

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

**COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR**

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

**COLTS NECK SCHOOL DISTRICT GOALS
2022-2023 SCHOOL YEAR**

- *ACADEMIC: Develop and implement targeted action plans to increase percentages of students “meeting” and/or “exceeding” grade-level standards in mathematics and language arts.*
- *OPERATIONS Implementation of the Strategic Plan - The district will complete all activities identified for year 1 (22-23) in Action Plans.*
- *WELLNESS: Increase identification of SEL needs, specifically in the areas of students’ perceptions of school and perceptions of selves as learners while increasing district-wide provisions of counseling and/or mental health supports.*
- *FACILITIES: Identify and pursue supplemental funding for Capital Projects directly related to indoor air quality and HVAC improvements.*
- *COMMUNICATIONS: Foster meaningful, strong relationships with parents/guardians and community stakeholders by increasing communications from the district and facilitating opportunities for both parent/guardians and stakeholder engagement.*

MINUTES: For the Meeting of the Board of Education, **January 25, 2023**, at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of*

- his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
 3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
 4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
 5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Tormey called the meeting to order.

ROLL CALL

ROLL CALL

Board Members Present: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Kevin O'Connor and Heather Tormey

Board Members Absent: None

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 19, 2023 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Tormey led the Flag Salute.

APPOINTMENT OF BOARD MEMBER

APPOINTMENT OF
BOARD MEMBER

The Board of Education elects to appoint Andrew Rytter to fill the Board Vacancy created by

the ineligibility of elected candidate, Matthew Fonte, until the Reorganization Meeting in January, 2024.

ADMINISTRATION OF OATH TO BOARD MEMBER

ADMINISTRATION OF
OATH

Pursuant to N.J.S.A. 18A:12-2.1, School Board Attorney, Michael J. Gross, Esq. administered the Oath of Office to School Board Candidate, Mr. Andrew Rytter. Mr. Rytter was seated at the Board table.

NEW BOARD MEMBER MENTORS

The Board recognizes the following Board of Education member to serve as a mentor for newly the appointed elected Board member who began his term of service in January 2023 as follows:

BOARD MENTOR

Board Mentor	Board Member
Mrs. Tracy Kramer	Mr. Andrew Rytter

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Kevin O'Connor, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
January 18, 2023 Regular Meeting Minutes
January 18, 2023 Executive Session Minutes

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

PRESENTATION

PRESENTATION

1. Mr. Greg Burns, DCO Energy, LLC presented an overview of the district ESIP and the Resolution to authorize bidding for solar PPA proposals. The presentation will be available on the district website.

John Camera requested clarification regarding the development of the ESIP running concurrent with the bidding process for solar. Mr. Burns responded yes and noted that DCO will be overseeing the design and bidding for solar. Additionally, the BPU will not approve the ESIP without a bidded solar ppa rate. John Camera also

requested clarification as to how DCO is paid, whether it is on an hourly rate basis or under a single contract. Mr. Burns responded that the proposal submitted provides for all professional fees to be covered by energy savings. Dr. Garibay indicated that the official proposal is available in the Business Office. Kevin O'Connor also noted that the final scoring report from the RFP process is also available on the district website.

COMMUNICATIONS

COMMUNICATIONS

None

REPORT OF PRESIDENT – Mrs. Heather Tormey

PRESIDENT'S
REPORT

President Tormey reported:

- Congratulated and welcomed Mr. Rytter to the Board. Noted the assignment of Tracy Kramer as Mr. Rytter's mentor and encouraged Mr. Rytter to utilize her as his first line of support. Mrs. Tormey further reviewed Mr. Rytter's committee assignments.
- Reminded the Committee Chairs to please add to their agendas the review and discussion of the 2021-22 Board Goals and, if applicable, to determine if the goals have been met.
- Formally requested that each Board member, by way of email to her and Mr. Marasco, advise any family relative who works in Colts Neck or any other school district and in what capacity they work. This will be forwarded to the Board Attorney for review for any conflict of interest.
- Noted the approval of the mini-grants awarded by the PTO and extended the Board's appreciation for their time and careful selection of awarding each of the mini-grants. She expressed gratitude as a Board Member, taxpayer and parent for the PTO.
- Welcomed NJSBA Field Service Representative, Mrs. MaryAnn Friedman; she joins as part of the Board member training which will take place during the New Business portion of the meeting this evening.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Tracy Kramer

Committee Members: Kevin O'Connor, John Camera, Brenna Dillon

Administrator: Vincent Marasco

- Tracy Kramer reported that the committee has not met; the next meeting is scheduled for January 30th at 9:30am.

