

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

**COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR**

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

**COLTS NECK SCHOOLS DISTRICT GOALS
2021-2022**

- *LONG-RANGE DISTRICT PLANNING: Complete and present the new Colts Neck Township School District's Five-Year Strategic Plan*
- *STUDENT ACHIEVEMENT: Implement programs that apply the NJDOE's Principles of Learning Acceleration to address academic, social, and emotional needs of all students.*
- *PROFESSIONAL DEVELOPMENT: Establish and support teachers' knowledge of student engagement and its relationship to the work they design for students.*
- *WELLNESS: Facilitate district and school-based activities designed to promote the health and well-being of the whole child, staff, and school community.*
- *TECHNOLOGY: Establish a multi-year District Technology Plan that includes an audit of current devices, applications, digital learning resources, and communication platforms.*

MINUTES: For the Meeting of the Board of Education, **March 23, 2022**, at 7:00 p.m. at Cedar Drive Middle School Gymnasium, 73 Cedar Drive, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*

2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Gizzo called the meeting to order. Approximately 11 members of the public were present.

ROLL CALL

ROLL CALL

Board Members Present: Marian Caster, Alison DeNoia, Amy Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Tracy Kramer

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 15, 2022 and February 27, 2022 and March 9, 2022, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Gizzo led the Flag Salute and Danielle Alpaugh read the Mission Statement

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

None

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
3-2-22	Krista Staback	Board of Education	Request for Financial Information
3-3-22	Angela Cavaliere	Board of Education	Administrative Stipends
3-3-22	John Camera	Board of Education	Board of Education Concerns
3-4-22	Chris Connor	Board of Education	Appreciation of BOE
3-10-22	Renee Strack	Board of Education	Board of Education Concerns
3-15-22	Krista Staback	Board of Education	Meeting Date Change & Request for Agenda Topic
3-21-22	Krista Staback	Board President/Board of Education	Responses to email and BOE Letter
3-22-22	Phyllis Camera	Board of Education	Administrative Stipends
3-22-22	Hema Vyas	Board of Education	Administrative Stipends
3-22-22	Ana Leontarakis	Board of Education	Administrative Stipends
3-22-22	Ana Leontarakis	Board of Education	Administrative Stipends
3-22-22	Danielle Stropoli	Board of Education	Administrative Stipends
3-22-22	Angelique Volpe	Board of Education	Administrative Stipends, Curriculum concerns, budget for police at BOE meetings
3-22-22	Krista Staback	Board of Education	Administrative Stipends
3-22-22	Susan Maugeri	Board of Education	Administrative Stipends
3-22-22	Rebecca Toohig	Board of Education	Administrative Stipends
3-23-22	Krista Fischer	Board of Education	Administrative Stipends
3-23-22	Holly Rogers	Board of Education	Administrative Stipends
3-23-22	Amy Moll	Board of Education	Administrative Stipends

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

President Gizzo reported:

- Spring has sprung in the schools; a lot of exciting activities planned.
- The 3rd Annual Healthy Food Challenge is underway; this is being run by Pomptonian and the students are being asked to submit a healthy recipe. Submissions are due by the end of the week.
- Spring Forward; 1st Phonics; Scoops & Stories, This & That podcast at CDMS;

School play - Rock of Ages

- Referenced the recent letter sent out from the Board of Education; acknowledged that the last two years have been challenging for all and that the Board continues to be committed to the academic growth of the students.

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kathryn Gizzo/Tracy Kramer
Committee Members: Marian Castner, Brenna Dillion
Administrator: Vincent Marasco

- Kathryn Gizzo reported that the committee has not met since the last meeting.

Communications Committee:

Chairperson: Danielle Alpaugh/Amy Dimes
Committee Members: Alison DeNoia, Kathryn Gizzo
Administrator: Philip J. Capasso III

- Amy Dimes reported that the committee met two (2) times, March 3rd and 23rd.
- Discussed developing a district communications plan to establish positive partnerships within the community and promote district initiatives.
- Committee also discussed the possibility of 'Coffee Chats' and a Parent Portal.
- At Mrs. Gizzo's request, the committee is doing some maintenance of the district website such as reformatting the BOE section and adding board member pictures and bio's.
- The Winter Edition of the newsletter is still being worked on and will be released shortly.
- The next meeting is set for Wednesday, April 13th at 9:15am.

