

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

COLTS NECK SCHOOL DISTRICT GOALS
2022-2023 SCHOOL YEAR

- *ACADEMIC: Develop and implement targeted action plans to increase percentages of students "meeting" and/or "exceeding" grade-level standards in mathematics and language arts.*
- *OPERATIONS: Implementation of the Strategic Plan - The district will complete all activities identified for year 1 (22-23) in Action Plans.*
- *WELLNESS: Increase identification of SEL needs, specifically in the areas of students' perceptions of school and perceptions of selves as learners while increasing district-wide provisions of counseling and/or mental health supports.*
- *FACILITIES: Identify and pursue supplemental funding for Capital Projects directly related to indoor air quality and HVAC improvements.*
- *COMMUNICATIONS: Foster meaningful, strong relationships with parents/guardians and community stakeholders by increasing communications from the district and facilitating opportunities for both parent/guardians and stakeholder engagement.*

MINUTES: For the Meeting of the Board of Education, **February 8, 2023**, at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of*

- his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
 3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
 4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
 5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

Heather Tormey called the meeting to order at 7:03 p.m. Approximately four (4) members of the public were present.

ROLL CALL

ROLL CALL

Board Members Present: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

Board Members Absent: Brenna Dillon

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 19, 2023 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Tormey led the Flag Salute.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
January 25, 2023 Regular Meeting Minutes

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
1/28/23	Angelique Volpe	Board of Education	Follow up on topics presented by Mrs. Volpe during Public Comment at the 1/25/23 BOE meeting
2/8/23	Angelique Volpe	Board of Education	Condensed format of "Subject" for prior communication to BOE; Board Member vacancy appointments; live stream of BOE meetings

REPORT OF PRESIDENT – Mrs. Heather Tormey

PRESIDENT'S
REPORT

President Tormey reported:

- Noted the 2023-24 School Calendar on the agenda; thanked Dr. Garibay and the Administrative Team for the time and effort that goes into preparing the school calendar.
- The middle school trip to Stokes Forest will be taking place again this year.
- Thanked Mr. Marasco and Dr. Garibay for working on facilities improvement goals; a resolution is on the agenda to approve the submission of the grant application.
- Recognized the retirement of Mildred Chaviano; on behalf of the Board of Education wished her all the best in her retirement.
- February is Black History month; in the spirit of promoting lifelong learning, in the words of Nelson Mandela - "Education is the most powerful weapon which you

can use to change the world.”

COMMITTEE REPORTS

COMMITTEE
REPORT”

Buildings & Grounds/Safety & Security Committee:

Chairperson: Tracy Kramer

Committee Members: Kevin O'Connor, John Camera, Brenna Dillon

Administrator: Vincent Marasco

- Tracy Kramer reported that the committee met on January 30th.
- The Committee reviewed the 2023 Committee and Board Goals and are working on it in conjunction with Finance;
- Discussed the ESIP timeline and next steps; currently in the first stages of investment grade audit which is being spearheaded by DCO. They are analyzing potential solar, hvac and lighting needs.
- Noted the resolution on the agenda to approve submission of a BPU grant that is available on a first-come, first-serve basis.
- NJDOE ROD Grant announcement was reviewed; it will be considered in the context of the district's LRFP.
- Gas and Electric Commodity procurement resolution to participate in the cooperative pricing system is under the Finance section for approval.
- Nick Moretta provided the committee with a review of general facilities improvements and issues.
- Update on Safety & Security access controls project.

Communications Committee:

Chairperson: Amy Dimes

Committee Members: Heather Tormey, John Camera

Administrator: Philip J. Capasso III

- Heather Tormey reported that the committee met February 2nd.
- Reviewed the district communication plan; verified approval for plan and will be sending it to full board for comments.
- Mr. Capasso updated the committee on the parent app; received good feedback from the PTO executive board. Board to review and provide feedback.
- Discussed the Chain of Communication; at the request of BOE Member John Camera, the committee will be reviewing it to possibly rework some of the verbiage.
- Additional conversations were held regarding live streaming of BOE meetings and 'Coffee Chats'. These items will remain on the committee agenda until final decisions are made.
- The next meeting is tentatively scheduled for February 23rd.

