

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

Vision Statement

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community.*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate.*
- *Physical Environment: safe, inviting and stimulating.*
- *Professional Learning: paramount to creating a culture that improves instructional practice.*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES: For the Meeting of the Board of Education, August 28, 2019, at 7:00 p.m. in the Board Room of the Administration Building, 70 Conover Road, Colts Neck, New Jersey 07722

CALL TO ORDER

Vice President Gizzo called the meeting to order at 7:11 p.m.

ROLL CALL

ROLL CALL

Board Members Present: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

Board Members Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2019, and a public notice dated August 17, 2019, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Vice President led the Flag Salute and read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Michael Taylor, seconded by Danielle Alpaugh and carried on a unanimous vote to approve the Board minutes of the following Meetings:

Meeting
June 5, 2019 Regular Meeting Minutes
June 19, 2019 Regular Meeting Minutes
June 19, 2019 Executive Session #1 Minutes
June 19, 2019 Executive Session #2 Minutes

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

PRESENTATION

PRESENTATION

None

COMMUNICATIONS ([Attachment # CM-1](#))

COMMUNICATIONS

Date	From	To
8/28/2019	Yvette Krupa	Dr. MaryJane Garibay, Superintendent Colts Neck Township Schools

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

None

REPORT OF PRESIDENT – Dr. Kimberly Raymond

PRESIDENT'S
REPORT

- In the absence of Board President, Vice President Gizzo reminded attendees about the September 3rd Welcome Reception for staff at Conover Road Primary School.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor

Administrator: Vincent Marasco

- No Report

Communications Committee:

Chairperson: Danielle Alpaugh
Committee Members: Jacquelyn Hoagland, Marci Klein, Rebecca Roberts
Administrator: Terry Piltzer

- Danielle Alpaugh reported that the committee met August 12th.
- Discussed the upcoming September 24th Referendum vote - completed FAQs, mailer, link on website, etc.
- Formulated a plan for Colts Neck Sports Foundation fall opening next Saturday; information table will be set up with FAQs, banner and bracelets;
- Also discussed putting 'Vote September 24th' on Township electronic sign. Dr. Garibay indicated that Police Chief Santucci has granted permission.
- Board member hosting first 'coffee chat' tomorrow morning for Colts Neck Seniors organization.
- Next meeting is scheduled for September 10th.
- Dr. Garibay reported that she met with Amy Dimes, PTO President and they will be organizing a full call-chain initiative for residents the day before September 24th Referendum Vote.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond
Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts
Administrator: Erica Reynolds

- It was reported that the committee has not met since the last meeting.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo
Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations)
Marian Castner, Jacquelyn Hoagland
Co-Administrators: MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee has not met since the last meeting.
- Committee has been working on matters through email, i.e. 2019-20 dining prices on the agenda this evening for approval.

Policy Committee:

Chairperson: Jacquelyn Hoagland
Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor
Administrator: MaryJane Garibay

- No report

Ad Hoc Referendum Committee:

Chairperson: Kevin O'Connor

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Dr. Kimberly Raymond,

Co-Administrators: MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee has not met since the last meeting.

SUPERINTENDENT'S REPORT

Dr. Garibay reported the following:

- September 3rd is Welcome Back celebration for staff.
- 3rd Grade Orientation today facilitated by Principal Osmond and Ann Rauso; very well attended.
- Total pupil count is presently 981.
- Reminder that tomorrow is 2nd Annual Kindergarten "Play Date" event at CRPS.
- Thanks and appreciation to Erica Reynolds; a lot of curriculum work was accomplished this summer.
- Noted under Superintendent Action Items for approval is a Settlement Agreement regarding special education matter.

INFORMATION ITEMS:

None

ACTION ITEMS:

1. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous vote to approve the acknowledgement that there is no Superintendent's Action for HIB/Non-HIB incidents as reported at its meeting of August 7, 2019 for the period commencing June 3, 2019 through June 21, 2019, wherein no incidents were reported.

