

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

Vision Statement

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES: For the Meeting of the Board of Education, **June 17, 2020**, at 7:00 p.m. via YouTube. Directions made available on the district's website at www.coltsneckschools.org.

CALL TO ORDER

President Gizzo called the meeting to order.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Kimberly Raymond

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 14, 2020, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Vincent Marasco led the Flag Salute and Michael Taylor read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a

unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
May 4, 2020 Regular Meeting Minutes
May 20, 2020 Regular Meeting Minutes

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

COMMUNICATIONS ([Attachment # CM-1](#))

COMMUNICATIONS

Date	From	To
6/15/2020	Amy Dimes, President Colts Neck Township PTO	Colts Neck Township Board of Education

Dr. Garibay read the communication from the PTO. Every two years the PTO generously offers a 'legacy gift' to the district. This year this generous gift will help support the district in its reopening with the purchasing of furniture to help meet the guidelines on social distancing. President Gizzo, on behalf of the Board of Education, offered sincere gratitude for the PTO's commitment and unending support for the students of the Colts Neck Township Schools.

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

Jacquelyn Hoagland commented that the PTO is an unsung hero of the District year after year; Thank you.

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

- Thanked the Board for completing the Superintendent's evaluation in a timely fashion; discussion with respect to same will be done in Executive session this evening.
- Thanked the Administrative Team, teachers, parents and students for a successful closeout of schools.
- Congratulated the 8th Grade class; upcoming graduation ceremony on June 22nd. The graduation will most certainly be a very memorable event.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee has not met since the last meeting; the next meeting is scheduled for Friday, June 19th.

Communications Committee:

Chairperson: Danielle Alpaugh
Committee Members: Marci Klein, Kevin O'Connor, Rebecca Roberts
Administrator: Terry Pilitzer

- Danielle Alpaugh reported that the committee has not met since the last meeting.
- The Committee is working on finalizing the survey on remote learning and anticipates it will be sent out shortly.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond
Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts
Administrator: Erica Reynolds

- No report.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo
Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations),
Marian Castner, Jacquelyn Hoagland
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee has not met in person; discussions on negotiations have been accomplished via email.
- The next meeting is scheduled for June 24th at 3:30 p.m.

Policy Committee:

Chairperson: Jacquelyn Hoagland
Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor
Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee has not met; attempting to schedule next meeting for June 24th or 25th.
- Policy on remote participation is on this agenda for final approval, as well as approving an amended job description.

Ad Hoc School Reopening Committee:

Chairperson: Marian Castner
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee met on June 15th.
- Present at the meeting were Terry Pilitzer, Phil Capasso and Dominick Petrillo; provided good insight on technology. Also discussed the rollout of expanding the 1:1 initiative to 2nd grade.
- Discussed the pre-k program and Colts Club Aftercare Program and tuition for these programs.
- Awaiting guidance from the State on reopening, which is anticipated sometime next week.
- The next meeting is tentatively scheduled for July 1st.

Kevin O'Connor commented that he heard other districts are planning for remote operations in the fall. Dr. Garibay responded that she has no knowledge of any districts in the area planning for remote.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- Spoke with Amy Dimes who provided her with minutes.
- PTO has met their revenue goals; Amazon Smiles, Gala (80% of revenue goals), Boxtop, Kidstuff, spiritwear, Read-A-Thon, etc.
- Two vacancies on PTO Board.
- Next meeting is tentatively scheduled for June 30th.

Kevin O'Connor - Colts Neck Township Committee

- Township met last Wednesday, June 10th.
- Township is opening up additional walking trails that are in close proximity to our schools.
- Committee discussed the budget.

SUPERINTENDENT'S REPORT

Dr. Garibay reported out as follows:

- Thanked the PTO again for their generous Legacy Gift; it will be used in combination with CARES stimulus funds.
- Congratulated the 8th Grade Students; so proud of all of you. Will miss all of you and your parents.
- The parent survey on remote learning was distributed; received 283 responses to date. Survey will be available until June 19th.
- Received guidance from State on Friday regarding summer programs; will be very carefully exploring this matter to determine the district's best course of action. The School Physician and County Health Officer will be included in the discussions.

