

**COLTS NECK TOWNSHIP SCHOOLS  
COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**Per Executive Order 251, face masks are required to be worn indoors by all attendees of in-person  
Colts Neck Township Board of Education Meetings.**

**COLTS NECK BOARD OF EDUCATION GOALS  
2020-2021 SCHOOL YEAR**

- Facilities: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.
- Communications: Develop a District communications plan to include varied communication methods to educate and engage the community about the role of the Board of Education and District initiatives.
- Student Achievement:
  - Assess the effectiveness of District programs and practices implemented to address achievement gaps due to the COVID-19 pandemic and address areas of identified deficiencies.
  - Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the District.
- Planning: Complete, implement and monitor the District Strategic Plan initiated in the 2019-2020 academic year.

**MINUTES:** For the Meeting of the Board of Education, **November 3, 2021**, at 7:00 p.m. in the Board Room of the Administration Building, 70 Conover Road, Colts Neck, New Jersey 07722

**Public Participation**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:*

*Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

*The presiding officer may:*

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may*

- be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
  - d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
  - e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
  - f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

## CALL TO ORDER

President Gizzo called the meeting to order at 7:05 p.m. Four members of the public were in attendance.

## ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Marci Klein and Kimberly Raymond

## LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2021, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

## FLAG SALUTE

FLAG SALUTE

Board Secretary, Vincent Marasco led the Flag Salute and Danielle Alpaugh read the Mission Statement.

## APPROVAL OF MINUTES

APPROVAL OF  
MINUTES

1. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
September 1, 2021 Regular Meeting Minutes
September 1, 2021 Executive Session Minutes

Yes: Jacquelyn Hoagland, Tracy Kramer, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Abstain: Marian Castner and Kevin O'Connor

Absent: Marci Klein and Kimberly Raymond

## **REPORT OF PRESIDENT – Mrs. Kathryn Gizzo**

PRESIDENT'S  
REPORT

President Gizzo reported:

- No Report

## **COMMITTEE REPORTS**

COMMITTEE  
REPORTS

### Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Tracy Kramer, Kathryn Gizzo, Heather Tormey

Administrator: Vincent Marasco

- No Report

### Communications Committee:

Chairperson: Danielle Alpaugh

Committee Members: Tracy Kramer, Marci Klein, Heather Tormey

Administrator: Philip J. Capasso III

- Danielle Alpaugh reported that the committee has not met since the last meeting; the next meeting is scheduled for Monday, November 8, 2021.

### Curriculum Committee:

Chairperson: Marian Castner

Committee Members: Marci Klein, Kevin O'Connor, Dr. Kimberly Raymond

Administrator: Erica Reynolds

- Marian Castner reported that the committee has not met since the last meeting; the next meeting is scheduled for Tuesday, November 16, 2021.

### Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met on Monday, November 1st; the only topic of discussion was the business relationship with Pomptonian and the food service program.
- The next meeting is scheduled for Wednesday, November 10, 2021 at 9:30 a.m.

Policy Committee:

Chairperson: Jacquelyn Hoagland  
Committee Members: Marian Castner, Marci Klein, Tracy Kramer  
Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee has not met since the last meeting; the next meeting is scheduled for Thursday, November 18, 2021.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner  
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland  
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee has not met since the last meeting.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- No Report

Kevin O'Connor - Colts Neck Township Committee

- No Report

State & County School Boards Association Representative:

Marian Castner

- Semi Annual Delegate Assembly is scheduled for Saturday, November 20, 2021.

**SUPERINTENDENT'S REPORT**

Dr. Garibay reported:

- Thanked parents for completing the Back to School Survey; received approximately 229 responses, including 104 comments. Overall she was very pleased to see the responses of low anxiety with respect to coming to school and satisfaction with the learning that is happening, the participation in extracurricular activities, etc.
- Reported 14 combined positive COVID-19 cases districtwide.
- Last week was parent teacher conferences; although held virtually this year, happy to report that it seemed to run smoothly. Hoping to hold spring conferences in person.
- The District's Wellness Committee, once again chaired by Merri Milano, has been organized and will be moving forward this year.
- Strategic planning is beginning; anticipate sending information to the school community on goals and strategies and requesting feedback. Meeting with School Boards on December 7th with the goal of having the completed Strategic Plan for implementation on July 1st.
- Working with Mr. Capasso and the administration to develop an online mechanism as a way for volunteers to complete the required training; and also as a way to enforce EO253.

