

**COLTS NECK TOWNSHIP SCHOOLS**  
**COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**COLTS NECK BOARD OF EDUCATION GOALS**

**2021-2022 SCHOOL YEAR**

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

**COLTS NECK SCHOOL DISTRICT GOALS**

**2022-2023 SCHOOL YEAR**

- *ACADEMIC: Develop and implement targeted action plans to increase percentages of students "meeting" and/or "exceeding" grade-level standards in mathematics and language arts.*
- *OPERATIONS Implementation of the Strategic Plan - The district will complete all activities identified for year 1 (22-23) in Action Plans.*
- *WELLNESS: Increase identification of SEL needs, specifically in the areas of students' perceptions of school and perceptions of selves as learners while increasing district-wide provisions of counseling and/or mental health supports.*
- *FACILITIES: Identify and pursue supplemental funding for Capital Projects directly related to indoor air quality and HVAC improvements.*
- *COMMUNICATIONS: Foster meaningful, strong relationships with parents/guardians and community stakeholders by increasing communications from the district and facilitating opportunities for both parent/guardians and stakeholder engagement.*

**MINUTES:** For the Meeting of the Board of Education, **September 6, 2023**, at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

**Public Participation**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:*

*Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*

2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

*The presiding officer may:*

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

## **CALL TO ORDER**

President Tormey called the meeting to order at 7:05 p.m. Approximately six (6) members of the public and the Board Attorney were in attendance.

## **ROLL CALL**

ROLL CALL

Board Members Present; John Camera, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

Board Members Absent: Alison DeNoia and Tracy Kramer

## **LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 19, 2023 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

## **FLAG SALUTE**

FLAG SALUTE

President Tormey led the Flag Salute and Brenna Dillon read the Mission Statement.

## APPROVAL OF MINUTES

APPROVAL OF  
MINUTES

1. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a roll call vote to approve the Board minutes of the following Meetings:

Meeting
June 14, 2023 Regular Meeting Agenda
June 14, 2023 Executive Session (1)
June 14, 2023 Executive Session (2)
June 28, 2023 Regular Meeting Agenda
June 28, 2023 Executive Session

Yes: John Camera, Brenna Dillon (6/14/23 Regular & Executive and 6/28 Regular), Amy Dimes (remote), Jessica Ramirez (6/14/23 Regular and 6/28/23 Regular and Executive), Andrew Rytter (06/14/23 and 6/28/23 Regular), Kevin O'Connor and Heather Tormey

No: None

Abstain: Brenna Dillon (6/28/23 Executive), Jessica Ramirez (6/14/23 Executive) and Andrew Rytter (06/14/23 and 06/28/23 Executive)

Absent: Alison DeNoia and Tracy Kramer

## PRESENTATION

PRESENTATION

None

## COMMUNICATIONS

COMMUNICATIONS

None

## REPORT OF PRESIDENT – Mrs. Heather Tormey

PRESIDENT'S  
REPORT

President Tormey reported:

- Welcomed back everyone and welcomed the 2023-2024 School year.
- Acknowledged having the privilege to address all CN staff on behalf of the Board at opening day convocation. She expressed gratitude as it is one of her favorite things to do as Board President.
- Testified this afternoon in Trenton before the State Board of Education during the Open Public Comment Session. It was an opportunity to share the majority of this Board's opinion on the issue of Policy 5756 and the importance of the partnership between our schools and parents. Attended today as an advocate for consistent communication between school staff and parents; an advocate for parents of transgender students who need to be engaged in the care of their children; an advocate for school staff who

are being wrongfully accused by some of wanting to deceive or hide information from parents about their children; most of all, was there to be an advocate for all children. It is my sincere hope that the State School Board will consider the testimony of all those who were in attendance.

- Noted on the agenda the acceptance of two (2) retirements - Lisa Cook and Miriam Teeter. On behalf of the Board of Education, thanked Mrs. Cook for her 18 years of service and dedication to the district and Mrs. Teeter for her 26 years of service and dedication to the district. She wished them much happiness and joy in their retirement.