ACKNOWLEDGMENT
OF NO ACTION BY
SUPERINTENDENT

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

2. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous vote to approve the appointment of the following individual as a volunteer coach at Cedar Drive Middle School for the following sport activity for the 2019-20 school year, under the supervision of the approved extracurricular advisor, as indicated below:

VOLUNTEER COACH

Volunteer Coach	Sport Activity	Extracurricular Advisor
Frank Vento	Boys' Basketball	Steven Ricci

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

3. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous vote to approve the Settlement Agreement in settlement of litigation for Student #20210816, and the Superintendent of Schools and School Business Administrator be authorized to execute the agreement on behalf of the Board. The Settlement Agreement is on file in the office of the Board Secretary/School Business Administrator.

SETTLEMENT
AGREEMENT

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

4. It was moved by Rebecca Roberts, seconded by Michael Taylor and carried on a unanimous vote to approve the acceptance, with gratitude, of a donation from the Balar Family of a Tower Garden Growing System, accompanied with a support cage and LED indoor grow lights, valued at \$835.00, for use at the Cedar Drive Middle School.

DONATION

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

BUILDINGS AND GROUNDS

1. It was moved by Michael Taylor, seconded by Danielle Alpaugh and carried on a unanimous vote to approve the appointment of additional non-employee volunteers for the period commencing July 1, 2019 through August 31, 2019. Said list of non-employee volunteers is on file in the Office of the Board Secretary/School Business Administrator.

NON-EMPLOYEE
VOLUNTEERS

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and

Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

CURRICULUM AND INSTRUCTION

1. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#)). REIMBURSABLE EXPENSES

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

2. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the adoption of the following curricula for the 2019-20 school year, as indicated below: CURRICULA ADOPTION: 2019-20 SCHOOL YEAR

Grade Level	Title
	Algebra I Revision
K-8	Art Revision
6-8	Band
	Geometry Revision
7	Guitar
6-8	English Language Arts-Reading
K-8	Health Revision
CRPS and CRES	Innovation Lab
6-8	Italian Revision
K-5	Library Revision
	LLD
6-8	Physical Education Revision
	Responsive Classroom
6-8	Spanish Revision
K-8	Science Revision
K-8	Social Studies Revision
K-5	Music

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

3. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as a mentor for the 2019-20 school year, as indicated below: MENTORS

Mentor/Position Location	New Staff Member/ Position/Location	Stipend
Diane Erhardt Elementary School Teacher Conover Road Primary School	Kayla McKenna♣ Elementary School Teacher Conover Road Primary School	\$850♦
Sherri Halpin Special Education Teacher Conover Road Primary School	Brooke Edgerton* Special Education Teacher Conover Road Primary School	\$550
Elizabeth Lowes Teacher of Health Conover Road Primary/ Elementary Schools	July Alejandra Rodriguez* Teacher of Spanish Conover Road Primary/ Elementary Schools	\$550
Suzanne Cooper Teacher of Science Cedar Drive Middle School	Jennifer Collett* Interim Teacher of Science Cedar Drive Middle School	\$550♦
Joan Moriarty Teacher of Language Arts Cedar Drive Middle School	Jennifer Deyo♥ Long-Term Substitute Teacher of Language Arts Cedar Drive Middle School	\$850♦

♦Pro-rata stipend for mentors working with part-time employees or mentors working with employees less than a full year.

*Standard Certificate

♣Provisional Certificate

♥Certificate of Eligibility with Advanced Standing

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

4. It was moved by Marian Castner, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the May 15, 2019 Regular, approving staff members to participate in Stokes Trip (Grade 7) curriculum writing, at an hourly rate of \$51, for a total number of hours not to exceed

AMENDED
RESOLUTION:
CURRICULUM
WRITING

five (5), to include the following additional staff members, as indicated below:

Name	Location	Amount Not to Exceed
Dolores Pollak	Cedar Drive Middle School	\$255
Elizabeth Rosenberg	Cedar Drive Middle School	\$255
Steven Ricci (Replacing Patricia Straman)	Cedar Drive Middle School	\$255

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

FINANCE

1. It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the Bills List dated August 21, 2019 in the amount of \$1,965,448.74 and Food Service payments in the amount of \$24,215.05.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

2. It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the acceptance of Food Service Financial Report for the month of June, 2019.

