

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

Vision Statement

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES For the Meeting of the Board of Education, **March 17, 2020**, at 7:00 p.m., held remotely through the internet via the Colts Neck Township School District's Facebook Live webpage and in the Board Room of the Administration Building, 70 Conover Road, Colts Neck, NJ.

CALL TO ORDER

President Gizzo called the meeting to order at 7:07 p.m.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Kimberly Raymond

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 14, 2020, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Vincent Marasco led the Flag Salute.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

None

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

None

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

None

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

- President Gizzo noted the following resolution crafted by Jacquelyn Hoagland and reviewed by Board Attorney, Michael Gross.

It was moved by Kathryn Gizzo, seconded by Marian Castner and carried on a unanimous roll call vote to approve the following resolution:

RESOLUTION
AUTHORIZING
REMOTE
PARTICIPATION AND
VOTING BY BOARD OF
EDUCATION
MEMBERS ON AN
EMERGENT BASIS

WHEREAS, the Division of Local Government Services, Health Emergency-Public Meeting Guidance - 03/12/20 permits Board of Education members to participate and vote remotely in Board of Education meetings on an emergent basis in light of, and consistent with, Governor's Executive Order # 103 (Murphy 03/09/20), which directs the implementation of aggressive social distancing measures to mitigate further spread of COVID 19 in New Jersey, including closing all public and private preschool, elementary, and secondary schools.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Board of Education that it hereby authorizes all Board Members to participate remotely and to have such remote participation count toward a quorum in public meetings during the period of time that the Division of Local Government Services, Health Emergency-Public Meeting Guidance - 03/12/20 is in effect, as long as the public is provided with access to the meeting such as allows additional space to avoid close contact, the public is able to hear the proceedings live, and the public has the opportunity to speak during the public portion of the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

- President Gizzo thanked the Superintendent, Vincent Marasco, administrators, teaching staff and support staff, as well as the community for their efforts and for working together during this challenging time; it has been a seamless transition to remote learning as well as remote BOE and committee meetings.

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on February 21st, March 9th, and March 10th; the main topic of discussion was '20-21 budget items.
- Noted also that the committee has submitted its recommendation for approval by the Finance committee for the repaving of the Conover Road Elementary School parking lot at a cost of approximately \$260,000, to be done expeditiously.
- Indicated that the district is currently funding capital improvements through the district's Capital Reserve account, which includes the repaving project as well as approximately \$800,000 for the electrical system at Cedar Drive Middle School.
- Additional items included in the '20-21 budget are the replacement of two (2) air handling and condensing units in the Cedar Drive Middle School gymnasium and locker rooms.
- The Committee discussed the reconstruction of the Cedar Drive Middle School tennis and basketball courts.
- There are a number of projects that we are actively working on that were able to be included as a part of this years' budget.
- The Committee has also discussed a number of items that will be deferred based on priority.

Communications Committee:

Chairperson: Danielle Alpaugh

Committee Members: Marci Klein, Kevin O'Connor, Rebecca Roberts

Administrator: Terry Pilitzer

- Danielle Alpaugh reported that the committee has not met.
- Noted that she has not yet heard back from Mr. Cappola from the Senior Citizens.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond

Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts

Administrator: Erica Reynolds

- Committee has not met; no report

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations),
Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met on March 11th and March 16th.
- Discussions were focused on the '20-21 budget; noted the '20-21 Tentative budget, as well as withdrawals from capital reserve and maintenance reserve on the agenda this evening for approval.
- Committee will continue to meet until a final budget is reached, which is expected to be approved at the May 4th BOE meeting.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee was scheduled to meet yesterday, but had to be postponed due to Dr. Garibay's scheduled conference with the Governor. Awaiting word from Dr. Garibay with respect to rescheduling.
- Noted several policies and regulations on the agenda this evening for approval.

