

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

COLTS NECK SCHOOL DISTRICT GOALS
2022-23 SCHOOL YEAR

- *ACADEMIC: Develop and implement targeted action plans to increase percentages of students "meeting" and/or "exceeding" grade-level standards in mathematics and language arts.*
- *OPERATIONS: Implementation of the Strategic Plan - The district will complete all activities identified for year 1 (22-23) in Action Plans.*
- *WELLNESS: Increase identification of SEL needs, specifically in the areas of students' perceptions of school and perceptions of selves as learners while increasing district-wide provisions of counseling and/or mental health supports.*
- *FACILITIES: Identify and pursue supplemental funding for Capital Projects directly related to indoor air quality and HVAC improvements.*
- *COMMUNICATIONS: Foster meaningful, strong relationships with parents/guardians and community stakeholders by increasing communications from the district and facilitating opportunities for both parent/guardians and stakeholder engagement.*

MINUTES: For the Special Meeting of the Board of Education, March 21, 2023, at 5:30 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Tormey called the meeting to order at 5:33 p.m.

ROLL CALL

ROLL CALL

Board Members Present: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer (remote), Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

Board Members Absent: None

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press on January 19, 2023 and March 17, 2023 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Tormey led the Flag Salute and John Camera read the Mission Statement.

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

FINANCE

1. It was moved by Kevin O’Connor, seconded by Alison DeNoia and carried on a roll call vote to approve the following resolution:

ADOPTION OF
TENTATIVE BUDGET
FOR THE 2023-2024
SCHOOL YEAR

BE IT RESOLVED, that the Tentative Budget be approved for the 2023-2024 School Year using the 2023-2024 State Aid figures and that the School Business Administrator/Board Secretary be authorized to submit the following Tentative Budget to the Executive County Superintendent of Schools of Monmouth County in the New Jersey State Department of Education for approval in accordance with the statutory deadline.

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2023-2024 Total Expenditures	\$ 29,645,149	\$283,035	\$ 1,673,400	\$ 31,601,584
Less: Anticipated Revenues	\$ 4,808,012	\$283,035	\$ 11	\$ 5,091,058
Taxes to be Levied	\$ 24,837,137	\$ -	\$ 1,673,389	\$ 26,510,526

And to advertise said Tentative Budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held on Wednesday, May 3, 2023 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-24 School Year.

Kevin O’Connor made a brief statement, pointing out that the Tentative budget process is guided by the Vision and Mission Statements and the Strategic Plan. This is a Tentative budget, the final budget will be voted on in May and Dr. Gariaby will be doing a full presentation at that time. The Committee strives to make this Tentative budget as close as final as possible, but there can be changes for many reasons, some of which by the district, others driven by the County and/or the State. He commented that the Board’s role is not to review the budget line by line, the Finance Committee has spent many hours reviewing all parts of this budget. The Board is tasked to vote in terms of “Abstain”, “Yes” or “No” on the recommendations being put forth by the Committee. If you have an individual item that you wish to have the Committee review after today and before our final vote, please send an email and the Committee with review and provide feedback. Mr. O’Connor briefly reviewed the

process of how the Committee works to get to this Tentative budget. He further commented that he is proud of the work that has been done to reach this Tentative Budget.

Mr. Camera noted that he would be splitting his vote, voting “no” on Items 1, 2 and 6 because he feels they are spending resolutions that are not in favor of the amount that is in the budget. He announced he will be voting “yes” on Items 3, 4, and 5 as he believes they are conservative items that can help reduce the tax impact of the budget.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Torrmey

No: John Camera and Jessica Ramirez

Absent: None

2. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a roll call vote to approve the following resolution:

USE OF BANKED CAP
FOR THE 2023-2024
SCHOOL YEAR

BE IT RESOLVED that the Colts Neck Township Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$350,000 for purposes of meeting increased Special Education costs. The district intends to complete said purpose by June 2024.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Torrmey

No: John Camera

Absent: None

3. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the following resolution:

MAINTENANCE
RESERVE
WITHDRAWAL

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$200,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for school facilities as reported in the district's Comprehensive Maintenance Plan pursuant to N.J.A.C. 6A:26-20.5.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Torrmey

No: None

Absent: None

4. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the following resolution:

EMERGENCY
RESERVE
WITHDRAWAL

BE IT RESOLVED that the general fund appropriations include a \$93,034 withdrawal from the Emergency Reserve Account to offset costs for the purchase of new security cameras to improve school security in the district.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Torrney

No: None

Absent: None

5. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the following resolution:

FEDERAL IMPACT AID
RESERVE
WITHDRAWAL

BE IT RESOLVED that the general fund appropriations include a \$515,002 withdrawal from the Federal Impact Aid Reserve Account for the purpose of financing the district's General Fund in a manner consistent with federal law and P.L.2015, Chapter 46.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Torrney

No: None

Absent: None

6. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a roll call vote to approve the following resolution:

TRAVEL AND
RELATED EXPENSE
REIMBURSEMENT
FOR 2023-24
SCHOOL YEAR

WHEREAS, the Colts Neck Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Colts Neck Township Board of Education has established \$57,313 as the maximum travel amount for the current school year and has expended \$18,557 as of this date;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$48,430 for all staff and board members for the 2023-24 school year.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Torrmey

No: John Camera

Absent: None

NEW BUSINESS/WORK SESSION AGENDA

None

ADJOURNMENT

At approximately 5:40 p.m. it was moved by Amy Dimes, seconded by Alison DeNoia and carried on a unanimous roll call vote to adjourn the meeting.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Torrmey

No: None

Absent: None

BOARD MEETINGS*			
April 5, 2023	June 14, 2023	August 23, 2023	October 18, 2023
April 19, 2023	June 28, 2023	September 6, 2023	November 1, 2023
May 3, 2023	July 19, 2023	September 20, 2023	November 15, 2023
May 24, 2023	August 9, 2023	October 4, 2023	December 13, 2023 @ 6 PM

January 3, 2024 @ 6:00 p.m. (Organization Meeting)
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* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2023		
Thursday	April 6	Short Session Day - Students and Staff (Spring Recess begins at the end of the day)
Friday - Friday	April 7-14	Spring Recess – Schools/Central Office Closed
Friday	May 26	Short Session Day - Students/Full Day Staff Full Day - Staff with In-Service After Student Dismissal (Afternoon)
Monday	May 29	Memorial Day – Schools/Central Office Closed
Wednesday	June 21	Short Session Day - Students/Full Day Staff
Thursday	June 22	Short Session Day - Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

School Business Administrator/Board Secretary