

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

**Per Executive Order 251, face masks are required to be worn indoors by all attendees of in-person
Colts Neck Township Board of Education Meetings.**

COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

COLTS NECK SCHOOLS DISTRICT GOALS
2021-2022

- *LONG-RANGE DISTRICT PLANNING: Complete and present the new Colts Neck Township School District's Five-Year Strategic Plan*
- *STUDENT ACHIEVEMENT: Implement programs that apply the NJDOE's Principles of Learning Acceleration to address academic, social, and emotional needs of all students.*
- *PROFESSIONAL DEVELOPMENT: Establish and support teachers' knowledge of student engagement and its relationship to the work they design for students.*
- *WELLNESS: Facilitate district and school-based activities designed to promote the health and well-being of the whole child, staff, and school community.*
- *TECHNOLOGY: Establish a multi-year District Technology Plan that includes an audit of current devices, applications, digital learning resources, and communication platforms.*

MINUTES: For the Meeting of the Board of Education, **February 16, 2022**, at 7:00 p.m. at Cedar Drive Middle School Gymnasium, 73 Cedar Drive, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Glzzo called the meeting to order at 7:08 p.m. There were approximately ten (10) members of the public and six (6) staff members present.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

Board Members Absent: Danielle Alpaugh

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 15, 2022 and February 15, 2022, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Gizzo led the Flag Salute and Marian Castner read the Mission

Statement.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
January 19, 2022 Regular Meeting Minutes
February 2, 2022 Regular Meeting Minutes

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

EXECUTIVE
SESSION

At approximately 7:15 p.m. President Gizzo announced that the Board would move into Executive Session for approximately (1) one hour to discuss a confidential student matter. She further announced that action would be taken afterwards on the regular session agenda items, and articulated that Executive discussion may be disclosed upon future resolution.

It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote in the affirmative to move into Executive session.

The Board return to Public Session at 8:25 p.m

PRESENTATION

PRESENTATION

1. Michael J. Gross, Esq., Board Attorney, facilitated a training presentation to the Board on School Boards Ethics. He reviewed the Code of Ethics for School Board Members.

COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
2/2/22	Phyllis Camera	Board of Education	Resource Concerns/Use of barriers
2/3/22	Krista Staback	Board of Education	Request for ESSR information
2/3/22	Suzanne Petini	Board of Education	Barrier removal clarification
2/4/22	Phyllis Camera	Board of Education	Quarentines & Test To Stay
2/4/22	Danielle Strapoli	Board of Education	Mask Mandate
2/5/22	Phyllis Camera	Board of Education	Use of ESSR Funds

2/6/22	Eilyn Mariela Muscio	Board of Education	Mask Mandate & Communication
2/7/22	Phyllis Camera	Board of Education	BOE approval procedure for Stipends
2/10/22	Jason Orrico	Board of Education	Contact Tracing/Quarantine
2/10/22	Desiree Pesce	Board of Education	Contact Tracing/Quarantine
2/10/22	Christine Delaney	Board of Education	Quarantine
2/10/22	Brianne Burton	Board of Education	Quarantine
2/10/22	Suzanne Petrini	Board of Education	Quarantine
2/10/22	Stephanie Minucci	Board of Education	Contact Tracing/Quarantine
2/10/22	Phyllis Camera	Board of Education	Quarantine/Close Contacts/Results/Second question regarding Covid communications
2/10/22	John Camera	Board of Education	Contact Tracing/Quarantine
2/10/22	Natalie Nowrocki	Board of Education	Contact Tracing/Quarantine
2/11/22	Eilyn Mariela Muscio	Board of Education	Contact Tracing/Quarantine
2/11/22	Vanessa Rodriguez Aiossa	Board of Education	Close contacts/Quarantine
2/11/22	Lenka Greicius	Board of Education	Close contacts/Quarantine
2/11/22	Martina Melnicak	Board of Education	Close contacts/Quarantine
2/11/22	Rosie Cooley	Board of Education	Contact Tracing/Quarantine
2/11/22	Daniella Lennan	Board of Education	Contact Tracing/Quarantine
2/11/22	Olga Klein	Board of Education	Contact Tracing/Quarantine
2/13/22	Holly Rogers	Board of Education	Contact Tracing/Quarantine
2/14/22	Danielle Stropoli	Board of Education	Contact Tracing/Quarantine

REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S
REPORT

President Gizzo reported:

- NJSBA having a Spring Symposium In April (virtual). Currently one (1) BOE member is interested in attending; noted there is a group rate for three (3) members. Encouraged other BOE members interested to contact the Business Office for registration.
- Reminder to all BOE members to complete the required Personal/Relative and Financial Disclosure Statements.
- Reminded committee chairs to work with administrators to get the agenda and minutes posted to their respective google folders so that BOE members can access.
- Excited to report that the Kindergarten Phonics Club is set to start on March 1st.
- Wishing everyone a relaxing President's weekend.

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kathryn Gizzo/Tracy Kramer
Committee Members: Marian Castner, Brenna Dillion
Administrator: Vincent Marasco

- Tracy Kramer reported that the committee met on February 10th.
- Committee discussed a proposal from MottMacDonald for the evaluation of the WasteWater Treatment plant in CRPS.
- Ted Hopkins and Steven Schreyer, of FVHD Architects, were present and discussed the draft roofing evaluation study. Committee discussed a detailed evaluation of the roofs at CRES and CDMS and a programmatic 5 to 6 year plan for addressing the roofing conditions, with estimated monetary costs.
- Discussed other specific capital projects related to the HVAC systems in CRES and CDMS; federal grant funds are earmarked to defray some of the costs to replace certain units.
- Mr. Marasco provided the committee with an update on the demographic study, and the tennis and basketball court replacement project at CDMS.
- The QSAC preliminary facilities walkthrough was done on 2/11/22 with the Monmouth County Business Administrator, Mr. Marasco, and Nick Moretta.
- Other topics of discussion were the possible increase in the hourly rate of the SLEO III officers; and active shooter drills by Law Enforcement and Alyssa's law.

Communications Committee:

Chairperson: Danielle Alpaugh/Amy Dimes
Committee Members: Alison DeNoia, Kathryn Gizzo
Administrator: Philip J. Capasso III

- Amy Dimes reported that the committee met on February 9th; spoke about the current website and getting information out on social media.
- Discussed changes on the District website and app format; GooglePlay to help parents.
- The Fall Edition of the District Newsletter has gone out; winter edition is currently in the works and will be released shortly.
- Discussed the possibility of an "Alumni Spotlight".
- The next meeting is scheduled for March 3rd.

Curriculum Committee:

Chairperson: Marian Castner
Committee Members: Danielle Alpaugh, Alison DeNoia, Heather Tormey
Administrator: Erica Reynolds

- Marian Castner reported that the committee met on Tuesday, February 15th.

- Noted that an email was sent out regarding the Kindergarten Phonics club set to start in March.
- Discussed some changes to the SummerBridge program; will run from July 11th to August 4th from 9:00a.m. - 11:30a.m. Students will have ELA and Mathematics everyday, and will also have Science and Social and Emotional Learning as well as Instrumental or Vocal Music. Registration deadline is February 17th.
- 5th Grade Lead Program replacement for DARE program will begin on January 28th.
- Focused on Curriculum Budget planning; Dr. Garibay and Dr. Reynolds are working together on their final proposal.
- The next meeting is March 3rd.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo

Committee Members: Marian Castner, Jacquelyn Hoagland, Tracy Kramer

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Mrs. Gizzo reported that the committee met on February 15th; discussed the request made by two (2) parents from the pre-k program for a refund of tuition for four (4) days when there was no remote option due to Covid. Dr. Garibay's recommendation was that no refund be made and the committee supported the recommendation.
- Budget '22-23 was discussed; the Tentative budget due to the NJDOE County Office by March 21st. Committee further discussed the possibility of Dr. Garibay and Mr. Marasco providing preliminary information on the budget at the next BOE meeting. Additionally, the administration will strive to provide the tentative budget to the full board by March 11th, but no later than March 14th so as to allow the Board members to review and ask questions prior to the March 16th BOE meeting.
- Included in the budget discussions is an analysis that has been ongoing for one of the indicators in the Taxpayers Guide to Education Spending, which is special services. Dr. Beck and Dr. Garibay have been working on a review of our special services programs. Dr. Beck will be attending the next committee meeting to present his analysis
- Mr. Marasco provided an accounting of the ESSER funds that were received from the federal government, which included a breakdown of sub-grants; the total allocation awarded the district is \$1,178,891.00. He noted that the district has not constructively received all these funds as some of the grants operate under a spend-reimbursement model.
- Discussed the idea of providing a covid-related stipend for some employees in district; this was initially discussed in the Ad Hoc Pandemic Advisory Committee meeting and then brought to the Finance Committee. The committee is supporting the recommendation of the Superintendent; however this is a process involved for those individuals included in a collective bargaining unit, as well as Mr. Marasco and Dr. Garibay. Noted that the funds will be coming from the operating budget and no ESSER monies will be used.
- Mr. Marasco advised the committee that he does not have any new information on

