

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

**Per Executive Order 251, face masks are required to be worn indoors by all attendees of in-person
Colts Neck Township Board of Education Meetings.**

**COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR**

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

**COLTS NECK SCHOOLS DISTRICT GOALS
2021-2022 SCHOOL YEAR**

- *LONG-RANGE DISTRICT PLANNING: Complete and present the new Colts Neck Township School District's Five-Year Strategic Plan.*
- *STUDENT ACHIEVEMENT: Implement programs that apply the NJDOE's Principles of Learning Acceleration to address academic, social, and emotional needs of all students.*
- *PROFESSIONAL DEVELOPMENT: Establish and support teachers' knowledge of student engagement and its relationship to the work they design for students.*
- *WELLNESS: Facilitate district and school-based activities designed to promote the health and well-being of the whole child, staff, and school community.*
- *TECHNOLOGY: Establish a multi-year District Technology Plan that includes an audit of current devices, applications, digital learning resources, and communication platforms.*

MINUTES: For the Meeting of the Board of Education, **November 17, 2021**, at 7:00 p.m. in the in the Board Room of the Administration Building, 70 Conover Road, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Glzzo called the meeting to order at 7:03 p.m. Approximately four (4) members of the public were present.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Kimberly Raymond

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2021, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Gizzo led the Flag Salute and Marci Klein read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Kevin O'Connor, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
September 29, 2021 Regular Meeting Minutes
September 29, 2021 Executive Session Minutes
October 6, 2021 Regular Meeting Minutes

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey and Danielle Alpaugh

No: None

Abstain: Kathryn Gizzo

Absent: Kimberly Raymond

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
11-11-21	Mrs. Phyllis Camera	Board of Education	Student Placement
11-16-21	Mrs. Brenna Dillon	Board of Education	Masks During Physical Education

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

President Gizzo reported:

- Sent Action plan worksheets to all committee chairs; very ambitious goals that are specific to certain committees.
- Reminder: Mindfulness Parent Night offered through Friends of Different Learners scheduled for November 30th at CDMS.
- Wished everyone a very happy and peaceful Thanksgiving.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor
Committee Members: Kathryn Gizzo, Heather Tormey, Tracy Kramer
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee has not met since the last meeting.
- The next meetings are scheduled for the week of November 29th; Buildings & Grounds on Monday, November 29th and later that week for Safety & Security.

Communications Committee:

Chairperson: Danielle Alpaugh
Committee Members: Tracy Kramer, Marci Klein, Heather Tormey
Administrator: Philip J. Capasso III

- Danielle Alpaugh reported that the committee has not met since the last meeting.
- Mr. Capasso is working on the Newsletter which is to go out before the Thanksgiving break.
- Committee discussed updates on Pomptonian (menu and website).
- Attempting to schedule a meeting the week of November 29th.

Curriculum Committee:

Chairperson: Marian Castner
Committee Members: Marci Klein, Kevin O'Connor, Dr. Kimberly Raymond
Administrator: Erica Reynolds

- Marian Castner reported that the committee met on November 16th.
- Main focus of the meeting was discussion of assessments.
- Next meeting is December 14th.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo
Committee Members: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met on November 10th.
- Discussed Extraordinary Aid for charter school enrollment and homeless school student enrollments, new lease purchase of two (2) buses and one (1) copier; these items are on the agenda this evening for approval.
- Mr. Marasco provided an update on the audit - progressing normally. Anticipate having the auditor present its findings to the Finance Committee in the near future. Audit due January 4th, Audit report due February.
- Mr. Marasco advised the committee about an option to add Voluntary Disability Insurance through Colonial Life for district employees, to which the committee had no objection.
- Continued discussions regarding the Board's relationship with Pomptonian and Taxpayer Guide to Education Spending and audit of Special Service support services.

- Discussed the development of a Collective Bargaining blueprint; goal is to develop a comprehensive blueprint that will end up in the charter of the committee.
- Future meeting date to be scheduled.

Policy Committee:

Chairperson: Jacquelyn Hoagland
Committee Members: Marian Castner, Marci Klein, Tracy Kramer
Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee is scheduled to meet November 18th.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee has not met since the last meeting.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- PTO reopened spirit wear store
- Frosty's holiday sale is December 11th at CRPS.

Kevin O'Connor - Colts Neck Township Committee

- No report

State & County School Boards Association Representative:

Marian Castner

- Attended a meeting last evening (virtually); spoke about purple ribbon schools (districts that have families in the military).
- Semi-Annual Delegate Assembly meeting is scheduled for Saturday, November 20th.

