

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

**Per Executive Order 251, face masks are required to be worn indoors by all attendees of the
Colts Neck Township Board of Education Meeting.**

**COLTS NECK BOARD OF EDUCATION GOALS
2020-2021 SCHOOL YEAR**

- Facilities: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.
- Communications: Develop a District communications plan to include varied communication methods to educate and engage the community about the role of the Board of Education and District initiatives.
- Student Achievement:
 - Assess the effectiveness of District programs and practices implemented to address achievement gaps due to the COVID-19 pandemic and address areas of identified deficiencies.
 - Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the District.
- Planning: Complete, implement and monitor the District Strategic Plan initiated in the 2019-2020 academic year.

Board of Education ByLaw 0164: Conduct of Board Meeting

Roberts' Rules of Order shall govern the Board of Education in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws.

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

MINUTES: For the Meeting of the Board of Education, **September 29, 2021**, at 7:00 p.m. in the Gymnasium at Cedar Drive Middle School, 73 Cedar Drive, Colts Neck, New Jersey 07722

CALL TO ORDER

President Gizzo called the meeting to order at 7:08 p.m. Approximately ten members of the public were present. Board Attorney, Doug Kovats, Esq. was present.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Kimberly Raymond

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2021 and September 18, 2021, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Board Secretary, Vincent Marasco led the Flag Salute.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
July 28, 2021 Regular Meeting Minutes
July 28, 2021 Executive Session Minutes

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey and Danielle Alpaugh

No: None

Abstain: Kathryn Gizzo

Absent: Kimberly Raymond

It was moved by Jacquelyn Hoagland, seconded by Heather Tormey, and carried on a unanimous roll call vote to table the following Board minutes:

Meeting
August 18, 2021 Regular Meeting Minutes

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Kimberly Raymond

PRESENTATION

1. Danielle Conforti, Mindfulness Consultant, discussed the effects of the pandemic on our nervous systems and performed a guided meditation practice for all parties in attendance for approximately five (5) minutes.

PRESENTATION

COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
9-1-21	Annemarie Zeni	Board of Education	In support of BOE/Administration safe opening plan for schools
9-1-21	Tara DeSerio	Board of Education	In support of BOE/Administration safe opening plan for schools
9-1-21	Jennifer Reisinger	Board of Education	In Support of Executive Order 251
9-2-21	Courtney McCormick	Board of Education	In support of BOE Members
9-11-21	Brenna Dillon	Board of Education	Governor's Road Back Plan and Plexiglass
9-12-21	Brenna Dillon	Board of Education	Mask optional in non air conditioned spaces
9-12-21	Delanie Brown	Board of Education	Mask breaks on hot days in spaces

			with AC and Non AC
9-24-21	Donna Olivieri	Board of Education	District Students that self study for AP exams not allowed to take AP exam
9-24-21	Amber Marchese	Board of Education	Requesting information on becoming a BOE member

COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

None

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

President Gizzo reported:

- The next meeting, October 6th, will be a Board Retreat focused on board goals, strategic plan and budget process; the meeting will be virtual.
- Excited to be back in schools; Back to School Nights at CRPS and CRES went extremely well. CDMS is scheduled for tomorrow evening.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O’Connor
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Heather Tormey
Administrator: Vincent Marasco

- Kevin O’Connor reported that the committee met on September 13th.
- Topics discussed were project updates / summer work review; status of CDMS Tennis & Basketball Courts; purchase of land from NWSE; and the possibility of conducting a demographic study due to COAH ruling.

Communications Committee:

Chairperson: Danielle Alpaugh
Committee Members: Tracy Kramer, Marci Klein, Heather Tormey
Administrator: Philip J. Capasso III

- Danielle Alpaugh reported that the committee met on Monday, September 27th.
- Finalized the Board of Education chain of communication following feedback from board members.
- Discussed the possibility of streaming BOE Meetings & remote participation of BOE Members.
- Additional items discussed were district website and review of committee Goals and Strategic Plan.
- The next meeting is scheduled for Monday, October 25th at 3:30pm

Curriculum Committee:

Chairperson: Marian Castner

Committee Members: Marci Klein, Kevin O'Connor, Dr. Kimberly Raymond
Administrator: Erica Reynolds