the lease agreement between the Township and Naval Weapons Station Earle; and remains in contact with the Township Committee for any new developments.

- The next meetings are scheduled for March 1st and March 9th at 9:15 a.m. and are solely for the purpose of budget development.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Alison DeNoia, Brenna Dillon, Amy Dimes

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on February 11th; four (4) items to be approved this evening for a first reading.
- The committee felt that the title for Policy 1648.13 was inaccurate and therefore changed the title to "School Employee COVID Testing or Vaccination Requirements".
- The committee reviewed Bylaw 0131 - Bylaws, Policies, and Regulations and it was determined that there were no significant edits and recommended that this Bylaw be put forth this evening for a first reading.
- Dr. Garibay and members of the Policy Committee reviewed the district's current Bylaw 0157- Board Of Education Website and, based on the age of the policy, the administration is currently working to update this policy so that it is reflective of the district's practice.
- Discussed Wellness Policies 8530 - District Wellness Policy; 8505 - Wellness Policy/Nutrient Standards For Meals And Other Foods; and 8505 - Wellness Policy/Nutrient Standards For Meals And Other Foods (Alert 2017 - Never Adopted). Dr. Garibay will be meeting with Mrs. Milano, District Wellness Committee Chair, in the next week to review the policies, and to discuss the idea of revising district policy to reflect all components of district "Wellness", inclusive of nutrition, mental and emotional health.
- Possible review of the Network Engineer Job Description as it may not represent the totality of the work or the true nature of the position currently occupied by Mr. Petrillo. Mrs. Hoagland noted that unlike Bylaws, Policies, and Regulations, Job Descriptions fall under the responsibilities of the Superintendent and require only one reading by the Board during a public meeting for adoption.
- Mrs. Hoagland informed the Committee that Bylaw R 0155 - Board Committees is being reviewed to ensure that the Board President's role, in terms of the formation of BOE Committees, has the appropriate checks and balances system in place should committee members change at times other than annual reorganization.
- Committee spoke about the January Alert from Strauss Esmay, which will be discussed in further detail at the next meeting.
- The next meeting is scheduled for February 28th at 9:30 a.m.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland

Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee met on Friday, February 11th; large agenda. Due to time constraints, the committee was not able to address the Safe Return Plan.
- Spoke about the letter to the community which was sent out yesterday, which addressed the change in quarantine for in school contacts. Mrs. Castner clarified that there is no quarantine of an in school close contact, regardless of vaccination status.
- Discussed the updated mask mandate, making masks optional effective March 7th; a letter was sent to the community. Mrs. Castner noted that currently masks are still mandated on buses. The Board will notify the community as soon as this changes.
- Lastly, the committee reviewed the responses to the recent survey, more specifically to the question relating to notifications to the community and staff on covid activity. It was determined that the notifications will continue to be sent via email and listed on the district website. Parents not wishing to receive the notifications may just delete the email.
- The next meeting is scheduled for February 23rd at 9:30 a.m.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- Reminder: Spring Gala is April 28th

Heather Tormey - Colts Neck Township Committee

- Town Hall construction is proceeding nicely and is on time with a completion estimated for sometime in the Fall.
- Township website has been updated.

Danielle Alpaugh - Colts Neck Township Senior Citizens

- No Report

State & County School Boards Association Representative:

Brenna Dillion

- Attended meeting February 7th; legislative update discussing a handful of bills coming out and also a brief presentation on conflict resolution among board members and building relationships outside of board meetings.
- Noted a Virtual Wind Down Session scheduled for February 24th for any BOE member interested.

