to implement for all students to address pandemic-related academic regression within the current 20-21 school year and within the development of the '21-22 school budget. Continue to address key facilities needs as a result of 2015 Comprehensive Facilities Study and post referendum defeats by selecting critical projects for '20-21 budget and alternative funding options, including an Energy Saving Improvement Plan.
- Goal #4 - TECHNOLOGY: Continue to implement the use of instructional technology in accordance with ISTE Standards.

MINUTES: For the Meeting of the Board of Education, **June 16, 2021**, at 7:00 p.m. via Webex. Directions will be posted on the district's website at www.coltsneckschools.org

CALL TO ORDER

President Gizzo called the meeting to order at 7:08 p.m.

ROLL CALL

ROLL CALL

Board Members Present: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

Absent: Marian Castner and Kimberly Raymond

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2021, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Vincent Marasco led the Flag Salute.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
May 4, 2021 Public Hearing and Regular Meeting Minutes
May 4, 2021 Executive Session Minutes

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

Absent: Marian Castner and Kimberly Raymond

PRESENTATION

PRESENTATION

1. Dr. MaryJane Garibay made a presentation on the American Rescue Plan (ARP) Act, Public Law 117-2: Colts Neck Township Schools Plan for Safe Return to In-Person Instruction and Continuity of Service. Dr. Garibay opened the floor for Public Comment upon completion of the presentation; no public comments noted. Public Comment period was then closed by Dr. Garibay.

ARP SAFE RETURN
PLAN

Marian Castner entered the meeting.

2. Dr. Garibay provided an update on the 2020-2021 District Goals

20-21 DISTRICT
GOALS

COMMUNICATIONS

COMMUNICATIONS

1. The Superintendent recommends approval of the acceptance, with gratitude, of a donation of a quilt with staff member retirement photos for Mary F. Brotherton, dedicated Colts Neck employee from 1960-1991 from her son, James Brotherton.
[\(Attachment # CM-1\)](#)

QUILT DONATION

2.

Date	From	To	Attachment #
5/26/21	Stephanie Minucci	Colts Neck Board of Education	N/A
5/27/21	Suzanne Petrini	Colts Neck Board of Education	N/A
6/7/21	Greg Greicius	Colts Neck Board of Education	N/A
6/7/21	Martina Melnicak	Colts Neck Board of Education	N/A
6/7/21	Hannah Wright	Colts Neck Board of Education	N/A
6/8/21	Brenna Dillon	Colts Neck Board of Education	N/A
6/8/21	Anna Dayback	Colts Neck Board of Education	N/A
6/9/21	Amanda Morman	Colts Neck Board of Education	N/A
6/9/21	Brenna Dillon	Colts Neck Board of Education	N/A
6/9/21	Stephanie Minucci	Colts Neck Board of Education	N/A
6/9/21	Audra Carletta	Colts Neck Board of Education	N/A
6/9/21	Jaime Mazza	Colts Neck Board of Education	N/A

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

None

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

- President Gizzo, on behalf of the full Board, thanked all of the students for their flexibility and resilience and congratulated them on all of their accomplishments; thanked the district staff for outstanding work displayed through the school year; and thanked the families for their continued partnership throughout the unique school year. Wished everyone a relaxing and fun summer.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Heather Tormey

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on June 1st; the primary topic was the bidding process for the tennis courts and basketball courts at the Middle School.
- Committee also discussed other open projects and the Long Range Facility Plan.
- No meeting scheduled at this time.

Communications Committee:

Chairperson: Danielle Alpaugh

Committee Members: Tracy Kramer, Marci Klein, Heather Tormey

Administrator: Philip J. Capasso III

- Danielle Alpaugh reported that the committee has not met since the last meeting.
- Expecting the communications newsletter to be issued before the end of the school year.
- Hoping to meet sometime in July.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond

Committee Members: Marian Castner, Marci Klein, Kevin O'Connor

Administrator: Erica Reynolds

- No Report

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met this morning; discussed and addressed a number of items on this evening's agenda, i.e. Extraordinary aid appropriation, appointment of district auditor; tax levy debt service payment schedule, change orders on the HVAC projects; lease for chromebooks, and a 3 year licensing agreement for IXL Learning.
- No meeting scheduled at this time.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marian Castner, Marci Klein, Tracy Kramer

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on June 9th.
- Discussed Policy 9200 Cooperation Between Parents and School and Regulation 7510 Use of Facilities, both of which are on the agenda for 1st reading.
- Reviewed the job descriptions of Network Engineer and Security Monitors.
- Entrance age policy for future discussion on this topic; dress code policy making should ensure the language is used with care.
- No meeting scheduled at this time.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee met on Monday, June 14th; the main topic discussed was the American Rescue Plan (ARP) Act, which was discussed earlier by Dr. Garibay.
- Discussed items that might need review for September including the dining prices; barriers in classrooms.
- Dr. Garibay updated committee on summer bridge program
- No meeting currently scheduled.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- Fundraisers were a success
- School kits are still available for purchase
- PTO expressed their thanks to parents, students, and staff for a challenging but successful year.

