

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

MINUTES: For the Meeting of the Board of Education, **January 24, 2024**, at 6:30 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

2023-2024 Colts Neck Township Schools District Goals

STUDENT ACHIEVEMENT - To implement supplemental intervention programs designed specifically to target areas of student performance in language arts and mathematics for the purpose of yielding results on 2024 Spring NJSLA that restore all tested grade level scores to 2019 pre-pandemic scores or above.

COMMUNITY & COMMUNICATIONS - Design and coordinate opportunities for the district to interact and communicate with parents and the community at large for purposes of enhancing the district's public relations and parent engagement.

FACILITIES: Continue efforts to provide additional outdoor and indoor spaces to support student learning and the overall development of the whole child.

STAFF ENGAGEMENT: Increase and enhance opportunities for staff to participate and contribute to decisions directly impacting them and their work environment.

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- 2. Each statement made by a participant shall be limited to three minutes' duration;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
- 4. All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
- 5. It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*

- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President John Camera called the meeting to order at approximately 6:30 p.m. Superintendent MaryJane Garibay served as Board Secretary in the absence of Vincent Marasco, SBA/BS.

ROLL CALL

ROLL CALL

Board Members Present: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

Board Members Absent: Jessica Ramirez

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 11, 2024 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Camera led the Flag Salute and read the Mission Statement.

BOARD REPRESENTATIVE TO STATE AND COUNTY SCHOOL BOARDS ASSOCIATION

It was moved by Angelique Volpe, seconded by Vincent Rugnetta and carried on a roll call vote to approve the appointment of the following Board Member as the district's representative to New Jersey and County School Boards Associations:

BOARD
REPRESENTATIVE:
STATE & COUNTY
SCHOOL BOARDS
ASSOCIATION

Angelique Volpe

Brenna Dillon commented that this was Mr. Camera's first opportunity to show what type of leader he was going to be and she feels that his decisions on the committee assignments speaks volumes.

Amy Dimes inquired why none of the senior Board Members have been appointed as chairpersons or mentors. She commented that it has been the practice in the past to have veteran board members serve as chairpersons and mentors to allow time for the new Board members to learn.

Yes: John Camera, Alison DeNoia, Amy Dimes, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: Brenna Dillon

Absent: Jessica Ramirez

BOARD COMMITTEES

APPOINTMENT OF
BOARD COMMITTEES

It was moved by Angelique Volpe, seconded by Vincent Rugnetta and carried on a roll call vote to approve the appointment of the following Board members to the various Committees of the Board, effective January 25, 2024 through January 8, 2025:

Committee	Chairperson	Members
Buildings & Grounds/ Safety & Security	Kevin Walsh	Brenna Dillon Jason Orrico Vincent Rugnetta
Communications	Vincent Rugnetta	Amy Dimes Jessica Ramirez Angelique Volpe
Curriculum	Jessica Ramirez	Amy Dimes Vincent Rugnetta Kevin Walsh
Finance/Negotiations	Jason Orrico	John Camera Alison DeNoia Kevin Walsh
Policy	Jessica Ramirez	Alison DeNoia Jason Orrico Angelique Volpe
Advocacy & Government Relations	Angelique Volpe	John Camera Brenna Dillon Jessica Ramirez
Ad-Hoc Committee for Arts, Sports, & Extracurricular Activities	Vincent Rugnetta	Brenna Dillon Jessica Ramirez Kevin Walsh

Yes: John Camera, Alison DeNoia, Amy Dimes, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: Brenna Dillon

Absent: Jessica Ramirez

BOARD LIAISONS

It was moved by Angelique Volpe, seconded by Vincent Rugnetta and carried on a roll call vote to approve the appointment of the following Board liaisons, effective January 25, 2024 through January 8, 2025:

APPOINTMENT OF
BOARD LIAISONS

Organization/Group	Board Member Liaison
Parent Advisory Committee	Brenna Dillon
Colts Neck PTO	Amy Dimes
Colts Neck Township Committee	John Camera
Colts Neck Township Senior Citizens	Kevin Walsh

