

**COLTS NECK TOWNSHIP SCHOOLS**  
**COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**COLTS NECK BOARD OF EDUCATION GOALS**  
**2021-2022 SCHOOL YEAR**

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

**MINUTES:** For the Meeting of the Board of Education, **August 31, 2022**, at 7:00 p.m. in the Cafetorium of the Conover Road Primary School, 56 Conover Road, Colts Neck, New Jersey 07722

**Public Participation**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:*

*Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

*The presiding officer may:*

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may*

- be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
  - d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
  - e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
  - f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

## **CALL TO ORDER**

The meeting was called to order at approximately 7:05 p.m.

## **ROLL CALL**

ROLL CALL

Board Members Present: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

Board Members Absent: Marian Castner

## **LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 15, 2022, July 10, 2022 and August 21, 2022, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

## **FLAG SALUTE**

FLAG SALUTE

Mr. Marasco led the Flag Salute and Heather Tormey read the Mission Statement.

## **ELECTION OF PRESIDENT AND VICE PRESIDENT (N.J.S.A 18A:15-1)**

ELECTION OF  
PRESIDENT AND  
VICE PRESIDENT

1. Mr. Marasco described the procedure for the election of Board President, by calling for nominations from the floor and then asked for a motion to close nominations before calling for a vote for each Board Member so nominated in the order that they were nominated.

Mr. Marasco opened the floor for nominations for the office of President.

Brenna Dillon and Heather Tormey nominated Danielle Alpaugh for President. Hearing no further nominations and upon a motion by Alison DeNoia, seconded by Amy Dimes, with all members affirming, Mr. Marasco closed the floor to nominations for President.

Mr. Marasco then called roll for the election of nominee Danielle Alpaugh, to President of the Board of Education. All members voted unanimously in the

affirmative.

2. At Danielle Alpaugh's request as newly elected Board President, Mr. Marasco opened the floor for nominations for the office of Board Vice President.

Alison DeNoia and Amy Dimes nominated Jacquelyn Hoagland for Vice President. Hearing no further nominations, and upon a motion by Alison DeNoia, seconded by Amy Dimes, with all members affirming, Mr. Marasco closed the floor to nominations for Vice President.

Mr. Marasco then called roll for the election of nominee, Jacquelyn Hoagland, to Vice President of the Board of Education. All members voted unanimously in the affirmative.

## APPROVAL OF MINUTES

APPROVAL OF  
MINUTES

1. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call to table the Board minutes of the following Meetings:

Meeting
June 29, 2022 Executive Session Minutes (Part 1)
June 29, 2022 Executive Session Minutes (Part 2)

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

## PRESENTATION

PRESENTATION

None

## COMMUNICATIONS

COMMUNICATIONS

None

## REPORT OF BOARD PRESIDENT

PRESIDENT'S  
REPORT

President Alpaugh reported:

- Thanked all the members of the board for their support and for voting for her as President.
- Welcome back to the start of the 2022-23 school year; tomorrow Dr. Garibay and the Administrative team will welcome back over two hundred staff members.
- Mrs. Alpaugh noted that the district will be beginning this school year with no

health restrictions in place.

- Addressed some misinformation about the tennis courts that were recently opened; Cedar Drive's tennis team will be using the courts and the district has entered into an agreement with CNHS for their team to use the courts for their practice and matches; the policy committee is reviewing the Use of Facilities policy for possible revision to address the public's potential use of those courts.
- Noted that the Board will be conducting interviews of the candidates for the vacant seat on the Board at the end of the meeting and will then enter into executive session to discuss the candidates. The Board does not intend to make an appointment this evening.
- Mentioned the agenda item approving the new Comprehensive Health & Physical Education curriculum; noted that a letter was sent to the community on August 22, 2022 outlining standards including the skills and or content that will be taught and items that will not be covered, as well as a link to the actual resources that will be used in the classroom. Thanked Dr. Reynolds, Dr. Garibay, the curriculum committee and the full board who worked tirelessly over the summer to put this content together.
- At the September 21st BOE meeting, Dr. Reynolds will be presenting the Spring Assessment Data and the Board will be recognizing the 2022 Governor's Teachers of the year and Educational Service professionals of the year.

