

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

Vision Statement

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES: For the Meeting of the Board of Education, **June 9, 2020**, at 7:00 p.m. via YouTube. Directions made available on the district's website at www.coltsneckschools.org

CALL TO ORDER

President Gizzo called the meeting to order at 7:04 p.m.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo.

Board Members Absent: Danielle Alpaugh

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 14, 2020, with further notice on May 7, 2020 and May 11, 2020, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Vincent Marasco led the Flag Salute and Marci Klein read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

None

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

None

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

None

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

- Mrs. Gizzo thanked the parents and the students of Colts Neck for continued support and patience as we closed out of the school year; thanked teachers and administration for continuing with the end of year activities in such a creative and unique way.
- Thanked the Colts Neck Township Committee for making the banner for the 8th Grade Graduation.
- Thanked the Board Members for completing the Superintendent's evaluation; discussion on the evaluation will take place at the June 17th Board meeting.
- Noted that the Ad Hoc Committee, along with the Board and administration have had robust discussions about reopening of school and look forward to guidance from the Governor which we expect to receive next week.
- Highlighted Dr. Garibay's June 5th Update which included 'American Psychological Association's Resources for Parents: Uplifting Youth Through Healthy Communication About Race.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on May 22, 2020; minutes were disseminated earlier today.
- The committee discussed the current status of the ESIP; onsite audit was postponed due to the pandemic, however Mr. Marasco and Mr. Giglio were able to provide most

data via upload and virtual meetings. District is on the top of the list for the onsite audit as soon as it is allowed.

- Other items discussed were the CDMS HVAC, electrical work, topographical surveys, CDMS Tennis Court and Basketball Courts.
- Mr. Giglio provided the committee with an update on enhancements being done across the district's facilities.

Communications Committee:

Chairperson: Danielle Alpaugh

Committee Members: Marci Klein, Kevin O'Connor, Rebecca Roberts

Administrator: Terry Pilitzer

- In the absence of Danielle Alpaugh, Kathryn Gizzo reported that the committee has not met since the last meeting.
- Currently the committee is still working on the parent survey which should be completed shortly and rolled out to the community.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond

Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts

Administrator: Erica Reynolds

- Kathryn Gizzo reported on behalf of Chairperson Kimberly Raymond that the committee is awaiting minutes from the last meeting; will report out at the meeting meeting.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations),
Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met yesterday.
- At the request of Kathryn Gizzo, Mr Marasco reported out on the five (5) year lease purchase financing. Bids were received on June 4th (3 bids received). The lowest bidder was First American RBC International, who came in at 1.117%, which provided a savings of approximately \$10,000 on the first year annual payment. He is in the process of finalizing the documents.
- Noted the approval of the capital project (CDMS HVAC) which is on the agenda this evening for approval, which is part of the lease purchase financing agreement.
- Committee discussed the Pomptonian Food Services contract; holding off until we have more information on the reopening of school.
- Mr. Marasco is continuing to review the impact of the current school closure on the current budget.
- Mr. Marasco has been negotiating with Tinton Falls and Marlboro on the

transportation jointures, estimating a reduction in revenue of approximately \$14,600.

- Continuing negotiations with the CNTAA and TWU; update to be provided in the Executive Session this evening.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on June 5, 2020. Thanked the BOE members following the recommendation of the Superintendent in terms of policies for reopening of schools.
- Noted the bylaw and regulation on this agenda is for first reading and approval, as well as the job description.

Ad Hoc School Reopening Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee met on three (3) occasions (5/21, 5/28 and 6/3).
- The first meeting was primarily spent establishing goals and discussing testing, communication to parents, social and emotional screening, virtual learning, locker clean out, etc.
- Tom Giglio, Facilities Manager attended the second meeting and provided the committee with an update on the cleaning and disinfecting of the building that his staff has been doing. Additionally he discussed the need to evaluate the status of supplies that will be needed by the district upon reopening.
- Dr. Beck, Director of Special Services attending the third meeting. He spoke about evaluations and indicated that due to the shut down his staff have not been able to conduct 103 evaluations. No guidance from the State, to-date about this matter. He noted that on April 1st the State allowed tele-therapies to begin and the district moved forward immediately on that.
- Next meeting is scheduled for June 15, 2020; Terry Pilitizer, Philip Capasso and Dominick Petrillo as well as the tech team have been invited to attend the meeting.