Heather Tormey inquired as to how our district compares to other like districts with respect to our reported 14 districtwide positive COVID-19 cases. Dr. Garibay indicated that overall we are seeing a slight decline.

**INFORMATION ITEMS:**

1. Superintendent’s Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2021-22 School Year, as of October 29, 2021. [\(Attachment # S-1\)](#)
2. The Superintendent recommends approval of the amending of the Superintendent’s Information Item at the October 20, 2021 Regular Meeting, reporting on investigations of incidents of harassment, intimidation and bullying (“HIB”) occurring during the period commencing October 1, 2021 through October 15, 2021 as indicated below:

SUPERINTENDENT’S  
REPORT:SCHOOL  
BUS EMERGENCY  
EVACUATION DRILL

AMENDED  
INFORMATION ITEM:  
HIB INVESTIGATIONS  
FROM OCTOBER 1,  
2021 THROUGH  
OCTOBER 15, 2021

Incidents	From	To
Number of Investigations Reported	0	1
Number of Investigations where HIB Was Found to Occur	0	1

3. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying (“HIB”) occurring during the following period:

SUPERINTENDENT’S  
REPORT ON  
INVESTIGATIONS OF  
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
10/16/21 - 10/29/21	1	0

**ACTION ITEMS:**

1. It was moved by Heather Tormey, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent’s Action for HIB/Non-HIB investigations, as reported at its meeting of October 20, 2021, for the period commencing September 1, 2021 through September 30, 2021.  
  
Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O’Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo  
  
No: None  
  
Absent: Marci Klein and Kimberly Raymond
2. It was moved by Heather Tormey, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the acceptance of the Superintendent’s Action

ACKNOWLEDGMENT  
OF NO ACTION BY  
SUPERINTENDENT

AFFIRMATION OF  
SUPERINTENDENT’S

for the following HIB incident, as initially reported to the Board at its meeting of October 20, 2021 and amended at the November 3, 2021 Regular Meeting, for the period commencing October 1, 2021 through October 15, 2021 wherein one (1) incident was reported and HIB was found to have occurred. ACTION

HIB Incident No.	Location
2021-01	Cedar Drive Middle School

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

3. It was moved by Heather Tormey, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the submission of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2021-22 school year as required by N.J.A.C. 6A:16-6.2(b)13 through 14.

MEMORANDUM OF  
AGREEMENT  
BETWEEN EDUCATION  
AND LAW  
ENFORCEMENT  
OFFICIALS -2021-22  
SCHOOL YEAR

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

4. It was moved by Heather Tormey, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the tuition contracts between the Colts Neck Board of Education ("Sending District") and the Middletown Board of Education ('Receiving District') for the following students for the 2021-22 School Year, commencing September 14, 2021, and in accordance with N.J.A.C. 6A:17, Education for Homeless Children and Students in State Facilities, as indicated below:

TUITION CONTRACTS :  
2021-22 SCHOOL  
YEAR

Student #	School	Tuition	Extraordinary Costs
20220456	Bayshore Middle School	\$ 19,453.00	N/A
20230455	Bayshore Middle School	\$ 18,049.00	N/A
20250462	Navesink Elementary School	\$ 14,749.00	N/A
20260461	Fairview Elementary School	\$ 14,749.00	N/A
20291634	Fairview Elementary School	\$ 14,749.00	N/A

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

5. It was moved by Heather Tormey, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following high school students to serve as volunteer coaches for the Cedar Drive Middle School 2021-2022 school year cheerleading team, beginning November 15, 2021 through February 1, 2022, as indicated below:

VOLUNTEER  
COACHES

Student Volunteer	School
Serena Fragoulis*	St. John Vianney High School
Dakota LaRusso*	St. John Vianney High School

\*Pending completion of School Volunteer Training

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

6. It was moved by Heather Tormey, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the adoption of the following Board of Education goals for the 2021-22 school year:

BOARD OF  
EDUCATION GOALS  
FOR 2021-22 SCHOOL  
YEAR

1.Facilities: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.

2.Communications: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.

3.Student Achievement: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.

4.Planning: Complete the District Strategic Plan initiated in the 2019-2020 academic year.

5.Board Operations: Review the current committee structure and develop a process to streamline the work and time commitment for board members.