Curriculum Committee:

Chairperson: Marian Castner
Committee Members: Danielle Alpaugh, Alison DeNoia, Heather Tormey
Administrator: Erica Reynolds

- Marian Castner reported that the committee met on March 3rd.
- Committee addressed the questions posed by parents regarding the Envision Math workbooks and BrianPop.
- Discussed the new manufacturing classroom at CDMS; the committee will be working alongside Dr. Reynolds to get this up and running over the next year.
- The committee is looking into the Sustainable Schools program; more information to come.
- Dr. Garibay and Dr. Reynolds gave a brief presentation to the committee on the curriculum development process. Dr. Garibay will be putting together a team consisting of approximately ten (10) teachers and parents during the 22-23 school year to examine report cards and possibly make changes.

- The committee is considering a slight name change to include Student Engagement and Professional Development.
- Spoke about the pre-k program; noting that next year there will only be a program for 4yr olds. There will not be a 3yr old program.
- The next meeting is scheduled for April 5th at 12pm

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Marian Castner, Jacquelyn Hoagland, Tracy Kramer

Administrator: Vincent Marasco

- Kathryn Gizzo reported that the committee met on March 9th and March 18th; the main topic of discussion was the '22-23 budget.
- Noted the following items on the agenda: (1) withdrawal from impact aid, (2) Tentative Budget and (3) agreements with CNTEA and CNTAA, etc. for a total of \$27,000 in additional pay for school nurses and leaders for doing Covid related work. Noted that Federal Impact Aid funds will be utilized to pay the \$27,000.
- Mrs. Gizzo reported that the district received \$1,178,891 in federal Covid relief funds and \$132,781 from a competitive state grant, all of which have been, are and will continue to be used for student academic and social and emotional programs, technology upgrades, teacher professional development and facilities/HVAC improvements. Mrs. Gizzo reviewed the committee and the Board's process for reviewing and ultimately making the determination to provide this extra pay to school nurses and leaders for Covid related work.
- Next meeting has not been scheduled at this time.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Alison DeNoia, Brenna Dillon, Amy Dimes

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee has not met since the last meeting.
- The next meeting is scheduled for March 25th.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee has not met since the last meeting.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- Happy to have had Dr. Garibay attend the most recent general meeting.
- The Read A Thon raised \$22,000 with approximately 516 readers.
- The PTO is resuming all grade level activities; CRPS Store is open and the Flower

Sale is going on now.

- June 17th is the 8th Grade Dance at Bella Vista
- The PTO is still accepting memberships.
- Reminder: Spring Gala is on April 28th at South Gate Manor; the Board is graciously donating the Microsoft Surface Go.
- The next meeting is scheduled for June 7th.

Heather Tormey - Colts Neck Township Committee

- No report

Danielle Alpaugh - Colts Neck Township Senior Citizens

- No report

State & County School Boards Association Representative:

Brenna Dillion

- No report

SUPERINTENDENT'S REPORT

Dr. Garinay reported:

- Recognized March is 'Music In Our Schools' month; thanked Ms. Francese, Ms. Chandler, Mr. Willis and Mr. Brown and all of the students who participated.
- Reminder that the Spring Musical, 'Rock of Ages' is scheduled for April 7th and 8th at 7pm at CDMS; 80's attire is welcomed and encouraged.
- CRES player and Choir performances are coming up this week.
- Happy to hear that the Read-A-Thon was such a success; thanked the PTO.
- April is 'Month of the Military Child'; exciting events planned to honor our military families. Purple Up Day and other activities scheduled for April 14th.
- Reviewed the District Assessment calendar; special note that the NJSLA is on for Spring. The assessment calendar is available on the website. State testing will begin April 27 & 28 for Science (Grs. 5-8); May 4 & 5 for ELS and May 10, 11 & 12 for Mathematics.
- Provided the reasoning for the reduction of the Pre K program; space is needed for additional Kindergarten and 1st Grade sections. Thanked Principal Barr and her staff for the Pre K Open House which was held last evening; reminder there is very limited space.
- Kindergarten Registration is open through April 13th.
- Recognized the retirement of Mr. Louis Aquila; much thanks and appreciation and wishes of happiness and health in retirement.
- Congratulations to Dr. Colin Rigby for successfully defending his dissertation and obtaining his Doctorate.

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2021-22 School Year, as of February 28, 2022. ([Attachment # S-1](#)) SUPERINTENDENT'S REPORT
2. The Superintendent will report on investigations of incidents of harassment, SUPERINTENDENT'S

intimidation and bullying ("HIB") occurring during the following period:

REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
2/16/22 - 2/28/22	0	0

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

President Gizzo reviewed the process for public comments by attending constituents.

- John Camera, 1 Roundhill Court - Thanked President Gizzo for changes in the process for constituents to make comments and for making it less restrictive and read a prepared statement. Mr. Camera commented on the Township's recognition of the Boys' and Girls' basketball teams.
- Krista Staback, 6 Moonlight Drive - Requested the Board address her recent agenda item request. Mrs. Staback commented on her belief of a conflict of interest for the Board President to make certain decisions. Board Attorney Michael Gross responded to Mrs. Staback's comment, noting that he is unaware of any conflict that would be sustainable under the school ethics code with respect to the employment status of the Board President as it relates to Covid related health issues. Mr. Gross further noted that any mandatory vaccination requirement would be a decision of the State government, not the Board of Education.
- Phyllis Camera, 1 Roundhill Court - Read a prepared statement requesting the BOE members vote "No" to the funds being allocated to pay staff and administrative personnel for Covid related duties and additionally requesting that a motion be made to remove President Gizzo for her discourteous actions toward the public and make a motion to discontinue her policies on restricting public comment. Mrs. Camera also requested responses to her inquiries regarding the Hershey Park overnight trip, Envision Math workbooks, BrainPop and Newsela. Lastly, Mrs. Camera expressed her disappointment with the format for IEP meetings, noting that parents would like the option to have in-person meetings.

ACTION ITEMS:

1. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent's Action for HIB/Non-HIB investigations, as reported at its meeting of March 2, 2022, for the period commencing February 1, 2022 through February 15, 2022 wherein no incidents were reported.

ACKNOWLEDGMENT
OF NO ACTION BY
SUPERINTENDENT

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

2. The Superintendent commenced the public comment on the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act ("ABRA") for each of the three district schools for the 2020-21 school year. ([Attachment # S-2](#))

NJ DOE SCHOOL
SELF-ASSESSMENT
FOR DETERMINING
GRADES UNDER THE
ABRA FOR THE
2020-21 SCHOOL
YEAR

 - a. Open Public Comment
 - b. Public Comment
 - c. Close Public Comment

Hearing no public comment, Dr. Garibay closed the floor.

It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the electronic submission of the certification of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act ("ABRA") for each of the three district schools for the 2020-21 school year.

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Marian Castner, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE
EXPENSES

FINANCE

1. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Bill List dated March 23, 2022 in the amount of \$4,087,201.93 and Food Service payments in the amount of \$34,663.41.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

2. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the acceptance of the Food Service Financial

FOOD SERVICE
FINANCIAL REPORT

Report for the month of January, 2022.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

3. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following resolution:

WITHDRAWAL FROM
MAINTENANCE
RESERVE FUND -
GREYWATER
BOOSTER SYSTEM
REPLACEMENT AT
CRPS

WHEREAS, N.J.S.A. 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into Required Maintenance account lines at budget time or anytime during the year, for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4; and

