

**COLTS NECK TOWNSHIP SCHOOLS**  
**COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**Vision Statement**

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES: For the Meeting of the Board of Education, **March 4, 2020**, at 7:00 p.m. in the Board Room of the Administration Building, 70 Conover Road, Colts Neck, New Jersey 07722

**CALL TO ORDER**

President Gizzo called the meeting to order at 7:05 p.m.

**ROLL CALL**

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Kimberly Raymond

**LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 14, 2020, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

**FLAG SALUTE**

FLAG SALUTE

President Gizzo led the Flag Salute and read the Mission Statement

**APPROVAL OF MINUTES**

APPROVAL OF  
MINUTES

None

## **PRESENTATION**

PRESENTATION

MaryJane Garibay, Ed.D, Superintendent of Schools, delivered a presentation on the Progress of the District's Goals for the 2019-20 School Year, making reference to a working document of the district goal categories with evidence items on the Google Drive.

## **COMMUNICATIONS**

COMMUNICATIONS

None

## **COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only**

COMMENTS

None

## **REPORT OF PRESIDENT – Mrs. Kathryn Gizzo**

PRESIDENT'S  
REPORT

- The second Strategic Planning meeting was held last week, moderated by NJSBA. Next meeting is rescheduled for March 12th.
- Attended the 8th Grade Dialogue meeting; students from Monmouth County spoke to an audience of administrators, parents. Feedback included topics like mindfulness, more downtime in school day, personalized learning, and community involvement.
- Reminded BOE committees to continue work on Board Goals; would like to have them discussed for April 1st BOE meeting.
- Colts Neck Township will be holding a meeting on March 11th, at the Conover Road Primary School to discuss the COAH status and the impact on the Township if a settlement is reached. The Township will be passing a resolution at its March 18th Township Committee meeting to either settle or continue to litigate the COAH mandate. Settling the case will allow the Township to have control where housing developments may occur.

## **COMMITTEE REPORTS**

COMMITTEE  
REPORTS

### Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor

Administrator: Vincent Marasco

- Kevin O'Connor reported the Committee met on April 21st and discussed budget items for '20-21.
- Discussion of CDMS tennis & basketball courts; proposal from engineering firm for full replacement is significant (over \$500k); will continue discussion in upcoming meeting; question about whether committee wants to explore surface systems other than what professional engineer has recommended.
- Other significant budget items for '20-21 include HVAC improvement project in the CDMS gymnasium area.

- Next meeting is March 9th at 9:30 a.m.

Communications Committee:

Chairperson: Danielle Alpaugh  
Committee Members: Marci Klein, Kevin O'Connor, Rebecca Roberts  
Administrator: Terry Pilitzer

- Danielle Alpaugh reported the Committee met on February 20th.
- Dr. Garibay discussed positive conversation with a new representative at the Colts Neck Journal to collaborate on future articles and newsletter.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond  
Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts  
Administrator: Erica Reynolds

- No report; meeting to be scheduled

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo  
Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations),  
Marian Castner, Jacquelyn Hoagland  
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported the Committee met today and discussed the '20-21 Budget. Tentative Budget is due for Board approval at the March 17th meeting.
- Next meeting is scheduled for March 11th.

Policy Committee:

Chairperson: Jacquelyn Hoagland  
Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor  
Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported the Committee met before the last general meeting of the Board; the next meeting is to be scheduled.

Board Member Liaisons:

Marci Klein                      Colts Neck PTO  
Kevin O'Connor              Colts Neck Township Committee

- Marci Klein reported she will attend her first meeting as Liaison to the PTO on March 10th.
- Kevin O'Connor reported he attended two (2) Township Committee meetings as Liaison. The Township Committee gave approval for bonding of a new Police station building. Road paving projects are resuming in town; there was a six year period of no road paving projects due to the financial crisis of 2008.

- Mr. Cantalupo from the Recreation Committee gave a presentation on a plan to resurface two Township tennis courts at Laird Road.
- Kathryn Gizzo noted there may be an opportunity to reach out to the Township about any potential partnerships in improving Township and school district tennis courts.

#### **SUPERINTENDENT'S REPORT**

- Dr. Garibay reported Read Across America week is happening this week. PTO is holding a read-a-thon.
- March is 'music in our schools' month; several performances going on.
- Conversation was held with CNTEA leadership to establish 'conversation cafes' - open dialogue with teachers; once-a month.
- Information and communication on coronavirus continues to be received.

#### **INFORMATION ITEMS:**

1. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period:

SUPERINTENDENT'S  
REPORT ON  
INVESTIGATIONS OF  
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
2/10/20 - 2/21/20	0	0

2. The Superintendent is proud to announce that bus driver (including substitute bus drivers) personnel abstracts for the 2019-20 school year were run through the New Jersey Motor Vehicle Commission and all bus drivers have "Privileges in Good Standing".

