

**COLTS NECK TOWNSHIP SCHOOLS  
COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

MINUTES: For the Meeting of the Board of Education, **December 13, 2023**, at 6:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

**2023-2024 Colts Neck Township Schools District Goals**

**STUDENT ACHIEVEMENT** - To implement supplemental intervention programs designed specifically to target areas of student performance in language arts and mathematics for the purpose of yielding results on 2024 Spring NJSLA that restore all tested grade level scores to 2019 pre-pandemic scores or above.

**COMMUNITY & COMMUNICATIONS** - Design and coordinate opportunities for the district to interact and communicate with parents and the community at large for purposes of enhancing the district's public relations and parent engagement.

**FACILITIES**: Continue efforts to provide additional outdoor and indoor spaces to support student learning and the overall development of the whole child.

**STAFF ENGAGEMENT**: Increase and enhance opportunities for staff to participate and contribute to decisions directly impacting them and their work environment.

**Public Participation**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:*

*Public participation shall be governed by the following rules:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- 2. Each statement made by a participant shall be limited to three minutes' duration;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
- 4. All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
- 5. It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

*The presiding officer may:*

- a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*

- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

**CALL TO ORDER**

President Tormey called the meeting to order at 6:04 p.m. Approximately fifty (50) members of the public were present.

**ROLL CALL**

ROLL CALL

Board Members Present: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

Board Members Absent: Tracy Kramer

**LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 19, 2023 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

**FLAG SALUTE**

FLAG SALUTE

President Tormey led the Flag Salute and Kevin O'Connor read the Mission Statement.

**APPROVAL OF MINUTES**

APPROVAL OF MINUTES

1. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the Board minutes of the following Meetings:

Meeting
October 18, 2023 Regular Meeting Minutes
October 18, 2023 Executive Session Minutes

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

**PRESENTATION**

PRESENTATION

1. Participating remotely, Mr. John Swisher, Partner of Suplee, Clooney & Company presented the results of the required annual financial audit and provided the 2022-23 Auditor’s Management Report and Annual Comprehensive Financial Report (ACFR) to the Board. No formal audit comments or recommendations were reported in the ACFR, such that an ‘unmodified’ or ‘clean’ audit opinion has been issued. Mr. Swisher thanked Dr. Garibay, Mr. Marasco and the Business Office staff for their cooperation.

**COMMUNICATIONS**

COMMUNICATIONS

Date	From	To	Subject
11/28/23	Eilyn Mariela Muscio	Board of Education	Request for more Math & less ELA / More direct instruction

**REPORT OF PRESIDENT – Mrs. Heather Tormey**

PRESIDENT'S  
REPORT

President Tormey reported:

- On behalf of the Board wished the members of the community a joyous Holiday season.
- Commented on Action Item #1, the approval of the HIB Report for Period 2; thanked the staff, the Administration, Dr. Garibay, Dr. Beck and Mrs. Hums for their thoughtful and deliberate work to ensure that our students are engaging in activities that promote anti-bullying and that the staff remain current in their training.
- Thanked Scenic View Landscaping and The Nursery at Colts Neck for the landscaping donation around the newly installed signs at the Conover Road Primary School, Conover Road Elementary School and Cedar Drive Middle School.
- Thanked Lauren and Brian Veisz who worked with many community members and businesses for organizing the Rockin Hearts for Brady event last Tuesday. There was quite a large turnout.
- Congratulated Board Member Alison DeNoia for earning New Board Member Boardmanship Certification through the NJSBA Board Member Academy. She participated in a minimum of 10 credits.
- As her final report as President, Mrs. Tormey thanked the community for affording her the opportunity to serve as an elected member of the Board, noting it was a privilege to work with past and present BOE members, administration and staff to do the work that contributed to so many positive and meaningful experiences for the students. She commented that she is proud of this Board's support and commitment to the whole child, which includes social and emotional learning. She

is also proud of the work that led the District to the ESIP, which is the largest facilities project since the construction of the Primary School. She further noted she is hopeful that the Board will commit itself to following the process involving a chain of command, code of ethics, bylaws, policies and regulations, that guide practice. She encouraged the Board to make decisions only after you have done due diligence to obtain accurate information and stated the role of the Board is not to run the district, but to see that the district is well run. She also encouraged the Board to work with the administration to accomplish district and board goals.

Mrs. Tormey thanked Mrs. Kramer and Mr. Rytter for their commitment and service to the Board. She extended special appreciation to Mr. O'Connor for his service over the years and his service this year as Vice President. She commented that she is excited to follow the teaching and support staff as they continue to inspire our students and be the teacher that students will never forget.