## COMMITTEE REPORTS

## COMMITTEE REPORTS

### Buildings & Grounds/Safety & Security Committee:

Chairperson: Tracy Kramer  
Committee Members: Kevin O'Connor, John Camera, Brenna Dillon  
Administrator: Vincent Marasco

- No Report

### Communications Committee:

Chairperson: Amy Dimes  
Committee Members: Heather Tormey, John Camera  
Administrator: Philip J. Capasso III

- No Report

### Curriculum Committee:

Chairperson: Heather Tormey  
Committee Members: Amy Dimes, Brenna Dillon  
Administrator: Dr. Erica Reynolds

- No Report

### Finance/Negotiations Committee:

Chairperson: Kevin O'Connor  
Committee Members: Tracy Kramer, Alison DeNoia  
Administrator: Vincent Marasco

- No Report

Policy Committee:

Chairperson: Alison DeNoia  
Committee Members: Jessica Ramirez, Andrew Rytter  
Administrator: Dr. MaryJane Garibay

- No Report

Advocacy & Government Relations Committee:

Chairperson: Brenna Dillon  
Committee Members: Alison DeNoia, Jessica Ramirez, Andrew Rytter  
Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- No Report

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- Back to school letter went out today; membership drive is open.
- Events on the calendar: Trunk or Treat - October 21st; Frosty's - December 2nd; and Spring Gala - March 21st.
- Spirit wear and Box tops fundraising is up and running.
- Open executive position - Assistant Treasurer.
- \$30,000 available for Mini Grants

Heather Tormey - Colts Neck Township Committee

- Memorial Garden Remembrance Ceremony is September 11th at 6pm at the Town Hall.

Alison DeNoia - Colts Neck Township Senior Citizens

- No Report

State & County School Boards Association Representative:

Alison DeNoia - No Report

**SUPERINTENDENT'S REPORT**

Dr. Garibay reported:

- Welcomed everyone back; a brief letter was sent out to the school community letting everyone know that the first day of school went as smoothly as possible.
- Thanked the PTO who sponsored the staff welcome back breakfast.
- Spirit Day is Monday, September 11th; Red White and Blue Day.
- New Staff Orientation was held; thanks to Dr. Reynolds and Danielle Buckley.
- Discussed NJ Learning Acceleration Program - High Impact Tutoring Grant; this is a competitive grant. Will be working with Dr. Beck and Dr. Reynolds and looking into this opportunity. Grant application is due September 20th.
- In August the Board approved a new attendance policy; reviewing how the language pertains to time in school that is required to make up a full day.

## INFORMATION ITEMS

None

## COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

## ACTION ITEMS

1. It was moved by Kevin O'Connor, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the August 23, 2023 Regular Meeting for the school calendar for the 2023-2024 school year. [\(Attachment # S-1\)](#)

AMENDED 2023-2024  
SCHOOL YEAR  
CALENDAR

Yes: John Camera, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Alison DeNoia and Tracy Kramer

## BUILDINGS AND GROUNDS/SAFETY AND SECURITY

None

Alison DeNoia entered the meeting at 7:23 p.m.

## CURRICULUM

1. It was moved by Kevin O'Connor, seconded by Brenna Dillon and carried on a roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. [\(REVISED.Attachment # C-1\)](#)

REIMBURSABLE  
EXPENSES

John Camera commented that he will be voting 'No'. He stated that although he sees the benefits of professional development, he is not in favor of the continued use of taxpayer dollars for lodging and food for administrators.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: John Camera

Absent: Tracy Kramer

## FINANCE

1. It was moved by Alison DeNoia, seconded by Adrew Rytter and carried on a unanimous roll call vote to approve the transfer of funds for the month of July, 2023 for the 2023-2024 school year. ([Attachment # F-1](#))

