

**COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722**

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

**COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR**

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

**COLTS NECK SCHOOL DISTRICT GOALS
2022-2023 SCHOOL YEAR**

- *ACADEMIC: Develop and implement targeted action plans to increase percentages of students "meeting" and/or "exceeding" grade-level standards in mathematics and language arts.*
- *OPERATIONS Implementation of the Strategic Plan - The district will complete all activities identified for year 1 (22-23) in Action Plans.*
- *WELLNESS: Increase identification of SEL needs, specifically in the areas of students' perceptions of school and perceptions of selves as learners while increasing district-wide provisions of counseling and/or mental health supports.*
- *FACILITIES: Identify and pursue supplemental funding for Capital Projects directly related to indoor air quality and HVAC improvements.*
- *COMMUNICATIONS: Foster meaningful, strong relationships with parents/guardians and community stakeholders by increasing communications from the district and facilitating opportunities for both parent/guardians and stakeholder engagement.*

MINUTES: For the Reorganization And Regular Meeting of the Board of Education, **May 24, 2023**, at 7:00 p.m. in the Gymnasium at Cedar Drive Middle School, 73 Cedar Drive, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of*

- his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
 3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
 4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
 5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Heather Tormey called the meeting to order at 7:12 p.m.

ROLL CALL

ROLL CALL

Board Members Present: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

Board Members Absent: Tracy Kramer

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 19, 2023 and May 20, 2023 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

A motion was made for the approval of all adoptions and appointments by Alison DeNoia and seconded by Brenna Dillon. Board President Heather Tormey asked for any questions or comments.

A motion was then made by Jessica Ramirez, seconded by Andrew Rytter for the following

resolutions to be Tabled:

- Appointment of General Counsel
- Appointment of Insurance Agents
- Appointment of Disability Insurance Provider
- Appointment of Auditor

Yes: John Camera, Amy Dimes, Jessica Ramirez and Andrew Rytter

No: Alison DeNoia, Brenna Dillon, Kevin O'Connor and Heather Tormey

Absent: Tracy Kramer

Mr. Marasco announced that the motion did not pass.

A motion was further made by Jessica Ramirez, seconded by Andrew Rytter to Table the adoption of Curriculum Guides And Textbooks And Materials And Five-Year Review Cycle Of Curriculum Guides.

Yes: John Camera, Jessica Ramirez, Andrew Rytter and Kevin O'Connor

No: Alison DeNoia, Brenna Dillon, Amy Dimes and Heather Tormey

Absent: Tracy Kramer

Mr. Marasco announced that the motion did not pass.

Mr. Marasco then called for a roll call vote on the original motion which was made by Alison DeNoia and seconded by Brenna Dillon for the approval of the twenty-eight (28) adoptions and appointments under the reorganization portion of the agenda.

ADOPTION OF OFFICIAL NEWSPAPERS

ADOPTION OF
OFFICIAL
NEWSPAPERS

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that the Asbury Park Press be adopted as the official newspaper to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2023-24 school year, however, that the use of the Asbury Park Press shall not preclude the use of the Colts Neck Calendar, The Two Rivers Times, The Journal and newspapers of general circulation within the district.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

APPROVAL OF PARLIAMENTARY PROCEDURE

PARLIAMENTARY
PROCEDURE

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, to adopt Robert’s Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the 2023-24 school year.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O’Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

APPOINTMENTS

APPOINTMENTS

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that the following appointments be made for the 2023-24 school year:

Board Secretary	Vincent S. Marasco
Human Resources Officer	Dr. MaryJane Garibay
Affirmative Action Officer for District & Curriculum	Dr. Richard Beck
Gender-Equity Officer	Dr. Richard Beck
504 Officer	Dr. Richard Beck
Right-To-Know Officer	Vincent S. Marasco
Right-To-Know Contact	Nicholas Moretta
Public Agency Compliance Officer	Vincent S. Marasco
Affirmative Action Officer for Contracts	Vincent S. Marasco
Homeless Liaisons	Dr. Richard Beck Kathleen McGuire-Dunlea
Americans With Disabilities Act Officer	Dr. Richard Beck
Title 9 Officer	Dr. Richard Beck
English As A Second Language Plan	Erica Reynolds
Indoor Air Quality Officer	Nicholas Moretta
Integrated Pest Management Officer	Nicholas Moretta

Chemical Hygiene Officer	Nicholas Moretta
Asbestos Officer	Nicholas Moretta
School Safety Specialist	Colin Rigby Tricia Barr
Anti-Bullying Coordinator	Dr. Richard Beck
Anti-Bullying Specialists	Jeanette Riggelman – CRPS Anne Rauso – CRES Lauren Hums - CDMS
Workman's Compensation Claims Coordinator	Vincent S. Marasco

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Andrew Rytter, Kevin O’Connor and Heather Tormey

No: None

Absent: Tracy Kramer

APPOINTMENT OF GENERAL COUNSEL

GENERAL COUNSEL

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a roll call vote to approve the adoption of the following resolution:

WHEREAS, there exists a need for board counsel services in connection with Colts Neck Board of Education for the 2023-24 School Year, and

WHEREAS, such board counsel services can be provided only by a board counsel firm and the firm of Kenney, Gross, Kovats and Parton is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the board counsel services will be payable to Kenney, Gross, Kovats and Parton, upon the submission of a voucher setting forth the time expended, and based upon the rate of \$155 per hour, not to exceed \$75,000.

NOW, THEREFORE, BE IT RESOLVED, by the Colts Neck Board of Education in the County of Monmouth, as follows:

1. The board counsel firm of Kenney, Gross, Kovats and Parton is hereby retained to provide board counsel services necessary in conjunction with the Colts Neck Board of Education.
2. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(l), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.

4. The approval of this resolution is based upon the approval of the Board Attorney.

Yes: Alison DeNoia, Brenna Dillon, Amy DImes, Kevin O'Connor and Heather Tormey

No: John Camera

Abstain: Jessica Ramirez and Andrew Rytter

Absent: Tracy Kramer

APPOINTMENT OF INSURANCE AGENTS

INSURANCE AGENTS

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a roll call vote to approve the adoption of the following resolution:

RESOLVED, that the Board of Education appoint Alliant / Boynton, 21 Cedar Avenue, Fair Haven, NJ as its District Insurance Agent (Consultant) for all Property and Casualty insurance coverage for the 2023-24 school year.

BE IT FURTHER RESOLVED, that the Board of Education appoints Brown & Brown Metro, LLC, 80 Lambert Lane, Suite 140, Lambertville, NJ as its District Insurance Agent (Consultant) for all medical and dental insurance coverage for the 2023-24 school year.

Yes: Alison DeNoia, Brenna Dillon, Amy DImes, Kevin O'Connor and Heather Tormey

No: John Camera

Abstain: Jessica Ramirez and Andrew Rytter

Absent: Tracy Kramer

APPOINTMENT OF DISABILITY INSURANCE PROVIDER

DISABILITY
INSURANCE
PROVIDER

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

BE IT RESOLVED, that the Board of Education appoints MGM Benefits, Prudential Insurance Company and Colonial Life as its providers for disability insurance through payroll deduction upon an employee's enrollment in the plan for the 2023-24 school year. The total cost for the plan will be paid by the employee.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Kevin O'Connor and Heather Tormey

No: None

Abstain: Jessica Ramirez and Andrew Rytter

Absent: Tracy Kramer

APPOINTMENT OF AUDITOR

AUDITOR

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

WHEREAS, there exists a need for Auditing Services, and

WHEREAS, the firm of Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey 07090 is licensed to provide such services.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Board of Education in the County of Monmouth, as follows:

1. The auditing firm of Suplee, Clooney & Company is hereby retained to provide Auditing services for the 2023-24 school year, at a cost not to exceed \$30,000.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The anticipated term of this contract is one (1) year as presented in the firm's proposal.
4. Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey 07090 has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
5. A copy of this resolution as well as the engagement letter shall be placed on file with the Secretary of the Board.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Kevin O'Connor and Heather Tormey

