

**COLTS NECK TOWNSHIP SCHOOLS  
COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**Board of Education ByLaw 0164: Conduct of Board Meeting**

*Roberts' Rules of Order shall govern the Board of Education in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws.*

**Public Participation**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:*

*Public participation shall be governed by the following rules:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- 2. Each statement made by a participant shall be limited to three minutes' duration;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
- 4. All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
- 5. It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

*The presiding officer may:*

- a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

**COLTS NECK BOARD OF EDUCATION GOALS  
2020-2021 SCHOOL YEAR**

- Facilities: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.
- Communications: Develop a District communications plan to include varied communication methods to educate and engage the community about the role of the Board of Education and District initiatives.
- Student Achievement:
  - Assess the effectiveness of District programs and practices implemented to address achievement gaps due to the COVID-19 pandemic and address areas of identified deficiencies.
  - Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the District.
- Planning: Complete, implement and monitor the District Strategic Plan initiated in the 2019-2020 academic year.

**MINUTES:** For the Meeting of the Board of Education, **September 1, 2021**, at 7:00 p.m. in the Gymnasium located in the Cedar Drive Middle School, 73 Cedar Drive, Colts Neck, New Jersey 07722

**CALL TO ORDER**

President Gizzo called the meeting to order at 7:08 p.m. Approximately 50-60 members of the public were in attendance.

**ROLL CALL**

ROLL CALL

Board Members Present: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Marian Castner, Kevin O'Connor and Kimberly Raymond

**LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 10, 2021 and August 29, 2021, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

**FLAG SALUTE**

FLAG SALUTE

President Gizzo led the Flag Salute. A moment of silence for the 13 US Servicemen who died in Afghanistan.

## APPROVAL OF MINUTES

## APPROVAL OF MINUTES

1. It was moved by Jacquelyn Hoagland, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
June 16, 2021 Executive Session Minutes
June 30, 2021 Regular Meeting Minutes
June 30, 2021 Executive Session Minutes

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner, Kevin O'Connor and Kimberly Raymond

## PRESENTATION

## PRESENTATION

None

Kimberly Raymond entered the meeting through electronic means at approximately 7:15 p.m.

## COMMUNICATIONS

## COMMUNICATIONS

Date	From	To	Subject
8-18-21	Sherri Gugliara	Board of Education	Executive Order 251
8-18-21	Suzanne Petrini	Board of Education	Executive Order 251
8-19-21	Brenna Dillon	Board of Education	Executive Order 251
8-19-21	Marilyn Piperno	Board of Education	Executive Order 251/8-18-21 BOE meeting & letter to governor
8-19-21	Natalie Nowrocki	Board of Education	Executive Order 251
8-19-21	Stephanie Minucci	Board of Education	Executive Order 251
8-20-21	Brenna Dillon	Board of Education	Board Advocacy
8-20-21	Vanessa Rodriguez	Board of Education	Board Advocacy
8-20-21	Eilyn Maiela Muscio	Board of Education	Board Advocacy
8-20-21	Greg Dillon	Board of Education	Board Advocacy
8-20-21	Kathleen Pierro	Board of Education	Board Advocacy
8-20-21	Paul Pierro	Board of Education	Board Advocacy
8-20-21	Stephanie Minucci	Board of Education	Board Advocacy
8-20-21	Jason Orrico	Board of Education	Board Advocacy
8-20-21	Dana Bennett	Board of Education	Board Advocacy