TRANSFER OF  
FUNDS

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

2. It was moved by Alison DeNoia, seconded by Adrew Rytter and carried on a unanimous roll call vote to approve the Board Secretary's Report as of July 31, 2023. ([Attachment # F-2](#))

BOARD  
SECRETARY'S  
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that as of July 31, 2023, no budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of July 31, 2023 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

3. It was moved by Alison DeNoia, seconded by Adrew Rytter and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of July 31, 2023. ([Attachment # F-3](#))

TREASURER'S  
REPORT

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

4. It was moved by Alison DeNoia, seconded by Adrew Rytter and carried on a unanimous roll call vote to approve the contract between Trees of Life Social Work Services, LLC and the Colts Neck Township School District, to provide School Social Work services, on a consultant basis for the 2023-24 school year, three (3) days a week, up to twenty-four (24) hours a week, at an hourly rate of \$54, for a total amount not to exceed \$49,950. The Board Secretary is authorized to execute said Contract, a copy of which will be kept on file in the Office of the Business Administrator. (20-487-200-320-000-500-0. ESSER III ARP)

PROFESSIONAL  
SERVICES: SCHOOL  
SOCIAL WORKER  
TREES OF LIFE  
SOCIAL WORK  
SERVICES, LLC) -  
2023-24 SCHOOL  
YEAR

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

5. It was moved by Alison DeNoia, seconded by Adrew Rytter and carried on a unanimous roll call vote to approve the contract between the Colts Neck Township School District and Therapy Coaches in Motion, LLC., 934 Ocean Avenue, Sea Bright, NJ 07760, to provide occupational therapy services, on a consultant basis for the 2023-24 school year, ten (10) hours a week, commencing September 1, 2023 through October 27, 2023, at an hourly rate of \$90, for a total amount not to exceed \$7,200. The Board Secretary is authorized to execute said Contract, a copy of which will be kept on file in the Office of the Business Administrator. (11-000-216-320-000-400-0)

PROFESSIONAL  
SERVICES:  
OCCUPATIONAL  
THERAPY SERVICES  
(THERAPY COACHES  
IN MOTION, LLC) -  
2023-24 SCHOOL  
YEAR

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

6. It was moved by Alison DeNoia, seconded by Adrew Rytter and carried on a unanimous roll call vote to approve Lisa Dichter, certified school occupational therapist, to provide occupational therapy services to students, on a consultant basis for the 2023-24 school year, twelve (12) hours a week, commencing September 1, 2023 through October 27, 2023, at an hourly rate of \$85, not to exceed \$8,160. The Board Secretary is authorized to execute said Contract, a copy of which will be kept on file in the Office of the Business Administrator. (11-000-216-320-000-400-0)

CONSULTANT  
SERVICES:  
OCCUPATIONAL  
THERAPIST FOR  
2023-24 SCHOOL  
YEAR

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None



Absent: Tracy Kramer

7. It was moved by Alison DeNoia, seconded by Adrew Rytter and carried on a unanimous roll call vote to approve the award of a contract to CDW-G, Chicago, IL. for 45 mobile audio/visual media carts and 20 monitors, in the amount of \$38,040.95. The award of contract is based on pricing obtained through the competitive Bid #ESCNJ/AEPA-22G, as issued by the Educational Services Commission (ESC) of New Jersey, of Piscataway, NJ, an authorized cooperative purchasing agency in the State of New Jersey (#65MCESCCPS). The district is funding the purchase with ESSER III (American Rescue Plan) funds (20-487-100-610-000-500-C).