No: None

Abstain: Jessica Ramirez and Andrew Rytter

Absent: Tracy Kramer

APPOINTMENT OF ACTING BOARD SECRETARY

ACTING BOARD
SECRETARY

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that MaryJane Garibay, Superintendent of Schools be appointed to serve as Acting Board Secretary to act in such capacity in the absence of the Board Secretary from the school district in accordance with the terms of the resolution establishing the title of Acting Board Secretary as adopted on January 12, 1963. Term shall be for the 2023-24 school year.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

APPOINTMENT OF TREASURER OF SCHOOL MONIES

TREASURER OF
SCHOOL MONEYS

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that Mr. John Antonides be designated as Treasurer of School Monies for the 2023-24 school year at an annual salary of \$3,375.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

APPOINTMENT OF REPRESENTATIVES REQUESTING FEDERAL AND STATE FUNDS

APPOINTMENT OF
REPRESENTATIVES
REQUESTING
FEDERAL AND
STATE FUNDS

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that MaryJane Garibay, Superintendent of Schools, and Vincent S. Marasco, School Business Administrator/Board Secretary of the Colts Neck Township School District or their designees, be designated as the Board's agents to request state and federal funds

under the existing State and Federal laws for the 2023-24 school year.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

APPOINTMENT OF DISTRICT QUALIFIED PURCHASING AGENT

DISTRICT QUALIFIED
PURCHASING AGENT

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the Qualified Purchasing Agent ("QPA") that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000, may be awarded by the QPA without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently \$6,600) may be awarded by the QPA without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that the Colts Neck Board of Education, pursuant to the statutes cited above hereby appoints Vincent S. Marasco as its duly authorized Qualified Purchasing Agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Colts Neck Board of Education, and

BE IT FURTHER RESOLVED that Vincent S. Marasco is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Colts Neck Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but are less than the bid threshold of \$44,000 for the 2023-24 school year

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

**DESIGNATION OF CLAIMS AUDITOR: Prepayment Authority
Amended 18A:19-1.2 and 4**

CLAIMS AUDITOR

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that the Vincent S. Marasco, School Business Administrator/Board Secretary, be designated as the Board of Education’s Claims Auditor with authority as provided by 18A:19-2 and 18A:19-4.1, amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges, and any other claim or demand which would be in the best interests of the Board to pay promptly for the 2023-24 school year.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O’Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

DESIGNATION OF SCHOOL FUNDS INVESTOR

SCHOOL FUNDS
INVESTOR

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that the Board of Education designate Vincent S. Marasco, School Business Administrator/Board Secretary and Kathleen Condron, Bookkeeper Payroll Accounts Assistant as the Funds Investor and authorize them to make wire transfers amongst the board accounts as may be necessary for the 2023-24 school year.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O’Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

DESIGNATION OF TRANSFER AUTHORITY

DESIGNATION OF
TRANSFER
AUTHORITY

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a roll call vote to

approve the adoption of the following resolution:

RESOLVED, that as provided by N.J.S.A. 18A:22-8.1 amended, MaryJane Garibay, Superintendent of Schools, be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings; and

RESOLVED that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly; and

BE IT FURTHER RESOLVED, that the Board of Education approves the delegation of said authority so granted to Vincent S. Marasco, School Business Administrator/Board Secretary for the 2023-24 school year.

Yes: Alison DeNoia, Brenna Dillon, Amy DImes, Kevin O'Connor and Heather Tormey

No: John Camera and Jessica Ramirez

Abstain: Andrew Rytter

Absent: Tracy Kramer

BOARD OF EDUCATION BANK ACCOUNTS

BANK ACCOUNTS

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that PNC Bank and New Jersey Cash Management Fund be designated as approved depositories for Colts Neck Township funds and that the financial institutions be required to be insured by either the SLIC or the FDIC and/or required by both Federal and State statutes; and

1. Required Transaction Authorities

BE IT FURTHER RESOLVED, that Vincent S. Marasco, Board Secretary, and/or his designee be authorized to wire transfer Board of Education funds between Board of Education accounts only; and

BE IT FURTHER RESOLVED, that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes, or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements; and

BE IT FURTHER RESOLVED that the Board Secretary and/or his designee be authorized to enter into agreement/s with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposit/s when appropriate; and

2. Accounts

BE IT FURTHER RESOLVED, that the Board Secretary be authorized on behalf of the Board of Education to change account types and establish new Statement Savings, NOW, SWEEP, and/or Money Market Investment Accounts in any or all of the above depositories when in the best interest of the Board of Education; and

BE IT FURTHER RESOLVED, that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons, or other instruments or orders for the payment of money when signed, live or facsimile, or authorized; and

3. Signatures

BE IT FURTHER RESOLVED, that Vincent S. Marasco, Board Secretary, is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to be approved depositories, as per the list of signatures on the respective accounts, on record in the Business Office; and

4. Documents, Investments and Requirements

BE IT FURTHER RESOLVED, that the Board Secretary and/or his designee be authorized on behalf of the Board of Education to:

- a. Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depositories for any purpose; and
- b. Authorize the depositories to purchase or sell Certificates of Deposit, Repurchase Agreements and other securities which are set forth in Board of Education policy; and
- c. Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of this Corporation.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

IMPREST PETTY CASH FUNDS AUTHORIZATION (N.J.A.C. 6:20-2.10)

PETTY CASH FUNDS

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, to authorize the Board Secretary to establish the following imprest petty cash fund accounts for the period July 1st to June 30th during the 2023-24 school year in accordance with N.J.S.A. 18A:4-15 and 18A:19-23 and Title 6 of the N.J.A.C. 6:20-2.10; and

BE IT FURTHER RESOLVED that each account be replenished within a period of time not to exceed sixty (60) days without prior approval of the Board Secretary.

Account	Amount	Administrator
Board of Education Cash Account	\$500.00	School Business Administrator
Petty Cash – Conover Road Primary School	\$500.00	Principal Conover Road Primary School
Petty Cash – Conover Road Elementary School	\$500.00	Principal Conover Road Elementary School
Petty Cash – Cedar Drive Middle School	\$500.00	Principal Cedar Drive Middle School
Petty Cash – Superintendent’s Office	\$500.00	Superintendent of Schools
Petty Cash – Transportation	\$250.00	Transportation Coordinator

BE IT FURTHER RESOLVED to establish a maximum single Petty Cash expenditure of \$100.00 not to be exceeded without prior approval by the Board Secretary.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O’Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

UNIFORM EXPANDED CHART OF ACCOUNTS

UNIFORM EXPANDED
 CHART OF
 ACCOUNTS

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that the Board adopt the Uniform Expanded Chart of Accounts (Revised March 2023) for New Jersey Public Schools for the 2023-24 school year.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O’Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

APPROVAL OF TAX SHELTERED ANNUITIES

TAX SHELTERED
ANNUITIES

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that the Board of Education approve the following companies to provide Tax Sheltered Annuity salary reduction agreements, in accordance with the district's revised Plan Documents, for the 2023-24 school year:

Valic (403b)	Equitable (457)
Equitable (403b)	Voya (457)
Equitable (Roth)	Metlife (403b)

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

APPROVAL OF FLEXIBLE SPENDING PLAN

FLEXIBLE SPENDING
PLAN

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that the Board of Education approves the appointment of Horizon Blue Cross Blue Shield of New Jersey as the district's third party administrator for the establishment and management of the district's Flexible Spending Plan program for the 2023-24 school year.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

FEES FOR COPIES OF PUBLIC DOCUMENTS

FEES FOR COPIES
OF PUBLIC
DOCUMENTS

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED that the Board of Education hereby establishes a photocopy fee for printed matter such as official Board Minutes and other public documents for the 2023-24 school year, as set forth below:

First page to tenth page	\$0.75 per page
Eleventh page to twentieth page	\$0.50 per page
All pages over 20	\$0.25 per page

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

APPOINTMENT OF REPRESENTATIVE TO MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION

REPRESENTATIVE TO
MONMOUTH
OCEAN
EDUCATIONAL
SERVICES
COMMISSION

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that MaryJane Garibay, Superintendent of Schools, is designated as the Board representative to the Monmouth-Ocean Educational Services Commission for the 2023-24 school year

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

AUTHORIZATION FOR EMPLOYMENT WHEN EMINENT NEED EXISTS

AUTHORIZATION FOR
EMPLOYMENT WHEN
EMINENT NEED
EXISTS

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a roll call vote to approve the adoption of the following resolution:

RESOLVED, that the Board of Education authorizes MaryJane Garibay, Superintendent of Schools, to offer employment to any deserving candidate and accept the resignation of any employee when an eminent need exists and the failure to appoint would interfere with providing a student(s) with a thorough and efficient education or the orderly operation of the school district for the 2023-24 school year. The Board will ratify such emergency appointments at their next regularly scheduled meeting.

