

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

Vision Statement

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES: For the Meeting of the Board of Education, **November 20, 2019**, at 7:00 p.m. in the Board Room of the Administration Building, 70 Conover Road, Colts Neck, New Jersey 07722

CALL TO ORDER

Vice President Gizzo called the meeting to order at 7:13 p.m..

ROLL CALL

ROLL CALL

Board Members Present: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

Board Members Absent: Kimberly Raymond, President.

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2019, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Kathryn Gizzo led the Flag Salute and read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF MINUTES

1. It was moved by Kevin O'Connor, seconded by Marian Castner and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
October 16, 2019 Regular Meeting Minutes

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Abstain: Danielle Alpaugh

Absent: Kimberly Raymond

PRESENTATION

PRESENTATION

1. Dr. MaryJane Garibay, Superintendent of Schools, gave a presentation on the New Jersey TaxPayers Guide to Education Spending to the Board and discussed certain per pupil cost measurements of Colts Neck Township Schools within the state grouping of K-8 districts with over 751 students. The discussion dovetailed into test scores and the 'return on investment' of district per pupil spending.

COMMUNICATIONS

COMMUNICATIONS

None

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

None

REPORT OF BOARD PRESIDENT – Dr. Kimberly Raymond

PRESIDENT'S REPORT

- In the absence of Dr. Raymond, Vice President Gizzo reminded Committee Chairpersons to collaborate with Administration to ensure timely committee agendas and minutes.
- This is the last meeting before Thanksgiving; Mrs. Gizzo wished everyone a Happy Thanksgiving with family and friends.

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor
Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor
Administrator: Vincent Marasco

- Kevin O'Connor reported the committee met on November 13th; briefly summarized the topics discussed, which included (1) new security monitors hours and structure; (2) safety of bus stops and doorside pick-up; (3) district is beginning the application process for an energy audit - the first of several steps towards an ESIP (Energy Savings Improvement Plan); (4) BOE property boundary survey will be conducted for all BOE property; (5) 2020-21 facilities projects to be prioritized for budget; and (6) discussed Administration's analysis for justification of filling a bus mechanic vacancy.

Communications Committee:

Chairperson: Danielle Alpaugh
Committee Members: Jacquelyn Hoagland, Marci Klein, Rebecca Roberts
Administrator: Terry Pilitzer

- Danielle Alpaugh reported that the committee has not met; scheduled to meet on December 6th, but may need to reschedule due to a conflict.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond
Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts
Administrator: Erica Reynolds

- Danielle Alpaugh reported that the committee met earlier today; will report out at the next meeting after minutes have been disseminated.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo
Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations)
Marian Castner, Jacquelyn Hoagland
Co-Administrators: MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee has not met; next meeting is scheduled for December 4th.

Policy Committee:

Chairperson: Jacquelyn Hoagland
Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor
Administrator: MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on November 1st.
- Noted the following policies/regulations appearing on the agenda this evening for first

reading (1) Policy 3159 - Teaching Staff Members/School District Reporting Responsibilities; (2) Policy 8630 - Bus Driver/Bus Aide Responsibility; (3) Regulation 8630 - Emergency School Bus Procedures; (4) Policy 8670 - Transportation of Special Needs Students.

SUPERINTENDENT'S REPORT

Dr. Garibay reported the following:

- Report on Violence, Vandalism and HIB for period 2 of the 2018-19 school year.
- Noted on the agenda this evening is the new hire recommendation for the district bus mechanic vacancy, effective January 1, 2020.
- Noted personnel agenda item regarding internal transfer of current employee Pamela Isola to replace Shannon Filiano, who is retiring as of January 1, 2020.
- Noted the Finance action item for withdrawal of Maintenance Reserve funds for emergent equipment purchase for the wastewater treatment plant located in Conover Road Primary School. Additional withdrawals from Maintenance Reserve may be necessary as the full costs involved in the equipment replacement are obtained..