Mrs. Tormey thanked Dr. Reynolds, Dr. Beck, Mr. Capasso, Dr. Rigby, Mr. Osmond, Mrs. Barr and Mrs. Milano for providing her with support and teaching over the years. She further thanked Mr. Marasco and the business office for the dedication and contributions to this district that many people in the outside community do not recognize.

Lastly, Mrs. Tormey thanked Dr. Garibay for all the support, guidance and wisdom; and commented that she is the very definition of leadership.

## COMMITTEE REPORTS

COMMITTEE  
REPORTS

### Buildings & Grounds/Safety & Security Committee:

Chairperson: Tracy Kramer

Committee Members: Kevin O'Connor, John Camera, Brenna Dillon

Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on November 20th; the primary topic was the ESIP.
- DCO has been working through a number of contracts: Greentech - LED light contractor; Northeastern Interiors - work within the buildings; Jersey State Controls - HVAC and Johnson Urban, HVAC Design Engineer. A number of construction meetings have taken place since the committee met.
- Discussed the electrical main switchgear system, specifically at the Conover Road Elementary School, which is the original system.
- Spoke about the well and water treatment; the district was not successful in being awarded SDA ROD grant funds. Discussions are ongoing regarding this project.
- Mr. Moretta provided the committee with an update on a number of items that his department is working on throughout the district.
- Mrs. Barr and Dr. Rigby completed their required training as School Safety Specialists, looking at ways to improve the safety and security processes within the district and will report back to the committee.

- The next meeting is to be determined.

Communications Committee:

Chairperson: Amy Dimes  
Committee Members: Heather Tormey, John Camera  
Administrator: Philip J. Capasso III

- Amy Dimes reported that the committee has not met since the last meeting.
- The next meeting is to be scheduled.

Curriculum Committee:

Chairperson: Heather Tormey  
Committee Members: Amy Dimes, Brenna Dillon  
Administrator: Dr. Erica Reynolds

- Heather Tormey reported that the committee met.
- K-5 Report Cards were released today and are available through the portal.
- Revised mentoring plan for 2022-23; changes are in red.
- Dr. Reynolds shared a presentation on the 2023 Fall NWEA Map testing results; these results are shared three (3) times a year, winter, spring and fall. The winter results are a way for teachers to hone in on instruction before the spring assessment.
- Discussed the submission of the application for the Pre K Expansion Grant.
- Discussed '24-25 budget items; the adoption of the revised NJ Student Learning Standards in ELA and Math will come along with the need for additional curriculum writing.
- The next meeting is to be determined.

Finance/Negotiations Committee:

Chairperson: Kevin O'Connor  
Committee Members: Tracy Kramer, Alison DeNoia  
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met on December 6th.
- The main topic of discussion was Mr. Swisher's report on the 2022-23 audit. Reviewed in detail the summary of the audit, including the status of the district's fund balances.

Policy Committee:

Chairperson: Alison DeNoia  
Committee Members: Jessica Ramirez (remote), Andrew Rytter  
Administrator: Dr. MaryJane Garibay

- Alison DeNoia reported that the committee met on November 20th and reviewed current policies that required updates. Pertinent policies and regulations are on the agenda for first reading.

Advocacy & Government Relations Committee:

Chairperson: Brenna Dillon  
Committee Members: Alison DeNoia (remote), Jessica Ramirez (remote), Andrew Rytter  
Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Brenna Dillon reported that they held the first four (4) sessions of the Parent Advisory Committee, which focused on the Whole Child and Parent Engagement and School Climate. A survey was sent out afterwards and feedback was received, which will be disseminated.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO:

- Celebrating the PTO's 40th Anniversary of the Gala; Theme is 'Ruby Red Gala - There's No Place Like Home'. The Gala is scheduled for March 21st at South Gate Manor.
- Frosty's was held on December 2nd; very well attended.
- The next General Meeting is scheduled for December 19th at 9:30 a.m. at the Library.
- Conover Road Primary School is doing a board game drive.

Heather Tormey - Colts Neck Township Committee:

- Two special mailboxes located at the town post office and town hall to accept any letters to Santa.
- Holiday Tree Lighting was beautiful; thanked Mr. Willis and Mrs. Hubbard and the students that performed.
- Township is in need of various volunteers, please visit the website.
- Free Rabies Clinic on January 20th at Colts Neck Fire House #2 from 9:00 to 10:30a.m

Alison DeNoia - Colts Neck Township Senior Citizens:

- No Report

State & County School Boards Association Representative:

Alison DeNoia

- Attended the State Delegate Meeting on December 2nd in Mercer. Four of the five resolutions before the committee passed. President of the NJSBA, Dr. Karen Cortellino reported her goal as President is to attend meetings in every county.
- NJSBA revamped Governance I, along with a new 90 day window for new board members to complete the training. This year NJSBA Governance II is being

revamped and next year they will work on Governance III.