INFORMATION ITEMS:

1. The Superintendent reported out on the Harassment, Intimidation and Bullying ("HIB") School and District Grades for the 2018-19 school year. The school grade is a raw score of data and the sum of the ratings for all indicators within each core element on

HIB GRADES FOR
2018-19 SCHOOL
YEAR

each School Self-Assessment for the 2018-19 school year filed with the New Jersey Department of Education. The School Self-Assessment for the 2018-19 school year was approved by the Board of Education at its October 6, 2019 Regular Meeting. The maximum grade for a school and district is 78. The district's grade is an average of the total scores of all schools in the district. The grades for each school and the district for the 2018-19 school year are as follows: ([Attachment # S-1](#))

Cedar Drive Middle School	78
Conover Road Elementary School	78
Conover Road Primary School	78
District Grade	78

2. The Superintendent will report on all acts of violence, vandalism and harassment, intimidation and bullying ("HIB") for the following period during the 2019-20 school year, as indicated below: ([Attachment # S-2](#))

VIOLENCE,
VANDALISM, AND
HIB REPORT FOR
PERIOD 1 OF THE
2019-20 SCHOOL
YEAR

Reporting Period 1 for the 2019-20 School Year
July 1, 2019 through December 31, 2019

ACTION ITEMS:

1. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the acceptance of the Superintendent's Action for the following HIB incidents as reported to the Board at its meeting of June 9, 2020 for the period commencing May 18, 2020 through June 5, 2020 wherein two (2) incidents were reported and HIB was found to occur in both incidents, as indicated below:

AFFIRMATION OF
SUPERINTENDENT'S
ACTIONS

HIB Incident No.	Location
2019-02	Cedar Drive Middle School
2019-03	Cedar Drive Middle School

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the March 17, 2020 Regular Meeting, approving the following out-of-district placement for the 2019-20 school year, as indicated below:

AMENDED
RESOLUTION:
2019-20 SCHOOL
YEAR
OUT-OF-DISTRICT
PLACEMENTS

Student #		From	To
		Per Diem Tuition Rate	Per Diem Tuition Rate

Out-of District Placement	Effective Date	Total Number of Days Total Tuition Amount	Total Number of Days Total Tuition Amount
Collier Middle School Wickatunk, NJ	3/11/20	\$331 Per Day 51 Days \$16,881	\$331 Per Day 64 Day \$21,184

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following evaluations, as indicated below: EVALUATIONS

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20280080	Augmentative And Alternative Communication Evaluation	Dr. Joan Bruno	\$550
20280083	Augmentative And Alternative Communication Evaluation	Dr. Joan Bruno	\$550
20271152	Augmentative And Alternative Communication Evaluation	Dr. Joan Bruno	\$550
20250051	Assistive Technology Evaluation	Brian Friedlander	\$2,000

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the acceptance, with gratitude, of a donation from the Colts Neck PTO, in the amount of \$55,000 towards the purchase of goods and/or services to assist Conover Primary School to re-configure classrooms to promote new health & safety guidelines upon re-opening. DONATION

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the acceptance of the allocation of Elementary Secondary School Emergency Relief (ESSER) funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act Stabilization fund, in the amount of \$62,797 and approves the submission of the application thereon.

ESSER GRANT
APPLICATION AND
ACCEPTANCE OF
FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of staff members to participate in revisions to existing curriculum for the 2020-21 school year, at an hourly rate of \$52, as indicated below:

2020-21 SCHOOL
YEAR CURRICULUM
WRITING:
REVISIONS TO
EXISTING
CURRICULUM

Staff Member	Location	Curriculum Area	Total Number of Hours	Total Amount Not to Exceed
Debra Steele	CRPS	Innovation Lab (Grades K-2)	10	\$520
Michele Rogers	CRES	Innovation Lab (Grades 3-5)	10	\$520

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the school psychologist internship assignment for the 2020-21 school year, as indicated below:

INTERNSHIP:
SCHOOL
PSYCHOLOGIST

Student/University Number of Hours	Cooperating Staff Member Position/Location	Effective Date
Gianna Marretta*	Kimberly Keller	9/08/20 - 12/14/20

Monmouth University 60 Hours	School Psychologist Administration Building	
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*Pending criminal history review.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Danielle Alpaugh

No: None

Abstain: Kathryn Gizzo

Absent: Kimberly Raymond

4. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as instructors in the ELA/Mathematics Summer Program (program is provided remotely) from July 14, 2020 through August 13, 2020, for two (2) hours daily for a total of fifteen (15) days, at an hourly rate of \$52, for a total number of hours not to exceed thirty (30), as indicated below:

2020 ELA/
MATHEMATICS
SUMMER PROGRAM
INSTRUCTORS

Name	Location	Course	Amount Not To Exceed*
Marie Muller	Conover Road Primary School	ELA (Gr. K-2)	\$1,560
Jill Becker	Conover Road Primary School	Mathematics (Gr. K-2)	\$1,560
Allison Costa	Conover Road Elementary School	ELA (Gr. K-2)	\$1,560
Kathryn Green	Conover Road Elementary School	ELA/Mathematics (Gr. 3-5)	\$1,560

*Funded by 2020/2021 ESEA/ESSA Title I

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

5. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve an instructor in the 2020 ELL Summer Program (Grades K-8) (program is provided remotely) from July 14, 2020 through August 13, 2020, for two (2) hours daily for a total of ten (10) days, at an hourly rate of \$52, for a total number of hours not to exceed twenty (20), as indicated below:

2020 ELL PROGRAM
(GRADES K-8)
INSTRUCTOR

Name	Location	Amount Not to Exceed*
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Karin Londono	Cedar Drive Middle School	\$1,040
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*Funded by 2020/2021 ESEA/ESSA Title I

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

6. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as an instructor in the 2020 Mathematics Remediation Summer Program (Grades 6-8) (program is provided remotely) from July 14, 2020 through August 13, 2020, for two (2) hours daily for a total of fifteen (15) days, at an hourly rate of \$52, for a total number of hours not to exceed thirty (30), as indicated below:

2020 MATHEMATICS
REMEDATION
SUMMER PROGRAM
(GRADES 6-8)
INSTRUCTOR

Name	Location	Amount Not to Exceed
Lorraine Garrido	Cedar Drive Middle School	\$1,560

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

Kathryn Gizzo inquired as to whether the district typically runs the summer programs (Items 4, 5 and 6). Dr. Garibay responded that these programs are offered each year but sometimes don't run due to lack of participation or interest. These programs are being run this year definitely in response to COVID-19 for students who we feel have regressed during this school year due to the closure.

FINANCE

1. It was moved by Maian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the Bill List dated June 17, 2020 in the amount of \$2,185,221.25 and Food Service payments in the amount of \$4,819.64.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the renewal of the Colts Neck Board of Education's membership in the New Jersey Schools Insurance Group ("NJSIG") for the three (3) year period commencing July 1, 2020 through July 1, 2023 and authorizes Vincent S. Marasco, School Business Administrator/Board Secretary to execute the Indemnity and Trust Agreement with the Fund. ([Attachment # F-1](#))

NEW JERSEY
SCHOOLS
INSURANCE GROUP
MEMBERSHIP
2020-2023

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the renewal of the commercial property, workers' compensation and other lines of insurance for the 2020-2021 school year. ([Attachment # F-2](#))

COMMERCIAL.
PROPERTY,
WORKERS'
COMPENSATION &
LINES OF
INSURANCE

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

TRANSFER TO
CAPITAL RESERVE
ACCOUNT

WHEREAS, N.J.A.C. 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Colts Neck Board of Education wishes to transfer unanticipated excess current year revenue and/or unexpended appropriations from the general fund into a Capital Reserve account at year end; and

WHEREAS, the Colts Neck Board of Education has determined that up to \$500,000 may become available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Colts Neck Board of Education that it

hereby authorizes the district's School Business Administrator to make such transfer consistent with all applicable laws and regulations

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

5. It was moved by Maian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution: TRANSFER TO
MAINTENANCE
RESERVE ACCOUNT

WHEREAS, N.J.A.C. 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Colts Neck Board of Education wishes to transfer unanticipated excess current year revenue and/or unexpended appropriations from the general fund into a Maintenance Reserve account at year end; and

WHEREAS, the Colts Neck Board of Education has determined that up to \$300,000 may become available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Colts Neck Board of Education that it hereby authorizes the district's School Business Administrator to make such transfer consistent with all applicable laws and regulations.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

6. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution: TRANSFER TO
FEDERAL IMPACT
AID RESERVE
ACCOUNT

WHEREAS, P.L.2015, Chapter 46, and Section 6 of P.L.2007, c.62(C.18A:7F-41) (amended), permits certain Boards of Education to establish and/or deposit into a Federal Impact Aid Reserve; and,

WHEREAS, the aforementioned statute authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to establish and transfer Federal Impact Aid received during the fiscal year into an Impact Aid Reserve, and

