

**COLTS NECK TOWNSHIP SCHOOLS  
COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**COLTS NECK BOARD OF EDUCATION GOALS  
2020-2021 SCHOOL YEAR**

- Facilities: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.
- Communications: Develop a District communications plan to include varied communication methods to educate and engage the community about the role of the Board of Education and District initiatives.
- Student Achievement:
  - Assess the effectiveness of District programs and practices implemented to address achievement gaps due to the COVID-19 pandemic and address areas of identified deficiencies.
  - Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the District.
- Planning: Complete, implement and monitor the District Strategic Plan initiated in the 2019-2020 academic year.

**COLTS NECK SCHOOL DISTRICT GOALS  
2020-21 SCHOOL YEAR**

- Goal #1 - STUDENT ACHIEVEMENT: Identify and implement research-based practices to address student achievement gaps associated with the COVID-19 pandemic.
- Goal #2 - WELLNESS: Support and maintain the health of the school community.
- Goal #3 - FINANCE AND FACILITIES: Allocate and design summer enrichment / academic programs to implement for all students to address pandemic-related academic regression within the current 20-21 school year and within the development of the '21-22 school budget. Continue to address key facilities needs as a result of 2015 Comprehensive Facilities Study and post referendum defeats by selecting critical projects for '20-21 budget and alternative funding options, including an Energy Saving Improvement Plan.
- Goal #4 - TECHNOLOGY: Continue to implement the use of instructional technology in accordance with ISTE Standards.

MINUTES: For the Meeting of the Board of Education, **February 3, 2021**, at 7:00 p.m. via Webex. Directions will be posted on the district's website at [www.coltsneckschools.org](http://www.coltsneckschools.org)

**CALL TO ORDER**

President Gizzo called the meeting to order at 7:05 p.m.

**ROLL CALL**

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Kimberly Raymond

## LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2021, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

## FLAG SALUTE

FLAG SALUTE

Vincent Marasco led the Flag Salute and Heather Tormey read the Mission Statement.

## APPROVAL OF MINUTES

APPROVAL OF  
MINUTES

1. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
November 23, 2020 Regular Meeting Minutes
December 16, 2020 Regular Meeting Minutes

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

## PRESENTATION

PRESENTATION

None

## COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Attachment #
1/26/21	Mrs. Camera	Board of Education Members	N/A
1/29/21	Mrs. Cammarata	Board of Education Members	N/A
1/22/21	Mrs. Carletta	Board of Education Members	N/A
1/25/21, 1/27/21	Mrs. Chrebet	Board of Education Members	N/A
1/26/21	Mrs. Cooley	Board of Education Members	N/A
1/24/21	Mrs. Kapelewski	Board of Education Members	N/A
1/24/21, 1/27/21	Dr. Wilcox	Board of Education Members	N/A

## **REPORT OF PRESIDENT – Mrs. Kathryn Gizzo**

### **PRESIDENT'S REPORT**

- President Gizzo noted a message was sent out to the school community from the Superintendent with a chain of communication document which is designed to offer parents and guardians an efficient path to answering questions or resolving concerns they may have regarding their child's educational experience. This document will be posted on the district website and parents are encouraged to review it.
- Legislators, Senator Gopal, Assemblywoman Downey and Assemblyman Houghtaling have written to Governor Murphy to urge him to prioritize teachers and support staff for vaccine distribution. This is an effort that the Board fully supports.
- Monmouth County and NJSBA Delegate, Marian Castner, has been actively working to gain a better understanding of the process by which our Board can elevate concerns to our state Legislators. Two (2) of the concerns include prioritizing teachers and support staff for vaccine distribution and postponing the spring standardized test for our students.
- Noted on the agenda is a resolution to approve an amendment to the Restart and Recovery Plan, which replaces the hybrid model with a five-day short session schedule for grades 1-8 effective February 16th.

## **COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only**

### **COMMENTS**

- Colleen Wilcox, 256 Heyers Mill Road - noted the resolution on the agenda this evening regarding the Amendment to the Restart and Recovery Plan, and more specifically the language which "...authorizes the Superintendent to make any additions, deletions, or modification to the Phase III REVISED Amendment, at any time, as the Superintendent deems necessary in accordance with school policies and regulations and in the best interests of the health, safety and welfare of of the district..." Mrs. Wilcox inquired whether it is required that the Board of Education vote on any changes to the plan that the Superintendent makes or if the Superintendent has sole authority to make those changes. Mrs. Gizzo responded by reviewing the process by which decisions are made, which was previously reviewed at the January 20, 2021 Regular Meeting.