Yes: Alison DeNoia, Brenna Dillon, Amy DImes, Kevin O'Connor and Heather Tormey

No: John Camera and Jessica Ramirez

Abstain: Andrew Rytter

Absent: Tracy Kramer

APPOINTMENT OF CUSTODIAN OF RECORDS AND PUBLIC ACCESS TO RECORDS OFFICER

CUSTODIAN OF
RECORDS AND
PUBLIC ACCESS TO
RECORDS OFFICER

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c 73.P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be as set forth below:

First page to tenth page	\$0.75 per page
Eleventh page to twentieth page	\$0.50 per page
All pages over 20	\$0.25 per page

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints Vincent S. Marasco, School Business Administrator/Board Secretary, as the custodian of government records for the 2023-24 school year, and

BE IT FURTHER RESOLVED, that the Board of Education of the Colts Neck School District approves the Open Public Records Act Request Form for the use of any person who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

EXTRAORDINARY UNSPECIFIABLE SERVICES – POLICY SERVICES

EXTRAORDINARY
UNSPECIFIABLE
SERVICES –
POLICY SERVICES

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a roll call vote to approve the adoption of the following resolution:

WHEREAS, there exists a need for policy review services of the Colts Neck Board of Education for the 2023-24 School Year.

WHEREAS, it has been determined that such policy review services are specialized in nature, require expertise in the field of policy review and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

NOW THEREFORE, BE IT RESOLVED, By The Colts Neck Board Of Education In The County Of Monmouth, As Follows

1. The policy review services firm of Strauss Esmay Associates, LLP is hereby retained to provide policy review services necessary for the 2023-24 School Year.
2. This contract is awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

Yes: Alison DeNoia, Brenna Dillon, Amy DImes, Kevin O'Connor and Heather Tormey

No: John Camer and Jessica Ramirez

Abstain: Andrew Rytter

Absent: Tracy Kramer

EXTRAORDINARY UNSPECIFIABLE SERVICES – TELECOMMUNICATION SERVICES

EXTRAORDINARY
UNSPECIFIABLE
SERVICES –
TELECOMMUNICATIO
N SERVICES

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

WHEREAS, it has been determined that such telecommunication services are specialized in nature, require expertise in the field of telecommunication and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

NOW THEREFORE, BE IT RESOLVED, By The Colts Neck Board Of Education In The County Of Monmouth, As Follows

1. The telecommunication services firm of Altice (Cablevision, Optimum Lightpath) and Monmouth Telecom are hereby retained to provide telecommunication services necessary for the 2023-24 school year.
2. These contracts are awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

A copy of this resolution as well as the contracts shall be placed on file with the Secretary of the Board.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

ADOPTION OF CURRICULUM GUIDES AND TEXTBOOKS AND MATERIALS AND FIVE-YEAR REVIEW CYCLE OF CURRICULUM GUIDES

CURRICULUM
GUIDES;
TEXTBOOKS AND
MATERIALS; CORE
CURRICULUM
GUIDES
FOR 2023-2024
SCHOOL YEAR

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a roll call vote to approve the adoption of the following resolution:

RESOLVED, that all current curriculum guides; textbooks and materials; and the CORE curriculum guide list unless modified upon recommendation of the Superintendent, which are on file in the Office of Curriculum and Instruction, be adopted for the 2023-2024 school year, as indicated below:

2023-2024 Textbook/ Material/Core Curriculum List
2023-2024 CORE Curriculum Guide

Yes: Alison DeNoia, Brenna Dillon, Amy DImes, Kevin O'Connor and Heather Tormey

No: None

Abstain: John Camera, Jessica Ramirez and Andrew Rytter

Absent: Tracy Kramer

MULTI-YEAR PLAN EXTENSION

MULTI-YEAR PLAN
EXTENSION

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that the 2019-2022 Comprehensive Equity Plan be extended through the 2023-2024 school year, as per the New Jersey Department of Education Broadcast of February 22, 2023 as indicated below:

Comprehensive Equity Plan

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O'Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

SOFTWARE SUPPLIERS

SOFTWARE
SUPPLIERS

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following resolution:

RESOLVED, that the following list of suppliers of software for the 2023-24 school year be approved, as indicated below:

Information Technology Center (ITC-Asbury Park)
Genesis (SIS & SchoolFi)
Schoolmessenger / Intrado
VersaTrans
School Dude
Frontline Technologies

Safe Schools
Scholarchip
Service Works, Inc.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy DImes, Jessica Ramirez, Kevin O’Connor and Heather Tormey

No: None

Abstain: Andrew Rytter

Absent: Tracy Kramer

REGULAR BOARD MEETING

APPROVAL OF MINUTES

APPROVAL OF
 MINUTES

1. It was moved by Alison DeNoia, seconded by Kevin O’Connor and carried on a roll call vote to approve the Board minutes of the following Meetings:

Meeting
April 5, 2023 Regular Meeting Minutes
April 5, 2023 Executive Session Minutes
April 19, 2023 Regular Meeting Minutes

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jessica Ramirez (4/5/23 Regular and Executive), Andrew Rytter, Kevin O’Connor and Heather Tormey

No: None

Abstain: Jessica Ramirez (4/19/12 Regular)

Absent: Tracy Kramer

PRESENTATION

PRESENTATION

1. Mr. Ryan Brush, Boy Scout Troop 290 of Colts Neck, presented to the Board of Education his completed Eagle Scout Service Project - “Conover Road Elementary School Gaga Pit”

PRESENTATION

COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
5/3/23	Phyllis Camera	Board of Education	Vote ‘No’ on the 2023-2024 school budget
5/23/24	Danielle Alpaugh	Board of Education	In opposition to the proposed

			amendments to Board Policy 5756 Transgender Students
5/24/23	Christopher Montalvo, President Colts Neck Sports Foundation	Dr. Garibay / Board of Education	\$25,000 Donation - replacement of bleachers at Conover Road Elementary School
5/23/23	Steven Cummings	Board of Education	Opposition to language for proposed changes to Policy 5756
5/24/23	Rebecca Roberts	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Sandra Talarico	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Troy Cauble	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Theresa Cauble	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Theresa Cauble	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Melissa Sciarrillo	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Meredith Henriques	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Jose Henriques	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Jennifer Winkelmann	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Dawn Larsen	Board of Education	In support of proposed changes to Policy 5756
5/24/23	Joshua McGarry	Board of Education	Thank you to Board members who will vote to support proposed changes to Policy 5756
5/24/23	Chris Nealand	Board of Education	In support of proposed changes to Policy 5756
5/24/23	Thomas Martin	Board of Education	In support of proposed changes to Policy 5756
5/24/23	Anthony Kyle	Board of Education	In support of proposed changes to Policy 5756
5/24/23	Nicole Bomm	Board of Education	In support of proposed changes to Policy 5756
5/24/23	Lauren Jansen	Board of Education	In support of proposed changes to Policy 5756
5/24/23	Mark Junda	Board of Education	In support of proposed changes

			to Policy 5756
5/24/23	Nicole Jansen	Board of Education	In support of proposed changes to Policy 5756
5/24/23	Danielle Santomenno	Board of Education	In support of proposed changes to Policy 5756
5/24/23	Karl Jansen	Board of Education	In support of proposed changes to Policy 5756
5/24/23	Joli Toth	Board of Education	Thank you to Board members who will vote to support proposed changes to Policy 5756
5/24/23	Cortni Burgess	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Michael Lindner	Board of Education	Thank you to Board members who will vote to support proposed changes to Policy 5756
5/24/23	Patricia Molloy	Board of Education	In support of proposed changes to Policy 5756
5/24/23	Tara DeSerio	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Jose Ramirez	Board of Education	In support of proposed changes to Policy 5756
5/24/23	Sergio Fossa	Board of Education	In support of proposed changes to Policy 5756 and biologically delineated bathrooms/locker rooms
5/24/23	Yelena Smith	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	David Saturn	Board of Education	Opposition to proposed changes to Policy 5756
5/24/23	Karin Londono, CNTEA President	Board of Education	On behalf of the CNTEA, Board Member Use of Social Media/Code of Ethics School Board Members / Concerns