## COMMITTEE REPORTS

## COMMITTEE REPORTS

### Buildings & Grounds/Safety & Security Committee:

Chairperson: Vacant/Tracy Kramer

Committee Members: Marian Castner, Brenna Dillon

Administrator: Vincent Marasco

- Tracy Kramer reported the committee has not met since the last meeting; no report.

### Communications Committee:

Chairperson: Danielle Alpaugh/Amy Dimes

Committee Members: Alison DeNoia, Vacant

Administrator: Philip J. Capasso III

- Amy Dimes reported that the committee has not met since the last meeting; next meeting is scheduled for September.

### Curriculum Committee:

Chairperson: Marian Castner

Committee Members: Danielle Alpaugh, Alison DeNoia, Heather Tormey

Administrator: Erica Reynolds

- Danielle Alpaugh reported that the committee had met; minutes were sent out to the full board.

- Thanked Dr. Reynolds, Dr. Garibay and the whole Curriculum committee; reviewed the new curriculum numerous times over the summer and the letter that was sent out to the community was a reflection of all of the work of the committee, the Board, the administrators and the teachers.
- Next meeting is scheduled for October 3rd.

Amy Dimes noted her disagreement with the state's standards, however, she is happy with the committee's work and is comfortable with the version that the board is recommending for approval. She remarked that the way the curriculum was changed was more reflective of what the community was asking for.

Several Board members commented on the curriculum committee's work and collaborative process.

Finance/Negotiations Committee:

Chairperson: Vacant

Committee Members: Marian Castner, Jacquelyn Hoagland, Tracy Kramer

Administrator: Vincent Marasco

- It was reported that the committee has not met since the last meeting.
- The next meeting is TBD.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Alison DeNoia, Brenna Dillon, Amy Dimes

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on August 25th.
- Robust agenda including review of Alert 228 - June 2022.
- Noted Policy 1648.13 School Employee COVID Testing or Vaccination Requirements is on the agenda for abolishment.
- Reviewed the following policies/regulations, which appear on this evening agenda for first reading: Bylaw 0163 Quorum; P1511 Board of Education Website Accessibility; P2415 Every Student Succeeds Act; P3270 Professional Responsibilities; R3270 Lesson Plans and Plan Books; and P5513/R5513 Care of School Property.
- Next meeting is scheduled for September 13th at 9:30 a.m.

Ad-Hoc Advocacy Committee:

Chairperson: Brenna Dillon

Committee Members: Danielle Alpaugh, Alison DeNoia, Vacant

Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Brenna Dillon reported that the committee has not met; the next meeting is scheduled for next week.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- Registration is open
- School supplies have been distributed through Prek
- November 14th Harlem Wizards

Heather Tormey - Colts Neck Township Committee

- The Township continues to work with the County Rte 537 Kushner project; examining traffic safety.
- Affordable Housing hearing has been moved to December
- Recognizing National Overdose Awareness Month
- Police department has added two (2) new officers; focusing on public safety
- November timeline for completion of Town Hall

Danielle Alpaugh - Colts Neck Township Senior Citizens

- No Report

State & County School Boards Association Representative:

Brenna Dillon

- No Report

**SUPERINTENDENT'S REPORT**

Dr. Garibay reported as follows:

- Congratulated Mrs. Alpaugh and Mrs. Hoagland on their election as Board President and Vice President.
- Health protocols for staff and students have been relaxed by the State.
- Walked the facilities with Mr. Marasco and Mr. Moretta today and thanked the custodians and maintenance staff for their hard work getting the buildings ready.
- Chromebook distribution is taking place this week; a letter was sent out to the community.
- The Board is currently exploring a third SLEO III officer for the district; one designated for every building.
- Noted the district is starting this school year fully staffed, including bus drivers.