- Highlighted NJSBA Connection which is a chat thread for the county; encouraged Board members to sign up.
- Executive Director Purnell also spoke; he is doing a podcast on January 10th. You can access it through Youtube, Facebook or Twitter. It is called 'The Board Room'. If you cannot listen to it live you can download it from your favorite listening app. Topic is 'Understanding Mandatory Training, Compliance and Supporting Newly Elected Members.'
- NJSBA goals - focused on content, connections and advocacy
- Colts Neck will have a new field service representative, Dr. Timothy Teehan.
- Karen Callahan is the Activities Coordinator for Central New Jersey.
- President Cortellino attended the December 7th County meeting.
- Next meeting is scheduled for February.

## **SUPERINTENDENT'S REPORT**

Dr. Garibay reported:

- December 14th is the CNTEA Blood Drive 3:45 to 7:45pm.
- CDMS Winter Concert is tomorrow, December 14th.
- The CDMS coat drive is currently going on; donations are being taken through January. The dates can be found on the district website.
- Thanked the students and staff for their efforts with the food drive.
- Thanked those who presented at the Fall Parent Academies.
- There is currently a Bill on the Governor's desk to launch a school safety and security task force to examine data and to look at improvements that can be made across the state.
- Thanked Mr. John Swisher from Suplee Clooney & Company and the Business Office; their diligence, efforts and efficiencies are reflected in these audits.
- Information Item #3 - we do this annually to reflect prior year data.
- Action Item #4 - Federal American Rescue Plan; this must be updated and approved two times a year.
- Thanked the Board for their service, support and commitment throughout this year. 2023 NJSLA scores continue to show amazing growth; there is still a lot of work to do, but the Board should be proud.
- Last month both the Conover Road Elementary School and the Cedar Drive Middle School were identified as US News and World Reports' 2024 Best Elementary Schools and Best Middle Schools rankings, earning a Best Elementary School Badge and a Best Middle School Badge because they placed among the top 40% in the State of New Jersey.
- Last Spring Colts Neck was represented at the National School Board's Conference in Orlando; she and Dr. Beck had the privilege of presenting on interventions designed to provide students with support services in lieu of IEP services.
- In June Cedar Drive Middle School student musicians competed in the Music in the Park in NJ.
- Thanked Mr. Rytter for being an outstanding Board member; engaged from day one.
- Thanked Mrs. Kramer for her dedicated service over the last three years; her

expertise has been truly beneficial.

- Thanked Mr. O’Connor for his service over the last eight years. His leadership and hard work is commendable.
- Thanked Mrs. Tormey for her unwavering commitment and service over the years; truly enjoyed working together on Communications, Curriculum, Buildings & Grounds, and this year as Board President.

**INFORMATION ITEMS**

1. Superintendent’s Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2023-2024 School Year, as of November 30, 2023. [\(Attachment # S-1\)](#) SUPERINTENDENT’S REPORT
2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying (“HIB”) occurring during the following period: SUPERINTENDENT’S REPORT ON INVESTIGATIONS OF HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
11/1/23 - 11/15/23	0	0

3. The Superintendent will report on all acts of violence, vandalism and harassment, intimidation and bullying (“HIB”) for the following period during the 2022-2023 school year, as indicated below: [\(Attachment # S-2\)](#) VIOLENCE, VANDALISM, AND HIB REPORT FOR PERIOD 2 OF THE 2022-2023 SCHOOL YEAR

Reporting Period 2 for the 2022-2023 School Year
January 1, 2023 through June 30, 2023

**COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS**

Rebecca Roberts, 60 Woodhollow Road - Thanked the outgoing Board Members for their service and also addressed Mr. Camera’s comments at the November 15th meeting.

Lauren Hums, CNTEA Secretary - extended gratitude to the outgoing Board members. Mrs. Hums read a statement on behalf of the CNTEA regarding the comments made by Mr. Camera at the November 15th meeting.