SUPERINTENDENT'S REPORT

Dr. Garibay reported:

- CNTEA Blood Drive is December 16th at Conover Road Elementary School from 6:30 - 7:30pm.
- Frosty's is back...December 11th from 9am -1pm at the Conover Road Primary School; pto is still looking for volunteers.
- Acknowledged the communication listed above regarding masks during physical education classes; students may remove masks while they are engaged in actual physical activities, but are still required when entering the gym. The board will be reviewing the protocols again. Principals have been encouraged to include something in their updates regarding this topic.
- Personnel Item #2 is the recommendation for the appointment of Nicholas Moretta

as Facilities Manager, effective January 10, 2022, who is replacing Tom Giglio. Mr. Moretta is entering the district with six (6) years of experience in the management of school facilities.

- Congratulations to Dr. Beck, our Director of Special Services and Mrs. Reynolds, our Director of Curriculum and Instruction for their successful presentation on the district's Summer Bridge Program to the Monmouth County State DOE Representatives at the combined meeting of Directors of Curriculum and Directors of Special Services. Colts Neck was the only district to receive the Learning Loss Grant from the State.
- Noted Curriculum and Instruction Item #2 the acceptance of ESSER III funds; will be presenting to the BOE a synopsis of how the funds will be used.
- Happy Thanksgiving to everyone on behalf of the District.

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2021-22 School Year, as of November 17, 2021. [\(Revised Attachment # S-1\)](#) SUPERINTENDENT'S REPORT
2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period: SUPERINTENDENT'S REPORT ON INVESTIGATIONS OF HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
11/1/21-11/12/21	0	0

ACTION ITEMS:

1. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Board of Education's acceptance of the Superintendent's Action for the following Non-HIB incident, as reported to the Board at its meeting of November 3, 2021 for the period commencing October 16, 2021 through October 29, 2021, wherein one (1) incident was reported and HIB was not found to have occurred, as indicated below: AFFIRMATION OF SUPERINTENDENT'S ACTION(S)

Non-HIB Incident	Location
2021-N1	Conover Road Primary School

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

2. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following evaluations, as indicated below: EVALUATION

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20240443	Neurological	Dr. Sell	\$600.00
20301629	Bilingual	Dr. Pereira-Ruggieri	\$575.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

3. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the electronic submission of the District Performance Review documents associated with the New Jersey Quality Single Accountability Continuum ("NJQSAC") for the 2021-22 school year. ([Attachment # S-2](#))

NJQSAC FOR
2021-22 SCHOOL
YEAR

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Marian Castner, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Revised Attachment # C-1](#))

REIMBURSABLE
EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marian Castner, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the acceptance of the allocation of the American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER III) funds in the amount of \$784,778, and submission of the application thereon, as set

ARP ESSER III
GRANT APPLICATION
AND ACCEPTANCE
OF FUNDS

forth below:

Description of Allocation	Amount
ESSER III	\$579,583
Accelerated Learning Coaching and Educator Support	\$ 80,195
Evidence Based Summer Learning and Enrichment Activities Grant	\$ 40,000
Evidence Based Comprehensive Beyond the School Day Activities Grant	\$ 40,000
NJTSS Mental Health Support Staffing Grant	\$ 45,000
TOTAL	\$784,778

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

3. It was moved by Marian Castner, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the following field observation assignment for the 2021-22 school year, as indicated below: FIELD
OBSERVATION:

Student/College/ Number of Hours	Cooperating Staff Member/ Position/Location	Effective Date
Gemma Schauer University of Illinois at Chicago 25-30 hours	Ryan White Occupational Therapist Conover Road Primary School	12/10/21 - 1/14/22

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

FINANCE

1. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the transfer of funds for the month of September, 2021 for the 2021-22 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

2. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Board Secretary's Report as of September 30, 2021. ([Attachment # F-2](#))

BOARD SECRETARY'S
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of September 30, 2021 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of September 30, 2021 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

3. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of September 30, 2021. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

4. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Bill List dated November 17, 2021 in the amount of \$2,934,074.05 and Food Service payments in the amount of \$1,029.06

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

5. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the attached Resolution appointing a Lessor relating to the Lease Purchase Financing in connection with the acquisition of two (2) fifty-four passenger school buses and a copier in an amount not to exceed \$207,234, approving the form of certain agreements, and authorizing the President and the Business Administrator/Board Secretary to execute certain agreements and other related matters in connection therewith. ([Attachment # F-4](#))

LEASE PURCHASE
FINANCING – TWO
(2) BUSES and ONE
(1) COPIER

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

6. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appropriation of \$198,665 of 2020-21 NJ State Extraordinary Aid to increase the following budgetary accounts in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION
FROM 2020-21
EXTRAORDINARY AID