**INFORMATION ITEMS:**

None

**COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS**

- John Camera, 1 Roundhill Court - commented about the August 24, 2022 Special Meeting and inquired why there was no public comment portion on the agenda. Additionally he questioned why the agenda was not posted today. Dr. Garibay indicated that it was placed in the incorrect location. He also commented on his continued concerns with the Comprehensive Health & Physical Education curriculum.

**ACTION ITEMS:**

1. It was moved by Jacquelyn Hoagland, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the Non-Resident Tuition Agreement between the Colts Neck Board of Education and the Parent/Guardian of Student #20260986, whose name is on file in the Office of the Business Administrator, for the enrollment of said student at Conover Road Elementary School for the 2022-23 school year, at the approved non-resident tuition rate of \$25,369.00.  
  
Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh  
  
No: None  
  
Absent: Marian Castner  
  
NON-RESIDENT  
TUITION AGREEMENT
2. It was moved by Jacquelyn Hoagland, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the Non-Resident Tuition Agreement between the Colts Neck Board of Education and the Parent/Guardian of Student #20290071, whose name is on file in the Office of the Business Administrator, for the enrollment of said student at Conover Road Primary School for the 2022-23 school year, at the approved non-resident tuition rate of \$22,857.00.  
  
Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh  
  
No: None  
  
Absent: Marian Castner  
  
NON-RESIDENT  
TUITION AGREEMENT
3. It was moved by Jacquelyn Hoagland, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the amended school calendar for the 2022-23 school year. ([Attachment # S-1](#))  
  
Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh  
  
No: None  
  
Absent: Marian Castner  
  
2022-2023 AMENDED  
SCHOOL CALENDAR
4. It was moved by Jacquelyn Hoagland, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the 2022-2026 Multi-Year District Technology Plan, on file with the Technology Department.  
  
MULTI-YEAR  
TECHNOLOGY PLAN  
2022-2026

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

## **BUILDINGS AND GROUNDS/SAFETY AND SECURITY**

None

## **CURRICULUM**

1. It was moved by Jacquelyn Hoagland, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. [\(Attachment # C-1\)](#) REIMBURSABLE EXPENSES

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

2. It was moved by Jacquelyn Hoagland, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the adoption of the Colts Neck Township Public Schools Student Technology Handbook & 1:1 Guide for the 2022-23 school year: [\(Attachment # C-2\)](#) CNTSD TECHNOLOGY HANDBOOK 2022-23 SCHOOL YEAR

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

3. It was moved by Jacquelyn Hoagland, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the adoption of the following new curricula on file with the Curriculum Office for the 2022-23 school year, as indicated below: ADOPTION OF NEW CURRICULA FOR THE 2022-23 SCHOOL YEAR

Grade Level	Title
K-8	Comprehensive Health & Physical Education

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy



Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

Amy Dimes and Tracy Kramer reiterated their comments from the curriculum committee report.

4. It was moved by Jacquelyn Hoagland, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as a mentor for the 2022-23 school year, as indicated below: MENTORS

New Staff Member Position/Location	Mentor/Position/Location	Stipend
Anthony Higuera/Gr. 6 Social Studies Teacher/Cedar Drive Middle School	Andrew Czerwinski/ Teacher/Cedar Drive Middle School	\$850.00♥
Kayley Mullooly/LTS- Teacher/Conover Road Primary School (9/2/22-12/22/22)	Marie Muller/ Teacher/ Conover Road Primary School	\$850.00♥ (prorated)
Alexis Novotny/Gr. 3 Teacher /Conover Road Elementary School	Cheryl Gorman/Teacher/Conover Road Elementary School	\$850.00♥
Lauren Fasciani/School Psychologist/District	Jacqueline DiMitri/ Learning Disabilities Teacher Consultant/District	\$550.00*
Belinda Mendez-Azzollini/ School Counselor/ District	Christine Doran/School Physical Therapist/District	\$550.00*

♦Pro-rata stipend for mentors working with part-time employees or mentors working with employees less than a full year.