SUPERINTENDENT'S REPORT

Dr. Garibay reported:

- PTO has some fantastic and fun things planned for Spring starting with the Read-A-Thon fundraiser starting on February 28th to March 13th; the Book Swap on March 1st and 2nd and the Spring Gala which has a Roaring 20's theme this year.

- Congratulations to the CDMS Boys and Girls Basketball teams for not only having outstanding records but for both teams winning the Shore Conference Championship; thank you to Coach West and Coach Ricci. The Board will be recognizing both teams at a future BOE meeting.
- Thanked the PTO for again supporting the district with its generous award of Mini-Grants.
- The Board and Administration are continuing its work on the Strategic Plan for next five years; anticipate that it will be presented sometime in May/June.
- Reminder that the Summer Bridge program registration closes tomorrow; have received an outstanding response thus far. This program is free and is funded by the Addressing Student Learning Loss Grant.
- Thanked Nicholas Moretta, Facilities Manager, the custodians, and Mr. Marasco; had a preliminary walkthrough with the county BA for our facilities. The initial report is that the walkthrough went well with some minor things to address.
- Noted the recent revision to the quarantine guidelines; the Board and administration will continue to make changes as long as conditions continue to progress.

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2021-22 School Year, as of January 31, 2022. ([Attachment # S-1](#)) SUPERINTENDENT'S REPORT
2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period: SUPERINTENDENT'S REPORT ON INVESTIGATIONS OF HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
1/15/22 - 1/31/22	0	0

ACTION ITEMS:

1. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the acceptance of the Superintendent's Action for the following Non-HIB incident, as reported to the Board at its meeting of February 2, 2022 for the period commencing January 1, 2022 through January 14, 2022, wherein one (1) incident was reported and HIB was not found to have occurred, as indicated below: AFFIRMATION OF SUPERINTENDENT'S ACTION(S)

Non-HIB Incident	Location
2021-N2	Conover Road Primary School

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amending of the school calendar, adopted at the February 2, 2022 regular meeting for the 2022-23 school year. ([Attachment # S-2](#))

2022-2023 SCHOOL
YEAR CALENDAR

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

BUILDINGS AND GROUNDS

None

CURRICULUM AND INSTRUCTION

1. It was moved by Marian Castner, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE
EXPENSES

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Marian Castner, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the district's Bilingual/ESL Three (3) Year Program Plan for the 2021 through 2024 school years, which is on file in the Office of Curriculum & Instruction.

BILINGUAL/ESL
THREE YEAR
PROGRAM PLAN
2021-2024 SY'S

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Marian Castner, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the following school psychologist internship during the 2021-22 school year, as indicated below:

INTERNSHIP:
SCHOOL
PSYCHOLOGIST

Student/ College/University	Cooperating Staff Member/ Position/Location	Effective Dates
Brooke Biebel Monmouth University 60 hours	Kimberly Keller School Psychologist/District	2/22/21* - 2/26/22

**Pending criminal history review*

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

FINANCE

1. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the transfer of funds for the month of December, 2021 for the 2021-22 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

2. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Board Secretary's Report as of December 31, 2021. ([Attachment # F-2](#)) BOARD SECRETARY'S
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of December 31, 2021 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2-11(c)4, we certify that as of December 31, 2021 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn

Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of December 31, 2021. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

4. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Bill List dated February 16, 2022 in the amount of \$2,384,292.13 and Food Service payments in the amount of \$62,870.67.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

5. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Food Service Financial Report for the month of December, 2021.

FOOD SERVICE
FINANCIAL REPORT

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

6. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the offering of a Comprehensive Preschool Program for the 2022-23 school year, with tuition rates as indicated below:

COMPREHENSIVE
PRESCHOOL
PROGRAM FOR
2022-23 SCHOOL
YEAR

2022-23 Preschool Program	
Five (5) days per week – 9:00 a.m. to 3:15 p.m.	\$11,550

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

7. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the 2022-23 preschool transportation rate of \$1,450 per student (limited availability).