Account #	Description	Amount
11-000-100-561-000-400-0	Unanticipated Tuition Costs for homeless students	\$ 81,749
11-000-213-101-060-100-0	Nurse summer salary - CRPS	\$ 1,410
11-214-100-320-060-400-0	Behavioral/Educational Services	\$115,506
	TOTAL	\$198,665

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

7. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following resolution:

PROFESSIONAL
SERVICES:
BEHAVIORAL/
EDUCATIONAL
CONSULTATION

WHEREAS, Public School Contracts Law (N.J.S.A 18A:18A-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bids must be adopted publicly; and

WHEREAS, N.J.A.C. 6A:23-5.2 requires that professional services contracts are

issued in a deliberative and efficient manner and the school district has met this requirement; and pursuant to P.L. 2005, Ch.271, the firm has complied with mandatory political contribution form.

NOW THEREFORE, BE IT RESOLVED that Brett DiNovi & Associates, LLC, 1000 Crawford Place, Suite 260, 240 & 200, Mt. Laurel, NJ 08054, is hereby approved to provide behavioral/education consultation services, for Students #20290083 and #20300105 for the 2021-22 school year, at an amount not to exceed \$115,506.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

POLICY

None

NEGOTIATIONS

None

TRANSPORTATION

1. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the School Bus Emergency Evacuation Drill Reports for the 2021-22 school year. [\(Attachment # T-1\)](#)

2021-22 SCHOOL BUS
EMERGENCY
EVACUATION DRILL
REPORTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

PERSONNEL

1. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below:

RESIGNATION

Name	Position/Location	Effective Date
Nicholas Truisi	Custodian/Conover Road Elementary School	12-11-21

Brooke Edgerton	Teacher/Conover Road Primary School	1-1-22
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

2. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the employment of the following individual for the 2021-22 school year, as indicated below:

EMPLOYMENT:
FACILITIES
MANAGER
2021-22 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Step/Salary
*Nicholas Moretta (Replacing Thomas Giglio, who resigned)	Facilities Manager District	1/1/22 – 6/30/22	\$112,000 Per Annum Prorated

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

Kevin O'Connor commented on the loss of Tom Giglio who will be leaving the district on December 1st. Mr. Giglio was a very good and diligent employee who did a lot for the district. He will be sorely missed. Mr. O'Connor welcomed Mr. Moretta to the district and noted that he will bring a different vision to the district. Mr. Moretta has a lot of experience in larger districts and he will bring those skills to Colts Neck.

3. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the employment of the following individual as a Long-Term Substitute Instructional Assistant during the 2021-22 school year, as indicated below:

EMPLOYMENT:
LONG-TERM
SUBSTITUTE
INSTRUCTIONAL
ASSISTANT
2021-22 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Hourly Rate
*Justina Eskander (Replacing Joann Oates, who is on a leave of absence)	Long-Term Substitute Instructional Assistant	11/2/21 – 11/19/21	\$12.25 Per Hour

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

4. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the medical disability leave for each of the following staff members during the 2021-22 school year, as indicated below:

MEDICAL DISABILITY
LEAVE
2021-22 SCHOOL
YEAR

Name/Position/ Location	Effective Dates	Medical Disability Leave
Vivian Nemjo Instructional Assistant Conover Road Primary School	12/15/21 - 3/9/22	Medical Disability/FMLA <ul style="list-style-type: none"> • Paid With healthcare benefits (Using Sick and Personal Days from 12/15/21 through 1/25/22) • Unpaid with healthcare benefits 1/26/22 through 3/9/22
Marla Beil Assistant Principal Cedar Drive Middle School	1/3/22 - 3/18/22	Medical Disability/FMLA <ul style="list-style-type: none"> • Paid With healthcare benefits (Using Sick and Personal Days from 1/3/22 through 2/28/22) • Unpaid with healthcare benefits 3/1/22 through 3/18/22

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

5. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the November 3, 2021 Regular Meeting, for Joann Oates, Instructional Assistant at Conover Road Primary School, during the 2021-22 school year, as indicated below:

AMENDED MEDICAL
DISABILITY
LEAVE
2021-22 SCHOOL
YEAR

From	To	Leave Type
9/29/21 - 11/12/21	9/29/21 - 11/19/21	Medical Disability/FMLA <ul style="list-style-type: none"> • Paid With healthcare benefits (Using Sick and Personal Days from 9/29/21 through 10/21/21) • Unpaid 10/22/21- 11/19/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

6. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the childcare leave during the 2021-22 school year for the following staff member during the 2021-22 school year, as indicated below:

CHILDCARE LEAVE
2021-22 SCHOOL
YEAR

Name/Position Location	Effective Dates	Childcare Leave
Marla Beil/Assistant Principal/Cedar Drive Middle School	3/21/22 - 6/17/22	FMLA/NJFLA – Unpaid With Healthcare Benefits 3/21/22 through 6/17/22

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

7. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the contractual leave for the following staff member during the 2021-22 school year, as indicated below:

CONTRACTUAL
LEAVE 2021-22
SCHOOL YEAR

Name/Position/ Location	Effective Dates	Contractual Leave
Marla Beil/Assistant Principal/Cedar Drive Middle School	6/20/22 - 6/24/22	Unpaid Without Health Care Benefits

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

8. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a

AMENDED
CONTRACTUAL

unanimous roll call vote to approve the amending of the contractual leave approved at the October 20, 2021 regular meeting for the following staff member during the 2021-22 school year, as indicated below:

LEAVE
2021-22 SCHOOL
YEAR

Name/Position Location	From	To	Contractual Leave
Laura Crawley/Bus Driver	9/27/21 - 11/19/21	9/27/21 - 12/3/21	Unpaid 9/27/21 - 12/3/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

9. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Support Staff for the 2021-22 school year, on an as needed basis, pending approval of criminal history review:

SUBSTITUTE
SUPPORT STAFF:
2021-22 SCHOOL
YEAR

Name	Position	Hourly Rate
Lori Martinelli	Substitute Lunch-Recess Aide	\$12.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

10. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amending of the time period for the following Home Instruction, approved at the October 20, 2021 Regular Meeting for Student #20251034, as indicated below and also approves of the amending of the appointment of the staff member to serve as home instructor listed below:

AMENDING HOME
INSTRUCTION FOR
THE 2021-22
SCHOOL YEAR

From Period	To Period	Staff Member
10/4/21 - 11/5/21	10/4/21 - 11/12/21	Teresa D'Elia

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

11. It was moved by Marci Klein, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the additional pay to Patrick DeJoy to serve as School Security Monitor on Wednesday, November 17, 2021 for a total number of hours not to exceed five (5), at an hourly rate of \$21 per hour not to exceed \$105. ADDITIONAL PAY

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Glzzo

No: None

Absent: Kimberly Raymond

NEW BUSINESS/WORK SESSION AGENDA

None

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

John Camera, 1 Roundhill Court - inquired if the Policy committee will be reviewing the homework policy. President Gizzo responded that the policy committee agenda includes a review of the homework policy. He also commented on the changing curriculum and the district's programs including videos that did include some references to critical race theory.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No Executive Session held.

ADJOURNMENT

At 7:35 p.m., it was moved by Heather Tormey, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

REFERENCE SHEET	

Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of October 30, 2021
Attachment # S-2	NJQSAC For 2021-22 School Year
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of September, 2021
Attachment # F-2	Board Secretary's Report as of September 30, 2021
Attachment # F-3	Treasurer's Report as of September 30, 2021
Attachment # F-4	Resolution approving the appointing of a Lessor relating to the Lease Purchase Financing in connection with the acquisition of two (2) fifty-four passenger school buses and one (1) copier
Attachment # T-1	2021-22 School Bus Emergency Evacuation Drill Reports

BOARD MEETINGS*	
December 15, 2021 @ 6:00 p.m.	
January 5, 2022 @ 6:00 p.m. (Organization Meeting)	

* All previously advertised Regular Board Meetings commencing Wednesday, September 1, 2021 through Wednesday, January 5, 2022 will be held in-person in the Board Room located in the Administration Building, 70 Conover Road, Colts Neck, NJ 07722, unless other noted and advertised.

NOTEWORTHY DATES		
2021		
Wednesday	November 24	Short Session Day for Students and Staff
Thursday-Friday	November 25-26	Thanksgiving Recess – Schools/Central Office Closed
Wednesday	December 22	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
Thursday - Friday	December 23-31	Winter Recess – Schools/Central Office Closed
2022		
Monday	January 3	Schools Reopen for Students and Staff
Monday	January 17	Martin L. King's Birthday – Schools Closed for Students/Professional Development for Staff
Thursday	February 17	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 18-21	Presidents' Weekend – Schools/Central Office Closed
Wednesday	February 23	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Thursday	February 24	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	February 25	Short Session Day – Parent/Teacher Conferences
Thursday	April 14	Short Session Day - Students & Staff
Friday - Friday	April 15-22	Spring Recess – Schools/Central Office Closed

Monday	April 25	Schools Reopen
Friday	May 27	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 30	Memorial Day - Schools/Central Office Closed
Friday	June 24	Short Session Day for Students & Staff TBD Last Day of School - CDMS Graduation TBD

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco
School Business Administrator/Board Secretary