6.Technology: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

7. It was moved by Heather Tormey, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the adoption of the following District goals for the 2021-22 school year: DISTRICT GOALS FOR  
2021-22 SCHOOL  
YEAR

1. Long-Range District Planning: Complete and present the new Colts Neck Township School District's Five-Year Strategic Plan

2. Student Achievement: Implement programs that apply the NJDOE's Principles of Learning Acceleration to address academic, social, and emotional needs of all students.

3. Professional Development: Establish and support teachers' knowledge of student engagement and its relationship to the work they design for students.

4. Wellness: Facilitate district and school-based activities designed to promote the health and well-being of the whole child, staff, and school community.

5. Technology: Establish a multi-year District Technology Plan that includes an audit of current devices, applications, digital learning resources, and communication platforms.

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

## **BUILDINGS AND GROUNDS**

None

## **CURRICULUM AND INSTRUCTION**

1. It was moved by Marian Castner, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. [\(Attachment # C-1\)](#) REIMBURSABLE  
EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather

Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

2. It was moved by Marian Castner, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as a mentor for the 2021-22 school year, as indicated below: MENTORS

New Staff Member Position/Location	Mentor/Position/Location	Effective Dates	Stipend
Brianna Piccinich/ LTS-Teacher for Mary Ellen Zambell/Conover Road Primary School	Amy Spader/Teacher/ Conover Road Primary School	9/2/21 - 12/3/21	\$850.00 ♦ (prorated)

♦Pro-rata stipend for mentors working with part-time employees or mentors working with employees less than a full year.

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

3. It was moved by Marian Castner, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the May 4, 2021 Public Hearing and Regular Meeting, for the following LDT-C internship for Scott Brelinsky, a student at Caldwell University for the 2021-22 school year, as indicated below: AMENDED  
INTERNSHIP: LDT-C

Cooperating Staff Member/Position/Location	From Effective Dates	To Effective Dates
Jacqueline Dimitri, LDT-C, District	7/01/21 - 11/30/21	7/1/2021 - 5/18/2022

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

## FINANCE

1. It was moved by Kevin O'Connor, seconded by Jacquelyn Hoagland and carried on a COMPREHENSIVE  
MAINTENANCE PLAN

unanimous roll call vote to approve the following resolution:

WHEREAS, the Department of Education requires New Jersey school districts to submit a Comprehensive Maintenance Plan Report and M-1 form documenting “required” maintenance activities for each of its public school facilities for the following periods;

Actual FY 2020-21
Current FY 2021-22
Planned FY 2022-23

WHEREAS, the required maintenance activities as listed in the documents for the various school facilities of the Colts Neck Township School District are consistent with these requirements;

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;

NOW, THEREFORE, BE IT RESOLVED, that the Colts Neck Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan Report and M-1 form for the Colts Neck Township School District in compliance with the Department of Education requirements, which is on file in the Office of the Business Administrator.

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O’Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

## POLICY

1. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: (Attachment # P-1 -P-3)

ADOPTION OF  
POLICIES AND  
REGULATIONS

<a href="#">Attachment P-1</a>	P3134 - Assignment of Extra Duties
<a href="#">Attachment P-2</a>	P4146 - Nonrenewal of Non Tenured Support Staff Member
<a href="#">Attachment P-3</a>	R4146 - Nonrenewal of Non Tenured Support Staff Member

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O’Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

## NEGOTIATIONS

1. It was moved by Kathryn Gizzo, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Sidebar Agreement between the Colts Neck Township Board of Education ("CNBOE") and the Transport Workers Union of America, AFL-CIO Local 220 ("TWU"), modifying the terms of the Collective Bargaining Agreement between the parties for the period of July 1, 2020 through June 30, 2023. A copy of said agreement is on file in the office of the Business Administrator/Board Secretary.

