

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

**Per Executive Order 251/281, face masks are required to be worn indoors by all attendees of in-person
Colts Neck Township Board of Education Meetings.**

**COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR**

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

**COLTS NECK SCHOOLS DISTRICT GOALS
2021-2022**

- *LONG-RANGE DISTRICT PLANNING: Complete and present the new Colts Neck Township School District's Five-Year Strategic Plan*
- *STUDENT ACHIEVEMENT: Implement programs that apply the NJDOE's Principles of Learning Acceleration to address academic, social, and emotional needs of all students.*
- *PROFESSIONAL DEVELOPMENT: Establish and support teachers' knowledge of student engagement and its relationship to the work they design for students.*
- *WELLNESS: Facilitate district and school-based activities designed to promote the health and well-being of the whole child, staff, and school community.*
- *TECHNOLOGY: Establish a multi-year District Technology Plan that includes an audit of current devices, applications, digital learning resources, and communication platforms.*

MINUTES: For the Meeting of the Board of Education, **March 2, 2022**, at 7:00 p.m. at Cedar Drive Middle School Gymnasium, 73 Cedar Drive, Colts Neck, New Jersey 07722

CALL TO ORDER

President Gizzo called the meeting to order. Approximately 14 members of the public were present.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

Board Members Absent: Heather Tormey

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 15, 2022 and February 27, 2022, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Gizzo led the Flag Salute and read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF MINUTES

1. It was moved by Alison DeNoia, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
February 16, 2022 Regular Meeting Minutes
February 16, 2022 Executive Session Minutes

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer and Kathryn Gizzo

No: None

Absent: Heather Tormey

Abstain: Danielle Alpaugh

PRESENTATION

PRESENTATION

1. Mr. John Swisher, Partner of Suplee, Clooney & Company presented the results of the required annual financial audit and provided the 2020-21 Auditor’s Management Report and Annual Comprehensive Financial Report (ACFR) to the Board. No formal audit comments or recommendations were reported in the ACFR, such that an ‘unmodified’ or ‘clean’ audit opinion has been issued. Mr. Swisher thanked the Business Office for their cooperation and hard work.

COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
2/17/22	Phyllis Camera	Board of Education	Covid notifications; COVID Stipends; ESSER Funds; Hershey Park Band Trip; Mathematics Curriculum/Resources; Parent/Teacher Conferences; CDMS Boys/Girls Basketball Recognition Inquiry; Brian Pop
2/18/22	Nicole Ireland	Board of Education	Substitute Teaching Opportunities / Availability
2/25/22	Darryl Turkaly	Board of Education	Covid Stipends
2/25/22	Amy Moll	Board of Education	2/2 & 2/16 Minutes - Covid Stipends
2/25/22	Rosie Cooley	Board of Education	Covid Stipends
2/25/22	Ann Marie Dayton	Board of Education	Use of Extra Funds
2/25/22	Danielle Stropoli	Board of Education Dr. Garibay	Masks on School Buses
2/26/22	Krista Fischer	Board of Education Dr. Garibay	Masks on School Buses
2/26/22	Nancy Holm	Board of Education Dr. Garibay	Masks on School Buses
2/27/22	Holly Rogers	Board of Education	Masks on School Buses
2/28/22	Tara Haberbusch	Board of Education	Student retention policy
2/28/22	Stephanie Minucci	Board of Education	Masks on School Buses
2/28/22	Danielle Stropoli	Board of Education	Masks on School Buses
2/28/22	Susan Marano	Board of Education	Psychological evaluation request
3/1/22	Lisa Strausbaugh	Board of Education	CDMS Band trip Hershey Park
3/2/22	Angelique Volpe	Board of Education	Masks on School Buses, Covid notifications, Administrative stipends, School Band trip Hershey Park
3/2/22	Donna McLaughlin-Marx & Stephen Marx	Board of Education	CDMS Band Trip Hershey Park

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

President Gizzo reported:

- The 2022-23 Budget Calendar has been revised; based on the changes it is being

recommended that the next BOE meeting be changed from March 16th to March 23rd. Also, due to a scheduling conflict, there is also a recommendation to change the first meeting in June to June 1st. President Gizzo requested BOE members to check their calendars and advise of any conflicts.

