

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

COLTS NECK SCHOOL DISTRICT GOALS
2022-2023 SCHOOL YEAR

- *ACADEMIC: Develop and implement targeted action plans to increase percentages of students “meeting” and/or “exceeding” grade-level standards in mathematics and language arts.*
- *OPERATIONS: Implementation of the Strategic Plan - The district will complete all activities identified for year 1 (22-23) in Action Plans.*
- *WELLNESS: Increase identification of SEL needs, specifically in the areas of students’ perceptions of school and perceptions of selves as learners while increasing district-wide provisions of counseling and/or mental health supports.*
- *FACILITIES: Identify and pursue supplemental funding for Capital Projects directly related to indoor air quality and HVAC improvements.*
- *COMMUNICATIONS: Foster meaningful, strong relationships with parents/guardians and community stakeholders by increasing communications from the district and facilitating opportunities for both parent/guardians and stakeholder engagement.*

MINUTES: For the Meeting of the Board of Education, April 19 2023, at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of*

- his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
 3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
 4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
 5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Tormey called the meeting to order.

ROLL CALL

ROLL CALL

Board Members Present: John Camera, ALison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

Board Members Absent: Jessica Ramirez

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 19, 2023 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Tormey led the Flag Salute and Alison DeNoia read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

None

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

None

REPORT OF PRESIDENT – Mrs. Heather Tormey

PRESIDENT'S
REPORT

Heather Tormey reported:

- Welcomed everyone back from Spring Break.
- Noted that the revised 2022-23 school calendar is on the agenda.
- Pleased to see the ESIP and ROD Grant process is moving along. Appreciation goes out to the committees and the Business Office for continuing to navigate that process.
- Noted there is a recommendation on the agenda for the readoption of the Tentative Budget. The reason for the readoption is the District was advised by the County Office of the NJDOE that the resolution needed to reflect the district's intentions to incorporate the allowable health insurance adjustment within the Tentative budget. Although this was already factored into the Tentative budget, it was not memorialized via language in the March 21st resolution. The numbers have not changed.
- The NJASA / NJAPSA Spring Leadership Conference will be taking place in May; thrilled to share that Dr. Garibay, along with Dr. Sampson, Superintendent of FRHSD will be presenting on behalf of the School Safety & Security Sub Committee. Congratulations to both Dr. Garibay and Dr. Sampson on the invitation to share more of the things we do well in Colts Neck and our County.
- The Administration has been contacted by a couple of residents regarding the use of the newly refurbished tennis/pickleball courts at CDMS. The use of these courts has already gone through three committees, Buildings & Grounds/Safety & Security Committee, Finance and Policy. Policy 7510 governs who can use our facilities, how they go about it, cost if any, etc. Suggested that the Buildings & Grounds Committee revisit their recommendation for use by groups outside of school and school hours.
- Noted today is Purple-Up Day which recognizes across the county military families. Dr. Garibay will be sharing more about the breakfast that took place this morning. Thanked the Board for sharing in the celebration by wearing purple this evening.
- Closed with an inspiring quote from Mark Twain "Stay away from those people who try to disparage your ambitions. Small minds will always do that, but great minds will give you a feeling that you can become great too."

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Tracy Kramer

Committee Members: Kevin O'Connor, John Camera, Brenna Dillon

Administrator: Vincent Marasco

- Tracy Kramer reported that the committee met on April 6th and discussed ESIP Solar PPA, ROD Grants and updating the LRFP. Noted that the committee's recommendations are reflected in Items 5, 6, 7 and 8 under the Finance section of this evening's agenda.
- Mr. Marasco has been working on preparing the ROD Grant submissions.
- Dr. Garibay noted that there is a designated ESIP site on the district website under Departments/Facilities & Maintenance/Energy Savings Improvement Program (ESIP).

Communications Committee:

Chairperson: Amy Dimes

Committee Members: Heather Tormey, John Camera

Administrator: Philip J. Capasso III

- Amy Dimes reported that the committee has not met.
- The next meeting is scheduled for Wednesday, April 26th
- The Coffee Chat is Monday, April 24th at the Conover Road Elementary School from 6pm to 7pm.

