

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

**Per Executive Order 251, face masks are required to be worn indoors by all attendees of in-person
Colts Neck Township Board of Education Meetings.**

**COLTS NECK BOARD OF EDUCATION GOALS
2020-2021 SCHOOL YEAR**

- Facilities: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.
- Communications: Develop a District communications plan to include varied communication methods to educate and engage the community about the role of the Board of Education and District initiatives.
- Student Achievement:
 - Assess the effectiveness of District programs and practices implemented to address achievement gaps due to the COVID-19 pandemic and address areas of identified deficiencies.
 - Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the District.
- Planning: Complete, implement and monitor the District Strategic Plan initiated in the 2019-2020 academic year.

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the*

- orderly conduct of the meeting; and*
f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

MINUTES: For the Meeting of the Board of Education, **October 6, 2021**, at 7:00 p.m. via Webex. Directions will be posted on the district's website at www.coltsneckschools.org

CALL TO ORDER

President Gizzo called the meeting to order at 7:11 p.m.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Kevin O'Connor, Danielle Alpaugh and Kathryn Glzzo

Board Members Absent: Marci Klein, Tracy Kramer, Kimberly Raymond and Heather Tormey

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2021, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Vincent S. Marasco led the Flag Salute and Kevin O'Connor read the Mission Statement.

APPROVAL OF MINUTES

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None

BOARD COMMITTEES

COMMITTEES

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Heather Tormey

Administrator: Vincent Marasco

- No Report

Communications Committee:

Chairperson: Danielle Alpaugh

Committee Members: Tracy Kramer, Marci Klein, Heather Tormey

Administrator: Philip J. Capasso III

- No Report

Curriculum Committee:

Chairperson: Marian Castner

Committee Members: Dr. Kimberly Raymond, Marci Klein, Kevin O'Connor

Administrator: Erica Reynolds

- Marian Castner reported that the committee met earlier today; Dr. Beck was in attendance and presented on a program that is being initiated in the prek program and some assessments that are taking place. Further in attendance was Jill Becker and Jennifer Collett from the Conover Road Elementary school regarding the TEP program that is being expanded.
- Mr. Reynolds also presented during the meeting regarding the Summer Bridge Program; discussed how that might proceed in the future.
- Additional topics discussed were (1) assessments; (2) QSAC; and (3) National Junior Honor Society at CDMS
- Next meeting is scheduled for November 16th.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- No Report

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marian Castner, Marci Klein, Tracy Kramer

Administrator: Dr. MaryJane Garibay

- No Report

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- No Report

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- No Report

Kevin O'Connor - Colts Neck Township Committee

- Attended a portion of the Township meeting last evening at the CNHS; noted that the only property that is at any stage of development under COAH is the Kushner Property.

State & County School Boards Association Representative:

Marian Castner

- Attended NJSBA meeting on October 2nd; the meeting was to establish the Strategic Plan goals and objectives.

Tracy Kramer entered the meeting at approximately 7:34 p.m.

Heather Tormey entered the meeting at approximately 7:55 p.m.

NEW BUSINESS/WORK SESSION AGENDA

1. Kathy Winecoff, NJSBA Field Services Representative, facilitated a Board work session on the following topics: PRESENTATION
 - Review and discussion of Strategic Planning Process.
 - Discussion as to the importance of Goal Development (Board, District and CSA) and the process of establishing the goals.
 - Review of Board Committees and more specifically committee structure.
 - Discussion on the pros and cons of the possible addition of a Legislative Committee.
 - Review of materials provided by Marian Castner and Kathy Winecoff with respect to the establishment of a Communications Plan.
 - Review of current Board of Education and District goals and discussion and development of prospective 2021-22 goals.
 - Review of the Board's role in Finance and Budget development.

Marci Klein entered the meeting during the New Business/Work Session portion of the agenda at approximately 8:30 p.m.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

ADJOURNMENT

At 9:45 p.m., it was moved by Kevin O'Connor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Kevin O'Connor, Tracy Kramer, Heather Tormey, Danielle Alpaugh and Kathryn Glizzo

No: None

Absent: Kimberly Raymond

BOARD MEETINGS*			
October 6, 2021	October 20, 2021	November 3, 2021	November 17, 2021
December 15, 2021 @ 6:00 pm			
January 5, 2022 @ 6:00 p.m. (Organization Meeting)			

* All previously advertised Regular Board Meetings commencing Wednesday, September 1, 2021 through Wednesday, January 5, 2022 will be held in-person in the Board Room located in the Administration Building, 70 Conover Road, Colts Neck, NJ 07722, unless other noted and advertised.

NOTEWORTHY DATES		
2021		
Monday	October 11	Columbus Day – Schools Closed for Students Professional Development Day – Full Day for Staff
Monday	October 25	Short Session Day – Parent/Teacher Conferences (Afternoon)
Tuesday	October 26	Short Session Day – Parent/Teacher Conferences (Afternoon)
Wednesday	October 27	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	October 28	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	October 29	Short Session Day – Students and Staff
Thursday-Friday	November 4-5	NJEA Convention – Schools/Central Office Closed
Wednesday	November 24	Short Session Day for Students and Staff
Thursday-Friday	November 25-26	Thanksgiving Recess – Schools/Central Office Closed
Wednesday	December 22	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
Thursday - Friday	December 23-31	Winter Recess – Schools/Central Office Closed
2022		
Monday	January 3	Schools Reopen for Students and Staff
Monday	January 17	Martin L. King's Birthday – Schools/Central Office Closed
Thursday	February 17	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 18-21	Presidents' Weekend – Schools/Central Office Closed
Wednesday	February 23	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Thursday	February 24	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	February 25	Short Session Day – Parent/Teacher Conferences
Thursday	April 14	Short Session Day - Students & Staff

Friday - Friday	April 15-22	Spring Recess – Schools/Central Office Closed
Monday	April 25	Schools Reopen
Friday	May 27	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 30	Memorial Day - Schools/Central Office Closed
Friday	June 24	Short Session Day for Students & Staff TBD Last Day of School - CDMS Graduation TBD

Respectfully Submitted,

Vincent S. Marasco

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School Business Administrator/Board Secretary