8-20-21	Jason Orrico	Board of Education	Board Advocacy
8-21-21	Tyler Bennett	Board of Education	Board Advocacy
8-22-21	Lauren Christensen	Board of Education	Board Advocacy
8-22-21	Rebecca Toohig	Board of Education	Board Advocacy
8-22-21	Brianne Burton	Board of Education	Board Advocacy
8-22-21	Brian Burton	Board of Education	Board Advocacy
8-22-21	Brenna Dillon	Board of Education	Board Advocacy and Board of Education Procedures
8-23-21	Kathleen Mancini	Board of Education	Community input
8-23-21	Rosie Cooley	Board of Education	Board Advocacy, vaccines, and any board member affiliation with pharmaceutical companies
8-27-21	Brian Burton	Board of Education	Board Advocacy, vaccines, and any board member affiliation with pharmaceutical companies
8-29-21	Phyllis Camera	Board of Education	CNTEA Social Media Post
8-19-21	Yikxsi Lombardi	Board of Education	Board Advocacy
8-19-21	Anthony Lombardi	Board of Education	Board Advocacy
8-30-21	Brian Burton	Board of Education	Board Advocacy
8-30-21	Beth Powell	Board of Education	Executive Order 251
8-30-21	Joseph Powell	Board of Education	Executive Order 251
8-31-21	Tammy Grillo	Board of Education	Executive Order 251
8-31-21	LiliAnn Paras, Marjorie Wold, Kathleen Schatzmann, Linda Stark	Board of Education	Executive Order 251
8-31-21	Dina Willis	Board of Education	Executive Order 251
8-31-21	Lisbeth Lenza	Board of Education	Board President Support
8-31-21	Christopher Claps	Board of Education	Executive Order 251
8-31-21	Rebecca Roberts	Board of Education	Safe Return Plan
9-1-21	Brenna Dillon	Board of Education	Communications Correction

#### COMMENTS FROM ATTENDING CONSTITUENTS – Agenda Items Only

COMMENTS

- John Camera, 1 Randall Court - inquired when comments on Executive Order 251 should be made. President Gizzo indicated that comments on EO 251 should be made during the general public comment period.

#### REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S  
REPORT

President Gizzo reported:

- Noted that everyone should have received Dr. Garibay's welcome back letter

which summarizes the Safe Return Plan. The public comment form on the Safe Return Plan is on the district website and will remain open until September 30th.

- Memorandum of Understanding with the YMCA on the agenda this evening for approval. The YMCA will be providing before and aftercare for grades PreK through 5, Monday through Friday. The registration packet is still in process, however, anyone looking to gather more information on the program can visit the district website for contact information.
- New Student Orientation took place today and will continue this week. Staff will be returning tomorrow.
- Board appreciates hearing opinions from its constituents on any and all matters that affect the children and is committed to ensuring the safety of all of its students and staff. Wished everyone a wonderful school year.

## COMMITTEE REPORTS

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### Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin O'Connor

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Heather Tormey

Administrator: Vincent Marasco

- Mr. Marasco reported that the committee has not met since the last meeting; the next meeting is scheduled for September 13th.

### Communications Committee:

Chairperson: Danielle Alpaugh

Committee Members: Tracy Kramer, Marci Klein, Heather Tormey

Administrator: Philip J. Capasso III

- Danielle Alpaugh reported that the committee met yesterday; topics of discussion were (1) the return to in person board meetings with continued allowance for remote participation for BOE members when necessary and consideration to stream board meetings on youtube; (2) chain of communication and (3) website update.
- Next meeting is scheduled for September 20th at 4:30 p.m.

### Curriculum Committee:

Chairperson: Dr. Kimberly Raymond

Committee Members: Marian Castner, Marci Klein, Kevin O'Connor

Administrator: Erica Reynolds

- Dr. Kimberly Raymond reported that the committee has not met since the last meeting; next meeting to be scheduled shortly.

### Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Danielle Alpaugh, Marian Castner, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee has not met; attempting to schedule a meeting in the next few weeks.

Policy Committee:

