

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

MINUTES: For the Meeting of the Board of Education, **October 26, 2022**, at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may*

- be defamatory;*
- c. Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Alpaugh called the meeting to order at 7:05 p.m. Two (2) members of the public were present.

ROLL CALL

ROLL CALL

Board Members Present: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O’Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 15, 2022 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Alpaugh led the Flag Salute and Marian Castner read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF MINUTES

- 1. It was moved by Alison DeNoia, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
September 21, 2022 Regular Meeting Minutes
October 12, 2022 Regular Meeting Minutes
October 12, 2022 Executive Session Minutes

Yes: Marian Castner, Alison DeNoia, Brenna Dillon (9/21/22 Regular), Amy Dimes, Tracy Kramer, Kevin O’Connor, Heather Tormey, Jacquelyn Hoagland (9/21/22 Regular) and Danielle Alpaugh

No: None

Abstain: Brenna Dillon (10/12/22 Regular and Executive) and Jacquelyn Hoagland (10/12/22 Regular and Executive)

Absent: None

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
10/16/22	Maier Bianchi	Board of Education	Inquiry into notifications for Board meetings and Board activities

REPORT OF PRESIDENT – Mrs. Danielle Alpaugh

PRESIDENT'S
REPORT

President Alpaugh reported:

- Announced that the December 14th Board meeting will be moved to December 13th and will begin at 6pm.
- Thanked district teachers for their hard work and preparation for Parent/Teacher Conferences this week.
- Congratulated Dr. Garibay for being named by NJASA the Superintendent of the Year for Region II.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Tracy Kramer

Committee Members: Marian Castner, Brenna Dillon, Kevin O'Connor

Administrator: Vincent Marasco

- Tracy Kramer reported that the committee last met Sept.28th; next mtg to be scheduled.

Communications Committee:

Chairperson: Amy Dimes / Heather Tormey

Committee Members: Alison DeNoia, Kevin O'Connor

Administrator: Philip J. Capasso III

- Heather Tormey reported that the committee has not met.
- Mentioned that the 'Coffee Chat' held on October 19th was a success; hoping to schedule the next one in January.
- The committee will be meeting on November 1st and November 15th.

Curriculum Committee:

Chairperson: Marian Castner
Committee Members: Danielle Alpaugh, Alison DeNoia, Tracy Kramer
Administrator: Erica Reynolds

- Marian Castner reported that the committee has not met.
- The next meeting is scheduled for November 2nd.

Finance/Negotiations Committee:

Chairperson: Marian Castner
Committee Members: Danielle Alpaugh, Jacquelyn Hoagland, Tracy Kramer,
Administrator: Vincent Marasco

- Marian Castner reported that the committee met on October 18th; the Board Attorney was in attendance.
- Committee discussed the status of the negotiations with the CNTAA.

Policy Committee:

Chairperson: Jacquelyn Hoagland
Committee Members: Alison DeNoia, Brenna Dillon, Amy Dimes
Administrator: Dr. MaryJane Garibay

- Jacquelyn Hoagland reported that the committee has not met.
- The next meeting is October 28th.
- Noted the three (3) policies on the agenda this evening for adoption.

Danielle Alpaugh inquired about the HIB policy and whether it was a mandated revision. Dr. Garibay indicated that it was mandated and the committee also made some additional revisions.

Ad-Hoc Advocacy Committee:

Chairperson: Brenna Dillon
Committee Members: Danielle Alpaugh, Alison DeNoia, Heather Tormey
Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Brenna Dillon read a Public Service Announcement - "A study published in the Journal of Child Psychology and Psychiatry found that tweens who spend more time on screens have a higher likelihood of developing disruptive behavior disorders. Social media used, specifically, was most likely linked to conduct disorder which is characterized as violating others basic rights or sociality rules with actions such as bullying, vandalism and stealing."
- Minutes from the last meeting are available.
- Received an update from Dr. Garibay on NJASA Safety and Security Meeting.
- 'Wait til Eight' plans; anticipate a parent assembly will take place in late March.
- Committee discussed the game plan for advocacy on Charter Schools; focus is on the caveat that a child can be grandfathered into a charter school no matter how many times they move. The committee will be speaking with the local legislatures

about the Charter Schools and will also be briefly touching on the district's advocating against the Start Strong Assessment.

- The next meeting is to be determined.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO:

- Spring Gala Theme will be announced after the first PTO meeting.
- Board members who don't have children in the district may still sign up for the PTO as a staff member.
- Parent Social was last week; very well attended.
- Trunk or Treat on Saturday, October 29th at Five Points, 1-3pm.
- Harlem Wizards November 14th; selling out very quickly.
- Frosty's event is coming up in December.