Yes: John Camera, Alison DeNoia, Amy Dimes, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: Brenna Dillon

Absent: Jessica Ramirez

NEW BOARD MEMBER MENTORS

It was moved by Angelique Volpe, seconded by Vincent Rugnetta and carried on a roll call vote to approve the appointment of the following Board of Education members to serve as mentors for newly elected Board members who began their terms of service in January 2024 as follows:

BOARD MENTORS

Board Mentor	Board Member
John Camera	Jason Orrico
John Camera	Angelique Volpe
Jessica Ramirez	Vincent Rugnetta
Jessica Ramirez	Kevin Walsh

Yes: John Camera, Alison DeNoia, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: Brenna Dillon and Amy Dimes

Absent: Jessica Ramirez

APPROVAL OF MINUTES

APPROVAL OF MINUTES

1. It was moved by Alison DeNoia, seconded by Jason Orrico and carried on a roll call vote to approve the Board minutes of the following Meetings:

Meeting
November 1, 2023 Regular Meeting Minutes
November 15, 2023 Regular Meeting Meetings
November 15, 2023 Executive Session Minutes

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes and Vincent Rugnetta (11/15/23 Regular and Executive)

No: None

Abstain: Jason Orrico, Vincent Rugnetta (11/1/23), Angelique Volpe and Kevin Walsh

Absent: Jessica Ramirez

Dr. Garibay noted that the motion did not pass with regard to the approval of the November 1, 2023 minutes.

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
1/4/24	Mallory Reardon	Board of Education	Appointment of Dasti & Associates and conflict of interest
1/18/24	Katherine Gizzo	Board of Education	Appointment of Dasti & Associates and conflict of interest
1/22/24	Katherine Gizzo	Board of Education	Appointment of Dasti & Associates and need of special counsel and conflicts of interest
1/23/24	Marjorie Wold	Board of Education	Concern for the potential elimination of committee work
1/24/24	Christopher Claps	Board of Education	Request for the Board to include current legal expenses on Board agendas.

Jessica Ramirez arrived at approximately 6:45 p.m.

REPORT OF PRESIDENT – Mr. John Camera

PRESIDENT'S
REPORT

President Camera reported out as follows:

- With the Board moving to a Committee of the Whole, the Superintendent has shifted from setting up committee meetings, preparing committee agenda and minutes, to giving the full Board a very informative weekly update, which he has found invaluable.
- The Board is testing live streaming at this meeting by utilizing equipment that it had on hand; pleased with the quick turnaround. Thanked those who had a hand in getting this done so quickly.
- With the shift to a Committee of the Whole there will not be as many committee meetings; meetings will however be scheduled when needed.
- Happy to introduce the new Ad-Hoc Committee for the Arts, Sports, & Extracurricular Activities and thanked Vincent Rugnetta for his recommendation and for stepping up as the Chairperson.
- The Board Liaisons will need to stay very active; he will try to make the assignments to those Board Members who will put in the time, have the appropriate background and the correct demeanor.
- Will be working with Mr. Marasco to ensure that Requests for Proposals go out for professional services in a timely manner, allowing for proper review and appointments to coincide with the '24-25 school year.
- Relative to the amending of the Homework Policy, he will be working with the administration to put out some suggested changes to the stakeholders so that there can be a first reading at the next Board meeting. The suggested minor changes are not ominous but he believes the changes will help teachers, parents and students alike. He noted that the changes he is suggesting is that all homework be posted on google classroom and not due any sooner than prior to the next school day.
- Lastly, the Board will be transitioning to one meeting a month; however, this will be a work in progress. The next meeting will be February 14th, the February 28th meeting will be canceled and then it will be four (4) weeks until the March 13th meeting.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin Walsh
Committee Members: Brenna Dillon, Jason Orrico, Vincent Rugnetta
Administrator: Vincent Marasco

- Kevin Walsh reported that Mr. Marasco will be overseeing facilities projects in the district while Mr. Moretta is out on leave.