Curriculum Committee:

Chairperson: Heather Tormey

Committee Members: Amy Dimes, Brenna Dillon

Administrator: Dr. Erica Reynolds

- Heather Tormey reported that the committee met on March 20th and April 18th.
- Discussed the SAGES Assessment for grades 2 & 5; information on this assessment was included in the assessment letter which is located on the district website. Dr. Reynolds' recommendation is for Grade 4 to be assessed instead of Grade 5 for future consideration. The reason that the district continues to use this assessment is to assess a data point in our matrix as this assessment assesses the relationship between aptitude and achievement.
- Reviewed the NWEA Map Winter presentation. Dr. Reynolds explained that these results help guide and target instruction. This assessment gives predictions on how students will perform on NJSLA. She shared that she has met with each grade level/content area with the principals, and coaches to review the data and set goals. She briefly showed the presentations for each school as these assessments are important for next steps.
- Discussed the list of core novels that the district uses on a daily basis in each of

the classrooms. They discussed posting on the website, and the value of posting the novel list as the books are already listed in Atlas Rubicon.

- At the meeting on April 18th, the committee discussed the report cards; this has been a long work in progress. The first draft of the revised K-5 report card is ready to be shared with Administration and staff. The Report Card Committee will be meeting with the Administrative Team on Thursday, April 20th to review and receive feedback. The committee plans to share the revised report card with the faculty and staff at a joint faculty meeting on Monday, May 1st. It is Dr. Garibay's recommendation that the report card committee present at a board meeting in August to share and explain the changes. The committee also recommended that this might be a good idea to discuss during the 2023 Fall Coffee Chat.
- Dr. Reynolds shared with the committee the NJ Performance Reports; the reports and parent letter are available on the district website.
- The committee finalized the 2023 Summer Bridge Program; the program will run from July 10th through August 3rd at Conover Road Elementary School, Mondays - Thursdays from 9am - 11:30am. Dr. Reynolds shared that this summer the district will be offering students in grades 3-8 the option of choosing instrumental music. For students in grades 2-8 they are offering students the opportunity to participate in a Musical Theatre Experience as an alternative to the academic program. All students are invited to participate regardless of their experience level. Students will be enrolled in the program based on his or her current 2023 grade level.
- Ongoing agenda items - student involvement in Board of Education meetings and students participation in parent teacher conferences.
- The next meeting is May 23rd at 12:30pm.

Kevin O'Connor inquired what the targeted implementation date for the revised report card was. Dr. Garibay responded that it is anticipated that it will be released for the 2023-24 school year.

Finance/Negotiations Committee:

Chairperson: Kevin O'Connor
Committee Members: Tracy Kramer, Alison DeNoia
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met yesterday with the TWU; nothing formal to report yet.

Policy Committee:

Chairperson: Alison DeNoia
Committee Members: Jessica Ramirez, Andrew Rytter
Administrator: Dr. MaryJane Garibay

- Alison DeNoia reported that the committee has not met since the last meeting.
- The next meeting is scheduled for Monday, April 24th.

Ad-Hoc Advocacy Committee:

Chairperson: Brenna Dillon

Committee Members: Alison DeNoia, Jessica Ramirez, Andrew Rytter

Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Brenna Dillon reported that the committee has not met since the last meeting.
- The next meeting is Friday, April 28th.
- Noted that the 'Wait until 8th' presentation will be uploaded to the district website tomorrow.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO:

- All student activities are in full swing.
- PTO had the school store today.

Heather Tormey - Colts Neck Township Committee:

- Memorial Day Parade is scheduled for May 29th at 10am.
- 4th of July Fireworks are set for July 3rd 6pm.
- Final Budget approval is set for adoption on April 26th.
- April 29th and 30th the Library is having a book fair; offering teacher discounts.

Alison DeNoia - Colts Neck Township Senior Citizens:

- Seniors are looking for more up to date information.

State & County School Boards Association Representative:

Alison DeNoia

- The next County Meeting is May 4th.

SUPERINTENDENT'S REPORT

Dr. Garibay reported:

- Thanked Mrs. Rauso, Mrs. Hums and Mrs. Riggleman for their amazing job putting together celebrations for Purple-Up Day. Thanks to Mrs. Weigle and the students from the Primary school for the beautiful handmade flowers. Also thanked the CNTEA and PTO for sponsoring Purple-Up Day and providing shirts.
- Many things are happening in Colts Neck, next week is the Science Expo at CRES; NJSLA testing season starts in May; 7th Grade Stokes Trip; and the School Calendar is being amended.
- Commented on the Performance Reports; the reports include a lot about demographics, enrollment trends, climate and culture as it pertains to violence and vandalism. It is a great place for information.
- The 2023-24 Budget Presentation is set for May 3rd; may choose to move the meeting, please be on the lookout.