**ACTION ITEMS**

1. It was moved by Kevin O’Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the acceptance of the Superintendent’s Action for the following HIB/Non-HIB incidents as reported to the Board at its meeting of November 15, 2023 for the period commencing October 16, 2023 through October 31, 2023 wherein one (1) incident was reported. One (1) incident of HIB was found to occur as indicated below: AFFIRMATION OF SUPERINTENDENT’S ACTION

HIB Incident No.	Location
2023-01	Cedar Drive Middle School

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

2. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the following evaluation, as indicated below: EVALUATION

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20301269	Psychoeducational	Dr. Boss	\$1,300.00

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

3. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the acceptance, with gratitude, of a donation from Scenic View Landscaping and The Nursery at Colts Neck for landscaping around the newly installed signs at the Conover Road Primary School, Conover Road Elementary School and Cedar Drive Middle School, with an approximate value of \$13,500 including labor and materials. DONATION

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

4. The Superintendent opened the floor for public comment on the required update to American Rescue Plan (ARP) Safe Return Plan for the Colts Neck Township School District for the 2023-2024 school year. ([Attachment # S-3](#)) AMERICAN RESCUE PLAN (ARP) SAFE RETURN PLAN 2023-2024 SCHOOL YEAR

- a. Open Public Comment
- b. Public Comment - None
- c. Close Public Comment

It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the electronic submission of the certification of the American Rescue Plan (ARP) Safe Return Plan for the Colts Neck Township School District for the 2023-2024 school year.

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

### **BUILDINGS AND GROUNDS/SAFETY AND SECURITY**

None

### **CURRICULUM**

1. It was moved by Amy Dimes, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. [\(Attachment # C-1\)](#) REIMBURSABLE EXPENSES

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

2. It was moved by Amy Dimes, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the Updated District Mentoring Plan for the 2023-2024 school year, as indicated below: UPDATED MENTORING PLAN 2023-2024 SCHOOL YEAR

2023-2024 District Mentor Plan  
(on file in the office of Curriculum and Instruction)

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

## FINANCE

1. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the transfer of funds for the month of October, 2023 for the 2023-2024 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

2. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the Board Secretary's Report as of October 31, 2023. ([Attachment # F-2](#)) BOARD SECRETARY'S REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that as of October 31, 2023, no budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of October 31, 2023 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

3. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of October 31, 2023. ([Attachment # F-3](#)) TREASURER'S REPORT

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

4. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the Bill List dated December 13, 2023 in the amount of \$1,881,241.92 and Food Service payments in the amount of \$66,684.72.

BILL LIST  
FOOD SERVICE  
PAYMENTS

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

5. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the Food Service Financial Report for the month of October, 2023.

FOOD SERVICE  
FINANCIAL REPORT

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

6. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the acceptance by the Board of the 2022-23 Annual Comprehensive Financial Report ("ACFR") for the year ending June 30, 2023.

ACFR FOR THE  
2022-23 SCHOOL  
YEAR

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

7. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment of the resolution adopted at the August 23, 2023 Regular Meeting approving of a contract between Brett DiNovi & Associates, LLC and the Colts Neck Board of Education, to provide behavioral/educational consultation services for Student #20320135, for the 2023-2024 school year, as indicated below:

CONTRACT WITH  
BRETT DINOVI &  
ASSOCIATES, LLC

Amount Not to Exceed From	Amount Not To Exceed To
\$31,350	\$86,350

(Account # 11-214-100-320-060)

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

8. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment of the resolution adopted at the November 1, 2023 Regular Meeting approving a contract between the Colts Neck Township School District for Lisa Dichter, certified school occupational therapist, to provide occupational therapy services to students, on a consultant basis for the 2023-24 school year, twelve (12) hours a week, at an hourly rate of \$85, as indicated below:

AMENDED  
 RESOLUTION -  
 CONSULTANT  
 SERVICES:  
 OCCUPATIONAL  
 THERAPIST FOR  
 2023-24 SCHOOL  
 YEAR

Period From	Period To	Not to Exceed From	Not to Exceed To
September 1, 2023 through December 3, 2023	September 1, 2023 through February 1, 2024	\$13,260	\$21,590

(Account No. 11-000-216-320-060)

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

9. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment of the resolution adopted at the November 15, 2023 Regular Meeting approving a contract between the Colts Neck Township School District and Therapy Coaches in Motion, LLC., 934 Ocean Avenue, Sea Bright, NJ 07760, to provide occupational therapy services, on a consultant basis for the 2023-24 school year, from ten (10) hours a week to eleven (11) hours a week, at an hourly rate of \$90, as indicated below:

AMENDED  
 RESOLUTION -  
 PROFESSIONAL  
 SERVICES:  
 OCCUPATIONAL  
 THERAPY SERVICES  
 (THERAPY COACHES  
 IN MOTION, LLC) -  
 2023-24 SCHOOL  
 YEAR

