

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

COLTS NECK SCHOOL DISTRICT GOALS
2022-23 SCHOOL YEAR

- *ACADEMIC: Develop and implement targeted action plans to increase percentages of students "meeting" and/or "exceeding" grade-level standards in mathematics and language arts.*
- *OPERATIONS Implementation of the Strategic Plan - The district will complete all activities identified for year 1 (22-23) in Action Plans.*
- *WELLNESS: Increase identification of SEL needs, specifically in the areas of students' perceptions of school and perceptions of selves as learners while increasing district-wide provisions of counseling and/or mental health supports.*
- *FACILITIES: Identify and pursue supplemental funding for Capital Projects directly related to indoor air quality and HVAC improvements.*
- *COMMUNICATIONS: Foster meaningful, strong relationships with parents/guardians and community stakeholders by increasing communications from the district and facilitating opportunities for both parent/guardians and stakeholder engagement.*

MINUTES: For the Meeting of the Board of Education, **December 13, 2022**, at 6:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Alpaugh called the meeting to order at 6:08 p.m. Approximately four (4) members of the public were present.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Alison DeNoia, Brenna Dillon, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

Board Members Absent: Amy Dimes and Tracy Kramer

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 15, 2022 and November 8, 2022 Notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Alpaugh led the Flag Salute and Jacquelyn Hoagland read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF MINUTES

1. It was moved by Jacquelyn Hoagland, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
November 9, 2022 Executive Session Minutes
November 30, 2022 Regular Meeting Minutes
November 30, 2022 Executive Session Minutes

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (11/9/22 Executive & 11/30/22 Regular), Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Abstain: Brenna Dillon (11/30/22 Executive)

Absent: Amy Dimes and Tracy Kramer

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

None

REPORT OF PRESIDENT – Mrs. Danielle Alpaugh

PRESIDENT'S REPORT

President Alpaugh reported:

- Noted that there is a possibility that a Special Meeting will be held next week to approve an ESCO.
- The draft of the 2023 BOE meeting dates has been sent out to all members; it was requested that members review the dates since they will be approved at the January 4, 2023 Organization Meeting. Dr. Garibay noted that she is also waiting for the release of the Budget Calendar to confirm that no proposed dates need to be changed.
- Mrs. Alpaugh read a prepared statement:
"I am honored to have been a part of the Colts Neck Board of Education over the last seven (7) plus years. I am proud of the work that we have done, the contracts that we have negotiated, the building upgrades we helped to facilitate, the student programs we supported and the curriculum we put forth. I also remain quite proud of the way this Board and Administration handled COVID, which was most

certainly the biggest challenges school boards and districts had to face.

I am so grateful for the relationships I have forged with Dr. Garibay, Mr. Marasco, Dr. Reynolds, Dr. Beck, Mr. Capasso, Mrs. Barr, Mrs. Milano, Mr. Osmond, Dr. Beil, and Dr. Rigby. And of course I feel so incredibly lucky to have collaborated with the Board members that sit beside me here tonight and those that came before them. I actually met one of my very best friends on this Board and I know at least for now Heather will continue to sit at this table and serve the children of the district.

A special thank you to Jackie Hoagland for your nine (9) years of service to the Board. No matter what we sometimes said under pressure there has never been any doubt that everything you've done, you've done in the service of the children of Colts Neck. And to Marian Castner, my unofficial running mate, even though this election may not have turned out the way we had hoped, I know that you will continue to fight the good fight and I am grateful to call both you and Jackie my friends.

A special thank you to Dr. Garibay for her guidance, support and friendship throughout my tenure on this Board. The district is very lucky to have you. And finally to the teachers and staff of our district - Thank you. I've struggled with the idea of walking away from the Board and losing that small sense of control we all feel sitting on this side of the table. But at the end of the day I am comforted knowing that no matter who sits in these nine (9) seats, my children and all of the children in our district will be well taken care of thanks to them and their unending dedication and hard work, because here in Colts Neck, our kids have always come first. Thank you."

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Tracy Kramer

Committee Members: Marian Castner, Brenna Dillon, Kevin O'Connor

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on Monday and again on Thursday.
- The meeting on Monday was to review the three proposals received from the ESCOs for an ESIP; proposals were reviewed with a lot of diligence.
- The meeting on Thursday consisted of the presentations from all three of the ESCOs that submitted proposals. They were all well prepared, very forthcoming, answered all questions and provided a large amount of insight into the process for the board members. The administrative team that was there helped and guided us as well as our other professional consultants - bond counsel and financial advisor.
- We are moving towards a recommendation to the Board.

Amy Dimes entered the meeting at approximately 6:16 p.m.

