

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

Vision Statement

Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.

- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES: For the Reorganization and Regular Meeting, **May 20, 2020**, at 7:00 p.m. held remotely through telephonic and internet technology via YouTube. Directions will be posted on the district's website at www.coltsneckschools.org

CALL TO ORDER

President Glzzo called the meeting to order at 7:05 pm.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: None

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 14, 2020, with further notice on May 7, 2020 and May 11, 2020, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Board Secretary, Vincent Marasco led the Flag Salute and Kevin O'Connor read the Mission Statement.

PRESENTATION

PRESENTATION

None

ADOPTION OF OFFICIAL NEWSPAPERS

ADOPTION OF OFFICIAL
NEWSPAPERS

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that the Asbury Park Press be adopted as the official newspaper to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2020-2021 school year, however, that the use of the Asbury Park Press shall not preclude the use of the Colts Neck Calendar, The Two Rivers Times, The Journal and newspapers of general circulation within the district.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPROVAL OF PARLIAMENTARY PROCEDURE

PARLIAMENTARY
PROCEDURE

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, to adopt Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the 2020-2021 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPOINTMENTS

APPOINTMENTS

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the following appointments be made for the 2020-2021 school year:

Board Secretary	Vincent S. Marasco
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Human Resources Officer	Dr. MaryJane Garibay
Affirmative Action Officer for District & Curriculum	Dr. Richard Beck
Gender-Equity Officer	Dr. Richard Beck
504 Officer	Dr. Richard Beck
Right-To-Know Officer	Vincent S. Marasco
Right-To-Know Contact	Thomas Giglio
Public Agency Compliance Officer	Vincent S. Marasco
Affirmative Action Officer for Contracts	Vincent S. Marasco
Homeless Liaisons	Dr. Richard Beck Dr. Cheryl Wohlrab Kathleen McGuire-Dunlea
Americans With Disabilities Act Officer	Dr. Richard Beck
Title 9 Officer	Dr. Richard Beck
English As A Second Language Plan	Erica Reynolds
Indoor Air Quality Officer	Thomas Giglio
Integrated Pest Management Officer	Thomas Giglio
Chemical Hygiene Officer	Thomas Giglio
Asbestos Officer	Thomas Giglio
School Safety Specialist	James Osmond
Anti-Bullying Coordinator	Dr. Richard Beck
Anti-Bullying Specialists	Jeanette Riggleman – CRPS Anne Rauso – CRES Lauren Hums - CDMS
Workman's Compensation Claims Coordinator	Vincent S. Marasco

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPOINTMENT OF GENERAL COUNSEL

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution: GENERAL COUNSEL

WHEREAS, there exists a need for board counsel services in connection with Colts Neck Board of Education for the 2020-2021 School Year, and

WHEREAS, such board counsel services can be provided only by a board counsel firm and the firm of Kenney, Gross, Kovats and Parton is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the board counsel services will be

payable to Kenney, Gross, Kovats and Parton, upon the submission of a voucher setting forth the time expended, and based upon the rate of \$150 per hour, not to exceed \$60,000.

NOW, THEREFORE, BE IT RESOLVED, by the Colts Neck Board of Education in the County of Monmouth, as follows:

1. The board counsel firm of Kenney, Gross, Kovats and Parton is hereby retained to provide board counsel services necessary in conjunction with the Colts Neck Board of Education.
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(I), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
4. The approval of this resolution is based upon the approval of the Board Attorney.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPOINTMENT OF INSURANCE AGENTS

INSURANCE AGENTS

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board of Education appoint Alliant / Boynton, 21 Cedar Avenue, Fair Haven, NJ as its District Insurance Agent (Consultant) for all Property and Casualty insurance coverage for the 2020-2021 school year.

BE IT FURTHER RESOLVED, that the Board of Education appoints Brown & Brown Benefit Advisors, 80 Lambert Lane, Suite 140, Lambertville, NJ as its District Insurance Agent (Consultant) for all medical insurance coverage for the 2020-2021 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPOINTMENT OF DISABILITY INSURANCE PROVIDER

DISABILITY INSURANCE
PROVIDER

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

BE IT RESOLVED, that the Board of Education appoints Hartford and Prudential Insurance Company as its providers for disability insurance through payroll deduction upon an employee's enrollment in the plan for the 2020-2021 school year. The total cost for the plan will be paid by the employee.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPOINTMENT OF ACTING BOARD SECRETARY

ACTING BOARD
SECRETARY

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that MaryJane Garibay, Superintendent of Schools be appointed to serve as Acting Board Secretary to act in such capacity in the absence of the Board Secretary from the school district in accordance with the terms of the resolution establishing the title of Acting Board Secretary as adopted on January 12, 1963. Term shall be for the 2020-2021 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPOINTMENT OF TREASURER OF SCHOOL MONIES

TREASURER OF
SCHOOL MONEYS

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that Mr. John Antonides be designated as Treasurer of School Monies for the 2020-2021 school year at an annual salary of \$3,300.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPOINTMENT OF REPRESENTATIVES REQUESTING FEDERAL AND STATE FUNDS