WHEREAS, the Colts Neck Board of Education is desirous to withdraw \$37,450 from the Maintenance Reserve Account and appropriate said funds into the required maintenance budget account (12-000-261-730-060-262-0); for the emergent replacement of the CRPS grey-water booster system and bladder tank; and

WHEREAS, pursuant to 6A:23A-14.2(e), the Colts Neck Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary withdrawal and appropriation consistent with all applicable laws and regulations.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

4. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the withdrawal of \$81,227.00 from Federal Impact Aid Reserve fund balance, pursuant to P.L.2015, Chapter 46 (C. 18A:7F-41(c.)(3)), and the appropriation of said funds as follows:

WITHDRAWAL FROM
FEDERAL IMPACT AID
RESERVE

Account #	Description	Amount
11-000-213-110	CNTEA - Nurses Extra Pay	\$ 6,000.00

11-000-221-110 11-000-240-110	CNTAA - Administrators Extra Pay (Principals/Asst. Principals/Director of Special Services)	\$13,000.00
11-000-221-110	CNTAA - Administrator Extra Pay (Director of Curriculum)	\$ 2,000.00
11-000-221-110 11-000-223-110 11-000-252-110	Supervisor of Student Information Systems & 21st Century Learning Extra Pay	\$ 2,000.00
11-000-222-110 11-000-252-110	District Network Engineer Extra Pay	\$ 2,000.00
11-000-270-160	Transportation Coordinator Extra Pay	\$ 2,000.00
12-000-251-730	Replace Admin bldg. hallway/entrance flooring	\$ 16,840.00
12-130-100-730	Projector/motorized screen replacement - CDMS gymnasium	\$ 16,802.00
12-120-100-730	Audio system replacement - CRPS cafetorium	\$ 20,585.00
	TOTAL	\$ 81,227.00

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

5. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following resolution:

ADOPTION OF
TENTATIVE BUDGET
FOR THE 2022-2023
SCHOOL YEAR

BE IT RESOLVED, that the Tentative Budget be approved for the 2022-2023 School Year using the 2022-2023 State Aid figures and that the Secretary to the Board of Education be authorized to submit the following Tentative Budget to the Executive County Superintendent of Schools in the form required for preliminary review by the Monmouth County Office of the New Jersey State Department of Education.

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2022-2023 Total Expenditures	\$ 27,465,981	\$ 764,910	\$ 1,673,400	\$ 29,904,291
Less: Anticipated Revenues	\$ 3,624,066	\$ 764,910	\$ 697	\$ 4,389,673
Taxes to be Levied	\$ 23,841,915	\$ -	\$ 1,672,703	\$ 25,514,618

And to advertise said Tentative Budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing to be held on Wednesday, May 4, 2022 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2022-23 School Year.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

6. It was moved by Jacquelyn Hoagland, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following resolution:

TRAVEL AND
RELATED EXPENSE
REIMBURSEMENT
FOR 2022-23
SCHOOL YEAR

WHEREAS, the Colts Neck Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Colts Neck Township Board of Education has established \$52,865 as the maximum travel amount for the current school year and has expended \$16,255 as of this date;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$57,313 for all staff and board members for the 2022-23 school year

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

POLICY

1. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: (Attachment # P-1 - P-4)

ADOPTION OF
POLICIES AND
REGULATIONS

Attachment # P-1	By Law 0171 - Duties of the Board President and Vice President
Attachment # P-2	P 2415.05 - Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatments
Attachment # P-3	P 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries
Attachment # P-4	R 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

NEGOTIATIONS

1. It was moved by Kathryn Gizzo, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the following resolution:

FEDERAL IMPACT AID
CNTEA NURSES
2021-22 SCHOOL YEAR

BE IT RESOLVED, that in light of their selfless dedication to the students of the Colts Neck Township School District while working for no additional compensation during the pandemic, the Colts Neck Board of Education approves the terms of the agreement with the Colts Neck Township Education Association (CNTEA) providing a one time lump sum payment with applicable deductions to all school nurses employed as of July 1, 2020. These payments shall be made through funding provided to the district through Federal Impact Aid in the amount of \$2,000. The provisions to the agreement will not be incorporated into the full collectively bargained agreement.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