Kevin O'Connor - Colts Neck Township Committee

- No Report

State & County School Boards Association Representative:

Marian Castner

- No Report

SUPERINTENDENT'S REPORT

Dr. Garibay reported:

- Noted the importance of the American Rescue Plan (ARP); encouraged all to visit the district website to review the Plan.
- The School Climate survey is still available through Friday; encouraged everyone to complete.
- Attended PTO virtual meeting last night; a very successful golf outing. Confirmed that the PTO raised approximately \$20,000 for the schools. Thank you to the PTO for being creative and resilient this year.
- Congratulations to all who participated in and facilitated the fabulous art & music festival last week.
- Recognized the 5th grade students at Conover Road Elementary School who worked together on a project marketing and campaigning to support the No Limits Cafe in Red Bank; happy to report that the students raised \$1,579.
- Recognized the 18 staff members who have retired from the district since July 1st; Diana Barone, Anna Clemente, Susan Difiedele, John Farley, Diana Gatti, Elyse Kohn, Bonnie Lurie, Lori Marino, Amy Martino, Nancy Plumfield, Jodi Richards, Carol Rush, Debra Sanders, Diane Shaffer, Michele Slazyk, Carole Sussman, Tim

Trigani, Robin Worth.

Jacquelyn Hoagland offered her sincere thanks to all of the retirees for their service to the district.

INFORMATION ITEMS:

1. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period:

SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
5/22/21- 6/04/21	1	0

2. 2020-2021 Board of Education Meeting Schedule of Events, Presentations, and Celebrations ([Attachment # I-1](#))

BOE MEETING -
SCHEDULE OF
EVENTS

ACTION ITEMS:

1. It was moved by Kevin O'Connor, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the acceptance of the Superintendent's Action for the following HIB/Non-HIB incidents as reported to the Board at its meeting of May 26, 2021 for the period commencing April 6, 2021 through May 21, 2021 wherein two (2) incidents were reported. One (1) incident of HIB was found to occur and one (1) HIB was not found to occur in the remaining 2 (2) incidents, as indicated below:

AFFIRMATION OF
SUPERINTENDENT'S
ACTION(S)

HIB Incident No.	Location
2020-21.02	Conover Road Elementary School

Non-HIB Incident No.	Location
2020-21.N2	Conover Road Elementary School

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Kevin O'Connor, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the submission of the Lead Testing Statement of Assurance ("SOA") for the 2020-21 school year to the Monmouth County Office of the New Jersey Department of Education, certifying that the district is continuing to fully

LEAD TESTING SOA
FOR 2020-21
SCHOOL YEAR

implement all requirements relating to the lead testing program.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

BUILDINGS AND GROUNDS

1. It was moved by Kevin O'Connor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the use of Cedar Drive Middle School (select rooms to be directed by the building Principal and/or Facilities Manager) by the Colts Neck Department of Recreation & Parks to conduct a Summer Day Camp program for Colts Neck children from June 25, 2021 through August 6, 2021 (no camp Monday, July 5th). The Summer Day Camp program runs Monday to Friday, from 8:30 a.m. to 2:30 p.m.

FACILITIES USE
REQUEST:
COLTS NECK
DEPARTMENT OF
RECREATION &
PARKS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

CURRICULUM AND INSTRUCTION

1. It was moved by Heather Tormey, seconded by Marian Castner and carried on a unanimous roll call vote to approve the following school counselor internship assignment for the 2021-22 school year, as indicated below:

INTERNSHIP:
SCHOOL
COUNSELOR

Student/College/ Number of Hours	Cooperating Staff Member/ Position/Location	Effective Date
Lucrezia Tranchina Seton Hall University 100 hour practicum/internship	Lauren Hums School Counselor Cedar Drive Middle School	09/02/21 - 06/24/22

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Heather Tormey, seconded by Marian Castner and carried on a unanimous roll call vote to approve the following occupational therapy fieldwork placement during the 2021-22 school year, as indicated below:

FIELDWORK
PLACEMENT:
OCCUPATIONAL
THERAPY

Student/ College/University	Cooperating Staff Member/ Position/Location	Effective Dates
Michele Sylvester* Rutgers University Five (5) days per week for eight (8) weeks	Dr. Chelsea McGowan, Occupational Therapist/ District	10/15/21- 12/18/21

**Pending criminal history review*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Heather Tormey, seconded by Marian Castner and carried on a unanimous roll call vote to approve the following school psychologist internship during the 2021-22 school year, as indicated below:

INTERNSHIP:
SCHOOL
PSYCHOLOGIST

Student/ College/University	Cooperating Staff Member/ Position/Location	Effective Dates
Angelina Powers* One-Two (1-2) days per week	Kimberly Keller School Psychologist/ District	09/02/21 - 06/24/22

**Pending criminal history review*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Heather Tormey, seconded by Marian Castner and carried on a unanimous roll call vote to approve the following staff member to participate in

2021-22 SCHOOL
YEAR CURRICULUM
WRITING

curriculum writing for the 2021-22 school year, at an hourly rate of *\$52, as indicated below:

Staff Member	Location	Curriculum Area	Total Number of Hours	Total Amount Not to Exceed
Karin Londono	Colts Neck Township Schools	STOKES (Gr. 7-8)	10	\$520.00

**Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

5. It was moved by Heather Tormey, seconded by Marian Castner and carried on a unanimous roll call vote to approve the appointment of the following staff members for Curriculum Writing, at an hourly rate of *\$52, as indicated below:

2021-22 SCHOOL
YEAR AMENDED
CURRICULUM
WRITING

Name	From	To	Course	Total Salary Not to Exceed
Katherine Staron	20 hours	60 hours	Mathematics (Gr. 3-5)	\$3,120.00

**Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

6. It was moved by Heather Tormey, seconded by Marian Castner and carried on a unanimous roll call vote to approve the adoption of the following Summer Bridge Curricula:

2021-22 SCHOOL
YEAR SUMMER
BRIDGE
CURRICULUM

Grade Level	Title
K-8	Physical Therapy / A.B.L.E.
K-8	Social & Emotional Learning
K-8	Standards Alignment & Assessments - ELA / Mathematics
K-8	ELA
K-8	Mathematics