APPOINTMENT OF
REPRESENTATIVES
REQUESTING FEDERAL
AND STATE FUNDS

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that MaryJane Garibay, Superintendent of Schools, and Vincent S. Marasco, School Business Administrator/Board Secretary of the Colts Neck Township School District or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal laws for the 2020-2021 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPOINTMENT OF DISTRICT QUALIFIED PURCHASING AGENT

DISTRICT QUALIFIED
PURCHASING AGENT

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the Qualified Purchasing Agent ("QPA") that do not exceed in the aggregate in a contract year the bid threshold (currently \$40,000), may be awarded by the QPA without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) may be awarded by the QPA without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that the Colts Neck Board of Education, pursuant to the statutes cited above hereby appoints Vincent S. Marasco as its duly authorized Qualified Purchasing Agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Colts Neck Board of Education, and

BE IT FURTHER RESOLVED that Vincent S. Marasco is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Colts Neck Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but are less than the bid threshold of \$40,000 for the 2020-2021 school year

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

**DESIGNATION OF CLAIMS AUDITOR: Prepayment Authority
Amended 18A:19-1.2 and 4**

CLAIMS AUDITOR

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Vincent S. Marasco, School Business Administrator/Board Secretary, be designated as the Board of Education's Claims Auditor with authority as provided by 18A:19-2 and 18A:19-4.1, amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges, and any other claim or demand which would be in the best interests of the Board to pay promptly for the 2020-2021 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

DESIGNATION OF SCHOOL FUNDS INVESTOR

SCHOOL FUNDS
INVESTOR

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board of Education designate Vincent S. Marasco, School Business Administrator/Board Secretary and Kathleen Condron, Bookkeeper Payroll Accounts Assistant as the Funds Investor and authorize them to make wire transfers amongst the board accounts as may be necessary for the 2020-2021 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

DESIGNATION OF TRANSFER AUTHORITY

DESIGNATION OF TRANSFER AUTHORITY

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that as provided by N.J.S.A. 18A:22-8.1 amended, MaryJane Garibay, Superintendent of Schools, be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings; and

RESOLVED that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly; and

BE IT FURTHER RESOLVED, that the Board of Education approves the delegation of said authority so granted to Vincent S. Marasco, School Business Administrator/Board Secretary for the 2020-2021 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

BOARD OF EDUCATION BANK ACCOUNTS

BANK ACCOUNTS

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

1. Depositories

RESOLVED, that PNC Bank be designated as the approved depository for Colts Neck Township funds and that the financial institution be required to be insured by either the SLIC or the FDIC and/or required by both Federal and State statutes; and

2. Required Transaction Authorities

BE IT FURTHER RESOLVED, that Vincent S. Marasco, Board Secretary, and/or his designee be authorized to wire transfer Board of Education funds between

Board of Education accounts only; and

BE IT FURTHER RESOLVED, that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes, or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements; and

BE IT FURTHER RESOLVED that the Board Secretary and/or his designee be authorized to enter into agreement/s with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposit/s when appropriate; and

3. Accounts

BE IT FURTHER RESOLVED, that the Board Secretary be authorized on behalf of the Board of Education to change account types and establish new Statement Savings, NOW, SWEEP, and/or Money Market Investment Accounts in any or all of the above depositories when in the best interest of the Board of Education; and

BE IT FURTHER RESOLVED, that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons, or other instruments or orders for the payment of money when signed, live or facsimile, or authorized; and

4. Signatures

BE IT FURTHER RESOLVED, that Vincent S. Marasco, Board Secretary, is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to be approved depositories, as per the list of signatures on the respective accounts, on record in the Business Office; and

5. Documents, Investments and Requirements

BE IT FURTHER RESOLVED, that the Board Secretary and/or his designee be authorized on behalf of the Board of Education to:

- a. Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depositories for any purpose; and
- b. Authorize the depositories to purchase or sell Certificates of Deposit, Repurchase Agreements and other securities which are set forth in Board of Education policy; and

- c. Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of this Corporation.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

IMPREST PETTY CASH FUNDS AUTHORIZATION (N.J.A.C. 6:20-2.10)

PETTY CASH FUNDS

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, to authorize the Board Secretary to establish the following imprest petty cash fund accounts for the period July 1st to June 30th during the 2020-2021 school year in accordance with N.J.S.A. 18A:4-15 and 18A:19-23 and Title 6 of the N.J.A.C. 6:20-2.10; and

BE IT FURTHER RESOLVED that each account be replenished within a period of time not to exceed sixty (60) days without prior approval of the Board Secretary.