Period From	Period To	Not to Exceed From	Not to Exceed To
September 1, 2023 through December 3, 2023	September 1, 2023 through February 1, 2024	\$11,970	\$20,610

(Account No. 11-000-216-320-060)

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

10. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the appropriation of \$36,955.13. of 2022-2023 NJ State Extraordinary Aid to increase the following budgetary accounts, effective October 31, 2023, in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION OF  
 2022-2023  
 EXTRAORDINARY  
 AID

Budgetary Account	Description	Amount
11-000-252-500	Shortfall for year 5 technology lease purchase	\$36,955.13
	TOTAL:	\$36,955.13

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

**POLICY**

1. It was moved by Andrew Rytter, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the first reading of the following policies and regulations, as indicated below: (Attachment # P-1 - # P-16)

FIRST READING  
 OF POLICIES AND  
 REGULATIONS

<a href="#">Attachment # P-1</a>	Policy 2270 - Religion in Schools
<a href="#">Attachment # P-2</a>	Policy 3161 - Examination for Cause
<a href="#">Attachment # P-3</a>	Policy 3212 - Attendance
<a href="#">Attachment # P-4</a>	Regulation 3212 - Attendance
<a href="#">Attachment # P-5</a>	Policy 3324 - Right of Privacy
<a href="#">Attachment # P-6</a>	Policy 4161 - Examination for Cause
<a href="#">Attachment # P-7</a>	Policy 4212 - Attendance
<a href="#">Attachment # P-8</a>	Regulation 4212 - Attendance
<a href="#">Attachment # P-9</a>	Policy 4324 - Right of Privacy
<a href="#">Attachment # P-10</a>	Policy 5116 - Education of Homeless Children and Youths
<a href="#">Attachment # P-11</a>	Regulation 5116 - Education of Homeless Children and Youths
<a href="#">Attachment # P-12</a>	Policy 8540 - School Nutrition Programs
<a href="#">Attachment # P-13</a>	Policy 8500 - Food Services
<a href="#">Attachment # P-14</a>	Policy 2415.50 - Conover Road Primary School Title I - School Parent and Family Engagement

<a href="#">Attachment # P-15</a>	Policy 2415.51 - Conover Road Elementary School Title I - School Parent and Family Engagement
<a href="#">Attachment # P-16</a>	Policy 2415.52 - Cedar Drive Middle School Title I - School Parent and Family Engagement

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

**NEGOTIATIONS**

None

**TRANSPORTATION**

None

**PERSONNEL**

1. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Joanne Zurich	Custodian Conover Road Elementary School	1/1/24
Belinda Mendez Azzolini	SEL School Counselor District	1/1/24

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

2. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the transfer and reassignment of the following staff member during the 2023-2024 school year, as indicated below: TRANSFER AND REASSIGNMENT:  
TEACHER  
2023-2024 SCHOOL YEAR

Name	Effective Dates	From	To
		Position/Location/ Account No.	Position/Location/ Account No.
Marykate Shatkus (Replacing Lysa Cook who retired)	2/1/24 - 6/30/24	Teacher/Conover Road Elementary School/ (11-120-100-101-050) (11-213-100-101-050)	Literacy Coach District/ (11-000-221-176-000)

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

3. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the employment of the following individual for the 2023-2024 school year, as indicated below:

EMPLOYMENT:  
 CUSTODIAN  
 2023-2024 SCHOOL  
 YEAR

Name	Position/Location/ Account No.	Effective Dates	Step/Salary
* Alfonso Salcedo-Servin (Replacing Ilhami Canan, who resigned)	Custodian/ Conover Road Elementary School/ (11-000-262-100-000)	1/2/24 - 6/30/24	Step 18 \$51,642 Per Annum *Prorated (\$50,642 Base + \$1,000 Stipend)

\* Pending criminal history review and receipt of prior employment verification.