- No report.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met September 20th; Discussed microphones for BOE members and the possibility of getting a portable system since the meetings are being held in different buildings.
- Discussed the Food Service program; more specifically possible participation in the NSLP. Mr. Marasco is following up with the Department of Agriculture with respect to applying for participation in the NSLP. The committee was provided with an update from Pomptonian - issues remain related to hiring a chef and supply chain challenges. Fresh preparation from scratch is not being met at this time due to staffing constraints.
- The current school bus driver shortage was discussed; the Transportation Coordinator has been working to ensure we have a full set of permanent bus drivers and substitutes. Currently, the Colts Neck substitute driver rate is below market, therefore the committee decided that increasing the rate to \$25 would be more competitive; the rate increase is on agenda for approval.
- Reviewed the Taxpayers Guide to Education Spending; the committee has determined that it will conduct an audit of the costs related to services provided/required under IEPs.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Marian Castner, Marci Klein, Tracy Kramer

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on September 14th; discussed P2422 - Comprehensive Health and Physical Education. At the committee's request Mrs. Reynolds, Director of Curriculum and Instruction attended the meeting to present information on NJSLA mandates and inclusive requirements.
- The committee discussed and agreed that ByLaw 0164 - Conduct of Board Meeting would be revised to provide for one (1) public comment period at general meetings. That revised policy is on the agenda this evening.
- Discussed P8530 - District Wellness Policy and P 8505 - Wellness Policy/Nutrient Standards for Meals and other Foods.
- Reviewed Alert 224 from Strauss Esmay; discussed the possibility of virtual boe meetings in an effort to be flexible. Several policies from that alert are up for a first reading this evening.
- Next meeting will be scheduled sometime in the second week of October.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee met on September 22nd.
- Topics of discussion included Policy 1648.11 - The Road Forward; mask compliance/ EO 251; EO 253 - Staff Testing and Vaccinations; layers of safety; Fall Sports and Clubs; and Before and Aftercare / YMCA COVID Procedures

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- Off to a strong start; School Supply fundraiser was successful
- Received a lot of Spiritwear purchases
- Boxtops is digital, download the app
- Reminder- October 30th is Trunk or Treat
- PTO can be followed on facebook, instagram and twitter
- Today is the last day to register for the PTO
- Next meeting is Tuesday, December 7th

Kevin O'Connor - Colts Neck Township Committee

- Kevin O'Connor reported that the Township is meeting this evening as well.
- October 5th is a Special Meeting at the CNHS focused on state-mandated affordable housing.
- Tomorrow, September 30th Special Planning Board meeting

State & County School Boards Association Representative:

Marian Castner

- Comments were made; inaudible sound.

Board Member Kimberly Raymond entered the meeting remotely through WebEx electronic meeting platform at 7:35 P.M.

SUPERINTENDENT'S REPORT

Dr. Garibay reported:

- Happy to report that Back to School Nights at CRPS and CRES were well attended; great to see the parents back in our schools. Tomorrow night is CDMS.
- Thanked the PTO for our welcome breakfast.
- Discussed Executive Order 253; all staff are required to either submit proof of vaccination or submit to weekly testing. This will go into effect on October 18th. The district will be participating in the free testing program which is being funded by the State.
- Thanked the community's patience with bussing issues; this is due to a bus driver shortage which is happening throughout the state. The district is working

diligently to resolve the matter. A plan will be sent out shortly on how the district will handle challenges to certain bus runs.

- Noted on the agenda this evening is the resignation of Thomas Giglio, Facilities Manager; Thanked Mr. Giglio on behalf of the entire staff and board of education for his time, effort, and commitment to the district and the students. It has been a pleasure working with Mr. Giglio; he will be sorely missed.