Communications Committee:

Chairperson: Amy Dimes

Committee Members: Heather Tormey, John Camera

Administrator: Philip J. Capasso III

- Amy Dimes reported that the committee has not met; the next meeting is scheduled for February 2nd at 1pm.

Curriculum Committee:

Chairperson: Heather Tormey
Committee Members: Amy Dimes, Brenna Dillon
Administrator: Dr. Erica Reynolds

- Heather Tormey reported that the committee has not met; the next meeting is scheduled for January 31st at 1pm.

Finance/Negotiations Committee:

Chairperson: Kevin O'Connor
Committee Members: Tracy Kramer, Alison DeNoia
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee has not met; the next meeting is scheduled for January 27th at 9:30am.

Policy Committee:

Chairperson: Alison DeNoia
Committee Members: Jessica Ramirez, Andrew Rytter
Administrator: Dr. MaryJane Garibay

- Alison DeNoia reported that the committee has not met; anticipate meeting sometime next week.

Ad-Hoc Advocacy Committee:

Chairperson: Brenna Dillon
Committee Members: Alison DeNoia, Jessica Ramirez, Andrew Rytter
Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Brenna Dillon reported that the committee has not met; the next meeting is scheduled for January 30th at 11am.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- Preparing for the Spring Gala - March 30th
- Reminder to new Board Members that membership is available.

Heather Tormey - Colts Neck Township Committee

- No Report

Alison DeNoia - Colts Neck Township Senior Citizens

- No Report

State & County School Boards Association Representative:

Alison DeNoia

- No Report

SUPERINTENDENT’S REPORT

Dr. Garibay reported:

- Thanked Mr. Burns from DCO Energy, LLC for providing a detailed presentation this evening.
- Mr. Nicholas Moretta, district Facilities Manager has been nominated as New Jersey School Buildings and Grounds Association’s Facilities Manager of the Year; he is currently going through the application process. Thanked the PTO for the \$25,541.48 in mini-grants.
- Menu Survey recently sent out; encouraged parents to respond to the survey which will be brought back to the District Wellness committee. The Wellness Committee is scheduled to meet on Tuesday, February 7th at 6pm in the BoardRoom at the Administrative Building. Toni Bowman, the nutritionist from Pomptonian will be present at the meeting.
- CDMS Coat Drive is open for another week; last check they had 70 coats.
- The Monmouth County Superintendents sent a position letter to our legislature, as well as the NJDOE in support of S3203 which addresses the shortage of bus drivers and the qualifications necessary for the bus drivers. It does not require people who drive vans to have the same requirements and know how to operate and fix an engine.
- Recognized the Resolution that was received from the NJ Legislative Drives in recordation and dedication to the Colts Neck.

INFORMATION ITEMS

1. Superintendent’s Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2022-2023 School Year, as of December 31, 2022. ([Attachment # S-1](#))
2. The Superintendent is proud to announce that the Colts Neck PTO is directly funding \$25,541.48 for the following Mini-Grant applications for the 2022-2023 school year, as indicated below:

SUPERINTENDENT’S REPORT

PTO MINI-GRANTS FOR 2022-2023 SCHOOL YEAR

School(s)	Number of Grants	Amount
Conover Road Primary School	5	\$6,927.80
Conover Road Elementary School	10	\$9,147.46
Conover Road Primary School/Conover Road Elementary School	1	\$2,252.99
Cedar Drive Middle School	5	\$ 5,163.23
Conover Road Elementary School/Cedar Drive Middle School	1	\$ 550.00

District	1	\$ 1,500.00
TOTAL:	23	\$25,541.48

3. The Superintendent announced that the Budget Calendar, as updated, for the 2023-24 Budget has been established. ([Attachment # S-2](#))
4. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying (“HIB”) occurring during the following period:

2023-2024 BUDGET
 CALENDAR

SUPERINTENDENT'S
 REPORT ON
 INVESTIGATIONS OF
 HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
1/1/23 - 1/15/23	2	1