REPORT OF PRESIDENT – Mrs. Heather Tormey

PRESIDENT’S
REPORT

President Tormey reported:

- Welcomed everyone to the meeting; Thanked Ryan Brush for his presentation and extended congratulations on the completion of the Gaga Pit and his successful appointment as an Eagle Scout; it is quite an accomplishment to be among the 4% of Scouts to earn this rank.
- Mrs. Tormey read her remarks: On the agenda is the first reading of the proposed revision to the current Board *Policy 5756 - Transgender Students*. On February 22,

2023, a different revision to this policy was on the agenda; however, it was not approved by a majority vote of the Board. Since then, the members of the Policy Committee and Board have engaged in a considerable amount of reflection, research, and collaboration with administration and legal counsel to draft language that balances intentions, priorities, and concerns of the school community. The proposed revision is being recommended as a result of the process and commitment to this work.

It is imperative for our students and constituents to know that the Colts Neck Township Board of Education recognizes the importance of parental involvement in our schools. Contrary to the false narrative that exists, at no time has this Board ever suggested or agreed that - absent reasons for concern permissible by law - information about a child's academic, mental, social, emotional, or physical being should be intentionally withheld from parents or guardians. This Board recognizes and acknowledges the rights of children and their families, and that each child's family is unique. Despite the differences among us, this Board of Education's Policies and Regulations are written to prioritize a child's well being. Through the proposed policy language, the Board will continue to support, advocate for, and empower our students while also working with them to communicate with their parents/guardians.

For many years, organizations like New Jersey School Boards Association and the Monmouth County Schools Partnership for Wellness have invested a great deal of time and resources to offer opportunities to board members and parents/guardians in an effort to educate them about the mental health of students and the important roles that adults play in providing supportive, healthy spaces for children. As a school community, we acknowledge and respect the fact that every family is different and each situation involving a child may have a unique set of circumstances that our staff must take into consideration when developing a plan to communicate with parents. That ability for staff to examine all aspects of a situation involving a child does not change with this revised policy. The proposed language being recommended to the Board this evening was intentionally and thoughtfully designed to support our students with mechanisms that allow staff to facilitate effective and appropriate communication between students and their parents/guardians.

Lastly, before this evening's public comment session, as Board of Education President, I would like to remind this Board of the New Jersey School Boards Code of Ethics that we all swear to uphold as Board of Education members. The specific code I want to call to your attention is "**#9. Support and protect school personnel in proper performance of their duties.**" - Let the record show that as Board of Education President, I condemn all defamatory statements made about, referencing, or alluding to staff in the proper performance of their duties, inclusive of their adherence to Board policies and regulations. This includes all statements made in person, in print, or online. As Board members who swear to the same Code of Ethics, I would encourage you to remain alert and attentive to your duties and to protect school personnel from any future unfounded, unsubstantiated, and vulgar accusations.

- Mrs. Tormey noted that for the Public Comment period, the Board will enforce the three-minute maximum speaking time. It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility. Any perceived violation of these expectations could result in a reduction of time or removal from the meeting. Mrs. reminded participants to provide their name and address for the record.

Tracy Kramer entered the meeting remotely at approximately 7:44 p.m.

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Tracy Kramer

Committee Members: Kevin O'Connor, John Camera, Brenna Dillon

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on May 22nd; two items are on the agenda this evening (1) approval of a Change Order regarding the tennis / basketball court project, which results in a reduction in the total contract cost and (2) the approval of the appropriation of reserve funds for the replacement of bleachers at the Conover road Elementary School. This is also being funded by a gift from the Colts Neck Sports Foundation.
- Committee also discussed the use of the tennis courts and pickleball courts which was raised by a number of constituents.
- Discussed the replacement of the signs at the front of each of the buildings; they are the original signs
- Last topic discussed was the ESIP; expect to receive from the ESCO the full proposal relating to the opportunities for savings in the near future.
- The next meeting has not yet been scheduled.

Communications Committee:

Chairperson: Amy Dimes

Committee Members: Heather Tormey, John Camera

Administrator: Philip J. Capasso III

- Amy Dimes reported that the committee has not met since the last meeting.

Curriculum Committee:

Chairperson: Heather Tormey

Committee Members: Amy Dimes, Brenna Dillon

Administrator: Dr. Erica Reynolds

- Heather Tormey reported that the committee recently met; minutes are forthcoming.

Finance/Negotiations Committee:

Chairperson: Kevin O'Connor
Committee Members: Tracy Kramer, Alison DeNoia
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee is scheduled to meet tomorrow, May 25th with respect to contract negotiations.

Policy Committee:

Chairperson: Alison DeNoia
Committee Members: Jessica Ramirez, Andrew Rytter
Administrator: Dr. MaryJane Garibay

- Alison DeNoia reported that the committee met April 24th; reviewed various policies noting that the same are on the agenda this evening for adoption.
- Main focus of the meeting was on Policy 5756; administrators and guidance staff present to review and provide input on proposed language of the policy.
- The next meeting has not yet been scheduled.

Ad-Hoc Advocacy Committee:

Chairperson: Brenna Dillon
Committee Members: Alison DeNoia, Jessica Ramirez, Andrew Rytter
Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Brenna Dillon reported that the committee has not met since the last meeting.
- The next meeting has not yet been scheduled.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO:

- End of year activities are currently going on.
- Field days are coming up; signups have gone out.
- Book Fair is scheduled for June 6-12; signup is open.

Heather Tormey - Colts Neck Township Committee:

- Summer Concert Series coming up with the first date on May 25th.
- Memorial Day Parade and bike decorating scheduled for May 29th at 10am; there will be busing from the end of the parade to the Colts Neck Fire House #2.
- July 4th fireworks are set for July 3rd at 6pm.
- Congratulations to the Township on the completion of the beautiful new Town Hall building, which is now fully occupied.

Alison DeNoia - Colts Neck Township Senior Citizens:

- Plan to send the business letter update to the community

State & County School Boards Association Representative:

Alison DeNoia

- Attended Monmouth County meeting on May 4th; will have minutes out shortly.

- Attended the Delegate Assembly on May 13th; voted in new officers and a few resolutions passed. Will create a report and share it with the full Board.
- Strongly promoting Unsung Hero for the 2023 NJSBA Convention in Atlantic City. There are new and exciting resources available and encourage all to check it out.

SUPERINTENDENT’S REPORT

Dr. Garibay reported:

- Congratulated Mr. Ryan Brush and thanked him for the time and effort put into completion of the Gaga Pit. Colts Neck is honored that you selected it to be the beneficiary of the project.
- Thanked the CNSF for their generous gift of twenty-five thousand dollars towards the replacement of the CRES bleachers.
- Thanked the staff and students for persevering through the recent testing.
- PTO doing a lot of fun activities all spring long; field days and dances coming up. Thanked the PTO for all of their support throughout the year.
- Scheduled to meet with PTO regarding the Legacy Gift.

INFORMATION ITEMS

1. Superintendent’s Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2022-2023 School Year, as of April 30, 2023. [\(Attachment # S-1\)](#)

2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying (“HIB”) occurring during the following period:

SUPERINTENDENT’S REPORT

SUPERINTENDENT’S REPORT ON INVESTIGATIONS OF HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
5/1/23 - 5/15/23	1	0

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

President Tormey opened the floor for comments from attending constituents on all subjects and reminded those in attendance the procedures and expectations. Also noted that the three (3) minute time allotment will be enforced.