WHEREAS, the Colts Neck Board of Education has received \$750,596 in certain Federal Impact Aid funds during the 2019-2020 fiscal year to-date;

NOW THEREFORE BE IT RESOLVED by the Colts Neck Board of Education that it hereby wishes to transfer up to \$750,596 into the established Federal Impact Aid Reserve and authorizes the district's School Business Administrator to make such transfer consistent with all applicable laws and regulations.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

7. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

TRANSFER TO
EMERGENCY
RESERVE ACCOUNT

WHEREAS, N.J.A.C. 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Colts Neck Board of Education wishes to transfer unanticipated excess current year revenue and/or unexpended appropriations from the general fund into an Emergency Reserve account at year end; and

WHEREAS, the Colts Neck Board of Education has determined that up to \$600,000 may become available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Colts Neck Board of Education that it hereby authorizes the district's School Business Administrator to make such transfer consistent with all applicable laws and regulations.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

8. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve a 2020-21 Special Education Tuition Contract with the Avon School District to receive one (1) identified student into the Colts Neck Township School District Autism Program at a tuition rate of \$80,515.24.

2020-21 SPECIAL
EDUCATION TUITION
CONTRACT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

9. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the payment schedule to receive the current expense tax levy and the debt service tax levy for the 2020-21 school year. ([Attachment # F-3](#))

2020-21 TAX LEVY
PAYMENT
SCHEDULE

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

Kathryn Gizzo inquired if this payment schedule is standard. Vincent Marasco responded that the schedule is standard, but he has adjusted the timing of the payments to account for the reduction in state aid of \$57905.

10. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appropriation of \$18,558 of 2018-19 NJ State Extraordinary Aid to increase the following budgetary accounts, in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION OF
2018-19
EXTRAORDINARY
AID

Budgetary Account	Amount
11-000-100-566-000-400-0	\$ 4,303
11-000-219-320-000-400-0	\$14,255
Total	\$18,558

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

POLICY

1. It was moved by Jacquelyn Hoagland, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the adoption of the following bylaw, as indicated below: ([Attachment # P-1](#)) ADOPTION BYLAW

Bylaw 0160.1	Public and Executive Sessions
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: Kevin O'Connor

Absent: Kimberly Raymond

2. It was moved by Jacquelyn Hoagland, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the revisions to the following job description, adopted at the June 9, 2020 Regular Meeting, as indicated below: ([Attachment # P-2](#)) ADOPTION OF
REVISED JOB
DESCRIPTION:
ASSISTANT
TRANSPORTATION
COORDINATOR

Assistant Transportation Coordinator

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Marci Klein, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the reassignment of the following staff member for the 2020-21 school year, as indicated below: REASSIGNMENT:
ASSISTANT
PRINCIPAL

	From	To
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Staff Member	Position/Effective Dates	Position/Location/Salary Effective Dates
Merri Milano (New, budgeted position)	Assistant Principal-Middle School Cedar Drive Middle School 7/01/19 - 6/30/20	Assistant Principal (.75-H) Conover Road Primary School Assistant Principal (.25) Conover Road Elementary School \$109,593 Per Annum* 7/01/20 - 6/30/21

*Salary remains the same pending the outcome of negotiations.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Abstain: Kevin O'Connor

Absent: Kimberly Raymond

2. It was moved by Marci Klein, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of the following individual as an administrator for the 2020-21 school year, as indicated below:

EMPLOYMENT:
ADMINISTRATOR

Name	Position/Location	Effective Dates	Salary
Dr. Marla Beil* (Replacing Merri Milano, who is being reassigned)	Assistant Principal Cedar Drive Middle School	7/01/20 – 6/30/21	\$97,000 Per Annum

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Abstain: Kevin O'Connor

Absent: Kimberly Raymond

3. It was moved by Marci Klein, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the employment of the following individuals for the 2019-20 school year, as indicated below:

EMPLOYMENT:
TEACHERS

Name	Position/Location	Effective Dates	Guide/Step Salary
Nicole Neebling (New, budgeted position)	Special Education Teacher Conover Road Primary School	9/01/20 – 6/30/21	MA Guide♦ Step 2-3 \$62,501 Per Annum
Lauren Webster* (Replacing Sherri Rao, who retired)	Half-Time (.50) Teacher of Art Conover Road Elementary School	9/01/20 – 6/30/21	BA Guide Step 1 \$27,850 (.50/\$55,701) Per Annum
Angelina Francese* (Replacing Debra Nemeth-Tarby, who retired)	Teacher of Music Conover Road Primary School (Position reallocated to CRPS)	9/01/20 – 6/30/21	BA Guide Step 1 \$55,701 Per Annum

* Pending criminal history review and receipt of prior employment verification.