Communications Committee:

Chairperson: Amy Dimes / Heather Tormey
Committee Members: Alison DeNoia, Kevin O'Connor
Administrator: Philip J. Capasso III

- Heather Tormey reported that the committee met on December 12th.
- Agenda consisted of followup on the Parent Portal App; it was test-launched to the PTO Board so they were able to provide feedback; all positive along with some suggestions for improvement. The Committee is ready to present to the full board for similar feedback.
- Continued discussion on the streaming of BOE meetings; the committee came to consensus for now that this topic should be tabled but not permanently. The committee didn't feel it had enough information or feedback from the Board, and answers to questions and concerns necessary to move it forward.
- The committee discussed the 'Communications Officer' position; the committee is making a recommendation that this position be put into next year's budget. Dr. Garibay is working on the framework of the job description.

Curriculum Committee:

Chairperson: Marian Castner
Committee Members: Danielle Alpaugh, Alison DeNoia, Tracy Kramer
Administrator: Erica Reynolds

- Marian Castner reported that the committee has not met since the last meeting.
- The next meeting is Monday, December 19th.
- Dr. Garibay provided an update on the new Health Curriculum and the Opt-out option provided to parents per statute. Dr. Reynolds has reviewed the Opt-out numbers and out of 107 students in grade 6, two (2) have opted out and in Kindergarten out of 97 students, nine (9) students have opted out. That is eleven (11) students out of a total of 201 students. We will continue to review and assess the data.

Finance/Negotiations Committee:

Chairperson: Marian Castner
Committee Members: Danielle Alpaugh, Jacquelyn Hoagland, Tracy Kramer,
Administrator: Vincent Marasco

- Marian Castner reported that the committee met on December 5th.
- Discussed ESIP and other grant funding opportunities for facilities.
- Discussed banking and recommendation to consider application to the NJ Cash Management Fund; Also discussed annual audit and the ACFR submission dates; Business Office support staff and Summer Bridge Program.
- Initial discussion on TWU negotiations; may attempt to schedule a meeting before

the end of 2022.

Policy Committee:

Chairperson: Jacquelyn Hoagland

Committee Members: Alison DeNoia, Brenna Dillon, Amy Dimes

Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee met on December 6th.
- Discussed 0169.02 - Board Member Use Of Social Networks; 0142 - Board Member Qualifications, Prohibited Acts, and Code of Ethics and Discipline of Board Members;
- Policy 8660 - Memorials: This is an existing policy of the Board that is being updated to remove the requirement of half-flag status when an official or staff member dies.
- Reviewed and updated the New Board Member Orientation Manual; final version on agenda this evening for approval.
- Dr. Garibay noted that the final minutes will be disseminated

Ad-Hoc Advocacy Committee:

Chairperson: Brenna Dillon

Committee Members: Danielle Alpaugh, Alison DeNoia, Heather Tormey

Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Brenna Dillon reported that the committee met on December 7th.
- Reviewed the draft Charter School advocacy letter and discussed drafting a similar letter advocating against the Start Strong Assessment.
- Dr. Garibay updated the committee on the NJASA Ad-Hoc committee's work.
- Touched on the 'Wait til 8th' assembly which will be a virtual event this year due to the presenter's busy schedule.
- Lengthy conversation about Bill A4801; the board received an email from a constituent requesting it write a resolution in support of it. The committee reviewed the Bill and it was the consensus of committee members that the Bill is very contradictory and therefore, it cannot recommend supporting the same.
- Public Service Announcement - Stumbled upon an old NY Times article from 2014 on Steve Jobs. During the interview Mr. Jobs was asked if his children loved using their I-pads. His response in the article was, "They haven't used it," "We limit how much technology our kids use at home." It seems that people who know what is going on in the tech world seem to shy away from allowing use of social media.
- The next meeting is to be determined.

Both Amy Dimes and Heather Tormey thanked Mrs. Dillon for her diligence and hard work and for reaching out to the legislatures and other towns.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- General meeting earlier today; next general meeting is in March.
- Working on grade level activities which will start up in the new year.
- Spring Gala is March 30th at South Gate Manor.
- Approved \$25,500 in Mini-grants; anticipate approval of same at second meeting in January 2023.
- Membership numbers are higher than ever before; 138 staff members and 350 families.

Heather Tormey - Colts Neck Township Committee

- Reminder: New Town Hall ribbon cutting will take place December 14th at 7p.m.