Account	Amount	Administrator
Board of Education Cash Account	\$500.00	School Business Administrator
Petty Cash – Conover Road Primary School	\$500.00	Principal Conover Road Primary School
Petty Cash – Conover Road Elementary School	\$500.00	Principal Conover Road Elementary School
Petty Cash – Cedar Drive Middle School	\$500.00	Principal Cedar Drive Middle School
Petty Cash – Superintendent's Office	\$500.00	Superintendent of Schools
Petty Cash – Transportation	\$250.00	Transportation Coordinator

BE IT FURTHER RESOLVED to establish a maximum single Petty Cash expenditure of \$100.00 not to be exceeded without prior approval by the Board Secretary.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

UNIFORM EXPANDED CHART OF ACCOUNTS

UNIFORM EXPANDED CHART OF ACCOUNTS

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board adopt the Uniform Expanded Chart of Accounts (Handbook2R2) for New Jersey Public Schools for the 2020-2021 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPROVAL OF TAX SHELTERED ANNUITIES

TAX SHELTERED ANNUITIES

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board of Education approve the following companies to provide Tax Sheltered Annuity salary reduction agreements, in accordance with the district's approved Plan Document of December 3, 2008, for the 2020-2021 school year:

AIG Valic (403b)	Voya (457)
AXA Equitable (403b)	Metlife (403b)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPROVAL OF FLEXIBLE SPENDING PLAN

FLEXIBLE SPENDING PLAN

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board of Education approves the appointment of Horizon Blue Cross Blue Shield of New Jersey as the district's third party administrator for the establishment and management of the district's Flexible Spending Plan program for the 2020-2021 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

FEES FOR COPIES OF PUBLIC DOCUMENTS

FEES FOR COPIES OF
PUBLIC DOCUMENTS

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED that the Board of Education hereby establishes a photocopy fee of (\$.05) Five Cents for printed matter of letter size page or smaller and (\$.07) Seven Cents for printed matter of legal size or larger for official Board Minutes and other public documents for the 2020-2021 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPOINTMENT OF REPRESENTATIVE TO MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION

REPRESENTATIVE TO
MONMOUTH
OCEAN EDUCATIONAL
SERVICES
COMMISSION

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that MaryJane Garibay, Superintendent of Schools, is designated as the Board representative to the Monmouth-Ocean Educational Services Commission for the 2020-2021 school year

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

AUTHORIZATION FOR EMPLOYMENT WHEN EMINENT NEED EXISTS

AUTHORIZATION FOR
EMPLOYMENT WHEN
EMINENT NEED EXISTS

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the Board of Education authorizes MaryJane Garibay, Superintendent of Schools, to offer employment to any deserving candidate and accept the resignation of

any employee when an eminent need exists and the failure to appoint would interfere with providing a student(s) with a thorough and efficient education or the orderly operation of the school district for the 2020-2021 school year. The Board will ratify such emergency appointments at their next regularly scheduled meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

APPOINTMENT OF CUSTODIAN OF RECORDS AND PUBLIC ACCESS TO RECORDS OFFICER

CUSTODIAN OF
RECORDS AND PUBLIC
ACCESS TO RECORDS
OFFICER

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c 73.P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be \$.05 per page for letter size paper or smaller and \$.07 per page for legal size paper or larger, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints Vincent S. Marasco, School Business Administrator/Board Secretary, as the custodian of government records for the 2020-2021 school year, and

BE IT FURTHER RESOLVED, that the Board of Education of the Colts Neck School District approves the Open Public Records Act Request Form for the use of any person who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

EXTRAORDINARY UNSPECIFIABLE SERVICES – ASBESTOS MANAGEMENT

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

EXTRAORDINARY
UNSPECIFIABLE
SERVICES –
ASBESTOS
MANAGEMENT

WHEREAS, there exists a need for asbestos management services in connection with monitoring, and abatement training for the 2020-2021 School Year, as designated.

WHEREAS, it has been determined that such asbestos management services are specialized in nature, require expertise in the field of asbestos management, can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specifications, and

NOW THEREFORE, BE IT RESOLVED, By The Colts Neck Board Of Education In The County Of Monmouth, As Follows:

1. The environmental services firm of Strategic Environmental is hereby retained to provide asbestos maintenance services necessary in conjunction with the laws of Asbestos Hazard Management.
2. This contract is awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

EXTRAORDINARY UNSPECIFIABLE SERVICES – POLICY SERVICES

EXTRAORDINARY
UNSPECIFIABLE
SERVICES –
POLICY SERVICES

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, there exists a need for policy review services of the Colts Neck Board of Education for the 2020-2021 School Year.

WHEREAS, it has been determined that such policy review services are specialized in nature, require expertise in the field of policy review and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

NOW THEREFORE, BE IT RESOLVED, By The Colts Neck Board Of Education In The County Of Monmouth, As Follows

1. The policy review services firm of Strauss Esmay Associates, LLP is hereby retained to provide policy review services necessary for the 2020-2021 School Year.
2. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

EXTRAORDINARY UNSPECIFIABLE SERVICES – TELECOMMUNICATION SERVICES

EXTRAORDINARY
UNSPECIFIABLE
SERVICES –
TELECOMMUNICATION
SERVICES

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, it has been determined that such telecommunication services are specialized in nature, require expertise in the field of telecommunication and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

NOW THEREFORE, BE IT RESOLVED, By The Colts Neck Board Of Education In The County Of Monmouth, As Follows

1. The telecommunication services firm of Cablevision, Optimum Lightpath and Monmouth Telecom are hereby retained to provide telecommunication services necessary for the 2020-2021 school year.