During the Public Comment portion approximately forty-eight (48) members of the public, including Colts Neck residents, residents of surrounding towns and spokespersons from several organizations spoke, providing comments regarding their support for or against the proposed changes to Policy 5756 - Transgender Students. A listing of persons who commented was noted:

Jacquelyn Hoagland Colts Neck, NJ	Quinn Hoagland Colts Neck, NJ	Steve Canella
William Placek Freehold, NJ	Eileen Hoagland Colts Neck, NJ	Steven Goldberg

Ryan Kaufman Asbury Park, NJ	George Falcone	Christella Vullagenor
Justin Ramirez Colts Neck, NJ	Alice Ghoul	Ethan Dayback
Danny Banks Marlboro, NJ	Dan Finney	Dash Debaska
Sergio Fasit Toms River, NJ	Lisa Carlack	Sam Hoagland
Mark Genda Howell, NJ	Speaker 'Ann' from Colts Neck, NJ	Phyllis Camera Colts Neck, NJ
Tom Mark Howell, NJ	Anthony H.	Laura Singer
Josh McGarry	Dr. William Field	Sabrina Wilco
Janine Yodakis Colts Neck, NJ	Chris Burkin	Matt Jenkins
Mallory Reardon Colts Neck, NJ	Doris Lynn	Juliane R.
Speaker 'Theresa'	Laura Lorey, LCSW	Michael Taylor
Elaine Shor Colts Neck, NJ	Jacob Hender Rutgers Student	Robert Arena Red Bank, NJ
Jack Hoagland Colts Neck, NJ	Angelique Volpe Colts Neck, NJ	Emily Crowley
Sara Rickenbacker	Speaker 'Faye'	Ruth Healy
Julia Andriola Asbury Park, NJ	Christine Delaney	Speaker 'Debbie'

ACTION ITEMS

1. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the acknowledgement that there is no Superintendent's Action for HIB/Non-HIB investigations, as reported at its meeting of May 3, 2023, for the period commencing April 16, 2023 through April 30, 2023 wherein no incidents were reported.

ACKNOWLEDGMENT
OF NO ACTION BY
SUPERINTENDENT

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

2. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the January 25, 2023 regular meeting, approving the out-of-district placement for the 2022-2023 School Year for Student #20291593 to attend Academy Learning Center as

AMENDED 2022-2023
SCHOOL YEAR
OUT-OF-
DISTRICT
PLACEMENT

indicated below:

Extraordinary Costs From	Extraordinary Costs To
\$29,960.50	\$30,880.50

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

3. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the submission of the Lead Testing Statement of Assurance ("SOA") for the 2022-23 school year to the Monmouth County Office of the New Jersey Department of Education, certifying that the district is continuing to fully implement all requirements relating to the lead testing program.

LEAD TESTING SOA
FOR 2022-23
SCHOOL YEAR

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

4. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the following field trips, as indicated below:

FIELD TRIPS

Participants/Location	Trip / Location	Date
Grade 8 students Cedar Drive Middle School	Rising 9th grade Autism class orientation/Howell, NJ	5/18/23
Grade 6 students Cedar Drive Middle School	N.J.State Museum Trip/Trenton, NJ	6/6/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

5. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the Work Based Learning (WBL) Business/Agency Agreement between the Monmouth County Vocational School District and the Colts

WORK BASED
LEARNING
AGREEMENT

Neck Township BOE, for a Biotechnology High School senior to complete a science-related internship at Cedar Drive Middle School from May 30 to June 15, 2023. The agreement including certificates of insurance are on file in the office of the Superintendent.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

6. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the acceptance, with gratitude, of the donation of \$25,000 from the Colts Neck Sports Foundation. Said funds will be allocated to the replacement of the gymnasium bleachers at the Conover Road Elementary School. [\(Attachment # S-2\)](#) DONATION

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

7. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the submission of the Comprehensive Equity Plan Statement of Assurance ("SOA") to the New Jersey Department of Education certifying compliance during the 2022-23 school year with laws, statutes and regulations governing equity in education. COMPREHENSIVE EQUITY PLAN SOA FOR THE 2022-23 SCHOOL YEAR

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

1. It was moved by John Camera, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the Evening of the Arts on June 6, 2023 from 5:30 to 8:00 p.m. at Conover Road Primary School. CONOVER ROAD PRIMARY SCHOOL EVENING OF THE ARTS 2023-2024 SCHOOL YEAR

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

2. It was moved by John Camera, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the Student-Faculty Basketball and Volleyball Games on June 7, 2023 at the Cedar Drive Middle School;

And

It was moved by John Camera, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the participation of the following staff members, as players, at the Cedar Drive Middle School Student-Faculty Basketball and Volleyball Games on June 7, 2023, as indicated below:

CDMS
STUDENT-FACULTY
BASKETBALL AND
VOLLEYBALL GAMES
AND STAFF MEMBER
PARTICIPATION
2022-2023 SCHOOL
YEAR

Kathleen Augustin	Hope Delia	James Osmond	Anne Rauso
Jeffrey Brown	Angelina Francese	Michele Rogers	Steven Ricci
Marla Beil	Jessica Grippaldi	Martha Rose	Colin Rigby
Brenna Bonner	Gianine Ippolito	Katherine Staron	Elizabeth Rosenberg
Jennifer Caga-Collett	Kiera Kulaga	Carrie Sullivan	Elizabeth West
Philip Capasso	Nicholas Lorusso	Laila Tlack	Brian J. Willis
Nicole Clancy	Elizabeth Lowes	Joseph Truisi	Ryan White
Andrew Czerwinski	Merri Milano	Dolores Pollak	

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

CURRICULUM

1. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. [\(Attachment # C-1\)](#)

REIMBURSABLE
EXPENSES

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

2. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of staff members to participate in curriculum writing for the 2023-2024 school year, at an hourly rate of \$52, as indicated below:

Name	Course	Total Number of Hours Not to Exceed	Total Salary Not to Exceed
Nicole Clancy	Being a Reading Curriculum Writing	21	\$1,092
Jennifer Stattel	Being a Reading Curriculum Writing	21	\$1,092
Michelle Weisbrot	Being a Reading Curriculum Writing	21	\$1,092
Lauren Fasciani	Executive Functioning Curriculum Writing	20	\$1,040
Lauren Hums	Executive Functioning Curriculum Writing	20	\$1,040
Chelsea McGowan	Executive Functioning Curriculum Writing	20	\$1,040
Elizabeth West	Future Entrepreneurs Curriculum Writing	21	\$1,092
Kathleen Augustin	My World Interactive Social Studies (K-2)	21	\$1,092
Jennifer Main	My World Interactive Social Studies (K-2)	21	\$1,092
Kimberly Cascone	My World Interactive Social Studies (K-2)	21	\$1,092
Niamh Cassidy	My World Interactive Social Studies (3-5)	21	\$1,092
Jordan Farley	My World Interactive Social Studies (3-5)	21	\$1,092
MaryKate Shatkus	My World Interactive Social Studies (3-5)	21	\$1,092
Belinda Mendez-Azzollini	Positive Action SEL Curriculum Writing (K-2)	10	\$520.00
Belinda Mendez-Azzollini	Positive Action SEL Curriculum Writing (3-5)	10	\$520.00
Belinda Mendez-Azzollini	Positive Action SEL Curriculum Writing (6-8)	11	\$572.00

