

**COLTS NECK TOWNSHIP SCHOOLS  
COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**COLTS NECK BOARD OF EDUCATION GOALS  
2021-2022 SCHOOL YEAR**

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

**COLTS NECK SCHOOLS DISTRICT GOALS  
2021-2022**

- *LONG-RANGE DISTRICT PLANNING: Complete and present the new Colts Neck Township School District's Five-Year Strategic Plan*
- *STUDENT ACHIEVEMENT: Implement programs that apply the NJDOE's Principles of Learning Acceleration to address academic, social, and emotional needs of all students.*
- *PROFESSIONAL DEVELOPMENT: Establish and support teachers' knowledge of student engagement and its relationship to the work they design for students.*
- *WELLNESS: Facilitate district and school-based activities designed to promote the health and well-being of the whole child, staff, and school community.*
- *TECHNOLOGY: Establish a multi-year District Technology Plan that includes an audit of current devices, applications, digital learning resources, and communication platforms.*

**MINUTES:** For the Meeting of the Board of Education, **July 13 2022**, at 7:00 p.m. at the Gymnasium in the Cedar Drive Middle School, 73 Cedar Drive, Colts Neck, New Jersey 07722

**Public Participation**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:*

*Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, municipality of residence, and group affiliation, if applicable;*

2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

*The presiding officer may:*

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

## **CALL TO ORDER**

Jacquelyn Hoagland called the meeting to order at 7:05 p.m.

## **ROLL CALL**

ROLL CALL

Board Members Present: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

Board Members Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

## **LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 15, 2022 and July 10, 2022, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

## **FLAG SALUTE**

FLAG SALUTE

Jacquelyn Hoagland led the Flag Salute and Marian Castner read the Mission Statement.

## APPROVAL OF MINUTES

APPROVAL OF  
MINUTES

1. It was moved by Alison DeNoia, seconded by Marian Castner and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
May 18, 2022 Reorganization and Regular Meeting Minutes
May 18, 2022 Executive Session Minutes

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

## PRESENTATION

PRESENTATION

1. Mrs. Mary Ann Friedman, Field Representative, New Jersey School Boards Association, presented the Colts Neck Township Schools 2022-2027 Strategic Plan.

PRESENTATION OF  
STRATEGIC PLAN

## COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
7/1/22	Jim Goetz	Board of Education / Superintendent	Residency

## REPORT OF PRESIDENT – Mrs. Kathryn Gizzo

PRESIDENT'S  
REPORT

Jacquelyn Hoagland in the absence of President Gizzo reported as follows:

- Administration and staff were thanked for their work over the summer getting ready for next year, including cleaning, scheduling, bus routes.
- Thanked the teachers and staff who are working this summer writing curriculum.

## COMMITTEE REPORTS

COMMITTEE  
REPORTS

### Buildings & Grounds/Safety & Security Committee:

Chairperson: Kathryn Gizzo/Tracy Kramer

Committee Members: Marian Castner, Brenna Dillon

Administrator: Vincent Marasco

- Tracy Kramer reported that the committee met on July 6th.
- Mr. Marasco updated the committee on the access control system.
- Discussed the option for a 2nd SLEO III Officer for the Conover Campus.
- Mr. Marasco updated the committee on the different ESIP options and funding planning for facilities improvements. He noted that the district has already

earmarked funding from the federal ESSER grants to address certain hvac facility repairs/maintenance items.

- Mr. Marasco also briefly updated the committee on the new tennis/basketball courts at CDMS.

Communications Committee:

Chairperson: Danielle Alpaugh/Amy Dimes  
Committee Members: Alison DeNoia, Kathryn Gizzo  
Administrator: Philip J. Capasso III

- Amy Dimes reported that the committee has not met since the last meeting.
- The next meeting is TBD.

Curriculum Committee:

Chairperson: Marian Castner  
Committee Members: Danielle Alpaugh, Alison DeNoia, Heather Tormey  
Administrator: Erica Reynolds

- Marian Castner reported that the committee has not met since the last meeting.

