

**COLTS NECK TOWNSHIP SCHOOLS**  
**COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**COLTS NECK BOARD OF EDUCATION GOALS**  
**2021-2022 SCHOOL YEAR**

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

**COLTS NECK SCHOOLS DISTRICT GOALS**  
**2021-2022**

- *LONG-RANGE DISTRICT PLANNING: Complete and present the new Colts Neck Township School District's Five-Year Strategic Plan*
- *STUDENT ACHIEVEMENT: Implement programs that apply the NJDOE's Principles of Learning Acceleration to address academic, social, and emotional needs of all students.*
- *PROFESSIONAL DEVELOPMENT: Establish and support teachers' knowledge of student engagement and its relationship to the work they design for students.*
- *WELLNESS: Facilitate district and school-based activities designed to promote the health and well-being of the whole child, staff, and school community.*
- *TECHNOLOGY: Establish a multi-year District Technology Plan that includes an audit of current devices, applications, digital learning resources, and communication platforms.*

**MINUTES:** For the Meeting of the Board of Education, **April 27, 2022**, at 6:00 p.m. at Cedar Drive Middle School Gymnasium, 73 Cedar Drive, Colts Neck, New Jersey 07722

**Public Participation**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:*

*Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*

2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

*The presiding officer may:*

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

## **CALL TO ORDER**

President Gizzo called the meeting to order at 6:05 p.m.

## **ROLL CALL**

ROLL CALL

Board Members Present: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Tracy Kramer and Kathryn Gizzo

Board Members Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

## **LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 15, 2022, March 31, 2022 and April 18, 2022, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

## **FLAG SALUTE**

FLAG SALUTE

President Gizzo led the Flag Salute and Brenna Dillon read the Mission Statement.

## APPROVAL OF MINUTES

## APPROVAL OF MINUTES

1. It was moved by Marian Castner, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
March 23, 2022 Regular Meeting Minutes
March 23, 2022 Executive Session Minutes

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes and Kathryn Gizzo

No: None

Abstain: Tracy Kramer

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

## EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

## EXECUTIVE SESSION

At 6:12 p.m. President Gizzo announced that the Board would move into Executive Session for approximately one (1) hour to discuss confidential personnel matters. She further announced that action would be taken afterwards and articulated that Executive discussion may be disclosed upon future resolution.

It was moved by Alison DeNoia, seconded by Marian Castner and carried on a unanimous roll call vote in the affirmative to move into Executive session.

President Gizzo resumed Public Session at 7:19 p.m. Approximately two (2) members of the public were present. The Board Secretary noted same members present and absent from initial roll call and announced a quorum.

## PUBLIC HEARING ON THE AMENDED EMPLOYMENT CONTRACTS OF THE SUPERINTENDENT OF SCHOOLS AND SCHOOL BUSINESS ADMINISTRATOR ([Attachment #PR-1](#) & [Attachment #PR-2](#))

## PUBLIC HEARING - SUPERINTENDENT & SCHOOL BUSINESS ADMINISTRATOR CONTRACTS

President Gizzo provided an overview of the amendments to the Superintendent of Schools and School Business Administrators contracts. President Gizzo read a statement recognizing the COVID related mandatory work performed by Dr. Garibay and Mr. Marasco and supporting the amendment to their contracts providing for the one time lump sum payments. President Gizzo then opened the floor for public comment.

Attendee John Camera, 1 Roundhill Court, Colts Neck, requested how and when the public notices on the Public Hearing were distributed. Commented on the

amounts of the payments being made to the Superintendent and SBA as opposed to the other staff. President Gizzo confirmed with the Board Secretary that a 30-day and 10-day legal notice was published regarding this public hearing. President Gizzo, seeing no other comments, closed the floor for the public hearing.

**PRESENTATION**

PRESENTATION

1. Dr. MaryJane Garibay provided a brief presentation on the update on progress made toward the completion of the District’s new Five-Year Strategic Plan.