Chairperson: Jacquelyn Hoagland  
Committee Members: Marian Castner, Marci Klein, Tracy Kramer  
Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met this morning; the following By-Laws, Policies and Regulations were discussed: By-Law 0164 - Conduct of Board Meeting; Board of Education - Chain of Communication; P 8530 - District Wellness Policy and P 8505 - Wellness Policy/Nutrient Standards for Meals and Other Foods.
- Further discussion is needed on Virtual General Meetings.
- Under Alert 223: General Policies / Regulations P 3134 - Assignment of Extra Duties and P 4146 & R 4146 - Nonrenewal of Nontenured Support Staff Member need additional review and discussion
- Under Alert 224 COVID-19 Policy Guide Updates, it was determined that the committee would move forward with abolishment of the following: P 1648 - Restart and Recovery Plan, P 1648.02 - Remote Learning Options for Families, P 1648.03 - Restart and Recovery Plan – Full-Time Remote Instruction.
- Committee discussed P 1648.11 - The Road Forward COVID-19 – Health and Safety which is a new policy for the 21-22 school year that will include the protocols outlined in the district's Safe Return Plan. Dr. Garibay will be reformatting the Safe Return Plan into this new policy. It is anticipated that this new policy will be up for a first reading at the September 22, 2021 regular meeting of the Board.
- Next meeting is scheduled for Wednesday, September 15, 2021 at 9:30 AM.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner  
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland  
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Jacquelyn Hoagland reported that the committee met on Thursday, August 19th and Monday, August 30th.
- Discussed the Summer Bridge program; Dr. Garibay updated the committee on the success of the program.
- The committee also discussed the LEA Plan for Safe-Return to In-Person Instruction & Continuity of Service, including recent Executive Orders 251 & 253.
- Another topic of discussion was Board Advocacy and was in response to emails/requests received from constituents. After much discussion, the committee remained in agreement that a letter of advocacy for local control/decision-making over masking requirements does not align with the role of the Board nor the prioritization of the health, safety, and well-being of our students and staff during

the declared public health emergency.

- Danielle Alpaugh and Heather Tormey read written statements.
- Tracy Kramer commented that she feels strongly that the Board should write a letter to the Governor to give the option and choice to parents with respect to EO251.
- Jacquelyn Hoagland commented that she respectfully disagrees with her colleague and friend; commented that the Board takes with utmost seriousness the health, wellbeing, safety and education of your children.

Board Member Liaisons:

Marci Klein - Colts Neck PTO

- PTO registration is open.

Kevin O'Connor - Colts Neck Township Committee

- No report

State & County School Boards Association Representative:

Marian Castner

- No Report

**SUPERINTENDENT'S REPORT**

Dr. Garibay reported:

- September 2nd is the first day of school for 10 month employees; welcome everyone to the 2021-22 school year.
- Commented on the number of communications that have recently gone out: i.e., Safe Return Plan, Welcome Back Letter, opening of Genesis Parent Portal. Encouraged parents to reach out to their child's Building Principal with any questions.
- Noted that with the new guidance that was received the Safe Return Plan was revised; the initial plan issued back in June was issued based on events and guidance at that time. Commented that although there is not a fully remote option for parents this year, if there is confirmed Covid necessity for quarantine the district is prepared to provide remote access for your child. More information will be available from your child's building principals shortly.
- Happy to announce the launch of the new District website; please be patient as it is still under construction.
- Thanked Tom Giglio, Facilities Manager and his team; the buildings and the grounds look great.
- Explained the facts behind the social media post.
- Enjoy Labor Day and Happy New Year for those who celebrate Rosh Hashanah.

**INFORMATION ITEMS:**

None

## **ACTION ITEMS:**

1. It was moved by Tracy Kramer, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the submission of the School District Professional Development Plan Statement of Assurance ("SOA") for the 2021-2022 school year to the Monmouth County Office of the New Jersey Department of Education, certifying that the district is continuing to fully implement all requirements relating to school professional development plans.

SCHOOL DISTRICT  
PROFESSIONAL  
DEVELOPMENT  
PLAN SOA FOR  
2021-2022 SCHOOL  
YEAR

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

2. It was moved by Tracy Kramer, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Memorandum of Understanding ("MOU"), between the YMCA of Greater Monmouth County, Child Achievement Branch and the Colts Neck Public School District ("District") for the provision of a before and aftercare program for Colts Neck Township students for the 2021-22 school year. A copy of the executed MOU will be kept on file in the Office of the Business Administrator/Board Secretary.