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

7. It was moved by Heather Tormey, seconded by Marian Castner and carried on a unanimous roll call vote to approve the rescinding of employment for the following individuals for the Summer Bridge Program, July 12, 2021- August 19, 2021, approved at the May 26, 2021 Reorganization and Regular meeting as indicated below:

RESCINDED
APPOINTMENT
SUMMER BRIDGE
PROGRAM TEACHER
2021-22 SCHOOL
YEAR

Name	Course	Total Number of Hours Not to Exceed	Total Stipend Not to Exceed*
Courtney Doyle	Mathematics Teacher	72	\$3,744.00
Tiffany Stevens	ELA/Mathematics Teacher	72	\$3,744.00

*Pending outcome of CNTEA negotiations

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

8. It was moved by Heather Tormey, seconded by Marian Castner and carried on a unanimous roll call vote to approve the appointment of the following staff member for Sushi Club 2021-22 school year, at an hourly rate of \$50 in an amount not to exceed \$2,500.00 as indicated below:

SUSHI CLUB 2021-22
SCHOOL YEAR

Name	Course	Total Number of Hours Not to Exceed	Total Salary Not to Exceed
Elizabeth Lowes	Sushi Club	50	\$2,500.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

FINANCE

1. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Bill List dated June 16, 2021 in the amount of \$2,403,090.87 and Food Service payments in the amount of \$2,100.00.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appropriation of \$221,897 of 2019-20 NJ State Extraordinary Aid to increase the following budgetary accounts, in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION
FROM 2019-20
EXTRAORDINARY
AID

Budgetary Account	Amount
11-000-261-199-000-100-0	\$ 825
11-000-262-199-000-100-0	\$ 1,990
11-000-262-199-000-100-0	\$ 1,722
11-000-310-930-000-100-1	\$200,000
11-150-100-101-000-100-0	\$ 17,360
Total	\$221,897

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the adoption of the following resolution:

APPOINTMENT OF
AUDITOR

WHEREAS, there exists a need for auditing services in connection with the fiscal year ended June 30, 2021 of the Board of Education of the Colts Neck Township, in the County of Monmouth, New Jersey (the "Board"); and

WHEREAS, it was deemed in the best interests of the Board and the District to engage in an open and competitive process to solicit responses and evaluate them in accordance with the criteria set forth in the Request for Proposals ("RFP") issued for these services; and

WHEREAS, the RFP was advertised in the Asbury Park Press on February 17, 2021,

and was also included on the School District's website; and

WHEREAS, in response to the RFP, proposals were received by 4:00pm on Wednesday, March 31, 2021, at the District's Administrative Offices, located within the Township of Colts Neck; and

WHEREAS, proposals were duly received from the following licensed professionals: Cannone and Company, P.A.; and Suplee, Clooney & Company; and the responses provided from all responders were reviewed by the District in the District's best interests; and

WHEREAS, the District prepared an evaluative report which analyzed the responders, and recommended that Suplee, Clooney & Company be awarded a contract for auditing services as contemplated by the RFP, price and other factors considered; and

WHEREAS, the District has determined that Suplee, Clooney & Company has the expertise, proven reputation and has demonstrated capability and valuable assistance in providing accounting and auditing services, and is therefore desirous of making an award to that firm; and

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Board of Education in the County of Monmouth, as follows:

1. The auditing firm of Suplee, Clooney & Company is hereby retained to provide Auditing services for the 2021-22 school year, at a cost not to exceed \$25,500.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The anticipated term of this contract is one (1) year as presented in the firm's proposal.
4. Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey 07090 has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
5. A copy of this resolution as well as the engagement letter shall be placed on file with the Secretary of the Board.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the payment schedule to receive the current expense tax levy and the debt service tax levy for the 2021-22 school year. ([Attachment # F-1](#))

2021-22 TAX LEVY
PAYMENT
SCHEDULE

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

5. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the 2021-22 Special Education Tuition Contract with the Avon School District to receive one (1) identified student into the Colts Neck Township School District Autism Program at a tuition rate of \$95,823.

2021-22 SPECIAL
EDUCATION TUITION
CONTRACT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

6. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve Lisa Dichter, certified school occupational therapist, to provide occupational therapy services to students, on a consultant basis for the 2021 Extended School ("ESY") Program for up to sixteen (16) hours per week, at an hourly rate of \$80, not to exceed \$7,680.

CONSULTANT
SERVICES:
OCCUPATIONAL
THERAPIST FOR
2021-22 ESY
PROGRAM

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

7. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve Lisa Dichter, certified school occupational therapist, to provide occupational therapy services to students, on a consultant basis for the 2021-22 school year, for twenty-four (24) hours a week, at an hourly rate of \$80, not to exceed \$71,040.

CONSULTANT
SERVICES:
OCCUPATIONAL
THERAPIST FOR
2021-22 SCHOOL
YEAR

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

8. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the contract between Brett DiNovi & Associates, LLC and the Colts Neck Board of Education, to provide behavioral/educational consultation services for Students #20200596 and #20280083, for the 2021-22 school year, at an amount not to exceed \$9,576.

CONTRACT WITH
BRETT DINOVI &
ASSOCIATES, LLC

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

9. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Change Order No. 3 from Comfort Mechanical Inc., for an increase to the original contract in the amount of \$5,298.81, as an Allowance credit, for additional work to install a galvanized ladder to rooftop dunnage framing, in connection with the HVAC Work at Multi-Purpose Room & Locker Room at Cedar Drive Middle School.