\*Standard Certificate

♣Provisional Certificate

♥Certificate of Eligibility with Advanced Standing

●Certificate of Eligibility

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

## FINANCE

1. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Bill List dated August 31, 2022 in the amount of \$2,201,035.66 and Food Service payments in the amount of \$36,512.60.  

BILL LIST  
FOOD SERVICE  
PAYMENTS

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner
2. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the acceptance of the Food Service Financial Report for the month of June, 2022.  

FOOD SERVICE  
FINANCIAL REPORT

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner
3. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the amendment of the resolution, adopted at the June 29, 2022 Regular Meeting, approving Delta-T Group North Jersey, Inc. ("Delta-T"), 1460 US Route 9 North, Suite 300, Woodbridge, NJ 07095, as a provider of interim professionals, on an as needed basis for the 2022-23 school year, not to exceed \$14,112.00, in aggregate, at the rates set forth in the Educational Rate Sheet on file in the Office of the School Business Administrator/Board Secretary, as indicated below:  

AMENDED  
RESOLUTION:  
DELTA-T GROUP

Not to Exceed From:	Not to Exceed to:
\$14,112.00	\$46,579.50

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

4. It was moved by Heather Tormey, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the contract between Brett DiNovi & Associates, LLC and the Colts Neck Board of Education, to provide behavioral/educational consultation services for Student #20300105, for the 2022 - 2023 school year, at an amount not to exceed \$89,745.00

CONTRACT WITH  
BRETT DINOVI &  
ASSOCIATES, LLC

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

## POLICY

1. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below: (Attachment # P-1 - P-7)

FIRST READING  
OF POLICIES AND  
REGULATIONS

<a href="#">Attachment #P-1</a>	Bylaw 0163 - Quorum
<a href="#">Attachment #P-2</a>	P1511 - Board of Education Website Accessibility
<a href="#">Attachment #P-3</a>	P2415 - Every Student Succeeds Act
<a href="#">Attachment #P-4</a>	P3270 - Professional Responsibilities
<a href="#">Attachment #P-5</a>	R3270 - Lesson Plans and Plan Books
<a href="#">Attachment #P-6</a>	P5513 - Care of School Property
<a href="#">Attachment #P-7</a>	R5513 - Care of School Property

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

2. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the abolishment of the following policy, as indicated below:

ABOLISHMENT OF  
POLICIES AND  
REGULATIONS

P1648.13	School Employee COVID Testing or Vaccination Requirements
----------	---

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

## NEGOTIATIONS

None

## TRANSPORTATION

1. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Parental Transportation Contract, a copy of which is on file in the office of the Business Administrator/Board Secretary, between the Colts Neck Board of Education and the parent/guardian of Student #20311689 for transportation between the student's home and the Conover Road Primary School, at a per diem rate of \$12.50 for the actual number of days that Student #20311689 is in attendance, as indicated below:

PARENTAL  
TRANSPORTATION  
CONTRACT FOR  
THE 2022-23  
SCHOOL YEAR

Program	Effective Dates	Total Number of Days Not to Exceed	Total Amount Not to Exceed
2022-23 School Year	09/06/22 - 06/30/23	181	\$2,262.50

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

2. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Parental Transportation Contract, a copy of which is on file in the office of the Business Administrator/Board Secretary, between the Colts Neck Board of Education and the parent/guardian of Student #20311690 for transportation between the student's home and the Conover Road Primary School, at a per diem rate of \$12.50 for the actual number of days that Student #20311690 is in attendance, as indicated below:

PARENTAL  
TRANSPORTATION  
CONTRACT FOR  
THE 2022-23  
SCHOOL YEAR

Program	Effective Dates	Total Number of Days Not to Exceed	Total Amount Not to Exceed
2022-23 School Year	09/06/22 - 06/30/23	181	\$2,262.50