2019-20 BUS DRIVER  
ABSTRACTS

#### **ACTION ITEMS:**

1. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent's Action for HIB/Non-HIB incidents as reported at its meeting of February 19, 2020 for the period commencing January 27, 2020 through February 7, 2020.

ACKNOWLEDGMENT  
OF NO ACTION BY  
SUPERINTENDENT

- Kathy Gizzo commented it has been some time since a HIB incident.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve Laura Lutton to serve as a volunteer chaperone to accompany Grade 8 students attending the STEM trip to the Bronx Zoo in New York on March 26, 2020 under the supervision of Mr. E. Marc Coe, Teacher of Science at Cedar Drive Middle School.

VOLUNTEER  
CHAPERONE

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

## **BUILDINGS AND GROUNDS**

1. It was moved by Kevin O'Connor, seconded by Marci Klein and carried on a unanimous roll call vote to approve the Cedar Drive Middle School Student-Faculty Basketball Game to be held on April 22, 2020 at Cedar Drive Middle School.

CDMS STUDENT-  
FACULTY  
BASKETBALL  
GAME

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

## **CURRICULUM AND INSTRUCTION**

1. It was moved by Rebecca Roberts, seconded by Marian Castner and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE  
EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Danielle Alpaugh and Kathryn Gizzo

No: None

Abstain: Michael Taylor,

Absent: Kimberly Raymond

2. It was moved by Rebecca Roberts, seconded by Marian Castner and carried on a unanimous roll call vote to approve the following field observation assignment for the 2019-20 school year, as indicated below:

FIELD OBSERVATION

Student/College	Cooperating Staff Member	
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Number of Hours	Position/Location	Effective Date
Jillian O'Reilly Brookdale Community College 60 Hours	Dolores Pollak Teacher of Physical Education Cedar Drive Middle School	March, 2020

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

## FINANCE

None

## POLICY

1. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below: ([Attachment # P-1](#))

FIRST READING  
OF POLICIES AND  
REGULATIONS

Policy 2610	Educational Program Evaluation
Policy 3218	Use, Possession, or Distribution of Substances (Teaching Staff Members)
Regulation 3218	Use, Possession, or Distribution of Substances (Teaching Staff Members)
Policy 4218	Use, Possession, or Distribution of Substances (Support Staff Members)
Regulation 4218	Use, Possession, or Distribution of Substances (Support Staff Members)
Policy 9210	Parent Organizations
Policy 9400	Media Relations

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

## NEGOTIATIONS

None

## TRANSPORTATION

None

## PERSONNEL

1. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the re-employment of the following staff member for the 2019-20 school year, as indicated below:

RE-EMPLOYMENT:  
INSTRUCTIONAL  
ASSISTANT

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
Denise Walsh (New, Unbudgeted Position)	Instructional Assistant Conover Road Primary School	3/01/20 – 6/30/20	6.75 Hours Daily 184 Days Step 6, \$13.99 Per Hour \$17,376 Per Annum

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual as a Long-Term Substitute Teacher for the 2019-20 school year, as indicated below:

EMPLOYMENT:  
LONG-TERM  
SUBSTITUTE  
TEACHER

Name/Position/Location	Effective Dates	Salary
Christian Stacy Long-Term Substitute Teacher of Preschool Conover Road Primary School (Replacing Tatiana Burgos, who is on a leave of absence)	1/23/20 - 3/04/20	\$245 Per Day

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the resolutions, adopted at the January 7, 2020 Organization Meeting, approving the appointment of the following individuals for the 2019-20 school year as indicated below:

AMENDED  
EMPLOYMENT:  
LONG-TERM  
SUBSTITUTE  
TEACHERS

Name/Position/Location	Salary	From	To
		Effective Dates	Effective Dates
Matthew Ross Long-Term Substitute Teacher of Physical Education Conover Road Primary School (Replacing Jennifer Tym, who is on a leave of absence)	\$245 Per Day	1/15/20 - 3/06/20	1/15/20 - 3/20/20
Joanne Chavers Long-Term Substitute Teacher of Innovation Lab/Financial Literacy Cedar Drive Middle School (Replacing Jodi Richards, who is on a leave of absence)	\$245 Per Day	1/09/20 - 2/20/20	1/09/20 - 3/31/20

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member, as indicated below:

MEDICAL DISABILITY  
LEAVE

Name/Position Location	Effective Dates	Medical Disability Leave*
Elizabeth Rosenberg Teacher of Health Cedar Drive Middle School	4/20/20 - 6/30/20	FMLA – Paid With healthcare benefits (Using Sick Days from 4/20/20 through 6/24/20)

\*Pending receipt of medical documentation.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

5. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the childcare leave for the following staff member, as indicated below: CHILDCARE LEAVE