INFORMATION ITEMS

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions

SUPERINTENDENT'S
REPORT

for the 2022-2023 School Year, as of March 31, 2023. ([Attachment # S-1](#))

2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying (“HIB”) occurring during the following period:

SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
4/1/23 - 4/15/23	0	0

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

ACTION ITEMS

1. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the acceptance of the Superintendent's Action for the following HIB/Non-HIB incidents as reported to the Board at its meeting of April 5, 2023 for the period commencing March 16, 2023 through March 31, 2023 wherein one (1) incident was reported and zero (0) incident of HIB was not found to occur, as indicated below:

AFFIRMATION OF
SUPERINTENDENT'S
ACTION(S)

Non-HIB Incident No.	Location
2022- N-6	Cedar Drive Middle School

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

2. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the acceptance of the Superintendent's Action for the HIB incident, as initially reported to the Board at its meeting of March 15, 2023, and amended at the April 5, 2023 Regular meeting for item #1 under Action Items.

REVISED
AFFIRMATION OF
SUPERINTENDENT'S
ACTION

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

3. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a

AMENDED

unanimous roll call vote to approve the amending of the school calendar for the 2022-2023 school [\(Attachment # S -2\)](#):

CALENDAR:
2022 - 2023
SCHOOL YEAR

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

None

CURRICULUM

1. It was moved by Brenna Dillon, seconded by Kevin O'Connor and carried on a roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. [\(Attachment # C-1\)](#)

REIMBURSABLE
EXPENSES

John Camera commented that while he is in favor of professional development when needed, he is not in favor of paying for higher paid administrators to go to conventions and conferences. He further commented that taking three (3) days to go to Atlantic City and the Board using taxpayer money to pay for their travel, mileage, and meals and lodging is absurd. The Board has already approved going over the allotted amount for one of the administrators to go to a conference in Florida. He further noted that he is fully in favor of the other items such as for the Board member to attend two workshops. He indicated that he will be voting "No".

Andrew Rytter inquired whether he is able to vote yes or no on an item in the attachment or can he vote only on the whole attachment. Dr. Garibay responded it is on the whole attachment.

President Tormey commented that she disagrees with Mr. Camera's perception. The administrators have not attended a National Conference like the one in Florida since 2016. In the profession of education, to have the opportunity to take what you do and share it with people around the country, we should be proud of that and encourage our teachers and administrators to be able to do that.

Mr. Camera reiterated his comments indicating that he thinks the Board should not use taxpayer dollars to pay for lodging and meals. He feels that the administrator should pay for their own meals and lodging and possibly not attend every day of the conference.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Kevin O'Connor and Heather Tormey

No: John Camera and Andrew Rytter

Absent: Jessica Ramirez

2. It was moved by Brenna Dillon, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amending of the resolution, adopted at the August 31, 2022 regular meeting for the dates of the appointment of Marie Muller, Teacher at Conover Road Primary School, to serve as a mentor for the 2022-2023 school year, as indicated below:

AMENDED DATES:
MENTOR

New Staff Member/ Position/Location Dates From	New Staff Member/ Position/Location Dates To	Stipend
Kayley Mullooly/ LTS- Teacher/ Conover Road Primary School (9/2/22-12/22/22)	Kayley Mullooly/ LTS- Teacher/ Conover Road Primary School (9/2/22-6/30/23)	\$850♥

♥Certificate of Eligibility with Advanced Standing

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

FINANCE

1. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the Bill List dated April 19, 2023 in the amount of \$2,312,310.90 and Food Service payments in the amount of \$58,442.54.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

2. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the Food Service Financial Report for the month of January, 2023.

FOOD SERVICE
FINANCIAL REPORT

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

3. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the 12-month contract with the School Health Insurance Fund ("the Fund"), for medical insurance, effective July 1, 2023 through June 30, 2024, at the monthly rates contained on the attached rate sheet. ([Attachment # F-1](#))

MEDICAL INSURANCE
WITH SCHOOL
HEALTH INSURANCE
FUND ("FUND")

John Camera inquired about the increase in the rates and did the Board shop around. Mr. Marasco indicated that the increase is just shy of 9% and the Board's broker does an annual market analysis.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

4. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the contract with Horizon Dental, for the 2023-24 school year, at the following monthly rates:

DENTAL INSURANCE
WITH HORIZON
DENTAL

Single	\$ 45.22
2 Adults	\$ 82.89
Family	\$117.32
Parent/Child(ren)	\$ 82.89

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

5. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the submission of ROD Grant Project documents to the New Jersey Department of Education for the following District projects:

SUBMISSION OF
ROD GRANTS BY
FRAYTAK VEISZ
HOPKINS DUTHIE,
P.C.