CHANGE ORDER
NO. 3- COMFORT
MECHANICAL INC.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

10. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Change Order No. 4 from Comfort Mechanical Inc., for an increase to the original contract in the amount of \$1,889.06, for additional work to install a fire damper at the existing stage wall, in connection with the HVAC Work at Multi-Purpose Room & Locker Room at Cedar Drive Middle School.

CHANGE ORDER
NO. 4- COMFORT
MECHANICAL INC.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

11. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the three (3) year rental agreement between American Capital Financial Services, Inc (“Owner”) and the Colts Neck Township Board of Education (“Renter”), in accordance with awarded Bid #ESCNJ 18/19-03, under the NJ State Approved Co-Op #65MCESCCPS, for the leasing of 720 Dell student Chromebooks (11.6” model 3100) with Google licenses, effective July 1, 2021, at an annual cost of \$59,850.00. Rental Agreement shall be funded from ESSER II (CRRSA Act) funds approximating \$59,284 and local funds of approximately \$120,266. Said agreement is subject to the availability and appropriation annually of sufficient funds as may be required to meet the extended obligation in accordance with N.J.S.A. 18A:18A-42. The Board Secretary is authorized to execute said Contract, a copy of which will be kept on file in the Office of the Business Administrator.
- THREE (3) YEAR
LEASE
AGREEMENT -
AMERICAN CAPITAL
FINANCIAL
SERVICES, INC.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O’Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

12. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the three (3) year license agreement for the period July 1, 2021 - June 30, 2024 between the Colts Neck Township Board of Education and IXL Learning for the purchase of an online personalized learning tool and site license for math, ELA and science, grades K-8, for the total amount of \$35,370.00. Budgeted funds of \$18,200 are available for the 2021-2022 installment. Said contract is subject to the availability and appropriation annually of sufficient funds as may be required to meet the extended obligation in accordance with N.J.S.A. 18A:18A-42. The Board Secretary is authorized to execute said Contract, a copy of which will be kept on file in the Office of the Business Administrator.
- SOFTWARE
PROVIDER: IXL
LEARNING

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O’Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

POLICY

1. It was moved by Tracy Kramer, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below: (Attachment # P-1 and P-2)
- FIRST READING
OF POLICIES AND
REGULATIONS

Attachment # P-1	Regulation 7510	Use of Facilities
Attachment # P-2	Policy 9200	Cooperation Between Parents and School

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Tracy Kramer, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: (Attachment # P-3 - P7)

ADOPTION OF
POLICIES AND
REGULATIONS

Attachment # P-3	Policy 7510	Use of School Facilities
Attachment # P-4	Policy 6440	Cooperative Purchasing
Attachment # P-5	Policy 7540	Property Inventory
Attachment # P-6	Policy 6470.01	Electronic Funds Transfer and Claimant Certification
Attachment #P-7	Regulation 6470.01	Electronic Funds Transfer and Claimant Certification

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Tracy Kramer, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution:

REINSTATEMENT
OF POLICY
7510.USE OF
FACILITIES

WHEREAS, Policy 7510.Use of School Facilities permits the use of school facilities by outside organizations when such permission has been requested in writing and has been approved by the Facilities Manager; and

WHEREAS, on August 10, 2020, due to the COVID-19 pandemic, the Colts Neck Township Board of Education suspended Policy 7510.Use of School Facilities; and

WHEREAS, the Colts Neck Township Board of Education is desirous to reinstate said policy;

NOW, THEREFORE, BE IT RESOLVED, Policy 7510.Use of School Facilities is hereby reinstated effective June 25,2021.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

NEGOTIATIONS

None

TRANSPORTATION

1. It was moved by Kathryn Gizzo, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the transportation jointure between Colts Neck Township Schools ("Colts Neck") and Tinton Falls Public Schools ("Tinton Falls") for the 2021-22 school year, as indicated below: TRANSPORTATION
JOINTURE

School	Number of Buses	Tinton Falls to Pay Colts Neck
Tinton Falls Middle School	2	\$61,200.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Kathryn Gizzo, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the transportation jointure between Colts Neck Township Schools ("Colts Neck") and Marlboro Township School District ("Marlboro") for the 2021-22 school year, as indicated below: TRANSPORTATION
JOINTURE

School	Number of Buses	Marlboro to Pay Colts Neck
Marlboro Middle School	1	\$30,600.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

PERSONNEL

1. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment and salaries of the CNTEA Buildings and Grounds Support Staff members for the 2021-22 school year. (Attachment # PSL-1)

2021-22 SALARIES
CNTEA SUPPORT
STAFF

[\(Attachment # PSL-1\)](#) CNTEA Buildings and Grounds Support Staff*

*Pending outcome of CNTEA negotiations

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the resolution approved at the February 17, 2021 meeting for the following staff members to serve as advisors to the Conover Road Elementary School After-School Intramural Program for the 2020-21 school year, once a week, at an hourly rate of \$47, with each session to run sixty (60) minutes, at an amount not to exceed \$47 per session, in an amount not to exceed \$423.00 as indicated below:

AMENDED CRES
AFTER-SCHOOL
INTRAMURAL
PROGRAM
ADVISORS

Name	Activity	From Number of Sessions	To Number of Sessions	Total Amount Not To Exceed
Brian Jay Willis	Choir Club	7	9	\$423.00
Angelina Francese	Choir Club	7	9	\$423.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending the resolution approved at the May 26, 2021 Reorganization and Regular meeting of the following Colts Neck Township School staff members to serve as chaperones for the Cedar Drive Music and Art Festival, at an amount not to exceed \$160 per chaperone, as indicated below:

AMENDED
RESOLUTION:
COLTS NECK
TOWNSHIP STAFF
CHAPERONES
(RAIN DATE)

Name	From	To
Christine Bakos	6/9/21	6/10/21
Jeffrey Brown	6/9/21	6/10/21

Cheryl Chandler	6/9/21	6/10/21
Angelina Francese	6/9/21	6/10/21
Kathleen Godlesky	6/9/21	6/10/21
Jessica Grippaldi	6/9/21	6/10/21
Krystyna Hubbard	6/9/21	6/10/21
Nicholas Lorusso	6/9/21	6/10/21
Ryan Walker	6/9/21	6/10/21
Lauren Webster	6/9/21	6/10/21
Linda Weigel	6/9/21	6/10/21
Brian J. Willis	6/9/21	6/10/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individuals for the 2021-22 school year, as indicated below:

EMPLOYMENT:
TEACHERS

Name	Position/Location	Effective Dates	Guide/Step Salary *
Susan Frick (Replacing Susan DiFedele who retired)	Media Specialist Conover Road Primary School (Position reallocated to CRPS)	09/01/21 – 06/30/22	BA Guide Step 7 \$62,846* Per Annum
Shannon Healy (replacing Alexandra Vena who will be reassigned to Cedar Drive Middle School)	Special Education Teacher Conover Road Elementary School	09/01/21 – 06/30/22	MA Guide Step 2-3 \$62,501* Per Annum
Mary King (Replacing Pamela Isola who will be reassigned)	Kindergarten Teacher Conover Road Primary School	09/01/21 – 06/30/22	MA Guide Step 1 \$62,001* Per Annum
Samantha Wong (Replacing Allison Costa who will be	Special Education Teacher Conover Road Primary School	09/01/21 – 06/30/22	BA Guide Step 7 \$62,846*

reassigned)			Per Annum
Jordan Farley (replacing Kathleen Staron who will be reassigned)	Elementary Teacher Grade 4	09/01/21 – 06/30/22	BA Guide Step 3 \$56,201* Per Annum
Jessica Romanik (new budgeted position for the 2021-22 school year)	Elementary Teacher Grade 5	9/01/21 – 6/30/22	BA Guide Step 1 \$55,701* Per Annum
Elizabeth West (Replacing) (Jodi Richards who retired)	Innovation and Financial Literacy Grade 6-8	09/01/21 – 06/30/22	MA Guide Step 7 \$69,146* Per Annum

**Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

5. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the additional staff members for the 2021 Summer Bridge Program approved at the May 26, 2021 Reorganization and Regular meeting beginning July 12, 2021 through August 19, 2021 at an hourly rate of \$52*, for a total number of hours not to exceed 72, with a stipend not to exceed \$3,744, as indicated below:

ADDITIONAL
SUMMER BRIDGE
PROGRAM
TEACHERS 2021-22
SCHOOL YEAR

Name	Course	Total Number of Hours Not to Exceed	Total Stipend Not to Exceed *
MaryJo Antonela	Mathematics/ELA	72	\$3,744.00
Kayley Mullooly	Mathematics	72	\$3,744.00
Jordan Farley	Mathematics	72	\$3,744.00

Funded by Addressing Student Learning Loss Grant

**Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

6. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a 2021-22 SCHOOL

unanimous roll call vote to approve the appointment of James Osmond, Principal at Conover Road Elementary School, as the district's School Safety Specialist for the 2021-22 school year, at a stipend in the amount of \$3,500.

YEAR SCHOOL
SAFETY
SPECIALIST

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

7. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the additional pay to the following staff member for working an additional twenty (20) contractual days during the period commencing July 1, 2021 through August 31, 2021 (provided for in the applicable job description), as indicated below:

ADDITIONAL PAY
FOR SUMMER
WORK:
K-8 LITERACY
COACH

Name/Position	Guide/Step/Salary	Per Diem Rate	Total Amount Not To Exceed
Lysa Cook K-8 Literacy Coach	BA Guide, Step 16 \$85,3118*	\$426.55	\$8,531.10

*Pending outcome of CNTEA negotiations

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

8. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the additional days of employment for the following School Counselors to perform summer guidance work between July 1, 2021 through August 30, 2021, as indicated below:

ADDITIONAL PAY
FOR SUMMER
GUIDANCE WORK:
SCHOOL
COUNSELORS

Name/Location	Guide/Step Salary	Total Number of Days	Per Diem Rate	Total Amount Not to Exceed
Lauren Hums Cedar Drive Middle School	MA Guide Step 11 \$77,611*	7	\$388.05	\$2,716.38
Anne Rauso Conover Road Elementary School	MA Guide Step 15 \$90,611*	7	\$453.05	\$3,171.38
Jeanette Riggleman Conover Road Primary School	MA Guide Step 11 \$77,611*	7	\$388.05	\$2,716.38

**Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

9. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members and certificated substitute teachers to serve as teachers in the 2021 Extended School (ESY) Program from July 12, 2021 through August 19, 2021 (Monday through Thursday), for a total number of days not to exceed twenty-four (24), at an hourly rate of \$52.00*. The total number of hours to be worked by all teachers shall not exceed four and one-half (4.50) hours per day and the amount to be paid to all teachers shall not exceed \$61,776.00*, as indicated below:

2021 ESY PROGRAM:
TEACHING STAFF

Kerilyn O'Hare	Marissa Ragusa	Amy Lenehan
♦Christian Stacey	Shannon Healy	Jennifer Fisahn
Sara Campbell	Kristin Manners	Jennifer Klein
♦Alexis Novotny	♦Tatyana Popel	