PRESCHOOL
TRANSPORTATION
RATE 2022-23

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

POLICY

1. It was moved by Alison DeNoia, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below: (Attachment # P-1 - P-4)

FIRST READING
OF POLICIES AND
REGULATIONS

Attachment P-1	P1648.13	School Employee COVID Testing or Vaccination Requirements
Attachment P-2	Bylaw 0131	Bylaws, Policies, and Regulations
Attachment P-3	P 5751	Sexual Harrassment of Students
Attachment P-4	R 5751	Sexual Harrassment of Students

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

NEGOTIATIONS

None

TRANSPORTATION

1. It was moved by Amy Dimes, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the Parental Transportation Contract, a copy of which is on file in the office of the Business Administrator/Board Secretary, between

PARENTAL
TRANSPORTATION
CONTRACT FOR THE
2021-22 SCHOOL

the Colts Neck Board of Education and the parent/guardian of Student #20291593 for transportation between the student's home and the Schroth School, at a per diem rate of \$60.00 for the actual number of days that Student #20291593 is in attendance, as indicated below: YEAR

Program	Effective Dates	Total Number of Days Not to Exceed	Total Amount Not to Exceed
2021-22 School Year	10/13/21 - 06/30/22	160	\$9,600

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

PERSONNEL

- It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member during the 2021-22 school year, as indicated below: MEDICAL DISABILITY LEAVE 2021-22 SCHOOL YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
Karla Parnagian/ Teacher/Cedar Drive Middle School	4/11/22 - 6/3/22	<ul style="list-style-type: none"> FMLA – Paid With healthcare benefits (Using Sick and Personal Days from 4/11/22 through 5/27/22 (.5)) FMLA – Unpaid With healthcare benefits (5/27/22 (.5) - 6/3/22)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

- It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the childcare leave during the 2021-22 school year for the following staff member during the 2021-22 school year, as indicated below: CHILDCARE LEAVE 2021-22 SCHOOL YEAR

Name/Position Location	Effective Dates	Childcare Leave
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Karla Parnagian/ Teacher/Cedar Drive Middle School	6/6/22 - 6/30/22	FMLA/NJFLA – Unpaid With Healthcare Benefits
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Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

3. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the childcare leave during the 2022-2323 school year for the following staff member during the 2022-23 school year, as indicated below:

CHILDCARE LEAVE
2022-23 SCHOOL
YEAR

Name/Position Location	Effective Dates	Childcare Leave
Karla Parnagian/ Teacher/Cedar Drive Middle School	9/1/22 - 10/28/22	FMLA/NJFLA – Unpaid With Healthcare Benefits

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

4. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the December 15, 2022 Regular Meeting, for Dr. Marla Beil, Assistant Principal at Cedar Drive Middle School, during the 2021-22 school year, as indicated below:

AMENDED MEDICAL
DISABILITY LEAVE
2021-22 SCHOOL
YEAR

From	To	Leave Type
12/14/21 - 2/17/22	12/14/21 - 3/8/22	<ul style="list-style-type: none"> FMLA – Paid With healthcare benefits (Using Sick, Personal and Vacation Days from 12/14/21 through 2/23/22) FMLA - Unpaid with healthcare benefits 2/24/22 through 3/8/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

5. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the childcare leave adopted at the December 15, 2022 Regular Meeting during the 2021-22 school year for Dr. Marla Beil, Assistant Principal at Cedar Drive Middle School, as indicated below:

AMENDED
CHILDCARE LEAVE
2021-22 SCHOOL
YEAR

From	To	Childcare Leave
2/18/22 - 6/10/22	3/9/22 - 6/8/22	<ul style="list-style-type: none"> FMLA/NJFLA – Unpaid With Healthcare Benefits 3/9/22 through 6/8/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

6. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the contractual leave, adopted at the December 15, 2021 Regular Meeting, for Dr. Marla Beil, Assistant Principal at Cedar Drive Middle School, during the 2021-22 school year, as indicated below:

AMENDED
CONTRACTUAL
LEAVE 2021-22
SCHOOL YEAR

From	To	Contractual Leave
6/13/22 - 6/24/22	6/9/22 - 6/24/22	Unpaid Without Health Care Benefits

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

7. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff member to serve as advisor to the Cedar Drive Middle School Winter After-School Intramural Program for the 2021-22 school year, once a week, at an hourly rate of \$47, with each session to run ninety (90) minutes, at an amount not to exceed \$70.50 per session, as indicated below:

2021-22 SCHOOL
YEAR WINTER
AFTER-SCHOOL
INTRAMURAL
PROGRAM
ADVISORS:
CEDAR DRIVE
MIDDLE SCHOOL

		Number of	Total Amount Not
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Name	Activity♦	Sessions	To Exceed
Dolores Pollak	Volleyball	7	\$493.50

♦ An individual activity will only run if the required minimum number of students sign up for the activity.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

8. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the additional pay to the following staff member to accompany a student participating in the Cedar Drive Middle School Cedar Theater Club and Pump it up with Pollack afterschool programs, for each session to run ninety (90) minutes, as indicated below:

ADDITIONAL PAY:
INSTRUCTIONAL
ASSISTANT

Name/Location	Step Hourly rate	Total Amount Per Session	Number of Sessions	Total Amount Not to Exceed
Tracey Amaniera/ Cedar Drive Middle School	Step 15 \$18.97/hour	\$28.46	14	\$398.44

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

9. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the additional pay to Donald Felle to serve as School Security Monitor on Wednesday, February 16, 2022 for a total number of hours not to exceed five (5), at an hourly rate of \$21 per hour, not to exceed \$105.

ADDITIONAL PAY

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

10. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individual as a Long-Term Substitute Teacher during the 2021-22 school year, as indicated below:

EMPLOYMENT:
LONG-TERM
SUBSTITUTE
TEACHER

2021-22 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Salary
Elan Sullivan (Replacing Lisa Rupinski, who is on a leave of absence)	Long-Term Substitute Teacher Cedar Drive Middle School	2/22/22 – 4/29/22	\$245 Per Day

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

11. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2021-22 school year, at a salary of \$100 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2021-22 SCHOOL
YEAR

Name	Certification
Juliana Hirniak	Substitute Credential
Benjamin Zaccaria	Substitute Credential

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Glzzo

No: None

Absent: Danielle Alpaugh

12. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individual for the 2021-22 school year, as indicated below:

EMPLOYMENT:
INSTRUCTIONAL
ASSISTANT
2021-22 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
Justina Eskander (Replacing Melissa Carroll, who resigned)	Instructional Assistant/Conover Road Primary School	3/1/22 – 6/30/22	6.75 Hours Daily 184 Days Step 2 \$15.05 Per Hour \$18,691 Per Annum, Prorated

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

NEW BUSINESS/WORK SESSION AGENDA

- Kathryn Gizzo spoke about the Board and District Goals that focus on the development of a multi-year technology plan. Mrs. Gizzo suggested that Board members work with the administration to accomplish an action plan for these goals. Mrs. Gizzo is requesting volunteers interested in this area, two (2) / three (3) will suffice, contact her to start the process.
- Requested that the Policy Committee review Policy 0171, more specifically Item #7, and update this policy to reflect current practices.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

President Gizzo read part of Policy 0167 PUBLIC PARTICIPATION IN BOARD MEETINGS, noting in particular that “It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.” Also reminded everyone that the Presiding Officer may “interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory; request any person to leave the meeting when that person does not observe reasonable decorum; request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting; call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.”

- John Camera, 1 Roundhill Court - expressed his frustration with the Board's lack of respect for the public in holding an Executive session at the beginning of the meeting for one hour and then returning to the public to then hold a school board ethics training for a half and hour. President Gizzo responded that the agenda was posted in advance so that the public is aware of the meeting components. Mr. Camera read a prepared statement regarding Contact Tracing/Quarantine.