Name/Position Location	Effective Dates	Childcare Leave
Elizabeth Rosenberg Teacher of Health Cedar Drive Middle School	9/01/20 - 11/27/20	FMLA/NJFLA – Unpaid With Healthcare Benefits

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

6. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the February 19, 2020 Regular Meeting, for Sherri Rao, Teacher of Art at Conover Road Elementary School, as indicated below: AMENDED MEDICAL  
DISABILITY LEAVE

From	To	Leave Type
2/14/20 - 2/28/20	2/14/20 - 3/06/20	Medical Disability - FMLA • Paid With Health Care Benefits Using Sick Days from 2/14/20 through 3/06/20

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

7. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the December 11, 2019 Regular Meeting, for Jennifer Tym, Teacher of Physical Education at Conover Road Primary School, as indicated below: AMENDED MEDICAL  
DISABILITY LEAVE

From	To	Leave Type
1/15/20 - 3/06/20	1/15/20 - 3/20/20	Medical Disability - FMLA • Paid With Health Care Benefits Using Sick Days

		from 1/15/20 through 3/20/20
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

8. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the January 7, 2020 Organization Meeting, for Jodi Richards, Teacher of Computer Applications/Literacy at Cedar Drive Middle School, as indicated below:

AMENDED MEDICAL  
DISABILITY LEAVE

From	To	Leave Type
1/02/20 - 2/20/20	1/02/20 - 6/30/20	Medical Disability - FMLA <ul style="list-style-type: none"> <li>• Paid With Health Care Benefits Using Sick Days from 1/02/20 through 6/24/20</li> </ul>

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

9. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability, and childcare leaves, adopted at the October 16, 2019 Regular Meeting, for Allison Costa, Special Education Teacher at Conover Road Primary School, as indicated below:

AMENDED MEDICAL  
DISABILITY AND  
CHILDCARE LEAVES

From	To	Leave Type
1/28/20 - 4/23/20	1/28/20 - 4/07/20	Medical Disability - FMLA <ul style="list-style-type: none"> <li>• Paid With Health Care Benefits Using Sick and Personal Days from 1/28/20 through 3/11/20</li> <li>• Unpaid with Health Care Benefits from 3/12/20 through 4/07/20</li> </ul>
4/24/20 - 6/30/20	4/08/20 - 6/30/20	Childcare Leave - FMLA/NJFLA <ul style="list-style-type: none"> <li>• Unpaid with Health Care Benefits from 4/08/20 through 6/30/20</li> </ul>

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

10. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of Lorraine Garrido, Teacher of Mathematics, to serve as a substitute teacher in the Homework Improvement Program at Cedar Drive Middle School for the 2019-20 school year, at an hourly rate of \$46, with each session to run ninety (90) minutes, for an amount not to exceed \$69 per session.

2019-20 HOMEWORK  
IMPROVEMENT  
PROGRAM  
SUBSTITUTE  
TEACHER

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

11. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as extracurricular advisors for the following sport at Cedar Drive Middle School during the 2019-20 school year, as indicated below:

2019-20 2019-20  
EXTRACURRICULAR  
ADVISORS:  
CEDAR DRIVE  
MIDDLE SCHOOL

Name	Position	Amount Not Exceed
Timothy Trigani	Spring Track Coach	\$3,425
Joseph Truisi	Spring Track Coach	\$3,425

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

12. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School events, at an amount not to exceed \$80 for each staff member, as indicated below:

CEDAR DRIVE  
MIDDLE SCHOOL  
CHAPERONES

Name	Event	Date
Andrew Czerwinski	Student Council Coffee House	3/05/20
Steven Toscano	Student Council Coffee House	3/05/20
Joseph Truisi	Student Council Coffee House	3/05/20
Carrie Zanyor	Student Council Coffee House	3/05/20
Carol J. Burnnick	Academic Bowl Competition @ MAST High School	3/27/20

Kathleen Godlesky	Academic Bowl Competition @ MAST High School	3/27/20
Jeffrey Brown	Academic Bowl Competition @ Colts Neck High School	4/23/20
Christine Bakos	Academic Bowl Competition @ Colts Neck High School	4/23/20
Karin Londono	Academic Bowl Competition @ Brielle Elementary School	4/30/20
Steven Toscano	Academic Bowl Competition @ Brielle Elementary School	4/30/20

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

13. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the December 11, 2019 Regular Meeting, approving the appointment of Cedar Drive Middle School staff members to serve as clock operators at the Cedar Drive Middle School girls' and boys' home basketball games during the 2019-20 school year, at a stipend not to exceed \$80 per game, for a total number of games not to exceed sixteen (16), for a total stipend for all clock persons not to exceed \$1,280, to include the addition of the following staff member, as indicated below:

CLOCK PERSONS  
FOR CEDAR DRIVE  
MIDDLE SCHOOL  
HOME GIRLS AND  
BOYS' BASKETBALL  
GAMES

Staff Member	Replacing
Joseph Truisi	Jodi Richards

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

14. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2019-20 school year, at a salary of \$90 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE  
TEACHERS:  
2019-20 SCHOOL  
YEAR

Name	Certification
Megan Mastropiero	Teacher of Students with Disabilities

	Elementary School Teacher K-5
Kelli Petino	Elementary School Teacher

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

15. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individuals to the list of Substitute Support Staff for the 2019-20 school year, on an as needed basis, pending approval of criminal history review:

SUBSTITUTE  
SUPPORT STAFF:  
2019-20 SCHOOL  
YEAR

Name	Position	Hourly Rate
Samantha Gill	Substitute Instructional Assistant	\$11.00
Megan Mastropiero	Substitute Instructional Assistant	\$11.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

16. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual to the Colts Club Before and After School Program for the 2019-2020 school year, as indicated below:

SUBSTITUTE  
PERSONNEL FOR  
2019-20 COLTS CLUB  
BEFORE AND AFTER  
SCHOOL PROGRAM

Name	Position	Effective Dates	Hourly Rate
Samantha Gill*	Colts Club Substitute Personnel♦	On or After 3/16/20 - 6/24/20	\$14.00

\*Pending criminal history review and receipt of prior employment verification.

♦On an as needed basis.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

17. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability, and childcare leaves, adopted at the November 6, 2019 Regular Meeting, for Erin Leclercq, Teacher of Language Arts at Cedar Drive Middle School, as indicated below:

AMENDED MEDICAL  
DISABILITY AND  
CHILDCARE LEAVES

From	To	Leave Type
2/03/20 - 3/24/20	1/21/20 - 3/20/20	Medical Disability* - FMLA <ul style="list-style-type: none"><li>• Paid With Health Care Benefits Using Sick and Personal Days from 1/21/20 through 2/24/20</li><li>• Unpaid with Health Care Benefits from 2/25/20 through 3/20/20</li></ul>
3/25/20 - 6/30/20	3/23/20 - 6/30/20	Childcare Leave - FMLA/NJFLA <ul style="list-style-type: none"><li>• Unpaid with Health Care Benefits from 3/23/20 through 6/30/20</li></ul>

\*Pending receipt of medical documentation.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

18. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following home instructors to provide home instruction for Student #20210001, at an hourly rate of \$51, for a total number of hours per week for all home instructors not to exceed ten (10), effective March 4, 2020 through March 30, 2020, as indicated below:

HOME INSTRUCTION:  
2019-20 SCHOOL  
YEAR

Joanne Chavers	Felicia LaTrenta
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

## NEW BUSINESS/WORK SESSION AGENDA

- Danielle Alpaugh commented on attending the kindergarten pajama-time story event; thanked Susan DiFedele and custodial staff at CRPS. She also reported that the Colts Neck local reformed church is offering music segments for children with special needs.
- Kevin O'Connor reported attending Mrs. Plumfield's 5th grade science

- presentation; very impressive.
- Rebecca Roberts commented on an NJSBA newsletter article regarding business lessons in middle schools insofar as discussions around strategic planning.
  - Kathryn Gizzo commented on re-evaluating the Wellness Policy. Also mentioned the possibility of having student involvement at future BOE meetings.

## **COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS**

None.

## **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

No Executive Session was held.

## **ADJOURNMENT**

At approximately 8:30pm, It was moved by Danielle Alpaugh, seconded by Michael Taylor and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

<b>REFERENCE SHEET</b>	
Attachment # C-1	Reimbursable Expenses
Attachment # P-1	1st Reading of Policies and Regulations

<b>BOARD MEETINGS*</b>			
January 22, 2020	April 1, 2020	June 17, 2020	September 16, 2020
February 5, 2020	April 22, 2020	June 30, 2020 @ 6:00 p.m.	October 7, 2020
February 19, 2020	May 4, 2020	August 5, 2020	October 28, 2020
March 4, 2020	May 20, 2020	August 19, 2020	November 11, 2020
March 17, 2020	June 3, 2020	September 2, 2020	November 23, 2020
December 16, 2020 @ 6:00 pm		January 6, 2021 @ 6:00 p.m. (Organization Meeting)	

\* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

<b>NOTEWORTHY DATES</b>
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<b>2020</b>	
April 8	Short Session Day for Students and Staff (Spring Recess Begins at the End of Day)
April 9 - 17	Spring Recess – Schools/Central Office Closed
April 20	Schools Reopen
May 22	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 25	Memorial Day – Schools/Central Office Closed
June 22	Full Session Day for Staff; Short Session Day for Students
June 23	Short Session Day for Students & Staff CDMS Graduation
June 24	Short Session Day for Students & Staff Last Day of School

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco  
Business Administrator/Board Secretary