**Pending outcome of negotiations*

♦*Certificated substitute teachers*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

10. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual to serve as a substitute teacher, on an as needed basis, for the 2021 Extended School Year (ESY) Program from July 12, 2021 through August 19, 2021, at a per diem rate of \$90, as indicated below:

2021 ESY PROGRAM:
SUBSTITUTE
TEACHER

Name
Tiffany Stevens

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

11. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as related services providers in the 2021 Extended School (ESY) Program from July 12, 2021 through August 19, 2021 (Monday through Thursday), for a total number of days not to exceed twenty-four (24), at an hourly rate of \$52.00*. The total number of hours to be worked by all staff members shall not exceed four and one-half (4.50) hours per day, and the total amount to be paid to all staff members shall not exceed \$22,464.00*, as indicated below:

2021 ESY PROGRAM:
RELATED SERVICES
STAFF

Name	Position
Dr. Chelsea McGowan	Occupational Therapist
Dr. Christine Doran	Physical Therapist
Katherine Tappan-Verderosa	Speech Language Specialist
Dawn Fittipaldi	BCBA

**Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

12. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as Instructional Assistants in the 2021 Extended School (ESY) Program from July 12, 2021 through August 19, 2021 (Monday through Thursday), for a total number of days not to exceed twenty-four (24) days for three and one-half (3.5) hours daily, for a total amount number of hours per staff member not to exceed eighty-four hours (84 hours), as indicated below:

2021 ESY PROGRAM:
INSTRUCTIONAL
ASSISTANTS

Name	Step	Total Number of Hours	Hourly Rate	Total Amount Not to Exceed
Joanne Oates	4	84	\$13.55*	\$1138
Vivian Nemjo	4	84	\$13.55*	\$1138
Kimberly Kane	6	84	\$14.00*	\$1176
Andrea Miller	15	84	\$18.88*	\$1586
Angela O'Gorman	16	84	\$19.71*	\$1656
Tracey Amaniera	14	84	\$18.12*	\$1522
Terri D'Elia	17	84	\$20.55*	\$1726
Emily Vitale	14	84	\$18.12*	\$1522

**Pending outcome of negotiations*

It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individuals to serve as Instructional Assistants in the 2021 Extended School (ESY) Program from July 12, 2021 through August 19, 2021 (Monday through Thursday), for a total number of days not to exceed twenty-four (24), for three and one-half (3.50) hours daily, for a total amount of hours per individual not to exceed eighty-four hours (84), as indicated below:

Name	Total Number of Hours	Hourly Rate	Total Amount Not to Exceed
Sherri Collier	84	\$12.25	\$1,029
Patricia Cottrell	84	\$12.25	\$1,029
Alexia Raess	84	\$12.25	\$1,029
Melissa Zarrella	84	\$12.25	\$1,029
Kayla Fittipaldi	84	\$12.25	\$1,029

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

13. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve Elena DiMitri, student at Red Bank Catholic High School, to serve as a volunteer in the 2021 Extended School (ESY) Program from July 12, 2021 through August 19, 2021 under the supervision of the certificated staff working in the ESY Program.

ESY PROGRAM
STUDENT
VOLUNTEER

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

14. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the attendance of the following staff members at 2021 summer IEP meetings, at an hourly rate of *\$52, for a total number of hours to be worked by all staff members not to exceed forty eight (48) hours, as indicated below:

2021 SUMMER IEP
MEETINGS

Patricia Alfieri	Linda Asaro	Christine Bakos
Tatiana Burgos	Maureen Caffyn-Price	Sara Campbell
Jennifer Cies	Desiree Daly	Christine Doran

Kathy Godlesky	Jessica Grippaldi	Michelle Gunnell
MaryLou Jennings	Nancy Junay	Kiera Kulaga
Amy Lenehan	Kristin Manners	Lisa Marretta
Chelsea McGowan	Marie Muller	Anne Murphy
Nicole Neebling	Stacy Obedin	Kerilyn O'Hare
Linda Penwell-Celkupa	Antoinette Pierro	Lauren Quigley
Marissa Ragusa	Michele Rogers	Olivia Santasiero
Heather Silverberg	Kelly Sposito	Katie Staron
Jennifer Stattel	Katherine Tappan-Verderosa	Karla Walter
Michele Weisbrot		

**Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

15. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Child Study Team members to administer Child Study Team evaluations for the 2021-22 school year, at a rate that shall not exceed *\$350 per evaluation, for a total number of evaluations for all Child Study Team members not to exceed forty (40), for a total amount for all Child Study Team members not to exceed *\$14,000, as indicated below:

2021-22 CHILD
STUDY TEAM
SUMMER
EVALUATIONS

Child Study Team Member	Position	Effective Dates
Jacqueline DiMitre	Learning Disabilities Teacher-Consultant	7/01/21 - 8/30/21
Kimberly Keller	School Psychologist	7/01/21 - 8/30/21
Kathleen McGuire-Dunlea	School Social Worker	7/01/21 - 8/30/21
Jennifer Cies	Speech Language Specialist	7/01/21 - 8/30/21
Katherine Tappan-Verderosa	Speech Language Specialist	7/01/21 - 8/30/21
Dr. Chelsea McGowan	Occupational Therapist	7/01/21 - 8/30/21
Dr. Christine Doran	Physical Therapist	7/01/21 - 8/30/21

** Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

16. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the summer employment of the following Child Study Team members to perform case management duties during the 2021-22 school year, at the applicable per diem hourly rate indicated below for each Child Study Team member, for a total number of hours not to exceed ninety hours (90) for all Child Study Team members, as indicated below:

2021-22 CHILD
STUDY TEAM
SUMMER CASE
MANAGEMENT
DUTIES

Child Study Team Member	Position	Guide/Step Salary	Per Diem Hourly Rate
Kimberly Keller	School Psychologist	MA+30 Guide Step 16, \$94,761*	\$66.27*
Kathleen McGuire-Dunlea	School Social Worker	MA Guide Step 15, \$90,611*	\$63.36*

* Pending outcome of CNTEA negotiations

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

17. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of Marylou Jennings, School Nurse at Conover Road Elementary School to serve as the Nurse for the ESY program, from July 12, 2021 through August 19, 2021 (Monday through Thursday), for four and a half (4.5) hours daily, for a total number of days not to exceed twenty-four (24), as indicated below:

NURSE FOR
SUMMER ESY
PROGRAM

Hourly Rate	Total Number of Hours Not to Exceed	Total Amount Not to Exceed
\$47.00*	108	\$5,076*

* Pending outcome of CNTEA negotiations

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

18. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of Annemarie DelleDonne, School Nurse at Conover Road Primary School, to review medical documentation and students' physicals for new incoming students at Conover Road Primary School for the 2021-22 school year, at an hourly rate of *\$47, for a total number of hours not to exceed thirty (30), for a total amount not to exceed *\$1,410.00.

REVIEW OF NEW
STUDENT
PHYSICALS AND
MEDICAL
DOCUMENTATION
FOR 2021-22
SCHOOL YEAR

**Pending outcome of CNTEA negotiations*

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

19. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reassignment of the following staff members for the 2021-22 school year as indicated below:

REASSIGNMENTS OF
CERTIFICATED
STAFF FOR 21-22
SCHOOL YEAR

Name	From	To
	Position/Location	Position/Location
Pam Isola (Replacing Robin Worth who retired)	Teacher of Kindergarten	Teacher of Preschool Conover Road Primary School
Allison Costa (Position reallocated)	Primary School Special Education	Primary School General Education
Kathleen Staron (New Budgeted Position for 21-22)	Conover Road Elementary School General Education	Targeted Intervention Mathematics (T.I.P.) Grade 3-5/Conover Road Elementary School

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

20. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reassignment and transfer of the following staff members for the 2021-22 school year as indicated below:

REASSIGNMENTS
AND TRANSFERS OF
CERTIFICATED
STAFF FOR 21-22
SCHOOL YEAR

Name	From	To
	Position/Location	Position/Location
Jamie McGuire (Position reallocated)	Teacher of Kindergarten/ Conover Road Primary School	Elementary School Teacher Gr. 3 / Conover Road Elementary School
Tatiana Burgos (Position reallocated)	Teacher of Preschool/Conover Road Primary School	Spanish Teacher (.50) Primary (.50) Elementary

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

21. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the transfer of the following staff member for the 2021-22 school year as indicated below:

TRANSFER OF
CERTIFICATED
STAFF FOR 21-22
SCHOOL YEAR

Name	From	To
	Position/Location	Position/Location
Alexandra Vena	Special Education Teacher Conover Road Elementary School	Special Education Teacher Cedar Drive Middle School

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

22. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the acceptance of the retirement of the following staff member, with regret, as indicated below:

RETIREMENT

Name	Position/Location	Effective Date
Anna Clemente	Instructional Assistant/Conover Road Primary School	07/01/21

The Board expresses its appreciation and gratitude to Anna Clemente for her 10 years of faithful service to the children and the district and further wishes her good health and much happiness during her retirement.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

23. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Patrick Ambio	Bus Driver/Transportation	07/01/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

24. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the resignation, adopted at the May 4, 2021 Reorganization and Regular Meeting for following staff member, as indicated below: AMEND RESIGNATION

Name	Position/Location	From	To
Jamie Campbell	Instructional Assistant / Conover Road Primary School	6/12/2021	6/11/2021

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

25. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment of employment of the following individual as an Interim Teacher during the 2020-21 school year, approved at the October 28, 2020 Regular Meeting as indicated below: AMENDED EMPLOYMENT: INTERIM TEACHER 2020-21 SCHOOL YEAR

Name	Position/ Location	From	To	Salary
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*Deirdre Brown (Replacing Lauren Hums, who is on a leave of absence)	Interim Teacher	11/23/20 – 04/09/21	11/23/20 – 04/09/21 & 05/26/21 – 06/30/21	BA Guide Step 1 \$55,701 per annum, prorated
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* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

26. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the granting of an additional thirty-four (34) days from the Transport Workers Union (TWU) Sick Bank to Kathleen Hulse, Bus Driver, for her absences commencing May 3, 2021 through June 18, 2021. TWU SICK BANK

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

27. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the medical disability leave approved at the May 4, 2021 Regular Meeting for Kathleen Hulse, Bus Driver, during the 2020-21 school year, as indicated below: AMENDED MEDICAL DISABILITY LEAVE 2020-21 SCHOOL YEAR

From	To
12/22/20 - 6/10/21	12/22/20 - 6/18/21
Medical Disability/Non-FMLA <ul style="list-style-type: none"> • Paid Using Sick and Personal Days from 12/22/20 through 3/9/2021 • Paid Using 13 days from the TWU Sick Leave Bank from 3/10/21 through 3/26/21 	Medical Disability/Non-FMLA <ul style="list-style-type: none"> • Paid Using Sick and Personal Days from 12/22/20 through 3/9/2021 • Paid Using 13 days from the TWU Sick Leave Bank from 3/10/21 through 3/26/21