2. It was moved by Kathryn Gizzo, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the following resolution:

FEDERAL IMPACT AID
CNTAA
ADMINISTRATORS
2021-22 SCHOOL YEAR

BE IT RESOLVED, that in light of their selfless dedication to the students of the Colts Neck Township School District while working for no additional compensation during the pandemic, the Colts Neck Board of Education approves the terms of the agreement with the Colts Neck Township Administrators' Association (CNTAA) providing a one time lump sum payment to those employees. These payments shall be made through funding provided to the district through Federal Impact Aid in the amount of \$2,000 with an additional \$1,000 to Assistant Principals with dual school assignments. The provisions to the agreement will not be incorporated into the full collectively bargained agreement.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

3. It was moved by Kathryn Gizzo, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the following resolution:

FEDERAL IMPACT AID
NETWORK ENGINEER
2021-22 SCHOOL YEAR

BE IT RESOLVED, that in light of his selfless dedication to the students of the Colts Neck Township School District while working for no additional compensation during the pandemic, the Colts Neck Board of Education approves a one time lump sum payment to Dominick Petrillo, Network Engineer. This payment shall be made through funding provided to the district through Federal Impact Aid in the amount of \$2,000.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

4. It was moved by Kathryn Gizzo, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the following resolution:

FEDERAL IMPACT AID
TRANSPORTATION
COORDINATOR
2021-22 SCHOOL YEAR

BE IT RESOLVED, that in light of her selfless dedication to the students of the Colts Neck Township School District while working for no additional compensation during the pandemic, the Colts Neck Board of Education approves a one time lump sum payment to Kathleen Holland, Transportation Coordinator. This payment shall be made through funding provided to the district through Federal Impact Aid in the

amount of \$2,000.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

TRANSPORTATION

None

PERSONNEL

1. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as a home instructor, on an as needed basis, for the 2021-22 school year, at an hourly rate of \$52, for no more than five (5) hours per week for general education students and for no more than ten (10) hours per week for special education students, as indicated below:

HOME INSTRUCTORS:
DISTRICT STAFF
MEMBERS FOR
2021-22 SCHOOL
YEAR

Name	Certification
Anne Rauso	Student Personnel Services Elementary School Teacher Teacher of the Handicapped

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

2. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as home instructors for Student #20250877, at an hourly rate of \$52, for the period commencing March 16, 2022 through April 14, 2022, as indicated below:

HOME INSTRUCTION
FOR 2021-22 SCHOOL
YEAR

Name	Total Hours Per Week Not to Exceed
Teresa D'Elia	10 hours
Anne Rauso	5 Hours

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

3. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2021-22 school year, at a salary of \$100 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2021-22 SCHOOL
YEAR

Name	Certification
Erin Molinaro	(CEAS) Elementary School Teacher (Standard) School Counselor
Sean O'Reilly	Pending Substitute Credential
Diane Pastor	Pending Substitute Credential

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

4. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following individuals to the list of Substitute Support Staff for the 2021-22 school year, on an as needed basis, pending approval of criminal history review:

SUBSTITUTE
SUPPORT STAFF:
2021-22 SCHOOL
YEAR

Name	Position	Hourly Rate
Erin Molinaro	Substitute Instructional Assistant	\$13.00
Diane Pastor	Substitute Instructional Assistant	\$13.00

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

5. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Bus Drivers for the 2021-22 school year, at an hourly rate of \$25.00 on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
BUS DRIVERS:
2021-22 SCHOOL
YEAR

Name
John Farley

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

6. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the additional pay to Donald Felle to serve as School Security Monitor on Wednesday, March 23, 2022 for a total number of hours not to exceed five (5), at an hourly rate of \$21 per hour, not to exceed \$105. ADDITIONAL PAY