Board Member Liaisons:

Marci Klein Colts Neck PTO

Kevin O'Connor Colts Neck Township Committee

Marci Klein, Liaison for the Colts Neck PTO reported:

- Attended the March 10th meeting; two (2) attendees only - herself and Courtney McCormick.
- President reported the rescheduling of the Gala to June 3rd.
- Super 50/50 drawing was held at the March 10th meeting.
- Discussed current fundraising events, i.e. read-a-thon, as well as student activities that were held and those that will be postponed.
- 8th Grade Dance scheduled for June 19th; still awaiting submission of photos for photo montage.
- April 24th is the drawing for Superintendent/Principal of the Day.
- Book swap was a great success.
- Noted to please contact Lena Nicholson if you are not receiving PTO emails.

Kevin O'Connor, Liaison for the Colts Neck Township Committee reported:

- Attended the March 4th and March 11th meetings during which the main topic was affordable housing.
- Township will be voting tomorrow night on moving forward with the proposed settlement agreement with the State. Based on that agreement the Township's obligation would be 229 affordable housing units. Affordable housing

professionals, including the attorney engaged by the Township in this matter, were in attendance at the March 11th meeting, to provide more in depth insight on the Township's approval of the settlement vs. moving forward with litigating the matter.

SUPERINTENDENT'S REPORT

Dr. Garibay reported:

- Welcomed and thanked all those listening to the live BOE meeting.
- Recognized all of the district's phenomenal staff; very proud of the work being done to facilitate remote learning.
- Acknowledged the regional partners; collaboration between the Monmouth County Superintendents has been astronomical.
- Noted Item # 1 under Superintendent's Action Items - adoption of the Preparedness Plan; this plan was required to be submitted to the County Superintendent for review and approval.
- Prior to closing of schools the Administration made sure all staff members had been assigned remote tasks so that all employees remained engaged.
- Conversations took place regarding pre-k tuition.
- The district is continuing to help to facilitate web-ex/zoom meetings as necessary.
- Thanked all the wonderful students for logging in, working hard and keeping their head in the game during this monumental time. We miss you all and look forward to seeing you all very soon.

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2019-20 School Year, as of February 29, 2020. ([Attachment # S-1](#)) SUPERINTENDENT'S REPORT
2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period: SUPERINTENDENT'S REPORT ON INVESTIGATIONS OF HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
2/24/20 - 3/06/20	0	0

ACTION ITEMS:

1. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following resolution: ADOPTION OF PREPAREDNESS PLAN FOR 2019-20 SCHOOL YEAR

WHEREAS, in the event a board of education is either provided a written directive by either the New Jersey Department of Health or the health officer of the jurisdiction to institute a public health-related closure, or the Superintendent, in consultation with representatives from the New Jersey Department of Education and public health officer decides to close schools in response to the COVID-19 public health concern, the Colts Neck Board of Education may utilize home instruction to provide instructional services

to enrolled students;

WHEREAS, The provision of home instruction services should be guided by N.J.A.C. 6A:16-10.1 and may include direct services, online instruction, services provided through contract with another district board of education, or any other means developed by the district to meet the needs of its students;

WHEREAS, any day in which students impacted by a public health-related closure have access to home instruction services, provided consistent WITH N.J.A.C. 6A:16-10, will count as a day in which the Colts Neck Board of Education has provided public school facilities toward its compliance with the 180-day requirement in accordance with N.J.S.A. 18A:7F-9;

WHEREAS, the Colts Neck Board of Education has developed a school health-related closure preparedness plan ("Preparedness Plan") to provide home instruction in the event of such a closure. The planned services include equitable access to instruction for all students. The Preparedness Plan which addresses the provision of appropriate special education and the provision of school nutrition benefits or services for eligible students, has been submitted to the Executive County Superintendent;

WHEREAS, the Colts Neck Board of Education has adopted enhanced school cleanliness and disinfection protocols, including disinfection of frequently touched surfaces and objects;

NOW, THEREFORE, BE IT RESOLVED, that the Colts Neck Board of Education will implement the Preparedness Plan in the event that Colts Neck Township Schools is issued a directive to institute a public health-related closure.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the that there are no Superintendent's Action for HIB/Non-HIB incidents as reported at its meeting of March 4, 2020 for the period commencing February 10, 2020 through February 21, 2020 wherein no incidents were reported.