- Noted that he will be meeting with Mr. Moretta for a tour of the school facilities and get an update on the projects being done.
- Will be scheduling a meeting with Administration and law enforcement to review security topics.

Communications Committee:

Chairperson: Vincent Rugnetta
Committee Members: Amy Dimes, Jessica Ramirez, Angelique Volpe
Administrator: Philip J. Capasso III

- No Report

Curriculum Committee:

Chairperson: Jessica Ramirez
Committee Members: Amy Dimes, Vincent Rugnetta, Kevin Walsh
Administrator: Dr. Erica Reynolds

- No Report

Finance/Negotiations Committee:

Chairperson: Jason Orrico
Committee Members: John Camera, Alison DeNoia, Kevin Walsh
Administrator: Vincent Marasco

- Jason Orrico - looking forward to sending out some RFPs and getting some bids.

Policy Committee:

Chairperson: Jessica Ramirez
Committee Members: Alison DeNoia, Jason Orrico, Angelique Volpe
Administrator: Dr. MaryJane Garibay

- No Report

Advocacy & Government Relations Committee:

Chairperson: Angelique Volpe
Committee Members: John Camera, Brenna Dillon, Jessica Ramirez
Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Angelique Volpe - honored to take on this role and hopes to do a great job.

Ad-Hoc Committee for the Arts, Sports, & Extracurricular Activities:

Chairperson: Vincent Rugnetta
Committee Members: Brenna Dillon, Jessica Ramirez, Kevin Walsh
Administrator: Dr. MaryJane Garibay

- Vincent Rugnetta - looking forward to expanding the Arts and Sports programs in the district and bringing forth new ideas.

Board Member Liaisons:

Brenna Dillon - Parent Advisory Committee

- The committee conducted two (2) sessions per day over the last two days; The topics were The Whole Child and Parent Engagement and School Climate. There was great conversation. The committee will continue to brainstorm until the next meeting.
- One topic that came up in both sessions was student social and instructional use of technology during the day. The committee will be doing a deep dive into this. The goal is to bring recommendations to the full board and administration by the end of the school year.
- The next meetings will be the last week in February.

Amy Dimes - Colts Neck PTO

- PTO Spring Gala is March 21st
- Grade level activities are in full swing.
- Reminder to the new Board Members that they may become members of the PTO using their Colts Neck email.

John Camera - Colts Neck Township Committee

- Nothing to report at this time.
- Looking forward to attending the next Township Committee meeting.

Kevin Walsh - Colts Neck Township Senior Citizens

- Nothing to report.

State & County School Boards Association Representative:

Angelique Volpe - Will be attending the three day Governance I training.

SUPERINTENDENT'S REPORT

Dr. Garibay reported:

- Thanked Dr. Reynolds, coaches and staff for the January 15th full professional development day.
- Thanked the PTO; lots of grade level activities are happening.
- Spoke with Principal Osmond and Dr. Beck regarding recess and opportunities during indoor recess. Had the opportunity to observe CRES students. Thanked the PTO for working with Mrs. Barr and the administration getting games, etc for the indoor recess.
- Last week had challenging weather conditions; noting she strives to wait and make a decision based on the most accurate information, and always with the safety of the children first and foremost. Thanked everyone for their patience.

INFORMATION ITEMS

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2023-2024 School Year, as of December 31, 2023. ([Attachment # S-1](#))

SUPERINTENDENT'S
REPORT

2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying (“HIB”) occurring during the following period:

SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
12/1/23 - 12/31/23	0	0

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

Regina Aydin, Marl Road - participated in the parent Advisory Committee on Monday when there was discussion on the use of computers during recess. She was unaware that the children were allowed to use technology during recess. Very unhappy after reviewing her child’s browser history and finding he was playing a violent game on a school device.