Finance/Negotiations Committee:

Chairperson: Kathryn Gizzo  
Committee Members: Marian Castner, Jacquelyn Hoagland, Tracy Kramer  
Administrator: Vincent Marasco

- Mr. Marasco reported that the committee has not met since the last meeting.

Policy Committee:

Chairperson: Jacquelyn Hoagland  
Committee Members: Alison DeNoia, Brenna Dillon, Amy Dimes  
Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee has not met since the last meeting.
- Currently reviewing the recently received Alert from Strauss Esmay.
- Anticipate scheduling a meeting the first week in August.

Ad Hoc Pandemic Advisory Committee:

Chairperson: Marian Castner  
Committee Members: Danielle Alpaugh, Kathryn Gizzo, Jacquelyn Hoagland  
Co-Administrators: Dr. MaryJane Garibay and Vincent Marasco

- Marian Castner reported that the committee has not met since the last meeting.

Ad-Hoc Advocacy Committee:

Chairperson: Brenna Dillon  
Committee Members: Danielle Alpaugh, Alison DeNoia, Kathryn Gizzo  
Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Brenna Dillon reported that the committee has not met since the last meeting.
- In the interim the committee agreed to reach out to Paul Christopher, President of the Monmouth County School Boards Association and an email has been sent to Mr. Christopher.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- The School Supply Fundraiser has just closed.

Heather Tormey - Colts Neck Township Committee

- No Report

Danielle Alpaugh - Colts Neck Township Senior Citizens

- No Report

State & County School Boards Association Representative:

Brenna Dillon

- Attended the video chat with Vin Gopal last evening; noted he is seeking clarification from the NJDOE on the necessity of the Start Strong testing.
- The senator spoke about the push for ending COVID testing for unvaccinated teachers and staff.
- He also discussed special education funding grants as well as possible grants for new construction.

**SUPERINTENDENT'S REPORT**

Dr. Garibay reported:

- The summer remains busy in closing out this year and starting next year; over 200 students are participating in ESY and Summer Bridge Programs on campus.
- In 2020-21, the district conducted an Energy Audit. The Board will be approving a resolution authorizing the issuance of a Request for Approval ("RFP") for qualified energy services companies ("ESCO").
- Met with Danielle Quigely, President of the PTO and discussed matters of security in particular when students are in the building and outside organizations are using facilities after normal school hours.
- Briefly discussed the supply list and the removal of the request for lysol wipes and

tissues. A notice will be sent out shortly once it is confirmed that there is no longer a supply chain issue.

- Lastly discussed changes to the district website such as BOE committee page, and adding a Safety & Security page to allow easier accessibility for parents.

**INFORMATION ITEMS:**

None

**COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS**

None

**ACTION ITEMS:**

1. It was moved by Alison DeNoia, seconded by Marian Castner and carried on a unanimous roll call vote to approve the acceptance of the Superintendent's Action for the following HIB incidents as reported to the Board at its meeting of June 29, 2022 for the period commencing May 1, 2022 through May 31, 2022 and June 1, 2022 through June 29, 2022 wherein four (4) incidents were reported and four (4) incidents of HIB were found to occur as indicated below:

AFFIRMATION OF  
SUPERINTENDENT'S  
ACTION(S)

HIB Incident No.	Location
2021-05	CDMS
2021-06	CDMS
2021-07	CDMS
2021-08	CDMS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

2. It was moved by Alison DeNoia, seconded by Marian Castner and carried on a unanimous roll call vote to approve the Addendum to the Shared Services Agreement approved at the June 29, 2022 Regular Meeting, between the Colts Neck Board of Education and the Township of Colts Neck to provide for the summer programming employment of Special Law Enforcement Officers III ("SLEO III") in the 2022-23 school year. A copy of said Addendum is on file in the Office of the Business Administrator/Board Secretary.