- Electrical and Domestic Water Systems Rehabilitation at Conover Road Elementary School
(FVHD # C017-2023-01-ROD / DOE #25-0945-050-23-XXXX)

- Below Grade Piping Distribution and Storage Tank Replacement at Cedar Drive Middle School
(FVHD # C017-2023-02-ROD / DOE #25-0945-030-23-XXXX)
- Exterior Window Replacement at Cedar Drive Middle School
(FVHD # C017-2023-03-ROD / DOE #25-0945-030-23-XXXX)
- Exterior Window Replacement at Conover Road Elementary School
(FVHD # C017-2023-04-ROD / DOE #25-0945-050-23-XXXX)

BE IT RESOLVED that the District's Architects, Fraytak Veisz Hopkins Duthie, P.C. be authorized to submit applications for Regular Operating District ("ROD) Grants for the above projects to the NJ Department of Education for approval on the District's behalf.

BE IT FURTHER RESOLVED that an amendment to the Long Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

6. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE
TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH,
NEW JERSEY APPOINTING A THIRD PARTY VERIFIER IN
CONNECTION WITH ITS PROPOSED ENERGY SAVINGS PLAN

APPROVAL OF
WHITMAN
ENGINEERING AS
3RD PARTY
VERIFIER FOR ESIP

WHEREAS, The Board of Education of the Township of Colts Neck in the County of Monmouth, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby) has, pursuant to N.J.S.A. 18A:18A-4.6, (the "ESP Law"), determined to undertake an energy savings plan; and

WHEREAS, the Board has appointed DCO Energy ("DCO") to develop an Energy Savings Plan (the "ESP") pursuant to the ESP Law; and

WHEREAS, DCO is in the process of developing the ESP consisting of individual energy conservation measures ("ECM's") and including annual energy and operational savings and a proposed cash flow pro forma; and

WHEREAS, the Board received proposals from DLB Associates and from Whitman Engineering to act as the third party verifier; and

WHEREAS, based upon the recommendation of DCO and in order to continue to move the energy savings plan forward, the Board seeks to (i) appoint Whitman Engineering, at a cost of \$6,500, as third party verifier, and (ii) directs Whitman Engineering to verify the savings of the ESP, once developed.

NOW, THEREFORE, BE IT RESOLVED by The Board of Education of the Township of Colts Neck in the County of Monmouth, New Jersey, as follows:

1. The Board hereby appoints Whitman Engineering as third party verifier in accordance with its proposal submitted on March 17, 2023, and authorizes Whitman Engineering to conduct a verification of the energy savings set forth in the ESP, upon completion of the same.
2. This resolution shall take effect immediately.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

7. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the following resolution:

APPROVAL OF
SOLAR POWER
PURCHASE
AGREEMENT ("PPA")

RESOLUTION OF THE BOARD OF EDUCATION OF THE
TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH,
NEW JERSEY AWARDING A POWER PURCHASE AGREEMENT
AND AUTHORIZING VARIOUS ACTIONS IN CONNECTION
THEREWITH

WHEREAS, The Board of Education of the Township of Colts Neck in the County of Monmouth, New Jersey (the "Board") wishes to contract with a qualified vendor for a power purchase agreement (the "Solar PPA") for a term of fifteen (15) years for the installation and maintenance of photovoltaic panels for the purpose of generating electricity at all or some of the following schools and/or school facilities: Administration Building, Transportation Building, Conover Road Primary School, Cedar Drive Middle School and Conover Road Elementary School (collectively, the "Solar Project"); and

WHEREAS, the Board issued a request for proposals ("RFP") for the Solar PPA; and

WHEREAS, the Board received and opened four (4) responses (HESP Solar, LLC; Advanced Solar Products, Inc.; Solar Landscape, LLC; and Sunlight General Capital) to the RFP on March 15, 2023, and