Mallory Reardon, Laird Road - thanked the Board for running the Parent Advisory Committees. Attended the second meeting and it was refreshing to see and hear other parents; many different and important topics and areas of concern. She commented that she attended her first Board meeting a year ago today and realized the importance of attending the meetings. She watched the campaign battle waged over social media to her dismay. She thanked the Board for running such an amazing district and making such a life changing impact on her child. Although she is hopeful that the Board can continue the wonderful work, she feels the town is being ripped in half and the Board is playing a big role in that. For the Colts Kids First members that now have a voting majority, although she does not agree with or understand many of their viewpoints, she does understand the feeling of being disregarded and dismissed by previous boards. However, now you are doing the same thing to other people. From the committee chair appointments and membership roles on this agenda, it looks like you are silencing your fellow Board members who don’t see things the same way as you do. You even have them sitting down here by themselves giving us a physical depiction that they are separate from part of the Board. If you truly believe previous Boards ran this district the wrong way and ignored what parents wanted, then do better, facilitate more conversations, engage in more open dialogue and find the topics that could actually unite this district and this town.

Fred Garber, Twin Lakes Drive - having served as Board President of this Board many years ago, he knows full well that it is a thankless job. Wished the Board congratulations and good luck and thanked them for the work that you do, it is appreciated.

ACTION ITEMS

1. It was moved by Jessica Ramirez, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the acknowledgement that there is no

ACKNOWLEDGMENT
OF NO ACTION BY
SUPERINTENDENT

Superintendent's Action for HIB/Non-HIB investigations, as reported at its meeting of January 3, 2024, for the period commencing November 16, 2023 through November 30, 2023 wherein no incidents were reported.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

2. It was moved by Jessica Ramirez, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the following evaluation, as indicated below: EVALUATION

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20301269	Auditory Processing Evaluation	Dr. Elfort	500.00

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

3. It was moved by Jessica Ramirez, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the following field trips, as indicated below: FIELD TRIP

Participants/Location	Trip / Location	Date
Grade 7 students/Cedar Drive Middle School	Peer Mentoring for Preschool classes/Conover Road Primary School	1/22/24
Grade 8 students/Cedar Drive Middle School	Unified Physical Education Collaboration/The Alpha School, Jackson, NJ	1/26/24
Grade 8 students/Cedar Drive Middle School	Unified Physical Education Collaboration/Harbor School, Eatontown, NJ	1/29/24 1/30/24
Grade 6-8 Band Members/Cedar Drive Middle School	All Shore Band Concert/Neptune High School, Neptune, NJ	1/31/24
Grade 8 students/Cedar Drive Middle School	Tour of CNHS Art Program/Colts Neck High School, Colts Neck, NJ	2/9/24
Grade 8 students Girls STEM	American Museum of Natural	3/12/24

Club Science Enrichment/Cedar Drive Middle School	History/New York, NY	
Grade 8 students/Cedar Drive Middle School	Graduation Practice/ Colts Neck High School, Colts Neck, NJ	6/18/24

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

4. It was moved by Jessica Ramirez, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the following resolution:

SCHOOL BOARDS
RECOGNITION
MONTH IN NJ -
JANUARY 2024

WHEREAS, The New Jersey School Boards Association has declared January 2024 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Colts Neck Township Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Colts Neck Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational

Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

NOW, THEREFORE, BE IT RESOLVED, That the Colts Neck Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2024 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, That the Colts Neck Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children’s education.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

None

CURRICULUM

1. It was moved by Angelique Volpe, seconded by Jessica Ramirez and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. [\(Attachment # C-1\)](#)
- REIMBURSABLE
EXPENSES

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

2. It was moved by Angelique Volpe, seconded by Jessica Ramirez and carried on a unanimous roll call vote to approve the following Practicum assignment for the 2023-2024 school year, as indicated below:
- PRACTICUM

Student/College/ Number of Hours	Cooperating Staff Member/ Position/Location	Effective Date
Heather Malcolm* Capella University 100 Hours	Lauren Hums/School Counselor Cedar Drive Middle School	4/8/24 - 6/14/24

*pending criminal history review

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

3. It was moved by Angelique Volpe, seconded by Jessica Ramirez and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as a mentor for the 2023-2024 school year, as indicated below: MENTORS

New Staff Member Position/Location	Mentor/Position/Location	Stipend
Anna Capron Interim Teacher Conover Road Elementary School	Jennifer Caga-Collett/Teacher Conover Road Elementary School 2/1/24 - 6/30/24	\$850 ♥ Prorated
Allison Pense/.5 Art Teacher/ Conover Road Elementary School	Linda Weigel/Teacher Conover Road Primary School 1/16/24 - 6/30/24	\$550* Prorated

♦Pro-rata stipend for mentors working with part-time employees or mentors working with employees less than a full year.