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

7. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff member to serve as extracurricular advisors/coaches for the following sport activities at Cedar Drive Middle School during the 2021-22 school year, as indicated below: EXTRACURRICULAR
ADVISORS:
CEDAR DRIVE MIDDLE
SCHOOL 2021-22
SCHOOL YEAR

Name	Position	Amount Not To Exceed
Carrie Sullivan	Spring Track	\$3,494

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

8. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Elementary School staff member to serve as a chaperone for the following Conover Road Elementary School event during the 2021-22 school year, at an amount not to exceed \$80, as indicated below: CONOVER ROAD
ELEMENTARY
SCHOOL
CHAPERONE
2021-22 SCHOOL YEAR

Name	Event	Date
Cheryl Chandler	CRES Players	3/24/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

9. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School events during the 2021-22 school year, at an amount not to exceed \$80 for each staff member, for each session, as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
CHAPERONES
2021-22 SCHOOL YEAR

Name	Event	Date
Kathleen DeWitt	School Play- Rock of Ages	4-7-22
Jessica Grippaldi	School Play- Rock of Ages	4-7-22 & 4-8-22
Lauren Hums	School Play- Rock of Ages	4-7-22 & 4-8-22
Dolores Pollak	School Play- Rock of Ages	4-8-22
Martha Rose	School Play- Rock of Ages	4-8-22
Elan Sullivan	School Play- Rock of Ages	4-7-22
Joseph Truisi	School Play- Rock of Ages	4-7-22 & 4-8-22
Elizabeth West	School Play- Rock of Ages	4-8-22
Carrie Zanyor	School Play- Rock of Ages	4-7-22 & 4-8-22
Tracey Amaniera	Spring Concert	5-24-22
Jessica Grippaldi	Spring Concert	5-24-22
Carrie Sullivan	Spring Concert	5-24-22
Elizabeth West	Spring Concert	5-24-22
Christine Bakos	Academic Bowl	4-12-22
Stephen Toscano	Academic Bowl	4-12-22

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Abstain: Marian Castner

Absent: Tracy Kramer

10. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the granting of one and one half (1 1/2) days from the Colts Neck Township Education Association ("CNTEA") Sick Leave Bank to Allison Klacik, Teacher at Conover Road Elementary School, for her absences commencing March 18, 2022, March 28, 2022, and March 29, 2022.

CNTEA SICK LEAVE
BANK

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

11. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the granting of an additional five (5) days from the Colts Neck Township Education Association ("CNTEA") Sick Leave Bank to Mary Jo Antonella, Teacher at Conover Road Primary School, for her absence commencing April 25, 2022 through April 29, 2022.

CNTEA SICK LEAVE
BANK

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

12. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the February 2, 2022 Regular Meeting, for Mary Jo Antonella, Teacher at Conover Road Primary School, during the 2021-22 school year, as indicated below:

AMENDED MEDICAL
DISABILITY LEAVE
2021-22 SCHOOL
YEAR

		Leave Type
From	9/2/21 - 4/1/22	<ul style="list-style-type: none"> • FMLA – Paid with healthcare benefits Using Sick and Personal Days from 9/2/21 through 10/25/21 • FMLA - Paid using five (5) Sick Bank Days 10/26/21- 11/1/21 • FMLA - Medical Disability Paid 11/2/21 - 11/26/21 / Medical Disability Leave/ Non-FMLA 11/29/21 - 1/1/22 <ul style="list-style-type: none"> ◦ Paid using thirty-three (33) Sick Bank Days 11/2/21 - 12/22/21 • Medical Disability Leave/ Non-FMLA <ul style="list-style-type: none"> ◦ Paid using twenty (20) Sick Bank Days 1/3/2022 - 1/31/2022 • Medical Disability Leave/ Non-FMLA <ul style="list-style-type: none"> ◦ Paid using fifty (50) Sick Bank Days 2/1/2022 - 4/1/2022
To	9/2/21 - 4/29/22	<ul style="list-style-type: none"> • FMLA – Paid with healthcare benefits Using Sick and Personal Days from