## **COMMITTEE REPORTS**

### **COMMITTEE REPORTS**

#### Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Heather Tormey

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on February 1st; minutes for the January 22nd and February 1st meetings have been made available.
- Topics discussed at the January 22nd meeting included the tennis and basketball courts at CDMS, as well as the Committee Charter and the Board goals as they

relate to Buildings & Grounds.

- Committee continued discussions regarding the tennis and basketball courts at CDMS, and also reviewed the results of the energy audit conducted in the fall of 2020 at the February 1st meeting.

Communications Committee:

Chairperson: Danielle Alpaugh

Committee Members: Tracy Kramer, Marci Klein, Heather Tormey

Administrator: Philip J. Capasso III

- Danielle Alpaugh reported that the committee is scheduled to meet on Friday, February 5th at 9:15 a.m.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond

Committee Members: Marian Castner, Marci Klein, Kevin O'Connor

Administrator: Erica Reynolds

- Kevin O'Connor reported that the committee met this morning; minutes will become available.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met on January 25th; discussed the preK and Colts Club enterprise fund and is conducting a financial analysis with respect to setting a 2021-22 tuition rate. The committee is scheduled to meet again tomorrow to continue discussions.
- Discussed the 2021-22 Budget and budget process; waiting to obtain Taxpayers Guide to Education Spending.
- Noted that the Tentative budget is due to the County by March 22nd; the Board will need to change the March 24th meeting to an earlier date to meet the deadline for the tentative budget
- Mr. Marasco updated the committee on federal Impact Aid received to date; noting that it received approximately \$33,500 for Section 7003 (students) and \$623,067 for Section 7002 (property).
- Next meeting is scheduled for tomorrow, February 4th at 11:00 a.m.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marian Castner, Marci Klein, Tracy Kramer

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on Monday, February 1st;

discussed Bylaw 0169.02. The Committee reviewed the advisory opinion from Strauss Esmay so as to address the question from BOE member regarding the definition of “social network”.

- Addressed the inquiry from BOE member relative to Policy 9200 - Cooperation Between Parents and School. It was determined that all operations involving or related to the Board should be addressed through Bylaws. Therefore the committee reviewed and revised Bylaw 0167 - Public Participation in Board Meetings, which is up for first reading this evening.
- Next meeting has not yet been scheduled.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee met February 2nd; the minutes will be forthcoming.
- The committee received an update from Dr. Garibay on the work that has been done in preparation for the Phase III Reopening Plan in two weeks. A robust amount of data was shared with the committee.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- No report

Kevin O'Connor - Colts Neck Township Committee

- No report

**SUPERINTENDENT'S REPORT**

Dr. Garibay reported as follows:

- Thanked the families for responding to the registration survey; the district received 979 responses 80.8% of students will be attending five-day in person instruction, with 19.2% fully remote, with 82.7% requiring transportation and 17.3% not requiring transportation.
- Reminded parents that February 16th is the 100th day of school and the administration wants to make the day special; more information is forthcoming.
- Discussed the Chain of Communication document and the reasoning for the same.
- At the February 17th Board Meeting, there will be a panel discussion with administration and staff. Additionally, a presentation will be made which will provide an update on the district goals and student academic achievement.
- Recognized Diana Gatti on her retirement and Dr. Annemarie DelleDonne on the completion of her Doctoral program; Congratulated both.

**INFORMATION ITEMS:**

1. The Superintendent will report on investigations of incidents of harassment,

SUPERINTENDENT'S  
REPORT ON

intimidation and bullying ("HIB") occurring during the following period:

INVESTIGATIONS OF  
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
1/4/2021 - 1/15/2021	0	0

**ACTION ITEMS:**

1. It was moved by Kevin O'Connor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent's Action for HIB/Non-HIB investigations, as reported at its meeting of January 20, 2021, for the period commencing 12/12/20 through 12/23/20 wherein no incidents were reported.

ACKNOWLEDGMENT  
OF NO ACTION BY  
SUPERINTENDENT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Kevin O'Connor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following evaluation, as indicated below:

EVALUATION

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20230339	Neurological	Dr. Nellam K. Sell	\$575.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Kevin O'Connor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following resolution:

PHASE III REVISED  
AMENDMENT TO THE  
RESTART AND  
RECOVERY PLAN FOR  
EDUCATION

WHEREAS, on June 26, 2020, the New Jersey Department of Education released the "The Road Back - Restart and Recovery Plan for Education ("NJDOE Plan") for schools to reopen in September 2020; and

WHEREAS, the Colts Neck Board of Education (the "Board"), at its August 19, 2020 Regular Meeting, approved the district's Restart and Recovery Plan for Education to safely reopen schools in September 2020 that fit the needs of Colts Neck Township Schools and addressed the elements contained in NJDOE Plan; and