MEMORANDUM OF  
UNDERSTANDING:  
YMCA OF GREATER  
MONMOUTH COUNTY  
2021-22 BEFORE AND  
AFTERCARE  
PROGRAM

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

## **BUILDINGS AND GROUNDS**

None

## **CURRICULUM AND INSTRUCTION**

1. It was moved by Jacquelyn Hoagland, seconded by Heather Torney and carried on a unanimous roll call vote to approve the acceptance of funds for the 2021-2022 Every Student Succeeds Act ("ESSA") grant, as indicated below:

2021-2022 ESSA  
GRANT  
ACCEPTANCE OF  
FUNDS

Title IA	\$66,720
Title IIA	\$26,177
Title III	\$2,398



Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

2. It was moved by Jacquelyn Hoagland, seconded by Heather Torney and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as a mentor for the 2021-22 school year, as indicated below:

MENTORS  
2021-2022  
SCHOOL YEAR

New Staff Member Position/Location	Mentor/Position/Location	Stipend
*Amanda Auletta/ Teacher/Conover Road Elementary School	Michele Rogers/Teacher Conover Road Elementary School	\$550.00
♣Niamh Cassidy/Teacher/ Elementary School	Lysa Cook/Coach Conover Road Elementary School	\$850.00
♣Tatyana Popel/LTS- Special Education Teacher/Conover Road Primary School (9/1/21-12/22/21)	Lauren Quigley/ Teacher Conover Road Primary School	\$1,000.00♦ (prorated)
Brianna Piccinich/LTS-Teacher for Mary Ellen Zambell/Conover Road Primary School (9/1/21-10/15/21)	Amy Spader/Teacher Conover Road Primary School	\$850.00 ♦ (prorated)

♦Pro-rata stipend for mentors working with part-time employees or mentors working with employees less than a full year.

\*Standard Certificate

♣Provisional Certificate

♥Certificate of Eligibility with Advanced Standing

●Certificate of Eligibility

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

## FINANCE

1. It was moved by Danielle Alpaugh, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the Bill List dated September 1, 2021 in the amount of \$710,639.12 and Food Service payments in the amount of \$2,506.50.

BILL LIST  
FOOD SERVICE  
PAYMENTS

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

2. It was moved by Danielle Alpaugh, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the amendment of the resolution, adopted at the June 30, 2021 Regular Meeting, approving Delta-T Group North Jersey, Inc. ("Delta-T"), 1460 US Route 9 North, Suite 300, Woodbridge, NJ 07095, as a provider of interim professionals, on an as needed basis for the 2021-22 school year, not to exceed \$6,000, in aggregate, at the rates set forth in the Educational Rate Sheet on file in the Office of the School Business Administrator/Board Secretary, as indicated below:

AMENDED  
RESOLUTION:  
DELTA-T GROUP

Not to Exceed From:	Not to Exceed To:
\$6000.00	\$61,890.00

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

## **POLICY**

1. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the following policies and regulations as indicated below:

ABOLISHMENT OF  
POLICIES AND  
REGULATIONS

Policy 5114	Children Displaced by Domestic Violence
Policy 8810	Religious Holidays
Policy 1684	Restart and Recovery Plan
Policy 1648.02	Remote Learning Options for Families
Policy 1648.03	Restart and Recovery Plan - Full Time Remote Instruction

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

## NEGOTIATIONS

None

## TRANSPORTATION

None

## PERSONNEL

1. It was moved by Marci Klein, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Karen O'Donnell	Instructional Assistant Conover Road Primary School	8/19/21
Josephine Sessa-Agliata	Instructional Aide Cedar Drive Middle School	8/25/21

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

2. It was moved by Marci Klein, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individual for the 2021-22 school year, as indicated below: EMPLOYMENT:  
TEACHER  
2021-22 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Guide/Step Salary
* Jennifer Caroselli (Replacing Ann Gradman, who resigned)	Teacher, Special Education Cedar Drive Middle School	9/01/21 – 6/30/22	BA Guide Step 3 \$56,201* Per Annum

It was moved by Marci Klein, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment verification.