2. These contracts are awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

A copy of this resolution as well as the contracts shall be placed on file with the Secretary of the Board.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

EXTRAORDINARY UNSPECIFIABLE SERVICES – E RATE

EXTRAORDINARY
UNSPECIFIABLE
SERVICES –
E RATE

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, it has been determined that such telecommunication services are specialized in nature, require expertise in the field of telecommunication and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

NOW THEREFORE, BE IT RESOLVED, By The Colts Neck Board Of Education In The County Of Monmouth, As Follows

1. The telecommunication services firm of Cablevision, Optimum Lightpath and Monmouth Telecom are hereby retained to provide telecommunication services necessary for the 2020-2021 school year.
2. These contracts are awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

A copy of this resolution as well as the contracts shall be placed on file with the Secretary of the Board.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

ADOPTION OF CURRICULUM GUIDES AND TEXTBOOKS AND MATERIALS AND FIVE-YEAR REVIEW CYCLE OF CURRICULUM GUIDES

CURRICULUM GUIDES;
TEXTBOOKS AND
MATERIALS; AND
FIVE-YEAR REVIEW
CYCLE OF
CURRICULUM GUIDES
FOR 2020-2021
SCHOOL YEAR

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that all current curriculum guides; textbooks and materials; and the schedule for the five-year review cycle of all curriculum guides, unless modified upon recommendation of the Superintendent, which are on file in the Office of Curriculum and Instruction, be adopted for the 2020-2021 school year, as indicated below:

2020-2021.Curriculum Guides
2020-2021.Textbooks and Materials
2020-2021.Five Year Review Cycle

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

MULTI-YEAR PLAN

MULTI-YEAR PLAN

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the following multi-year plan be approved for the 2020-2021 school year, as indicated below:

Comprehensive Equity Plan

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

SOFTWARE SUPPLIERS

SOFTWARE SUPPLIERS

It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that the following list of suppliers of software for the 2020-2021 school year be approved, as indicated below:

Information Technology Center (ITC-Asbury Park)
Genesis Student Information Systems
Edlio
Schoolmessenger
IEP Direct
VersaTrans
School Dude
Frontline Technologies
Safe Schools
Scholarchip
Service Works, Inc.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

REGULAR BOARD MEETING

APPROVAL OF MINUTES

APPROVAL OF MINUTES

1. It was moved by Danielle Alpaugh, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
April 1, 2020 Regular Meeting Minutes
April 22, 2020 Regular Meeting Minutes

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond (4/1/2020), Rebecca Roberts, Michael Taylor (4/22/2020), Danielle Alpaugh and Kathryn Gizzo

No: None

Abstain: Kimberly Raymond (4/22/20) and Michael Taylor (4/1/2020)

COMMUNICATIONS

COMMUNICATIONS

None

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

None

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S REPORT

- Mrs. Gizzo thanked the Administration, teachers and entire staff, as well as all of the parents and students for going above and beyond during this unprecedented time.
- Acknowledged the CNTEA who recently delivered dinner to the Colts Neck Police Department.
- Dr. Garibay has been invited to be a part of the County and State level reopening team.
- Noted under Information Items the formation of the Ad Hoc Committee for the Reopening of Schools for 2020-21; charter is under Policy for first reading.
- Reminder to complete the Superintendent's evaluation no later than June 3rd; The post evaluation conference will be conducted at the June 17th BOE meeting.
- Noted the approval of the Superintendent Merit Goal on the agenda this evening; approved by the County Superintendent.
- NJSBA has issued white papers entitled "Searching for a 'New Normal' in New Jersey's Public Schools", which everyone should have received via email. The District will be utilizing this when developing its reopening plan.

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee has not met since the last meeting; the next meeting is scheduled for Friday, May 22nd at 9:30 a.m.

Communications Committee:

Chairperson: Danielle Alpaugh

Committee Members: Marci Klein, Kevin O'Connor, Rebecca Roberts

Administrator: Terry Piltzer

- Danielle Alpaugh reported that the committee met yesterday, May 19th.
- Discussions focused on (1) creating a reflective parent survey on remote learning, which is anticipated to be drafted by the end of the week; and (2) the dissemination of information on school reopening to the community.
- No meeting has been set at this time.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond

Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts

Administrator: Erica Reynolds

- Kimberly Raymond reported that the committee met earlier today; minutes will be disseminated shortly and she will report out at the next BOE meeting.
- The next meeting has been scheduled for June 10th at 9:00 a.m.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh
(Negotiations), Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met on May 18th; the committee is taking a reflective approach at the items included in the 2020-21 budget approved at the last meeting.
- The committee is continuing to monitor the legislative updates, i.e. S2392/A3969 (municipal tax payments) and S2350 (furlough bill), both of which passed and S2273 (employee health insurance) which is still pending.
- The committee further discussed the impact of the school closure on the '19-20 budget; the SBA informed the committee that better estimates of impact is after the May 30th payroll. Additional projected revenue losses were provided by the SBA of approximately \$2,600 in facility use and an amount to be determined for the transportation jointures with Tinton Falls and Marlboro.
- It was reported that the Food Service enterprise will be impacted; awaiting a response from Pomptonian for further analysis.
- The SBA provided the committee with an analysis of the impact on the Preschool and Colts Club Enterprise programs due to the closure. Both programs were officially closed as of April 1, 2020, which is being memorialized on the agenda this evening.
- The committee discussed at length the proposed lease purchase financing agreement for capital projects. Based on the priority needs of the district, which have been targeted and identified during the budget process, the attractive interest rates and the lead time, the committee has put forth a recommendation to proceed as planned.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee conducted business via email to discuss the draft language for the Ad Hoc Committee for the reopening of schools for the 2020-21 school year; said charter is on the agenda this evening for first reading.
- No meeting has been set as of now; will be scheduled before June 3rd.

Board Member Liaisons:

Marci Klein Colts Neck PTO
Kevin O'Connor Colts Neck Township Committee

- Marci Klein reported that the PTO has not met.
- Kevin O'Connor reported that the Township Committee met on Wednesday. The committee approved their fiscal year Budget. They are moving forward as planned. The Budget is essentially fully funding the Township's 'wants'. Mr. O'Connor provided the Township with an update on behalf of the Board indicating that the 2020-21 Budget has been approved.

SUPERINTENDENT'S REPORT

Dr. Gariday reported the following:

- Thanked our teachers, therapists and professional staff for adapting to the current situation and going above and beyond.
- Noted items on the agenda this evening for approval under Superintendent Action: (1) moving June 3rd BOE meeting to June 9th; (2) establishment of Ad Hoc Committee; (3) revised Preparedness Plan; and (4) Resolution suspending provisions of Policy and Regulation 2624 and Policy 5411 with respect to grinding and promotion.
- Thanked everyone who provided input in the revision of the Preparedness Plan; the plan will be submitted to the County Superintendent and will be posted on the district website
- Invited to be a part of a 'think tank' that will filter input from Superintendents to the County and State levels on the reopening of schools for the 2020-21 school year.

INFORMATION ITEMS:

1. The June 3, 2020 Regular Meeting has been rescheduled to Tuesday, June 9, 2020. The June 9, 2020, June 17, 2020 and June 30, 2020 Regular Meetings will be conducted through virtual and telephonic means. Public attendance and participation will be allowed only through remote participation. Instructions and details for participation and public comment will be posted on the District website at www.coltsneckschools.org.

CHANGE IN SCHEDULE
OF BOARD MEETING
FOR 2019-20 SCHOOL
YEAR
2. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2019-20 School Year, as of March 30, 2020 and April 30, 2020 ([Attachment # S-1](#) and [Attachment # S-2](#))

SUPERINTENDENT'S
REPORTS
3. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period:

SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
2/24/20 - 5/15/20	0	0

4. The Board approved the creation of the Ad-Hoc Committee for the Reopening of Schools for the 20-21 school year. The Ad-Hoc Committee will remain active until such time as the need for the Committee no longer exists. The following Board members have agreed to serve as chairperson and members of the Committee:

AD-HOC COMMITTEE
FOR THE REOPENING
OF SCHOOL FOR THE
2020-21 SCHOOL YEAR

Marian Castner	Ad-Hoc Committee Chairperson
Danielle Alpaugh	Ad-Hoc Committee Member
Kathryn Gizzo	Ad-Hoc Committee Member
Jacquelyn Hoagland	Ad-Hoc Committee Member

ACTION ITEMS:

1. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the adoption of the following resolution:

ADOPTION OF
UPDATED
PREPAREDNESS PLAN
FOR 2019-20 SCHOOL
YEAR

WHEREAS, that due to the COVID-19 public health concern, the Colts Neck Board of Education is utilizing home instruction to provide instructional services to enrolled students and the Colts Neck Board of Education developed a school health-related closure preparedness plan ("Preparedness Plan"), to provide home instruction to enrolled students;

WHEREAS, the Colts Neck Board of Education adopted the Preparedness Plan at its March 17, 2020 Regular Meeting and submitted the Preparedness Plan to the Executive County Superintendent;

WHEREAS, on May 4, 2020, Governor Murphy announced that all New Jersey school buildings would remain closed for in-person instruction for the remainder of the 2019-2020 school year and that the Preparedness Plan must be updated and posted on the district website.

WHEREAS, pursuant to P.L. 2020, c.27, the updated Preparedness Plan must be approved by the district board of education.