Board Member Liaisons:

Marci Klein, Colts Neck PTO

Kevin O'Connor, Colts Neck Township Committee

- Marci Klein reported that the PTO met today, but she was unaware and did not attend. She indicated that she received an update from a current PTO Board member. The PTO has provided the 8th Grade with lawn signs and t-shirts and the 5th Grade with t-shirts. Today was volunteer of the year celebration; congratulated

recipients.

- Kevin O'Connor reported that he attended the meeting of the Township Committee; nothing to report. Next meeting is June 10, 2020.

SUPERINTENDENT'S REPORT

Dr. Garibay reported as follows:

- Thanked the parents for their continued partnership in remote learning.
- Attended the PTO Zoom meeting; wonderful to see everyone. Congratulations to the volunteers of the year.
- Reminder that the PTO Gala was postponed to September 30th and is still scheduled to be held at this time, pending guidance on reopening.
- The PTO has posted the school supplies list; supplies will be delivered directly to the students homes.
- PTO moved forward with the creation of the 8th Grade Memory Book; received 94 sponsorships.
- PTO has advised that they intend on expanding the PTO Mini Grants and will be carrying over monies and rolling over grants for activities that did not run this year.
- Thanked parents and students for the first ever remote NWEA Map testing which took place last week; anticipate sharing the spring results at the end of the marking period.
- SEL survey that was sent out received over 200 consent forms from parents.
- It is anticipated that the District's remote learning survey will be sent out next week to the parents.
- Being cognizant of the current events surrounding race in our nation, we are providing our parents/guardians with tools and resources to support them in conversations with their children.

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2019-20 School Year, as of May 31, 2020. ([Attachment # S-1](#)) SUPERINTENDENT'S REPORT
2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period: SUPERINTENDENT'S REPORT ON INVESTIGATIONS OF HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
5/18/20 - 6/05/20	0 2	0 2

ACTION ITEMS:

1. It was moved by Kathryn Gizzo, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent's Action for HIB/Non-HIB incidents, as reported at its meeting of May ACKNOWLEDGMENT OF NO ACTION BY SUPERINTENDENT

20, 2020, for the period commencing February 24, 2020 through May 15, 2020 wherein no incidents were reported.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Kathryn Gizzo, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Amendment to the 2019 Settlement Agreement, previously adopted at the August 28, 2019 Regular Meeting, in settlement of litigation for Student #20210816, and the Superintendent of Schools and School Business Administrator be authorized to execute the agreement on behalf of the Board. The Amendment to the 2019 Settlement Agreement is on file in the office of the Board Secretary/School Business Administrator.

AMENDMENT TO 2019
SETTLEMENT
AGREEMENT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of staff members to participate in the writing of new curriculum for the 20-21 school year, at an hourly rate of \$52. ([Attachment # C-1](#))

20-21 SCHOOL YEAR
CURRICULUM
WRITING:
NEW CURRICULUM

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the approval of the appointment of staff members

20-21 SCHOOL YEAR
CURRICULUM
WRITING:

to participate in revisions to existing curriculum for the 20-21 school year, at an hourly rate of \$52. ([Attachment # C-2](#))

CURRICULUM
REVISIONS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the adoption of the Danielson Framework for Teaching (2013) as the district's teacher evaluation model for the 2020-21 school year.

2020-21 TEACHER
EVALUATION MODE

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

4. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the adoption of the NJ Principal Evaluation for Professional Learning ("NJPEPL") as the district's research-based administrative practice instrument for the 2020-21 school year.

2020-21
ADMINISTRATOR
EVALUATION MODE

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

5. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the use of the New Jersey Department of Education's Optional Reflective Practice Protocol for Evaluating Tenured Highly Effective Teachers for the 2020-21 school year.

2020-21 OPTIONAL
REFLECTIVE
PRACTICE PROTOCOL

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

6. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Colts Neck Township Schools to join a Title III Consortium with Eatontown Public Schools for the 2020-21 school year. 2020-21 TITLE III CONSORTIUM

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

7. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the acceptance of the 2020-21 Every Student Succeeds Act ("ESSA") allocations, as indicated below: ACCEPTANCE OF THE 2020-21 ESEA ALLOCATIONS

Title IA	\$81,651
Title IIA	\$20,638
Title III	\$ 2,487
Title IV	\$10,000

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

8. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the adoption of the district Mentoring Plan for the 2020-21 school year, which is on file in the Office of Curriculum and Instruction. 2020-21 MENTORING PLAN