Danielle Alpaugh - Colts Neck Township Senior Citizens

- No Report

State & County School Boards Association Representative:

Brenna Dillon

- No Report

SUPERINTENDENT'S REPORT

Dr. Garibay reported:

- On behalf of the District, she wished everyone a happy and healthy Holiday.
- Extended sincerest appreciation to Mrs. Hubbard and Mr. Willis who chaperoned the CRES Choir at the Annual Tree Lighting Ceremony on December 4th.
- Congratulations to Mrs. Rose and Mrs. Grippaldi who have taken over the leadership of the CDMS Student Council; there is a small trip planned to Fulfill N.J. The Food Bank in Neptune and the council will be dropping off 800 items that were donated.
- New initiative "Colts Neck Cares" is a district-wide committee organized by staff members Jennifer Collett, Marissa Granato, Lauren Hums, and Assistant Principal, Merri Milano. It is hopeful that with the support of students in grades K-8, staff, & parents, the Colts Neck Township Public Schools community can help bring some extra cheer and joy to children who are currently undergoing treatment at the Valerie Fund Center at Monmouth Medical Center. Link is on the Facebook page for those interested.
- Thursday, December 15th 3:30 - 7:30pm CNTEA Annual Blood Drive; link to register on district website.
- January 12, 2023 she and Mr. Marasco will be meeting with the County Superintendent, County Business Official and the county Educational Specialist for the mid-year budget review. This review is a time for the District and County DOE to review the status of this years' budget and discuss plans for the upcoming budget year.
- Expressed sincere thanks and appreciation to Mrs. Hoagland, Mrs. Castner and Mrs. Alpaugh. They have all contributed to the success of the Colts Neck Township Schools in ways that so many people will never know. They have sat in many hours of committee meetings year after year. They provided leadership in the most unprecedented time in education - a global pandemic; all volunteering to be a part of

the Ad Hoc Pandemic Advisory Committee.

Dr. Garibay expressed the pleasure in working with Mrs. Hoagland - first in her role as Director of Curriculum and then in the role as Superintendent of Schools and has witnessed first hand Mrs. Hoagland's passion and commitment to the children of this community. Her leadership as Chairperson of the Policy Committee has provided the Administration and the Board with invaluable tools in the navigation of our daily operation. Dr. Garibay expressed her gratitude for all her words of support

Dr. Garibay described Mrs. Castner as a true champion for our teachers, administration, support staff and bus drivers; and an advocate for all children of Colts Neck. She thanked Mrs. Castner for her support and all the work she has done during our years working together.

Dr. Garibay expressed Mrs. Alpaugh's ability to communicate, collaborate and demonstrate respect for the perspective of fellow board members and constituents as being incredible. She described Mrs. Alpaugh as being reflective and supportive of all things that are good for kids and their families; always willing to participate and learn, and to ensure the process of the board remained intact and followed. Dr. Garibay noted it has been an honor to work with Mrs. Alpaugh.

On behalf of the Colts Neck Township Schools, Dr. Garibay thanked Mrs. Hoagland and Mrs. Castner for their leadership and service - you will all be missed.

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2022-2023 School Year, as of November 30, 2022. ([Attachment # S-1](#)) SUPERINTENDENT'S REPORT
2. The Superintendent recommends approval of the amendment to the resolution adopted at the November 30, 2022 Regular Meeting for the reporting on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period commencing November 1, 2022 through November 15, 2022, as indicated below: AMENDED:
SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Incidents	From	To
Number of Investigations Reported	0	2
Number of Investigations where HIB Was Found to Occur	0	0

3. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period: SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
11/16/22 - 11/30/22	0	0

4. The Superintendent will report on all acts of violence, vandalism and harassment, intimidation and bullying (“HIB”) for the following period during the 2021-22 school year, as indicated below: [\(Attachment # S-2\)](#)

VIOLENCE,
VANDALISM, AND HIB
REPORT FOR
PERIOD 2 OF THE
2021-22 SCHOOL
YEAR

Reporting Period 2 for the 2021-22 School Year
January 1, 2022 through June 30, 2022

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Richard Beck, Director of Special Services, thanked Mrs. Alpaugh, Mrs. Hoagland and Mrs. Castner on behalf of the district and administrative team. He thanked them for their time and dedication to the district; noting it has been a privilege working with them and they will all be missed.
- Mr. Alpaugh, 4 Carriage Drive - read a prepared statement noting as a husband and father of how proud he is of his wife and what this Board has accomplished. This Board has exceeded all expectations during the most challenging times. He noted a Board Member holds a thankless job and wouldn't wish it on his worst enemy. He congratulated the new Board Members, John Camera and Jessica Ramirez and wished them good luck.
- Gary Hoagland, 119 Route 537, thanked the Board for everything it does. It has been a horrible time since March 2020 and this Board got the job done and put the kids first and took care of the administrators and staff.
- Jacquelyn Hoagland, 119 Route 537 - spoke about her fellow outgoing Board Members, Mrs. Alpaugh and Mrs. Castner. Thanked the Board and community for allowing her to serve on this Board for the last nine (9) years. She expressed it has been an honor and that she will miss everyone.

ACTION ITEMS:

1. It was moved by Jacquelyn Hoagland, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the acceptance of the Superintendent's Action for the following Non HIB incident, as initially reported to the Board at its meeting of November 30, 2022 and amended at the December 13, 2022 Regular Meeting, for the period commencing November 1, 2022 through November 15, 2022 wherein one (2) incidents were reported and HIB was not found to have occurred.