ADDENDUM TO  
SHARED SERVICES  
AGREEMENT:  
SLEO III OFFICERS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

3. It was moved by Alison DeNoia, seconded by Marian Castner and carried on a unanimous roll call vote to approve the amended school calendar for the 2022-23 school year. ([Attachment # S-1](#))

2022-2023 AMENDED  
SCHOOL CALENDAR

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

### **BUILDINGS AND GROUNDS / SAFETY AND SECURITY**

1. It was moved by Tracy Kramer, seconded by Marian Castner and carried on a unanimous roll call vote to approve the use of Conover Road Primary School and/or the Conover Road Elementary School (select rooms to be directed by the building Principal and/or Facilities Manager) by the YMCA of Greater Monmouth County to operate a Before and After School Care program for Colts Neck children from September 6, 2022 through June 22, 2023.

FACILITIES USE:  
YMCA OF GREATER  
MONMOUTH COUNTY

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

2. It was moved by Tracy Kramer, seconded by Marian Castner and carried on a unanimous roll call vote to approve the following resolution:

AUTHORIZATION  
FOR ISSUANCE OF  
RFP - QUALIFIED  
ENERGY SERVICES  
COMPANIES ("ESCO")

WHEREAS, on December 11, 2019, the Colts Neck Township Board of Education adopted a resolution to apply for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities, pursuant to the requirements of the Energy Savings Improvement Program ("ESIP"), governed under the Energy Savings Improvement Program Law, P.L. 2009, c.4, N.J.S.A. 40A:11-4.6 (the "ESIP Law"); and

WHEREAS, the Board has received its Local Government Energy Audit Reports dated October 15, 2020 and thereby qualifies for relevant initiatives such as the ESIP;

NOW THEREFORE, BE IT RESOLVED that the Colts Neck Township Board of Education authorizes the issuance of a request for proposal ("RFP"), pursuant to the ESIP Rules, for qualified Energy Services Companies ("ESCOs") for the planning, development and implementation of an Energy Savings Plan ("ESP").

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

3. It was moved by Tracy Kramer, seconded by Marian Castner and carried on a unanimous roll call vote to approve the appointment of all ten (10) month staff members for the 2022-23 school year, as employee volunteers for the period commencing July 1, 2022 through August 31, 2022. VOLUNTEERS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

4. It was moved by Tracy Kramer, seconded by Marian Castner and carried on a unanimous roll call vote to approve the appointment of non-employee volunteers for the period commencing July 1, 2022 through August 31, 2022. Said list of non-employee volunteers is on file in the Office of the Board Secretary/School Business Administrator. NON-EMPLOYEE VOLUNTEERS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

## **CURRICULUM**

None

## **FINANCE**

None

## **POLICY**



1. It was moved by Amy Dimes, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: (Attachments # P-1 - P-6)

ADOPTION OF  
POLICIES AND  
REGULATIONS

<a href="#">Attachment # P-1</a>	P5541 - Anti-Hazing
<a href="#">Attachment # P-2</a>	P7540.01 - Joint Use of Facilities
<a href="#">Attachment # P-3</a>	Bylaw 0155 - Board Committees
<a href="#">Attachment # P-4</a>	R0155 - Board Committees
<a href="#">Attachment # P-5</a>	P3281 - Inappropriate Staff Conduct
<a href="#">Attachment # P-6</a>	P4281 - Inappropriate Staff Conduct

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

2. It was moved by Amy Dimes, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the adoption of the following job description, as indicated below: ([Attachment # P-7](#))

ADOPTION OF JOB  
DESCRIPTION

District Information Technology Manager (Replacing Network Engineer)
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Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

3. It was moved by Amy Dimes, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the abolishment of the following job description, as indicated below:

ABOLISHMENT OF  
JOB DESCRIPTION

Network Engineer
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Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

## NEGOTIATIONS

1. It was moved by Marian Castner, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the Sidebar Agreement between the Colts Neck Township Board of Education ("CNBOE") and the Transport Workers Union of America, AFL-CIO Local 220 ("TWU"), modifying the terms of the Collective Bargaining Agreement between the parties for the period of July 1, 2020 through June 30, 2023. A copy of said agreement is on file in the office of the Business Administrator/Board Secretary.