Curriculum Committee:

Chairperson: Heather Tormey

Committee Members: Amy Dimes, Brenna Dillon

Administrator: Dr. Erica Reynolds

- Heather Tormey reported that the committee met on January 31st.
- Discussed attendance at the National School Boards Conference in Florida in April; Dr. Garibay and Dr. Beck have been selected to present on “Therapeutic Intervention Programs”. The District received the National School Boards Magna Award for best practices that expand equity. The committee discussed options regarding required travel approval, such as a sidebar to CNTAA agreement or individual BOE resolution.
- Dr. Reynolds reviewed the Student Performance Data and shared the assessment calendar.
- 2023-24 Budget items - Summer Bridge, Social Studies Pilot Program, Being a Reader - Second Edition and Curriculum writing.
- The next meeting is scheduled for February 15th; instructional coaches will be present. There will be an additional meeting in February to review staffing needs for the 23-24 school year.
- Two topics that were not discussed due to time constraints were Atlas Rubicon and the Report Card Committee. They will remain on the committee’s agenda.

Finance/Negotiations Committee:

Chairperson: Kevin O’Connor
Committee Members: Tracy Kramer, Alison DeNoia
Administrator: Vincent Marasco

- Kevin O’Connor reported that the committee met on January 27th.
- Discussed the NJ Cash Management Fund as a BOE designated depository to deposit cash in return for a higher interest rate. Additionally, Mr. Marasco requested PNC increase our current interest rate and after a review by the bank, all BOE interest-bearing accounts have been increased to 1.25%.
- Annual Audit / ACFR submission was discussed; the NJDOE has extended the deadline to March 17th.
- Mr. Marasco and Dr. Garibay attended the NJDOE Mid Year Budget review with the County Office. Mr. Marasco provided the committee with feedback from the meeting.
- Reviewed the PreK tuition program; after an analysis the committee has determined proposed rates for the 2023-24 school year. The rates are on the Board agenda for approval.
- The committee discussed the current substitute nurse rates; Mr. Marasco will provide additional details to the committee for review.
- Discussed the full-time Business Office support position; the job description is on the agenda.
- Lastly, the committee discussed commencing negotiations with the TWU; anticipate scheduling the first meeting sometime in February.

Policy Committee:

Chairperson: Alison DeNoia
Committee Members: Jessica Ramirez, Andrew Rytter
Administrator: Dr. MaryJane Garibay

- Alison DeNoia reported that the committee met on February 1st.
- Dr. Garibay provided the Committee with an introduction/orientation on the work and details associated with working with Board of Education Bylaws, Policies, and Regulations, through Strauss Esmay.
- The committee discussed policies which have been presented by Strauss Esmay for abolishment and after a review came to an agreement that said policies should be abolished.
- Reviewed P5722 - Student Journalism and P5517-School District Issued Student Identification Cards; these require additional review before recommending for 1st reading.
- Reviewed the Full-Time Business Office Analyst Job Description which is replacing the Part-Time Business Office Assistant.
- Discussed other policies that have come up through different Board members and those are still under discussion.

Ad-Hoc Advocacy Committee:

Chairperson: Brenna Dillon
Committee Members: Alison DeNoia, Jessica Ramirez, Andrew Rytter
Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Dr. Garibay reported the committee discussed the 'Wait til 8' program; the parent assembly is tentatively scheduled for the 29th.
- March 3rd is National Unplug Day; the administration will be creating a notification that will be sent out to parents, students and staff.
- Looking to incorporate additional parent academy-type events during March.
- Dr. Garibay provided the committee with an update on the NJASA School Safety and Security committee survey which was sent to all districts in NJ to retrieve information regarding the safety and security inequities in the State.
- The new members of the committee were provided with background on the district's attempts to form a county committee within the NJSBA similar to that of the NJASA.
- Discussed Dylan's Wings of Change, an organization founded by a parent of one of the children killed in the Sandy Hook, CT tragedy. The organization came to speak to the administration 2 weeks ago and they are discussing ways to be involved. The program consists of multi-grade level homeroom programs/advisories.
- Committee had an extensive conversation on the Charter School advocacy letter which has been shared with the full board this morning.
- The committee discussed the Start Strong Assessment; Assessment coordinators are being told to prepare for it next year. Dr. Garibay updated the committee that Advocacy letters were sent from the Monmouth County Superintendents'

Roundtable, and they will be sending another letter to follow up.