NOW THEREFORE, BE IT RESOLVED the Colts Neck Board of Education hereby approves the updated Preparedness Plan and authorizes its submission to the Executive County Superintendent.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following resolution:

RESOLUTION:-
EXECUTIVE ORDER 107
AND PROVISIONS OF
POLICY AND
REGULATION 2624 AND
POLICY 5411

BE IT RESOLVED that as a result of the closure of all schools since March 21, 2020, under the authority of Governor Murphy's Executive Order 107 due to the ongoing Covid-19 pandemic, the resulting disruptions and fundamental changes to the delivery of instruction throughout the schools of the district, and the need to provide students and teaching staff with an equitable ability to measure, assign and receive credit for the satisfactory completion of course work:

1. All contrary provisions of Board Policy & Regulation 2624 - GRADING SYSTEM, Board of Education Policy 5411 - PROMOTION FROM EIGHTH GRADE, and Student Handbooks to the contrary are hereby suspended under the authority of the Board of Education, which suspension shall be in effect only for the third and fourth quarter marking periods of the 2019-2020 school year, absent further action by the Board.
2. The process for review of grades by building and central administration consistent with other applicable Board Policies and Administrative Regulations shall remain in full force and effect.
3. All other promotion and graduation requirements, including course enrollment, completion and attendance requirements, shall remain in full force and effect except as expressly set forth herein or removed by order of the Governor of New Jersey or the Commissioner of Education.
4. All provisions of this Resolution are subject to compliance with or preemption by any directives or orders of the Governor of New Jersey or the Commissioner of Education.
5. The reinstatement of the aforementioned policies and regulations will occur when determined by Governor Murphy.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the school calendar for the 2019-20 school year, as indicated below: ([Attachment # S-3](#))

AMENDED CALENDAR
FOR THE 2019-20
SCHOOL YEAR

Date	From	To
	Current Calendar	Revised Calendar

Monday March 16, 2020	Full Session Day for Students & Staff	Snow Day #1 No School for Students and Staff
Monday June 22, 2020	Full Session Day for Staff Short Session Day for Students	Short Session Day for Staff Short Session Day for Students Last Day of School
Tuesday June 23, 2020	Short Session Day for Students and Staff CDMS Graduation	Snow Day #2 No School for Students and Staff
Wednesday June 24, 2020	Short Session Day for Students and Staff Last Day of School	Snow Day #3 No School for Students and Staff

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following resolution:

ACHIEVEMENT OF
QUALITATIVE MERIT
GOAL #1 FOR THE
2019-20 SCHOOL YEAR

WHEREAS, The Colts Neck Board of Education approves the certification that Dr. MaryJane Garibay, Superintendent of Colts Neck Township Schools, has met and achieved Qualitative Merit Goal #1 (described below) as documented by the submission of the reflective report to the Executive County Superintendent and members of the Board of Education.

WHEREAS, The Colts Neck Board of Education received on May 13, 2020 from the Executive County Superintendent certification of this achievement; and

NOW, THEREFORE, BE IT RESOLVED that Dr. MaryJane Garibay be paid 2.50% of her annual salary, or \$4,225.

Qualitative Merit Goal #1 - Mindful Leadership: The intent of this Qualitative Merit Goal, Mindful Leadership, is to improve the overall climate and culture of the Colts Neck Township Schools. By turnkeying Mindful concepts with the Colts Neck Township Administrative Team, and creating an action plan for Mindful Leadership, I will provide Colts Neck Township Administrators with skills for 1) self-regulation through the practice of Mindfulness and 2) self-reflection, through an administrative book club on "Is My School A Better School Because I Lead It" by Baruti K. Kafele.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

None

FINANCE

1. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the Bill List dated May, 20. 2020 in the amount of \$2,570,163.78 and Food Service payments in the amount of \$26,676.12.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appointment of Phoenix Advisors, 4 West Park Avenue, Bordentown, NJ as the district's Continuing Disclosure Agent and Municipal Advisor of Record for the 2020-21 school year at an annual fee of \$1,000.

2020-2021 SCHOOL
YEAR CONTINUING
DISCLOSURE AGENT
AND MUNICIPAL
ADVISOR OF RECORD

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the submission of the 2020 Safety Grant Application through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$11,224.81

NJSIG SAFETY GRANT
APPLICATION

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the one-year contract with Horizon Dental, for the 2020-21 school year, at the following monthly rates:

DENTAL INSURANCE
WITH HORIZON DENTAL

Single	\$ 45.68
2 Adults	\$ 83.73
Family	\$118.51
Parent/Child(ren)	\$ 83.73

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

5. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the tuition rates for non-resident general education students for the 2020-21 school year, as indicated below:

NON-RESIDENT
STUDENT TUITION
FOR 2020-21 SCHOOL
YEAR

Grade Level	Annual Rate*♦
Pre-K (Full-Time Disabled)	\$51,023
Language Learning Disabled (LLD)	\$53,511
Autism	\$46,844
Pre-K/Kindergarten	\$17,238*
Grades 1 Through 5	\$21,418*
Grades 6-8	\$22,341*

*Special Education costs to be in addition to annual rate.