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Angelique Volpe, 8 Lindy Lane - Thanked John Camera and Jessica Ramiez for doing such a good job on their campaign and for listening to her requests and concerns with the district. Mrs. Volpe inquired whether the Board is going to be live streaming the Board meetings as some of the parents are unable to attend the meetings due to work or other conflicts, but who wish to be more involved. Additionally, Mrs. Volpe asked whether her daughter is allowed to wear a ‘Police Lives Matter’ shirt. Dr. Garibay responded that students have the freedom of speech and as long as it does not violate the student code of conduct and does not disrupt school, it is allowed. Mrs. Volpe commented that there is a teacher that her child sees everyday that has a BLM sign in her classroom, which personally offends her and her husband, and it is an inflammatory, political thing and the organization is criminal. She did note that thankfully the sign was taken down. Mrs. Volpe also questioned whether it is necessary to continue to have the Colts Neck Police at the meetings. Lastly, Mrs. Volpe inquired if she will be receiving a written response to her questions this evening or will she receive a response during the meetings when the questions are posed. Heather Tormey responded that the Board is happy to hear from constituents, but the Board meeting is not the place for a back and forth question and answer session. She encouraged Mrs. Volpe to use the ‘contact the board’ form on the distinct website, noting that the email will be directed to the appropriate person and a response will be sent.

Mrs. Dimes addressed Mrs. Volpe’s question on the live streaming, noting that this has been discussed in the communications committee and at this point it has been tabled but the committee has not ruled it out. There are some issues that need to be figured out before the Board can make a final decision. Now that the new committee is in place, it has been placed on the upcoming communications committee agenda.

Mallory Reardon, 165 Laird Road - Commented that this is her first year

having a child in the district and that she loves the school district. She is looking forward to seeing the good work that has been done, continue to be done. She further commented that the district has done more for my son in a few months than in two years of therapy. Lastly, she commented that she is happy to see the police presence at the Board meetings.

ACTION ITEMS

1. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the November 9, 2022 regular meeting, approving the out-of-district placement for the 2022-2023 School Year for Student #20330144 to attend the Children's Center of Monmouth County as indicated below: AMENDED 2022-2023
SCHOOL YEAR
OUT-OF-
DISTRICT
PLACEMENT

Effective Date From	Effective Date To	Tuition From	Tuition To
11-14-2022	02-01-2023	\$45,385.80	\$29,128.20

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

2. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the out-of-district placement for the 2022-2023 School Year, beginning January 2, 2023, as indicated below: 2022-2023 SCHOOL
YEAR OUT-OF-
DISTRICT
PLACEMENT

Student #	School	Tuition	Extraordinary Costs
20291593	Academy Learning Center	\$30,800.00	\$29,960.50

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

3. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the following field trip, as indicated below: FIELD TRIP

Participants/Location	Trip / Location	Date
Band Students	All Shore Band Performance (Neptune)	1-31-23

Cedar Drive Middle School	H.S. PAC) Neptune High School	
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Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

4. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent's Action for Non-HIB investigations, as reported at its meeting of January 18, 2023, for the period commencing December 16, 2022 through December 31, 2022 wherein no incidents were reported.

ACKNOWLEDGMENT
OF NO ACTION BY
SUPERINTENDENT

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

1. It was moved by Tracy Kramer, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH, NEW JERSEY APPROVING THE USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF PROPOSALS FOR A SOLAR POWER PURCHASE AGREEMENT TO BE UNDERTAKEN IN CONNECTION WITH THE SCHOOL DISTRICT'S PROPOSED ESIP AND AUTHORIZING OTHER MATTERS IN CONNECTION THEREWITH

RESOLUTION:
APPROVAL OF
COMPETITIVE
CONTRACTING FOR
SOLICITATION OF
PROPOSALS FOR
SOLAR POWER

WHEREAS, The Board of Education of the Township of Colts Neck in the County of Monmouth, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby) desires to contract with a vendor for a power purchase agreement (the "Solar PPA") involving the installation of solar panels on school sites in the School District (the "Solar Project") in an effort to provide energy savings to the School District; and

WHEREAS, the School District anticipates that it will utilize such energy savings as a part of its proposed Energy Savings Improvement Program (“ESIP”) which is being undertaken by the School District; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(j) and (k), the Board may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for concessions, and also for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the New Jersey Department of Community Affairs (the “Division”); and

WHEREAS, the Division has, by its Local Finance Notice (LFN 2009-10) dated June 12, 2009 (“Local Finance Notice 2009-10”), authorized the use of competitive contracting (in accordance with, in relevant part, N.J.S.A. 18A:18A:4.1 through 4.5) for solar power purchase agreements, pursuant to either N.J.S.A. 18A:18A-4.1(j) or (k); and

WHEREAS, the Board desires to use competitive contracting to procure the above mentioned specialized services; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to adopt a resolution authorizing the use of competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of a request for proposal documentation (the “Solar RFP”), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid Solar RFP, must be administered by the Board’s purchasing agent; and

WHEREAS, in connection with such Solar PPA, and pursuant to Local Finance Notice 2009-10, the Board is required, to amend its Long Range Facilities Plan, to the extent required, to incorporate the Solar Project.