WHEREAS, the Colts Neck Board of Education (the “Board”), at its November 11, 2020 Regular Meeting approved an amendment to Phase III of the district’s Restart and Recovery Plan to eliminate the Hybrid model of instruction for students and replace it with a phased-in five (5) day, short session schedule for all students that was to commence on November 16, 2020; and

WHEREAS, conditions related to the COVID-19 pandemic postponed the implementation Phase III of the Restart and Recovery Plan for students in grades 1-8; and

WHEREAS, Colts Neck Township Schools will be eliminating the current hybrid model for in-person learning and replacing it with a five (5) day, short session model for in-person learning as well as continue to offer the fully remote option to families in the district, as outlined in the Phase III REVISED Amendment to the Restart and Recovery Plan for Education (“Phase III REVISED Amendment”); and

WHEREAS, the Phase III REVISED Amendment has been submitted to the Monmouth County Executive Superintendent for review; and

WHEREAS, a five (5) day, short session schedule will replace the district’s hybrid schedule on the following date:

Grade Level	Date
Grades 1, 2, 3, 4, 5, 6, 7, & 8	Tuesday, February 16, 2021

NOW, THEREFORE, BE IT RESOLVED, that the Colts Neck Board of Education (“the “Board”) hereby approves the Phase III REVISED Amendment to the Restart and Recovery Plan for Education and authorizes the Superintendent to make any additions, deletions, or modification to the Phase III REVISED Amendment, at any time, as the Superintendent deems necessary in accordance with school policies and regulations and in the best interests of the health, safety and welfare of of the district, and

BE IT FINALLY RESOLVED, that the Phase III REVISED Amendment to the Restart and Recovery Plan for Education shall be posted on the district website.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O’Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

## **BUILDINGS AND GROUNDS**

None

## CURRICULUM AND INSTRUCTION

1. It was moved by Kevin O'Connor, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE  
EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

## FINANCE

1. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the transfer of funds for the month of December, 2020 for the 2020-21 school year. ([Attachment # F-1](#))

TRANSFER OF FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Board Secretary's Report as of December 31, 2020. ([Attachment # F-2](#))

BOARD SECRETARY'S  
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of December 31, 2020 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of December 31, 2020 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo



No: None

Absent: Kimberly Raymond

3. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of December 31, 2020. ([Attachment # F-3](#))

TREASURER'S  
REPORT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

## POLICY

1. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below: ([Attachment # P-1](#))

FIRST READING  
OF POLICIES AND  
REGULATIONS

Bylaw 0167	PUBLIC PARTICIPATION IN BOARD MEETINGS
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: ([Attachment # P-2](#) and [# P-3](#))

ADOPTION OF  
POLICIES AND  
REGULATIONS

Bylaw 0169.02	BOARD MEMBER USE OF SOCIAL NETWORKS
Regulation 0155	BOARD COMMITTEES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

## NEGOTIATIONS

None

## TRANSPORTATION

None

## PERSONNEL

1. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the acceptance of the retirement of the following staff member, with regret, as indicated below: RETIREMENT

Name	Position/Location	Effective Date
Diana M. Gatti	Secretary, Guidance Cedar Drive Middle School	July 1, 2021

The Board expresses its appreciation and gratitude to Diana Gatti for her 30 years of faithful service to the children and the district and further wishes for her good health and much happiness during her retirement.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the October 7, 2020 Regular Meeting approving the appointment of the following individual as a Long-Term Substitute/Lunch Recess Aide during the 2020-21 school year, as indicated below: AMENDED EMPLOYMENT: LONG-TERM SUBSTITUTE LUNCH RECESS AIDE 2020-21 SCHOOL YEAR

Name	Position/Location	Effective Dates From	Effective Dates To	Hourly Rate
Concetta Tricomi (Replacing Madeline Ruggiero, who is on a leave of absence)	Long-Term Substitute Lunch-Recess Aide Conover Road Elementary School	9/02/20 - 1/30/21	9/02/20 - 4/08/21	2.50 Hours Daily \$12.25 Per Hour

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the change in the placement on the salary guide for the 2020-21 school year for the following staff members due to education advancement, effective February 1, 2021, as indicated below:

MOVEMENT ON  
GUIDE  
2020-21 SCHOOL  
YEAR

Name/Position/Location	From	To
	Guide/Step/Salary Effective Dates	Guide/Step/Salary Effective Dates
Dr. Annemarie Delledonne / School Nurse/ Conover Road Primary School	MA+30/Step 13 \$86, 461	*Doctorate/Step13 \$92,761