*Standard Certificate

♣Provisional Certificate

♥Certificate of Eligibility with Advanced Standing

●Certificate of Eligibility

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

FINANCE

1. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the transfer of funds for the month of November, 2023 for the 2023-2024 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

2. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the Board Secretary's Report as of November 30, 2023. ([Attachment # F-2](#))

BOARD SECRETARY'S
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that as of November 30, 2023, no budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of November 30, 2023 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

3. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of November 30, 2023. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

4. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the Bill List dated January 24, 2024 in the amount of \$3,556,882.07 and Food Service payments in the amount of \$53,448.68.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

5. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the Food Service Financial Report for the month of November, 2023.

FOOD SERVICE
FINANCIAL REPORT

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

6. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the submission of the application for funds for the 2024-2025 school year from the Les Paul Foundation in the amount of \$1,500 in support of the district's music program.

SUBMISSION OF
FOUNDATION
GRANT MONEY
2024-2025 SY

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

7. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the award of a contract to Edvocate, of Toms River NJ, for consulting services for RFP process management and contract monitoring and compliance of the district's food service program for the 2024-2025 school year, for a fee of \$8,700 (RFP process) and \$13,200 (contract monitoring), to be expended through the district's Food Service Enterprise Fund (60).

AWARD OF
CONTRACT TO
EDVOCATE FOR
2024-2025 SY

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

POLICY

1. It was moved by Jessica Ramirez, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the first reading with the amendment noted by Mr. Camera, of the following Regulation, as indicated below: (Attachment # P-1)

FIRST READING
OF POLICIES AND
REGULATIONS

Attachment # P-1	Regulation 0155 - Board Committees
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Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica

Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

2. It was moved by Jessica Ramirez, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: (Attachment # P-2)
- ADOPTION OF
POLICIES AND
REGULATIONS

Attachment #P-2	Bylaw 0155- Board Committees
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Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the acceptance of the retirement of the following staff member, with regret, as indicated below:
- RETIREMENT

Name	Position/Location	Effective Date
Kathleen Holland	Transportation Coordinator	7/1/24

The Board expresses its appreciation and gratitude to Kathleen for her seven (7) years of faithful service to the children and the district and further wishes her good health and much happiness during her retirement.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

2. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a roll call vote to approve the amendment to the childcare leave, adopted at the August 9, 2023 Regular Meeting during the 2023-2024 school year for Samantha Barr, Teacher at Conover Road Primary School, during the 2023-2024 school year, as indicated below:

AMENDED
CHILDCARE LEAVE
2023-2024 SCHOOL
YEAR

From	10/28/23 - 1/26/24	Leave Type
		<ul style="list-style-type: none"> NJFLA – unpaid without healthcare benefits (10/28/23 - 1/26/24)
To	10/28/23 - 6/30/24	Leave Type
		<ul style="list-style-type: none"> NJFLA – unpaid without healthcare benefits (10/28/23 - 1/26/24) Contractual – unpaid without healthcare benefits (1/27/24-6/30/24)

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Angelique Volpe and Kevin Walsh

No: None

Abstain: Vincent Rugnetta

Absent: None

3. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a roll call vote to approve the family care leave during the 2023-2024 school year for the following staff member during the 2023-2024 school year, as indicated below:

FAMILY CARE LEAVE:
2023-2024 SCHOOL
YEAR

Name/Position Location	Effective Dates	Familycare Leave
Nicholas Moretta/ Facilities Manager/District	1/29/24 - 2/27/24	FMLA – paid with healthcare benefits (using personal, family illness, sick and vacation days 1/29/24 - 2/27/24)