NOW, THEREFORE, BE IT RESOLVED by The Board of Education of the Township of Colts Neck in the County of Monmouth, New Jersey, pursuant to the aforesaid statutes, as follows:

1. The Board hereby authorizes a competitive contracting process for the solicitation of proposals for the Solar PPA, including the distribution of a Solar RFP in connection therewith.
2. DCO Energy and/or the Board’s architect of record are hereby authorized and directed to undertake the drafting and distribution of such Solar RFP, including the evaluation of such Solar PPA bids, and to finalize a Solar PPA with a selected solar provider, to the extent awarded by the Board and in conjunction with the Board’s professionals and administration.

3. DCO Energy and/or the Board's architect of record are hereby authorized and directed, to the extent not otherwise already accomplished, to (i) submit an application to the New Jersey Department of Education with respect to the Solar Project and to amend the School District's Long Range Facilities Plan to include the Solar Project, to the extent it is not incorporated therein, and (ii) submit the Solar Project to the Planning Board, as applicable, for its review.
4. The Board hereby authorizes and directs the Superintendent and the Business Administrator/Board Secretary to appoint a committee to evaluate the Solar PPA bids and to report same to the Board.
5. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transaction contemplated by this resolution, and the Solar RFP. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with the Board's professionals, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto.
6. This resolution shall take effect immediately.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

Amy Dimes thanked the committee for all of the hard work that went into this. She is very grateful.

CURRICULUM

1. It was moved by Brenna Dillon, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE
EXPENSES

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor and Heather Tormey

No: None

Abstain: John Camera, Jessica Ramirez and Andrew Rytter,

Absent: None

2. It was moved by Brenna Dillon, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following field observation assignment for the 2022-2023 school year, as indicated below: FIELD OBSERVATION

Student/College/ Number of Hours	Cooperating Staff Member/ Position/Location	Effective Date
Ariana Cohan Georgian Court University 100	Kimberly Keller School Psychologist District	1/26/23 - 5/31/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

FINANCE

1. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the transfer of funds for the month of December, 2022 for the 2022-2023 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

2. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the Board Secretary's Report as of December 31, 2022. ([Attachment # F-2](#)) BOARD SECRETARY'S REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that as of December 31, 2022, no budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of December 31, 2022 the Board Secretary's monthly financial report (appropriations section) did not reflect an

over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

3. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of December 31, 2022. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

4. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the contract between Monmouth Ocean Educational Services Commission and the Colts Neck Board of Education to provide the services of a Licensed Practical Nurse (LPN) for Student #20330144 commencing on February 1, 2023 through June 30, 2023, at an amount not to exceed \$28,160.00 at the rate set forth in the Fee Schedule on file in the Office of the School Business Administrator.

CONTRACT WITH
MONMOUTH OCEAN
EDUCATIONAL
SERVICES
COMMISSION
(MOESC)

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

5. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the Interlocal Vehicle Sale Agreement between the Hunterdon County Educational Services Commission (HCESC) and the Colts Neck Board of Education to conduct a public sealed-bid sale of certain school vehicles per Exhibit A, attached to the Interlocal Vehicle Sale Agreement, on file in the Office of the School Business Administrator.