- Phyllis Camera, 1 Roundhill Court - spoke about the recent change in the quarantine timeline for close contacts, the results of the recent parent survey regarding Covid communications; and possible COVID stipends. With respect to COVID stipends, she asked who will be receiving stipends. Mrs. Camera commented that teachers are asking students for mask donations and asked if the Board was aware of this. She also commented that taxpayer monies should not be used for COVID stipends. She requested information on the number of students who will be attending the Summer Bridge program. Additionally, she commented on the new Math Curriculum and the fact that the books are being sent home when they should not be and inquired why the students do not have the workbook that is part of this math curriculum. Mrs. Gizzo addressed her questions.
- Alyse Wexler, 19 Birch Lane - spoke about a specific issue regarding her son. President Gizzo encouraged Mrs. Wexler to follow the chain of communication and if she still has unresolved issues she may contact Dr. Erica Reynolds, Director of Curriculum.
- Atay Hassan, 14 Lake Drive - commented that he is happy that the district is moving forward and quoted former President Franklin Delano Roosevelt. He asked what the Board is going to do about the mental and emotional issues that these children are going to have. Mrs. Gizzo thanked Mr. Hassan for his comments.
- John Camera, 1 Roundhill Court - commented that all everyone wants is cooperation and to have the Board be proactive and represent the majority of the Colts Neck community; noting that throughout the past nine months other school districts have actually taken action, written letters to the Governor, while some districts never implemented the extreme protocols. He asked about the actual results of the parent survey regarding the covid notifications. President Gizzo provided the statistical results of the survey. Mr. Camera requested why the Board chose to continue with the COVID notification even though the majority of parents do not wish to receive them. President Gizzo provided the Board's rationale for its decision. He inquired why the Band trip to Hershey Park is not an overnight trip. President Gizzo noted that it was an administrative decision; Dr. Garibay provided more background on the administrative decision.
- Phyllis Camera, 1 Roundhill Court - continued comments surrounding the new Math Curriculum and the corresponding workbook. She further commented on the Brain Pop program noting that it has critical race theory teachings and that many districts have blocked students from accessing these topics and inquired whether Colt Neck is doing the same. President Gizzo indicated she would need to reach out to Dr. Reynolds outside of the BOE meeting. Mrs. Camera commented on her inquiry from the last board meeting about how a teacher is using Black Lives Matters slogan in her 4th grade lessons; she further noted that she wrote a letter requesting whether this was in her lesson plan and whether the Principal had approved the lesson plan and she never received any feedback. Mrs. Camera noted in December the CDMS had an amazing band concert and it was brought to

the attention that there were not enough music stands for students; inquired if the district can use ESSER funds or taxpayers monies to get more equipment. She inquired how and when the Board intends to recognize the Boys and Girls Basketball teams. She remarked about the Board's decision to continue the COVID notifications and the COVID stipends. Mrs. Gizzo thanked Mrs. Camera for her comments.

- Ken Rogers, 2 Fireside Drive - questioned whether the plexiglass and temperature checks were put in place due to an Executive Order.

ADJOURNMENT

At approximately 10:03 p.m. it was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Kathryn Gizzo

No: None

Absent: Danielle Alpaugh

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of January 31, 2022
Attachment # S-2	2022-2023 Amended School Calendar
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of December 2021
Attachment # F-2	Board Secretary's Report as of December 31, 2021
Attachment # F-3	Treasurer's Report as of December 31, 2021
Attachment # P-1	P1648.13 - School Employee COVID Testing or Vaccination Requirements (First Read)
Attachment # P-2	Bylaw 0131 - Bylaws, Policies, and Regulations (First Read)
Attachment # P-3	P5751 - Sexual Harassment of Students (First Read)
Attachment # P-4	R5751 - Sexual Harassment of Students (First Read)

BOARD MEETINGS*			
March 2, 2022	March 16, 2022	April 6, 2022	April 27, 2022
May 4, 2022	May 18, 2022	June 8, 2022	June 29, 2022
July 13, 2022	August 10, 2022	August 31, 2022 (if needed)	September 7, 2022
September 21, 2022	October 12, 2022	October 26, 2022	November 9, 2022
November 30, 2022	December 14, 2022 @ 6:00 pm		

January 4, 2023 @ 6:00 p.m. (Organization Meeting)

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2022		
Thursday	February 17	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 18-21	Presidents' Weekend – Schools/Central Office Closed
Wednesday	February 23	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	February 24	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	February 25	Short Session Day - Students and Staff
Thursday	April 14	Short Session Day - Students & Staff
Friday - Friday	April 15-22	Spring Recess – Schools/Central Office Closed
Monday	April 25	Schools Reopen
Friday	May 27	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 30	Memorial Day - Schools/Central Office Closed
Friday	June 24	Short Session Day for Students & Staff TBD Last Day of School - CDMS Graduation TBD

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco
School Business Administrator/Board Secretary