CURRICULUM
WRITING
2023-2024
SCHOOL YEAR

Pamela Isola	Preschool 4 year old Curriculum Writing	21	\$1,092.00
Stephanie Kohn-Lukowitz	Preschool 4 year old Curriculum Writing	21	\$1,092.00
Kerilyn O'Hare	Preschool 4 year old Curriculum Writing	21	\$1,092.00
Amanda Auletta	Science Curriculum Writing	11	\$572.00
Christine Bakos	Stokes Curriculum	10	\$520.00
Carol J. Burtnick	Stokes Curriculum	10	\$520.00
Kathleen Godlesky	Stokes Curriculum	10	\$520.00
Karin Londono	Stokes Curriculum	10	\$520.00
Dolores Pollak	Stokes Curriculum	10	\$520.00
Steven Ricci	Stokes Curriculum	10	\$520.00
Joseph Truisi	Stokes Curriculum	10	\$520.00
Carrie Zanyor	Stokes Curriculum	10	\$520.00
Jennifer Caga-Collett	TEP ELA Curriculum Writing (3-5)	11	\$572.00
Jill Becker	TEP Mathematics Curriculum Writing (3-5)	11	\$572.00
Christine Doran	ABLE Therapeutic Intervention Training Program Development	20	\$1,040.00

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

3. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the evaluation model for administrative and teaching staff members for the 2023-2024 school year, as indicated below:

2023-2024 NJPEPL/MPPR (Administration Evaluation Mode)
2023-2024 Danielson Framework for Teaching (District's Teacher Evaluation Model)

ADMINISTRATIVE AND
TEACHER
EVALUATIONS:
NJPEPL/MPPR,
DANIELSON
2023-2024 SCHOOL
YEAR

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

4. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the contract with Center For Collaborative Classroom in the amount of \$74,800.00, to purchase Educational Materials in accordance with N.J.S.A.18A:18A-5(a)(5), to run the K-2 Being A Reader Program. Funded by ARP-ESSER III Federal grant (20-487-100-610-000-500-C).
- APPROVAL OF
CONTRACT FOR
EDUCATIONAL
MATERIALS

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

FINANCE

1. It was moved by Kevin O'Connor, second by Brenna Dillon and carried on a roll call vote to approve the transfer of funds for the month of March, 2023 for the 2022-2023 school year. ([Attachment # F-1](#))
- TRANSFER OF
FUNDS

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Abstain: Jessica Ramirez

Absent: None

2. It was moved by Kevin O'Connor, second by Brenna Dillon and carried on a unanimous roll call vote to approve the Board Secretary's Report as of March 31, 2023. ([Attachment # F-2](#))
- BOARD
SECRETARY'S
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that as of March 31, 2023, no budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of March 31, 2023 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

3. It was moved by Kevin O'Connor, second by Brenna Dillon and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of March 31, 2023. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

4. It was moved by Kevin O'Connor, second by Brenna Dillon and carried on a unanimous roll call vote to approve the Bill List dated May 24, 2023 in the amount of \$3,703,682.94 and Food Service payments in the amount of \$109,028.41.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

5. It was moved by Kevin O'Connor, second by Brenna Dillon and carried on a unanimous roll call vote to approve the Food Service Financial Reports for the months of February and March, 2023.

FOOD SERVICE
FINANCIAL REPORT

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

6. It was moved by Kevin O'Connor, second by Brenna Dillon and carried on a unanimous roll call vote to approve the following resolution:

NJSIG SAFETY
GRANT
APPLICATION
SUBMISSION AND
GRANT AWARD

WHEREAS, The New Jersey Insurance Group ("NJSIG") is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. To provide insurance coverage and

risk management services for its members; and

WHEREAS, the Colts Neck Township Board of Education, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the Safety Grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Colts Neck Township Board of Education applies for a safety grant through the NJSIG Safety Grant program for the 2023-24 fiscal year in the amount of \$2,000 for the purposes set forth in their safety grant application, which is attached hereto ([Attachment # F-4](#)) and,
- (2) The Business Administrator is hereby authorized to take all action necessary to apply for and receive the safety grant award.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O’Connor and Heather Tormey

No: None

Absent: None

7. It was moved by Kevin O’Connor, second by Brenna Dillon and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the April 19, 2023 regular meeting, approving the contract with Horizon Dental, for the 2023-24 school year, as indicated below:

DENTAL INSURANCE
WITH HORIZON
DENTAL

	From	To:
Single	\$ 45.22	\$ 42.96
2 Adults	\$ 82.89	\$ 78.75
Family	\$117.32	\$111.45
Parent/Child(ren)	\$ 82.89	\$ 78.75

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O’Connor and Heather Tormey

No: None

Absent: None

8. It was moved by Kevin O’Connor, second by Brenna Dillon and carried on a unanimous roll call vote to approve the contact between Monmouth Ocean Educational Services Commission and the Colts Neck Board of Education to provide the services of a Intensive 1:1 Licensed Practical Nurse (LPN) for Student #20330144 at the rate set

CONTRACT WITH
MONMOUTH OCEAN
EDUCATIONAL
SERVICES
COMMISSION

forth in the Fee Schedule on file in the Office of the School Business Administrator, as (MOESC)
indicated below:

	Dates	Amount Not to Exceed
ESY Program	7/5/23 - 8/24/23	\$11,840.00
2023-24 School Year	9/5/23 - 6/12/24	\$57,600.00

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

9. It was moved by Kevin O'Connor, second by Brenna Dillon and carried on a unanimous roll call vote to approve the Change Order No. 1 from Shore Top Construction Corp., for a decrease to the original contract in the amount of \$18,688.95 for a net credit due to reductions per the as-built quantities, in connection with the Basketball & Tennis Court Reconstruction at Cedar Drive Middle School, for a total revised contract in the amount of \$588,024.05.

CHANGE ORDER #1
- SHORE TOP
CONSTRUCTION
CORP.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

10. It was moved by Kevin O'Connor, second by Brenna Dillon and carried on a unanimous roll call vote to approve the three (3) year rental agreement between American Capital Financial Services, Inc ("Lessor") and the Colts Neck Township Board of Education ("Lessee"), in accordance with awarded Bid #ESCNJ/AEPA-22G, under the NJ State Approved Co-Op #65MCESCCPS, for the leasing of 240 Acer teacher Chromebooks (15.6" model CB515) with Google licenses, effective May 9, 2023, at an annual cost of \$52,526.87. Year 1 Rental payment shall be funded from ESSER III (ARP Act) (20-487-200-400).

THREE (3) YEAR
RENTAL
AGREEMENT -
AMERICAN CAPITAL
FINANCIAL
SERVICES, INC.

Said agreement is subject to the availability and appropriation annually of sufficient funds as may be required to meet the extended obligation in accordance with N.J.S.A. 18A:18A-42. The Board Secretary is authorized to execute said Contract, a copy of which will be kept on file in the Office of the Business Administrator.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

11. It was moved by Kevin O'Connor, second by Brenna Dillon and carried on a unanimous roll call vote to approve the withdrawal of \$19,800 from Federal Impact Aid Reserve Fund balance, pursuant to P.L.2015, Chapter 46 (C.18A:7F-41(c.)(3)) and the appropriation of said funds to increase budgetary account 12-000-300-730-050 for the purpose of funding the district's share of the bleacher replacement in Conover Road Elementary School gymnasium.

WITHDRAWAL FROM
FEDERAL IMPACT
AID RESERVE

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

POLICY

1. It was moved by Andrew Rytter, second by Brenna Dillon and carried on a roll call vote to approve the first reading of the following policies and regulations, as indicated below: (Attachment # P-1)

FIRST READING
OF POLICIES AND
REGULATIONS

Attachment # P-1	P5756 - Transgender Students
----------------------------------	------------------------------

Jessica Ramirez read a brief statement expressing her gratitude and appreciation for the time and effort and the commitment demonstrated by some Board members, administration and staff throughout the process of developing this policy. The Board worked to improve this language which is a testament to the power of collaboration and shared goals. The work done reaffirms her belief in the collective ability to address the multitude of challenges that lie ahead. As elected officials, this Board bears the duty and responsibility to this community and its residents and your contributions have been invaluable and the impact of your efforts will resonate far beyond this meeting tonight.

John Camera read a prepared statement. He thanked everyone who took the time to come out tonight. He noted that the proposed changes to the policy are just a small step in the right direction and he will be voting yes on the proposed policy reading this evening. He also asked his fellow Board members on the Policy Committee to not let this be the end of this issue; Policy 5756 should remain a topic for every meeting until additional common sense changes are made which protect parents rights and most importantly protect our children.