Heather Tormey - Colts Neck Township Committee:

- Township has hired two (2) additional police officers; learned their main focus will be assigned to traffic safety in an effort to combat a rise in crime incidents.
- November 8th at 11am is the Veteran's Ceremony; visit the Township website for information.
- November 11th Veterans Day ceremony at Town Hall at 11am.
- There is some movement on the Grand II (COAH) development.

Danielle Alpaugh - Colts Neck Township Senior Citizens:

- No report.

State & County School Boards Association Representative:

Brenna Dillon

- Delegate Assembly is scheduled for November 19th; Alison DeNoia will be attending in place of Brenna Dillon.

SUPERINTENDENT'S REPORT

Dr. Garibay reported as follows:

- Parent-teacher conferences are going very well.
- Noted the approval of the Before and After School Remediation Programs on the agenda. This is one of the numerous programs that the district continues to offer the students that is federally funded.
- October 14th was the Emergency Responders meeting; in attendance were members of the CN Police, First Aid Squad, Naval Weapons Stations Earle, Town council members and Board Members. This was a very productive meeting.
- Mr. Marasco and Mr. Moretta are managing the ESIP process for proposals. Mr. Marasco provided the Board with a brief update.
- There is discussion regarding a 'Gaga' pit donation project at CRES; a presentation of the proposal will likely be on the November 9th agenda.
- Noted that in 2018 the District won a Magna Award; happy to announce that she and Dr. Beck have been invited to present at the National School Boards Association convention in Florida in the Spring.

INFORMATION ITEMS:

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2022-2023 School Year, as of September 30, 2022. ([Attachment # S-1](#)) SUPERINTENDENT'S REPORT
2. The Superintendent recommends approval of the amendment to the resolution adopted at the September 7, 2022 Regular Meeting for the reporting on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period commencing September 16, 2022 through September 30, 2022, as indicated below: AMENDED:
SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Incidents	From	To
Number of Investigations Reported	0	1
Number of Investigations where HIB Was Found to Occur	0	0

3. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying ("HIB") occurring during the following period: SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
10/3/22 - 10/14/22	0	0

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Courtney McCormick - commented how lucky her children are to attend Colts Neck. Recently received their report cards and wanted to note that they are not behind, they are prospering and it is a testament to the Board and the staff for all they have done through the last two difficult pandemic years.
- Jacquelyn Hoagland - recognized Dr. Garibay for her wonderful achievement as Superintendent of the Year Region II.

ACTION ITEMS:

1. It was moved by Kevin O'Connor, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the acceptance of the Superintendent's Action for the following Non HIB incident, as initially reported to the Board at its meeting of October 12, 2022 and amended at the October 26, 2022 Regular Meeting, for the period commencing September 16, 2022 through September 30, 2022 wherein one (1) incident was reported and HIB was not found to have occurred. AFFIRMATION OF
SUPERINTENDENT'S
ACTION

Non HIB Incident No.	Location
2022-N1	Conover Road Primary School

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer,

Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

2. It was moved by Kevin O'Connor, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the following evaluation, as indicated below: EVALUATION

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20230486	Psychiatric	Dr. Tintorer	\$500.00

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

3. It was moved by Kevin O'Connor, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance ("SOA") for the 2022-23 school year to the Monmouth County Office of the New Jersey Department of Education attesting that the checklists for Conover Road Primary School, Conover Road Elementary School and Cedar Middle School have been completed. HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS CHECKLIST SOA FOR THE 2022-23 SCHOOL YEAR
([Attachment # S-2](#))

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

4. It was moved by Kevin O'Connor, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the adoption of the Nursing Services Plan for the 2022-23 school year, which is on file in the Office of Special Services. NURSING SERVICES PLAN

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

None

CURRICULUM

1.

It was moved by Kevin O'Connor, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))
- REIMBURSABLE
EXPENSES

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

2.

It was moved by Kevin O'Connor, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the adoption of the schools' Professional Development ("PD") Plans 2022-2023 school year, which are on file in the office of Curriculum and Instruction.
- SCHOOL DISTRICT
PROFESSIONAL
DEVELOPMENT PLAN
FOR 2022-2023
SCHOOL YEAR

2022-2023 Conover Road Primary School Professional Development Plan
2022-2023 Conover Road Elementary School Professional Development Plan
2022-2023 Cedar Drive Middle School Professional Development Plan

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

FINANCE

1.