**COMMUNICATIONS**

COMMUNICATIONS

Date	From	To	Subject
4-12-22	Gina Adamshick	Board of Education	NJ DOE Health Education/Sex Education Curriculum
4-27-22	Sherri Gugliara	Board of Education	Request to resume virtual Board of Education meetings

**REPORT OF PRESIDENT – Mrs. Kathryn Gizzo**

PRESIDENT’S  
REPORT

- President Gizzo reported:
- Welcomed everyone back from Spring Recess.
  - Today is Administrative Professionals Day; thanked all of the administrative assistants for all of their work and dedication.
  - Next week is Teacher Appreciation Week; thanked all the teachers and teachers assistants.
  - Noted that Kathy Winecoff, NJSBA Field Service Representative to Colts Neck BOE will be moving on from her position; thanked her for her many years working with theColts Neck School District. She has been a valuable resource through the years and will be missed. Wished her well as she moves on to the next chapter.
  - Tomorrow night is the PTO Spring Gala; wished for a very successful evening.

**COMMITTEE REPORTS**

COMMITTEE  
REPORTS

Buildings & Grounds/Safety & Security Committee:  
Chairperson: Kathryn Gizzo/Tracy Kramer  
Committee Members: Marian Castner, Brenna Dillion  
Administrator: Vincent Marasco

- Tracy Kramer reported that the committee met on April 11th; will report out at the next meeting.

Communications Committee:  
Chairperson: Danielle Alpaugh/Amy Dimes  
Committee Members: Alison DeNoia, Kathryn Gizzo  
Administrator: Philip J. Capasso III

- Amy Dimes reported that the committee has not met since the last meeting.
- The next meeting will be scheduled shortly.

Curriculum Committee:

Chairperson: Marian Castner  
Committee Members: Danielle Alpaugh, Alison DeNoia, Heather Tormey  
Administrator: Erica Reynolds

- Marian Castner reported that the committee has not met since the last meeting.
- The next meeting is scheduled for May 11th.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo  
Committee Members: Marian Castner, Jacquelyn Hoagland, Tracy Kramer  
Administrator: Vincent Marasco

- Kathryn Gizzo reported that the committee has not met since the last meeting.
- The next meeting will be scheduled shortly.

Policy Committee:

Chairperson: Jacquelyn Hoagland  
Committee Members: Alison DeNoia, Brenna Dillon, Amy Dimes  
Administrator: Dr. MaryJane Garibay

- No Report

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner  
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland  
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee has not met since the last meeting.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- Spring Gala is tomorrow evening.
- Color run is coming up on May 22nd.
- All grade level activities are going on.

Heather Tormey - Colts Neck Township Committee

- No Report

Danielle Alpaugh - Colts Neck Township Senior Citizens

- No Report

State & County School Boards Association Representative:

Brenna Dillon

- Spoke with Jonathan Pushman, NJSBA Director, Government Relations about getting more involved in the NJSBA 2022-2023 Advocacy Agenda and Action Plan. Mr. Pushman suggested that we reach out directly to our legislators on specific issues impacting our District. He also invited Mrs. Dillon to sit in on meetings of the NJSBA legislative committee.
- Exploring Charter School laws and will be setting up meetings with our local legislators.
- Attended two sessions of the Spring Symposium; one topic was public relations for school districts. Takeaway is that a communications director or public relations officer is a great asset. Communications consortium may also be a good option.

**SUPERINTENDENT'S REPORT**

Dr. Garibay reported:

- Today is Administrative Professionals Day; sincere thanks to our wonderfully talented Administrative Assistants: Joanne Simone, Joan Meyer, Danielle DeMaio, Kathy Condon, Laura Toth, Danielle Buckley, Ruth Lawton, Susan Gill, Mary Corrigan, Courtney McCormick, Cara Rossi and Dawn DeLuca.
- Next week is Teacher Appreciation Week; this year it is a Rainbow Theme. PTO encourages families to participate in the daily activities.
- Recognized the retirement of Linda Asaro, ELA and Social Studies Teacher at CDMS. All the best wishes for health, happiness and relaxation in retirement.
- Monday begins the "Month of May", which is Mental Health Awareness Month; the District Wellness Committee has been hard at work planning different activities.
- Addressed the topic of NJSLA 2020 Comprehensive Health and Physical Education Standards. The school district is aware that some of the content and intent of the 2020 standards has been published through some media sources, and that this information does not align with the actual content and intent of the standards themselves. On April 14th the NJDOE issued a broadcast entitled: *Clarification Regarding 2020 New Jersey Student Learning Standards - Comprehensive Health and Physical Education*. The Broadcast notes that the DOE is "aware of numerous misrepresentations of the content, meaning, and role of the 2020 New Jersey Student Learning Standards for Comprehensive Health and Physical Education (NJSLA-CHPE) in guiding classroom instruction, particularly certain elements of Standard 2.1: Personal and Mental Health." While this broadcast served to provide guidance, it should be noted that our district still has many questions and will seek clarification before our current curriculum is revised. The district's current curriculum is aligned to the 2014 standards and will remain in place for the remainder of the 2021-22 school year. Additionally, pursuant to N.J.S.A. 18A:35-4.7, if a parent/guardian has concerns, they may make a request that their children be excused from that portion of the course. Revision of the curriculum is scheduled to be done over the summer. She will be attending a meeting this Friday along with County Superintendents. In attendance at said meeting will be a representative of the NJDOE and this curriculum is one of

the topics to be discussed.

#### INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2021-22 School Year, as of March 31, 2022. [\(Attachment # S-1\)](#) SUPERINTENDENT'S  
REPORT
2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period: SUPERINTENDENT'S  
REPORT ON  
INVESTIGATIONS OF  
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
3/21/22 - 3/31/22	4	0

#### COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- John Camera, 1 Roundhill Court - commented on items 3 and 4 under Negotiations and inquired what the percentage increase was for each and what the total cost was to the district. Mrs. Gizzo responded that the percentages were: 3.2%, 3.25% and 3.2% (teachers) and 3.35%, 3.25% and 3.35% (Support Staff). Mrs. Gizzo further indicated that she was unable to provide at this time the total cost to the district but that Mr. Marasco would provide such information to Mr. Camera at a later date. Mr. Camera further spoke about his concerns regarding the curriculum and the 2020 Comprehensive Health and Physical Education Standards. Mr. Camera provided the Board with a form of resolution adopted by the Berkeley Township School District and requested the Colts Neck Board consider adopting a similar resolution. Lastly, Mr. Camera asked the Board to consider not conducting Executive Session in the beginning of the meetings as it is difficult for constituents to estimate when the regular portion of the meeting would begin thereby requiring them to sit and wait.

#### ACTION ITEMS:

1. It was moved by Alison DeNoia, seconded by Marian Castner and carried on a unanimous roll call vote to approve the acceptance of the Superintendent's Action for the following HIB incident as reported to the Board at its meeting of April 6, 2022 for the period commencing March 1, 2022 through March 18, 2022 wherein one (1) incident was reported, as indicated below: AFFIRMATION OF  
SUPERINTENDENT'S  
ACTION

HIB Incident No.	Location
2021-3	Conover Road Elementary School

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

2. It was moved by Alison DeNoia, seconded by Marian Castner and carried on a unanimous roll call vote to approve the following field trips, as indicated below: FIELD TRIPS

Participants	Trip/Location	Description	Dates
Grades 6, 7 & 8 Cedar Drive Middle School	Fulfill Food Bank, Neptune, NJ	Deliver food drive items	11/22/21
Grade 8 Cedar Drive Middle School	Conover Road Primary School	Peer Mentorship Program with preschool class	11/23/21 & 12/21/21
Grade 8 Students Cedar Drive Middle School	Frogbridge Day Camp Millstone, NJ	8th Grade Picnic	6/21/22
Grade 8 Students Cedar Drive Middle School	Colts Neck High School	Graduation Practice	6/22/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

**BUILDINGS AND GROUNDS**

None

**CURRICULUM AND INSTRUCTION**

1. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. [\(Attachment # C-1\)](#) REIMBURSABLE EXPENSES

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None



Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

2. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the appointment of the following staff members for Summer Bridge Curriculum Writing, at an hourly rate of \$52, as indicated below:

SUMMER BRIDGE  
CURRICULUM  
WRITING 2021-22  
SCHOOL YEAR

Name	Course	Total Number of Hours Not to Exceed	Total Stipend Not to Exceed
Jeffrey Brown	Instrumental Music Writing	20	\$1,040
Cheryl Chandler	Instrumental Music Writing	20	\$1,040
Krystyna Hubbard	Vocal Music Writing	20	\$1,040
Suzanne Cooper	Science Writing	20	\$1,040
Allison Klacik	Science Writing	20	\$1,040
Michele Rogers	Science Writing	20	\$1,040
Carrie Zanyor	Science Writing	20	\$1,040

*\*Funded by American Rescue Plan of 2021 Emergency Relief Fund ARP-ESSER*

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

3. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the appointment of the following staff member for the 2022 Summer Bridge Program to serve as Director/Coordinator, as indicated below:

SUMMER BRIDGE  
PROGRAM DIRECTOR/  
COORDINATOR  
2022-23 SCHOOL  
YEAR

Name	Position	Stipend
Lysa Cook	Director/Coordinator	\$3,600

*\*Funded by American Rescue Plan of 2021 Emergency Relief Fund ARP-ESSER*

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

## FINANCE

1. It was moved by Marian Castner, seconded by Alison DeNoia and carried on a TRANSFER OF FUNDS

unanimous roll call vote to approve the transfer of funds for the month of March, 2022 for the 2021-22 school year. ([Attachment # F-1](#))

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

2. It was moved by Marian Castner, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the Board Secretary's Report as of March 31, 2022. ([Attachment # F-2](#))

BOARD SECRETARY'S  
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of March 31, 2022 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of March 31, 2022 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

3. It was moved by Marian Castner, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of March 31, 2022. ([Attachment # F-3](#))

TREASURER'S  
REPORT

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

4. It was moved by Marian Castner, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the Bill List dated April 27, 2022 in the amount of

BILL LIST  
FOOD SERVICE  
PAYMENTS

\$3,329,758.47 and Food Service payments in the amount of \$42,013.95.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

5. It was moved by Marian Castner, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the Food Service Financial Report for the month of February, 2022.

FOOD SERVICE  
FINANCIAL REPORT

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

6. It was moved by Marian Castner, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the withdrawal of \$8,000.00 from Federal Impact Aid Reserve fund balance, pursuant to P.L.2015, Chapter 46 (C. 18A:7F-41(c)(3)), and the appropriation of said funds as follows:

WITHDRAWAL FROM  
FEDERAL IMPACT AID  
RESERVE

Account #	Description	Amount
11-000-230-110	Superintendent of Schools Amended Contract	\$ 5,000.00
11-000-251-110	School Business Administrator Amended Contract	\$ 3,000.00
	TOTAL	\$ 8,000.00

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

7. It was moved by Marian Castner, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the 12-month contract with the School Health Insurance Fund ("the Fund"), for medical insurance, effective July 1, 2022 through June 30, 2023, at the monthly rates contained on the attached rate sheet. ([Attachment # F-4](#))

MEDICAL INSURANCE  
WITH SCHOOL  
HEALTH INSURANCE  
FUND ("FUND")

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

President Gizzo noted that the increase in the medical rates from the Schools Health Insurance Fund for the 2022-23 school year is less than 1%.

8. It was moved by Marian Castner, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the contract with Horizon Dental, for the 2022-23 school year, at the following monthly rates:

DENTAL INSURANCE  
WITH HORIZON  
DENTAL

Single	\$ 45.22
2 Adults	\$ 82.89
Family	\$117.32
Parent/Child(ren)	\$ 82.89

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

## POLICY

1. It was moved by Brenna Dillon, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the following policies and regulations, as indicated below: (Attachment # P-1)

ADOPTION OF  
POLICIES AND  
REGULATIONS

<a href="#">Attachment #P-1</a>	P9560 - Administration of School Surveys
<a href="#">Attachment #P-2</a>	P8465 - Bias Crimes and Bias-Related Acts
<a href="#">Attachment #P-3</a>	R8465 - Bias Crimes and Bias-Related Acts
<a href="#">Attachment #P-4</a>	P1648.14 - Safety Plans for Healthcare Settings in School Buildings - COVID-19

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

## NEGOTIATIONS

SUPERINTENDENT OF  
SCHOOLS AMENDED  
CONTRACT 2021-2026

1. It was moved by Kathryn Gizzo, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, the Board has determined to amend the term of its current contract with Superintendent of Schools Dr. MaryJane Garibay; and

WHEREAS, the Board gave notice of its intention to amend the Superintendent's contract as required by N.J.S.A. 18A: 11-11; and

WHEREAS, the Monmouth County Executive Superintendent of Schools has approved the amended contract.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to N.J.S.A. 18A:7-8, 18A:17-15 and N.J.A.C. 6A:23A-3.1 et. seq., the Board hereby approves the amended employment contract of Dr. MaryJane Garibay, approved by the Monmouth County Interim Executive County Superintendent, with a term beginning July 1, 2021 and ending June 30, 2026, as indicated below ([Attachment #PR-1](#)).