AFFIRMATION OF
SUPERINTENDENT'S
ACTION

Non HIB Incident No.	Location
2022-N2	Cedar Drive Middle School
2022-N3	Cedar Drive Middle School

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

2. The Superintendent opened the floor for public comment on the required update to American Rescue Plan (ARP) Safe Return Plan for the Colts Neck Township School District for the 2022-2023 school year. ([Attachment # S-3](#))

AMERICAN RESCUE
PLAN (ARP) SAFE
RETURN PLAN
2022-2023 SCHOOL
YEAR

- a. Open Public Comment
- b. Public Comment - None
- c. Close Public Comment

It was moved by Jacquelyn Hoagland, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the electronic submission of the certification of the American Rescue Plan (ARP) Safe Return Plan for the Colts Neck Township school district for the 2022-2023 school year.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

3. It was moved by Jacquelyn Hoagland, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the following field trip, as indicated below:

FIELD TRIP

Participants/Location	Trip / Location	Date
Grades 6, 7, & 8 Student Council Members Cedar Drive Middle School	Fulfill N.J. Food Bank Neptune, NJ	12/15/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

4. It was moved by Jacquelyn Hoagland, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the amending of the following field trip approved at the November 30, 2022 Regular Meeting, as indicated below:

AMENDED
FIELD TRIP
2022-2023
SCHOOL YEAR

Participants	Trip / Location	Date From	Date To
Conover Road Elementary School (CRES) Choir	Colts Neck Township Annual Holiday Tree Lighting Performance	12/3/22	12/4/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

5. It was moved by Jacquelyn Hoagland, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the revised New Board Member Orientation Manual for the Colts Neck Township School District for the 2022-2023 school year. [\(Attachment # S-4\)](#)

REVISED MANUAL:
NEW BOARD MEMBER
ORIENTATION MANUAL
2022-2023 SCHOOL
YEAR

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

6. It was moved by Jacquelyn Hoagland, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the out-of-district placement for the 2022-23 School Year, beginning December 14, 2022, as indicated below:

2022-23 SCHOOL
YEAR OUT-OF-
DISTRICT
PLACEMENT

Student #	School	Tuition	Extraordinary Costs
20230595	Freehold Township Public Schools (Barkalow Middle School)	\$17,691.38	N/A

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

None

CURRICULUM

1. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the expenses in accordance with Policy #6471/Regulation #6471. [\(Attachment # C-1\)](#)

REIMBURSABLE
EXPENSES

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

2. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the adoption of the following new curricula for the 2022-2023 school year, as indicated below:

ADOPTION SEL
PROGRAM
CURRICULA FOR THE
2022-2023 SCHOOL
YEAR

Grade Level	Title	Cost of Curriculum
K-8	SEL Program: Positive Action	\$3,870.09

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

3. It was moved by Marian Castner, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the appointment of the following staff members for the K-5 Report Card Revision Committee, at an hourly rate of \$52, as indicated below:

K-5 REPORT CARD
REVISION
COMMITTEE:
2022-2023 SCHOOL
YEAR

Name	Total Number of Hours Not to Exceed	Total Salary Not to Exceed
Amanda Auletta	30	\$1,560.00
Cheryl Gorman	30	\$1,560.00
Jennifer Main	30	\$1,560.00
Michelle Rogers	30	\$1,560.00
Mary Kate Shatkus	30	\$1,560.00

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

FINANCE

1. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the Bill List dated December 13, 2022 2022 in the

BILL LIST
FOOD SERVICE
PAYMENTS

amount of \$1,690,318.79.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

2. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the acceptance of the New Jersey Schools Development Authority ("SDA") Fiscal Year 2023 funding award in the amount of \$22,662, to address emergent projects and capital maintenance projects. Funds will be recorded in the Special Revenue Fund (Revenue a/c: 20-3257, Expenditure a/c: 20-492-xxx-xxx). The Board authorizes the Board Secretary to submit a signed Certification that the funds will be used for an appropriate purpose, a copy of which is retained in the Business Office.