- The committee did not discuss items number 4 (S3203) and 8 (Health Curriculum Resolution) due to time constraints. These topics will be on our next meeting's agenda.
- The next meeting is TBD.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- Spring Gala invites have gone out
- School Store today and tomorrow

Heather Tormey - Colts Neck Township Committee

- No report

Alison DeNoia - Colts Neck Township Senior Citizens

- No report

State & County School Boards Association Representative:

Alison DeNoia

- Dr. Garibay and she will be on a zoom call tomorrow evening with the County.

SUPERINTENDENT'S REPORT

Dr. Garibay reported as follows:

- Hosted the first District Wellness Committee meeting last night; eighteen (18) members of the school community, including staff, administration, parents, as well as Mrs. DeNoia and Mr. Camera were present. Representatives from Pomptonian - Toni Bowman, Steve Esposito and Cheryl Pezzutti, attended as well. Pomptonian provided samples and provided an overview of the menu and the 'why' behind it; very informative presentation. Mrs. Milano provided an overview of the staff wellness initiatives including partnership with CentraState employee health & wellness resources. Lastly, Dr. Beck provided an overview of mental health and SEL supports and programs in place.
- Last week of CDMS coat drive; donations will be accepted until Friday.
- Valentines for our Troops; yesterday student crafted Valentines were delivered to Naval Weapons Stations Earl.
- Sharing an update with NJSBA tomorrow about NJASA committee work. The purpose for the update was to let them know that Superintendents will be providing this report.
- The LEAD program (Law Enforcement Against Drugs) has started. This program is in partnership with Colts Neck Police and is run through the 5th grade health program; teacher ElizabethLowes co-teaches with officer Whitney Molinari and is a seven (7) week program.
- February is Black History Month; opportunity for teachers and the school community to celebrate achievements that African Americans have accomplished around the world.
- Recognized the retirement of Mildred Chaviano; thanked her on behalf of the entire district and wished her the best of health and happiness in her retirement.

INFORMATION ITEMS

1. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying (“HIB”) occurring during the following period:

SUPERINTENDENT’S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
1/16/23 - 1/31/23	0	0

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

ACTION ITEMS

1. It was moved by Alison DeNoia, seconded by Kevin O’Connor and carried on a unanimous roll call vote to approve the Superintendent’s Action for the following HIB/Non-HIB incidents as reported to the Board at its meeting of January 25, 2023 for the period commencing January 1, 2023 through January 15, 2023 wherein two (2) incidents were reported. One (1) incident of HIB was found to occur and HIB was not found to occur in the remaining one (1) incidents, as indicated below:

AFFIRMATION OF
SUPERINTENDENT’S
ACTION(S)

HIB Incident No.	Location
2022-02	CDMS

Non-HIB Incident No.	Location
2022-N5	CDMS

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O’Connor and Heather Tormey

No: None

Absent: Brenna Dillon

2. It was moved by Alison DeNoia, seconded by Kevin O’Connor and carried on a unanimous roll call vote to approve the draft school calendar for the 2023-2024 school year. ([Attachment # S-1](#))

2023-2024 SCHOOL
YEAR CALENDAR

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O’Connor and Heather Tormey

No: None

Absent: Brenna Dillon

3. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following field trips, as indicated below: FIELD TRIPS

Participants/Location	Trip / Location	Date
Grade 8 Students Cedar Drive Middle School	Meet & Greet Tour of Colts Neck High School Art Department/ Colts Neck High School	2/10/23
Grade 8 Students Cedar Drive Middle School	Play for Italian Classes/New Brunswick PAC	3/24/23
Grade 7 STEM Students Cedar Drive Middle School	Verizon Head Quarters-Enrichment opportunity for STEM students/Basking Ridge,NJ	4/3/23
Grades 3-5 Choir Students Conover Road Elementary School	Community Concert singing with professional musicians & children from the tri-state area/Prudential Center, Newark, NJ	6/7/23
Grades 6-8 Chorus Students Cedar Drive Middle School	Community Concert singing with professional musicians & children from the tri-state area/Prudential Center, Newark, NJ	6/7/23

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

1. It was moved by Tracy Kramer, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following Resolution:

WHEREAS, on September 30, 2022, the New Jersey Board of Public Utilities through New Jersey's Clean Energy Program, announced a School and Small Business Ventilation and Energy Efficiency Verification and Repair Program (SSB-VEEVR) as well as a School and Small Business non-compliant Plumbing Fixture and Appliance Program (SSB-NPFA), (together, the "Program") and has made approximately \$63M of additional grant funds available to improve air quality and energy performance in schools through the repair, maintenance, upgrade, replacement, and installation of certain HVAC systems, and to replace non-compliant Plumbing Fixtures and Appliances that fail to meet water efficiency standards with water-conserving plumbing fixtures and appliances, and;