AWARD OF CONTRACT TO CDW-G FOR MOBILE AUDIO VISUAL CARTS

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

**POLICY**

None

**NEGOTIATIONS**

1. It was moved by Adrew Rytter, seconded by Jessica Ramirez and carried on a unanimous roll call vote to approve the collective bargaining agreement between the Transport Workers Union of America, AFL-CIO, Local 220 ("TWU") and the Colts Neck Board of Education for the 2023-2024, 2024-2025 and 2025-2026 school years, covering the following positions:

TWU COLLECTIVE BARGAINING AGREEMENT FOR 2023-2024, 2024-2025 and 2025-2026 SCHOOL YEARS

Bus Drivers
Bus Mechanic
Assistant Transportation Coordinator

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

**TRANSPORTATION**

1. It was moved by John Camera, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the bus routes for the 2023-24 school year, which are on file in the

BUS ROUTES FOR 2023-24 SCHOOL YEAR

Office of the Business Administrator/Board Secretary.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

## PERSONNEL

1. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the acceptance of the retirement of the following staff member, with regret, as indicated below: RETIREMENT

Name	Position/Location	Effective Date
Lysa Cook	Literacy Coach/Conover Road Elementary School	1/1/24
Miriam Teeter	Bus Driver/District Lunch Recess Aide/Conover Road Elementary School	7/1/24

The Board expresses its appreciation and gratitude to Lysa Cook for her 18 years of faithful service to the children and the district as a Teacher and her 10 years of service as a Literacy Coach and further wishes her good health and much happiness during her retirement.

The Board expresses its appreciation and gratitude to Miriam Teeter for her 17 years of faithful service to the children and the district as a School Bus Driver and her 26 years of service as a Lunch Recess Aide and further wishes her good health and much happiness during her retirement.

Dr. Garibay acknowledged the retirements of Mrs. Teeter and Mrs. Cook, commenting they will both be greatly missed.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

2. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Robyn Chabarek	Kindergarten Instructional Assistant/Conover Road Primary School	11/22/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

3. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the resolution adopted at the August 9, 2023 regular meeting for the employment of the following individual for the 2023-2024 school year, as indicated below:

AMENDED  
EMPLOYMENT:  
CUSTODIAN  
2023-2024 SCHOOL  
YEAR

Name/Position/Location	Effective Dates From	Effective Dates To
Christopher Manigrasso/ Custodian/Conover Road Elementary School	9/1/23 – 6/30/24	9/18/23 – 6/30/24

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

4. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the change in the placement on the salary guide for the 2023-2024 school year for the following staff members due to education advancement, effective September 1, 2023, as indicated below:

MOVEMENT ON  
GUIDE  
2023-2024 SCHOOL  
YEAR

Name/Position/Location	From	To
	Guide/Step/Salary Effective Dates	Guide/Step/Salary Effective Dates
Alexis Novotny/ Teacher/Conover Road Elementary School	MA Guide/Step3/ \$67,756 9/1/23 - 6/30/24	MA+30 Guide/Step 3/ \$70,856 9/1/23 - 6/30/24
Brianna Piccinich/ Teacher/Conover Road Primary School	BA Guide/Step 3/ \$61,156 9/1/23 - 6/30/24	MA Guide/Step3/ \$67,756 9/1/23 - 6/30/24

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez,

Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

5. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individual for the 2023-2024 school year, as indicated below:

EMPLOYMENT:  
INSTRUCTIONAL  
ASSISTANT  
2023-2024 SCHOOL  
YEAR

Name	Position/Location/ Account No.	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
*Julia Hall (Replacing Angela O'Gorman)	Instructional Assistant/Conover Road Primary school (11-216-100-106-060)	9/18/23 – 6/30/24	6.75 Hours Daily 184 Days Step 1 \$15.00 Per Hour \$18,630 Per Annum Prorated

\* Pending criminal history review and receipt of prior employment verification.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

6. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following individual for the 2023-2024 school year, as indicated below:

EMPLOYMENT:  
BUS DRIVER  
2023-2024 SCHOOL  
YEAR

Name	Position/Location/ Account No.	Effective Dates	Number of Days/Hourly Rate/Hours/Salary
Gregory Dawson (New, unbudgeted position)	Bus Driver/District (11-000-270-161-000)	9/1/23 - 6/30/24	184 Days \$27.00 Per Hour 4 Hours Per Day \$19,872 Per Annum

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

7. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member during the 2023-2024 school year, as indicated below:

MEDICAL  
DISABILITY  
LEAVE  
2023-2024 SCHOOL  
YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
Jill Becker/TEP Teacher/ Conover Road Elementary School	9/1/23 - 9/29/23	<ul style="list-style-type: none"> <li>FMLA – Paid With healthcare benefits (Using Sick Days from 9/1/23 through 9/29/23)</li> </ul>

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

8. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the additional pay to the following staff members to serve as School Security Monitors on Thursday, August 31, 2023 and Friday, September 1, 2023 at an hourly rate of \$23 per hour, as indicated below.

