

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

Vision Statement

- *Colts Neck Township School District is a place where learning is engaging, individualized, inspirational and meaningful for all members of the school community at all times.*
- *Community: dynamic partnerships with the greater community*
- *Academic: curricular and co-curricular programs that are student centered and encourage all participants to question, take risks and innovate*
- *Physical Environment: safe, inviting and stimulating*
- *Professional Learning: paramount to creating a culture that improves instructional practice*
- *Technology: support and enhance the Vision and contribute to the effective and efficient operation of the district.*

MINUTES: For the Meeting of the Board of Education, **September 18, 2019** at 7:00 p.m. in the Board Room of the Administration Building, 70 Conover Road, Colts Neck, New Jersey 07722

CALL TO ORDER

President Raymond called the meeting to order.

ROLL CALL

ROLL CALL

Board Members Present: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

Board Members Absent: None

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2019, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Vice President Gizzo led the Flag Salute and read the Mission Statement

APPROVAL OF MINUTES

APPROVAL OF MINUTES

1. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
August 7, 2019 Regular Meeting Minutes
August 28, 2019 Regular Meeting Minutes

Yes: Danielle Alpaugh, Marian Castner (8/28/2019), Marci Klein (8/7/2019), Kevin O'Connor (8/7/2019), Rebecca Roberts, Michael Taylor, Kathryn Gizzo (8/28/2019) and Kimberly Raymond (8/7/2019)

Abstain: Marian Castner (8/7/2019), Jacquelyn Hoagland (8/7/2019 & 8/28/2019), Marci Klein (8/28/2019), Kevin O'Connor (8/28/2019), Kathryn Gizzo (8/7/2019) and Kimberly Raymond (8/28/2019)

No: None

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

None

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

None

REPORT OF PRESIDENT – Dr. Kimberly Raymond

PRESIDENT'S REPORT

- President Raymond reminded all present to vote on September 24th for the Special Election regarding the referendum.

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Marian Castner, Kathryn Gizzo, Michael Taylor

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on September 13th; discussed school bus transportation issues and the condition of CDMS tennis and basketball courts.

- Dr. Garibay indicated that the committee supports the district with getting proposals for a full boundary survey of district property.
- Mentioned facility improvement article in School Leader issued by NJSBA.

Communications Committee:

Chairperson: Danielle Alpaugh
Committee Members: Jacquelyn Hoagland, Marci Klein, Rebecca Roberts
Administrator: Terry Pilitzer

- Danielle Alpaugh reported that the committee met on September 10th; discussed senior coffee chat regarding referendum.

Curriculum Committee:

Chairperson: Dr. Kimberly Raymond
Committee Members: Danielle Alpaugh, Marian Castner, Rebecca Roberts
Administrator: Erica Reynolds

- Kimberly Raymond reported that the committee met today.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo
Committee Members: Dr. Kimberly Raymond (Finance)/Danielle Alpaugh (Negotiations)
Marian Castner, Jacquelyn Hoagland
Co-Administrators: MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met on September 16th; some topics discussed were policy draft on fund balance, Impact Aid adjustment, state aid and per pupil costs.
- Next meeting scheduled for Wednesday, October 2nd.

Policy Committee:

Chairperson: Jacquelyn Hoagland
Committee Members: Marci Klein, Rebecca Roberts, Michael Taylor
Administrator: MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met yesterday.

Ad Hoc Referendum Committee:

Chairperson: Kevin O'Connor
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Dr. Kimberly Raymond,
Co-Administrators: MaryJane Garibay and Vincent Marasco

- No Report

SUPERINTENDENT'S REPORT

Dr. Garibay reported the following:

- Welcomed everyone back; smooth opening with help of custodial/maintenance staff.
- Back to School Nights will have information available regarding the upcoming September 24th Referendum.
- S.U.S.H.I. Club information

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment for the 2019-20 School Year, as of September 13, 2019. ([Revised Attachment # S-1](#)).