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

4. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the medical disability leave for each of the following staff members during the 2023-2024 school year, as indicated below:

MEDICAL DISABILITY  
 LEAVE  
 2023-2024 SCHOOL  
 YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
Marie Muller/Teacher Conover Road Primary School	11/20/23 - 12/1/23	FMLA – paid with healthcare benefits (Using sick days from 11/20/23 through 12/1/23)
Stacy Obedin/Teacher	12/13/23	FMLA – paid with healthcare benefits

Conover Road Primary School	- 1/15/24	(Using sick days from 12/13/23 through 1/15/24)
Dolores Pollak/Teacher Cedar Drive Middle School	1/8/24 - 1/19/24	FMLA – paid with healthcare benefits (Using sick days from 1/8/24 through 1/19/24)

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

5. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment to the medical disability leave, adopted at the November 15, 2023 Regular Meeting, for Diane Ehrhardt, Teacher at Conover Road Primary School, during the 2023-2024 school year, as indicated below:

AMENDED MEDICAL  
 DISABILITY LEAVE  
 2023-2024 SCHOOL  
 YEAR

From	To	Medical Disability Leave
11/16/23 - 12/1/23	11/16/23 - 1/15/24	FMLA – paid with healthcare benefits (using sick days from 11/16/23 through 1/15/24)

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

6. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the November 1, 2023 Regular Meeting, for the medical disability leave for Ryan White, Occupational Therapist at Conover Road Primary School, during the 2023-2024 school year, as indicated below:

AMENDED MEDICAL  
 DISABILITY LEAVE  
 2023-2024 SCHOOL  
 YEAR

From	To	Medical Disability Leave
9/1/23 - 12/3/23	9/1/23 - 2/1/24	Medical Disability-FMLA – with health care benefits <ul style="list-style-type: none"> <li>● FMLA – paid with healthcare benefits (using sick days from 9/1/23 through 10/27/23)</li> <li>● FMLA – paid with healthcare benefits (using sick days from 10/28/23 through 11/10/23)</li> <li>● FMLA – paid with healthcare benefits (using</li> </ul>

		sick days from 11/11/23 through 11/26/23) <ul style="list-style-type: none"> <li>• NON FMLA – paid with healthcare benefits (using sick days from 11/27/23 through 12/3/23)</li> <li>• NON FMLA – paid (using sick days from 11/27/23 through 11/30/23)</li> <li>• NON FMLA - unpaid (12/1/23 through 2/1/24)</li> </ul>
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Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

7. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as facilitators for the Parent Academy for the 2023-2024 school year, at an hourly rate of \$52, for a total number of hours not to exceed two (2) hours, for a total salary not to exceed \$104.00, as indicated below:

PARENT ACADEMY  
 FACILITATORS:  
 2023-2024 SCHOOL  
 YEAR

Staff Member	Hours Not To Exceed	Salary Not To Exceed
Lysa Cook	2	\$104
Tina Kennis	2	\$104

\*Funded by TITLE IA

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

8. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the November 15, 2023 Regular Meeting for the appointment of the following staff members to serve as chaperones for the following Cedar Drive Middle School event during the 2023-2024 school year, at an amount not to exceed \$80 for each staff member, as indicated below:

AMENDED CEDAR  
 DRIVE MIDDLE  
 SCHOOL  
 CHAPERONES:  
 2023-2024 SCHOOL  
 YEAR

Name/Location	Event	Date From	Date To
Tatiana Burgos Kathleen Godlesky Christine Henbest	School Dance	12/7/23	12/6/23

Anthony Higuera Joseph Truisi			
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Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

9. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School events during the 2023-2024 school year, at an amount not to exceed \$80 for each staff member, per event, as indicated below:

CEDAR DRIVE  
 MIDDLE SCHOOL  
 CHAPERONES  
 2023-2024 SCHOOL  
 YEAR

Name	Event	Date(s)
Hope Delia	Basketball Clock Operator	1/3/24 1/25/24
Carol J. Burtnick	Basketball Clock Operator	12/18/23 1/30/24
Andrew Czerwinski	Basketball Clock Operator	1/5/24 1/11/24 1/23/24
Karin Londono	School Dance	12/6/23
Steven Ricci	School Dance	12/6/23

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

10. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as advisors to the Cedar Drive Middle School Winter After-School Intramural Program for the 2023-2024 school year, once a week, at an hourly rate of \$47, with each session to run ninety (90) minutes, at an amount not to exceed \$70.50 per session, as indicated below:

2023-2024 SCHOOL  
 YEAR WINTER  
 AFTER-SCHOOL  
 INTRAMURAL  
 PROGRAM  
 ADVISORS:  
 CEDAR DRIVE  
 MIDDLE SCHOOL

Name	Activity♦	Number of Sessions	Total Amount Not To Exceed
Danielle Meyers	Barre Class	7	\$493.50
Carrie Zanyor	Board Games & More	7	\$493.50

Anthony Higuera	Chess Club	7	\$493.50
Karla Parnagian	Cozy Crochet Club	7	\$493.50
Anthony Higuera	Harry Potter Club	7	\$493.50
Joseph Truisi	History Mystery	7	\$493.50
Joseph Truisi	Running Club	7	\$493.50
Steven Ricci	Volleyball	7	\$493.50
Dolores Pollak	Volleyball	7	\$493.50

♦ An individual activity will only run if the required minimum number of students sign up for the activity.

