

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

MINUTES: For the Meeting of the Board of Education, September 21, 2022, at 7:00 p.m. in the Cafetorium at the Conover Road Primary School, 56 Conover Road, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may*

- be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

Danielle Alpaugh called the meeting to order at 7:10 p.m. Approximately four (4) members of the public, Dr. Richard Beck, Director of Special Services, Dr. Erica Reynolds, Director of Curriculum and Dawn Fittipaldi, district employee, were present

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

Board Members Absent: None

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 15, 2022 and September 15, 2022, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Danielle Alpaugh led the Flag Salute.

APPOINTMENT OF BOARD MEMBER

APPOINTMENT OF
BOARD MEMBER

Board Secretary, Vincent Marasco remarked that the Board of Education had publicly advertised and conducted public interviews for the Vacancy created by the resignation of Kathryn Gizzo. He further noted that the Board deliberated in regards to all the qualified candidates interviewed, in an Executive Session on August 31, 2022 and consensus was reached to select Kevin O'Connor to fill the Board Vacancy. The appointment will serve until the Reorganization Meeting in January, 2024. Mr. Marasco noted on a Motion by Danielle Alpaugh and Second by Heather Tormey, a unanimous roll call vote in the affirmative was carried by the majority of the remaining members, to fill the Vacancy by appointing Kevin O'Connor to the Colts Neck Township Board of Education.

ADMINISTRATION OF OATH TO BOARD MEMBER

ADMINISTRATION OF
OATH

Pursuant to N.J.S.A. 18A:12-2.1, Board Secretary Vincent Marasco administered the Oath for School Board Member Kevin O’Connor, who publicly read the statutory Oath. Mr. Marasco congratulated Mr. O’Connor, who was then seated at the Board table.

BOARD COMMITTEES

APPOINTMENT OF
BOARD
COMMITTEES

The Board President appoints the following Board members to the various Committees of the Board, effective September 21, 2022 through January 4, 2023:

Committee	Chairperson(s)/Liaison	Members
Buildings & Grounds/ Safety & Security	Tracy Kramer	Marian Caster Brenna Dillon Kevin O'Connor
Communications	Amy Dimes / Heather Tormey	Kevin O’Connor Alison DeNoia
Curriculum	Marian Castner	Danielle Alpaugh Alison DeNoia Tracy Kramer
Finance/Negotiations	Marian Castner	Danielle Alpaugh Jacquelyn Hoagland Tracy Kramer
Policy	Jacquelyn Hoagland	Alison DeNoia Brenna Dillon Amy Dimes
Ad–Hoc Advocacy	Brenna Dillon	Danielle Alpaugh Alison DeNoia Heather Tormey

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Jacquelyn Hoagland, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
August 10, 2022 Regular Meeting Minutes
August 10, 2022 Executive Session Minutes
August 24, 2022 Special Meeting Minutes
August 24, 2022 Executive Session Minutes

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (8/10/22 Regular), Amy Dimes, Tracy Kramer, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No:

Abstain: Brenna Dillon (8/10/22 Executive & 8/24/22 Regular and Executive), Kevin O'Connor

Absent: None

PRESENTATION

PRESENTATION

1. Dr. Garibay recognized with great honor the distinguished Colts Neck Township Schools 2022 Governor's Teachers of the Year and Educational Service Professionals of the Year.
 - Cedar Drive Middle School Educational Service Professional of the Year, Jennifer Fishan, one of the district's very skilled board certified behavior analyst (BCBA).
 - Conover Road Elementary School Educational Professional of the Year, Philana Garcia amazing Instructional Assistant and invaluable member of the school community.
 - Conover Road Primary School Educational Professional of the Year Dawn Fittipaldi board certified behavior analyst (BCBA) works very closely with teachers and students with the most severe disabilities and most difficult behaviors. Has had a major impact on the culture and climate of the district's educational programs and lives of the children she works with.
 - Cedar Drive Middle School Teacher of the Year Jeffrey Brown, a very dedicated and talented educator who has continued to work hard to grow our music program.
 - Conover Road Elementary School Teacher of the Year Kristin Manners is one of the district's hard working teachers working with students with disabilities in the resource room and also teaches the Wilson Program. She is also an exceptional leader in our ESY program.
 - Conover Road Primary School Teacher of the Year Jennifer Tym, Physical Education Teacher; best known for her Halloween Haunted gym. She is so ingrained into the school community at the primary school, first one to volunteer for schoolwide events.
2. Dr. Erica Reynolds, Director of Curriculum and Instruction presented the results from the NJSLA Spring Assessment.