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

3. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Parental Transportation Contract, a copy of which is on file in the office of the Business Administrator/Board Secretary, between the Colts Neck Board of Education and the parent/guardian of Student #20230361 for transportation between the student's home and the Cedar Drive Middle School, at a per diem rate of \$25.00 for the actual number of days that Student #20230361 is in attendance, as indicated below:

PARENTAL  
TRANSPORTATION  
CONTRACT FOR  
THE 2022-23  
SCHOOL YEAR

Program	Effective Dates	Total Number of Days Not to Exceed	Total Amount Not to Exceed
2022-23 School Year	09/06/22 - 06/30/23	181	\$4,525

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

4. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the bus routes for the 2022-23 school year, which are on file in the Office of the Business Administrator/Board Secretary.

BUS ROUTES FOR  
2022-23 SCHOOL  
YEAR

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

## PERSONNEL

1. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the acceptance of the retirement of the following staff member, with regret, as indicated below:

RETIREMENT

Name	Position/Location	Effective Date
Mary Jo Antonela	Teacher/Conover Road Primary School	7/1/23

The Board expresses its appreciation and gratitude to Mary Jo Antonela for her

twenty-one (21) years of faithful service to the children and the district and further wishes her good health and much happiness during her retirement.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

2. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Karen Blaser	Instructional Assistant/Conover Road Elementary School	8/19/22

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

3. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individual for the 2022-23 school year, as indicated below: EMPLOYMENT: INSTRUCTIONAL ASSISTANT 2022-23 SCHOOL YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
* Lauren Hodges (Replacing Kimberly Kane, who resigned)	Instructional Assistant/Conover Road Elementary School	9/1/22 – 6/30/23	6.75 Hours Daily 184 Days Step 14 \$18.37 Per Hour \$ 20,131 Per Annum
* Kathleen O'Connor (Replacing Antonia Bradley)	Instructional Assistant/Conover Road Elementary School	9/1/22 – 6/30/23	6.75 Hours Daily 184 Days Step 1 \$15.00 Per Hour \$ 18,630 Per Annum
* Graziella Paolino (Replacing Denise Walsh, who	Instructional Assistant/Conover Road Elementary School	9/1/22 – 6/30/23	6.75 Hours Daily 184 Days Step 4 \$15.31 Per Hour

resigned)			\$19,015 Per Annum
-----------	--	--	--------------------

\* Pending criminal history review and receipt of prior employment verification.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

4. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individuals for the 2022-23 school year, as indicated below:

EMPLOYMENT:  
SCHOOL SECURITY  
ROVER FOR 2022-23  
SCHOOL YEAR

Name	Position/Location	Effective Dates ♦	Hourly Rate♣
*Michael F. Breen (New Unbudgeted Position )	Security Rover/District	9/1/22 - 6/22/23	\$22.00

\* Pending criminal history review and receipt of prior employment verification.

♦ Effective dates subject to change pending final school calendar.

♣ Paid via submission of weekly vouchers.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

5. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the revised start date of employment for the following individual for the 2022-23 school year, as indicated below:

EMPLOYMENT  
REVISED START  
DATE:  
SCHOOL  
PSYCHOLOGIST  
2022-23 SCHOOL  
YEAR

Name/ Position/Location	Effective Dates From	Effective Dates To
Lauren Fasciani, PsyD/School Psychologist/ District	9/1/22 – 6/30/23	9/19/22 – 6/30/23

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

6. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amending of employment adopted at the August 10, 2022 regular meeting for the following individuals for the 2022-23 school year, as indicated below:

AMENDED  
EMPLOYMENT:  
TEACHER  
2022-23 SCHOOL  
YEAR

Name Position/Location	Guide/Step Salary From	Guide/Step Salary To
Lauren Fasciani, PsyD/School Psychologist/ District	Doc. Guide Step 8 \$82,401 Per Annum	Doc. Guide Step 9 \$84,401 Per Annum (prorated)
Belinda Mendez-Azzolini/ School Counselor/District	MA Guide Step 13 \$85,026 Per Annum	MA Guide Step 13 \$85,026 Per Annum CRPS - .3 CRES - .4 CDMS - .3