Name	Position
Dr. MaryJane Garibay	Superintendent of Schools

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

2. It was moved by Kathryn Gizzo, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the amended employment contract for the following nonaligned administrator for the 2021-22 school year, approved by the Monmouth County Interim Executive County Superintendent, as indicated below. ([Attachment #PR-2](#)).

SCHOOL BUSINESS  
ADMINISTRATOR/  
BOARD SECRETARY  
AMENDED  
CONTRACT  
2021-22

Name	Position
Vincent S. Marasco	School Business Administrator/Board Secretary

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

3. It was moved by Kathryn Gizzo, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the collective bargaining agreement between the Colts Neck Education Association (“CNTEA”) and the Colts Neck Board of Education (the “Board”) for certificated staff members employed in the district, effective July 1, 2021 through June 30, 2024.

CNTEA CERTIFICATED  
STAFF MEMBERS  
AGREEMENT FOR  
2021-24 SCHOOL  
YEARS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

4. It was moved by Kathryn Gizzo, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the collective bargaining agreement between the Colts Neck Education Association (“CNTEA”) and the Colts Neck Board of Education (the “Board”) for support staff members employed in the district, effective July 1, 2021 through June 30, 2024.

CNTEA SUPPORT  
STAFF MEMBERS  
AGREEMENT FOR  
2021-24 SCHOOL  
YEARS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

**TRANSPORTATION**

1. It was moved by Tracy Kramer, seconded by Kathryn Gizzo and carried on a unanimous roll call vote to approve the School Bus Emergency Evacuation Drill Reports for the 2021-22 school year, as required by N.J.A.C. 6A:27-11.2, for Cedar Drive Middle School and Conover Road Primary School/Conover Road Elementary School, as documented in Attachment # T-1-T-2:

SCHOOL BUS  
EMERGENCY  
EVACUATION DRILL  
REPORT 2021-22  
SCHOOL YEAR

<a href="#">(Attachment# T-1)</a>	Cedar Drive Evacuation Drill Report
<a href="#">(Attachment# T-2)</a>	Conover Road Elementary/Primary School

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

## PERSONNEL

1. It was moved by Amy Dimes, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the additional pay to Conover Road Primary School staff member to accompany student #20290086 participating in the Conover Road Primary School's club, Phonics Fun for one (1) hour per session during the 2021-22 school year, as indicated below:

ADDITIONAL PAY  
2021-22 SCHOOL YEAR

Name	Step/Hourly Rate	Salary not to exceed	Number of sessions not to exceed	Effective Dates
Carin Beyer	Step14 \$18.21/hour	\$109.26	6	4/13/22 - 5/25/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

2. It was moved by Amy Dimes, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the amendment of the employment adopted at the April 6, 2022 Regular Meeting for the following individual as a Long-Term Substitute Teacher during the 2021-22 school year, as indicated below:

AMENDED  
EMPLOYMENT:  
LONG-TERM  
SUBSTITUTE  
TEACHER  
2021-22 SCHOOL  
YEAR

Name	Position/Location	From	To
Suzanne Deegan (Replacing Karla Parnagian, who is on a leave of absence)	Long-Term Substitute Teacher	4/25/22 — 6/23/22	4/14/22 — 6/23/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

3. It was moved by Amy Dimes, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the February 16, 2022 Regular Meeting, for Karla Parnagian, Teacher at Cedar Drive Middle School during the 2021-22 school year, as indicated below:

AMENDED MEDICAL  
DISABILITY LEAVE  
2021-22 SCHOOL  
YEAR

		Leave Type
From	4/11/22 - 6/3/22	Medical Disability/FMLA <ul style="list-style-type: none"> <li>• Paid With healthcare benefits (Using Sick and Personal Days from 4/11/22 through 5/27/22, .5 paid)</li> <li>• Unpaid With healthcare benefits (5/27/22 .5 - 6/3/22)</li> </ul>
To	4/14/22 - 6/3/22	Medical Disability/FMLA <ul style="list-style-type: none"> <li>• Paid With healthcare benefits (Using Sick and Personal Days from 4/14/22 through 5/27/22, .5 paid)</li> <li>• Unpaid With healthcare benefits (5/27/22 .5 - 6/3/22)</li> </ul>

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

4. It was moved by Amy Dimes, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School events during the 2021-22 school year, at an amount not to exceed \$80 for each staff member, as indicated below:

CEDAR DRIVE  
MIDDLE SCHOOL  
CHAPERONES  
2021-22 SCHOOL  
YEAR

Name	Event	Date
Jeffrey Brown	Track & Field Meet	4/13/22
Carol Burtnick	School Play	4/8/22
Michael Esposito	Track & Field Meet	4/27/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

5. It was moved by Amy Dimes, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the additional pay to Patrick DeJoy to serve as School Security Monitor on Wednesday, April 27, 2022 for a total number of hours not to exceed five (5), at an hourly rate of \$21 per hour, not to exceed \$105.