ENROLLMENT
REPORT AS OF
SEPTEMBER 13, 2019

ACTION ITEMS:

1. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the field trip list for the 2019-20 school year. ([Attachment # S-2](#))

2019-20 FIELD TRIP
LIST

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

2. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following overnight field trip, as indicated below:

OVERNIGHT FIELD
TRIP

Participants	Trip/Location	Dates
Grade 7 Students Cedar Drive Middle School	Stokes State Forest Trip Sussex, NJ	October 2-4, 2019

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

3. It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following parents/guardians to serve as volunteer chaperones for the overnight Grade 7 field trip to Stokes State Forest from October 2, 2019 through October 4, 2019, as indicated below:

VOLUNTEER
CHAPERONES:
GRADE 7 OVERNIGHT
FIELD TRIP TO
STOKES STATE
FOREST

Joe Abutel	Kristen DiFoglio	Brandon Kronstedt	Michael Pisani
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Josephine Agliata	Phil Duddy	Jenny Liggio	Julie Rizzuto
Joe Allegro	Greg Flynn	Joel Lopez	Al Roth
Kelly Apolito	Doug Forsyth	Kelley Lopez	David Saturn
Janine Astuto	Kathy Hoeker	Laurie Manhire	Dan Strack
Dinka Bodak	Jessica Horowitz	Keith Medvin	Brian Tierney
Tata Brown	Nicole Ireland	Holly Morgan	Mike Tormey
Elizabeth Brush	Maureen Jordan	Elena Parisi	Andrea Vela
Shawn Burke	Ebelyss Kharod	Kim Pellecchia	Tonja Vitale
John Caputo	Joe Kohm	Andrea Penczak	Kevin Yale

It was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve Colin Rigby, Principal of Cedar Drive Middle School, to serve as a volunteer chaperone for the overnight Grade 7 field trip to Stokes State Forest from October 2, 2019 through October 4, 2019

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Michael Taylor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Revised Attachment # C-1](#)). REIMBURSABLE EXPENSES

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

2. It was moved by Michael Taylor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as a mentor for the 2019-20 school year, as indicated below: MENTORS

Mentor/Position	New Staff Member/	
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Location	Position/Location	Stipend
Kristin Lamm Teacher of Kindergarten Conover Road Primary School	Michelle Corrao* Interim Teacher of Kindergarten Conover Road Primary School	\$550♦

♦Pro-rata stipend for mentors working with part-time employees or mentors working with employees less than a full year.

*Standard Certificate

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

3. It was moved by Michael Taylor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the May 15, 2019 Regular Meeting, approving the appointment of staff members to participate in English Language Arts ("ELA")-Reading curriculum writing for Grades 6-8, at an hourly rate of \$51, for a total number of hours not to exceed fifteen (15), to include the following staff member, as indicated below:

AMENDED
RESOLUTION:
CURRICULUM
WRITING FOR
ELA-READING FOR
GRADES 6-8

Name	Location	Amount Not to Exceed
Erin Leclercq	Cedar Drive Middle School	\$765

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

FINANCE

1. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the transfer of funds for the month of July, 2019 for the 2019-20 school year. ([Attachment # F-1](#))

TRANSFER OF FUNDS

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

2. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a

BOARD SECRETARY'S

unanimous roll call vote to approve the Board Secretary's Report as of July 31, 2019. REPORT
([Attachment # F-2](#))

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of July 31, 2019 NO budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2.11(c)4, we certify that as of July 31, 2019 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

3. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of July, 2019. ([Attachment # F-3](#)) TREASURER'S REPORT

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

4. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Bill List dated September 18, 2019 2019 in the amount of \$1,886,664.66. BILL LIST

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

5. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a OFF-GUIDE AND NON-ALIGNED

unanimous roll call vote to approve the following resolution:

PERSONNEL -
BENEFITS

WHEREAS, the Colts Neck Township Board of Education recognizes the following 'off-guide' or 'non-aligned' personnel for the 2019-20 school year: Colts Club Before and After School Program Personnel and School Security Monitors; and

WHEREAS, the Colts Club Before and After School Program Personnel and School Security Monitor personnel will not be entitled to receive benefits as per District Policy 4420.

