

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

MINUTES: For the Special Meeting of the Board of Education, **March 19, 2024**, at 6:30 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

2023-2024 Colts Neck Township Schools District Goals

STUDENT ACHIEVEMENT - To implement supplemental intervention programs designed specifically to target areas of student performance in language arts and mathematics for the purpose of yielding results on 2024 Spring NJSLA that restore all tested grade level scores to 2019 pre-pandemic scores or above.

COMMUNITY & COMMUNICATIONS - Design and coordinate opportunities for the district to interact and communicate with parents and the community at large for purposes of enhancing the district's public relations and parent engagement.

FACILITIES: Continue efforts to provide additional outdoor and indoor spaces to support student learning and the overall development of the whole child.

STAFF ENGAGEMENT: Increase and enhance opportunities for staff to participate and contribute to decisions directly impacting them and their work environment.

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- 2. Each statement made by a participant shall be limited to three minutes' duration;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
- 4. All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
- 5. It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*

- b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Camera called the meeting to order at 6:32p.m. Approximately 14 members of the public were present.

ROLL CALL

ROLL CALL

Board Members Present: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

Board Members Absent: Jessica Ramirez

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 11, 2024 and March 16, 2024, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Camera led the Flag Salute.

REPORT OF PRESIDENT – Mr. John Camera

PRESIDENT'S
REPORT

- Mr. Camera remarked his commitment to have a zero tax increase and to lowering administrative costs.
- Reviewed the process for the adoption of the budget, which allows for changes to be made prior to the Public Hearing which is scheduled for May 7, 2024.

SUPERINTENDENT'S REPORT

No Report

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

FINANCE

1. It was moved by Vincent Rugnetta, seconded by Kevin Walsh and carried on a unanimous roll call vote to approve the adoption of the Tentative Budget for FY 2024-2025:

ADOPTION OF
TENTATIVE BUDGET
FOR THE 2024-2025
SCHOOL YEAR

BE IT RESOLVED, that the Tentative Budget be approved for the 2024-2025 School Year using the 2024-2025 State Aid figures and that the School Business Administrator/Board Secretary be authorized to submit the following Tentative Budget to the Executive County Superintendent of Schools of Monmouth County in the New Jersey State Department of Education for approval in accordance with the statutory deadline.

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2024-2025 Total Expenditures	\$30,755,300	\$287,755	\$1,676,200	\$32,739,255
Less: Anticipated Revenues	\$ 5,632,273	\$287,755	\$ 1,462	\$ 5,921,490
Taxes to be Levied	\$25,143,027	-	\$1,674,738	\$26,817,765

And to advertise said Tentative Budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Cafeteria of the Conover Road Primary School on Tuesday, May 7, 2024 at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2024-25 School Year.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: Jessica Ramirez

2. It was moved by Vincent Rugnetta, seconded by Kevin Walsh and carried on a unanimous roll call vote to approve the following resolution:

ADJUSTMENT -
HEALTHCARE
COSTS

BE IT RESOLVED that the Colts Neck Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$159,236. The additional funds will be used to pay for the additional increases in health benefit premiums.

Mr. Camera requested some further clarification on the amount of the healthcare adjustment. Mr. Marasco responded.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: Jessica Ramirez

3. It was moved by Vincent Rugnetta, seconded by Kevin Walsh and carried on a unanimous roll call vote to approve the following resolution:
- MAINTENANCE
RESERVE
WITHDRAWAL

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$375,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for school facilities as reported in the district's Comprehensive Maintenance Plan pursuant to N.J.A.C. 6A:26-20.5.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: Jessica Ramirez

4. It was moved by Vincent Rugnetta, seconded by Kevin Walsh and carried on a unanimous roll call vote to approve the following resolution:
- TRAVEL AND
RELATED EXPENSE
REIMBURSEMENT
FOR 2024-2025
SCHOOL YEAR

WHEREAS, the Colts Neck Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Colts Neck Township Board of Education has established \$48,430 as the maximum travel amount for the current school year and has expended \$14,674.77 as of this date;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$46,461 for all staff and board members for the 2024-25 school year.

Mr. Camera requested clarification on how the maximum expenditure of \$46,461 for the 2024-25 school year was derived. Mr. Marasco responded.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: Jessica Ramirez

ADJOURNMENT

At approximately 6:42 pm, it was moved by Vincent Rugnetta, seconded by Jason Orrico and carried on a unanimous roll call vote to adjourn the meeting.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: Jessica Ramirez

BOARD MEETINGS*			
April 10, 2024	June 12, 2024	August 14, 2024	October 9, 2024
April 24, 2024	June 26, 2024	August 28, 2024	October 30, 2024
May 7,2024 (CRPS Cafeteria)	July 10, 2024	September 11, 2024	November 13, 2024
May 29, 2024	July 31, 2024	September 25, 2024	December 11, 2024
December 18, 2024		January 8, 2025 @ 6:00 (Organization Meeting)	

* All Regular Board Meetings will be held at 6:30 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

2024		
Friday	March 29	Short Session Day - Students & Staff
Monday - Friday	April 1 - April 5	Spring Recess – Schools/Central Office Closed
Monday	April 8	Schools Reopen
Monday - Tuesday	April 22-23	Passover - Schools/Central Office Closed
Friday	May 24	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 27	Memorial Day - Schools/Central Office Closed
Thursday	June 20	Short Session Day for Students Full Day for Staff
Friday	June 21	Last Day of School Short Session Day for Students & Staff CDMS Graduation TBD

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

School Business Administrator/Board Secretary