♦ Pending receipt of official graduate transcript.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Abstain: Kevin O'Connor

Absent: Kimberly Raymond

4. It was moved by Marci Klein, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of the following individual For the 2020-21 school year, as indicated below:

EMPLOYMENT:
PRINCIPAL'S
SECRETARY

Name	Position/Location	Effective Dates	Salary
Courtney McCormick (Replacing Joanne Sofia, who is retiring)	Principal's Secretary Conover Road Elementary School	9/01/20 – 6/30/21	Step 1 \$39,384 Per Annum

It was moved by Marci Klein, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of Courtney McCormick, Principal's Secretary at Conover Road Elementary School, to work twenty (20) days during the period commencing July 1, 2020 through August 31, 2020, as indicated below:

20-21 Step	20-21 Per Diem Rate	Total Number of Days Not To Exceed	20-21 Stipend
1	\$197	20	3,938

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Abstain: Kevin O'Connor

Absent: Kimberly Raymond

5. It was moved by Marci Klein, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the reappointment of the following nonaligned staff members for the 2020-21 school year, as indicated below:

EMPLOYMENT:
NON-ALIGNED
STAFF FOR 2020-21
SCHOOL YEAR

Name	Position	Effective Dates	Salary
Thomas Giglio	Facilities Manager	7/01/20 – 6/30/21	\$92,643
Kathleen Holland	Transportation Coordinator	7/01/20 – 6/30/21	\$66,058

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Abstain: Kevin O'Connor

Absent: Kimberly Raymond

NEW BUSINESS/WORK SESSION AGENDA

None.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Courtney McCormick, newly appointed school secretary, thanked the Board; excited to join the team and looks forward to hitting the ground running on July 1st.
- Dr. Marla Beil, new Assistant Principal at Cedar Drive Middle School; Looking forward to joining the CDMS community on July 1st.
- Jim Schatzle, Colts Neck resident - Ready for full opening in the fall; fingers crossed.
- Tricia Parr, Principal at CRPS - Welcome Dr. Beil and Congratulations to Merri Milano.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

EXECUTIVE
SESSION

At approximately 7:41 p.m. President Glzzo announced that the Board would move into Executive Session for approximately one hour to discuss the Superintendent's Evaluation and the status of negotiations with the Colts Neck Township Administrators Association and non-aligned staff members and the School Business Administrator's Employment Contract. She further announced that no action would be taken afterwards and articulated that such discussion may be disclosed upon future resolution.

It was moved by Jacquelyn Hoagland, seconded by Marian Castner and carried on a unanimous roll call vote in the affirmative to move into Executive session.

ADJOURNMENT

At 9:25 p.m. it was moved by Kevin O'Connor, seconded by Marian Castner and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

REFERENCE SHEET	
Attachment # CM-1	Correspondence from Amy Dimes, President, Colts Neck PTO
Attachment # F-1	New Jersey Schools Insurance Group ("NJSIG") Membership 2020-2023
Attachment # F-2	Commercial, Property, Workers' Compensation & Lines of Insurance 2020-21
Attachment # F-3	2020-21 Tax Levy Payment Schedule
Attachment # P-1	Adoption of Bylaw 0160.1
Attachment # P-2	Revised Job Description - Assistant Transportation Coordinator
Attachment # S-1	HIB Grades for 2018-19 School Year
Attachment # S-2	Violence, Vandalism, And HIB Report For Period 1 Of The 2019-20 School Year

BOARD MEETINGS*			
January 22, 2020	April 1, 2020	June 17, 2020	September 16, 2020
February 5, 2020	April 22, 2020	June 30, 2020 @ 6:00 p.m.	October 7, 2020
February 19, 2020	May 4, 2020	August 5, 2020	October 28, 2020
March 4, 2020	May 20, 2020	August 19, 2020	November 11, 2020

March 17, 2020	June 9, 2020	September 2, 2020	November 23, 2020
December 16, 2020 @ 6:00 pm		January 6, 2021 @ 6:00 p.m. (Organization Meeting)	

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

NOTEWORTHY DATES	
2020	
June 22	Short Session Day for Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco
Business Administrator/Board Secretary