ADDITIONAL PAY



Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

6. It was moved by Amy Dimes, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member during the 2021-22 school year, as indicated below:

MEDICAL DISABILITY  
LEAVE  
2021-22 SCHOOL  
YEAR

Name/Position Location	From	To	Leave
Joann Commisso/ Bus Driver/District	3/22/22 - 4/22/22	3/22/22 - 5/9/22	Medical Disability/Non-FMLA <ul style="list-style-type: none"> <li>• Paid With healthcare benefits (Using Sick Days from 3/22/22 through 5/9/22)</li> </ul>

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

7. It was moved by Amy Dimes, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the additional pay to Cedar Drive Middle School staff member to accompany student #20220596 participating in the Cedar Drive Middle School's after school intramurals during the 2021-22 school year, as indicated below:

ADDITIONAL PAY  
2021-22 SCHOOL YEAR

Name	Step/Hourly Rate	Salary not to exceed	Number of sessions not to exceed	Effective Dates
Tracey Amaniera	Step 15 \$18.97/hour	\$398.44	14	<u>April 2022</u> 4/28 <u>May 2022</u> 5/3, 5/5, 5/10, 5/12, 5/17, 5/19, 5/24, 5/26, 5/31 <u>June 2022</u> 6/2, 6/7, 6/9

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

8. It was moved by Amy Dimes, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the granting of an additional twenty-one (21) days from the Colts Neck Township Education Association ("CNTEA") Sick Leave Bank to Mary Jo Antonella, Teacher at Conover Road Primary School, for her absence commencing May 2, 2022 through May 31, 2022.

CNTEA SICK LEAVE  
BANK

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

9. It was moved by Amy Dimes, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the March 23, 2022 Regular Meeting, for Mary Jo Antonella, Teacher at Conover Road Primary School, during the 2021-22 school year, as indicated below:

AMENDED MEDICAL  
DISABILITY LEAVE  
2021-22 SCHOOL  
YEAR

From	9/2/21 - 4/29/22	<ul style="list-style-type: none"> <li>• FMLA – Paid with healthcare benefits Using Sick and Personal Days from 9/2/21 through 10/25/21</li> <li>• FMLA - Paid using five (5) Sick Bank Days 10/26/21- 11/1/21</li> <li>• FMLA - Medical Disability Paid 11/2/21 - 11/26/21 / Medical Disability Leave/ Non-FMLA 11/29/21 - 1/1/22 <ul style="list-style-type: none"> <li>◦ Paid using thirty-three (33) Sick Bank Days 11/2/21 - 12/22/21</li> </ul> </li> <li>• Medical Disability Leave/ Non-FMLA <ul style="list-style-type: none"> <li>◦ Paid using twenty (20) Sick Bank Days 1/3/2022 - 1/31/2022</li> </ul> </li> <li>• Medical Disability Leave/ Non-FMLA <ul style="list-style-type: none"> <li>◦ Paid using fifty (50) Sick Bank Days 2/1/2022 - 4/1/2022</li> </ul> </li> <li>• Medical Disability Leave/Non-FMLA <ul style="list-style-type: none"> <li>◦ Paid using Sick Bank Days 4/2/22 - 4/29/22 (total of 14 sick bank days using 9 unused sick bank days from previously approved allotment plus an additional five (5) days</li> </ul> </li> </ul>
To	9/2/21 - 5/31/22	<ul style="list-style-type: none"> <li>• FMLA – Paid with healthcare benefits Using Sick and Personal Days from 9/2/21 through 10/25/21</li> </ul>