\*Pending outcome of CNTEA Negotiations, step remains the same

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

3. It was moved by Marci Klein, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individuals for the 2021-22 school year, as indicated below:

EMPLOYMENT:  
INSTRUCTIONAL  
ASSISTANTS  
2021-22 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
*Kayleigh Marques (Replacing Debbie Boylan)	Instructional Assistant Cedar Drive Middle School	9/1/21 – 6/30/22	6.75 Hours Daily 184 Days Step 7 \$14.47* Per Hour \$17,971* Per Annum
* Antonia Bradley (Replacing Anna Clemente, who retired)	Instructional Assistant Conover Road Elementary School	9/1/21 – 6/30/22	6.75 Hours Daily 184 Days Step 1 \$13.01* Per Hour \$16,157* Per Annum
*Jill Jorgensen (Replacing Elyse Kohn, who retired)	Instructional Assistant Conover Road Elementary School	9/1/21 – 6/30/22	6.75 Hours Daily 184 Days Step 8 \$14.96* Per Hour \$18,176* Per Annum
*Karen Trapp (Replacing Sunny Rudko, who resigned)	Instructional Assistant Conover Road Primary School	9/16/21 – 6/30/22	6.75 Hours Daily 184 Days Step 1 \$13.01* Per Hour *\$16,157* Per Annum Prorated

\* Pending criminal history review and receipt of prior employment verification.

♦Starting after 9/1 will be prorated

\*Pending outcome of CNTEA Negotiations,step; remains the same

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

4. It was moved by Marci Klein, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individual as a Long-Term Substitute Teacher as approved at the August 18, 2021 regular meeting for the 2021-22 school year, as indicated below:

AMENDED  
EMPLOYMENT:  
LONG-TERM  
SUBSTITUTE  
TEACHER

2021-22 SCHOOL  
YEAR

Name	Position/Location	From	To	Salary
Tatyana Popel (Replacing Brooke Edgerton, who is on a leave of absence)	Long-Term Substitute Teacher	9/2/21 – 11/24/21	9/2/21-12/22/21	\$245 Per Day

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

5. It was moved by Marci Klein, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the childcare leave during the 2021-22 school year for the following staff member during the 2021-22 school year, as indicated below:

INTERMITTENT  
CHILDCARE LEAVE  
2021-22 SCHOOL  
YEAR

Name/Position Location	Effective Dates	Childcare Leave
Sherri Halpin/Teacher/ Conover Road Primary School	9/1/21 - 12/31/21	FMLA Intermittent – Unpaid With Healthcare Benefits

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

6. It was moved by Marci Klein, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the contractual leave for the following staff member during the 2021-22 school year, as indicated below:

CONTRACTUAL  
LEAVE  
2021-22 SCHOOL  
YEAR

Name/Position Location	Effective Dates	Contractual Leave
Brooke Edgerton/Teacher/ Conover Road Primary School	11/29/21-12/31/21	Unpaid Without Health Care Benefits

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

7. The Superintendent recommends approval of the transfer of the following staff members for the 2021-22 school year as indicated below:

TRANSFERS:  
INSTRUCTIONAL  
ASSISTANTS FOR  
THE 2021-22  
SCHOOL YEAR

Name	Position	From	To
		Location	Location
Kathryn Derzinski	Instructional Assistant	Conover Road Primary School	Conover Road Elementary School
Felicia Latrenta	Instructional Assistant	Conover Road Primary School	Conover Road Elementary School

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

8. It was moved by Marci Klein, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the additional pay to Patrick DeJoy to serve as School Security Monitor on Wednesday, September 1, 2021 for a total number of hours not to exceed five (5), at an hourly rate of \$21 per hour not to exceed \$105.