It was moved by Tracy Kramer, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the transfer of funds for the month of August, 2022 for the 2022-23 school year. ([Attachment # F-1](#))
- TRANSFER OF FUNDS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

2. It was moved by Tracy Kramer, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Board Secretary's Report as of August 31, 2022. ([Attachment # F-2](#))

BOARD SECRETARY'S
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that as of August 31, 2022, no budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of August 31, 2022 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

3. It was moved by Tracy Kramer, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of August 31, 2022. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

4. It was moved by Tracy Kramer, seconded by Jacquelyn Hoagland and carried on a unanimous roll call vote to approve the Bill List dated October 26, 2022 in the amount of \$2,705,680.98 and Food Service payments in the amount of \$329.75.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

POLICY

1. It was moved by Brenna Dillon, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: (Attachment # P-1 - # P-3) ADOPTION OF
POLICIES AND
REGULATIONS

Attachment #P-1	Policy 5512 - Harassment, Intimidation, or Bullying
Attachment #P-2	Policy 1643 - Family Leave
Attachment #P-3	Policy 8530 - District Wellness Policy

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

NEGOTIATIONS

1. It was moved by Amy Dimes, seconded by Heather Tormey and carried on a unanimous roll call vote to approve the Memorandum of Agreement ("MOA"), dated October 21, 2022 between the Colts Neck Board of Education ("Board") and the Colts Neck Township Administrators Association ("CNTAA") for the 2023-24, 2024-25 and 2025-26 school years, which is on file in the Office of the Business Administrator/Board Secretary. MEMORANDUM OF
AGREEMENT
BETWEEN BOARD
AND CNTAA
2023-2026 SCHOOL
YEARS

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Megan Mastropiero	Instructional Assistant/	11/5/22

	Cedar Drive Middle School	
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Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

2. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2022-2023 school year, as indicated below:

EMPLOYMENT:
INSTRUCTIONAL
ASSISTANT
2022-2023 SCHOOL
YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
* Toni Ann Pollitto (Replacing Carly Cole, who resigned)	Instructional Assistant/Conover Road Primary School	11/16/22 – 6/30/23	6.75 Hours Daily 184 Days Step 13 \$17.82 Per Hour \$22,132 Per Annum, Prorated

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

3. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual for the 2022-23 school year, as indicated below:

EMPLOYMENT:
BUS DRIVER 2022-23
SCHOOL YEAR

Name	Position/Location	Effective Dates	Number of Days/Hourly Rate/Hours/Salary
Gwynne Dawson (replacing Rosemary Moriarty who retired)	Bus Driver	On or about 11/1/22 - 6/30/23	184 Days \$27.00 Per Hour 4 Hours Per Day \$19,872 Per Annum, Prorated

* Pending criminal history review and receipt of prior employment verification.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer,

Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

4. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the medical disability leave for each of the following staff members during the 2022-2023 school year, as indicated below:

MEDICAL DISABILITY
LEAVE: 2022-2023
SCHOOL YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
Edmond Deane/ Custodian/ Cedar Drive Middle School	10/3/22 - 10/31/22	FMLA – Paid With healthcare benefits (Using Sick Days from 10/3/22 through 10/31/22)
Dana McMullin/ Instructional Assistant/ Cedar Drive Middle School	10/19/22 - 10/31/22	FMLA – Paid With healthcare benefits (Using Sick and Personal Days from 10/19/22 through 10/31/22)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

5. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the August 10, 2022 Regular Meeting, for Jennifer Stattel, Teacher at Conover Road Elementary School, during the 2022-2023 school year, as indicated below:

AMENDED MEDICAL
DISABILITY LEAVE
2022-2023 SCHOOL
YEAR

Effective Dates	From	To
9/2/22 - 1/2/23	<ul style="list-style-type: none"> FMLA – Paid With healthcare benefits (Using Sick and Personal Days from 9/2/22 through 9/21/22) FMLA – Unpaid With healthcare benefits (9/22/22 through 1/2/23) 	<ul style="list-style-type: none"> FMLA – Paid With healthcare benefits (Using Sick and Personal Days from 9/2/22 through 9/21/22) FMLA – Unpaid With healthcare benefits (9/22/22 through 11/25/22) Contractual Leave – Unpaid Without healthcare benefits (11/26/22 through 1/2/23)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

6. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the October 12, 2022 Regular Meeting, for Ryan Walker, Teacher at Cedar Drive Middle School, during the 2022-2023 school year, as indicated below:

AMENDED MEDICAL
DISABILITY LEAVE
2022-2023 SCHOOL
YEAR

From	To	Leave Type
10/7/22 - 10/31/22	10/7/22 - 11/28/22	Medical Disability-FMLA – With Health Care Benefits (using sick days from 10/7/22 through 11/28/22)

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

7. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as extracurricular advisors/coaches for the following sport and non-sport activities at Cedar Drive Middle School during the 2022-2023 school year, as indicated below:

EXTRACURRICULAR
ADVISORS:
CEDAR DRIVE
MIDDLE SCHOOL
2022-2023 SCHOOL
YEAR

Name	Position	Amount Not To Exceed
Steven Ricci	Boys' Basketball	\$3,494
Elizabeth West	Girls' Basketball	\$3,494
Kiera Kulaga♦ Laila Tlack♦	Cheerleading	\$3,494
Marissa Granato	Make A Difference Club	\$2882

♦Stipend split equally between Co-Advisors

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

8. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the resolution adopted at the October 12, 2022 Regular Meeting for the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School event during the 2022-23 school year, as indicated below:

AMENDED:
CEDAR DRIVE
MIDDLE SCHOOL
CHAPERONES
2022-2023 SCHOOL
YEAR

Name	Event	Date
Joseph Truisi (replacing Jeffrey Brown)	Talent Show	10/20/22
Steven Ricci (replacing Marissa Granato)	Cross Country	10/18/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

9. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the additional Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School events during the 2022-2023 school year, at an amount not to exceed \$80 for each staff member, as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
ADDITIONAL
CHAPERONES
2022-2023 SCHOOL
YEAR

Name	Event	Date
Carol J. Burtnick	Cross Country	10/14/22
Elizabeth West	Cross Country	10/18/22
Marissa Granato	Cross Country All Star Meet	10/26/22

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

10. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the September 21, 2022 Regular Meeting for the appointment of the following staff member to serve as home instructor for Student #20251255, at an hourly rate of \$52, for a total number of hours per week to not exceed ten (10):

AMENDED HOME
INSTRUCTORS:
DISTRICT STAFF
MEMBERS FOR
2022-2023 SCHOOL
YEAR

Name	From	To
Diane Gilmore	10/24/22 - 12/2/22	12/5/22 - 1/13/23

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

11. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the additional pay to Claudia Luongo Half-Time Teacher of Visual Arts at Conover Road Elementary School, at an hourly rate of \$47.00, as indicated below:

ADDITIONAL PAY
TEACHER: 2022-23
SCHOOL YEAR

Date	Purpose	Total Number of Hours	Total Amount Not to Exceed
10/10/22	Staff In-Service	3.55	\$166.85

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

12. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the additional pay to Amy DeFelice, Long- Term substitute teacher at Cedar Drive Middle School, at an hourly rate of \$34.50, as indicated below:

ADDITIONAL PAY:
LONG-TERM
SUBSTITUTE
TEACHER AT
CEDAR DRIVE
MIDDLE SCHOOL
2022-23 SCHOOL
YEAR

Date	Purpose	Total Number of Hours	Total Amount Not to Exceed
9/15/22	Back to School Night	2	\$69

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

13. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the transfer of the following staff member for the 2022-23 school year effective October 17, 2022 as indicated below:

TRANSFER OF STAFF
FOR 22-23 SCHOOL
YEAR

Name	From	To
	Position/Location	Position/Location
Lucas Amaniera	Instructional Assistant/ Conover Road Elementary School	Instructional Assistant/ Conover Road Primary School

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

14. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve in the following positions listed below, for the Planning and Development for the A.B.L.E. Program for the 2022-2023 school year, at an hourly rate of \$52, for a total number of hours not to exceed 20 for all staff members, for a total amount not to exceed \$1,040 for all staff members, as indicated below:

BEFORE/AFTER
SCHOOL A.B.L.E.
2022-2023 SCHOOL
YEAR

Name
Dr. Christine Doran
Kristin Manners
Lisa Mastroianni

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

15. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve in the following positions for the Before and After School Remediation Programs (Author Study, Mystery Book Club, Math Games, Readers Theater, Solve and Wander, Stock Market Game, Mathletes, Word Wizards, Phonics Club, Mathematic Club, Fluency Practice, History Podcast, Chorus Spring Singers, Writers Workshop, Builders Club, Physical Education Club), for the 2022 - 2023 school year, at an hourly rate of \$52, for a total number of hours not to exceed 457 hours for all staff members, for a total amount not to exceed \$23,764.00* for all staff members, as indicated below:

BEFORE AND AFTER
SCHOOL
REMEDATION
PROGRAMS:
2022-2023 SCHOOL
YEAR

Staff Member	Location	Position
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Lysa Cook	Conover Road Elementary School	Coordinator
Kathleen Augustin	Conover Road Primary School	Instructor
Jennifer Caga-Collett	Conover Road Elementary School	Instructor
Nicole Clancy	Conover Road Primary School	Instructor
Mary Alex Donofrio	Conover Road Primary School	Instructor
Angelina Francese	Conover Road Primary School	Instructor
Jennifer Main	Conover Road Primary School	Instructor
Kayla McKenna	Conover Road Primary School	Instructor
Marie Muller	Conover Road Primary School	Instructor
Allison Klacik	Conover Road Elementary School	Instructor
Alexis Novotny	Conover Road Elementary School	Instructor
Katherine Staron	Conover Road Elementary School	Instructor
Richard Baiata	Conover Road Primary School	Instructor
Steven Toscano	Cedar Drive Middle School	Instructor
Joseph Truisi	Cedar Drive Middle School	Instructor

*Funded by TITLE I

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

16. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Teacher list for the 2022-2023 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2022-2023 SCHOOL
YEAR

Name	Certification
Mary Gittleson	Substitute Credential

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

17. It was moved by Heather Tormey, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Bus Drivers for the 2022-2023 school year, at an hourly rate of \$25.00 on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
BUS DRIVERS:
2022-2023 SCHOOL
YEAR

Name
Gregory Dawson

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

NEW BUSINESS/WORK SESSION AGENDA

- Kevin O'Connor commented on the CNTAA MOA on this evening's agenda; noting that this is a recognition of multiple facets for this Administrator group. It is a good thing for the district to recognize the administrators and what they give to the district.
- Alison DeNoia reminded all that the Lions Club Pancake Breakfast is on October 29th at Community Church from 8-12.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No Executive Session.

ADJOURNMENT

At approximately 7:43 p.m. it was moved by Heather Tormey, seconded by Tracy Kramer and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Marian Castner, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor, Heather Tormey, Jacquelyn Hoagland and Danielle Alpaugh

No: None

Absent: None

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of September 30, 2022
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of August, 2022
Attachment # F-2	Board Secretary's Report as of August 31, 2022
Attachment # F-3	Treasurer's Report as of August 31, 2022

Attachment # P-1	Adoption of Policy 5512 - Harassment, Intimidation, or Bullying
Attachment # P-2	Adoption of Policy 1643 - Family Leave
Attachment # P-3	Adoption of Policy 8530 - District Wellness Policy

BOARD MEETINGS*	
November 9, 2022	November 30, 2022
December 14, 2022 @ 6:00 pm	
January 4, 2023 @ 6:00 p.m. (Organization Meeting)	

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2022		
Thursday	October 27	Short Session Day Students – Parent/Teacher Conferences (Afternoon & Evening)
Friday	October 28	Short Session Day – Students and Staff
Thursday-Friday	November 10-11	NJEA Convention - Schools/Central Office Closed
Wednesday	November 23	Short Session Day - Students and Staff
Thursday-Friday	November 24-25	Thanksgiving Recess – Schools/Central Office Closed
Thursday	December 22	Short Session Day - Students & Staff (Winter Recess begins at the end of day)
Friday - Friday	December 23-30	Winter Recess – Schools/Central Office Closed
2023		
Tuesday	January 3	Schools Reopen - Students and Staff
Monday	January 16	Martin Luther King Jr.'s Birthday -Schools Closed for Students Professional Development Day Full Day for Staff
Friday	February 17	Short Session Day - Students Full Day - Staff with In-Service After Student Dismissal
Monday	February 20	President's Day – Schools/Central Office Closed
Wednesday	March 1	Short Session Day for Students Parent/Teacher Conferences (Afternoon)
Thursday	March 2	Short Session Day Students – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 3	Short Session Day - Students and Staff
Thursday	April 6	Short Session Day - Students and Staff (Spring Recess begins at the end of the day)
Friday - Friday	April 7-14	Spring Recess – Schools/Central Office Closed
Friday	May 26	Short Session Day - Students/Full Day Staff Full Day - Staff with In-Service After Student Dismissal (Afternoon)

Monday	May 29	Memorial Day – Schools/Central Office Closed
Wednesday	June 21	Short Session Day - Students/Full Day Staff
Thursday	June 22	Short Session Day - Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

School Business Administrator/Board Secretary