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2021-22 School Year, as of September 29, 2021. ([Attachment # S-1](#)) SUPERINTENDENT'S REPORT

ACTION ITEMS:

1. It was moved by Kevin O'Connor, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following evaluation, as indicated below: EVALUATION

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20260422	Neurological	Dr. Neelam K. Sell	\$600.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#)) REIMBURSABLE EXPENSES

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following field observation assignment for the 2021-22 school year, as indicated below: FIELD OBSERVATION

Student/College/ Number of Hours	Cooperating Staff Member/ Position/Location	Effective Date
Jillianne DAuria / Salus University / Fieldwork Observation (35 hours)	Ryan White / Occupational Therapist / Conover Road Primary School	October 11, 2021 - October 15, 2021

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as a mentor for the 2021-22 school year, as indicated below: MENTORS

New Staff Member/ Position/Location	Mentor/Position/Location	Stipend
*Jennifer Caroselli/Teacher/ Cedar Drive Middle School	Kathleen Godlesky/Teacher/ Cedar Drive Middle School	\$550.00

*Standard Certificate

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Marian Castner, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as members of the 2021-22 School Improvement Panel (ScIP), as indicated below: 2021-22 SCHOOL YEAR
ScIP MEMBERS

Name	Location	Position
Merri Milano	Conover Road Primary School	Assistant Principal
Kathleen Dunlea	Administration Building	Social Worker

Jennifer Stattel	Conover Road Primary School	Teacher
Lysa Cook	Conover Road Elementary School	Teacher
Anne Rauso	Conover Road Elementary School	Teacher
Jennifer Main	Conover Road Primary School	Teacher
James Osmond	Conover Road Elementary School	Principal
Marla Beil	Cedar Drive Middle School	Assistant Principal
Dolores Pollak	Cedar Drive Middle School	Teacher

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

FINANCE

1. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the transfer of funds for the month of July, 2021 for the 2021-22 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Board Secretary's Report as of July 31, 2021. ([Attachment # F-2](#)) BOARD SECRETARY'S REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of July 31, 2021 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of July 31, 2021 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of July 31, 2021. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Bill List dated September 29, 2021 in the amount of \$2,018,817.54 and Food Service payments in the amount of \$1,061.69.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

5. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following resolution:

WITHDRAWAL FROM
MAINTENANCE
RESERVE FUND

WHEREAS, N.J.S.A. 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into Required Maintenance account lines at budget time or anytime during the year, for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4; and

WHEREAS, the Colts Neck Board of Education is desirous to withdraw \$23,900 from the Maintenance Reserve Account and appropriate said funds into the required maintenance budget account (12-000-261-730-050-262-0); for the emergent replacement of the CRES well water pump; and

WHEREAS, pursuant to 6A:23A-14.2(e), the Colts Neck Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary withdrawal and appropriation consistent with all applicable laws and regulations.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

6. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the submission of the application and acceptance of the funds for the ARP- IDEA Consolidated Grant, starting July 1, 2021 and ending September 30, 2022, as indicated below:

ARP- IDEA
CONSOLIDATED
GRANT

Basic: \$40,609	Preschool: \$3,467
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

POLICY

1. It was moved by Tracy Kramer, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below: (Attachment # P-1-P10)

FIRST READING
OF POLICIES AND
REGULATIONS

Attachment P-1	P1648.11 The Road Forward - Health and Safety
Attachment P-2	P1648.11 - The Road Forward - Appendices
Attachment P-3	P 2422 - Comprehensive Health and Physical Education
Attachment P-4	P 2467 - Surrogate Parents and Resource Family Parents
Attachment P-5	P 5111 - Eligibility of Resident/Nonresident Children
Attachment P-6	P 5116 - Education of Homeless Children

Attachment P-7	P 7432 - Eye Protection
Attachment P-8	R 7432 - Eye Protection
Attachment P-9	P 8420 - Emergency and Crisis Situations
Attachment P-10	R 8420.1 - Fire and Fire Drills

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Tracy Kramer, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the abolishment of the following policies and regulations as indicated below:

ABOLISHMENT OF
POLICIES AND
REGULATIONS

Policy 5114	Children Displaced by Domestic Violence
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Tracy Kramer, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the suspension of Bylaw 0131, which requires two readings to adopt a bylaw or policy, and further recommends the adoption of Bylaw 0164 with one reading as follows: (Attachment # P-11)

SUSPENSION OF
BYLAW 0131 FOR
ADOPTION OF
BYLAW 0164

Attachment P-11	ByLaw 0164 - Conduct of Board Meeting
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the rescinding of the approval of the appointments of Karen Trapp and Debbie Boylan to serve as Instructional Assistants at Conover Road Primary School as approved at the September 1, 2021 Regular Meeting, due to candidates declining the offer of employment.