ADDITIONAL PAY

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

9. It was moved by Marci Klein, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as home instructors for Student #20250051, at an hourly rate of \$52\* for the period commencing September 9, 2021 through June 24, 2022, as indicated below:

HOME INSTRUCTION  
DISTRICT STAFF  
MEMBERS FOR 2021  
- 2022 SCHOOL  
YEAR

Name	Total Hours Per Week Not to Exceed
Marissa Ragusa	5 Hours
Felicia Latrenta	5 Hours

*\*Pending outcome of CNTEA negotiations*

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

10. It was moved by Marci Klein, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the July 28, 2021 Regular Meeting for the appointment of Annemarie Delledonne, School Nurse at Conover Road Primary School to review medical documentation and students physicals for new incoming students at Conover Road Primary School for the 2021-22 school year as indicated below:

AMENDED  
RESOLUTION:  
REVIEW OF NEW  
STUDENT  
PHYSICALS AND  
MEDICAL  
DOCUMENTATION  
FOR 2021-22  
SCHOOL YEAR

Hourly Rate from:	Hourly Rate To:	Total Number of Hours Not to Exceed	Total Amount Not to Exceed From:	Total Amount Not to Exceed To:
\$52.00*	\$47.00*	30	\$1,560.00*	\$1,410.00*

\* Pending outcome of CNTEA negotiations

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

11. It was moved by Marci Klein, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the re-employment of the following individual for the 2021-22 school year, as indicated below:

RE-EMPLOYMENT:  
INSTRUCTIONAL  
ASSISTANT  
2021-22 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
Debbie Boylan (Replacing Diana Barone)	Instructional Assistant	9/01/21 – 6/30/22	6.75 Hours Daily 184 Days Step 9 \$15.46* Per Hour \$19,201 Per Annum

\* Pending outcome of CNTEA negotiations

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O'Connor

## NEW BUSINESS/WORK SESSION AGENDA

None

#### **COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS**

- Kathleen Mancini, 123 Montrose Road - spoke about Board advocacy and requested the Board entertain the request to be the voice of the constituents.
- Brenna Dillon, 32 Maple Drive - read a statement and requested that the Board advocate for the students and send a letter to the Governor asking for him to rescind EO251.
- Danielle Stropoli, 6 Cherry Drive - requested that the Board advocate for the students and write to the Governor. Inquired if the district thought about sending out a survey and polling the parents on mask wearing.
- John Camera, 1 Roundhill Court - expressed disappointment that the Board has decided not to take a vote this evening on reaching out to the Governor to ask that he consider allowing local control with respect to mask wearing.
- Angelique Volpe, 8 Lindy Lane - mask is affecting her child and causing headaches, tics, etc. Commented that all summer individuals/students were maskless in other places, i.e. parties, beaches, etc.; noting she has posted pictures of same on social media and will continue to post.
- Melinda Martin, 52 Glenwood Road - commented she has a PhD and is a Biochemist at Rutgers and spoke to the science behind masking and social distancing. This is a public health crisis and wearing a mask is a small price to pay as compared to dying.
- Donald Huls, 16 Carriage Hill Drive - commented on the effectiveness of the types of masks being worn by the students and whether teachers will be allowed to demask while teaching students as it is very difficult to understand what is being said while wearing masks. Also inquired what, if anything, the district is doing with respect to ventilation in the schools.
- Erin Farrugia, 4 Kathleen Drive - commented that she is a mother of four (4) children, one with Autism and wearing a mask has made her Autistic child non-verbal. Encouraged the Board to consider the children's needs; can make this work without a mask.
- Phyllis Camera, 1 Round Hill Court - asked the Board to write to the Governor and request him to rescind EO251.
- Rebecca Roberts, 60 Woodhollow Road - spoke to her time on the Board and commended the Board members for all of their efforts and the countless hours that they've put into making hard decisions during this challenging time.

President Gizzo closed the public comment session of the meeting and called for a five minute recess. Meeting was reconvened; all present members remained in attendance.

Jacquelyn Hoagland was allowed to make a brief statement relating to a comment by a member of the community.



### **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

At approximately 8:45 p.m. President Gizzo announced that the Board would move into Executive Session for approximately thirty minutes to discuss the status of the CNTEA negotiations. She further announced that action would be taken afterwards and articulated that such discussion may be disclosed upon future resolution.

It was moved by Heather Tormey, seconded by Tracy Kramer and carried on a unanimous roll call vote in the affirmative to move into Executive session.

Resumed Public session at approximately 8:52 p.m.