COMMUNICATIONS ([Attachment # CM-1](#))

COMMUNICATIONS

Date	From	To	Subject
9/7/22	A. Robert Gregory, Executive Director Division of Field Services	Dr. MaryJane Garibay Superintendent	NJQSAC Placement Letter

	NJ Department of Education		
9/13/22	Renate Pinnxi	Board of Education	CRPS lunch menu
9/13/22	Delanie Brown	Board of Education	CRPS lunch menu
9/14/22	Liz Jakubik	Board of Education	CRPS lunch menu

REPORT OF PRESIDENT – Mrs. Danielle Alpaugh

PRESIDENT'S
REPORT

President Alpaugh reported:

- Congratulations to Mr. O'Connor; very happy to welcome you back to the Board. Thank you to the other three candidates who interviewed with the Board.
- Congratulations to Dr. Garibay for being named Regional Superintendent of the Year.
- Congratulations to the Teachers of the Year and the Educational Service Professionals of the Year.
- Communications received: QSAC - independent audit on how the district is running every three (3) years. As the letter states, the District was rated a high performing district. There were additional communications regarding the CRPS lunch menu; the committee is discussing how we can incorporate another kid-friendly option.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Tracy Kramer

Committee Members: Marian Castner, Brenna Dillon, Kevin O'Connor

Administrator: Vincent Marasco

- Tracy Kramer reported that the committee has not met.
- The next meeting is scheduled for September 23rd at 9:45am.

Communications Committee:

Chairperson: Amy Dimes / Heather Tormey

Committee Members: Alison DeNoia, Kevin O'Connor

Administrator: Philip J. Capasso III

- Amy Dimes reported that the committee met September 14th; reviewed the communication plan.
- Discussed the district's social media platforms; currently having issues with Instagram.
- Mr.Capasso discussed interface for app on the phone with commonly used links.
- Uncovered an issue in the Genesis update in real-time in crps.
- Moving forward with considering video recording BOE meetings. Danielle Alpaugh noted that the committee is also considering streaming them live with no remote participation and then uploading them to YouTube channel.
- 'Coffee Chats' will be open to constituents and community; the first date will be October 19th in the evening. The invite will be going out shortly.

- Next meeting October 4th; but may change.

Curriculum Committee:

Chairperson: Marian Castner
Committee Members: Danielle Alpaugh, Alison DeNoia, Tracy Kramer
Administrator: Erica Reynolds

- Marian Castner reported that the committee has not met.
- The next meeting is Monday, October 3rd.

Finance/Negotiations Committee:

Chairperson: Marian Castner
Committee Members: Jacquelyn Hoagland, Tracy Kramer, Danielle Alpaugh
Administrator: Vincent Marasco

- Marian Castner reported that the committee met on September 16th; Minutes were disseminated.
- Discussed Food Service and adding additional kid-friendly menu items. Mr. Marasco updated the committee on a minor food loss issue due to the malfunction of one of the cafeteria refrigerators.
- Dr. Garibay updated the committee on a substitute staffing issue and recommended raising the substitute rate to attract more people. The increased substitute teacher rate is on the agenda this evening for approval.
- Mr. Marasco advised the committee that the business office has several audits - payroll tax, pension data, Impact Aid.
- Mr. Marasco updated the committee on the '21-22 Extraordinary aid award; the district has received \$728,770 which is a 7% increase from last year. It will be necessary to appropriate Extraordinary Aid throughout the fiscal year as unbudgeted circumstances arise.
- Upcoming negotiations with the TWU and the CNTAA; Mr. Marasco will be reaching out to schedule a date to open negotiations.

Policy Committee:

Chairperson: Jacquelyn Hoagland
Committee Members: Alison DeNoia, Brenna Dillon, Amy Dimes
Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met last week.
- Bylaw 0141 is in the process of being updated to coincide with the last statute.
- Student Dress Code was discussed as well as Use of Facilities; more specifically the use of the new tennis courts.
- The next meeting is October 13th.

Danielle Alpaugh inquired about tennis courts and community use and whether that is what the committee is discussing.