RESCINDED
EMPLOYMENT
2021-22 SCHOOL
YEAR:

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

2. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2021-22 school year, as indicated below:

EMPLOYMENT:
INSTRUCTIONAL
ASSISTANT
2021-22 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
*Carin Beyer (Replacing Josephine Agliata who resigned)	Instructional Assistant	09/17/21 – 06/30/22	6.75 Hours Daily 184 Days Step 14 \$18.21 Per Hour \$22,617 Per Annum, Prorated

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

3. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a

REASSIGNMENT:
TEACHER 2021-22

unanimous roll call vote to approve the reassignment of the following staff member during the 2021-22 school year, as indicated below: SCHOOL YEAR

Name	Effective Dates	From Position/Location	To Position/Location
Carrie Sullivan	09/01/21 - 06/30/22	TEP/TIP Teacher Language Arts	Language Arts Teacher/Cedar Drive Middle School

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

4. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the June 16, 2021 Regular Meeting of the reassignment of Allison Costa for the 2021-22 school year as indicated below: AMENDED EMPLOYMENT: TEACHER 2021-22 SCHOOL YEAR

From	To
Position/Location	Position/Location
Special Education/Primary School	Kindergarten Teacher /Primary School

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

5. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the transfer of the following staff members for the 2021-22 school year, as indicated below: TRANSFERS:2021-22 SCHOOL YEAR

Name/Position	Location From	Location To	Effective Date
Donna Balzotti/ Instructional Assistant	Conover Road Primary School	Conover Road Elementary School	9/1/21
Linda Penwell-Celkupa / Special Education	Conover Road Primary School	Conover Road Elementary School	9/1/21

Teacher			
Christina Rowland/ Instructional Assistant	Conover Road Primary School	Cedar Drive Middle School	9/1/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

6. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the contractual leave for each of the following staff members during the 2021-22 school year, as indicated below:

CONTRACTUAL
LEAVE
2021-22 SCHOOL
YEAR

Name/Position Location	Effective Dates	Contractual Leave
Laura Crawley / Bus Driver	9/27/21 - 10/18/21	Unpaid Without Health Care Benefits

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

7. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as extracurricular advisors/coaches for the following sport and non-sport activities at Cedar Drive Middle School during the 2021-22 school year, as indicated below:

EXTRACURRICULAR
ADVISORS:
CEDAR DRIVE MIDDLE
SCHOOL
2021-22 SCHOOL
YEAR

Name	Position	Amount Not To Exceed
Andrew Czerwinski	Academic Decathlon Team	\$2,882
Krystyna Hubbard	Advanced Chorus	\$2,882
Jeffrey Brown	Colts Band	\$2,882
Jeffrey Brown	Jazz Band	\$2,882
Russell Witt	Make-A-Difference	\$2,882
Jeffrey Brown	Show Director	\$3,494
Carrie Sullivan	Show Musical Director	\$3,494

Kathleen DeWitt	Student Council	\$2,882
Ryan Walker	Visual/Performing Arts	\$2,882
Karin Londono	Yearbook	\$2,882

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

8. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as advisors to the Cedar Drive Middle School Fall After-School Intramural Program for the 2021-22 school year, once a week, at an hourly rate of \$47, with each session to run ninety (90) minutes, at an amount not to exceed \$70.50 per session, as indicated below:

2021-22 SCHOOL
YEAR FALL
AFTER-SCHOOL
INTRAMURAL
PROGRAM
ADVISORS:
CEDAR DRIVE
MIDDLE SCHOOL

Name	Activity♦	Number of Sessions	Total Amount Not To Exceed
Martha Rose	Brain Games	7	\$493.50
Carrie Zanyor	Eco-Explorers	7	\$493.50
Sara Campbell - Gr. 6	Homework Improvement Program	48	\$3,384
Karin Londono - Gr.7	Homework Improvement Program	48	\$3,384
Laurie Garrido- Gr. 8	Homework Improvement Program	48	\$3,384
Karla Parnagian	Space Club	7	\$493.50

♦ An individual activity will only run if the required minimum number of students sign up for the activity.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

9. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School events during the 2021-22 school year, at an amount not to exceed \$80 for each staff member, on the following dates 9/23/21, 9/28/21, 10/7/21, 10/21/21, 10/26/21 as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
CHAPERONES
2021-22 SCHOOL YEAR

Name	Event	Date
Jeffrey Brown Jessica Grippaldi Carri Sullivan	Cross Country	9/23/21
Jessica Grippaldi Nicholas Lorusso Carrie Zanyor	Cross Country	9/28/21
Tracey Amaniera Kathleen Godlesky Elizabeth West	Cross Country	10/7/21
Kathleen Godlesky Nicholas Lorusso Carrie Sullivan	Cross Country	10/21/21
Jeffrey Brown Jessica Grippaldi Carrie Zanyor	Cross Country	10/26/21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

10. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as home instructors, on an as needed basis, for the 2021-22 school year, at an hourly rate of \$52, for no more than five (5) hours per week for general education students and for no more than ten (10) hours per week for special education students, as indicated below:

HOME INSTRUCTORS:
DISTRICT STAFF
MEMBERS FOR
2021-22 SCHOOL
YEAR

Name	Certification
Suzanne Cooper	Elementary School Teacher
Diane Gilmore	Elementary School Teacher Teacher of Nursery School
Megan Mastropiero	Teacher of Students with Disabilities Elementary School Teacher

Jamie McGuire	Teacher of Preschool through Grade 3
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Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

11. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following certificated substitute teachers to serve as home instructors, on an as needed basis, for the 2021-22 school year, at an hourly rate of \$52, for no more than five (5) hours per week for general education students and for not more than ten (10) hours per week for special education students, as indicated below:

HOME INSTRUCTORS:
CERTIFICATED
SUBSTITUTE
TEACHING STAFF FOR
2021-22 SCHOOL
YEAR

Name	Certification
Joanne Chavers	Elementary School Teacher
Jean D'Urso	Elementary School Teacher

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

12. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as a home instructor for Student #20251034, at an hourly rate of \$52, for the period commencing, September 27, 2021 through November 5, 2021, for a total number of hours per week not to exceed ten (10), as indicated below.

HOME INSTRUCTION
FOR 2021-22 SCHOOL
YEAR

Name
Megan Mastropiero

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

13. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the following hourly substitute rate for the 2021-2022 school year, effective October 1, 2021.

SUBSTITUTE RATE
FOR BUS DRIVERS

Position	From	To
Substitute Bus Driver	\$22.00/per hour	\$25.00/per hour

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

14. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individuals to the list of Substitute Support Staff for the 2021-22 school year, on an as needed basis, pending approval of criminal history review:

SUBSTITUTE
SUPPORT STAFF:
2021-22 SCHOOL
YEAR

Name	Position	Hourly Rate
Kayla Fittipaldi	Substitute Instructional Assistant	\$12.00
Christine Tesoriero	Substitute Lunch/Recess Aide	\$12.00

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

15. It was moved by Marci Klein, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below:

RESIGNATION

Name	Position/Location	Effective Date
Thomas R. Giglio	Facilities Manager/District	12-1-21

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

Kevin O'Connor, Jacquelyn Hoagland and Kathryn Gizzo commented on the resignation of Mr. Giglio. It has been a pleasure to work with Mr. Giglio; very sad to see him go.

NEW BUSINESS/WORK SESSION AGENDA

- Kevin O'Connor proposed the Board entertain doing another demographic study (prior one was dated November, 2014) to address the increase in enrollment from COAH properties and small-scale development. Mr. O'Connor asked the Board to show their agreement or disagreement with his suggestion. President Gizzo acknowledged that there was no objection to Mr. O'Connor's request and asked Dr. Garibay to work with the administrative team to bring forward a proposal.
- Jacquelyn Hoagland commented that she had the opportunity to tour the Primary School and Elementary School on Monday; wonderful to see students were so engaged and happy.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Parent of Conover Road Primary School student commented with respect to an IEP for his daughter who is high functioning autistic; he noted that the IEP is very specific and not being met. He also commented that a face mask is impeding her education. Dr. Garibay encouraged the parents to directly contact Dr. Richard Beck, Director of Special Services.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

At approximately 8:20 p.m. President Gizzo announced that the Board would move into Executive Session for approximately thirty (30) minutes to discuss the lease or purchase of real property from NWSE and a special education settlement agreement. She further announced that action would be taken afterwards and articulated that such discussion may be disclosed upon future resolution.