- Reminder: PTO Spring Gala is April 28th.
- Danielle Alpaugh, Marian Castner and Brenna Dillon will be working with the administration on the Board goal relating to establishing a Multi Year Technology Plan.
- The Board will be recognizing the Boys' and Girls' Basketball Teams at the April 6th BOE Meeting.
- Thanked the CNTEA leadership for coming out tonight to the BOE meeting: the Board values its partnership and hopes to continue the positive open lines of communication.

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kathryn Gizzo/Tracy Kramer
Committee Members: Marian Castner, Brenna Dillon
Administrator: Vincent Marasco

- Kathryn Gizzo reported that the committee has not met since the last meeting.
- The next meeting is tentatively scheduled for March 8th.

Communications Committee:

Chairperson: Danielle Alpaugh/Amy Dimes
Committee Members: Alison DeNoia, Kathryn Gizzo
Administrator: Philip J. Capasso III

- Danielle Alpaugh reported that the committee is scheduled to meet tomorrow (March 3rd) in the morning.

Curriculum Committee:

Chairperson: Marian Castner
Committee Members: Danielle Alpaugh, Alison DeNoia, Heather Tormey
Administrator: Erica Reynolds

- Kathryn Gizzo reported that the minutes for the February 15th meeting have been completed; directed any questions to Mrs. Castner. Mrs. Castner will report at the next meeting.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo
Committee Members: Marian Castner, Jacquelyn Hoagland, Tracy Kramer
Administrator: Vincent Marasco

- Kathryn Gizzo reported that the committee met Monday, February 28th; reviewed

the '22-23 budget details.

- The next meeting is March 9th; the main focus being the review of department budgets.

Policy Committee:

Chairperson: Jacquelyn Hoagland
Committee Members: Alison DeNoia, Brenna Dillon, Amy Dimes
Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on Monday, February 28th; number of policies on the agenda this evening.
- Noted that she will be requesting that Attachment P-1, By Law 0155 Board Committees be tabled as she believes it needs additional revisions.
- Committee discussed P1648.14 Safety Plan for Healthcare Settings in School Buildings - Dr. Garibay informed the Committee that she is still working on finalizing this new policy with the district's Facilities Manager, Nick Moretta, and the three School Nurses; Bylaw 0157- Board Of Education Website - possible revision to the language of the existing policy to accurately reflect the district's practice and goals for the district's website; Policies 3281 & 4281- Inappropriate Staff Conduct and Communication to students with an eye towards reinforcing the need for uniformity/ fairness/ appropriate word - these policies are long-standing agenda items and the committee is looking at the possibility of incorporating specific topics under the umbrella of staff conduct into annual staff training.
- The Network Engineer Job Description is in the process of being reviewed for possible revision to align with the job roles and responsibilities in their entirety, as well as a possible change to the title. Dr. Garibay is hopeful to recommend a revised job description to the committee at its next scheduled meeting.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Kathryn Gizzo reported that the committee met on February 23rd; minutes have been completed.
- Mrs. Castner will report at the next meeting.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- PTO is very excited about the Spring Gala scheduled for April 28th; invites going out shortly
- Read-A-Thon is in full swing and will continue through March 13th.
- Book Swap in schools today.
- General Meeting is scheduled for March 15th at 7 p.m. at CRES cafeteria.
- Family Fun Run is scheduled for May 22nd.
- Partnering with Brookdale for summer camps.

Heather Tormey - Colts Neck Township Committee

- No Report

Danielle Alpaugh - Colts Neck Township Senior Citizens

- No Report

State & County School Boards Association Representative:
 Brenna Dillion

- Attended the Wind Down: Empowerment Series offered by NJSBA; very informative session.