FOOD SERVICE
FINANCIAL REPORT

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

3. It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the following resolution:

DISPOSAL OF
SURPLUS PROPERTY

WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education in the Township of Colts Neck, County of Monmouth, as follows:

1. The sale of surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at www.govdeals.com and also available from the Board of Education.
2. The sale will be conducted online and the address of the auction site is www.govdeals.com.
3. The sale is being conducted pursuant to Local Finance 2008-9
4. A list of surplus property to be sold is as follows:
 - (1) 2004 International 54 passenger bus, Model CE 300 215, VIN #4DRBRAAM94A966347, and the odometer reading is 147,461 miles.
 - (1) 2004 International 54 passenger bus, VIN #4DRBRAAM04A966348, and the odometer reading is 144,607 miles.
 - (1) 15 passenger Chevy Collins wheelchair van, VIN #1GBHG31U841146119, and the odometer reading is 127,644 miles.
 - (1) 2002 Dodge van, VIN #28B7LB31Z12K14070, and the odometer reading is 38,219.
5. The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning the use of said surplus property.

The Board of Education reserves the right to accept or reject any bid submitted.

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

4. It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the Dining Services Price List for the 2019-20 school year, as indicated below:

2019-2020 DINING
PRICES

Conover Road Primary School Conover Road Elementary School	
Student Lunch	\$3.70
Village Fresh Student Lunch	\$4.50
Reduced Price Lunch	\$0.50
Faculty Lunch	\$4.20
Faculty Village Fresh	\$5.00

Cedar Drive Middle School	
Student Lunch	\$3.70
Village Fresh Student Lunch	\$4.50
Reduced Price Lunch	\$0.50
Faculty Lunch	\$4.20
Faculty Village Fresh	\$5.00

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

5. It was moved by Kathryn Gizzo, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the appropriation of \$35,531 of 2018-19 NJ State Extraordinary Aid to increase the following budgetary accounts, in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION OF
2018-19
EXTRAORDINARY AID

Budgetary Account	Amount
11-000-217-106-060-100-2	\$ 6,725
11-000-219-104-000-100-1	\$ 3,474
11-000-262-199-000-100-0	\$ 7,846
11-214-100-101-060-100-2	\$ 8,586
11-216-100-101-060-100-1	\$ 4,658
11-000-230-100-000-100-0	\$ 4,242
Total	\$35,531

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

POLICY

None

NEGOTIATIONS

None

TRANSPORTATION

1. It was moved by Danielle Alpaugh, seconded by Michael Taylor and carried on a unanimous roll call vote to approve the transportation jointure between Colts Neck Township Schools ("Colts Neck") and Marlboro Township Schools ("Marlboro") for the 2019-20 school year, as indicated below:

TRANSPORTATION
JOINTURE

School	Number of Buses	Marlboro to Pay Colts Neck
Marlboro Middle School	1	\$30,000.00

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

PERSONNEL

1. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the employment of the following individual for the 2019-20 school year, as indicated below:

EMPLOYMENT:
INTERIM TEACHER
FOR 2019-20 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Guide/Step Salary
Jennifer Collett* (Replacing Karla Parnagian, who is on a leave of absence)	Interim Teacher of Science Cedar Drive Middle School	9/01/19 – 1/31/20	BA Guide Step 1 \$54,891 Per Annum, Prorated

*Pending criminal history review and receipt of prior employment verification.

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

2. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the reassignment of the following staff member for the 2019-20 school year, as indicated below:

REASSIGNMENT:
TRANSPORTATION
AIDE TO BUS DRIVER

Name	From	To
	Position/Hours/Total Days Step/Hourly Rate/Salary Effective Dates	Position/Hours/Total Days Hourly Rate/Salary Effective Dates
Kathleen Hulse (New, budgeted position)	Transportation Aide 4.50 Hours Daily, 183 Days Step 2, \$13.16 Per Hour \$10,837 Per Annum 9/01/19 - 6/30/20	Bus Driver 4.00 Hours Daily, 184 Days \$21.25 Per Hour \$15,640 Per Annum 9/01/19 - 6/30/20

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

3. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of the following staff member for the 2019-20 school year, as indicated below:

EMPLOYMENT:
TRANSPORTATION
AIDE FOR 2019-20
SCHOOL YEAR

Name	Position/Location	Effective Dates	Hours/Step/Hourly Rate/Total Days/Salary
Debra Grzelak (Replacing Kathleen Hulse, who is being reassigned as a bus driver)	Transportation Aide Transportation Department	9/01/19 – 6/30/20	4.50 Hours Daily Step 4, \$13.53 Per Hour 183 Days \$11,142 Per Annum

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

4. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the hours, hourly rate and salary for each of the

BUS DRIVERS:
HOURS AND
SALARIES FOR

following bus drivers for the 2019-20 school year, as indicated below:

2019-29 SCHOOL
YEAR

First Name	Last Name	Total Hourly Rate	Number of Days	Hours	Salary
Patrick	Ambio	\$22.77	184	5.00	\$20,948
Joann	Commisso	\$32.21*	184	5.00	\$29,633
John	Donoghue	\$26.48	184	5.00	\$24,362
John	Farley	\$30.29	184	5.00	\$27,867
Glen	Gray	\$24.90	184	5.00	\$22,908
Nancy	Havens	\$31.29*	165	5.75	\$29,686
Nancy	Havens	\$31.29*	19	4.75	\$ 2,675 \$ 2,824
Joann	Holder	\$32.21*	165	5.75	\$30,559
Joann	Holder	\$32.21*	19	4.75	\$ 2,754 \$ 2,907
Vikki	McGuiness	\$22.11	184	5.00	\$20,341
Yasuko	McQuagge	\$21.67	184	4.00	\$15,949
Rosemary	Moriarty	\$26.48	184	5.00	\$24,362
David	Pecoraro	\$21.67	184	5.00	\$19,936
Debra	Sanders	\$32.21*	184	5.00	\$29,633
Miriam	Teeter	\$27.52	184	5.00	\$25,318
Joanne	Tillotson	\$26.48	184	5.00	\$24,362

*Includes \$1.00 Per Hour Longevity Pay.

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

5. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the reassignment of the following Colts Club Before and After Care staff members for the 2019-20 school year, as indicated below:

COLTS CLUB:
REASSIGNMENT FOR
2019-20 SCHOOL
YEAR

Name	From	To
	Position	Position
Kristine Guariglia	Colts Club Substitute Personnel*	Colts Club Personnel
Concetta Tricomi	Colts Club Personnel	Colts Club Substitute Personnel*
Judith McGowan	Colts Club Substitute Personnel*	Colts Club Personnel

*On an as needed basis.

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

6. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the change in the placement on the salary guide for the 2019-20 school year for the following staff member due to education advancement, effective September 1, 2019, as indicated below:

MOVEMENT ON
GUIDE

Name/Position/Location	From	To
	Guide/Step/Salary Effective Dates	Guide/Step/Salary Effective Dates
Annemarie DelleDonne School Nurse Conover Road Primary School	MA Guide Step 12 \$79,801 Per Annum 9/01/19 - 6/30/20	MA Guide + 30 Step 12 \$82,951 Per Annum 9/01/19 - 6/30/20

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

7. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Elementary School staff members to serve as Grade 3 Summer Orientation Facilitators on August 28, 2019, at an hour rate of \$51, for a total number of hours per staff member not to exceed four (4), as indicated below:

GRADE 3 SUMMER
ORIENTATION
FACILITATORS

Anne Rauso	Shannon Filiano	Sherri Rao
Susan DiFede	Pamela Isola	Elizabeth Lowes
Nancy Plumfield	Debra Nemeth-Tarby	Gianine Ippolito
Kathryn Green	Allison Klacik	Michele Rogers

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

8. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the June 5, 2019 Regular Meeting, approving Child Study Team staff members to administer Child Study Team evaluations for the 2019-20 school year, at a rate that shall not exceed \$350 per evaluation, as indicated below:

AMENDED
RESOLUTION:
CHILD STUDY TEAM
EVALUATIONS FOR
2019-20 SCHOOL
YEAR

From	To
Total Number of Evaluations To Be Performed Total Amount of All Evaluations	Total Number of Evaluations To Be Performed Total Amount of All Evaluations
Twenty-Three (23) Evaluations \$8,050	Thirty (30) Evaluations \$10,500

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

9. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the June 5, 2019 and August 7, 2019 Regular Meetings, approving the attendance of staff members at 2019 summer IEP meeting, at an hourly rate of \$51, as indicated below:

AMENDED
RESOLUTION:
2019 SUMMER IEP
MEETINGS

From	To
Total Number of Hours To Be Worked by All Staff Members	Total Number of Hours To Be Worked by All Staff Members
Thirty (30) Hours	Forty (40) Hours

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

10. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2019-20 school year, at a salary of \$90 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHER:
2019-20 SCHOOL
YEAR

Name	Certification
Jennifer Collett	Elementary School Teacher
Jennifer Sokoloski	Elementary School Teacher in Grades K-6 Teacher of Preschool through Grade 3

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

11. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Support Staff for the 2019-20 school year, on an as needed basis, pending approval of criminal history review:

SUBSTITUTE
SUPPORT STAFF:
2019-20 SCHOOL
YEAR

Name	Position	Hourly Rate
Victoria Hulse	Substitute Transportation Aide	\$10.00
Jennifer Sokoloski	Substitute Instructional Assistant	\$11.00

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

12. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Custodians for the 2019-20 school year, at an hourly rate of \$13, on an as needed basis.

SUBSTITUTE
CUSTODIAN:
2019-20 SCHOOL
YEAR

James DeMaio

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

13. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member, as indicated below:

MEDICAL DISABILITY
LEAVE

Name/Position Location	Effective Dates	Medical Disability Leave
Karla Walter Teacher of Kindergarten Conover Road Primary School	9/03/19 - 2/28/20	FMLA – Paid With healthcare benefits <ul style="list-style-type: none"> Using Sick Days from 9/03/19 through 12/05/19 (.5)

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

14. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the reassignment of the following staff member during the 2019-20 school year, as indicated below:

REASSIGNMENT:
KINDERGARTEN
INSTRUCTIONAL
ASSISTANT TO
INTERIM TEACHER
OF KINDERGARTEN

Name	From	To
	Position/Location Step/Hourly Rate/Hours Number of Days/Salary Effective Dates	Position/Location Guide/Step/Salary Effective Dates
Michelle Corrao (Replacing Karla Walter, who will be on a leave of absence)	Kindergarten Instructional Assistant Conover Road Primary School Step 1, \$17.96 Per Hour 5.75 Hours Daily, 184 Days \$19,002 Per Annum 9/01/19 - 6/30/20	Interim Teacher of Kindergarten Conover Road Primary School BA Guide, Step 1 \$54,891 Per Annum, Prorated 9/01/19 - 2/28/20

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

15. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the employment of the following individual as a Long-Term Substitute Instructional Assistant during the 2019-20 school year, as indicated below:

EMPLOYMENT:
LONG TERM
SUBSTITUTE
INSTRUCTIONAL
ASSISTANT

Name	Position/Location	Effective Dates	Hourly Rate
Jennifer Sokoloski* (Replacing Michelle Corrao, who is being reassigned)	Long-Term Substitute Instructional Assistant	9/05/19 - 2/28/20	\$12.25 Per Hour

*Pending criminal history review and receipt of prior employment verification.

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

16. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the amendment to the medical disability, childcare and contractual leaves, adopted at the May 15, 2019 Regular Meeting, for Karla Parnagian, Teacher of Science at Cedar Drive Middle School, as indicated below:

AMENDED MEDICAL
DISABILITY,
CHILDCARE AND
CONTRACTUAL
LEAVES

From	To	Leave Type
9/01/19 - 10/03/19	9/01/19 - 10/02/19	Medical Disability - FMLA <ul style="list-style-type: none"> • Paid with health care benefits using Sick Days from 9/03/19 - 9/11/19 • Unpaid with health care benefits from 9/12/19 through 10/02/19
10/04/19 - 1/03/20	10/03/19 - 1/02/20	Childcare Leave - FMLA/NJFLA <ul style="list-style-type: none"> • Unpaid with health care benefits from 10/03/19 through 1/02/20
1/06/20 - 1/31/20	1/03/20 - 1/31/20	Contractual Leave <ul style="list-style-type: none"> • Unpaid without health care benefits from 1/03/20 through 1/31/20

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

17. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the June 19, 2019 Regular Meeting, approving the appointment of Cedar Drive Middle School staff member to serve as extracurricular advisors/coaches for sport and non-sport activities at Cedar Drive Middle School during the 2019-20 school year, as