Brenna Dillon commented that the current edits to the policy were made after a very thorough and thoughtful consideration by the policy committee and admin. She appreciates the hard work that was done to get us where we are tonight. From the first

time to tonight. The words have not changed, only the rhetoric surrounding this change. It is important that we work and stay focused; this policy shows that schools, staff and parents can work collaboratively in the best interests of the child.

Alison DeNoia reminded the Board that its job is to enact the laws and policies handed down by the State to run our public schools. In February Policy 5756 was voted down and the reason the majority of the Board voted against it was due to the fact that portions of the proposed changes were against the law. Still, members of the Board struggled with this even after long discussions as a full board. After the February meeting, subsequent executive session discussion and policy meetings, the Policy Committee decided to continue to work on this policy with recommendations from the Superintendent and meetings with administration. Thanked all stakeholders that came this evening to speak. Lastly, she commented that no one is saying that parents don't have a right to know what is going on with their child, it should be guided by the child when they are ready and feel safe to do so.

President Tormey commented that she appreciates everyone who spoke this evening regardless of what side they are on. She commented that some of the things that were said in generality this evening do not apply to her thoughts on the subject; she does not believe that transgender is a mental illness nor does she believe that parents don't have a right to know things. These generalities do more harm than good. Thanked the Board and Policy Committee; recognizes and realizes the labor that this was and she understands and knows how difficult it is to have arrived where we are today.

Yes: John Camera, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter and Heather Tormey

No: Alison DeNoia and Kevin O'Connor

Absent: None

2. It was moved by Andrew Rytter, second by Brenna Dillon and carried on a roll call vote to approve the adoption of the following policies and regulations, as indicated below: (Attachment # P-2- #P-9)

ADOPTION OF
POLICIES AND
REGULATIONS

Attachment # P-2	P2415.04 - Title I - District-Wide Parent and Family Engagement
Attachment # P-3	P8140 Student Enrollments
Attachment # P-4	R8140 - Enrollment Accounting
Attachment # P-5	P8330 - Student Records
Attachment # P-6	R8330 - Student Records
Attachment # P-7	Bylaw 0152 - Board Officers
Attachment # P-8	Bylaw 0161 - Call, Adjournment, and Cancellation
Attachment # P-9	Bylaw 0162 - Notice of Board Meetings

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

NEGOTIATIONS

None

TRANSPORTATION

1. It was moved by Alison DeNoia, second by Brenna Dillon and carried on a unanimous roll call vote to approve the transportation jointure between Colts Neck Township Schools ("Colts Neck") and Tinton Falls Public Schools ("Tinton Falls") for the 2023-24 school year, as indicated below:

TRANSPORTATION
JOINTURE

School	Number of Buses	Tinton Falls to Pay Colts Neck
Tinton Falls Middle School	1	\$33,011.87

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

2. It was moved by Alison DeNoia, second by Brenna Dillon and carried on a unanimous roll call vote to approve the transportation jointure between Colts Neck Township Schools ("Colts Neck") and Marlboro Township School District ("Marlboro") for the 2023-24 school year, as indicated below:

TRANSPORTATION
JOINTURE

School	Number of Buses	Marlboro to Pay Colts Neck
Marlboro Middle School	2	\$66,023.74

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

3. It was moved by Alison DeNoia, second by Brenna Dillon and carried on a unanimous

PARENT

roll call vote to approve the Parental Transportation Contract, a copy of which is on file in the office of the Business Administrator/Board Secretary, between the Colts Neck Board of Education and the parent/guardian of Student #20260043 for transportation between the student's home and the Millstone Elementary School, at a per diem rate of \$73.56, for the actual number of days Student #20260043 is in attendance, as indicated below:

TRANSPORTATION
CONTRACT:
2022 SUMMER
EXTENDED SCHOOL
YEAR AND 2023-2024
SCHOOL YEAR

Program	Effective Dates	Total Number of Days	Total Not to Exceed
Summer Session	07/05/23 - 08/10/23	22	\$1,528.78
Regular School Year	09/07/23 - 06/30/24	180	\$12,508.20

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

PERSONNEL

1. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below:

RESIGNATION

Name	Position/Location	Effective Date
Heidi Hasting	Instructional Assistant/Conover Road Primary School	7/1/23
Marla Beil	Assistant Principal/Cedar Drive Middle School	7/1/23
Justina Eskander	Instructional Assistant/Conover Road Primary School	7/1/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

2. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the March 15, 2023 Regular Meeting, for Manuel Sanchez, Custodian at Cedar Drive Middle School, during the 2022-2023 school year, as indicated below:

AMENDED MEDICAL
DISABILITY LEAVE
2022-2023 SCHOOL
YEAR

From	3/13/23 - 5/5/23	Leave Type
		<ul style="list-style-type: none"> FMLA – Paid With healthcare benefits (Using Sick Days from 3/13/23 through 5/5/23)
To	3/13/23 - 5/29/23	Leave Type
		<ul style="list-style-type: none"> FMLA – Paid With healthcare benefits (Using Sick Days from 3/13/23 through 5/29/23)

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

3. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the granting of eight and one half days (8.5) from the Colts Neck Township Education Association ("CNTEA") Sick Leave Bank to Lori Press, Instructional Assistant at Cedar Drive Middle School, for her absence commencing June 7, 2023 .5 day through June 20, 2023.

CNTEA SICK LEAVE
BANK REQUEST

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

4. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the December 13, 2023 Regular Meeting, for Lori Press, Instructional Assistant at Cedar Drive Middle School, during the 2022-2023 school year, as indicated below:

AMENDED MEDICAL
DISABILITY LEAVE
2022-2023 SCHOOL
YEAR

From	11/28/22 - 6/30/23	Leave Type
		<ul style="list-style-type: none"> FMLA – Paid with healthcare benefits (Using Sick Days from 11/28/22 through 2/24/23) Non FMLA - Paid with healthcare benefits (Using Sick and Personal Days 2/27/23 through 6/2/23, .5 days) Non FMLA - Paid with healthcare benefits (6/2/23, .5 sick/.5 personal, 6/5-6/6/23 Personal days, 6/7/22, .5 Personal) Non FMLA - Unpaid without healthcare benefits (6/7/22 .5 through 6/22/23)
To	11/28/22 -	Leave Type
		<ul style="list-style-type: none"> FMLA – Paid with healthcare benefits (Using Sick

	6/30/23	<p>Days from 11/28/22 through 2/24/23)</p> <ul style="list-style-type: none"> • Non FMLA - Paid with healthcare benefits (Using Sick and Personal Days 2/27/23 through 6/2/23, .5 days) • Non FMLA - Paid with healthcare benefits (6/2/23, .5 sick/.5 personal, 6/5-6/6/23 Personal days, 6/7/22, .5 Personal) • Non FMLA - Paid with healthcare benefits using 8.5 from the CNTEA Sick Leave Bank (6/8/22 .5 day through 6/20/23)
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Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

5. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Primary School staff members to serve as chaperones for the following Conover Road Primary School event during the 2022-2023 school year, at an amount not to exceed \$80 for each staff member, as indicated below:

CONOVER ROAD
PRIMARY
SCHOOL
CHAPERONES
2022-2023 SCHOOL
YEAR

Name	Event	Date
Kathleen Augustin Brenna Bonner Nicole Clancy Angelina Francese Susan Frick Kathryn Kilyk Brianna Piccinich Linda Weigel	Evening of the Arts	6/6/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

6. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as chaperones for the following Cedar Drive Middle School event during the 2022-2023 school year, at an amount not to exceed \$80 for each staff member, as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
CHAPERONES
2022-2023 SCHOOL
YEAR

Name	Event	Date
Desiree Daly Nicholas Lorusso Anthony Higuera Alexandra Vena	5th Grade Orientation	6/5/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

7. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the April 5, 2023 Regular Meeting for the appointment of the following certificated substitute teacher to serve as home instructor for Student #20230676, at an hourly rate of \$52, for a total number of hours per week to not exceed Ten (10) as indicated below:

AMENDED HOME
INSTRUCTION
CERTIFICATED
SUBSTITUTE
TEACHING STAFF
FOR 2022-2023
SCHOOL YEAR

Name	From	To
Timothy Trigani	3/21/23 - 5/19/23	3/21/23 - 6/20/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

8. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following staff members for the 2023 Summer Bridge Program beginning July 10, 2023 through August 3, 2023 at an hourly rate of \$52, as indicated below:

2023 SUMMER
BRIDGE PROGRAM
POSITIONS

Name	Position	Total Number of Hours Not to Exceed	Total Stipend Not to Exceed
Christine Doran	Physical Therapist	57	\$2,964.00
Chelsea McGowan	Occupational Therapist	57	\$2,964.00
Anne Rauso	School Counselor (K-2)	60	\$3,120.00
Belinda Mendez-Azzollinni	School Counselor (3-8)	60	\$3,120.00
Kathleen Augustin	Teacher	60	\$3,120.00

Marie Muller	Teacher	60	\$3,120.00
Maureen Caffyn-Price	Teacher	60	\$3,120.00
Jennifer Main	Teacher	60	\$3,120.00
Cheryl Gorman	Teacher	60	\$3,120.00
Elizabeth West	Teacher	60	\$3,120.00
Niamh Cassidy	Teacher	60	\$3,120.00
Kristen Rutigliano	Teacher	60	\$3,120.00
Allison Klacik	Teacher	60	\$3,120.00
Jordan Farley	Teacher	60	\$3,120.00
Christine MacLeod	Teacher	60	\$3,120.00
Suzanne Cooper	Teacher	60	\$3,120.00
Courtney Katz	Teacher	60	\$3,120.00
Kathleen Godlesky	Teacher	60	\$3,120.00
Christine Bakos	Teacher	60	\$3,120.00
Jeffrey Brown	Instrumental Music Teacher	60	\$3,120.00
Cheryl Chandler	Instrumental Music Teacher	60	\$3,120.00
Krystyna Hubbard	Vocal Music Teacher	60	\$3,120.00
Brian J. Willis	Vocal Music Teacher	60	\$3,120.00

*FUNDED BY ESSER III GRANT

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

9. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following certificated substitute teacher for the 2023 Summer Bridge Program beginning July 10, 2023 through August 3, 2023 at an hourly rate of \$52, as indicated below:

2023 SUMMER
 BRIDGE PROGRAM
 POSITION
 CERTIFICATED
 SUBSTITUTE
 TEACHER

Name	Position	Total Number of Hours Not to Exceed	Total Stipend Not to Exceed
Brenna Bonner	Teacher	60	\$3,120.00

*FUNDED BY ESSER III GRANT

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

10. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following staff members for the 2023 Summer Bridge Program to serve as Director/Coordinator, as indicated below :

2023 SUMMER
BRIDGE PROGRAM
DIRECTOR/
COORDINATOR

Name	Position	Stipend
Lysa Cook	Director/Coordinator	\$3,600.00
Tina Marie Kennis	Director/Coordinator	\$3,600.00

**FUNDED BY ESSER III GRANT*

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

11. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as the 2023 Summer Bridge Security Monitor beginning July 10, 2023 through August 3, 2023 at an hourly rate of \$22, as indicated below:

2023 SUMMER
BRIDGE SECURITY
MONITORS

Name	Position	Hourly Rate	Total Number of Hours Not to Exceed	Total Salary Not to Exceed
Aldo Cosentino	Security Monitor	\$22.00	32	\$704.00
Michael Breen	Security Monitor	\$22.00	32	\$704.00

**FUNDED BY ESSER III GRANT*

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

12. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as the 2023 Summer Bridge Program Nurse beginning July 10, 2023 through August 3, 2023, at an hourly rate of \$52, as indicated below:

2023 SUMMER
BRIDGE PROGRAM
NURSE

Name	Position	Total Number of Hours Not to Exceed	Total Salary Not to Exceed
Deborah Kelleher	Nurse	57	\$2,964.00

**FUNDED BY ESSER III GRANT*

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

13. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the additional pay to Donald Felle to serve as School Security Monitor on June 6, 2023 for a total number of hours not to exceed three (3), at an hourly rate of \$22 per hour, not to exceed \$66.00. ADDITIONAL PAY

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

14. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the employment and salaries of support staff members for the 2023-2024 school year. (Attachment # PSL-1) 2023-2024 SALARIES
CNTEA SUPPORT
STAFF MEMBERS

[Revised Attachment # PSL - 1](#) CNTEA Buildings and Grounds Support Staff

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

15. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2022-2023 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review. SUBSTITUTE
TEACHERS:
2022-2023 SCHOOL
YEAR

Name	Certification
Mark Chersevani	Pending Substitute Credential
Roger Greiner	Substitute Credential

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

16. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Seasonal Physical Plant Employee for the 2022-2023 school year, at an hourly rate of \$14.13 on an as needed basis, pending approval of criminal history review:

SEASONAL
 PHYSICAL PLANT
 EMPLOYEE:
 2022-2023 SCHOOL
 YEAR

Name
Marshall McQuagge

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

17. It was moved by Brenna Dillon, second by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff member to serve as advisor to the Cedar Drive Middle School Spring After-School Intramural Program for the 2022-2023 school year, once a week, at an hourly rate of \$47, with each session to run ninety (90) minutes, at an amount not to exceed \$70.50 per session, as indicated below:

2022-2023 SCHOOL
 YEAR SPRING
 AFTER-SCHOOL
 INTRAMURAL
 PROGRAM
 ADVISORS:
 CEDAR DRIVE
 MIDDLE SCHOOL

Name	Activity♦	Number of Sessions	Total Amount Not To Exceed
Lisa Rupinski	Spring Math Support Intramural	7	\$493.50

♦ An individual activity will only run if the required minimum number of students sign up for the activity

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

NEW BUSINESS/WORK SESSION AGENDA

None

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No Executive Session was held.

ADJOURNMENT

At 10:47 pm, it was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to adjourn the meeting.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of April 30, 2023
Attachment # S-2	Colts Neck Sports Foundation Donation Letter
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of March, 2023
Attachment # F-2	Board Secretary's Report as of March 31, 2023
Attachment # F-3	Treasurer's Report as of March 31, 2023
Attachment # F-4	NJSIG Safety Grant Application
Attachment # P-1	First Read Policy 5657 Transgender Students
Attachment # P-2	Adoption of P 2415.04 Title I District-Wide Parent and Family Engagement
Attachment # P-3	Adoption of P8140 Student Enrollments
Attachment # P-4	Adoption of R8140 Enrollment Accounting
Attachment # P-5	Adoption of P8330 Student Records
Attachment # P-6	Adoption of R8330 Student Records
Attachment # P-7	Adoption of Bylaw 0152 Board Officers
Attachment # P-8	Adoption of Bylaw 0161 Call, Adjournment, and Cancellation
Attachment # P-9	Adoption of Bylaw 0162 Notice of Board Meetings
Revised Attachment # PSL-1	CNTEA Buildings and Grounds Support Staff

BOARD MEETINGS*			
June 14, 2023	August 9, 2023	September 20, 2023	November 1, 2023
June 28, 2023	August 23, 2023	October 4, 2023	November 15, 2023
July 19, 2023	September 6, 2023	October 18, 2023	December 13, 2023 @ 6 PM
January 3, 2024 @ 6:00 p.m. (Organization Meeting)			

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES

2023		
Thursday	May 25	Short Session Day - Students/Full Day Staff Full Day - Staff with In-Service After Student Dismissal (Afternoon)
Friday	May 26	Memorial Day - Schools/Central Office Closed
Monday	May 29	Memorial Day – Schools/Central Office Closed
Monday	June 19	Short Session Day - Students/Full Day Staff
Tuesday	June 20	Short Session Day - Students & Staff Last Day of School Cedar Drive Middle School Graduation

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

School Business Administrator/Board Secretary