INTERLOCAL
VEHICLE SALE
AGREEMENT -
HUNTERDON
COUNTY
EDUCATIONAL
SERVICES
COMMISSION

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer,

Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

6. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the withdrawal of \$187,311 from Federal Impact Aid Reserve fund balance, pursuant to P.L.2015, Chapter 46 (C. 18A:7F-41(c.)(3)), and the appropriation of said funds as follows:

WITHDRAWAL FROM
 FEDERAL IMPACT AID
 RESERVE

Account #	Description	Amount
11-000-291-241-000	To increase annual PERS appropriation	\$ 58,915
11-120-100-101-050	Add'l long-term sub needs gr. 3-5	\$ 58,635
11-214-100-106-060	Additional Autism aide salaries	\$ 69,761
	Total:	\$187,311

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

7. It was moved by Kevin O'Connor, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the appropriation of \$124,731 of 2021-2022 NJ State Extraordinary Aid to increase the following budgetary accounts, in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION OF
 2021-2022
 EXTRAORDINARY
 AID

Budgetary Account	Description	Amount
11-000-217-320-000	Procurement of IEP 1:1 nursing service	\$ 28,160
11-216-100-106-060	Additional Pre-K disabled aide salaries	\$ 96,571
	Total:	\$124,731

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

POLICY

None

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by John Camera, seconded by Kevin O’Connor and carried on a unanimous roll call vote to approve the change in the placement on the salary guide for the 2022-2023 school year for the following staff members due to education advancement, effective February 1, 2023, as indicated below:

MOVEMENT ON
 GUIDE: 2022-2023
 SCHOOL YEAR

Name/Position/Location	From	To
	Guide/Step/Salary Effective Dates	Guide/Step/Salary Effective Dates
Alexis Novotny/Teacher/ Conover Road Elementary School	BA Guide Step 2 \$58,351 Per Annum 9/1/22 - 6/30/23	MA Guide Step 2 \$64,851 Per Annum Prorated 2/1/23 - 6/30/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O’Connor and Heather Tormey

No: None

Absent: None

2. It was moved by John Camera, seconded by Kevin O’Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as additional instructors for any of the Before and After School Remediation Programs approved at the October 26, 2022 Regular Meeting, as indicated below:

ADDITIONAL
 INSTRUCTORS
 BEFORE AND AFTER
 SCHOOL
 REMEDIATION
 PROGRAMS:
 2022-2023 SCHOOL
 YEAR

Staff Member	Location	Position
Niamh Cassidy	Conover Road Elementary School	Instructor
Jordan Farley	Conover Road Elementary School	Instructor
Desiree Daly	Conover Road Elementary School	Instructor
Kristen Rutigliano	Conover Road Elementary School	Instructor

*Funded by TITLE I

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O’Connor and Heather Tormey

No: None

Absent: None

3. It was moved by John Camera, seconded by Kevin O’Connor and carried on a unanimous roll call vote to approve the granting of nine and one half (9.5) days from the Colts Neck Township Education Association (“CNTEA”) Sick Leave Bank to Mary Ellen Zambell, Teacher at Conover Road Primary School, for her absence commencing February 1, 2023 through February 14, 2023, half day (.5).

CNTEA SICK LEAVE BANK: 2022-2023 SCHOOL YEAR

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O’Connor and Heather Tormey

No: None

Absent: None

4. It was moved by John Camera, seconded by Kevin O’Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the December 13, 2022 Regular Meeting for Mary Ellen Zambell, Teacher at Conover Road Primary School, during the 2022-2023 school year, as indicated below:

AMENDED MEDICAL DISABILITY LEAVE: 2022-2023 SCHOOL YEAR

From Effective Dates 9/1/22 - 1/31/23	To Effective Dates 9/1/22 - 2/28/23
<ul style="list-style-type: none"> ● Non FMLA – Paid With healthcare benefits (Using Sick and Personal Days from 9/1/22 through 9/20/22) ● Non FMLA – Paid with healthcare benefits 9/21/22 through 1/2/23, (using Sick Bank Days 9/21/22 through 12/22/22) ● Non FMLA – Paid with healthcare benefits 1/3/23 through 1/31/23, (using Sick Bank Days 1/3/23 through 1/31/23) 	<ul style="list-style-type: none"> ● Non FMLA – Paid With healthcare benefits (Using Sick and Personal Days from 9/1/22 through 9/20/22) ● Non FMLA – Paid with healthcare benefits 9/21/22 through 1/2/23, (using Sick Bank Days 9/21/22 through 12/22/22) ● Non FMLA – Paid with healthcare benefits 1/3/23 through 1/31/23, (using Sick Bank Days 1/3/23 through 1/31/23) ● Non FMLA - Paid with healthcare benefits 2/1/23 through 2/14/23 (using Sick Bank Days 2/1/23 through 2/13/23, 2/14/23 (.5) day) ● Non FMLA - Contractual

	disability leave, paid with healthcare benefits 2/14/23 (.5) day, 2/15/23 - 2/28/23)
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John Camera requested clarification on the FMLA, Non-FMLA and the Sick Bank process, and also the contractual disability portion of the leave and whether this is on the Board's dime. Dr. Garibay provided Mr. Camera with clarification on the leave process.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: John Camera