SIDEBAR  
AGREEMENT  
BETWEEN CNBOE  
AND TWU

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

## TRANSPORTATION

None

## PERSONNEL

1. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the employment of the following individual for the 2022-23 school year, as indicated below:

EMPLOYMENT:  
CUSTODIAN  
2022-23 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Step/Salary
*Daniel Gonzalez (Replacing Cheryl Ramirez)	Custodian/ Conover Road Primary School	On or about 7/18/22 – 6/30/23	Step 8 \$35,882 Per Annum (\$34,882 Base + \$1,000 Stipend)

\* Pending criminal history review and receipt of prior employment verification

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

2. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the May 18, 2022 Regular Meeting approving the appointment of the following staff

AMENDED  
RESOLUTION:  
CURRICULUM  
WRITING 2022-23  
SCHOOL YEAR

member to participate in curriculum writing for the 2022-23 school year, at an hourly rate of \$52, as indicated below:

Name	Course	Total Number of Hours Not to Exceed From	Total Number of Hours Not to Exceed To	Total Salary Not to Exceed From	Total Salary Not to Exceed To
Annarita DiMeo-Dragonetti	Spanish/Italian	11	22	\$572	\$1,144

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

3. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the appointment of Terri Heyer, School Nurse at Cedar Drive Middle School, to review sports physicals, new student physicals and medical documentation review for STOKES at Cedar Drive Middle School for the 2022-23 school year, at an hourly rate of \$48, for a total number of hours not to exceed forty (40), for a total amount not to exceed \$1,920.00.

REVIEW OF SPORTS PHYSICALS, NEW STUDENT PHYSICALS AND MEDICAL DOCUMENTATION REVIEW FOR STOKES FOR 2022-23 SCHOOL YEAR

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

4. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the reappointment of the following nonaligned staff members for the 2022-23 school year, as indicated below:

EMPLOYMENT: NON-ALIGNED STAFF MEMBERS FOR THE 2022-23 SCHOOL YEAR

Name	Position	Effective Dates	Salary
Danielle Buckley	Secretary to the Director of Curriculum and Instruction	7/01/22 – 6/30/23	\$63,411
Kathleen Condron	Bookkeeper/Payroll Accounts Assistant	7/01/22 – 6/30/23	\$77,095
Danielle DeMaio	Confidential Secretary to the Business Administrator/Board Secretary	7/01/22 – 6/30/23	\$63,706

Ruth Lawton	Secretary to the Director of Special Services	7/01/22 – 6/30/23	\$49,292
Joanne Simone	Confidential Secretary to the Superintendent	7/01/22 – 6/30/23	\$76,570
Joan Meyer	Assistant Secretary to the Superintendent - Confidential	7/01/22 – 6/30/23	\$51,473
Laura Toth	Accounts Payable Assistant	7/01/22 – 6/30/23	\$56,627

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

5. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the employment agreements and salaries for the following nonaligned staff members for the 2022-23 school year as indicated below:

2022-23  
EMPLOYMENT  
AGREEMENTS AND  
SALARIES:  
NONALIGNED  
SUPPORT STAFF  
MEMBERS

Name	Position	Effective Dates	Salary
Nicholas Moretta	Facilities Manager	7/01/22 – 6/30/23	\$115,360
Dominick Petrillo	District Information Technology Manager	7/01/22 – 6/30/23	\$ 92,151

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

6. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the appointment of Joan Meyer as the Staff Attendance Officer for the 2022-23 school at a salary of \$6,000.

2022-23 STAFF  
ATTENDANCE  
OFFICER

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

7. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the

AMENDED  
RESOLUTION:  
ADDITIONAL PAY

June 29, 2022 Regular Meeting approving additional days of employment for the following School Counselors to perform summer guidance work between July 1, 2022 through August 30, 2022, as indicated below:

FOR SUMMER  
GUIDANCE WORK:  
SCHOOL  
COUNSELORS

Name/Location	Guide/Step Salary	Total Number of Days From	Total Number of Days To	Per Diem Rate	Total Amount Not to Exceed From	Total Amount Not to Exceed To
Lauren Hums Cedar Drive Middle School	MA Guide Step 13 \$85,026	7	10	\$425.13	\$2,975.91	\$4,251.30
Anne Rauso Conover Road Elementary School	MA Guide Step 16 \$93,951	7	10	\$469.76	\$3,288.32	\$4,697.60
Jeanette Riggleman Conover Road Primary School	MA Guide Step 13 \$85,026	7	10	\$425.13	\$2,975.91	\$4,251.30

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

8. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the appointment of James Osmond, Principal at Conover Road Elementary School, as the district's School Safety Specialist for the 2022-23 school year, at a stipend in the amount of \$3,500.