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

7. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reappointment of the following nonaligned staff members for the 2022-23 school year, as indicated below:

EMPLOYMENT:  
NON-ALIGNED STAFF  
MEMBER FOR THE  
2022-23 SCHOOL  
YEAR

Name	Position	Effective Dates	Salary
Susan Gill	Student Registrar/Student Information Systems Secretary	7/01/22 – 6/30/23	\$45,895

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

8. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a

STAFF PAID WITH  
IDEA FUNDS:



unanimous roll call vote to approve the following Instructional Assistant be paid with funds from the IDEA Preschool Consolidated Grant Application for the 2022-23 school year, as indicated below:

2022-23 SCHOOL  
YEAR

Name/School	Total Salary	Amount Funded by IDEA	Balance of Salary From General Fund
Bethany Miranda/ Conover Road Primary School	\$19,077	\$11,534	\$7,543

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

9. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member during the 2022-23 school year, as indicated below:

MEDICAL DISABILITY  
LEAVE  
2022-23 SCHOOL  
YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
Mary Jo Antonela/ Teacher/Conover Road Primary School	9/1/22 - 12/31/22	Unpaid Without healthcare benefits (From 9/1/22 through 12/31/22)

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

10. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the August 10, 2022 Regular Meeting, for Mary Ellen Zambell, Teacher at Conover Road Elementary School, during the 2022-23 school year, as indicated below:

AMENDED MEDICAL  
DISABILITY LEAVE  
2022-23 SCHOOL  
YEAR

Effective Dates	Leave Type From	Leave Type To
9/1/22 -	<ul style="list-style-type: none"> <li>Non FMLA – Paid With healthcare benefits</li> </ul>	<ul style="list-style-type: none"> <li>Non FMLA – Paid With healthcare benefits (Using</li> </ul>

1/2/23	(Using Sick and Personal Days from 9/1/22 through 9/21/22) <ul style="list-style-type: none"> <li>• Non FMLA – Unpaid Without healthcare benefits (9/22/22 through 1/2/23)</li> </ul>	Sick and Personal Days from 9/1/22 through 9/20/22) <ul style="list-style-type: none"> <li>• Non FMLA – Unpaid Without healthcare benefits (9/21/22 through 1/2/23)</li> </ul>
--------	---	--

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

11. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Teacher list for the 2022-23 school year, at a salary of \$100 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE  
TEACHERS:  
2022-23 SCHOOL  
YEAR

Name	Certification
Robyn Chabarek	Substitute Credential
Jennifer Mundy	Pending Certification
Amy DeFelice	Teacher of Biological Science

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

12. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Support Staff for the 2022-23 school year, on an as needed basis, pending approval of criminal history review:

SUBSTITUTE  
SUPPORT STAFF:  
2022-23 SCHOOL  
YEAR

Name	Position	Hourly Rate
Barbara Cannata	Substitute Transportation Aide	\$13.00

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

13. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment, work hours, and salaries of the following Transport Workers Union (TWU) staff members for the 2022-23 school year.  
[\(Attachment # PSL-1\)](#)

2022-23 SALARIES  
TWU STAFF  
MEMBERS

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

14. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the transfer of the following staff members for the 2022-23 school year as indicated below:

TRANSFER:  
INSTRUCTIONAL  
ASSISTANT 2022-23  
SCHOOL YEAR

Name	Position	From	To
		Location	Location
Pierette Lloyd	Instructional Assistant	Conover Road Primary School	Conover Road Elementary School
Vivian Nemjo	Instructional Assistant	Conover Road Primary School	Conover Road Elementary School
Tracy Amaniera	Instructional Assistant	Cedar Drive Middle School	Conover Road Elementary School