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2019-20 School Year, as of October 30, 2019. ([Attachment # S-1](#))

SUPERINTENDENT'S
REPORT

2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period:

SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
10/16/19 - 10/31/19	1	0

3. The Superintendent will report on all acts of violence, vandalism and harassment, intimidation and bullying ("HIB") for the following period during the 2018-19 school year as indicated below:

VIOLENCE,
VANDALISM, AND HIB
REPORT FOR PERIOD
2 OF THE 2018-19
SCHOOL YEAR

Reporting Period 2 for the 2018-19 School Year
January 1, 2019 through June 30, 2019

ACTION ITEMS:

1. It was moved by Rebecca Roberts, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent's Action for HIB/Non-HIB incidents as reported at its meeting of November 6, 2019 for the period commencing October 1, 2019 through October 15, 2019, wherein no incidents were reported.

ACKNOWLEDGMENT
OF NO ACTION BY
SUPERINTENDENT

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Rebecca Roberts, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the submission of the of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials - 2019 Revisions for the 2019-20 school year. This document is a revision of the 1988, 1992, 1999, 2007 and 2011 and 2015 versions of the State Memorandum of Agreement approved by the Attorney General and the Commissioner of Education and which is required in N.J.A.C. 6A:16-6.2(b)13 through 14.

MEMORANDUM OF
AGREEMENT
BETWEEN EDUCATION
AND LAW
ENFORCEMENT
OFFICIALS -
2019-20 SCHOOL YEAR

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Rebecca Roberts, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the submission of the School Safety and Security Plans Annual Review Statement of Assurance ("SOA") for the 2019-20 school year to the Monmouth County Office of the New Jersey Department of Education attesting that the plans, policies and procedures of the School Safety and Security Plans have met the minimum requirements and were reviewed and updated as appropriate by the district administrative team. ([Attachment #S-2](#))

SCHOOL SAFETY AND
SECURITY PLANS
ANNUAL REVIEW SOA
FOR THE 2019-20
SCHOOL YEAR

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Rebecca Roberts, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the adoption of the following district goals for the 2019-20 school year:

DISTRICT GOALS
FOR 2019-20 SCHOOL
YEAR

1. Colts Neck Township Schools will review and analyze the district's expenditures as presented in the New Jersey Taxpayers' Guide to Education Spending for purposes of developing a shared understanding of the information as well as for the development of a plan for continuing analysis of district spending. Evidence

will be documented through Finance Committee minutes and with the Superintendent presenting an analysis to the Board.

2. Colts Neck Township Schools will examine state assessment and local assessment data for all students and demographic categories to identify opportunities for curricular and programmatic changes for purposes of students demonstrating growth on the spring 2020 NJSLA. Evidence of this goal will be documented through the Curriculum Committee and shared with the Board as well as through spring 2020 NJSLA data.
3. Colts Neck Township Schools will conduct an inquiry and investigation into the district's curricula, pacing guides, and instructional practices to identify targeted areas of improvement in student achievement as reported in trends in state assessment data. Evidence will be documented through minutes from meeting to the Curriculum Committee and with recommendations for changes in programs included within the 2020-2021 budget.
4. Colts Neck Township Schools will work collaboratively with community stakeholders for the development of the district's next strategic plan. Evidence will be provided through the coordination of administrative tasks, action team reports, and a new strategic plan.
5. Colts Neck Township Schools will enhance communication efforts with and to the Colts Neck Community by way of developing district newsletters for distribution to the community at large.
6. Colts Neck Township Schools will investigate and analyze viable options for the improvement of facilities inclusive of projects identified for funding via the 2018 & 2019 failed referendums.

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Michael Taylor, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Revised Attachment # C-1](#)).