ACCEPTANCE OF NJ
SCHOOLS
DEVELOPMENT
AUTHORITY ("SDA")
FUNDS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

3. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the transfer of funds for the month of October, 2022 for the 2022-2023 school year. ([Attachment # F-1](#))

TRANSFER OF FUNDS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

4. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the Board Secretary's Report as of October 31, 2022. ([Attachment # F-2](#))

BOARD SECRETARY'S
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that as of October 31, 2022, no budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of October 31, 2022 the

Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

5. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of October 31, 2022. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

6. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appropriation of \$17,700 of 2021-2022 NJ State Extraordinary Aid to increase the following budgetary accounts, in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION OF
2021-2022
EXTRAORDINARY
AID

Budgetary Account	Description	Amount	Effective Date
11-000-100-562-000	Tuition for Out Of District Special Ed. placement	\$ 17,700.00	12/14/2022

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

POLICY

1. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below: (Attachment # P-1 - #P-2)

FIRST READING
OF POLICIES AND
REGULATIONS

Attachment #P-1	Bylaw 0142 - Board Member Qualifications, Prohibited Acts, and Code of Ethics
Attachment #P-2	Policy 8860 - Memorials

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

2. It was moved by Jacquelyn Hoagland, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: (Attachment #P-3- #P-6)

ADOPTION OF
POLICIES AND
REGULATIONS

Attachment #P-3	Bylaw 0157 - Board of Education Website
Attachment #P-4	Regulation 0157 - Board of Education Website
Attachment #P-5	Policy 1240 - Evaluation of Superintendent
Attachment #P-6	Regulation 1240 - Evaluation of Superintendent

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the medical disability leave for each of the following staff members during the 2022-2023 school year, as indicated below:

MEDICAL DISABILITY
LEAVE
2022-2023 SCHOOL
YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
Angelica Modica/	12/12/22 -	• FMLA – Paid with healthcare

Instructional Assistant/ Conover Road Primary School	1/6/23	benefits (Using Sick Days from 12/12/22 through 1/6/23)
Lori Press/ Instructional Assistant/ Cedar Drive Middle School	11/28/22 - 6/30/23	<ul style="list-style-type: none"> • FMLA – Paid with healthcare benefits (Using Sick Days from 11/28/22 through 2/24/23) • Non FMLA - Paid with healthcare benefits (Using Sick and Personal Days (2/27/23 through 6/7/23, .5 day) • Non FMLA - Unpaid without healthcare benefits (6/7/23, .5 day through 6/22/23)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

2. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the granting of one hundred six (106) days from the Colts Neck Township Education Association ("CNTEA") Sick Leave Bank to Dana McMullin, Instructional Assistant at Cedar Drive Middle School, for her absence commencing January 13, 2023 through June 22, 2023.

CNTEA SICK LEAVE
BANK

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

3. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the November 30, 2022 Regular Meeting, for Dana McMullin, Instructional Assistant at Cedar Drive Middle School, during the 2022-2023 school year, as indicated below:

AMENDED MEDICAL
DISABILITY LEAVE
2022-2023 SCHOOL
YEAR

From Effective Dates 11/21/22 - 12/2/22	To Effective Dates 11/21/22 - 6/30/23
<ul style="list-style-type: none"> • FMLA – Unpaid with healthcare benefits (11/21/22 through 12/2/22) 	<ul style="list-style-type: none"> • FMLA – Unpaid with healthcare benefits (11/21/22 through 1/12/23)

	<ul style="list-style-type: none"> • FMLA - Paid with healthcare benefits (Using CNTEA Sick Bank Days 1/13/23 through 2/3/23) • Non FMLA – Paid with healthcare benefits (Using CNTEA Sick Bank Days from 2/4/23 through 6/22/23)
--	---

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

4. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the granting of eleven (11) days from the Colts Neck Township Education Association ("CNTEA") Sick Leave Bank to Jennifer Stattel, Teacher at Conover Road Primary School for her absence commencing December 2, 2022 through December 16, 2022. CNTEA SICK LEAVE BANK

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

5. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the November 9, 2022 Regular Meeting for Jennifer Stattel, Teacher at Conover Road Primary School, during the 2022-2023 school year, as indicated below: AMENDED MEDICAL DISABILITY LEAVE 2022-2023 SCHOOL YEAR

From Effective Dates 9/2/22 - 1/2/23	To Effective Dates 9/2/22 - 12/16/22
<ul style="list-style-type: none"> • FMLA – Paid With healthcare benefits (Using Sick and Personal Days from 9/2/22 through 9/21/22) • FMLA – Unpaid With healthcare benefits (9/22/22 through 10/19/22) • FMLA – Paid With healthcare 	<ul style="list-style-type: none"> • FMLA – Paid With healthcare benefits (Using Sick and Personal Days from 9/2/22 through 9/21/22) • FMLA – Unpaid With healthcare benefits (9/22/22 through 10/19/22) • FMLA – Paid With healthcare

<p>benefits (using Sick Bank Days from 10/20/22 through 11/25/22)</p> <ul style="list-style-type: none"> • Non FMLA - Paid With healthcare benefits (using Sick Bank Days from 11/26/22 through 12/1/22) • Contractual Leave – Unpaid Without healthcare benefits (12/2/22 through 1/2/23) 	<p>benefits (using Sick Bank Days from 10/20/22 through 11/25/22)</p> <ul style="list-style-type: none"> • Non FMLA - Paid With healthcare benefits (using Sick Bank Days from 11/26/22 through 12/1/22) • Non FMLA - Paid With healthcare benefits (using Sick Bank Days from 12/2/22 through 12/16/22)
--	--

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

6. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the granting of twenty-one (21) days from the Colts Neck Township Education Association (“CNTEA”) Sick Leave Bank to Mary Ellen Zambell, Teacher at Conover Road Primary School, for her absence commencing January 3, 2023 through January 31, 2023.