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

11. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the continuation of the probationary employment of the following Maintenance staff member, at no increase in salary for said probationary period and pending the attainment of a current and valid Black Seal License, adopted at the September 20, 2023 regular meeting, as indicated below:

CONTINUATION OF  
 PROBATIONARY  
 EMPLOYMENT -  
 J.BERNING

Name/Location	From	To
	Step/Salary Effective Dates	Step/Salary Effective Dates
Jason Berning/ Administration Building	Step 13/ \$45,809/ 7/01/23 – 12/31/23	Step 13/ \$45,809/ 7/01/23 – 3/31/24

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

12. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amended probationary period and salary of the following Custodian, at Cedar Drive Middle School, adopted at the September 20, 2023 Regular Meeting, due to Mr. DiMeglio's attainment of a current and valid Black Seal Licence, effective October 16, 2023 as indicated below:

AMENDED  
 PROBATIONARY  
 EMPLOYMENT AND  
 SALARY CUSTODIAN:  
 2023-2024 SCHOOL  
 YEAR

Name/Location	From	To
	Step/Salary Effective Dates	Step/Salary Effective Dates

Louis DiMeglio/ Cedar Drive Middle School	Step 10/ \$39,982♦ (37,482+2,500 stipend) 7/01/23 – 12/31/23	Step 11/ \$41,362 (38,862+2,500 stipend)*Prorated 10/16/23– 6/30/24
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♦Salary reflective of the 2022-2023 school year until required Black Seal Licence is obtained  
 \*Prorated salary reflective of the 2023-2024 school year

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

13. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the November 1, 2023 Regular Meeting for additional days of employment for the following Occupational Therapist for work for one (1) additional day per week replacing Ryan White, who is on a leave of absence, between September 1, 2023 through February 1, 2024 as indicated below:

AMENDED  
 ADDITIONAL PAY  
 OCCUPATIONAL  
 THERAPIST  
 2023 - 2024 SCHOOL  
 YEAR

Name/Location	Guide/Step/ Salary	Total Number of Days From	Total Number of Days To	Per Diem Rate	Total Amount Not to Exceed
Janet Baccash Conover Road Elementary School (11-000-216-101-050)	BA/16/ \$35,472 (.4\$88,681)	13	20	\$443.40	\$8,868

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

14. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment to the family care leave, adopted at the November 15, 2023 Regular Meeting, for Michelle Gunnell, Teacher at Conover Road Elementary School during the 2023-2024 school year as indicated below:

AMENDED FAMILY  
 CARE LEAVE:  
 2023-2024 SCHOOL  
 YEAR

Effective Dates From	Effective Dates To	Familycare Leave
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9/22/23 - 12/14/23	9/22/23 - 12/22/23	<ul style="list-style-type: none"> <li>● FMLA – unpaid with healthcare benefits (from 9/22/23 - 12/14/23)</li> <li>● FMLA – unpaid with healthcare benefits (from 9/22/23 - 12/8/23)</li> <li>● Non FMLA - paid with healthcare benefits using bereavement, personal and sick days (from 12/11/23 - 12/22/23)</li> </ul>
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Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

15. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the November 15, 2023 Regular Meeting, of the employment of the following individual as a Long-Term Substitute Teacher during the 2023-2024 school year, as indicated below:

AMENDED  
 EMPLOYMENT:  
 LONG-TERM  
 SUBSTITUTE  
 TEACHER  
 2023-2024 SCHOOL  
 YEAR

Name	Position/Location/ Account No.	Effective Dates From	Effective Dates To	Salary
Jean D'Urso (Replacing Michelle Gunnell, who is on a leave of absence)	Long-Term Substitute Teacher/Conover Road Elementary School/ (11-120-100-101-050)	9/26/23 – 12/14/23	9/26/23 – 12/22/23	\$245 Per Day

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

16. It was moved by Heather Tormey, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Bus Driver list for the 2023-2024 school year, at a salary of \$25 per hour on an as needed basis, pending approval of criminal history review.

SUBSTITUTE  
 BUS DRIVER:  
 2023-2024 SCHOOL  
 YEAR

Name
John Maio

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

### **NEW BUSINESS/WORK SESSION AGENDA**

Andrew Rytter thanked his fellow board members and remarked that it has been an amazing journey and he has learned so much. He offered several suggestions to the Board such as moving to one board meeting per month, disseminating the agenda one week before the meeting, and ensuring that board meetings not be on the same night as township meetings. Lastly, he suggested allowing students to select a preferred friend that could be factored into class assignments.