SUPERINTENDENT’S REPORT

Dr. Garibay reported:

- Happy to report that as of today, the ReadAThon has 427 registered readers, 31,705 minutes and has raised over \$18k; kudos to all the readers and the teachers and parents for supporting this.
- Thanked the PTO for the generous Mini Grants.
- April 6th through April 8th is the CDMS School Musical ‘Rock of Ages’; highly recommend attending this fun production. Thanked Mrs. Sullivan, Mrs. Hubbard and Mr. Brown for their support of the cast and crew.
- The CDMS Musical Festival is tentatively scheduled for June 15th; the art show will be set up inside as well.
- Happy to report that there are currently 173 students registered this year for the SummerBridge program; the program will be fully funded by federal ESSER funds.
- Referred Board members to the CNTSD Covid Relief Funds and FY 2022 ESEA Summary which is in their packets. Dr. Garibay reviewed the summary prepared by Mr. Marsco, Dr. Reynolds and herself of the district's allocations and uses for Federal & State COVID-related funds. The summary included a very detailed breakdown of each fund, the amount allocated, and a description of how the money was used.

Dr. Garibay then provided the Board with information on anticipated priorities being recommended for funding in the 2022-2023 annual budget.

INFORMATION ITEMS:

- The Superintendent will report on investigations of incidents of harassment, intimidation and bullying (“HIB”) occurring during the following period:

SUPERINTENDENT’S
 REPORT ON
 INVESTIGATIONS OF
 HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
2/1/22 - 2/15/22	0	0

- The Superintendent is proud to announce that the Colts Neck PTO is directly funding \$23,926 for the following Mini-Grant applications for the 2021-22 school year, as indicated

PTO MINI-GRANTS
 FOR THE 2021-22
 SCHOOL YEAR

below:

Locations	Number of Grants	Amount
Conover Road Primary School	7	\$5,137
Conover Road Elementary School	14	\$8,836
Cedar Drive Middle School	10	\$9,953
Total Mini-Grants		\$23,926

ACTION ITEMS:

1. It was moved by Danielle Alpaugh, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent's Action for HIB/Non-HIB investigations, as reported at its meeting of February 16, 2022, for the period commencing January 15, 2022 through January 31, 2022 wherein no incidents were reported.

ACKNOWLEDGMENT
OF NO ACTION BY
SUPERINTENDENT

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

- 2 It was moved by Danielle Alpaugh, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the affirmation of the decision of the Superintendent for the following HIB Case, which was heard on appeal to the Board of Education during the Executive Session portion of the February 16, 2022 Regular Meeting, as indicated below:

AFFIRMATION OF
SUPERINTENDENT'S
ACTION

HIB Case No.	Location
2021- 01	Cedar Drive Middle School

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Danielle Alpaugh, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following staff members and program added to the Before/After School Remediation/Enrichment Program and the A.B.L.E. Program for the 2021-22 school year, effective January 14, 2022 through June 24, 2022, at an hourly rate of \$52, for a total number of additional hours not to exceed 921 for all staff members, for a total amount not to exceed \$47,892 for all staff members, as indicated below:

ADDITIONAL
STAFF AND NEW
PROGRAM
BEFORE / AFTER
SCHOOL
REMEDATION/
ENRICHMENT
PROGRAM and
A.B.L.E.
PROGRAMS
COORDINATOR
AND INSTRUCTORS

Staff Member	Location	Position
Nicole Neebling	Conover Road Primary School	Phonics Fun Instructor
Mary Alex King	Conover Road Primary School	Phonics Fun Instructor
Kathleen Augustin	Conover Road Primary School	Phonics Fun Instructor

*Funded by TITLE I

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

2. It was moved by Danielle Alpaugh, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the February 16, 2022 Regular Meeting for the school psychologist internship during the 2021-22 school year, as indicated below:

AMENDED
INTERNSHIP:
SCHOOL
PSYCHOLOGIST

Student/ College/University	Cooperating Staff Member/ Position/Location	From	To
Brooke Biebel/ Monmouth University/ 60 hours	Kimberly Keller/School Psychologist/District	2/22/21 - 2/26/22	2/22/22 - 4/26/22