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

9. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of Dr. Pamela Brett to serve as a Mathematics Consultant for the 2020-21 school year at an amount not to exceed \$30,000*. MATHEMATICS CONSULTANT FOR 2020-21 SCHOOL YEAR

*Funded By ESEA/ESSA Title II Grant

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

10. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following social work internship assignment for the 2020-21 school year, as indicated below: SOCIAL WORK
INTERNSHIP

Student/University Hours	Cooperating Staff Member Position/Location	Effective Dates
Alexia Raess Monmouth University 500 Hours	Kathleen McGuire-Dunlea School Social Worker Administration Building	9/02/20 - 6/23/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

11. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following school counselor internship assignment for the 2020-21 school year, as indicated below: SCHOOL
COUNSELOR
INTERNSHIP

Student/University Hours	Cooperating Staff Members Position/Location	Effective Dates
Jillian Chandler Seton Hall University 600 Hours	Anne Rauso, School Counselor Conover Road Elementary School & Lauren Hums, School Counselor Cedar Drive Middle School	9/02/20 - 6/23/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

FINANCE

1. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following resolution: INCREASE IN BID THRESHOLD

WHEREAS, Vincent S. Marasco, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Colts Neck Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Vincent S. Marasco, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.
2. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the transfer of funds for the month of April, 2020 for the 2020-21 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh
3. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Board Secretary's Report as of April 30, 2020. ([Attachment # F-2](#)) BOARD SECRETARY'S REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of April 30, 2020 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of April 30, 2020 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation

balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

4. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of April 30, 2020. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

5. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following Capital Project:

CAPITAL PROJECT
APPROVAL

- Multi Purpose Room and Locker Room HVAC system replacement at Cedar Drive Middle School.

The total estimated budget for this project is \$958,000. Be it further recommended that the above project be approved as an "Other Capital Project" as defined in N.J.A.C. 6A:26-1.2, and that the Board will not seek State funding and will finance the project through a 5 (five) year lease purchase transaction.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

6. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve Fraytak, Veisz, Hopkins and Duthie, P.C. to be authorized to submit the following project to the NJ Department of Education on the district's behalf and further authorize Fraytak, Veisz, Hopkins and Duthie, P.C. to amend the district's Long Range Facility Plan in connection with the following project,

FRAYTAK, VEISZ,
HOPKINS AND DUTHIE
- SUBMISSION OF
CAPITAL PROJECT TO
NJDOE

for an amount of professional Architectural/Engineering fees not to exceed \$75,000.

- Multi Purpose Room and Locker Room HVAC system replacement at Cedar Drive Middle School.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

Marian Castner commented on Finance Items #5 & 6, noting concern over the cost. Kevin O'Connor echoed her sentiments, and added he feels more comfortable knowing now the reasoning behind the increase, i.e. the location of the HVAC units and the necessity for the construction of a structure that is able to hold the units.

Kathryn Gizzo also commented on the increase in the proposal and indicated that due the lease purchase financing coming in at a lower than expected interest rate, the district will realize a savings of approximately \$10,000 in the first year, which will help offset some of the increase.

POLICY

1. It was moved by Kevin O'Connor, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the first reading of the following bylaw, as indicated below: ([Attachment # P-1](#)).

FIRST READING
OF BYLAW

Bylaw 0160.1	Public and Executive Sessions
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: Kevin O'Connor

Absent: Danielle Alpaugh

2. It was moved by Kevin O'Connor, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the adoption of the following regulation, as indicated below: ([Attachment # P-2](#))

ADOPTION OF
AND
REGULATION

Regulation 0155	Board Committees
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Kevin O'Connor, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the adoption of the following job description for the 2020-21 school year, as indicated below: ([Revised Attachment # P-3](#))

JOB DESCRIPTION:
ASSISTANT
TRANSPORTATION
COORDINATOR

Assistant Transportation Coordinator

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Rebecca Roberts, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the re-employment and reassignment of the following staff member for the 2020-21 school year, as indicated below:

RE-EMPLOYMENT
AND REASSIGNMENT
FOR 2020-21 SCHOOL
YEAR

Staff Member	From	To
	Position/Effective Dates	Position/Location/Salary Effective Dates
Philip J. Capasso III (Replacing Terry Piltzer who is retiring)	STEM Coach (/Districtwide) 9/01/19 - 6/30/20 (Position Abolished effective 7/01/20)	Supervisor of Student Information Systems, Innovation, and 21 st Century Learning Administration Building \$105,000 Per Annum 7/01/20 - 6/30/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Rebecca Roberts, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of James Osmond, Principal at Conover Road Elementary School, as the district's School Safety Specialist for the 2020-21 school year, at a stipend in the amount of \$3,500.