CNTEA SICK LEAVE
BANK
2022-23 SCHOOL
YEAR

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

7. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the September 7, 2022 Regular Meeting for Mary Ellen Zambell, Teacher at Conover Road Primary School, during the 2022-23 school year, as indicated below:

AMENDED MEDICAL
DISABILITY
LEAVE
2022-23 SCHOOL
YEAR

From Effective Dates 9/1/22 - 1/2/23	To Effective Dates 9/1/22 - 1/31/23
<ul style="list-style-type: none"> • Non FMLA – Paid With healthcare benefits (Using Sick and Personal Days from 9/1/22 through 9/20/22) • Non FMLA – Paid with healthcare benefits 9/21/22 	<ul style="list-style-type: none"> • Non FMLA – Paid With healthcare benefits (Using Sick and Personal Days from 9/1/22 through 9/20/22) • Non FMLA – Paid with healthcare benefits 9/21/22

through 1/2/23, (using Sick Bank Days 9/21/22 through 12/22/22)	through 1/2/23, (using Sick Bank Days 9/21/22 through 12/22/22) <ul style="list-style-type: none"> Non FMLA – Paid with healthcare benefits 1/3/23 through 1/31/23, (using Sick Bank Days 1/3/23 through 1/31/23)
---	---

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

8. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the November 30, 2022 Regular Meeting for Barbara Cannata, Lunch-Recess Aide, at Conover Road Primary School during the 2022-23 school year, as indicated below:

AMENDED MEDICAL
DISABILITY
LEAVE
2022-23 SCHOOL
YEAR

From Effective Dates 11/9/22 - 12/2/22	To Effective Dates 11/9/22 - 12/16/22
<ul style="list-style-type: none"> Non-FMLA – Paid (using Sick days 11/9/22 through 12/2/22) 	<ul style="list-style-type: none"> Non-FMLA – Paid (using Sick days 11/9/22 through 12/2/22) Non-FMLA – Paid (using Sick and Personal days 12/5/22 through 12/8/22, .5 day) Non-FMLA – Unpaid (12/8/22, .5 day through 12/16/22)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

9. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the November 30, 2022 Regular Meeting for Lauren Hums, School Counselor, at Cedar Drive Middle School during the 2022-23 school year, as indicated below:

AMENDED MEDICAL
DISABILITY
LEAVE
2022-23 SCHOOL
YEAR

From	To
------	----

Effective Dates 11/17/22 - 12/2/22	Effective Dates 11/17/22 - 2/23/23
<ul style="list-style-type: none"> FMLA – Paid with healthcare benefits (using Sick and Personal days 11/17/22 through 12/2/22) 	<ul style="list-style-type: none"> FMLA – Paid with healthcare benefits (using Sick and Personal days 11/17/22 through 12/2/22) FMLA – Paid with healthcare benefits (using Personal day 12/5/22 .5 day) FMLA – Unpaid with healthcare benefits (12/5/22 .5 day through 2/17/23) Non FMLA - Unpaid without healthcare benefits (2/18/23-2/23/23)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

10. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the November 30, 2022 Regular Meeting for the appointment of the following staff members to serve as chaperones for the following Conover Road Elementary School event during the 2022-2023 school year, at an amount not to exceed \$80 for each staff member, as indicated below:

AMENDED CONOVER
ROAD ELEMENTARY
SCHOOL
CHAPERONES:
2022-2023 SCHOOL
YEAR

Name/Location	Event	Date From	Date To
Brian J. Willis/Conover Road Elementary School	CRES Choir at the Colts Neck Township Tree Lighting	12/3/22	12/4/22
Krystyna Hubbard/Cedar Drive Middle School	CRES Choir at the Colts Neck Township Tree Lighting	12/3/22	12/4/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

11. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the

AMENDED DATE:
COLTS NECK

November 30, 2022 Regular Meeting for Conover Road Elementary School students participating in the CRES Choir, and under the direction of district-approved chaperones, Brian J. Willis and Krystyna Hubbard, to perform at the Colts Neck Township Annual Holiday Tree Lighting Ceremony at Colts Neck Town Hall, located at 3 Veterans Way, Colts Neck, New Jersey 07722 as follows:

TOWNSHIP ANNUAL
HOLIDAY TREE
LIGHTING
CEREMONY
2022-2023 SCHOOL
YEAR

From Date	To Date
Saturday, December 3, 2022	Sunday, December 4, 2022

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

12. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School event during the 2022-2023 school year, at an amount not to exceed \$80 for each staff member, as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
CHAPERONES
2022-2023 SCHOOL
YEAR