WHEREAS, an Evaluation Committee ("Evaluation Committee") evaluated said responses, interviewed Advanced Solar Products, Sunlight General Capital and HESP Solar, on March 31, 2023, and issued a report to the Board on April 5, 2023; and

WHEREAS, the Evaluation Committee's report, which is on file with the Business Administrator/Board Secretary and is incorporated by reference into this Resolution, was made available to the public in accordance with N.J.S.A. 18A:18A-4.5(d) not less than 48 hours prior to the date of this Resolution or at the same time that it was made available to the Board, whichever occurred first; and

WHEREAS, in its report, the Evaluation Committee determined that the proposal of Advanced Solar Products ("ASP") is the most advantageous to the Board and recommended that the Solar PPA be awarded to ASP at its proposed price of \$0.02246 per kilowatt hour (kWh) as Base Bid and/or at an Alternate Bid proposed price of \$0.02068 per kilowatt hour (kWh), with a 2% Escalation Rate and further subject to adjustment as set forth in its proposal, which price is estimated to generate approximately \$1,610,424 (Base Bid) or \$1,580,530 (Alternate Bid) in total energy savings to the Board for the first year of the PPA; and

WHEREAS, the Board wishes to accept the aforesaid recommendation of its Evaluation Committee;

NOW, THEREFORE, BE IT RESOLVED by The Board of Education of the Township of Colts Neck as follows:

1. The Solar PPA is hereby awarded to Advanced Solar Products at its proposed price of \$0.02246 per kilowatt hour (kWh) as Base Bid and/or at an Alternate Bid proposed price of \$0.02068 per kilowatt hour (kWh), with a 2% Escalation Rate and subject to adjustment as set forth in its proposal in accordance with the terms stated in the RFP and its addenda, as applicable.
2. The Board authorizes the Business Administrator/Board Secretary to execute the Solar PPA substantially in the form included in the RFP subject to review and recommendation of Wilentz, Goldman & Spitzer, PA., the Board's special counsel, and additionally authorizes its staff and counsel to take such actions and prepare and execute such other and further documents as shall be necessary to implement this Resolution.
3. In accordance with N.J.S.A. 18A:18A-4.5(g), the Board Secretary shall publish a notice in an official newspaper of the Board summarizing the award of the Solar PPA including its amount and duration and the name of the

selected vendor, and advising that a copy of this resolution and of the Solar PPA (following execution), are on file and available for public inspection at the office of the Board Secretary.

4. This resolution shall take effect immediately.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

8. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve Fraytak Veisz Hopkins Duthie, P.C. to provide professional services to update the district's Long Range Facilities Plan ("LRFP") in accordance with NJDOE regulations, for an amount not to exceed \$7,000.

LRFP UPDATING
SERVICES

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

9. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a roll call vote to approve the following resolution:

READOPTION OF THE
2023-24 TENTATIVE
BUDGET

BE IT RESOLVED that the Colts Neck Board of Education includes in the Tentative budget the adjustment for increased costs of health benefits in the amount of \$168,384. The additional funds will be used to pay for the additional increases in health benefit premiums; and

BE IT FURTHER RESOLVED that the Colts Neck Township Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$350,000 for purposes of meeting increased Special Education costs. The district intends to complete said purpose by June 2024; and

BE IT FURTHER RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$200,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for school facilities as reported in the district's Comprehensive Maintenance Plan pursuant to N.J.A.C. 6A:26-20.5.; and

BE IT FURTHER RESOLVED that the general fund appropriations include a \$93,034 withdrawal from the Emergency Reserve Account to offset costs for the purchase of new security cameras to improve school security in the district; and

BE IT FURTHER RESOLVED that the general fund appropriations include a \$515,002 withdrawal from the Federal Impact Aid Reserve Account for the purpose of financing the district's General Fund in a manner consistent with federal law and P.L.2015, Chapter 46; and

BE IT FURTHER RESOLVED, that the Tentative Budget be approved for the 2023-2024 School Year using the 2023-2024 State Aid figures and that the School Business Administrator/Board Secretary be authorized to submit the following Tentative Budget to the Executive County Superintendent of Schools of Monmouth County in the New Jersey State Department of Education for approval in accordance with the statutory deadline, and to advertise said Tentative Budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2023-2024 Total Expenditures	\$ 29,645,149	\$283,035	\$ 1,673,400	\$ 31,601,584
Less: Anticipated Revenues	\$ 4,808,012	\$283,035	\$ 11	\$ 5,091,058
Taxes to be Levied	\$ 24,837,137	\$ -	\$ 1,673,389	\$ 26,510,526

BE IT FURTHER RESOLVED, that a public hearing be held on Wednesday, May 3, 2023 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-24 School Year.