SUBMISSION OF
GRANT APPLICATION -
SCHOOL AND SMALL
BUSINESS VEEVR and
NPFA PROGRAMS

WHEREAS, the Program grants made pursuant to the Program Guides provide no more than 75% of the cost of projects approved by the NJBPU or its Program Administrator, and caps Boards of Education grants at \$5M or \$10M in grant funds across both SSB programs, and;

WHEREAS, the Colts Neck Township Board of Education is desirous to maximize grant-funding opportunities for the improvement of its facilities,

NOW, THEREFORE, BE IT RESOLVED THAT the Board hereby authorizes the School Business Administrator/Board Secretary to submit the aforementioned grant application(s) accordingly and shall have the authority to take all actions necessary to effectuate the purpose of this Resolution.

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

CURRICULUM

1. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE
EXPENSES

Yes: Alison DeNoia, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Abstain: John Camera and Jessica Ramirez

Absent: Brenna Dillon

2. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff member to participate in additional curriculum writing hours for the 2022-23 school year, at an hourly rate of \$52, as indicated below:

ADDITIONAL HOURS
CURRICULUM
WRITING 2022-23
SCHOOL YEAR

Name	Course	Total Number of Hours Not to Exceed	Total Salary Not to Exceed
Steven Ricci	Stokes Curriculum Grade 7	11	\$572.00

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez,
Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

FINANCE

1. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the following resolution:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

COOPERATIVE
PRICING
AGREEMENT WITH
THE MONMOUTH
OCEAN
EDUCATIONAL
SERVICES,
COMMISSION
("MOESC")

WHEREAS, the Monmouth Ocean Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on February 8, 2023 the governing body of the Colts Neck Board of Education, County of Monmouth, State of New Jersey, pursuant to N.J.A.C. 5:34-7.6(a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth Ocean Educational Services Commission.

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.6(a), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth Ocean Educational Services Commission, the Lead Agency.

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez,
Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

2. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the offering of a Comprehensive Preschool Program for the 2023-2024 school year, with tuition rates as indicated below:

COMPREHENSIVE
PRESCHOOL
PROGRAM FOR
2023-2024 SCHOOL
YEAR

2023-2024 Preschool Program	
Five (5) days per week – 9:00 a.m. to 3:15 p.m.	\$12,410

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

3. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the 2023-2024 Preschool transportation rate of \$1,525 per student (limited availability).

PRESCHOOL
TRANSPORTATION
RATE 2023-2024

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

4. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the resolution binding the Colts Neck Township School District to purchase Electric Generation Services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID #E8801-ACESCPS. ([Attachment # F-1](#))

APPROVE
PURCHASE
ELECTRIC
GENERATION
SERVICES THROUGH
ACES

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

5. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the resolution binding the Colts Neck Township School District to purchase Natural Gas Services through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System ID #E8801-ACESCPS. ([Attachment # F-2](#))

APPROVE
PURCHASE
NATURAL GAS
SERVICES THROUGH
ACES

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

6. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the following resolution:

SPECIAL EDUCATION
MEDICAID INITIATIVE
(SEMI) PROGRAM
FOR THE 2023-2024
SCHOOL YEAR

WHEREAS, N.J.A.C. 6A:23A-5.3(b) provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023-2024 school year, and

WHEREAS, the Colts Neck Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) Medicaid eligible classified students.

NOW, THEREFORE BE IT RESOLVED that the Colts Neck Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3(b) for the 2023-2024 school year

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

7. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the appropriation of \$103,320.56 of Fund Balance - Unassigned, to increase budgetary account 11-000-500-890, for the reimbursement of funds received in error during the 2020-2021 fiscal year, from the Families First Coronavirus Response Act (FFCRA), in accordance with N.J.A.C. 6A:23A-13.3(d).