SIDEBAR AGREEMENT  
BETWEEN CNBOE  
AND TWU

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

## TRANSPORTATION

None

## PERSONNEL

1. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below:

RESIGNATION

Name	Position/Location	Effective Date
Victoria Mergner	Instructional Assistant/ Conover Road Primary School	12/23/21

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

2. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amending of employment of the following individual for the 2021-22 school year, as indicated below:

AMENDED  
EMPLOYMENT:  
TEACHER  
2021-22 SCHOOL

YEAR

Name	Position/Location	Effective Dates	From Guide/Step Salary	To Guide/Step Salary
*Claudia Luongo (Replacing Lauren Webster who resigned)	Teacher of Art (.5) Conover Road Elementary School	9/1/21 – 6/30/22	BA Guide Step14 \$40,355 (.5/\$80,711)* Per Annum	MA Guide Step 14 \$43,856 (.5/\$87,711) Per Annum

\*pending outcome of CNTEA negotiations

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

3. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individual for the 2021-22 school year, as indicated below:

EMPLOYMENT:  
LUNCH-RECESS AIDE  
2021-22 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
Christine Tesoriero (Replacing Lori Martinelli who resigned this position)	Lunch-Recess Aide / Conover Road Elementary School	11/1/21 – 6/30/22	2.5 Hours Daily 173 Days Step 12 \$ 16.40 Per Hour \$ 7,093 Per Annum (Prorated)

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

4. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the October 20, 2021 Regular Meeting, for Joann Oates, Instructional Assistant at Conover Road Primary School, during the 2021-22 school year, as indicated below:

AMENDED MEDICAL  
DISABILITY LEAVE  
2021-22 SCHOOL  
YEAR

From	To	Leave Type
9/29/21	9/29/21	Medical Disability /FMLA
-	-	• Unpaid With Health Care Benefits
10/29/21	11/12/21	

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

5. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Elementary School staff members to serve as extracurricular activity advisors at Conover Road Elementary during the 2021-22 school year, as indicated below:

EXTRACURRICULAR  
ADVISORS: CONOVER  
ROAD ELEMENTARY  
SCHOOL  
2021-22 SCHOOL  
YEAR

Name	Position	Amount Not Exceed
♦Amanda Auletta	Yearbook	\$2,882
♦Elizabeth Lowes	Yearbook	\$2,882

♦ Amount split equally between co-advisors.

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

6. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as extracurricular advisors/coaches for the following sport and non-sport activities at Cedar Drive Middle School during the 2021-22 school year, as indicated below:

EXTRACURRICULAR  
ADVISORS:  
CEDAR DRIVE MIDDLE  
SCHOOL  
2021-22 SCHOOL  
YEAR

Name	Position	Stipend Amount Not To Exceed
Steven Ricci	Boys' Baseball	\$3,494
Elizabeth West	Girls' Basketball	\$3,494
Marjorie Maguire	Cheerleading	\$3,494

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

7. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amending of the appointment of the following Cedar Drive Middle School staff member to serve as a chaperone for the following Cedar Drive Middle School event as approved at the September 29, 2021 regular meeting during the 2021-22 school year, at an amount not to exceed \$80, as indicated below:

AMENDED  
CEDAR DRIVE  
MIDDLE SCHOOL  
CHAPERONES  
2021-22 SCHOOL  
YEAR

Name	Event From	Event To	Date
Nicholas Lorusso	Cross Country	Boys Soccer	10/21/21

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

8. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Support Staff for the 2021-22 school year, on an as needed basis, pending approval of criminal history review:

SUBSTITUTE  
SUPPORT STAFF:  
2021-22 SCHOOL  
YEAR

Substitute Instructional Assistant \$12.00	
Barbara Cannata	Justina Eskander
Marianne Reagan	
Substitute Lunch-Recess Aide \$12.00	
Marianne Reagan	Justina Eskander
Substitute Secretary \$12.00	
Jenni DeCarlo	

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

9. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the additional pay to Patrick DeJoy to serve as School Security Monitor on Wednesday, November 3, 2021 for a total number of

ADDITIONAL PAY

hours not to exceed five (5), at an hourly rate of \$21 per hour not to exceed \$105.

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

10. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the following individuals to each receive a stipend in the amount of \$200 in accordance with the CNTEA Collective Bargaining Agreement, Article XV.J:

SALARIES AND  
STIPENDS 2021-22  
SCHOOL YEAR

Name	Event	Stipend
Karin Londono	Relocate classroom after September 1st	\$200
Olivia Santarsiero	Relocate classroom after September 1st	\$200
Katherine Tappan-Verderosa	Relocate classroom after September 1st	\$200

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

11. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Teacher list for the 2021-22 school year, at a salary of \$100 per day on an as needed basis.