2020-21 SCHOOL
YEAR SCHOOL
SAFETY SPECIALIST

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Rebecca Roberts, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the additional pay to the following staff member for working an additional twenty (20) days during the period commencing July 1, 2020 through August 31, 2020 (provided for in the applicable job description), as indicated below:

ADDITIONAL PAY
FOR SUMMER WORK:
K-8 LITERACY
COACH

Name/Position	Guide/Step/Salary	Per Diem Rate	Total Amount Not To Exceed
Lysa Cook K-8 Literacy Coach	BA Guide, Step 16 \$85,311	\$426.55	\$8,531.10

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

4. It was moved by Rebecca Roberts, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the additional days of employment for the following School Counselors to perform summer guidance work between July 1, 2020 through August 30, 2020, as indicated below:

ADDITIONAL PAY
FOR SUMMER
GUIDANCE WORK:
SCHOOL
COUNSELORS

Name/Location	Guide/Step Salary	Total Number of Days	Per Diem Rate	Total Amount Not to Exceed
Lauren Hums Cedar Drive Middle School	MA Guide Step 11 \$77,611	7	\$388.05	\$2,716.38
Anne Rauso Conover Road Elementary	MA Guide Step 15	7	\$453.05	\$3,171.38

School	\$90,611			
Jeanette Riggelman Conover Road Primary School	MA Guide Step 11 \$77,611	7	\$388.05	\$2,716.38

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

5. It was moved by Rebecca Roberts, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the September 18, 2019 Regular Meeting, approving the appointment of Suzanne Cooper and Joanne Chavers as home instructors for Student #20210585, at an hourly rate of \$51, for a total of ten (10) hours per week for all home instructors, as indicated below:

AMENDED
RESOLUTION:
HOME INSTRUCTION
FOR 2019-20 SCHOOL
YEAR

From	To
Effective Dates	Effective Dates
9/16/19 - Until the need for home instruction no longer exists	9/16/19 - 6/22/20

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

NEW BUSINESS/WORK SESSION AGENDA

None

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

Dr. Garibay read a question from the public: 'Who is on the reopening committee and are any parents involved?'

President Gizzo responded and provided the names of the committee members. Committee is discussing the possibility of including additional persons in the committee discussions on reopening.

Philip Capasso, current employee (recently reassigned to the position of Supervisor of Student Information Systems, Innovation, and 21st Century Learning) thanked the Board for their approval and their confidence in him. He is looking forward to working with the students and staff in his new capacity.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

At approximately 7:56 p.m. President Glzzo announced that the Board would move into Executive Session for approximately one hour to discuss the status of negotiations with the Colts Neck Township Administrators Association and Transport Workers Union and legal matters. She further announced that no action would be taken afterwards and articulated that such discussion may be disclosed upon future resolution.

It was moved by Kevin O'Connor seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote in the affirmative to move into Executive session.

ADJOURNMENT

At 9:20 p.m. it was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of May 31, 2020
Attachment # C-1	Staff Participating in Writing of New Curriculum
Attachment # C-2	Staff Participating in Revisions to Current Curriculum
Attachment # F-1	Transfer for the Month of April, 2020
Attachment # F-2	Board Secretary's Report as of April 30, 2020
Attachment # F-3	Treasurer's Report as of April 30, 2020
Attachment # P-1	1st Reading of Bylaw 0160.1
Attachment # P-2	Adoption of Regulation 0155
Attachment # P-3	Adoption of Assistant Transportation Coordinator Job Description

BOARD MEETINGS*			
January 22, 2020	April 1, 2020	June 17, 2020	September 16, 2020
February 5, 2020	April 22, 2020	June 30, 2020 @ 6:00 p.m.	October 7, 2020
February 19, 2020	May 4, 2020	August 5, 2020	October 28, 2020

March 4, 2020	May 20, 2020	August 19, 2020	November 11, 2020
March 17, 2020	June 9, 2020	September 2, 2020	November 23, 2020
December 16, 2020 @ 6:00 pm		January 6, 2021 @ 6:00 p.m. (Organization Meeting)	

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

NOTEWORTHY DATES	
2020	
June 22	Short Session Day for Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

Business Administrator/Board Secretary