* pending criminal history review

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

3. It was moved by Danielle Alpaugh, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE
EXPENSES

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

FINANCE

1. It was moved by Amy Dimes, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the transfer of funds for the month of January, 2022 for the 2021-22 school year. ([Attachment # F1](#))

TRANSFER OF
FUNDS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

2. It was moved by Amy Dimes, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Board Secretary's Report as of January 31, 2022. ([Attachment # F-2](#))

BOARD
SECRETARY'S
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of January 31, 2022 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of January 31, 2022 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

3. It was moved by Amy Dimes, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of January 31,

TREASURER'S
REPORT

2022. ([Attachment # F-3](#))

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

4. It was moved by Amy Dimes, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the acceptance by the Board of the 2020-21 Annual Comprehensive Financial Report ("ACFR") for the year ending June 30, 2021.

ACFR FOR THE
2020-21 SCHOOL
YEAR

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

5. It was moved by Amy Dimes, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the following resolution:

AWARD OF
CONTRACT -
MILLENNIUM
COMMUNICATIONS
GROUP, INC.

WHEREAS, the Colts Neck Township Board of Education duly approved the submission of the Securing Our Children's Future Bond Act School Security Grants Program Application on November 23, 2020 whereby local funds will be used for proposed work that exceeds the school district's grant allowance (12-000-400-450); and

WHEREAS, the NJDOE approved grant awards on July 1, 2021, with project approval on October 5, 2021 and

WHEREAS, the Colts Neck Township school district's eligible grant award and acceptance is \$48,386;

BE IT RESOLVED, the Superintendent recommends approval of the award of a contract in the amount of \$63,351.20 to Millenium Communications Group, Inc., under NJ State Contract #T2989 and the NJ State Approved, HCESC Cooperative pricing system #34HUNCCP, awarded bid TEC#06, for the installation of hardware and software access controls for certain entryways to the Administration Building, Conover Rd. Elementary School, Cedar Drive Middle School, Conover Road Primary School, and Transportation Building.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

6. It was moved by Amy Dimes, seconded by Danielle Alpaugh and carried on a unanimous roll call vote to approve the appropriation of \$91,885 of 2020-21 NJ State Extraordinary Aid, as of January 31, 2022, to increase the following budgetary accounts in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION
OF 2020-21
EXTRAORDINARY
AID

Budgetary Account	Description	Amount
11-000-217-106-050-100-0	to offset budget needs for 1:1 aides.	\$ 11,077
11-000-217-320-000-400-0	to offset budget needs for special education- extraordinary services.	\$ 29,270
11-204-100-101-000-100-0	to offset budget needs for the LLD program.	\$ 13,638
11-120-100-101-050-100-0	to offset budget needs for subs/long term subs grades 1-5.	\$ 6,200
11-000-262-621-050-100-0	to offset budget increases for natural gas utilities.	\$ 10,500
11-000-262-100-000-100-1	To offset budget needs for custodial overtime.	\$ 16,200
11-000-270-160-000-100-3	to offset budget needs for substitute bus drivers.	\$ 5,000
	Total Appropriation	\$ 91,885

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

POLICY

1. Kathryn Gizzo questioned some of the language included in Regulation 0155 - Board Committees. After some discussion, it was determined that the Regulation, as well as the ByLaw should both be tabled.

FIRST READING
OF POLICIES AND
REGULATIONS

Attachment # P-1	By Law 0155 - Board Committees
Attachment # P-2	Regulation 0155 - Board Committees

It was moved by Jacquelyn Hoagland, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below:

Attachment # P-2	Regulation 0155 - Board Committees
Attachment # P-3	By Law 0171 - Duties of the Board President and Vice President
Attachment # P-4	P 2415.05 - Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatments
Attachment # P-5	P 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries
Attachment # P-6	R 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

2. It was moved by Jacquelyn Hoagland, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below:
- ADOPTION OF POLICIES AND REGULATIONS