ACKNOWLEDGMENT
OF NO ACTION BY
SUPERINTENDENT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following evaluations, as indicated below: EVALUATIONS

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20280083	Augmentative and Alternative Communication (AAC)	Joan Bruno, Ph.D., CCC-SLP Communication Technology Resources, LLC	\$550
20271152	Augmentative and Alternative Communication (AAC)	Joan Bruno, Ph.D., CCC-SLP Communication Technology Resources, LLC	\$550
20280080	Augmentative and Alternative Communication (AAC)	Joan Bruno, Ph.D., CCC-SLP Communication Technology Resources, LLC	\$550

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the out-of-district placement for the remainder of the 2019-20 school year, as indicated below: OUT-OF-DISTRICT PLACEMENT

Student #	School	Effective Date	Per Diem Tuition Rate Total Number of Days Total Tuition Amount
20200440	Collier Middle School Wickatunk, NJ	3/11/20	\$331 Per Day 51 Days \$16,881

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

5. It was moved by Kathryn Gizzo, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following individual to serve as a volunteer coach at Cedar Drive Middle School for the following sport activity for the 2019-20 school year, under the supervision of the following approved extracurricular advisor, as VOLUNTEER COACH
FOR CDMS BOY'S
BASEBALL FOR
2019-20 SCHOOL
YEAR

indicated below:

Volunteer Coach	Sport Activity	Extracurricular Advisor
Scott Ricci	Boys Baseball	Steven Ricci

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#)) REIMBURSABLE EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

FINANCE

1. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the Bill List dated March 17, 2020 in the amount of \$2,217,740.57 and Food Service payments in the amount of \$41,490.51. BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the acceptance of the Food Service Financial Report for the month of January, 2020. FOOD SERVICE
FINANCIAL REPORT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appropriation of \$39,311 of 2018-19 NJ State Extraordinary Aid to increase the following budgetary accounts, in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION OF
2018-19
EXTRAORDINARY AID

Budgetary Account	Amount
11-000-217-106-060-100-0	\$ 6,951
11-000-100-566-000-400-0	\$16,881
12-402-100-730-030-200-2	\$ 9,200
12-000-100-730-060-900-0	\$ 6,279
Total	\$39,311

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

COOPERATIVE
PRICING AGREEMENT
WITH EDUCATIONAL
DATA SERVICES, INC.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter Cooperative Pricing Agreements for its administration; and

WHEREAS, Educational Services Commission of Morris County, in cooperation with Educational Data Services, Inc. hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing system, #26EDCP, for the purchase of goods and services;

WHEREAS, on March 17, 2020, the governing body of the Colts Neck Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED, as follows:

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Colts Neck Board of Education; and

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency; and

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

This resolution shall take effect immediately upon passage.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

5. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

WITHDRAWAL FROM
MAINTENANCE
RESERVE

WHEREAS, N.J.S.A. 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or anytime during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

WHEREAS, the Colts Neck Board of Education is desirous to withdraw \$50,252 from the Maintenance Reserve Account and appropriate said funds into the following required maintenance account lines; and

Budgetary Account	Amount	Description
12-000-261-730-050-262-0	\$10,052	Replace CRES boiler room pump
11-000-261-420-030-262-0	\$ 9,000	CDMS weight room roof repair
11-000-261-420-000-262-1	\$16,200	Transportation Building foundation repair
11-000-261-420-060-262-0	\$15,000	Catch basin repairs CRPS
Total	\$50,252	

WHEREAS, according to 6A:23A-14.2(e), the Colts Neck Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at

year-end.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

6. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the withdrawal of \$264,000 from Capital Reserve funds to Budgetary Account 12-000-400-450-000-100-0, for the repavement of Conover Road Elementary School parking lot in accordance with N.J.S.A. 6A:23A-14.1(h)2., and further authorizes the School Business Administrator and/or designee to make any amendments to the district's Long Range Facility Plan in connection with this project.