AMENDED
RESOLUTION:
EXTRACURRICULAR
ADVISORS/COACHES
FOR 2019-20 SCHOOL
YEAR

indicated below:

Activity	From	To
	Coach/Stipend	Coach/Stipend
Girls' Soccer	Dolores Pollak \$3,425	Steven Ricci \$3,425

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

18. It was moved by Rebecca Roberts, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as a home instructor, on an as needed basis, for the 2019-20 school year, at an hourly rate of \$51, for no more than five (5) hours per week for general education students and for no more than ten (10) hours per week for special education students, as indicated below:

HOME
INSTRUCTORS:
DISTRICT STAFF
MEMBER FOR
2019-20 SCHOOL
YEAR

Name	Certification(s)
Nancy Junay	Elementary School Teacher Teacher of the Handicapped

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

NEW BUSINESS/WORK SESSION AGENDA

None

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No Executive Session was held.

ADJOURNMENT

At 7:35 p.m. it was moved by Danielle Alpaugh, seconded by Michael Taylor and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Danielle Alpaugh, Marian Caster, Rebecca Roberts, Michael Taylor and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Marci Klein, Kevin O'Connor and Kimberly Raymond

REFERENCE SHEET	
Attachment # C-1	Reimbursable Expenses

BOARD MEETINGS*			
January 23, 2019	April 3, 2019♦	June 19, 2019	October 16, 2019
February 6, 2019	April 17, 2019	August 7, 2019	November 6, 2019
February 20, 2019	May 1, 2019	August 28, 2019	November 20, 2019
March 6, 2019	May 15, 2019	September 18, 2019	December 11, 2019
March 18, 2019	June 5, 2019♣	October 2, 2019	@ 6:00 p.m.
January 7, 2020 (Organization Meeting @ 6:00 pm)			

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

♦ Cedar Drive Middle School Gymnasium

♣ Conover Road Primary School

NOTEWORTHY DATES	
August 28	Grade 3 Orientation at Conover Road Elementary School
August 29	New Student Orientation - All Schools Kindergarten "Play" Date - Conover Road Primary School
September 2	Labor Day - Schools/Central Office Closed
September 3	Schools Closed for Students Staff Orientation Day – Full Day for Staff
September 4	Schools Closed for Students Professional Development Day – Full Day for Staff Preschool Orientation - Conover Road Primary School
September 5	Schools Open for Students
September 12	Back-To-School Night - Conover Road Elementary School
September 17	Back-To-School Night - Cedar Drive Middle School
September 19	Back-To-School Night - Conover Road Primary School
September 30- October 1	Rosh Hashanah – Schools/Central Office Closed

October 9	Yom Kippur - Schools/Central Office Closed
October 14	Columbus Day – Schools Closed for Students Professional Development Day – Full Day for Staff
October 21	Full Session Day – Parent/Teacher Conferences (Evening)
October 22	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 23	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 24	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 25	Short Session Day – Students and Staff
November 7-8	NJEA Convention – Schools/Central Office Closed
November 27	Short Session Day for Students and Staff
November 28-29	Thanksgiving Recess – Schools/Central Office Closed
December 20	Short Session Day for Students and Staff (Winter Recess Begins at the End of Day)
December 23-31	Winter Recess – Schools/Central Office Closed
2020	
January 1	New Year's Day – Schools/Central Office Closed
January 2	Schools Reopen for Students and Staff
January 20	Martin L. King's Birthday – Schools/Central Office Closed
February 14	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
February 17	Presidents' Day – Schools/Central Office Closed
February 26	Short Session Day – Parent/Teacher Conferences (Afternoon)
February 27	Full Session Day – Parent/Teacher Conferences (Evening)
February 28	Short Session Day for Students & Staff
April 8	Short Session Day for Students and Staff (Spring Recess Begins at the End of Day)
April 9 - 17	Spring Recess – Schools/Central Office Closed
April 20	Schools Reopen
May 22	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 25	Memorial Day – Schools/Central Office Closed
June 22	Full Session Day for Staff; Short Session Day for Students
June 23	Short Session Day for Students & Staff CDMS Graduation
June 24	Short Session Day for Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

Business Administrator/Board Secretary