Attachment # P-7	P1648.13 - School Employee COVID Testing or Vaccination Requirements
Attachment # P-8	Bylaw 0131 - Bylaws, Policies, and Regulations
Attachment # P-9	P5751 - Sexual Harrassment of Students
Attachment # P-10	R5751 - Sexual Harrassment of Students

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the resolution to the medical disability leave, adopted at the February 2, 2022 Regular Meeting, for Joann Holder, Lunch-Recess Aide at Conover Road Elementary School and Bus Driver for Colts Neck Township School District, during the 2021-22 school year, as indicated below:

AMENDED
MEDICAL
DISABILITY LEAVE
2021-22 SCHOOL
YEAR

Medical Disability Leave			
Position	Effective Date From	Effective Date To	Description
Lunch Recess Aide	1/3/22 - 3/1/22	1/3/22 - 3/21/22	<ul style="list-style-type: none"> FMLA - Paid (using Sick and Personal Days 1/3/22 - 2/14/22) FMLA - Unpaid (2/15/22 - 3/21/22)
Bus Driver	1/3/22 - 3/1/22	1/3/22 - 3/21/22	<ul style="list-style-type: none"> FMLA - Paid (using Sick Days 1/3/22 - 3/21/22)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

2. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the February 2, 2022 Regular Meeting, for Deborah Pletcher, Instructional Assistant at Cedar Drive Middle School, during the 2021-22 school year, as indicated below:

AMENDED
MEDICAL
DISABILITY LEAVE
2021-22 SCHOOL
YEAR

From: 12/6/21 - 6/1/22	To: 12/6/21 - 2/17/22
<ul style="list-style-type: none"> FMLA - Paid with Health Care Benefits (Using Sick and Personal Days from 12/6/21 - 12/22/21) NJFLA - Unpaid with Health Care Benefits (1/3/22 - 3/25/22) Contractual Leave - Unpaid without Health Care Benefits (3/28/22 - 6/1/22) 	<ul style="list-style-type: none"> FMLA - Paid with Health Care Benefits (Using Sick and Personal Days from 12/6/21 - 12/22/21) NJFLA - Unpaid with Health Care Benefits (1/3/22 - 2/17/22)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

3. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the additional pay to Claudia Luongo, Half-Time Teacher of Visual Arts at Conover Road Elementary School, at an hourly rate of \$44, as indicated below:

ADDITIONAL PAY
TEACHER 2021-22
SCHOOL YEAR:

Date	Purpose	Total Number of Hours	Total Amount Not to Exceed
2/17/22	Coverage for 3 class periods/ Staff In-Service	3.55	\$156.20

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

4. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the February 2, 2022 Regular Meeting for Home Instruction for Student #20240025, at an hourly rate of \$52, as indicated below:

AMENDED HOME
INSTRUCTION FOR
2021 - 2022
SCHOOL YEAR

Name	For the Period	
	From	To
Suzanne Cooper	1/10/22 - 2/17/22	1/10/22 - 3/31/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

5. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the employment of the following individual for the 2021-22 school year, as indicated below:

EMPLOYMENT:
INSTRUCTIONAL
ASSISTANT
2021-22 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
Lucas Amaniera (Replacing Kayleigh Marques who resigned)	Instructional Assistant/Conover Road Elementary	3/16/22 – 6/30/22	6.75 Hours Daily 184 Days Step 1 \$15.00 Per Hour \$18,630 Per Annum,

			Prorated
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Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

6. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the additional pay to Patrick DeJoy to serve as School Security Monitor on Wednesday, March 2, 2022 for a total number of hours not to exceed five (5), at an hourly rate of \$21 per hour not to exceed \$105.