2022-23 SCHOOL  
YEAR SCHOOL  
SAFETY SPECIALIST

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

9. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the summer employment of the following Computer Application Support Specialists to perform the annual maintenance of all district computers and configuration of new computer equipment, at an hourly rate of \$24.67, for a total number of hours for all staff members combined not to exceed one thousand two hundred (1200) hours, for a total amount for all staff members combined not to exceed twenty-nine thousand, six hundred and four dollars

2022 SUMMER WORK  
FOR COMPUTER  
APPLICATION  
SUPPORT  
SPECIALISTS

(\$29,604) as indicated below:

Name	Location
Rosalba Serrentino	Conover Road Primary School
Gayle Ostic	Conover Road Elementary School
Stephen Toscano	Cedar Drive Middle School

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

10. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Seasonal Physical Plant Employees for the 2022-23 school year, at an hourly rate of \$13 on an as needed basis, pending approval of criminal history review.

SEASONAL  
PHYSICAL PLANT  
EMPLOYEE  
2022-23 SCHOOL  
YEAR

Name
Liam Barr

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

11. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the June 29, 2022 Regular Meeting approving the appointment of the following staff member to serve as related services provider in the 2022 Extended School (ESY) Program from July 11, 2022 through August 18, 2022 (Monday through Thursday), for a total number of days not to exceed twenty-four (24), at an hourly rate of \$52.00. The total number of hours to be worked by all staff members shall not exceed four and one-half (4.50) hours per day, and the total amount to be paid to all staff members shall not exceed \$13,104, as indicated below:

AMENDED 2022 ESY  
PROGRAM:  
RELATED SERVICES  
STAFF

Name	Position	From	To
Kathryn Tappan-Verderosa	School Speech/Language Teacher	7/11/22 - 8/18/22	7/11/22 - 7/28/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

12. It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as related services providers in the 2022 Extended School (ESY) Program from August 1, 2022 through August 18, 2022 (Monday through Thursday), for a total number of days not to exceed twelve (12), at an hourly rate of \$52.00. The total number of hours to be worked by all staff members shall not exceed four and one-half (4.50) hours per day, and the total amount to be paid to all staff members shall not exceed \$2,808, as indicated below:

2022 ESY PROGRAM:  
RELATED SERVICES  
STAFF

Name	Position
Colleen Baltz	School Speech/Language Teacher
Jennifer Daughtry	School Speech/Language Teacher

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

#### **NEW BUSINESS/WORK SESSION AGENDA**

- Alison DeNoia commented that Eatontown School District recently approved solar panels, noting that ESIPs are a viable financing option. Also noted that during conversation with Vin Gopal, a woman from Warren County discussed the Asian American Pacific Islander (“AAPI”) curriculum and provided a link to the website. Mrs. DeNoia noted that she will bring the information into the next curriculum committee meeting.
- Marian Castner noted that the Buildings & Grounds / Safety & Security Committee also had a fairly long conversation regarding school security during use of facilities by outside organizations.

#### **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

At approximately 7:40 p.m Jacquelyn Hoagland announced that the Board would move into Executive Session for approximately thirty (30) minutes to discuss school security and negotiations matters. She further announced that action may be taken afterwards and articulated that Executive discussion may be disclosed upon future resolution.

It was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote in the affirmative to move into Executive session.

Public Session resumed at 9:07 p.m. The Board Secretary noted the same members present and absent from the initial roll call and announced a quorum.