		<p>9/2/21 through 10/25/21</p> <ul style="list-style-type: none"> • FMLA - Paid using five (5) Sick Bank Days 10/26/21- 11/1/21 • FMLA - Medical Disability Paid 11/2/21 - 11/26/21 / Medical Disability Leave/ Non-FMLA 11/29/21 - 1/1/22 <ul style="list-style-type: none"> ◦ Paid using thirty-three (33) Sick Bank Days 11/2/21 - 12/22/21 • Medical Disability Leave/ Non-FMLA <ul style="list-style-type: none"> ◦ Paid using twenty (20) Sick Bank Days 1/3/2022 - 1/31/2022 • Medical Disability Leave/ Non-FMLA <ul style="list-style-type: none"> ◦ Paid using fifty (50) Sick Bank Days 2/1/2022 - 4/1/2022 • Medical Disability Leave/Non-FMLA <ul style="list-style-type: none"> ◦ Paid using Sick Bank Days 4/2/22 - 4/29/22 (total of 14 sick bank days using 9 unused sick bank days from previously approved allotment plus an additional five (5) days)
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Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

13. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the February 2, 2022 Regular Meeting for additional pay for Kathleen Augustin, Kindergarten Instructional Assistant at Conover Road Primary School and certified Teacher of Elementary School grades K-6, to serve as a Long-Term Substitute Teacher during the 2021-22 school year, as indicated below:

AMENDED
ADDITIONAL PAY FOR
TEACHING DUTIES

Position/Location	From	To	Long-Term Substitute Daily Rate
Long-Term Substitute Teacher Conover Road Primary School (Replacing Mary Jo Antonella, who is on a leave of absence)	2/1/22 – 4/1/22	2/1/22 - 4/29/22	\$133.64 Per Day

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

14. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the acceptance of the retirement of the following staff member, with regret, as indicated below: RETIREMENT

Name	Position/Location	Effective Date
Louis Aquila	Head Custodian Cedar Drive Middle School	7/1/22

The Board expresses its appreciation and gratitude to Louis Aquila for his 11.5 years of faithful service to the children and the district and further wishes him good health and much happiness during his retirement.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

NEW BUSINESS/WORK SESSION AGENDA

- Danielle Alpaugh thanked President Gizzo for her leadership and for her dedication to the Board, administration, students, staff and members of the Colts Neck community.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

At approximately 8:11p.m. President Gizzo announced that the Board would move into Executive Session for approximately forty-five (45) minutes to discuss student legal matters. She further announced that action would not be taken afterwards and articulated that Executive discussion may be disclosed upon future resolution.

It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote in the affirmative to move into Executive session.

ADJOURNMENT

At approximately 9:10p.m. it was moved by Heather Tormey, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Tracy Kramer

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of February 28, 2022
Attachment # C-1	Reimbursable Expenses
Attachment # P- 1	Adoption of of Bylaws 0171 - Duties of the Board of Education President and Vice President
Attachment # P- 2	Adoption of P2415.05 - Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatments
Attachment # P- 3	Adoption of P 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries
Attachment # P- 4	Adoption of R 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries

BOARD MEETINGS*			
April 6, 2022	June 1, 2022	August 31, 2022 (if needed)	October 26, 2022
April 27, 2022	June 29, 2022	September 7, 2022	November 9, 2022
May 4, 2022	July 13, 2022	September 21, 2022	November 30, 2022
May 18, 2022	August 10, 2022	October 12, 2022	December 14, 2022 @ 6:00 pm
January 4, 2023 @ 6:00 p.m. (Organization Meeting)			

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2022		
Thursday	April 14	Short Session Day - Students & Staff
Friday - Friday	April 15-22	Spring Recess – Schools/Central Office Closed
Monday	April 25	Schools Reopen

Friday	May 27	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 30	Memorial Day - Schools/Central Office Closed
Friday	June 24	Short Session Day for Students & Staff TBD Last Day of School - CDMS Graduation TBD

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

School Business Administrator/Board Secretary