♦ Based on 181 Student Days.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

6. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

LEASE PURCHASE
FINANCING

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF COLTS
NECK IN THE COUNTY OF MONMOUTH, NEW JERSEY AUTHORIZING THE

SOLICITATION OF BIDS FOR A TAX-EXEMPT LEASE PURCHASE FINANCING
FOR THE ACQUISITION AND INSTALLATION OF VARIOUS EQUIPMENT AND
THE AWARD AND EXECUTION OF A LEASE PURCHASE FINANCING

WHEREAS, The Board of Education of the Township of Colts Neck in the County of Monmouth, New Jersey (the "Board") seeks to acquire a fifty-four (54) passenger school bus, bus cameras, various technology equipment, including but not limited to, computers, I-pads, and chrome books, and seeks to acquire and to install HVAC system replacements, HVAC management systems at the middle school and elementary school, and tennis/basketball court replacement, including all related equipment (collectively, the "Project"); and

WHEREAS, the Board intends to finance the Project through a tax-exempt, lease purchase financing in an amount not to exceed \$2,042,054 (the "Lease Purchase Financing"); and

WHEREAS, the Board wishes to solicit bids for such Lease Purchase Financing, to delegate the award of such bid to the Business Administrator/Board Secretary and to authorize the entering into such Lease Purchase Financing.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH, NEW JERSEY, as follows:

SECTION 1. The Board hereby approves and directs Hunterdon County Educational Services Commission (the "Municipal Advisor") and Wilentz, Goldman & Spitzer ("Bond Counsel") to solicit bids, on behalf of the Board, to finance the Project through a tax-exempt Lease Purchase Financing in an amount not to exceed \$2,042,054.

SECTION 2. The Board reasonably expects to reimburse itself from the proceeds of the Lease Purchase Financing for certain costs of the Project paid prior to the execution and delivery of the Lease Purchase Financing from sources other than the Lease Purchase Financing which have been or are reasonably expected to be reserved, allocated on a long-term basis or have otherwise been set aside by the Board, pursuant to its budget or financial policies with respect to any expenditures to be reimbursed. This Section 2 is intended to be and hereby is a declaration of the Board's official intent to reimburse any expenditures toward certain costs of the Project to be incurred and paid prior to the execution and delivery of the Lease Purchase Financing in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid, in whole or in part, arbitrage yield restrictions or arbitrage rebate requirements under section 148 of the Code. The proceeds of the Lease Purchase Financing used to reimburse the Board for any expenditures toward certain costs of the Project will not be used directly or indirectly (i) to "refund" an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create or increase the balance in "replacement

proceeds", within the meaning of Treasury Regulation Section 1.148-1 of the Lease Purchase Financing, or any other agreement, with respect to any obligation of the Board or to replace funds, or (iii) to reimburse the Board for any expenditure or payment that was originally paid with the proceeds of any obligation of the Board. The Lease Purchase Financing used to reimburse the Board for any expenditure toward certain costs of the Project, as described above, will be issued in an amount not to exceed \$2,042,054. The costs to be reimbursed with the proceeds of the Lease Purchase Financing will be "capital expenditures" in accordance with the meaning of section 150 of the Code and Treasury Regulation Section 1.150-1. This Section 2 shall take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2).

SECTION 3. Upon receipt of the bids and the analysis thereof, the Business Administrator/Board Secretary, is authorized to award the Lease Purchase Financing to the lessor that bid the most economically advantageous proposal to the Board based upon the advice and recommendation of the Municipal Advisor. The term of the Lease shall not exceed five (5) years. In consultation with Bond Counsel and the Municipal Advisor, the Board President, the Board Vice President, the Superintendent and the Business Administrator/Board Secretary are each hereby authorized and directed to execute all documents including, but not limited to, a lease purchase agreement, an escrow agreement, as applicable, and all closing documents in connection with the Lease Purchase and are hereby authorized to take any other action necessary therefor or incidental thereto. Any actions taken prior to this authorization are hereby ratified.

SECTION 4. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease Purchase Financing, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease Purchase Financing. The Lease Purchase Financing will be designated as "qualified tax-exempt obligations" for purposes of section 265(b)(3)(B)(ii) of the Code.

SECTION 5. This resolution shall take effect immediately upon its adoption

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

7. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, due to the COVID-19 public health concern, the Superintendent

CLOSURE OF
PRESCHOOL TUITION
AND COLTS CLUB
BEFORE & AFTER
PROGRAMS

recommended the closure of the Colts Neck Township Schools effective March 16, 2020 until March 27, 2020; and

WHEREAS, on March 21, 2020 Governor Murphy Issued Executive Order 107 effectively closing schools until further notice; and

WHEREAS, on May 4, 2020, Governor Murphy announced that all New Jersey school buildings would remain closed for in-person instruction for the remainder of the 2019-2020 school year;

NOW, THEREFORE, BE IT RESOLVED that as a result of the closure of all schools since March 21, 2020, under the authority of Governor Murphy's Executive Order 107 due to the ongoing Covid-19 pandemic, the Superintendent has authorized the closure of the Preschool tuition program and the Colts Club Before & After Program effective April 1, 2020 through June 30, 2020

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

8. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve T&M Associates of Toms River, NJ, to perform a limited topographic survey and subsurface soil evaluation of the Cedar Drive Middle School's tennis / basketball court areas in conjunction with its proposal dated January 30, 2020, for a cost not to exceed \$8,500.