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Angelique Volpe and Kevin Walsh

No: None

Abstain: Vincent Rugnetta

Absent: None

4. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the additional staff member to serve in the following position listed below, in the After School Remediation/Enrichment Program for the 2023-2024 school year, at an hourly rate of \$52, for a total number of hours not to exceed 714 hours for all staff members combined, for a total amount not to exceed \$37,128* for all staff members combined, as indicated below:

ADDITIONAL AFTER
SCHOOL
REMEDATION/
ENRICHMENT
PROGRAM
INSTRUCTOR:
2023-2024
SCHOOL YEAR

Staff Member	Location	Position
Lindsay Spitzer	Conover Road Primary School	Instructor

*Funded by ESSER III (20-490-100-101-000-100-C)

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

5. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as facilitators for the following Cedar Drive Middle School event during the 2023-2024 school year, at an amount not to exceed \$80 for each staff member, as indicated below:

FACILITATOR FOR
THE PARENT
INFORMATION
NIGHT STOKES TRIP
2023-2024 SCHOOL
YEAR

Name	Event	Date
Carol Burtnick	Stokes Parent Meeting Facilitator	1/31/24
Karin Londono	Stokes Parent Meeting Facilitator	1/31/24

(11-401-100-100-030-100-0)

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

6. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the additional pay to the following staff member to accompany student #20291219 participating in the Conover Road Elementary School Bring the Beat Club winter after school program, for each session to run sixty (60) minutes, as indicated below:

ADDITIONAL PAY:
INSTRUCTIONAL
ASSISTANT

Name/Location	Step/ Hourly rate	Total Amount Per Session	Number of Sessions	Total Amount Not to Exceed
Tracey Amaniera	17/\$20.97	\$20.97	11	\$230.67

(11-000-217-106-050-100-0)

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

7. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as facilitators for the Parent Academy for the 2023-2024 school year, at an hourly rate of \$52, for a total number of hours not to exceed two (2) hours, for a total salary not to exceed \$104.00* each, as indicated below:

PARENT ACADEMY
FACILITATORS:
2023-2024 SCHOOL
YEAR

Staff Member	Hours Not To Exceed	Salary Not To Exceed	Date
Jeanette Riggleman	2	\$104.00*	2/22/24
Anne Rauso	2	\$104.00*	2/22/24
Lauren Hums	2	\$104.00*	2/22/24

*Funded by TITLE IA (20-231-200-101-000-500-0)

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

8. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2023-2024 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2023-2024 SCHOOL
YEAR

Name	Certification
Anna Capron	(CEAS) Elementary School Teacher K-6
Gianna Dane	Substitute Credential
Christina DiMuzio	Substitute Credential

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

9.

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Nurse list for the 2023-2024 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.
- SUBSTITUTE
NURSE:
2023-2024 SCHOOL
YEAR

Name	Certification
Christina DiMuzio	Substitute Nurse Credential

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

10.

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Support Staff for the 2023-2024 school year, on an as needed basis, pending approval of criminal history review:
- SUBSTITUTE
SUPPORT STAFF:
2023-2024 SCHOOL
YEAR

Name	Position	Hourly Rate
Gianna Dane	Substitute Instructional Assistant	\$15.13

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

11.

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the rescinding of the approval of the appointment of Jennifer Allgeier to serve as Instructional Assistant at Conover Road Primary School as approved at the January 3, 2024 Regular Meeting, due to candidate's not reporting for duty.
- RESCINDED
EMPLOYMENT
2023-2024 SCHOOL
YEAR:

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

12.

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the medical disability leave for the following staff
- MEDICAL DISABILITY
LEAVE
2023-2024 SCHOOL

member during the 2023-2024 school year, as indicated below: YEAR

Name/Position/ Location	Effective Dates	Medical Disability Leave
Glen Gray/Bus Driver/District	2/6/24 - 3/19/24	Paid with healthcare benefits (using sick days from 2/6/24 through 3/19/24)

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

NEW BUSINESS/WORK SESSION AGENDA

1. Angelique Volpe spoke briefly about her desire to bring Student Representatives to the Colts Neck Township Board of Education and provide a student voice. She will be working with Dr. Garibay and the administration to get this moving.