John Camera indicated that he will be voting "No" on the tentative budget as he feels the proposed tax increase is too much.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: John Camera

Absent: Jessica Ramirez

POLICY

None

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Andrew Rytter, seconded by Tracy Kramer and carried on a roll call vote to approve the following parents/guardians to serve as volunteer chaperones for the overnight Grade 7 field trip to Stokes State Forest from May 10, 2023 through May 11, 2023, as indicated below:

VOLUNTEER
CHAPERONES:
GRADE 7 OVERNIGHT
TRIP TO STOKES
STATE FOREST
2022-2023 SCHOOL
YEAR

Elizaveta Adamov	Tara DeSerio	Sylvia Palazzolo	Michael Springer
Stephen Anest	Nicholas Gallicchio	Suzanne Petrini	Nancy Viola
Andrea Barth	Michael Greenberg	Michael Pietracatella	Cecilia Viveiros
George Barth	Lenka Greicius	Carter Quigley	Melissa Wah
Danielle Berardi	Duriel Golden	Antonio Ramos	Edward Warnke
Maier Bianchi	Debbie Kelly	Jennifer Reisinger	Colleen Wilcox
Phyllis Camera	Jacki Kronstedt	Rebecca Roberts	Jennifer Winkelmann
Renata Cano	Eddie Mattioli	David Saturn	Kevin Yale
Chris Churney	Courtney McCormick	Michael Savino	
Stephanie Collura	Nicholas Melnyk	Anthony Sciarrillo	
Alice Dean	Mark Nicholson	Kathy Skelton	

It was moved by Andrew Rytter, seconded by Tracy Kramer and carried on a roll call vote to approve Colin Rigby, Principal of Cedar Drive Middle School, to serve as a volunteer chaperone for the overnight Grade 7 field trip to Stokes State Forest from May 10, 2023 through May 11, 2023.

John Camera commented that he will be abstaining on this item due to his wife being a chaperone.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Abstain: John Camera

Absent: Jessica Ramirez

2. It was moved by Andrew Rytter, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the March 15, 2023 Regular Meeting for Nicholas Lorusso to serve as a home instructor for Student #20230486, at an hourly rate of \$52, as indicated below:

AMENDED HOME
INSTRUCTION:
2022-2023 SCHOOL
YEAR

Period From	Period To
11/28/22 - 4/28/23	11/28/22 - 6/20/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

3. It was moved by Andrew Rytter, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the March 15, 2023 Regular Meeting for Anthony Higuera to serve as a home instructor for Student #20230486, at an hourly rate of \$52, as indicated below:

AMENDED HOME
INSTRUCTION:
2022-2023 SCHOOL
YEAR

Period From	Period To
2/1/23 - 4/28/23	2/1/23 - 6/20/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

NEW BUSINESS/WORK SESSION AGENDA

Kevin O'Connor commented that as part of the Memorial Day Parade the Township is doing a bike contest; there is information on the website as well. They are having buses going back and forth from the Firehouse and Town Hall.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No Executive Session held.

ADJOURNMENT

It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to

adjourn the meeting.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Jessica Ramirez

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of March 31, 2023
Attachment # S-2	Revised 2022-2023 School Calendar
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	School Health Insurance Fund ("SHIF") 2023-24 Rates

BOARD MEETINGS*			
May 3, 2023	July 19, 2023	September 20, 2023	November 1, 2023
May 24, 2023	August 9, 2023	October 4, 2023	December 13, 2023 @ 6 PM
June 14, 2023	August 23, 2023	October 18, 2023	January 3, 2024 @ 6:00 p.m. (Organization Meeting)
June 28, 2023	September 6, 2023	November 15, 2023	

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2023		
Friday	May 26	Short Session Day - Students/Full Day Staff Full Day - Staff with In-Service After Student Dismissal (Afternoon)
Monday	May 29	Memorial Day – Schools/Central Office Closed
Wednesday	June 21	Short Session Day - Students/Full Day Staff
Thursday	June 22	Short Session Day - Students & Staff Last Day of School

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

School Business Administrator/Board Secretary