

**COLTS NECK TOWNSHIP SCHOOLS**  
**COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**COLTS NECK BOARD OF EDUCATION GOALS**  
**2021-2022 SCHOOL YEAR**

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

**COLTS NECK SCHOOL DISTRICT GOALS**  
**2022-23 SCHOOL YEAR**

- *ACADEMIC: Develop and implement targeted action plans to increase percentages of students "meeting" and/or "exceeding" grade-level standards in mathematics and language arts.*
- *OPERATIONS Implementation of the Strategic Plan - The district will complete all activities identified for year 1 (22-23) in Action Plans.*
- *WELLNESS: Increase identification of SEL needs, specifically in the areas of students' perceptions of school and perceptions of selves as learners while increasing district-wide provisions of counseling and/or mental health supports.*
- *FACILITIES: Identify and pursue supplemental funding for Capital Projects directly related to indoor air quality and HVAC improvements.*
- *COMMUNICATIONS: Foster meaningful, strong relationships with parents/guardians and community stakeholders by increasing communications from the district and facilitating opportunities for both parent/guardians and stakeholder engagement.*

**MINUTES:** For the Special Meeting of the Board of Education, **December 21, 2022**, at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

**Public Participation**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:*

*Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of*

- his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
  3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
  4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
  5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

*The presiding officer may:*

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

## **CALL TO ORDER**

Board Members Present: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Jacquelyn Hoagland and Danielle Alpaugh

Board Members Absent: Heather Tormey

## **ROLL CALL**

ROLL CALL

President Alpaugh called the meeting to order at 7:03 p.m.

## **LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press on December 21, 2022 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

## **FLAG SALUTE**

FLAG SALUTE

President Alpaugh led the Flag Salute.

## **COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS**

None

## **BUILDINGS AND GROUNDS/SAFETY AND SECURITY**

1. It was moved by Tracy Kramer, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following resolution:

APPROVAL OF AWARD  
OF ESIP CONTRACT:  
DCO ENERGY, LLC

WHEREAS, The Board of Education of the Township of Colts Neck in the County of Monmouth, New Jersey (the "Board of Education" or the "School District") conducted energy audits of the School District schools and facilities pursuant to the Local Government Energy Audit Program, and such audits were completed and delivered to this Board of Education; and

WHEREAS, this Board of Education determined to consider the implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to seek the assistance of an energy services company (an "Energy Services Company") through competitive contracting pursuant to N.J.S.A. 18A:18A-4.6(b)(1) and N.J.S.A. 18A:18A-4.1 for assistance with the development and implementation of an energy savings plan; and

WHEREAS, this Board of Education advertised for receipt of proposals through competitive contracting in accordance with N.J.S.A. 18A:18A-4.1 et seq. to select an Energy Services Company in order to prepare an energy savings plan with the intent to later enter into a contract to implement energy conservation measures selected by the Board of Education and described in the plan; and

WHEREAS, proposals were submitted by DCO Energy, LLC ("DCO"), Honeywell International ("Honeywell") and Schneider Electric ("Schneider"), in accordance with the advertised Request for Proposals to Select an Energy Services Company to Develop and Implement an Energy Savings Plan through an Energy Savings Improvement Program (the "RFP"); and

WHEREAS, a committee was selected to review the proposals and to report to the Board of Education the results of their review, a copy of such report is attached hereto and incorporated herein ([Attachment # F-1](#)); and

WHEREAS, such report was submitted to this Board of Education and was made available to the public; and

WHEREAS, after reviewing the report of the committee, this Board of Education has determined that it is in the best interest of the School District to appoint DCO as the Energy Services Company with which the Board of Education will work to prepare an energy savings plan for the School District; now therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

Section 1. The proposal submitted by DCO, dated November 18, 2022 in accordance with the School District's RFP (the "DCO Proposal") is hereby approved.

Section 2. The Business Administrator/Board Secretary and/or the Board President are hereby authorized to execute and to enter into any contract(s) that may be required to implement this resolution in a form consistent with the RFP and with the DCO Proposal and approved by the Board's legal counsel. The DCO Proposal stipulates that DCO will charge no fee for assistance with the development of the energy savings plan. Additionally, the DCO Proposal stipulates that DCO will assist the Board of Education with implementation of the energy savings plan once it is verified by an independent third party, after a determination is made that the energy conservation measures to be implemented in accordance with the plan for the fees set forth in and in accordance with the DCO Proposal, pursuant a contract to be entered into by and between the Board of Education and DCO, also in accordance with the RFP and the DCO Proposal, and in a form approved by this Board of Education.

Section 3. The Business Administrator/Board Secretary is hereby authorized and directed to publish a notice of contract awarded in the newspaper as required by law

Section 4. The Board of Education hereby declares its intent to issue tax-exempt obligations to provide for funding as may be deemed necessary in a subsequent resolution of this Board of Education and to use the proceeds to pay or reimburse any expenditure for the costs of the energy conservation measures until the actual amount of such funding is determined. This Section 4 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 5. This resolution shall take effect immediately.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Heather Tormey

## **ADJOURNMENT**

At approximately 7:06 p.m. it was moved by Alison DeNoia, seconded by Tracy Kramer and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: Heather Tormey

| REFERENCE SHEET  |                                     |
|------------------|-------------------------------------|
| Attachment # F-1 | 2022 ESIP ESCO Final Scoring Report |

| BOARD MEETINGS*                                    |
|--|
| January 4, 2023 @ 6:00 p.m. (Organization Meeting) |

\* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

| NOTEWORTHY DATES |                |   |
|------------------|----------------|---|
| 2022             |                |   |
| Thursday         | December 22    | Short Session Day - Students & Staff<br>(Winter Recess begins at the end of day)                                    |
| Friday - Friday  | December 23-30 | Winter Recess – Schools/Central Office Closed   |
| 2023             |                |   |
| Tuesday          | January 3      | Schools Reopen - Students and Staff   |
| Monday           | January 16     | Martin Luther King Jr.'s Birthday -Schools Closed for Students<br>Professional Development Day Full Day for Staff   |
| Friday           | February 17    | Short Session Day - Students<br>Full Day - Staff with In-Service After Student Dismissal                            |
| Monday           | February 20    | President's Day – Schools/Central Office Closed   |
| Wednesday        | March 1        | Short Session Day for Students<br>Parent/Teacher Conferences (Afternoon)  |
| Thursday         | March 2        | Short Session Day Students – Parent/Teacher Conferences<br>(Afternoon & Evening)                                    |
| Friday           | March 3        | Short Session Day - Students and Staff  |
| Thursday         | April 6        | Short Session Day - Students and Staff (Spring Recess begins<br>at the end of the day)                              |
| Friday - Friday  | April 7-14     | Spring Recess – Schools/Central Office Closed   |
| Friday           | May 26         | Short Session Day - Students/Full Day Staff Full Day - Staff with<br>In-Service After Student Dismissal (Afternoon) |
| Monday           | May 29         | Memorial Day – Schools/Central Office Closed  |
| Wednesday        | June 21        | Short Session Day - Students/Full Day Staff   |
| Thursday         | June 22        | Short Session Day - Students & Staff Last Day of School   |

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco

School Business Administrator/Board Secretary