BE IT RESOLVED, that the Board approves the 'off-guide' or 'non-aligned' benefits above for the 2019-20 school year.

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

6. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve Lisa Dichter, certified school occupational therapist, to provide occupational therapy services to students, on a consultant basis for the 2019-20 school year, at an hourly rate of \$80, not to exceed \$26,500.

CONSULTANT
SERVICES:
OCCUPATIONAL
THERAPIST FOR
2019-20 SCHOOL
YEAR

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

7. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve Trina Foltz, certified physical therapist, to provide physical therapy services to students, on a consultant basis for the 2019-20 school year, at an hourly rate of \$72.00, for a total amount not to exceed \$31,800.

CONSULTANT
SERVICES:
PHYSICAL THERAPIST
FOR 2019-20 SCHOOL
YEAR

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor and Kimberly Raymond

No: None

Abstain: Kathryn Gizzo

Absent: None

8. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appropriation of \$45,991 of 2018-19 NJ State Extraordinary Aid to increase the following budgetary accounts, in accordance with N.J.A.C. 6A:23A-13.3(d):
- APPROPRIATION OF
2018-19
EXTRAORDINARY AID

Budgetary Account	Amount
11-000-219-890-000-400-0	\$ 5,760
11-000-221-890-000-500-0	\$ 5,760
11-110-100-101-060-100-0	\$32,935
11-190-100-580-030-200-0	\$ 657
11-000-291-290-000-100-0	\$ 879
Total	\$45,991

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

9. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following resolution:
- SCHOOL PHYSICIAN

RESOLVED, that the Board of Education designate Dr. Alan Cabasso of Meridian Pediatric Associates, Neptune, NJ as the district's school physician for the 2019-2020 school year at the annual fee of \$2,500 with any extra services to be remunerated at a rate of \$200.00 per hour not to exceed 10 hours for the 2019-2020 school year.

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

POLICY

None

NEGOTIATIONS

None

TRANSPORTATION

1. It was moved by Rebecca Roberts, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the bus routes for the 2019-20 school year, which are on file in the Office of the Business Administrator/Board Secretary.

BUS ROUTES FOR
2019-20 SCHOOL
YEAR

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

Abstain: Marci Klein

No: None

Absent: None

PERSONNEL

1. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the resignation of the following staff members, as indicated below:

RESIGNATION

Name	Position/Location	Effective Date
Rebecca Loniewski	Instructional Assistant Conover Road Elementary School	September 16, 2019
Kimberly Horner	Computer Application Support Specialist Cedar Drive Middle School	October 1, 2019

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

2. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the change in the placement on the salary guide for the 2019-20 school year for the following staff members due to education advancement, effective September 1, 2019, as indicated below:

MOVEMENT ON
GUIDE

Name/Position/Location	From	To
	Guide/Step/Salary Effective Dates	Guide/Step/Salary Effective Dates
Carol J. Burtnick Teacher of Social Studies Cedar Drive Middle School	BA+30 Guide Step 12 \$76,651 Per Annum 9/01/19 - 6/30/20	MA Guide Step 12 \$79,801 Per Annum 9/01/19 - 6/30/20

Karin Londono Teacher of English as a Second Language Districtwide	BA+30 Guide Step 12 \$76,651 Per Annum 9/01/19 - 6/30/20	MA Guide Step 12 \$79,801 Per Annum 9/01/19 - 6/30/20
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Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

3. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as extracurricular advisors for the following extracurricular activities at Cedar Drive Middle School during the 2019-20 school year, as indicated below:

2019-20
EXTRACURRICULAR
ADVISORS:
CEDAR DRIVE MIDDLE
SCHOOL

Name	Position	Amount Not Exceed
Jeffrey Brown	Set Design	\$2,825
Carrie Sullivan	Show Director	\$3,425
Krystyna Hubbard	Show Musical Director	\$3,425

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

4. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the June 19, 2019 Regular Meeting, approving additional days of employment for Lauren Hums, School Counselor at Cedar Drive Middle School, to perform summer guidance work between July 1, 2019 (excluding July 4, 2019) through August 30, 2019, as indicated below:

AMENDED
RESOLUTION:
ADDITIONAL PAY
FOR 2019 SUMMER
GUIDANCE WORK:
SCHOOL
COUNSELOR

Guide/Step Salary	From	To
	Total Number of Days Per Diem Rate Total Amount Not to Exceed	Total Number of Days Per Diem Rate Total Amount Not to Exceed
MA Guide Step 10 \$75,101	7 Days \$375.51 Per Diem Rate \$2,628.57	10 Days \$375.51 Per Diem Rate \$3,755

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

5. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as overnight chaperones for the Grade 7 Trip to Stokes State Forest from October 1, 2019 through October 4, 2019, for a total number of nights not to exceed three (3), which includes one (1) night prior to October 2, 2019 for setup and the two (2) nights of said trip, at an amount not to exceed \$180 per night, for a total amount not to exceed \$540 per staff member, as indicated below:

OVERNIGHT
CHAPERONES FOR
THREE (3) DAYS FOR
GRADE 7 TRIP TO
STOKES STATE
FOREST

Carol J. Burtnick	Karin Londono
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Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

6. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as overnight chaperones for the Grade 7 Trip to Stokes State Forest from October 2, 2019 through October 4, 2019, for a total number of nights not to exceed two (2), at an amount not to exceed \$180 per night, for a total amount not to exceed \$360 per staff member, as indicated below:

OVERNIGHT
CHAPERONES FOR
TWO (2) DAYS FOR
GRADE 7 TRIP TO
STOKES STATE
FOREST

Christine Bakos	E. Marc Coe	Kathleen Godlesky	Theresa Heyer
Dolores Pollak	Steven Ricci	Elizabeth Rosenberg	Patricia Straman
Joseph Truisi	Carrie Zanyor		

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

7. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff member to serve as a facilitator for the Parent Information Night for the Freehold Regional High School District ("FRHSD") Learning

FACILITATOR FOR
THE PARENT
INFORMATION
NIGHT FOR THE
FRHSD LEARNING

Centers/Academies on September 23, 2019, as indicated below:

CENTERS/
ACADEMIES

Name	Amount Not to Exceed
Lauren Hums	\$80

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

8. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the Cedar Drive Middle School Cross Country home meet on September 23, 2019, at an amount not to exceed \$80 for each staff member, as indicated below:

CHAPERONES FOR
2019 CDMS CROSS
COUNTRY HOME
MEET

Jessica Grippaldi	Kathleen Godlesky	Joseph Truisi
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Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

9. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the medical disability leave for each of the following staff members, as indicated below:

MEDICAL DISABILITY
LEAVES

Name/Position/Location	Effective Dates	Medical Disability Leave
Helen Eberle Secretary to the Director of Special Services Administration Building	10/02/19 - 11/08/19	FMLA – Paid With healthcare benefits (Using Sick Days from 10/02/19 through 11/06/19)
Gayle Ostic Computer Applications Support Specialist Conover Road Elementary School	10/18/19 - 11/08/19	FMLA – Paid With healthcare benefits (Using Sick Days from 10/18/19 through 11/06/19)

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin

O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

10. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as a home instructor, on an as needed basis, for the 2019-20 school year, at an hourly rate of \$51, for no more than five (5) hours per week for general education students and for no more than ten (10) hours per week for special education students, as indicated below:

HOME INSTRUCTOR:
DISTRICT STAFF
MEMBER FOR
2019-20 SCHOOL
YEAR

Name	Certification
Suzanne Cooper	Elementary School Teacher

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

11. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff member (certified substitute teacher) to serve as a home instructor for Student #20250051, at an hourly rate of \$51, for the period commencing September 5, 2019 through June 24, 2020, for a total number of hours per week not to exceed two (2), as indicated below:

HOME INSTRUCTION
FOR 2019-20 SCHOOL
YEAR

Name
Felicia Latrenta

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

12. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff member and a certified substitute teacher to serve as home instructors for Student #20210585, at an hourly rate of \$51, for the period commencing September 16, 2019 until such time as the need for home instruction no longer exists, for a total number of hours for all home instructors not to exceed ten (10) hours per week, as indicated below:

HOME INSTRUCTION
FOR 2019-20 SCHOOL
YEAR

Name	Position
Suzanne Cooper	Teacher of Science
Joanne Chavers	Certified Substitute Teacher

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

13. It was moved by Jacquelyn Hoagland, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Support Staff for the 2019-20 school year, on an as needed basis, pending approval of criminal history review:

SUBSTITUTE
SUPPORT STAFF:
2019-20 SCHOOL
YEAR

Name	Positions	Hourly Rate
Lorraine Sabol	Substitute Instructional Assistant	\$11.00
	Substitute Secretary	\$10.00
	Substitute Lunch-Recess Aide	\$10.00

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

NEW BUSINESS/WORK SESSION AGENDA

None

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Resident Courtney McCormick of 5 Koala Court, voiced her concerns about the CRES kickball and basketball fields behind the school.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No Executive Session held.

ADJOURNMENT

At 7:51 p.m. it was moved by Danielle Alpaugh, seconded by Kevin O'Connor and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Rebecca Roberts, Michael Taylor, Kathryn Gizzo and Kimberly Raymond

No: None

Absent: None

REFERENCE SHEET	
Attachment # S-1	Enrollment Report as of September 13, 2019
Attachment # S-2	Field Trip List for 2019-20 School Year
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of July, 2019
Attachment # F-2	Board Secretary's Report as of July 31, 2019
Attachment # F-3	Treasurer's Report as of July 31, 2019

BOARD MEETINGS*			
January 23, 2019	April 3, 2019♦	June 19, 2019	October 16, 2019
February 6, 2019	April 17, 2019	August 7, 2019	November 6, 2019
February 20, 2019	May 1, 2019	August 21, 2019	November 20, 2019
March 6, 2019	May 15, 2019	September 18, 2019	December 11, 2019 @ 6:00 p.m.
March 18 2019	June 5, 2019♣	October 2, 2019	
January 7, 2020 (Organization Meeting @ 6:00 pm)			

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, unless otherwise noted and advertised.

♦ Cedar Drive Middle School Gymnasium

♣Conover Road Primary School

NOTEWORTHY DATES	
September 19	Back-To-School Night - Conover Road Primary School
September 30- October 1	Rosh Hashanah – Schools/Central Office Closed
October 9	Yom Kippur - Schools/Central Office Closed
October 14	Columbus Day – Schools Closed for Students Professional Development Day – Full Day for Staff
October 21	Full Session Day – Parent/Teacher Conferences (Evening)
October 22	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 23	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 24	Short Session Day – Parent/Teacher Conferences (Afternoon)
October 25	Short Session Day – Students and Staff

November 7-8	NJEA Convention – Schools/Central Office Closed
November 27	Short Session Day for Students and Staff
November 28-29	Thanksgiving Recess – Schools/Central Office Closed
December 20	Short Session Day for Students and Staff (Winter Recess Begins at End of Day)
December 23-31	Winter Recess – Schools/Central Office Closed
2020	
January 1	New Year's Day – Schools/Central Office Closed
January 2	Schools Reopen for Students and Staff
January 20	Martin L. King's Birthday – Schools/Central Office Closed
February 14	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
February 17	Presidents' Day – Schools/Central Office Closed
February 26	Short Session Day – Parent/Teacher Conferences (Afternoon)
February 27	Full Session Day – Parent/Teacher Conferences (Evening)
February 28	Short Session Day for Students & Staff
April 8	Short Session Day for Students and Staff (Spring Recess Begins at the End of Day)
April 9 - 17	Spring Recess – Schools/Central Office Closed
April 20	Schools Reopen
May 22	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
May 25	Memorial Day – Schools/Central Office Closed
June 22	Full Session Day for Staff; Short Session Day for Students
June 23	Short Session Day for Students & Staff CDMS Graduation
June 24	Short Session Day for Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco

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Business Administrator/Board Secretary