\*Pending receipt of original transcripts

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the childcare leave during the 2020-21 school year for each of the following staff member during the 2020-21 school year, as indicated below:

CHILDCARE LEAVE  
2020-21 SCHOOL  
YEAR

Name/Position Location	Effective Dates	Childcare Leave
Andrew Czerwinski - Teacher Cedar Drive Middle School	3/01/21 - 3/26/21	NJFLA – Unpaid With Healthcare Benefits

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

5. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the childcare leave during the 2020-21 school year

CHILDCARE LEAVE  
2020-21 SCHOOL  
YEAR

for each of the following staff member during the 2020-21 school year, as indicated below:

Name/Position	Effective Dates	Childcare Leave
Sunny Rudko Instructional Assistant - Conover Road Primary School	1/28/21 - 5/04/21	NJFLA - Unpaid With Health Care Benefits

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

6. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the October 7, 2020 Regular Meeting, for Madeline Ruggiero, Lunch-Recess Aide at Conover Road Elementary, during the 2020-21 school year, as indicated below:

AMENDED MEDICAL  
DISABILITY LEAVE  
2020-21 SCHOOL  
YEAR

From	To	Leave Type
9/02/20 - 1/29/21	9/02/20 - 4/08/21	Medical Disability/Non-FMLA • Paid Using sick days from 9/02/20 through 4/08/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

7. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the January 6, 2021 Organization Meeting, for Kathleen Hulse, School Bus Driver during the 2020-21 school year, as indicated below:

AMENDED MEDICAL  
DISABILITY LEAVE  
2020-21 SCHOOL  
YEAR

From	To	Leave Type
12/22/20 - 2/2/21	12/22/20 - 2/26/21	Medical Disability/Non-FMLA • Paid Using Sick Days from 12/22/20 through 2/26/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

8. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the September 10, 2020 Regular Meeting, for Darcy Cuzydlo, Special Education Teacher at Cedar Drive Middle School, during the 2020-21 school year, as indicated below:

AMENDED MEDICAL  
DISABILITY LEAVE  
2020-21 SCHOOL  
YEAR

From	To	Leave Type
9/02/20 - 11/18/20	9/02/20 - 11/16/20	Medical Disability-FMLA – Paid With Health Care Benefits (Using Sick Days from 9/02/20 through 11/16/20)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

9. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the December 16, 2020 Regular Meeting approving the appointment of the following staff member, Suzanne Cooper continue to serve as a home instructor for Student #20210015 during the 2020-21 school year, at an hourly rate of \$52, for a total number of hours per week not to exceed ten (10), as indicated below:

AMENDED  
RESOLUTION HOME  
INSTRUCTION FOR  
2020-21 SCHOOL  
YEAR

From	To
Effective Dates	Effective Dates
12/07/20 - 2/05/21	12/07/20 - 4/06/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

10. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Bus Drivers for the 2020-21 school year, at an hourly rate of \$21.00 on an as needed basis, pending approval of criminal history review.

SUBSTITUTE  
BUS DRIVERS:  
2020-21 SCHOOL  
YEAR

Name
Laura Crawley

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

11. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the contractual leave, adopted at the January 20, 2021 Regular Meeting, for Sheren Ayad, Lunch-Recess Aide at Conover Road Elementary School, as indicated below:

CONTRACTUAL LEAVE  
2020-21 SCHOOL  
YEAR

From	To	Leave Type
1/04/21 - 1/31/21	1/04/21 - 2/15/21	Voluntary Unpaid Leave, Without pay and Without Benefits

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

## **NEW BUSINESS/WORK SESSION AGENDA**

None

## **COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS**

- Maier Bianchi, 31 Fairway East - requested clarification on options for February 16th, i.e. fully remote and five-day in-person and quarantine requirements. Dr. Garibay indicated that parents may either choose a fully remote or five-day in-person; there is no hybrid effective February 16th. Dr. Garibay reviewed quarantine requirements.
- Colleen Wilcox, 256 Heyers Mill Road - inquired as to why the District will not be doing five full days as of February 16th. Mrs. Gizzo responded that the primary reason is the lunch component.