Name	Event	Date
Brian J. Willis Angelina Francese Cheryl Chandler Carrie Zanyor Joseph Truisi	Winter Concert	12/20/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

13. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School events during the 2022-2023 school year, at an amount not to exceed \$80 for each staff member, per event, as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
CHAPERONES
2022-2023 SCHOOL
YEAR

Name	Event	Date
Hope Delia	Basketball Clock Operator	12/15/22
Carol J. Burtnick	Basketball Clock Operator	12/21/22

Carol J. Burtnick	Basketball Clock Operator	1/6/23
Andrew Czerwinski	Basketball Clock Operator	1/12/23
Hope Delia	Basketball Clock Operator	1/17/23
Carol J. Burtnick	Basketball Clock Operator	1/24/23
Andrew Czerwinski	Basketball Clock Operator	1/26/23

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

14. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the following high school student to serve as a volunteer assistant for the Cedar Drive Middle School 2022-2023 school year Colts Band and Jazz Band, for the remainder of the school year, as indicated below:

VOLUNTEER
ASSISTANT:
2022-2023 SCHOOL
YEAR

Student Volunteer	School
Lauren Bradbury*	Colts Neck Township High School

*Pending completion of School Volunteer Training

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

15. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as a home instructor for Student #20330144, at an hourly rate of \$52, for the period commencing December 8, 2022 through February 3, 2023, for a total number of hours per week not to exceed ten (10) as indicated below:

HOME INSTRUCTION:
2022-2023 SCHOOL
YEAR

Name	Total Hours Per Week Not to Exceed	Total Amount Not to Exceed
Kerilyn O'Hare	10	\$4,160
Katherine Tappan -Verderosa	1.5	\$546

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

16. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the additional pay to the following staff member to accompany a student participating in the CDMS Bingo Club afterschool programs, for one session to run ninety (90) minutes on December 13, 2022, as indicated below:

ADDITIONAL PAY:
INSTRUCTIONAL
ASSISTANT

Name/Location	Step/ Hourly rate	Total Amount Per Session	Number of Sessions	Total Amount Not to Exceed
Andrea Miller/Cedar Drive Middle School	17/\$20.79	\$31.19	1	\$31.19

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

17. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Teacher list for the 2022-2023 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2022-2023 SCHOOL
YEAR

Name	Certification
Kathleen Sager	Pending Substitute Credential

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

18. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Support Staff for the 2022-2023 school year, on an as needed basis, pending approval of criminal history review:

SUBSTITUTE
SUPPORT STAFF:
2022-2023 SCHOOL
YEAR

Name	Position	Hourly Rate
Kathleen Sager	Substitute Instructional Assistant	\$13.00

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

19. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Nurse list for the 2022-2023 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
NURSES:
2022-2023 SCHOOL
YEAR

Name	Certification
Deborah Kelleher	Substitute Nurse Credential

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

20. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individual for the 2022-2023 school year, as indicated below:

EMPLOYMENT:
SCHOOL NURSE
2022-2023 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Guide/Step Salary
*Deborah Kelleher (Replacing Dr. Annemarie Delle Donne, who retired)	School Nurse/ Conover Road Primary School	1/1/23 – 6/30/23	BA Guide Step 13 \$78,526 Per Annum, Prorated

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

21. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individual for the 2022-2023 school year, as indicated below:

EMPLOYMENT:
TEACHER
2022-2023 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Guide/Step Salary
------	-------------------	-----------------	-------------------

*Jacolyn Jepsen (Replacing Patricia Alfieri, who retired)	Targeted Intervention Program/Targeted Enrichment Program (TEP/TIP) Teacher/Conover Road Primary School	1/1/23 – 6/30/23	BA Guide Step 16 \$87,451 Per Annum, Prorated
--	---	------------------	--

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

22. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reassignment and transfer of the following staff member for the 2022-23 school year as indicated below:

REASSIGNMENT &
TRANSFER:
2022-23 SCHOOL
YEAR

Name	From	To
	Position/Location/ Step/Salary Effective Dates	Position/Location/ Step/Salary Effective Dates
Jason Berning (Replacing Derrick Reese, who resigned)	Head Custodian/ Cedar Drive Middle School Step 13 \$44,012 Per Annum (\$41,512 Base + \$2,500 Stipend) 7/1/2022 - 6/30/2023	Maintenance Worker Administration Building Step 13 \$45,809 Per Annum, Prorated 1/1/2023 - 6/30/2023

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

23. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reassignment and transfer of the following staff member for the 2022-23 school year as indicated below:

REASSIGNMENT &
TRANSFER:
2022-23 SCHOOL
YEAR

Name	From	To
	Position/Location/ Step/Salary Effective Dates	Position/Location/ Step/Salary Effective Dates
Louis DiMeglio	Custodian/Conover Road	Head Custodian/Cedar

Jr. (Replacing Jason Berning, who was reassigned)	Elementary School Step 10 \$38,482 Per Annum (\$37,482 Base + \$1,000 Stipend) 7/1/2022 - 6/30/2023	Drive Middle School Step 10 \$39,982 Per Annum, Prorated (\$37,482 Base + \$2,500 Stipend) 1/1/2023 - 6/30/2023
--	--	---

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

24. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amending of the salaries of support staff members for the 2022-23 school year. [\(Attachment # PSL1\)](#):

2022-23 SALARIES
CNTEA SUPPORT
STAFF MEMBERS

Attachment # PSL - 1	Transportation Aides
----------------------	----------------------

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

25. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reassignment of the following certificated staff members, effective January 1, 2023 through June 30, 2023 as indicated below:

REASSIGNMENTS OF
CERTIFICATED STAFF
FOR 22-23 SCHOOL
YEAR

Name	From	To
	Position/Location	Position/Location
Mary Ellen Zambell	Targeted Intervention Program/Targeted Enrichment Program (TEP/TIP) Teacher/Conover Road Primary School	Teacher Grade 1/Conover Road Primary School
Jennifer Stattel	Teacher Grade 1/Conover Road Primary School	Targeted Intervention Program/Targeted Enrichment Program (TEP/TIP) Teacher/Conover Road Primary School

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

26. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the amending of the employment for the following individual adopted at the August 10, 2022 Regular Meeting to serve as a Long-Term Substitute Teacher during the 2022-2023 school year, as indicated below:

AMENDED
EMPLOYMENT:
LONG-TERM
SUBSTITUTE
TEACHER
2022-2023 SCHOOL
YEAR

Name	Position/Location	Effective Dates From	Effective Dates To
*Kayley Mullooly (Replacing Jennifer Stattel, who is on a leave of absence)	Long-Term Substitute Teacher	9/2/22 – 12/22/22	9/2/22 – 12/16/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

27. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the employment of the following individual for the 2022-2023 school year, as indicated below:

EMPLOYMENT:
INTERIM TEACHER
2022-2023 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Guide/Step Salary
* Kayley Mullooly (Replacing Mary Ellen Zambell, who is on a leave of absence)	Interim Teacher Grade 1/ Conover Road Primary School	1/1/23 – 1/31/23	BA Guide Step 1 \$57,851 Per Annum, Prorated

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

NEW BUSINESS/WORK SESSION AGENDA

None

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

None

ADJOURNMENT

At approximately 6:53 p.m. it was moved by Marian Castner, seconded by Brenna Dillon and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Tracy Kramer

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of November 30, 2022
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of October, 2022
Attachment # F-2	Board Secretary's Report as of October 31, 2022
Attachment # F-3	Treasurer's Report as of October 31, 2022
Attachment # P-1	First Read of Bylaw 0142 - Board Member Qualifications, Prohibited Acts, and Code of Ethics
Attachment #P-2	Policy 8860 - Memorials
Attachment #P-3	Adoption of Bylaw 0157 - Board of Education Website
Attachment #P-4	Adoption of Regulation 0157 - Board of Education Website
Attachment #P-5	Adoption of Policy 1240 - Evaluation of Superintendent
Attachment #P-6	Adoption of Regulation 1240 - Evaluation of Superintendent

BOARD MEETINGS*
January 4, 2023 @ 6:00 p.m. (Organization Meeting)

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2022		
Thursday	December 22	Short Session Day - Students & Staff (Winter Recess begins at the end of day)
Friday - Friday	December 23-30	Winter Recess – Schools/Central Office Closed
2023		
Tuesday	January 3	Schools Reopen - Students and Staff
Monday	January 16	Martin Luther King Jr.'s Birthday -Schools Closed for Students Professional Development Day Full Day for Staff
Friday	February 17	Short Session Day - Students Full Day - Staff with In-Service After Student Dismissal
Monday	February 20	President's Day – Schools/Central Office Closed
Wednesday	March 1	Short Session Day for Students Parent/Teacher Conferences (Afternoon)
Thursday	March 2	Short Session Day Students – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 3	Short Session Day - Students and Staff
Thursday	April 6	Short Session Day - Students and Staff (Spring Recess begins at the end of the day)
Friday - Friday	April 7-14	Spring Recess – Schools/Central Office Closed
Friday	May 26	Short Session Day - Students/Full Day Staff Full Day - Staff with In-Service After Student Dismissal (Afternoon)
Monday	May 29	Memorial Day – Schools/Central Office Closed
Wednesday	June 21	Short Session Day - Students/Full Day Staff
Thursday	June 22	Short Session Day - Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

School Business Administrator/Board Secretary