SUBSTITUTE  
TEACHERS:  
2021-22 SCHOOL  
YEAR

Name	Certification
Kathleen Augustin	CEAS Elementary School Teacher K-6
Justina Eskander	Pending Substitute Credential

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

12. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individual for the

EMPLOYMENT:  
INSTRUCTIONAL  
ASSISTANT  
2021-22 SCHOOL

2021-22 school year, as indicated below:

YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
* Jayne Macedo (Replacing Sunny Rudko, who resigned)	Instructional Assistant Conover Road Primary School	On or about 11/15/21 – 6/30/22	6.75 Hours Daily 184 Days Step 11 \$16.56 Per Hour \$20,568 Per Annum (Prorated)

\* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

13. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the granting of five (5) days from the Colts Neck Township Education Association ("CNTEA") Sick Leave Bank to MaryJo Antonela, Teacher at Conover Road Primary School for her absence commencing October 26, 2021 through November 1, 2021.

SICK BANK LEAVE  
2021-22 SCHOOL  
YEAR

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

## NEW BUSINESS/WORK SESSION AGENDA

- Tracy Kramer commented on the recent NJSBA letter/article regarding the relationships between parents and School Boards.

## COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- John Camera, 1 Roundhill Court - thanked outgoing Board of Education members for their time and dedication and congratulated the newly elected Board members. Shared several concerns regarding the homework policy.
- Tara Buss, Township Committeewoman - asked about curriculum and the

process by which curriculum gets approved. Dr. Garibay provided a detailed response and provided resources for the public to view the curriculum.

- Phyllis Camera, 1 Roundhill Court - commented on the curriculum, more specifically critical race theory.; noting that programs that the district currently uses (i.e. BrainPop) contains articles and videos relating to critical race theory. Additionally voiced her concerns over the current homework policy in the district.

#### **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

At approximately 7:38 p.m. President Gizzo announced that the Board would move into Executive Session for approximately thirty (30) minutes to discuss lease or purchase of real property from NWSE. She further announced that no action would be taken afterwards and articulated that such discussion may be disclosed upon future resolution.

It was moved by Danielle Alpaugh, seconded by Heather Tormey and carried on a unanimous roll call vote in the affirmative to move into Executive session.

#### **ADJOURNMENT**

At 8:09 p.m., it was moved by Kathryn Gizzo, seconded by Heather Tormey and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marci Klein and Kimberly Raymond

<b>REFERENCE SHEET</b>	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of October 29, 2021
Attachment # C-1	Reimbursable Expenses
Attachment # P-1	Adoption of P3134 Assignment of Extra Duties
Attachment # P-2	Adoption of P4146 Nonrenewal of Non Tenured Support Staff Member
Attachment # P-3	Adoption of R4146 Nonrenewal of Non Tenured Support Staff Member

<b>BOARD MEETINGS*</b>			
November 3, 2021	November 17, 2021	December 15, 2021 @ 6:00 pm	
January 5, 2022 @ 6:00 p.m. (Organization Meeting)			

\* All previously advertised Regular Board Meetings commencing Wednesday, September 1, 2021 through Wednesday, January 5, 2022 will be held in-person in the Board Room located in the Administration Building, 70 Conover Road, Colts Neck, NJ 07722, unless other noted and advertised.

<b>NOTEWORTHY DATES</b>		
<b>2021</b>		
Thursday-Friday	November 4-5	NJEA Convention – Schools/Central Office Closed
Wednesday	November 24	Short Session Day for Students and Staff
Thursday-Friday	November 25-26	Thanksgiving Recess – Schools/Central Office Closed
Wednesday	December 22	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
Thursday - Friday	December 23-31	Winter Recess – Schools/Central Office Closed
<b>2022</b>		
Monday	January 3	Schools Reopen for Students and Staff
Monday	January 17	Martin L. King's Birthday – Schools Closed for Students/ Professional Development for Staff
Thursday	February 17	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 18-21	Presidents' Weekend – Schools/Central Office Closed
Wednesday	February 23	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Thursday	February 24	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	February 25	Short Session Day – Parent/Teacher Conferences
Thursday	April 14	Short Session Day - Students & Staff
Friday - Friday	April 15-22	Spring Recess – Schools/Central Office Closed
Monday	April 25	Schools Reopen
Friday	May 27	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 30	Memorial Day - Schools/Central Office Closed
Friday	June 24	Short Session Day for Students & Staff TBD Last Day of School - CDMS Graduation TBD

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco

School Business Administrator/Board Secretary