Brenn Dillon commented how she truly enjoyed working with this board, the mix of knowledge, personalities and energy was really productive. She expressed her admiration for Mrs. Tormey's leadership and her ability to run some very challenging meetings this year. She thanked Tracy and Kevin's work on Finance and Buildings & Grounds; noting the district was in great hands with both of them on those committees. She thanked Andrew for working together on advocacy.

Kevin O'Connor thanked Heather Tormey for her leadership this year as Board President. Thanked all of the board members that he worked with over the years; it has been a pleasure. He remarked that this Board is about collaboration and diversity of perspectives and this has made our schools better.

John Camera wished the outgoing Board members well and thanked them for their service.

Amy Dimes thanked the outgoing Board members, commenting it is a loss for the Board.

Alison DeNoia thanked the outgoing Board members; thoroughly enjoyed working with each of them.

Jessica Ramirez thanked the outgoing Board members; appreciative for their public service.

### **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

No Executive Session held.

**ADJOURNMENT**

At approximately 7:38 p.m., it was moved by Kevin O’Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to adjourn the meeting.

Yes: John Camera, Alison DeNoia (remote), Brenna Dillon, Amy Dimes, Jessica Ramirez (remote), Andrew Rytter, Kevin O’Connor and Heather Tormey

No: None

Absent: Tracy Kramer

<b>REFERENCE SHEET</b>	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of November 30, 2023
Attachment # S-2	Violence, Vandalism, And Hib Report For Period 2 Of The 2022-2023 School Year
Attachment # S-3	Updated American Rescue Plan (ARP) Safe Return Plan 2023-2024 School Year
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of October, 2023
Attachment # F-2	Board Secretary’s Report as of October 31, 2023
Attachment # F-3	Treasurer’s Report as of October 31, 2023
Attachment # P-1	First Read - Policy 2270 - Religion in Schools
Attachment # P-2	First Read - Policy 3161 - Examination for Cause
Attachment # P-3	First Read - Policy 3212 - Attendance
Attachment # P-4	First Read - Regulation 3212 - Attendance
Attachment # P-5	First Read - Policy 3324 - Right of Privacy
Attachment # P-6	First Read - Policy 4161 - Examination for Cause
Attachment # P-7	First Read - Policy 4212 - Attendance
Attachment # P-8	First Read - Regulation 4212 - Attendance
Attachment # P-9	First Read - Policy 4324 - Right of Privacy
Attachment # P-10	First Read - Policy 5116 - Education of Homeless Children and Youths
Attachment # P-11	First Read - Regulation 5116 - Education of Homeless Children and Youths
Attachment # P-12	First Read - Policy 8540 - School Nutrition Programs
Attachment # P-13	First Read - Policy 8500 - Food Services
Attachment # P-14	First Read - Policy 2415.50 - Conover Road Primary School Title I - School Parent and Family Engagement
Attachment # P-15	First Read - Policy 2415.51 - Conover Road Elementary School Title I - School Parent and Family Engagement
Attachment # P-16	First Read - Policy 2415.52 - Cedar Drive Middle School Title I - School Parent and Family Engagement

<b>BOARD MEETINGS*</b>
January 3, 2024 @ 6:00 p.m. (Organization Meeting)

\* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

<b>2023</b>		
Friday	December 22	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
Monday - Friday	December 25-29	Winter Recess – Schools/Central Office Closed
<b>2024</b>		
Monday	January 1	Winter Recess - Schools/Central Office Closed
Tuesday	January 2	Schools Reopen for Students and Staff
Monday	January 15	Martin L. King’s Birthday – Schools Closed for Students Professional Development Day – Full Day for Staff
Thursday	February 15	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 16-19	Presidents’ Weekend – Schools/Central Office Closed
Wednesday	February 28	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	February 29	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 1	Short Session Day for Students & Staff
Thursday	March 28	Short Session Day - Students & Staff
Friday - Friday	March 29 - April 5	Spring Recess – Schools/Central Office Closed
Monday	April 8	Schools Reopen
Monday - Tuesday	April 22-23	Passover - Schools/Central Office Closed
Friday	May 24	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 27	Memorial Day - Schools/Central Office Closed
Thursday	June 20	Short Session Day for Students Full Day for Staff
Friday	June 21	Last Day of School Short Session Day for Students & Staff CDMS Graduation TBD

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco

School Business Administrator/Board Secretary