Alison DeNoia reminded all that on February 1st the Colts Neck Community Band will be performing at the High School at 7:30pm.

Mrs. DeNoia also congratulated those Board members that are stepping into new roles; the journey is filled with immense potential and the chance to make a lasting impact. Being a chairperson demands more than time and effort. It requires a unique set of skills, patience, open mindedness and the ability to navigate diverse opinions. Embracing these challenges are part of this journey and I have full confidence that each of you are up to the task. The path of leadership is not always smooth. You may encounter obstacles that test your resolve. Tread carefully and be mindful of the responsibilities you now shoulder. There were seasoned members who could have continued in these roles yet Mr. Camera saw potential in each of you to bring a fresh perspective to the Board. This is a privilege, but it comes with a warning and a reminder to stay vigilant and be aware of the intricacies and navigate with caution. Take advantage of the support from experienced members. They are valuable resources on this journey and let their wisdom compliment your fresh ideas. In every challenge lies an opportunity for growth. I wish you all the best as you take on your new roles.

Amy Dimes inquired when Mr. Camera would be making the decision to cancel meetings since two meetings a month were already advertised. Mr. Camera indicated that he is not sure, but will try to give as much notice as possible.

Alison DeNoia commented that she reached out to School Boards and they offer training on the Committee of the Whole vs. Board of Committees. She would like to

recommend that we have them come back at a later date to provide additional training on that.

2. Dr. Timothy Treehan and MaryAnn Friedman, district representatives from New Jersey School Boards Association, facilitated a brief training session to the Board on the following subjects:
 - School Ethics Act and the Code of Ethics

PRESENTATION:
NJSBA BOARD
ETHICS TRAINING

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No Executive Session held.

ADJOURNMENT

At approximately 9:06 p.m., it was moved by Angelique Volpe, seconded by Brenna Dillon and carried on a unanimous roll call vote to adjourn the meeting.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: None

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of December 31, 2023
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of November, 2023
Attachment # F-2	Board Secretary's Report as of November 30, 2023
Attachment # F-3	Treasurer's Report as of November 30, 2023
Attachment # P-1	1st Reading - Regulation 0155 - Board Committees
Attachment # P-2	Adoption - Bylaw 0155- Board Committees

BOARD MEETINGS*			
February 14, 2024	April 24, 2024	July 10, 2024	September 25, 2024
February 28, 2024	May 7, 2024 (CRPS Cafeteria)	July 31, 2024	October 9, 2024
March 13, 2024	May 29, 2024	August 14, 2024	October 30, 2024
March 27, 2024	June 12, 2024	August 28, 2024	November 13, 2024
April 10, 2024	June 26, 2024	September 11, 2024	December 11, 2024
December 18, 2024		January 8, 2025 @ 6:00 (Organization Meeting)	

* All Regular Board Meetings will be held at 6:30 p.m. in the Board Room of the Administration Building

unless otherwise noted and advertised.

2024		
Thursday	February 15	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 16-19	Presidents' Weekend – Schools/Central Office Closed
Wednesday	February 28	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	February 29	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 1	Short Session Day for Students & Staff
Thursday	March 28	Short Session Day - Students & Staff
Friday - Friday	March 29 - April 5	Spring Recess – Schools/Central Office Closed
Monday	April 8	Schools Reopen
Monday - Tuesday	April 22-23	Passover - Schools/Central Office Closed
Friday	May 24	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 27	Memorial Day - Schools/Central Office Closed
Thursday	June 20	Short Session Day for Students Full Day for Staff
Friday	June 21	Last Day of School Short Session Day for Students & Staff CDMS Graduation TBD

Respectfully Submitted,

Dr. MaryJane Garibay
Board Secretary, pro tempore