APPROPRIATION OF
FUND BALANCE -
UNASSIGNED

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

8. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the

AMENDED
RESOLUTION:
RESCINDING
WITHDRAWAL FROM

January 25, 2023 Regular Meeting, to rescind the following:

FEDERAL IMPACT
AID RESERVE

Account #	Description	Amount
11-214-100-106-060	Additional Autism aide salaries	\$ 69,761

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

9. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the January 25, 2023 Regular Meeting, to rescind the following:

AMENDED
RESOLUTION:
RESCINDING
APPROPRIATION OF
2021-2022
EXTRAORDINARY
AID

Account #	Description	Amount
11-216-100-106-060	Additional Pre-K disabled aide salaries	\$ 96,571

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

10. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the following Resolution:

DESIGNATION OF
DEPOSITORY

WHEREAS, at its May 18, 2022 Reorganization and Regular Meeting, the Colts Neck Township Board of Education ("Board") designated PNC Bank as the approved depository for Board funds; and

WHEREAS, the Board recognizes that in the normal courses of the business operation of the district, Board of Education monies represent the means by which additional income may be realized through prudent investment of excess funds; and

WHEREAS, deposits in the New Jersey Cash Management Fund established under Chapter 281 of section 1 of P.L. 1977 is a recognized type of investment under Board Policy 6700 – Investments;

NOW, THEREFORE, BE IT RESOLVED THAT the Board hereby designates the New Jersey Cash Management Fund (the "Fund"), established by N.J.A.C. 17:16-61.1 as a legal depository and further designates the School Business Administrator/Board Secretary as the authorized officer/signor with authorization to transfer Board funds accordingly between its newly established NJ Cash

Management Fund account and the Board's other official depository accounts at the Aberdeen, NJ branch of PNC Bank; and

BE IT FURTHER RESOLVED that the School Business Administrator/Board Secretary shall have the authority to take all actions necessary to effectuate the purpose of this Resolution.

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

POLICY

1. It was moved by Alison DeNoia, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the following policies and regulations, as indicated below:

ABOLISHMENT OF
POLICIES AND
REGULATIONS

P2432	School Sponsored Publications
R2432	School Sponsored Publications
P1648.11	The Road Forward COVID-19 - Health and Safety
P1648.13	School Employee COVID Testing or Vaccination Requirement

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

2. It was moved by Alison DeNoia, seconded by Andrew Rytter and carried on a roll call vote to approve the adoption of the following job description, as indicated below: (Attachment # P-1)

ADOPTION OF
JOB DESCRIPTION

Attachment # P-1	Business Office Analyst
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Yes: Alison DeNoia, Amy Dimes, Tracy Kramer, Kevin O'Connor and Heather Tormey

No: John Camera, Jessica Ramirez and Andrew Rytter

Absent: Brenna Dillon

3. It was moved by Alison DeNoia, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the following job description as indicated below:

ABOLISHMENT OF
JOB DESCRIPTION

Business Office Assistant – Part time

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the acceptance of the retirement of the following staff member, with regret, as indicated below:

RETIREMENT

Name	Position/Location	Effective Date
Mildred Chaviano	Teacher/Cedar Drive Middle School	7/1/23

The Board expresses its appreciation and gratitude to Mildred Chaviano for her seventeen (17) years of faithful service to the children and the district and further wishes her good health and much happiness during her retirement.

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

2. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the January 18, 2023 regular meeting for the employment of the following individual for the 2022-2023 school year, as indicated below:

AMENDED
EMPLOYMENT:
CUSTODIAN
2022-2023
SCHOOL YEAR

Name	Position/Location	Effective Dates From	Effective Dates To
Jacob Nitkowski (Replacing, Richard Andrejack)	Custodian/Conover Road Elementary School	2/15/23 - 6/30/23	2/16/23 – 6/30/23

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

3. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the January 18, 2023 regular meeting for the employment of the following individual for the 2022-2023 school year, as indicated below:

AMENDED
EMPLOYMENT:
CUSTODIAN
2022-2023
SCHOOL YEAR

From	Name/Position/ Location/Replacing	Ilhami Canan/Custodian Conover Road Elementary School (Replacing, Louis DiMeglio, who was reassigned and transferred)
To	Name/Position/ Location/Replacing	Ilhami Canan/Custodian Conover Road Primary School (Replacing, Cheryl Ramirez)

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

4. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the contractual leave for each of the following staff members during the 2022-2023 school year, as indicated below:

CONTRACTUAL
LEAVE
2022-2023 SCHOOL
YEAR

Name/Position Location	Effective Dates	Contractual Leave
Kimberly Cascone Teacher/Conover Road Elementary School	4/17/23 - 6/12/23	<ul style="list-style-type: none"> Medical Disability - Paid With Health Care Benefits (using sick and personal days 4/17/23 through 5/2/23) Contractual Leave - Unpaid Without Health Care Benefits (5/3/23 through

		6/12/23)
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Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

5. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the childcare leave during the 2022-2023 school year for each of the following staff member during the 2022-2023 school year, as indicated below:

CHILDCARE LEAVE
2022-2023 SCHOOL
YEAR

Name/Position Location	Effective Dates	Childcare Leave
Mary Alex Donofrio Teacher/Conover Road Primary School	4/22/23 - 6/30/23	FMLA/NJFLA – Unpaid With Healthcare Benefits

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

6. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the employment of the following individual as a Long-Term Substitute Teacher during the 2022-2023 school year, as indicated below:

EMPLOYMENT:
LONG-TERM
SUBSTITUTE
TEACHER
2022-2023 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Salary
*Brenna Bonner (Replacing Mary Donofrio, who is on a leave of absence)	Long-Term Substitute Teacher	2/21/23 – 6/22/23	\$245 Per Day

* Pending criminal history review and receipt of prior employment verification.

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

7. It was moved by John Camera, seconded by Amy Dimes and carried on a EXTRACURRICULAR

unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as extracurricular coaches for the following sport activities at Cedar Drive Middle School during the 2022-2023 school year, as indicated below:

COACHES:
CEDAR DRIVE
MIDDLE SCHOOL
2022-2023 SCHOOL
YEAR

Name	Position	Amount Not To Exceed
Steven Ricci	Boys' Baseball	\$3,494
Dolores Pollak	Girls' Softball	\$3,494
Joseph Truisi	Spring Track and Field Boys	\$3,494
Laila Tlack	Spring Track and Field Girls	\$3,494
Marjorie Maguire♦ Patricia Straman♦	Tennis	\$3,494

♦Stipend split equally between Co-Advisors

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

8. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Elementary School and Cedar Drive Middle School staff members to serve as chaperones for the following Conover Road Elementary School event during the 2022-2023 school year, at an amount not to exceed \$80 with session to run ninety (90) minutes as indicated below:

CONOVER ROAD
ELEMENTARY
SCHOOL
CHAPERONES
2022-2023 SCHOOL
YEAR

Name	Event	Date
Cheryl Chandler	Beginning & Advanced Band Concert	3/28/23
Jennifer Caga-Collett	Beginning & Advanced Band Concert	3/28/23
Jeffrey Brown	Beginning & Advanced Band Concert	3/28/23

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

9. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2022-2023 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2022-2023 SCHOOL
YEAR

Name	Certification
Brenna Bonner	(CEAS) Elementary School Teacher K-6 (CEAS) Teacher of Students with Disabilities
Brian Schifano	Substitute Credential
Ana Oge	(CE) Teacher of Preschool through Grade 3

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

10. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Ilhami Canan	Custodian Conover Road Primary School	2/3/23
Angelica Modica	Instructional Assistant Conover Road Primary School	2/4/23

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

11. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the January 18, 2023 Regular Meeting for additional pay to Karen Blaser, Conover Road Elementary School staff member to accompany a student participating in the CRES Players Club after school program during the 2022-23 school year, as indicated below: AMENDED
ADDITIONAL PAY
INSTRUCTIONAL
ASSISTANT:
2022-23 SCHOOL
YEAR

Step/Hourly Rate	Salary not to exceed From	Salary not to exceed To	Number of sessions not to exceed	Number of session minutes not to exceed From	Number of session minutes not to exceed To
10/\$16.21	\$356.62	\$535.04	22	60	90

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez,

Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

12. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as home instructor, on an as needed basis, for the 2022-2023 school year, at an hourly rate of \$52, for no more than five (5) hours per week for general education students and for no more than ten (10) hours per week for special education students, as indicated below:

HOME INSTRUCTOR:
DISTRICT STAFF
MEMBERS FOR
2022-2023 SCHOOL
YEAR

Name	Certification
Anthony Higuera	CEAS - Social Studies

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

13. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as a home instructor for Student #20230486, at an hourly rate of \$52, for the period commencing February 1, 2023 through February 28, 2023 for a total number of hours per week not to exceed three (3), as indicated below:

HOME INSTRUCTION:
2022-23 SCHOOL
YEAR

Name	Total Hours Per Week Not to Exceed
Anthony Higuera	3

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

14. It was moved by John Camera, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the November 30, 2022 Regular Meeting for Suzanne Cooper to serve as a home instructor for Student #20240025, at an hourly rate of \$52, as indicated below:

AMENDED HOME
INSTRUCTION:
2022-2023 SCHOOL
YEAR

Total Hours Per Week Not to Exceed	Period From	Period To
7	10/11/22 - 2/10/23	10/11/22 - 4/10/23

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

NEW BUSINESS/WORK SESSION AGENDA

Board Member John Camera read a brief prepared statement. His statement addressed his concerns with written minutes paraphrasing an individual's comments as well as the committee review process related to live-streaming of Board meetings as well as making the recording of Board meetings available on the district website. It is his recommendation that the Board direct the administration to post the recordings of the Board meetings to the district website. His comments and recommendation were discussed amongst the Board.

1. It was moved by John Camera and seconded by Jessica Ramirez to direct the Administration to post the recordings of the Regular Board meetings to the district website as soon as reasonably possible.

Yes: John Camera, Tracy Kramer, Jessica Ramirez and Andrew Rytter

No: Alison DeNoia, Amy Dimes, Kevin O'Connor and Heather Tormey

Absent: Brenna Dillon

Mr. Marasco announced that the Motion did not pass.

John Camera commented on his concern with regard to current Policy 5756 - Transgender Students. His concerns relate to the wording of the policy relating to parent notification and access to restrooms, locker rooms, and changing facilities in accordance with a student's gender identity. It is his recommendation that the Board ask administration to immediately draft language to address language changes regarding his concerns. Dr. Garibay provided Mr. Camera with the steps that have been taken to-date in Committee with respect to this policy, such as feedback that was received from the Board Attorney to the questions posed by a Board Member. A lengthy discussion ensued with comments from various Board members.

2. It was moved by John Camera and seconded by Andrew Rytter to request that the Administration draft language that modifies Policy 5756 - Transgender Students, to

reflect the conversations of the Board during the public session portion of the meeting; more specifically, requiring notification to parents and amending the language under Use of Facilities regarding accessibility to restrooms, locker rooms and changing facilities. Said proposed language shall be provided to the full Board and the Policy Committee and reviewed by the Board Attorney, with the goal that the 1st reading of said revised policy will be placed on the February 22, 2023 Regular Meeting Agenda.

Yes: John Camera, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: Alison DeNoia

Absent: Brenna Dillon

Mr. Marasco announced that the Motion passed.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No Executive Session.

ADJOURNMENT

At approximately 9:03 p.m. it was moved by Amy Dimes, seconded by Andrew Rytter and carried on a unanimous roll call vote to adjourn the meeting.

Yes: John Camera, Alison DeNoia, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Brenna Dillon

REFERENCE SHEET	
Attachment # C-1	Reimbursable Expenses
Attachment # P-1	Adoption of Job Description - Business Office Analyst

BOARD MEETINGS*			
February 8, 2023	April 19, 2023	July 19, 2023	October 4, 2023
February 22, 2023	May 3, 2023	August 9, 2023	October 18, 2023
March 1, 2023	May 24, 2023	August 23, 2023	November 1, 2023
March 15, 2023	June 14, 2023	September 6, 2023	November 15, 2023
April 5, 2023	June 28, 2023	September 20, 2023	December 13, 2023 @ 6 PM
January 3, 2024 @ 6:00 p.m. (Organization Meeting)			

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2023		
Friday	February 17	Short Session Day - Students Full Day - Staff with In-Service After Student Dismissal
Monday	February 20	President's Day – Schools/Central Office Closed
Wednesday	March 1	Short Session Day for Students Parent/Teacher Conferences (Afternoon)
Thursday	March 2	Short Session Day Students – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 3	Short Session Day - Students and Staff
Thursday	April 6	Short Session Day - Students and Staff (Spring Recess begins at the end of the day)
Friday - Friday	April 7-14	Spring Recess – Schools/Central Office Closed
Friday	May 26	Short Session Day - Students/Full Day Staff Full Day - Staff with In-Service After Student Dismissal (Afternoon)
Monday	May 29	Memorial Day – Schools/Central Office Closed
Wednesday	June 21	Short Session Day - Students/Full Day Staff
Thursday	June 22	Short Session Day - Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

School Business Administrator/Board Secretary