Ad-Hoc Advocacy Committee:

Chairperson: Brenna Dillon

Committee Members: Danielle Alpaugh, Alison DeNoia, Heather Tormey

Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Brenna Dillon reported that the committee minutes from September 9th are available.
- She and other members of the committee will be attending the Monmouth County meeting next week to discuss ideas for a countywide safety and violence ad-hoc committee.
- Big topic discussed by the committee was an organization called "Wait Until 8". The group has a voluntary pledge to defer giving children phones with internet and apps until grade 8.
- Committee will be providing quick facts; tonight's fact is "Psychology wellbeing" which is measured by self esteem, life satisfaction and happiness.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- Had first meeting on Tuesday; a lot of new faces. The PTO has a new fundraising director Rebecca Bush; still looking for a Sponsorship director.
- Membership drive ending this week; 249 families and 104 staff members.
- Budgeted 25k in mini-grants for 22-23 school year.
- Calendar of Events: October 20th Parent Social for PTO members only; Trunk or Treat at Bucks Mills October 29th; Harlem Wizards November 14th; Frostys (with vendors) December 3rd; and Spring Gala March 30th.

Heather Tormey - Colts Neck Township Committee:

- Reminder: new Town Hall is still on target for opening in November.
- Colts Neck Volunteers running Community Day October 16th.

Danielle Alpaugh - Colts Neck Township Senior Citizens:

- Still awaiting response from the president of the Seniors Citizens.

State & County School Boards Association Representative:

Brenna Dillon

- No report

SUPERINTENDENT'S REPORT

Dr. Garibay reported as follows:

- Thanked Dr. Reynolds and everyone who worked on the presentation this evening.
- Reminder - the NJSBA Annual Workshop is October 24th - 26th and is in-person. Regional Superintendents will be recognized on Tuesday, October 25th at 2pm.
- International Peace Day is today; pinwheels for peace campaign.
- Mindfulness is being taken to the next level in the district; every grade level and/or department is developing a mindfulness plan. Four themes throughout district; September-Connections and Belonging; October-Respect and Awareness,

November-Gratitude, December-Generosity.

- Mentioned school lunches and recent communications: the Board is monitoring food service operations and taking a thorough approach. Being out of the NSLP allows the district flexibility in what it serves. Pomptonian is working very collaboratively with the district.

INFORMATION ITEMS:

1. The Superintendent is pleased to announce that the following staff members have been selected as the district's 2022 Governor's Educator of the Year Program award recipients. The Program honors the following classroom teachers and an educational services professionals at each building, as indicated below:

2022 GOVERNOR'S
EDUCATOR & ESP
OF THE YEAR
PROGRAM AWARD
RECIPIENTS

2021-2022 Governor's Educator of the Year Program award recipients		
Location	Name	Position
Conover Road Primary School	Dawn Fittipaldi	Board Certified Behavior Analyst (BCBA)
Conover Road Primary School	Jennifer Tym	Teacher of Physical Education
Conover Road Elementary School	Kristin Manners	Special Education Teacher
Conover Road Elementary School	Philana Garcia	Instructional Assistant
Cedar Drive Middle School	Jeffrey Brown	Teacher of Instrumental Music
Cedar Drive Middle School	Jennifer Fisahn	Board Certified Behavior Analyst (BCBA)

Each recipient was honored by the Monmouth County Superintendents' Roundtable Meeting on May 26, 2022 at Neptune High School Auditorium.

2. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2021-2022 School Year, as of June 30, 2022. ([Revised Attachment # S-1](#))
3. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period:

SUPERINTENDENT'S
REPORT

SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
9/1/22 - 9/15/22	0	0

4. The Superintendent is proud to announce the results of the New Jersey Single Accountability Continuum ("NJQSAC") review conducted by Dr. Lester Richens, Executive County Superintendent and his team during their visit to the district on

REPORT ON 2022
NJQSAC RESULTS

January 26, 2022. The review evaluated our district's self-assessment District Performance Review ("DPR") documents and analyzed district performance against critical indicators in all of the five (5) NJQSAC areas. Based on the review, our district has been placed on a continuum in all NJQSAC areas for a period of three (3) years or until the next NJQSAC review and has been designated as "high performing". Our district received the following placement score for each area listed below:

NJQSAC Area	Initial Placement
Instruction and Program	87%
Fiscal Management	90%
Governance	95%
Operations	92%
Personnel	100%

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

ACTION ITEMS:

None

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

None

CURRICULUM

1. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE
EXPENSES

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

2. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the adoption of the Local Education Agency Guidance For Chapter 27 Emergency Virtual Or Remote Instructional Programs for the 2022-2023 school year, which is on file in the office of Curriculum and Instruction.