REIMBURSABLE
EXPENSES

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

FINANCE

1. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Bill List dated November 20, 2019 in the amount of \$2,291,256.53 and Food Service payments in the amount of \$52,611.26. BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the acceptance of Food Service Financial Report for the month of September, 2019. FOOD SERVICE
FINANCIAL REPORT

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the transfer of funds for the month of October, 2019 for the 2019-20 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Board Secretary's Report as of October 31, 2019. ([Attachment # F-2](#)) BOARD SECRETARY'S
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of October 31, 2019 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of October 31, 2019 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

5. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of October 31, 2019. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

6. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following resolution:

WITHDRAWAL FROM
MAINTENANCE
RESERVE

WHEREAS, N.J.S.A. 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into required maintenance account lines at budget time or anytime during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

WHEREAS, an emergent need exists to replace required maintenance equipment (wastewater treatment filter cartridge for Conover Road Primary School); and

WHEREAS, the Colts Neck Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into required maintenance equipment account line, in the amount of \$11,413; and

WHEREAS, according to 6A:23A-14.2(e), the Colts Neck Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

POLICY

1. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the first reading of the following policies and regulation, as indicated below: ([Attachment # P-1](#))

FIRST READING
OF POLICIES AND
REGULATION

Policy 3159	Teaching Staff Members/School District Reporting Responsibilities
Policy 8630	Bus Driver/Bus Aide Responsibility
Regulation 8630	Emergency School Bus Procedures
Policy 8670	Transportation of Special Needs Students

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the adoption of the following bylaw, as indicated below: ([Attachment # P-2](#))

ADOPTION OF
BYLAW

Bylaw 0132	Executive Authority
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Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the transfer of the following staff member for the remainder of the 2019-20 school year, as indicated below: TRANSFER

Name/Position	From	To
Ellen Hannen Instructional Assistant	Cedar Drive Middle School	Conover Road Primary School

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

2. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individual as a Long-Term Substitute Kindergarten Instructional Assistant at Conover Road Primary School during the 2019-20 school year, as indicated below: EMPLOYMENT:
LONG-TERM
SUBSTITUTE
KINDERGARTEN
INSTRUCTIONAL
ASSISTANT

Name	Position/Location	Effective Dates	Hourly Rate
Patricia Cottrell (Replacing Jennifer Sokolowski, who resigned)	Long-Term Substitute Kindergarten Instructional Assistant	11/13/19 – 2/28/20	\$12.25 Per Hour

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

3. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the granting of forty eight and one-half (48.50) days from the Colts Neck Township Education Association ("CNTEA") Sick Leave Bank to Karla Walter, Teacher of Kindergarten at Conover Road Primary School, for her anticipated absences commencing December 10, 2019 (P.M.) through February 28, 2020.

CNTEA SICK LEAVE
BANK REQUEST

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

4. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the August 28, 2019 Regular Meeting, for Karla Walter, Teacher of Kindergarten at Conover Road Primary School, as indicated below:

AMENDED MEDICAL
DISABILITY LEAVE

From	To	Medical Disability Leave
9/03/19 - 2/28/20	9/03/19 - 2/28/20	FMLA – With Health Care Benefits <ul style="list-style-type: none">Using Sick Days and Personal Days (60.50) from 9/03/19 through 12/10/19 (½ Day)Using CNTEA Sick Leave Bank Days (48.50) from 12/10/19 (½ Day) through 2/28/20

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

5. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Teacher list for the 2019-20 school year, at a salary of \$90 per day, on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHER:
2019-20 SCHOOL
YEAR

Name	Certification
Mary Gittleson	Substitute Credential

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

6. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Support Staff for the 2019-20 school year, on an as needed basis, pending approval of criminal history review:

SUBSTITUTE
SUPPORT STAFF:
2019-20 SCHOOL
YEAR

Name	Position	Hourly Rate
Mary Gittleson	Substitute Instructional Assistant	\$11.00

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

7. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the additional pay to Josephine Sessa-Agliata, Instructional Instructional Assistant at Cedar Drive Middle School, to accompany a student participating in the Cedar Drive Middle School Talent Show on November 21, 2019, for a total number of hours not to exceed (2), at an hourly rate of 13.54 (Step 4), for a total amount not to exceed \$27.08

ADDITIONAL PAY:
INSTRUCTIONAL
ASSISTANT

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

8. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2019-20 school year, as indicated below:

EMPLOYMENT:
BUS MECHANIC

Name	Position/Location	Effective Dates	Salary
Stanley Patterson* (Replacing George Leibel, who will be retiring)	Bus Mechanic Transportation Department	1/02/20 – 6/30/20	\$72,000 Per Annum Prorated

*Pending criminal history review and receipt of prior employment verification.