		<ul style="list-style-type: none"> <li>• FMLA - Paid using five (5) Sick Bank Days 10/26/21-11/1/21</li> <li>• FMLA - Medical Disability Paid 11/2/21 - 11/26/21 / Medical Disability Leave/ Non-FMLA 11/29/21 - 1/1/22 <ul style="list-style-type: none"> <li>◦ Paid using thirty-three (33) Sick Bank Days 11/2/21 - 12/22/21</li> </ul> </li> <li>• Medical Disability Leave/ Non-FMLA <ul style="list-style-type: none"> <li>◦ Paid using twenty (20) Sick Bank Days 1/3/2022 - 1/31/2022</li> </ul> </li> <li>• Medical Disability Leave/ Non-FMLA <ul style="list-style-type: none"> <li>◦ Paid using fifty (50) Sick Bank Days 2/1/2022 - 4/1/2022</li> </ul> </li> <li>• Medical Disability Leave/Non-FMLA <ul style="list-style-type: none"> <li>◦ Paid using Sick Bank Days 4/2/22 - 4/29/22 (total of 14 Sick Bank days using 9 unused Sick Ban days from previously approved allotment plus an additional five (5) days</li> </ul> </li> <li>• Medical Disability Leave/Non-FMLA <ul style="list-style-type: none"> <li>◦ Paid using twenty-one (21) Sick Bank Days 5/2/22 - 5/31/22</li> </ul> </li> </ul>
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Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

10. It was moved by Amy Dimes, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the acceptance of the retirement of the following staff member, with regret, as indicated below: RETIREMENT

Name	Position/Location	Effective Date
Linda Asaro	Teacher/Cedar Drive Middle School	7/1/22

The Board expresses its appreciation and gratitude to Linda Asaro for her 23 years of faithful service to the children and the district and further wishes her good health and much happiness during her retirement.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

11. It was moved by Amy Dimes, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the February 2, 2022 Regular Meeting for Home Instruction for Student #20240025, at an hourly rate of \$52, as indicated below:

AMENDED HOME  
INSTRUCTION FOR  
2021 - 2022 SCHOOL  
YEAR

Name	For the Period	
	From	To
Suzanne Cooper	1/10/22 - 3/31/22	1/10/22 - 5/31/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

#### **NEW BUSINESS/WORK SESSION AGENDA**

- Kathryn Gizzo commented on the NJSBA's 2022-2023 Legislative Advocacy Agenda/Action Plan and her desire for the Colts Neck Board to become more involved in the process. She suggested forming an Ad-Hoc committee to review and discuss the agenda and bring back specific recommendations to the Board for action. Committee would consist of Board President, Vice President, NJSBA Representative and one additional Board member. Mrs. Gizzo requested that any member interested should contact her.

#### **ADJOURNMENT**

At approximately 8:16p.m. it was moved by Brenna Dillon, seconded by Marian Castner and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Jacquelyn Hoagland, Heather Tormey and Danielle Alpaugh

<b>REFERENCE SHEET</b>	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of March 31, 2022
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of March, 2022
Attachment # F-2	Board Secretary's Report as of March 31, 2022
Attachment # F-3	Treasurer's Report as of March 31, 2022

Attachment # F-4	2022-23 medical rates - Schools Health Insurance Fund
Attachment # P-1	Adoption of Policy P9560 - Administration of School Surveys
Attachment # P-2	Adoption of Policy P8465 - Bias Crimes and Bias-Related Acts
Attachment # P-3	Adoption of Regulation R8465 - Bias Crimes and Bias-Related Acts
Attachment # P-4	Adoption of Policy P1648.14 - Safety Plans for Healthcare Settings in School Buildings - COVID-19
Attachment # PR-1	Superintendent of Schools Contract Amendment 2021-2026
Attachment # PR-2	School Business Administrator/Board Secretary Contract Amendment 2021-2022

BOARD MEETINGS*			
May 4, 2022	July 13, 2022	September 21, 2022	November 30, 2022
May 18, 2022	August 10, 2022	October 12, 2022	December 14, 2022 @ 6:00 pm
June 8, 2022	August 31, 2022 (if needed)	October 26, 2022	January 4, 2023 @ 6:00 p.m. (Organization Meeting)
June 29, 2022	September 7, 2022	November 9, 2022	

\* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised. The April 27, 2022 Regular Meeting and all future meetings through June 29, 2022 will be held at the Gymnasium at the Cedar Drive Middle School, 73 Cedar Drive, Colts Neck.

NOTEWORTHY DATES		
2022		
Friday	May 27	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 30	Memorial Day - Schools/Central Office Closed
Friday	June 24	Short Session Day for Students & Staff TBD Last Day of School - CDMS Graduation TBD

Respectfully Submitted,  
*Vincent S. Marasco*  
Vincent S. Marasco  
School Business Administrator/Board Secretary