Abstain: Andrew Rytter

Absent: None

5. It was moved by John Camera, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the approval of the employment for the following individual adopted at the December 13, 2022 Regular Meeting to serve as a Interim Teacher for the 2022-2023 school year, as indicated below:

AMENDED
 EMPLOYMENT:
 INTERIM TEACHER
 2022-2023 SCHOOL
 YEAR

Name	Position/Location	Effective Dates From	Effective Dates To
* Kayley Mullooly (Replacing Mary Ellen Zambell, who is on a leave of absence)	Interim Teacher Grade 1 Conover Road Primary School	1/1/23 – 1/31/23	1/1/23 – 2/28/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

6. It was moved by John Camera, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2022-2023 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
 TEACHER:
 2022-2023 SCHOOL
 YEAR

Name	Certification
Kerry Cutillo	Elementary School Teacher

	Teacher of Spanish
Jay Medlin	School Administrator Principal Elementary School Teacher Teacher of Social Studies

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

NEW BUSINESS/WORK SESSION AGENDA / PRESENTATION

- John Camera requested direction from the Board on matters he wishes to bring to the Board and committees for discussion. More specifically, his request was with respect to the following items (1) changes to the OPMA resolution and Board Policy related to same, (2) reaching out to the legislature with the Board's position on the Comprehensive Health and Physical Education curriculum, (3) enhanced communication to parents on the Comprehensive Health and Physical Education curriculum and the parents opt out option, (4) non-disclosure to parents about gender identity, (5) uniform homework policy, (6) new programs and/or books; and (7) concerns about signage in classrooms. After a brief discussion, Mr. Camera was directed to the appropriate committees to forward his concerns and request that the concerns be added to committee agendas for discussion.
- Alison DeNoia commented that the Community Band Concert currently scheduled for February 16th may be rescheduled to February 9th.

PRESENTATION

1. MaryAnn Friedman, district representative from New Jersey School Boards Association, facilitated a presentation to the Board on the following subjects:
 - School Ethics Act and the Code of Ethics for Board Members

PRESENTATION:
NJSBA BOARD
ETHICS TRAINING

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No Executive Session

ADJOURNMENT

At approximately 9:30 p.m. it was moved by Brenna Dillon, seconded by Kevin O'Connor and carried on a unanimous roll call vote to adjourn the meeting.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew

Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of December 31, 2022
Attachment # S-2	2023-24 Budget Calendar
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of December, 2022
Attachment # F-2	Board Secretary's Report as of December 31, 2022
Attachment # F-3	Treasurer's Report as of December 31, 2022

BOARD MEETINGS*			
February 8, 2023	April 19, 2023	July 19, 2023	October 4, 2023
February 22, 2023	May 3, 2023	August 9, 2023	October 18, 2023
March 1, 2023	May 24, 2023	August 23, 2023	November 1, 2023
March 15, 2023	June 14, 2023	September 6, 2023	November 15, 2023
April 5, 2023	June 28, 2023	September 20, 2023	December 13, 2023 @ 6 PM
January 3, 2024 @ 6:00 p.m. (Organization Meeting)			

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2023		
Friday	February 17	Short Session Day - Students Full Day - Staff with In-Service After Student Dismissal
Monday	February 20	President's Day – Schools/Central Office Closed
Wednesday	March 1	Short Session Day for Students Parent/Teacher Conferences (Afternoon)
Thursday	March 2	Short Session Day Students – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 3	Short Session Day - Students and Staff
Thursday	April 6	Short Session Day - Students and Staff (Spring Recess begins)

		at the end of the day)
Friday - Friday	April 7-14	Spring Recess – Schools/Central Office Closed
Friday	May 26	Short Session Day - Students/Full Day Staff Full Day - Staff with In-Service After Student Dismissal (Afternoon)
Monday	May 29	Memorial Day – Schools/Central Office Closed
Wednesday	June 21	Short Session Day - Students/Full Day Staff
Thursday	June 22	Short Session Day - Students & Staff Last Day of School

Respectfully Submitted,

MaryJane Garibay

Superintendent of Schools