### **NEGOTIATIONS (Addendum)**

1. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Memorandum of Agreement (“MOA”), dated June 28, 2021, between the Colts Neck Board of Education (“BOE”) and the Colts Neck Education Association (“CNTEA”) for the 2021-22, 2022-23 and 2023-24 school years and the agreed upon salary guides for the aforementioned years for certificated and support staff members, which are on file in the Office of the Business Administrator/Board Secretary.

MOA BETWEEN  
CNTEA AND BOE FOR  
THE 2021-22, 2022-23  
and 2023-24 SCHOOL  
YEARS

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O’Connor

### **ADJOURNMENT**

At 9:20 p.m., it was moved by Danielle Alpaugh, seconded by Heather Tormey and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Jacquelyn Hoagland, Marci Klein, Tracy Kramer, Kimberly Raymond, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Marian Castner and Kevin O’Connor

<b>BOARD MEETINGS*</b>			
September 1, 2021 ♦	September 22, 2021	October 6, 2021	October 20, 2021
November 3, 2021	November 17, 2021	December 15, 2021 @ 6:00 pm	

January 5, 2022 @ 6:00 p.m. (Organization Meeting)

- \* All previously advertised Regular Board Meetings commencing Wednesday, September 1, 2021 through Wednesday, January 5, 2022 will be held in-person in the Board Room located in the Administration Building, 70 Conover Road, Colts Neck, NJ 07722, unless other noted and advertised.
- ♦ Location moved to Gymnasium at Cedar Drive Middle School, 73 Cedar Drive, Colts Neck, NJ 07722. Masks are required.

<b>NOTEWORTHY DATES</b>		
<b>2021</b>		
Wednesday	September 1	New Student Orientations Conover Road Primary School (9:30 a.m.) Conover Road Elementary School (11:00 a.m.) Cedar Drive Middle School (1:00 p.m.)
Thursday	September 2	Staff Orientation - All Schools
Friday	September 3	Schools Closed for Students Professional Development Staff
Monday	September 6	Labor Day Recess/Rosh Hashanah - Schools/Central Office Closed
Tuesday - Wednesday	September 7 - 8	Rosh Hashanah Schools/Central Office Closed
Thursday	September 9	First Day School Students
Tuesday	September 14	Back to School Night - Conover Road Elementary School
Thursday	September 16	Yom Kippur - Schools/Central Office Closed
Tuesday	September 21	Back to School Night - Conover Road Primary School
Thursday	September 23	Back to School Night - Cedar Drive Middle School
Monday	October 11	Columbus Day – Schools Closed for Students Professional Development Day – Full Day for Staff
Monday	October 25	Short Session Day – Parent/Teacher Conferences (Afternoon)
Tuesday	October 26	Short Session Day – Parent/Teacher Conferences (Afternoon)
Wednesday	October 27	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	October 28	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	October 29	Short Session Day – Students and Staff
Thursday-Friday	November 4-5	NJEA Convention – Schools/Central Office Closed
Wednesday	November 24	Short Session Day for Students and Staff
Thursday-Friday	November 25-26	Thanksgiving Recess – Schools/Central Office Closed
Wednesday	December 22	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
Thursday - Friday	December 23-31	Winter Recess – Schools/Central Office Closed
<b>2022</b>		
Monday	January 3	Schools Reopen for Students and Staff
Monday	January 17	Martin L. King's Birthday – Schools/Central Office Closed
Thursday	February 17	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal

Friday - Monday	February 18-21	Presidents' Weekend – Schools/Central Office Closed
Wednesday	February 23	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Thursday	February 24	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	February 25	Short Session Day – Parent/Teacher Conferences
Thursday	April 14	Short Session Day - Students & Staff
Friday - Friday	April 15-22	Spring Recess – Schools/Central Office Closed
Monday	April 25	Schools Reopen
Friday	May 27	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 30	Memorial Day - Schools/Central Office Closed
Friday	June 24	Short Session Day for Students & Staff TBD Last Day of School - CDMS Graduation TBD

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco

School Business Administrator/Board Secretary