APPROVAL OF T&M
ASSOCIATES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

9. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appropriation of \$317,605 of 2018-19 NJ State Extraordinary Aid to increase the following budgetary accounts, in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION FROM
2018-19
EXTRAORDINARY AID

Budgetary Account	Amount
11-216-100-101-060-100-0	\$ 68,026
11-216-100-106-060-100-0	\$ 27,921
11-120-100-101-060-100-1	\$ 29,570
11-000-291-270-000-199-1	\$ 25,242

11-190-100-610-030-800-0	\$ 2,782
11-190-100-610-050-800-0	\$ 2,782
11-190-100-610-060-800-0	\$ 2,782
12-000-400-334-000-100-0	\$ 8,500
11-000-291-270-000-199-1	\$150,000
Total	\$317,605

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

POLICY

1. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the first reading of the following regulation, as indicated below: ([Attachment # P-1](#))

FIRST READING:
REGULATION 0155

Regulation 0155	Board Committees
-----------------	------------------

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the termination of Gared Walters, Part-Time Groundskeeper (.50), effective May 31, 2020.

TERMINATION

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

SUPERINTENDENT
SALARY FOR 2020-21

BE IT RESOLVED, that the salary of the Superintendent of Schools be approved for the 2020-21 school year, as indicated below:

Name	Position	Salary
MaryJane Garibay, Ed.D.	Superintendent of Schools	\$173,082.78 Per Annum

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the reassignment of the following staff member for the 2020-21 school year, as indicated below:

REASSIGNMENT:
PHYSICAL THERAPIST
FOR 20-21 SCHOOL
YEAR

Name	From	To
	Position/Location	Position/Location
Christine Doran (Position reallocated)	Physical Therapist (.20) Conover Road Primary School	Physical Therapist (.30) Conover Road Primary School
	Physical Therapist (.60-H) Conover Road Elementary School	Physical Therapist (.60-H) Conover Road Elementary School
	Physical Therapist (.20) Cedar Drive Middle School	Physical Therapist (.10) Cedar Drive Middle School

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

NEW BUSINESS/WORK SESSION AGENDA

- Danielle Alpaugh, Board Member and Colts Neck parent, thanked Mrs. Barr and the teachers for listening to the feedback regarding the learning platform and making the necessary adjustments.
- Kathryn Gizzo, Board Member indicated that she listened to Mrs. Barr's bedtime story "Gerald the Giraffe and it was great!"
- Kimberly Raymond, Board member and Colts Neck parent reiterated Mrs. Alpaugh and indicated that the new platform is more kid friendly. Kudos to everyone involved.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Susan Maugeri, 9 Privet Lane - indicated she has two children currently enrolled at CRES, both of whom have IEPs. She feels that the mandates of the IEP are not being met and her children are suffering. Inquired as to what the Board and the Superintendent are doing about this. Dr. Garibay responded that she will follow-up on this and will get back to her.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

At approximately 8:15 p.m. President Glzzo announced that the Board would move into Executive Session for approximately one-half hour to discuss the status of negotiations with the Colts Neck Township Administrators Association and Transport Workers Union. She further announced that no action would be taken afterwards and articulated that such discussion may be disclosed upon future resolution.

It was moved by Danielle Alpaugh, seconded by Marian Castner and carried on a unanimous roll call vote in the affirmative to move into Executive session.

ADJOURNMENT

At 9:07 p.m. it was moved by Michael Taylor, seconded by Kevin O'Connor and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Kimberly Raymond, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

REFERENCE SHEET	
Individual Files	Curriculum Guides for 2020-21 School Year Textbooks and Materials for 2020-21 School Year Five Year Review Cycle of Curriculum Guides
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of March 31, 2020

Attachment # S-2	Enrollment, Fire/Security Drills and Student Suspensions as of April 30, 2020
Attachment # S-3	Revised School Calendar for the 2019-20 School Year
Attachment # P-1	First Reading of Regulation 0155

BOARD MEETINGS*			
January 22, 2020	April 1, 2020	June 17, 2020	September 16, 2020
February 5, 2020	April 22, 2020	June 30, 2020 @ 6:00 p.m.	October 7, 2020
February 19, 2020	May 4, 2020	August 5, 2020	October 28, 2020
March 4, 2020	May 20, 2020	August 19, 2020	November 11, 2020
March 17, 2020	June 9, 2020	September 2, 2020	November 23, 2020
December 16, 2020 @ 6:00 pm		January 6, 2021 @ 6:00 p.m. (Organization Meeting)	

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

NOTEWORTHY DATES	
May 22	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 25	Memorial Day – Schools/Central Office Closed
June 22	Short Session Day for Students & Staff; Last Day of School

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

Business Administrator/Board Secretary