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

15. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as home instructors for Student #20250051, at an hourly rate of \$52 for the period commencing September 6, 2022 through June 22, 2023 as indicated below:

HOME INSTRUCTION  
FOR 2022-23  
SCHOOL YEAR

Name	Total Hours per Week not to exceed
Felicia Latrenta	5
Marissa Ragusa	5
Chelsea McGowan	5

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

16. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following individual to serve as the Military & Family Life Counselor, for the 2022-23 school year approved at the June 29, 2022 Regular Meeting as indicated below:

RESCINDED:  
MILITARY & FAMILY  
LIFE COUNSELOR  
2022-23 SCHOOL  
YEAR

Name	Location	Dates
Kimberly Ferlauto	Cedar Drive Middle School	9/1/22 - 6/30/23

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

17. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individual as a Long-Term Substitute Teacher during the 2022-23 school year, as indicated below:

EMPLOYMENT:  
LONG-TERM  
SUBSTITUTE  
TEACHER  
2022-23 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Salary
* Amy DeFelice (Replacing Karla Parnagian, who is on a leave of absence)	Long-Term Substitute Teacher	9/1/22 – 10/28/22	\$245 Per Day

\* Pending criminal history review and receipt of prior employment verification.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

18. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reassignment and transfer of the following staff member for the 2022-23 school year as indicated below:

REASSIGNMENT AND  
TRANSFER OF  
CERTIFICATED STAFF  
FOR 22-23 SCHOOL  
YEAR

Name	From	To
	Position/Location	Position/Location
Christine Cannizzaro	.5 Elementary teacher Gr. 5/ .5 Special Education Teacher Conover Road Elementary School 9/1/22 - 6/30/23	Gr. 8 Language Arts Teacher/ Cedar Drive Middle School (replacing Courtney Katz, who is being reassigned) 9/1/22 - 6/30/23

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

19. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the June 29, 2022 regular meeting for the following staff member for the 2022-23 school year as indicated below:

REASSIGNMENTS OF  
CERTIFICATED STAFF  
FOR 22-23 SCHOOL  
YEAR

Name	From	To
	Position/Location	Position/Location
Marissa Granato	Math Teacher/Cedar Drive Middle School (Replacing Debra Wuethrich)	Math Teacher/Cedar Drive Middle School (Replacing Hope Delia, who was reassigned)

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

20. It was moved by Tracy Kramer, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reassignment of the following staff members for the 2022-23 school year as indicated below:

REASSIGNMENTS OF  
CERTIFICATED STAFF  
FOR 22-23 SCHOOL  
YEAR

Name	From	To
	Position/Location	Position/Location
Hope Delia (Reassignment)	Teacher of Math/Cedar Drive Middle School	Math Targeted Intervention Teacher/ Cedar Drive Middle School

Courtney Katz (Position needed for Program)	Teacher of Language Arts/ Cedar Drive Middle School	ELA Targeted Intervention Teacher/ Cedar Drive Middle School
---	--	--

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

#### **INTERVIEWS FOR BOARD OF EDUCATION VACANCY**

BOE VACANCY  
INTERVIEWS

Danielle Alpaugh opened the floor for candidate interviews. The candidates being interviewed were: Roger Ellis (participated remotely by telephone), H. Allison Bender, Ph.D., ABPP-CN, Vincent F. Rugnetta and Kevin O'Connor. Each candidate provided the Board with professional and personal background information. President Alpaugh then began the interview process asking questions and requesting each candidate to answer.

#### **NEW BUSINESS/WORK SESSION AGENDA**

- Jacquelyn Hoagland commented on her application for and tenure on the Board and commended each candidate for their interest in becoming a Board member.
- Heather Tormey suggested that the Policy committee discuss the student code of conduct and possible revision to include more content about what is expected of parents.

#### **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

At approximately 8:25 p.m Danielle Alpaugh announced that the Board would move into Executive Session for approximately one hour to discuss the candidates for Board vacancy and confidential student matters. She further announced that no action would be taken afterwards and articulated that Executive discussion may be disclosed upon future resolution.