ADOPTION OF
2022-2023 LOCAL
EDUCATION AGENCY
GUIDANCE FOR
CHAPTER 27

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer,

Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

3. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as members of the 2022-2023 School Improvement Panel (ScIP), as indicated below:

2022-2023 SCHOOL
YEAR ScIP
MEMBERS

Name	Location	Position
Tricia Barr	Conover Road Primary School	Principal
Tatiana Burgos	Conover Road Primary School	Teacher
Michelle Weisbrot	Conover Road Primary School	Teacher
Brian J. Willis	Conover Road Elementary School	Teacher
James Osmond	Conover Road Elementary School	Principal
Anne Rauso	Conover Road Elementary School	Teacher
Lysa Cook	Conover Road Elementary School	Teacher
Jeffrey Brown	Cedar Drive Middle School	Teacher
Colin Rigby	Cedar Drive Middle School	Principal
Joseph Truisi	Cedar Drive Middle School	Teacher
Dolores Pollak	Cedar Drive Middle School	Teacher

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

FINANCE

1. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the transfer of funds for the month of July, 2022 for the 2022-2023 school year. ([Attachment # F-1](#))

TRANSFER OF
FUNDS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

2. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a

BOARD
SECRETARY'S

unanimous roll call vote to approve the Board Secretary's Report as of July 31, 2022. REPORT
([Attachment # F-2](#))

RESOLVED, Pursuant to N.J.A.C. 6A:23-2.11(c)3 the Board Secretary certifies that as of July 31, 2022 NO budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23-2.11(c)4, we certify that as of July 31, 2022 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

3. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of July 31, 2022. ([Attachment # F-3](#)) TREASURER'S
REPORT

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

4. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Bill List dated September 21, 2022 in the amount of \$1,594,351.41 and Food Service payments in the amount of \$5,517.97. BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

POLICY

None

NEGOTIATIONS

None

TRANSPORTATION

1. It was moved by Amy Dimes, seconded by Jacquelyn Hoagland and carried on a unanimous roll call to approve the Parental Transportation Contract, a copy of which is on file in the office of the Business Administrator/Board Secretary, between the Colts Neck Board of Education and the parent/guardian of Student #20291593 for transportation between the student's home and the Schroth School, at a per diem rate of \$60.00 for the actual number of days that Student #20291593 is in attendance, as indicated below:

PARENTAL
TRANSPORTATION
CONTRACT FOR
THE 2022-2023
SCHOOL YEAR

Program	Effective Dates	Total Number of Days Not to Exceed	Total Amount Not to Exceed
2022-2023 School Year	09/08/22 - 06/30/23	184	\$11,040

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

2. It was moved by Amy Dimes, seconded by Jacquelyn Hoagland and carried on a unanimous roll call to approve the following resolution:

COORDINATED
TRANSPORTATION
WITH MOESC

BE IT RESOLVED that the Colts Neck Board of Education approve participation in coordinated transportation with the Monmouth-Ocean Educational Services Commission ("MOESC") effective July 1, 2018 through June 30, 2023.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

PERSONNEL

1. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a

MOVEMENT ON
GUIDE

unanimous roll call vote to approve a change in the placement on the salary guide for the 2022-2023 school year for the following staff members due to education advancement, effective October 1, 2022 , as indicated below:

2022-2023 SCHOOL YEAR

Name/Position/Location	From	To
	Guide/Step/Salary Effective Dates	Guide/Step/Salary Effective Dates
Claudia Luongo/(.5) Teacher of Art/Conover Road Elementary School	MA Guide Step15 \$46,101 (.5/\$92,201) 9/1/22 - 6/30/23	MA+30 Guide Step 15 \$47,650 (.5/\$95,301) *Prorated 10/1/22 - 6/30/23
Kiera Kulaga/Teacher of Mathematics/Cedar Drive Middle School	BA Guide Step 3 \$59,101 9/1/22 - 6/30/23	MA Guide Step 3 \$65,601*Prorated 10/1/22 - 6/30/23

*Prorated

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

2. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reassignment of the following staff members for the 2022-2023 school year as indicated below:

REASSIGNMENTS OF
CERTIFICATED
STAFF FOR 22-23
SCHOOL YEAR

Name	From	To
	Position/Location	Position/Location
Carrie Sullivan	Teacher of Language Arts/Cedar Drive Middle School	(.60) Teacher of Language Arts (.40) TEP Literacy/Cedar Drive Middle School
Patricia Alfieri	Teacher of Kindergarten/Conover Road Primary School	TIP/TEP Teacher/Conover Road Primary School
Lisa Marretta	Teacher of Preschool/Conover Road Primary School	Teacher of Kindergarten/Conover Road Primary School
Brian J. Willis	Teacher of Music/ (.60) Conover Road Elementary School (.40)Cedar Driver Middle	Teacher of Music/ (.70) Conover Road Elementary School (.30)Cedar Driver Middle

	School	School
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Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

3. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the September 7, 2022 Regular Meeting for the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School events during the 2022-2023 school year, at an amount not to exceed, from \$180 to \$360 for each staff member, as indicated below:

AMENDED CEDAR
DRIVE MIDDLE
SCHOOL
CHAPERONES
2022-2023 SCHOOL
YEAR

Name	Event	Date
Christine Bakos	Stokes State Forest Trip	9/21/22 - 9/23/22
Carol J. Burtnick	Stokes State Forest Trip	9/21/22 - 9/23/22
Kathleen Godlesky	Stokes State Forest Trip	9/21/22 - 9/23/22
Karin Londono	Stokes State Forest Trip	9/21/22 - 9/23/22
Dolores Pollak	Stokes State Forest Trip	9/21/22 - 9/23/22
Steven Ricci	Stokes State Forest Trip	9/21/22 - 9/23/22
Colin Rigby	Stokes State Forest Trip	9/21/22 - 9/23/22
Patricia Straman	Stokes State Forest Trip	9/21/22 - 9/23/22
Joseph Truisi	Stokes State Forest Trip	9/21/22 - 9/23/22
Elizabeth West	Stokes State Forest Trip	9/21/22 - 9/23/22
Brian Jay Willis	Stokes State Forest Trip	9/21/22 - 9/23/22
Carrie Zanyor	Stokes State Forest Trip	9/21/22 - 9/23/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

4. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to set up for the following Cedar Drive Middle School event during the 2022-2023 school year, at an amount not to exceed \$180 for each staff member, as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
CHAPERONES
2022-2023 SCHOOL
YEAR

Name	Event	Date
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Carol J. Burtnick	Stokes State Forest Trip	9/20/22
Karin Londono	Stokes State Forest Trip	9/20/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

5. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the September 7, 2022 Regular Meeting for the following Cedar Drive Middle School staff member to serve as advisor to the Cedar Drive Middle School Intramural Program for the 2022-2023 school year, once a week, at an hourly rate of \$47, with each session to run from sixty (60) minutes to ninety (90) minutes at an amount not to exceed \$47 per session, as indicated below:

AMENDED
2022-2023 SCHOOL
YEAR INTRAMURAL
PROGRAM
ADVISOR:
CEDAR DRIVE
MIDDLE SCHOOL

Name	Activity♦	Number of Sessions	Total Amount Not To Exceed
Laura Pavlicek	Morning Announcements	10	\$705

♦ An individual activity will only run if the required minimum number of students sign up for the activity.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

6. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Elementary School staff members to serve as extracurricular activity advisors at Conover Road Elementary during the 2022-2023 school year, as indicated below:

EXTRACURRICULAR
ADVISORS:
CONOVER ROAD
ELEMENTARY
SCHOOL SCHOOL
2022-2023 SCHOOL
YEAR

Name	Position	Amount Not Exceed
Brian J. Willis	Choir	\$2,882
Olivia Santarsiero♦ Michele Rogers♦	Drama/Musical	\$2,882
Nicole Ramos♦ Kristen Rutigliano♦ Jessica Romanik♦	Variety Show - Really Big Shoe	\$2,882
Amanda Auletta	Yearbook	\$2,882

♦ Amount split equally between co-advisors

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

7. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as extracurricular advisors for the following non-sport activity at Cedar Drive Middle School during the 2022-2023 school year, as indicated below:

EXTRACURRICULAR
ADVISORS:
CEDAR DRIVE
MIDDLE SCHOOL
2022-2023 SCHOOL
YEAR

Name	Position	Amount Not To Exceed
Karin Londono	School Play Set Design	\$2,882
Jessica Grippaldi♦ Martha Rose♦	Student Council (co-advisor)	\$2,882