- Michael Kolody, 16 Ridge Road - commented that the afternoon related arts are all recorded sessions and this is very challenging. Questioned whether there is a plan to move towards more live instruction in the afternoon. Mrs. Gizzo indicated that Mr. Kolody should address this question with the Superintendent outside of the Board meeting.
- Charles Fixter, 9 Brookview Drive - commented that the district is lacking a clear and defined plan to reopen and we need to have a plan in place to open on a full time basis and it needs to be communicated clearly and definitively to all parents.
- Audra Carletta, 64 Tulip Lane - inquired whether the district has a plan to reinstate synchronous learning for CRPS students beyond their current classes, Language Arts, Literacy and Math. Dr. Garibay indicated that the building administration will be communicating changes to schedules as it pertains to synchronous learning in the afternoon. The District does have assessments, just completed winter assessments. Will be reporting on the 17th student academic progress from Fall to Spring.
- Karen DeCrecchio, 20 Salem Drive - requested Dr. Garinay touch upon the topic of live related arts and why it was done Sept through Oct and now we went back to hybrid with no related arts. Dr. Garibay indicated that changes to schedules from building administration will include additional synchronous related arts in the afternoons.
- Robert Fulmer, 18 Armistead Key - inquired if son is enrolled in five-day in-person and is required to quarantine due to being a close contact of another student, is there an option for him to return to fully remote after quarantine. Dr. Garibay responded that the district is flexible.
- Bu Kapelewski, 9 Millbrook Lane - requested some clarification as to why lunch would be a problem if the district moved to full days, since children are already snacking. Mrs. Gizzo indicated that the Board and administration are currently in discussions regarding the possible return to full days, and although the children are snacking together, offering lunch is a larger, more challenging component.
- Maier Bianchi, 31 Fairway East - inquired as to the chain of communication and what is the best way to integrate into the district with more management for families with multiple students in different schools. Dr. Garibay responded that reaching out to the guidance counsellors may be a good way, as they can coordinate to help support families with multiple children in different schools.
- Brandon Kronstedt, 41 Northpoint drive - Thanked the BOE for doing a 'thankless' job; appreciated the BOE's time and effort. Requested an update on the capital projects that were part of the failed referendum and whether the district plans on doing the projects or going out for referendum again. Mrs. Gizzo noted the B&G committee is continuously working on developing a strategy to fund the capital improvements that were part of the failed referendums and are planning on addressing all necessary projects over time.
- Lori Schreider, 9 Richmond Court - requested whether Dr. Garibay has a statement in response to the recent article in the Asbury Park Press. Dr. Garibay indicated she does not have a statement.

- Frank LoRocca 40 Beacon Drive - requested an update on the data the district is using to make its reopening decisions and whether the data seems to be trending up or down. Mrs. Gizzo reviewed COVID trends, indicating they are heading in the right direction.
- Alanna Ventris, 4 Monticello Court - inquired how the district plans on evaluating the children on related arts, i.e. science and world language. Dr. Garibay responded that that specific question is best addressed either with the Director of Curriculum or directly with the teacher as to how a student is progressing.

#### **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

No Executive Session was held.

#### **ADJOURNMENT**

At approximately 8:21 p.m. it was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

<b>REFERENCE SHEET</b>	
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of December, 2020
Attachment # F-2	Board Secretary's Report as of December 31, 2020
Attachment # F-3	Treasurer's Report as of December 31, 2020
Attachment # P-1	First Reading - Bylaw 0167 - Public Participation in Board Meetings
Attachment # P-2	Adoption - Bylaw 0169.02 - Board Member Use of Social Networks
Attachment # P-3	Adoption - Regulation 0155 - Board Committees

<b>BOARD MEETINGS*</b>			
January 20, 2021	April 7, 2021	June 30, 2021	October 6, 2021
February 3, 2021	April 21, 2021	August 4, 2021	October 20, 2021
February 17, 2021	May 12, 2021	August 18, 2021	November 3, 2021
March 3, 2021	May 26, 2021	September 1, 2021	November 17, 2021
March 24, 2021	June 16, 2021	September 22, 2021	December 15, 2021 @ 6:00 pm
January 5, 2022 @ 6:00 p.m. (Organization Meeting)			



\* All Regular Board Meetings will be held at 7:00 p.m. via audio and video teleconferencing, unless otherwise noted and advertised.

NOTEWORTHY DATES	
2020	
February 11	Short Session Day for Students; Full Day for Staff with In-Service After Student Dismissal
February 12-15	Presidents' Weekend – Schools/Central Office Closed
February 24	Short Session Day – Parent/Teacher Conferences (Afternoon)
February 25	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
February 26	Short Session Day for Students & Staff
March 26	Short Session Day for Students and Staff (Spring Recess Begins at the End of Day)
March 29 - April 5	Spring Recess – Schools/Central Office Closed
April 6	Schools Reopen
May 28	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 31	Memorial Day – Schools/Central Office Closed
June 22	Full Session Day for Staff; Short Session Day for Students
June 23	Short Session Day for Students & Staff; Last Day of School - CDMS Graduation

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco

Business Administrator/Board Secretary