ADDITIONAL PAY

7. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the employment of the following individual for the 2021-22 school year, as indicated below:

EMPLOYMENT:
CUSTODIAN
2021-22 SCHOOL
YEAR

Name	Position/ Location	Effective Dates	Step/Salary
*Louis DiMeglio Jr. (Replacing Nicholas Truisi who resigned)	Custodian/ Conover Road Elementary School	3/16/22 – 6/30/22	Step 10 \$38,392 Per Annum, Prorated (\$37,392 Base + \$1000 Stipend)

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

8. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member during the 2021-22 school year, as indicated below:

MEDICAL
DISABILITY
LEAVE
2021-22 SCHOOL
YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
Dean Manners/ Teacher/Conover Road Elementary School	3/17/22 - 4/1/22	FMLA – Paid With healthcare benefits (Using Sick Days from 3/17/22 through 4/1/22)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland,

Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

9. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Elementary School staff members to serve as advisors to the Conover Road Elementary School After-School Intramural Program for the 2021-22 school year, once a week, at an hourly rate of \$47, with each session to run sixty (60) minutes, at an amount not to exceed \$47 per session, as indicated below:

2021-22 SCHOOL
YEAR AFTER-
SCHOOL
INTRAMURAL
PROGRAM
ADVISORS:
CONOVER ROAD
ELEMENTARY
SCHOOL

Name	Activity♦	Number of Sessions	Total Amount Not To Exceed
Allison Klacik	Structures of Life Club	8	\$376
Michelle Gunnell	CRES Scoop	11	\$517
Christine MacLeod	CRES Scoop	11	\$517

♦ An individual activity will only run if the required minimum number of students sign up for the activity.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

10. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as extracurricular advisors/coaches for the following sport activities at Cedar Drive Middle School during the 2021-22 school year, as indicated below:

EXTRACURRICULAR
ADVISORS:
CEDAR DRIVE
MIDDLE SCHOOL
2021-22 SCHOOL
YEAR

Name	Position	Amount Not To Exceed
Steven Ricci	Boys' Baseball	\$3,494
Dolores Pollak	Girls' Softball	\$3,494
Marjorie Maguire♦ Patricia Straman♦	Co-ed Tennis (Co-Advisors)	\$3,494
Joseph Truisi	Spring Track & Field	\$3,494

♦Stipend split equally between Co-Advisors

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

11. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve Michael Esposito to serve as a volunteer coach for the Spring Baseball season at Cedar Drive Middle School for the Spring Season during the 2021-22 school year.

SPRING BASEBALL
VOLUNTEER AT
CEDAR DRIVE
MIDDLE SCHOOL

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

12. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below:

RESIGNATION

Name	Position/Location	Effective Date
Jenni DeCarlo	Guidance Secretary Part Time (.5) Cedar Drive Middle School	3/2/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

13. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the January 5, 2022 Regular Meeting, for Michele Rogers, Teacher at Conover Road Elementary School, during the 2021-22 school year, as indicated below:

AMENDED
MEDICAL
DISABILITY LEAVE
2021-22 SCHOOL
YEAR

From: 1/10/22-3/10/22	To: 1/10/22-3/18/22
<ul style="list-style-type: none"> FMLA – Paid With Healthcare Benefits (Using Sick Days from 1/10/22 through 3/10/22) 	<ul style="list-style-type: none"> FMLA – Paid With Healthcare Benefits (Using Sick Days from 1/10/22 through 3/18/22)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

14. It was moved by Tracy Kramer, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the amendment to the employment of the following individual as a Long-Term Substitute Teacher during the 2021-22 school year, as indicated below:

AMENDED
EMPLOYMENT:
LONG-TERM
SUBSTITUTE
TEACHER
2021-22 SCHOOL
YEAR

Name	Position/Location	From	To
Jean D'Urso (Replacing Michele Rogers, who is on a leave of absence)	Long-Term Substitute Teacher	1/10/22 – 3/10/22	1/10/22 – 3/18/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

NEW BUSINESS/WORK SESSION AGENDA

None

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- 2. Each statement made by a participant shall be limited to three minutes' duration;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
- 4. All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
- 5. It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect*

and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.