♦ Amount split equally between co-advisors

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

8. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as advisors to the Cedar Drive Middle School Fall After-School Intramural Programs for the 2022-2023 school year, once a week, at an hourly rate of \$47, with each session to run ninety (90) minutes, at an amount not to exceed \$70.50 per session, as indicated below:

2022-2023 SCHOOL
YEAR FALL
AFTER-SCHOOL
INTRAMURAL
PROGRAMS
ADVISORS:
CEDAR DRIVE
MIDDLE SCHOOL

Name	Activity♦	Number of Sessions	Total Amount Not To Exceed
Christine Bakos	Cedar Readers Book Club	7	\$493.50
Laila Tlack	Board Games Club	7	\$493.50
Anthony Higuera	Marvel Club	7	\$493.50

♦ An individual activity will only run if the required minimum number of students sign up for the activity.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

9. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School events during the 2022-2023 school year, at an amount not to exceed \$80 for each staff member, as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
CHAPERONES
2022-2023 SCHOOL
YEAR

Name	Event	Date
Jeffrey Brown	Cross Country	9-30-22
Kathleen Godlesky	Cross Country	9-30-22
Laila Tlack	Cross Country	10-3-22
Kathleen Godlesky	Cross Country	10-3-22
Elizabeth West	Cross Country	10-3-22
Carrie Zanyor	Cross Country	10-3-22
Kathleen Godlesky	Cross Country	10-4-22
Laila Tlack	Cross Country	10-4-22
Marissa Granato	Cross Country	10-13-22
Carrie Zanyor	Cross Country	10-13-22
Jeffrey Brown	Cross Country	10-24-22
Carrie Zanyor	Cross Country	10-24-22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

10. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the June 29, 2022 regular meeting of the appointment of Annemarie DelleDonne, School Nurse at Conover Road Primary School, to review medical documentation and students' physicals for new incoming students at Conover Road Primary School for the 2022-23 school year, at an hourly rate of \$47, for a total number of hours not to exceed from sixty (60) to sixty-five (65) for a total amount not to exceed from \$2,820 to \$3,055.

AMENDED HOURS:
REVIEW OF NEW
STUDENT
PHYSICALS AND
MEDICAL
DOCUMENTATION
FOR 2022-2023
SCHOOL YEAR

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

11. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the following parents/guardians to serve as volunteer chaperones for the overnight Grade 8 field trip to Stokes State Forest from September 21, 2022 through September 23, 2022, as indicated below:

VOLUNTEER
CHAPERONES:
GRADE 8
OVERNIGHT TRIP TO
STOKES STATE
FOREST

Elyse Kakos	Eugene Romano
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Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

12. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as a home instructor for Student #20251255, at an hourly rate of \$52, for the period commencing October 24, 2022 through December 2, 2022, for a total number of hours per week not to exceed ten (10) as indicated below:

HOME
INSTRUCTION FOR
2022-2023 SCHOOL
YEAR

Name	Total Hours Per Week Not to Exceed
Diane Gilmore	10

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

13. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve an intermittent childcare leave during the 2022-2023 school year for the following staff member during the 2022-2023 school year, as indicated below:

INTERMITTENT
CHILDCARE LEAVE
2022-2023 SCHOOL
YEAR

Name/Position Location	Effective Dates	Childcare Leave
Sherri Halpin/Teacher/ Conover Road Primary School	9/1/22 - 3/3/23	FMLA Intermittent – Unpaid With Healthcare Benefits

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

14. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amending of the substitute rates for the 2022-23 school year, adopted at the June 29, 2022 regular meeting for the 2022-23 school year, as indicated below:

AMENDED
SUBSTITUTE
RATES:
2022-23 SCHOOL
YEAR

Position	Effective Date/Rate From 7/01/22 - 6/30/23	Effective Date/Rate To 9/01/22 - 6/30/23
Substitute Teacher	\$100 per day \$105 per day for five (5) or more consecutive days in the same classroom	\$125 per day \$130 per day for five (5) or more consecutive days in the same classroom)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

15. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Nurse/Teacher list for the 2022-23 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2022-23 SCHOOL
YEAR

Name	Certification
Danielle Stropoli	Substitute Nurse Credential Pending Substitute Teacher Credential

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

16. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as advisors to the Cedar Drive Middle School Fall After-School Clubs for the 2022-2023 school year, once a week, at an hourly rate of \$47, with each session to run ninety (90) minutes, at an amount not to exceed \$70.50 per session, as indicated below:

2022-2023 SCHOOL
YEAR FALL
AFTER-SCHOOL
CLUB ADVISORS:
CEDAR DRIVE
MIDDLE SCHOOL

		Number of	Total Amount
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Name	Activity♦	Sessions	Not To Exceed
Laurie Garrido	Homework Improvement Club	48	\$3,384
Karin Londono	Homework Improvement Club	48	\$3,384

♦ An individual activity will only run if the required minimum number of students sign up for the activity.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

17. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Vivian Nemjo	Instructional Assistant/Conover Road Elementary School	11-20-22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

18. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff member to serve as a facilitator for the Parent Information Night for the Freehold Regional High School District ("FRHSD") Learning Centers/Academies on, September 28, 2022 as indicated below: FACILITATOR FOR THE PARENT INFORMATION NIGHT FOR THE FRHSD LEARNING CENTERS/ ACADEMIES

Name	Amount Not to Exceed
Lauren Hums	\$80

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

NEW BUSINESS/WORK SESSION AGENDA

- Heather Tormey commended the Board on its work to promote social and

emotional learning; there have been too many tragedies in high schools in the last couple of weeks.

- Kevin O'Connor thanked the Board for approving his appointment to the Board Vacancy and for their kind words. He commented on the interview process being challenging and yet very humbling, listening to the other candidates. Colts Neck is fortunate to have high quality people in town to step forward to support students and the Board.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

None

ADJOURNMENT

At approximately 8:50 p.m., it was moved by Amy Dimes, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Kevin O'Connor, Heather Tormey and Danielle Alpaugh

No: None

Absent: None

REFERENCE SHEET	
Attachment # CM-1	Correspondence from A. Robert Gregory, Executive Director, Division of Field Services, NJ Department of Education dated September 7, 2022
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of June 30, 2022
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of July, 2022
Attachment # F-2	Board Secretary's Report as of July 31, 2022
Attachment # F-3	Treasurer's Report as of July 31, 2022

BOARD MEETINGS*		
October 12, 2022	November 9, 2022	December 14, 2022 @ 6:00 pm
October 26, 2022	November 30, 2022	January 4, 2023 @ 6:00 p.m. (Organization Meeting)

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2022		
Monday -Tuesday	September 26-27	Rosh Hashanah - Schools/Central Office Closed

Wednesday	October 5	Yom Kippur - Schools/Central Office Closed
Monday	October 10	Columbus Day – Schools Closed - Students Professional Development Day – Full Day for Staff
Monday	October 24	Short Session Day Students – Parent/Teacher Conferences (Afternoon)
Tuesday	October 25	Short Session Day Students– Parent/Teacher Conferences (Afternoon)
Wednesday	October 26	Short Session Day Students – Parent/Teacher Conferences (Afternoon)
Thursday	October 27	Short Session Day Students – Parent/Teacher Conferences (Afternoon & Evening)
Friday	October 28	Short Session Day – Students and Staff
Thursday-Friday	November 10-11	NJEA Convention - Schools/Central Office Closed
Wednesday	November 23	Short Session Day - Students and Staff
Thursday-Friday	November 24-25	Thanksgiving Recess – Schools/Central Office Closed
Thursday	December 22	Short Session Day - Students & Staff (Winter Recess begins at the end of day)
Friday - Friday	December 23-30	Winter Recess – Schools/Central Office Closed
2023		
Tuesday	January 3	Schools Reopen - Students and Staff
Monday	January 16	Martin Luther King Jr.'s Birthday -Schools Closed for Students Professional Development Day Full Day for Staff
Friday	February 17	Short Session Day - Students Full Day - Staff with In-Service After Student Dismissal
Monday	February 20	President's Day – Schools/Central Office Closed
Wednesday	March 1	Short Session Day for Students Parent/Teacher Conferences (Afternoon)
Thursday	March 2	Short Session Day Students – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 3	Short Session Day - Students and Staff
Thursday	April 6	Short Session Day - Students and Staff (Spring Recess begins at the end of the day)
Friday - Friday	April 7-14	Spring Recess – Schools/Central Office Closed
Friday	May 26	Short Session Day - Students/Full Day Staff Full Day - Staff with In-Service After Student Dismissal (Afternoon)
Monday	May 29	Memorial Day – Schools/Central Office Closed
Wednesday	June 21	Short Session Day - Students/Full Day Staff
Thursday	June 22	Short Session Day - Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco
School Business Administrator/Board Secretary