It was moved by Alison DeNoia, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote in the affirmative to move into Executive session.

#### **ADJOURNMENT**

At approximately 9:38 p.m. it was moved by Alison DeNoia, seconded by Amy Dimes and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jacquelyn Hoagland, Tracy Kramer, Heather Tormey and Danielle Alpaugh

No: None

Absent: Marian Castner

REFERENCE SHEET	
Attachment # C-1	Reimbursable Expenses
Attachment # P-1	1st Reading - Bylaw 0163 - Quorum
Attachment # P-2	1st Reading - P1511 - Board of Education Website Accessibility
Attachment # P-3	1st Reading - P2415 - Every Student Succeeds Act
Attachment # P-4	1st Reading - P3270 - Professional Responsibilities
Attachment # P-5	1st Reading - R3270 - Lesson Plans and Plan Books
Attachment # P-6	1st Reading - P5513 - Care of School Property
Attachment # P-7	1st Reading - R5513 - Care of School Property

BOARD MEETINGS*			
September 7, 2022	October 12, 2022	November 9, 2022	December 14, 2022 @ 6:00 pm
September 21, 2022	October 26, 2022	November 30, 2022	January 4, 2023 @ 6:00 p.m. (Organization Meeting)

\* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2022		
Thursday	September 1	Staff Orientation Day – First Day/Full Day for Staff
Friday	September 2	Schools Closed - Students Professional Development Day – Full Day for Staff
Monday	September 5	Labor Day Recess - Schools/Central Office Closed
Tuesday	September 6	First Day of School - Students
Monday -Tuesday	September 26-27	Rosh Hashanah - Schools/Central Office Closed
Wednesday	October 5	Yom Kippur - Schools/Central Office Closed
Monday	October 10	Columbus Day – Schools Closed - Students Professional Development Day – Full Day for Staff
Monday	October 24	Short Session Day Students – Parent/Teacher Conferences (Afternoon)
Tuesday	October 25	Short Session Day Students– Parent/Teacher Conferences (Afternoon)
Wednesday	October 26	Short Session Day Students – Parent/Teacher Conferences

		(Afternoon)
Thursday	October 27	Short Session Day Students – Parent/Teacher Conferences (Afternoon & Evening)
Friday	October 28	Short Session Day – Students and Staff
Thursday-Friday	November 10-11	NJEA Convention - Schools/Central Office Closed
Wednesday	November 23	Short Session Day - Students and Staff
Thursday-Friday	November 24-25	Thanksgiving Recess – Schools/Central Office Closed
Thursday	December 22	Short Session Day - Students & Staff (Winter Recess begins at the end of day)
Friday - Friday	December 23-30	Winter Recess – Schools/Central Office Closed
<b>2023</b>		
Tuesday	January 3	Schools Reopen - Students and Staff
Monday	January 16	Martin Luther King Jr.'s Birthday - Schools Closed for Students Professional Development Day Full Day for Staff
Friday	February 17	Short Session Day - Students Full Day - Staff with In-Service After Student Dismissal
Monday	February 20	President's Day – Schools/Central Office Closed
Wednesday	March 1	Short Session Day for Students Parent/Teacher Conferences (Afternoon)
Thursday	March 2	Short Session Day Students – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 3	Short Session Day - Students and Staff
Thursday	April 6	Short Session Day - Students and Staff (Spring Recess begins at the end of the day)
Friday - Friday	April 7-14	Spring Recess – Schools/Central Office Closed
Friday	May 26	Short Session Day - Students/Full Day Staff Full Day - Staff with In-Service After Student Dismissal (Afternoon)
Monday	May 29	Memorial Day – Schools/Central Office Closed
Wednesday	June 21	Short Session Day - Students/Full Day Staff
Thursday	June 22	Short Session Day - Students & Staff Last Day of School

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco

School Business Administrator/Board Secretary