WITHDRAWAL OF
CAPITAL RESERVE
FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

7. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

ADOPTION OF
TENTATIVE BUDGET
FOR THE 2020-2021
SCHOOL YEAR

BE IT RESOLVED, that the Tentative Budget be approved for the 2020-2021 School Year using the 2020-2021 State Aid figures and that the Secretary to the Board of Education be authorized to submit the following Tentative Budget to the Executive County Superintendent of Schools in the form required for preliminary review by the Monmouth County Office of the New Jersey State Department of Education.

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2020-2021 Total Expenditures	\$25,250,310	\$ 246,679	\$ 1,672,750	\$27,169,739
Less: Anticipated Revenues	\$2,531,155	\$ 246,679	\$ 679	\$ 2,778,513
Taxes to be Levied	\$22,719,155	\$ -	\$ 1,672,071	\$24,391,226

And to advertise said Tentative Budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Board Room of the Administration Building, 70 Conover Road, Colts Neck, New Jersey on Monday, May 4, 2020 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

8. It was moved by Marian Castner, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

USE OF BANKED CAP
FOR THE 2020-21
SCHOOL YEAR

WHEREAS, in accordance with N.J.A.C. 6A:23A-10.1(b), a district can request use of banked cap only after it has fully exhausted all eligible statutory spending authority in the budget year; and

WHEREAS, the Colts Neck Township Board of Education has included the following adjustments in the 2020-21 budget; and

Increase in Health Care Costs	\$0
PERS Pension Deferral	\$0
Responsibility to/from another district	\$0

WHEREAS, the Colts Neck Township Board of Education is desirous to use banked cap in the amount of \$135,135 as allowed by N.J.A.C. 6A:23A-10.1(b); and

WHEREAS, banked cap from the earliest pre-budget year must be used before the amount from a more recent year;

THEREFORE, BE IT RESOLVED that the Colts Neck Township Board of Education has determined the use of banked cap for the thorough and efficient education of students in the amount of \$54,956 from the 2017-18 school year, and \$80,179 from the 2018-19 school year;

THEREFORE, BE IT FURTHER RESOLVED that the above said need must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca

Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

Item # 7: Kathryn Gizzo thanked Vincent Marasco, MaryJane and the administrative team for all their hard work in identifying creative ways to fund the budget.

Item #s 1 & 2: Michael Taylor inquired as to potential impact of current remote status of all students relative to food service. Dr. Garibay responded that the district is still providing lunches to those students eligible for free and reduced lunch. Information on how Pomptonian will adjust operations is forthcoming. With respect to providing the lunches, the district is working out a satellite program through Freehold Borough. Families of the students currently eligible for free and reduced lunch that are affected by this closure were contacted via phone and email. Meals are being delivered to the Transportation Department and the Transportation Department will be making non-contact deliveries to these families.

POLICY

1. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: ([Attachment # P-1](#))

ADOPTION OF
POLICIES AND
REGULATIONS

Policy 2610	Educational Program Evaluation
Policy 3218	Use, Possession, or Distribution of Substances (Teaching Staff Members)
Regulation 3218	Use, Possession, or Distribution of Substances (Teaching Staff Members)
Policy 4218	Use, Possession, or Distribution of Substances (Support Staff Members)
Regulation 4218	Use, Possession, or Distribution of Substances (Support Staff Members)
Policy 9210	Parent Organizations
Policy 9400	Media Relations

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the March 4, 2020 Regular Meeting, approving the appointment of Christian Stacey as a Long-Term Substitute Teacher of Preschool at Conover Road Primary School, a per diem rate of \$245, as indicated below: of the following individual as a Long-Term Substitute Teacher for the 2019-20 school year, as indicated below:

AMENDED
RESOLUTION:
EMPLOYMENT OF
LONG-TERM
SUBSTITUTE
TEACHER

From	To
Effective Dates	Effective Dates
1/23/20 - 3/04/20	1/23/20 - On or Before 3/17/20

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the March 4, 2020 Regular Meeting, for Elizabeth Rosenberg, Teacher of Health at Cedar Drive Middle School, as indicated below:

AMENDED MEDICAL
DISABILITY LEAVE:
ELIZABETH
ROSENBERG

From	To	Leave Type
4/20/20 - 6/30/20	4/23/20 - 6/30/20	FMLA – Paid With healthcare benefits (Using Sick Days from 4/23/20 through 6/24/20)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of the following staff member to provide home instruction for Student #20210015, at an hourly rate of \$51, for a total

HOME INSTRUCTION
FOR 2019-20 SCHOOL
YEAR

number of hours per week not to exceed two (2), effective March 12, 2020 through June 24, 2020*, as indicated below:

Name	Location
Suzanne Cooper	Cedar Drive Middle School

*Pending final calendar for 2019-20 school year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the January 22, 2020 Regular Meeting, for Marie Ferrante, Learning Disabilities Teacher-Consultant, as indicated below:

AMENDED MEDICAL
DISABILITY LEAVE:
MARIE FERRANTE

From	To	Medical Disability Leave*
1/29/20 - 3/27/20	1/29/20 - 3/20/20	FMLA – Paid With healthcare benefits (Using Sick Days from 1/29/20 through 3/20/20)

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

NEW BUSINESS/WORK SESSION AGENDA

Michael Taylor inquired as to whether the district has anyone providing assistance to any students based on special needs. Dr. Garibay responded that the district's Preparedness Plan, adopted at this evening's meeting, addresses how IEP modifications will be held. The district conducted its first successful remote IEP evaluation meeting today among teachers and it went very well. As it relates to OT, PT and Speech, by law we are not permitted to do tele-therapy. Staff are however providing other resources to parents regarding these services.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

Mr. Marasco indicated that there are currently no participants physically present.

- Courtney McComick thanked Marci Klein for attending the recent PTO meeting. The district is amazing; Great Work! Wished everyone well.

- Mark Bongiovanni, President of Howell Township BOE - Sounds great. Seems like you are well prepared.
- Jim Schatzle - Thank you.
- Lauren Hums - Thank you for your hard work. We will all continue to work together.
- Stephanie Manucci - Thank you for all your hard work.
- Tricia Barr, CRPS Principal - Thank you to our BOE and Dr. Garibay for your leadership.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No Executive Session was held.

ADJOURNMENT

It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of February 29, 2020
Attachment # C-1	Reimbursable Expenses
Attachment # P-1	Adoption of Policies and Regulations

BOARD MEETINGS*			
January 22, 2020	April 1, 2020	June 17, 2020	September 16, 2020
February 5, 2020	April 22, 2020	June 30, 2020 @ 6:00 p.m.	October 7, 2020
February 19, 2020	May 4, 2020	August 5, 2020	October 28, 2020
March 4, 2020	May 20, 2020	August 19, 2020	November 11, 2020
March 17, 2020	June 3, 2020	September 2, 2020	November 23, 2020
December 16, 2020 @ 6:00 pm		January 6, 2021 @ 6:00 p.m. (Organization Meeting)	

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

NOTEWORTHY DATES

2020	
April 8	Short Session Day for Students and Staff (Spring Recess Begins at the End of Day)
April 9 - 17	Spring Recess – Schools/Central Office Closed
April 20	Schools Reopen
May 22	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 25	Memorial Day – Schools/Central Office Closed
June 22	Full Session Day for Staff; Short Session Day for Students
June 23	Short Session Day for Students & Staff CDMS Graduation
June 24	Short Session Day for Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco

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Business Administrator/Board Secretary