<ul style="list-style-type: none"> • Paid Using 19 days from the TWU Sick Leave Bank from 4/6/21 through 5/3/21 • Unpaid 5/4/21 through 6/10/21 	<ul style="list-style-type: none"> • Paid Using 19 days from the TWU Sick Leave Bank from 4/6/21 through 4/30/21 • Paid Using 34 days from the TWU Sick Leave Bank 5/3/21 through 6/18/21
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

28. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as home instructors, on an as needed basis, for the 2021-22 school year, at an hourly rate of *\$52, for no more than five (5) hours per week for general education students and for no more than ten (10) hours per week for special education students, as indicated below:

HOME
INSTRUCTORS:
DISTRICT STAFF
MEMBERS FOR
2021-22 SCHOOL
YEAR

Name	Certification
Jennifer Main	Elementary School Teacher
Felicia LaTrenta	Elementary School Teacher K-6
Kerilyn O'Hare	Teacher of the Handicapped Elementary School Teacher in Grades K-6 Teacher of Preschool through Grade 3
Marissa Ragusa	Teacher of Students with Disabilities Teacher of Preschool through Grade 3
Terri D'Elia	Elementary School Teacher
Christine Doran	School Physical Therapist
Chelsea McGowan	School Occupational Therapist
Jennifer Fisahn	Teacher of the Handicapped

*Pending outcome of CNTEA negotiations

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

29. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2020-21 school year, as indicated below:

EMPLOYMENT:
CUSTODIAN
2021-2022 SCHOOL
YEAR

Name	Position/Location	Effective Date
*Richard Andrejack (replacing Nicholas DeStefano who resigned)	Custodian/Conover Road Elementary School	06/16/21 - 06/30/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

30. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the resignation of the following staff members, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Kathleen Hulse	Bus Driver/Transportation	07/01/2021
Michael Ortiz	Custodian/Buildings and Grounds	06/19/2021

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

31. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as home instructors for Student #20250051, at an hourly rate of \$52* for the period commencing July 12, 2021 through August 19, 2021, as indicated below: HOME INSTRUCTION FOR 2021-22 SCHOOL YEAR

Name	Total Hours Per Week Not to Exceed
Marissa Ragusa	5 Hours
Jennifer Fisahn	5 Hours
Chelsea McGowan	1 Hour
Christine Doran	1 Hour

*Pending outcome of CNTEA negotiations

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

NEW BUSINESS/WORK SESSION AGENDA

- Kevin O'Connor echoed the sentiments on retirements and thanked all of the teachers for all they have done throughout the year; it has been great to see all the positives.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Tara Buss, Township Committee - Thanked the BOE for a really challenging year. Thanked all that came out to the Memorial Day Parade. Reminder - July 2nd is the Fourth of July fireworks at Bucks Mill Park.
- Ruth Ruffman inquired when the next BOE meeting is and will it be in person. Kathryn Gizzo responded that the next meeting is June 30th and it will be virtual.
- Lenka Greisius, 12 Wellington Court - inquired as to what accommodations does the district plan to have in place in September for her children who will not be masked if the district is still mandating that masks be worn. Kathryn Gizzo asked that that question be directed to Dr. Garibay outside of the BOE meeting.
- Martina Melnicak, 24 Mulberry Lane - expressed a curriculum concern. Kathryn Gizzo responded that all curriculum questions should be directed to Erica Reynolds, Director of Curriculum.

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EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

At approximately 9:09 p.m. President Glzzo announced that the Board would move into Executive Session for approximately thirty (30) minutes to discuss the status of CNTEA negotiations and a confidential personnel matter. She further announced that no action would be taken afterwards and articulated that such discussion may be disclosed upon future resolution.

It was moved by Kevin O'Connor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote in the affirmative to move into Executive session.

ADJOURNMENT

At approximately 9:35 p.m., it was moved by Kevin O'Connor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to adjourn the meeting.

REFERENCE SHEET

Attachment # CM-1	Correspondence from Mr. James T. Brotherton
Attachment # I-1	2020-2021 Board of Education Meeting Schedule of Events, Presentations, and Celebrations
Attachment # F-1	2021-22 Tax Levy Payment Schedule
Attachment # PSL-1	CNTEA Buildings and Grounds Support Staff
Attachment # P-1	[1st Reading] Regulation 7510 - Use of Facilities
Attachment # P-2	[1st Reading] Policy 9200 - Cooperation Between Parents and School
Attachment # P-3	[Adoption] Policy 7510 - Use of Facilities
Attachment # P-4	[Adoption] Policy 6440 - Cooperative Purchasing
Attachment # P-5	[Adoption] Policy 7450 - Property Inventory
Attachment # P-6	[Adoption] Policy 6470.01 - Electronic Funds Transfer and Claimant Certification
Attachment # P-7	[Adoption] Regulation 6470.01 - Electronic Funds Transfer and Claimant Certification

BOARD MEETINGS*			
June 16, 2021	June 30, 2021	August 4, 2021	August 18, 2021
September 1, 2021	September 22, 2021	October 6, 2021	October 20, 2021
November 3, 2021	November 17, 2021	December 15, 2021 @ 6:00 pm	
January 5, 2022 @ 6:00 p.m. (Organization Meeting)			

* All Regular Board Meetings will be held at 7:00 p.m. via audio and video teleconferencing, unless otherwise noted and advertised.

NOTEWORTHY DATES	
June 17	Full Day for Staff, Short Session Day for Students - CDMS Graduation
June 18	Short Session Day for Students & Staff; Last Day of School Last Day of School - Rain Date CDMS Graduation

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

Business Administrator/Board Secretary