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts and Kathryn Gizzo

No: Michael Taylor

Absent: Kimberly Raymond

9. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reassignment of the following staff member for the remainder of the 2019-20 school year, as indicated below: REASSIGNMENT

	From	To
Name/Location	Position/Effective Date	Position/Effective Date
Pamela Isola Conover Road Elementary School (Replacing Shannon Filiano, who is retiring)	Targeted Enrichment Program (TEP) Teacher (Literacy) 9/01/19 - 6/30/20	Targeted Intervention Program (TIP) Teacher (Literacy) 1/02/20 - 6/30/20

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

NEW BUSINESS/WORK SESSION AGENDA

- Kathryn Gizzo reviewed the current Board Goals and briefly discussed the underaking of preparing goals for 2019-20 and discussed the Superintendent's Evaluation.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

At 9:09 pm, Vice President Gizzo announced that the Board would move into Executive Session for approximately one-half hour to discuss the status of pending litigation. She further announced that no action will be taken afterwards and articulated that such discussion may be disclosed upon future resolution.

It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote in the affirmative to move into Executive session.

ADJOURNMENT

At 9:20 p.m. it was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of October 31, 2019, 2019
Attachment # S-2	School Safety and Security Plan Annual Review SOA for 2019-20 School Year
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of October, 2019
Attachment # F-2	Board Secretary's Report as of October 31, 2019
Attachment # F-3	Treasurer's Report as of October 31, 2019
Attachment # P-1	First Reading of Policies and Regulation
Attachment # P-2	Adoption of Bylaw

BOARD MEETINGS*			
January 23, 2019	April 3, 2019♦	June 19, 2019	October 16, 2019
February 6, 2019	April 17, 2019	August 7, 2019	November 6, 2019
February 20, 2019	May 1, 2019	August 21, 2019	November 20, 2019
March 6, 2019	May 15, 2019	September 18, 2019	December 11, 2019 @ 6:00 p.m.
March 18 2019	June 5, 2019♣	October 2, 2019	
January 7, 2020 (Organization Meeting @ 6:00 pm)			

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

♦ Cedar Drive Middle School Gymnasium

♣Conover Road Primary School

NOTEWORTHY DATES	
November 27	Short Session Day for Students and Staff
November 28-29	Thanksgiving Recess – Schools/Central Office Closed
December 20	Short Session Day for Students and Staff (Winter Recess Begins at End of Day)
December 23-31	Winter Recess – Schools/Central Office Closed
2020	
January 1	New Year's Day – Schools/Central Office Closed

January 2	Schools Reopen for Students and Staff
January 20	Martin L. King's Birthday – Schools/Central Office Closed
February 14	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
February 17	Presidents' Day – Schools/Central Office Closed
February 26	Short Session Day – Parent/Teacher Conferences (Afternoon)
February 27	Full Session Day – Parent/Teacher Conferences (Evening)
February 28	Short Session Day for Students & Staff
April 8	Short Session Day for Students and Staff (Spring Recess Begins at End of Day)
April 9 - 17	Spring Recess – Schools/Central Office Closed
April 20	Schools Reopen
May 22	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 25	Memorial Day – Schools/Central Office Closed
June 22	Full Session Day for Staff; Short Session Day for Students
June 23	Short Session Day for Students & Staff CDMS Graduation
June 24	Short Session Day for Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco
Business Administrator/Board Secretary