It was moved by Heather Tormey, seconded by Danielle Alpaugh and carried on a unanimous roll call vote in the affirmative to move into Executive session.

Public Session resumed at approximately 9:20 p.m., at which time the Board Secretary noted all members present in the prior public session were in attendance.

SUPERINTENDENT'S ACTION ITEM:

1. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Settlement Agreement, in settlement of

SETTLEMENT
AGREEMENT

litigation for Student # 20220807, and authorization for the Board President and School Business Administrator to execute the agreement on behalf of the Board. The Settlement Agreement is on file in the office of the Board Secretary/School Business Administrator.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

ADJOURNMENT

At 9:22 p.m., it was moved by Danielle Alpaugh, seconded by Heather Tormey and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kevin O'Connor, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: None

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of September 29, 2021
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of July, 2021
Attachment # F-2	Board Secretary's Report as of July 31, 2021
Attachment # F-3	Treasurer's Report as of July 31, 2021
Attachment # P-1	1st Reading of P1648.11 - The Road Forward - Health and Safety
Attachment # P-2	1st Reading of P1648.11 - The Road Forward - Appendices
Attachment # P-3	1st Reading of P2422 - Comprehensive Health and Physical Education
Attachment # P-4	1st Reading of P2467 - Surrogate Parents and Resource Family Parents
Attachment # P-5	1st Reading of P5111 - Eligibility of Resident/Nonresident Students
Attachment # P-6	1st Reading of P5116 - Education of Homeless Children
Attachment # P-7	1st Reading of P7432 - Eye Protection
Attachment # P-8	1st Reading of R7432 - Eye Protection
Attachment # P-9	1st Reading of P8420 - Emergency and Crisis Situations
Attachment # P-10	1st Reading of R8420.1 - Fire and Fire Drills
Attachment # P-11	1st Reading of and Adoption Bylaw 0164 - Conduct of Board Meeting

BOARD MEETINGS*			
September 29, 2021 ♦	October 6, 2021	October 20, 2021	November 3, 2021
November 17, 2021	December 15, 2021 @ 6:00 pm		
January 5, 2022 @ 6:00 p.m. (Organization Meeting)			

* All previously advertised Regular Board Meetings commencing Wednesday, September 1, 2021 through Wednesday, January 5, 2022 will be held in-person in the Board Room located in the Administration Building, 70 Conover Road, Colts Neck, NJ 07722, unless other noted and advertised.

♦ Location moved to Gymnasium at Cedar Drive Middle School, 73 Cedar Drive, Colts Neck, NJ 07722.
Mask required.

NOTEWORTHY DATES		
2021		
Monday	October 11	Columbus Day – Schools Closed for Students Professional Development Day – Full Day for Staff
Monday	October 25	Short Session Day – Parent/Teacher Conferences (Afternoon)
Tuesday	October 26	Short Session Day – Parent/Teacher Conferences (Afternoon)
Wednesday	October 27	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	October 28	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	October 29	Short Session Day – Students and Staff
Thursday-Friday	November 4-5	NJEA Convention – Schools/Central Office Closed
Wednesday	November 24	Short Session Day for Students and Staff
Thursday-Friday	November 25-26	Thanksgiving Recess – Schools/Central Office Closed
Wednesday	December 22	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
Thursday - Friday	December 23-31	Winter Recess – Schools/Central Office Closed
2022		
Monday	January 3	Schools Reopen for Students and Staff
Monday	January 17	Martin L. King's Birthday – Schools/Central Office Closed
Thursday	February 17	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 18-21	Presidents' Weekend – Schools/Central Office Closed
Wednesday	February 23	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Thursday	February 24	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	February 25	Short Session Day – Parent/Teacher Conferences
Thursday	April 14	Short Session Day - Students & Staff
Friday - Friday	April 15-22	Spring Recess – Schools/Central Office Closed
Monday	April 25	Schools Reopen
Friday	May 27	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 30	Memorial Day - Schools/Central Office Closed

Friday	June 24	Short Session Day for Students & Staff TBD Last Day of School - CDMS Graduation TBD
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Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

School Business Administrator/Board

Secretary