The presiding officer may:

- a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

Public and Executive Sessions:

*As per Board of Education By Law 0167.1 - Public and Executive Sessions:
"Grievances or complaints that have not previously been considered through
administrative channels shall not be acted upon by the Board."*

- John Camera, 1 Roundhill Court - spoke about masks now being optional on buses and asked why the Board waited on its decision to make masks optional on buses. He further commented that he believes these mandates have continued to harm the psyche of children.
- Krista Staback, 6 Moonlight Drive - requested a copy of Attachment P-7, P1648.13 - School Employee COVID Testing or Vaccination Requirements. President Gizzo noted that all attachments to the agenda are posted to the district website along with the agenda. Mrs. Staback commented that President Biden declared the pandemic over; how does that impact the schools. Inquired where the Board stands on masks and vaccines and the continual restrictions put on our children as of today knowing what we know. President Gizzo indicated that this is a public comment session only.
- Dr. Hema Vyas, 10 Colts Gait Lane - inquired whether the children will be getting air conditioning in the Conover road Elementary School. President Gizzo indicated that certain air conditioning is part of the district's long range facilities planning. President Gizzo encouraged Dr. Vyas to attend the March 23rd Board meeting at which time the Board will be approving the Tentative Budget.
- Phyllis Camera, 1 Roundhill Court - commented on various topics including the timing of making masks optional on buses, results of parental surveys, covid stipends to district employees, bringing back the overnight band trip to Hershey PA, math workbooks update.
- Angelique Volpe, 8 Lindy Lane - requested an update on the math workbooks, blocking programs such as BrainPop with sensitive and critical topics such as critical race theory and LGBTQ. Mrs. Volpe also commented that she was very disappointed with virtual conferences; parents want the choice of in-person or virtual like other districts are offering. She further expressed her disappointment

with the district and the Board of Education.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

At approximately 8:12 p.m. President Gizzo announced that the Board would move into Executive Session for approximately thirty (30) minutes to discuss negotiations. She further announced that action would not be taken afterwards and articulated that Executive discussion may be disclosed upon future resolution.

It was moved by Jacquelyn Hoagland, seconded by Alison DeNoia and carried on a unanimous roll call vote in the affirmative to move into Executive session.

ADJOURNMENT

At approximately 8:45 p.m. it was moved by Amy Dimes, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh and Kathryn Gizzo

No: None

Absent: Heather Tormey

REFERENCE SHEET	
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of January, 2022
Attachment # F-2	Board Secretary's Report as of January 31, 2022
Attachment # F-3	Treasurer's Report as of January 31, 2022
Attachment # P-1	First Read Bylaw 0155 - Board Committees
Attachment # P-2	First Read Regulation 0155 - Board Committees
Attachment # P-3	First Read Bylaw 0171 - Duties of the Board President and Vice President
Attachment # P-4	First Read P 2415.05 - Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
Attachment # P-5	First Read - P 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
Attachment # P-6	First Read - R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
Attachment # P-7	Adoption of P1648.13 - School Employee COVID Testing or Vaccination Requirements
Attachment # P-8	Adoption of Bylaw 0131 - Bylaws, Policies, and Regulations

Attachment # P-9	Adoption of P5751 - Sexual Harrassment of Students
Attachment # P-10	Adoption of R5751 - Sexual Harrassment of Students

BOARD MEETINGS*			
March 2, 2022	March 16, 2022	April 6, 2022	April 27, 2022
May 4, 2022	May 18, 2022	June 8, 2022	June 29, 2022
July 13, 2022	August 10, 2022	August 31, 2022 (if needed)	September 7, 2022
September 21, 2022	October 12, 2022	October 26, 2022	November 9, 2022
November 30, 2022	December 14, 2022 @ 6:00 pm	January 4, 2023 @ 6:00 p.m. (Organization Meeting)	

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2022		
Thursday	April 14	Short Session Day - Students & Staff
Friday - Friday	April 15-22	Spring Recess – Schools/Central Office Closed
Monday	April 25	Schools Reopen
Friday	May 27	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 30	Memorial Day - Schools/Central Office Closed
Friday	June 24	Short Session Day for Students & Staff TBD Last Day of School - CDMS Graduation TBD

Respectfully Submitted,
Vincent S. Marasco
Vincent S. Marasco
School Business Administrator/Board Secretary