**PERSONNEL (ADDENDUM)**

1. It was moved by Alison DeNoia, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the employment agreement and salary for the following nonaligned staff member for the 2022-23 school year as indicated below:

2022-23  
EMPLOYMENT  
AGREEMENT AND  
SALARY -  
NONALIGNED STAFF  
MEMBER:  
TRANSPORTATION  
COORDINATOR

Name	Position	Effective Dates	Salary
Kathleen Holland	Transportation Coordinator	7/01/22 – 6/30/23	\$80,000

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

**ADJOURNMENT**

At approximately 9:11 p.m. it was moved by Alison DeNoia, seconded by Marian Castner and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jacquelyn Hoagland, Tracy Kramer

No: None

Absent: Heather Tormey, Danielle Alpaugh and Kathryn Gizzo

REFERENCE SHEET	
Attachment # P-1	P5541 - Anti-Hazing
Attachment # P-2	P7540.01 - Joint Use of Facilities
Attachment # P-3	Bylaw 0155 - Board Committees
Attachment # P-4	R0155 - Board Committees
Attachment # P-5	P3281 - Inappropriate Staff Conduct
Attachment # P-6	P4281 - Inappropriate Staff Conduct
Attachment # P-7	Adoption of Job Description - District Information Technology Manager (Replacing Network Engineer)

BOARD MEETINGS*			
August 10, 2022 @CDMS Gym	September 21, 2022	November 9, 2022	January 4, 2023 @ 6:00 p.m. (Organization Meeting)



August 31, 2022 (if needed) @CDMS Gym	October 12, 2022	November 30, 2022	
September 7, 2022	October 26, 2022	December 14, 2022 @ 6:00 pm	

\* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

<b>NOTEWORTHY DATES</b>		
<b>2022</b>		
Thursday	September 1	Staff Orientation Day – First Day/Full Day for Staff
Friday	September 2	Schools Closed - Students Professional Development Day – Full Day for Staff
Monday	September 5	Labor Day Recess - Schools/Central Office Closed
Tuesday	September 6	First Day of School - Students
Monday -Tuesday	September 26-27	Rosh Hashanah - Schools/Central Office Closed
Wednesday	October 5	Yom Kippur - Schools/Central Office Closed
Monday	October 10	Columbus Day – Schools Closed - Students Professional Development Day – Full Day for Staff
Monday	October 24	Short Session Day Students – Parent/Teacher Conferences (Afternoon)
Tuesday	October 25	Short Session Day Students– Parent/Teacher Conferences (Afternoon)
Wednesday	October 26	Short Session Day Students – Parent/Teacher Conferences (Afternoon)
Thursday	October 27	Short Session Day Students – Parent/Teacher Conferences (Afternoon & Evening)
Friday	October 28	Short Session Day – Students and Staff
Thursday-Friday	November 10-11	NJEA Convention - Schools/Central Office Closed
Wednesday	November 23	Short Session Day - Students and Staff
Thursday-Friday	November 24-25	Thanksgiving Recess – Schools/Central Office Closed
Thursday	December 22	Short Session Day - Students & Staff (Winter Recess begins at the end of day)
Friday - Friday	December 23-30	Winter Recess – Schools/Central Office Closed
<b>2023</b>		
Tuesday	January 3	Schools Reopen - Students and Staff
Monday	January 16	Martin L. King's Birthday - Schools Closed - Students/Professional Development Day Full Day for Staff
Friday	February 17	Short Session Day - Students Full Day - Staff with In-Service After Student Dismissal
Monday	February 20	President's Day – Schools/Central Office Closed
Wednesday	March 1	Short Session Day for Students

		Parent/Teacher Conferences (Afternoon)
Thursday	March 2	Short Session Day Students – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 3	Short Session Day - Students and Staff
Thursday	April 6	Short Session Day - Students and Staff (Spring Recess begins at the end of the day)
Friday - Friday	April 7-14	Spring Recess – Schools/Central Office Closed
Friday	May 26	Short Session Day - Students/Full Day Staff Full Day - Staff with In-Service After Student Dismissal (Afternoon)
Monday	May 29	Memorial Day – Schools/Central Office Closed
Wednesday	June 21	Short Session Day - Students/Full Day Staff
Thursday	June 22	Short Session Day - Students & Staff Last Day of School

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco

School Business Administrator/Board Secretary