ADDITIONAL PAY

Name	Event/Location	Number of Hours	Effective Date
Donald Felle	New Student Orientation	7	8/31/23
Aldo Cosentino	New Student Orientation	4	8/31/23
Patrick DeJoy	New Student Orientation	3	8/31/23
Donald Felle	Staff Professional Development Day	8	9/1/23
Aldo Cosentino	Staff Professional Development Day	8	9/1/23
Michael Breen	Staff Professional Development Day	8	9/1/23

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

9. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as extracurricular advisors/coaches for the following sport and non-sport activities at Cedar Drive Middle School during the 2023-2024 school year, as indicated below:

EXTRACURRICULAR  
ADVISORS:  
CEDAR DRIVE  
MIDDLE SCHOOL  
2023-2024 SCHOOL  
YEAR

Name	Position	Amount Not To Exceed
Dolores Pollak	Middle School Athletic Director	\$5,100
Nicholas Lorusso	Boys' Soccer	\$3,494
Steven Ricci	Girls' Soccer	\$3,494
Laila Tlack	Girls Cross Country	\$3,494
Joseph Truisi	Boys Cross Country	\$3,494
Andrew Czerwinski	Academic Decathlon Team	\$2,882
Krystyna Hubbard	Advanced Chorus	\$2,882
Ryan Walker	Art Club	\$2,882
Jeffrey Brown	Colts Band	\$2,882
Jeffrey Brown	Jazz Band	\$2,882
Marissa Granato	Make-A-Difference	\$2,882
Karin Londono	Set Design	\$2,882
Carrie Sullivan	Show Director	\$3,494
Jeffrey Brown	Show Musical Director	\$3,494
♦Jessica Grippaldi ♦Martha Rose	Student Council	\$2,882
Karin Londono	Yearbook	\$2,882

♦Stipend split equally between Co-Advisors

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

10. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as advisors to the Cedar Drive Middle School After-School Intramural Program for the 2023-2024 school year, once a week, at an hourly rate of \$47, with each session to run ninety (90) minutes, at an amount not to exceed \$70.50 per session, as indicated below:

2023-2024 SCHOOL  
YEAR  
AFTER-SCHOOL  
INTRAMURAL  
PROGRAM  
ADVISORS:  
CEDAR DRIVE  
MIDDLE SCHOOL

Name	Activity♦	Number of Sessions	Total Amount Not To Exceed
*Jessica Grippaldi - Gr. 6 *Christine Henbest- Gr. 6	After The Bell	48	\$3,384
Karin Londono - Gr. 7	After The Bell	48	\$3,384
*Carol Burtnick - Gr. 8 *Lorraine Garrido - Gr. 8	After The Bell	48	\$3,384

Suzanne Cooper	Peer Tutoring	48	\$3,384
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- ◆An individual activity will only run if the required minimum number of students sign up for the activity.
- \*Stipend shared between Co-Advisors

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

11. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the additional days of employment for the following Occupational Therapist to work one (1) additional day per week replacing Ryan White, who is on a leave of absence, between September 1, 2023 through October 27, 2023, as indicated below:

ADDITIONAL PAY  
OCCUPATIONAL  
THERAPIST  
2023 - 2024  
SCHOOL YEAR

Name/Location	Guide/Step/ Salary	Total Number of Days	Per Diem Rate	Total Amount Not to Exceed
Janet Baccash/Conover Road Elementary School	BA/16/\$35,472 (.4\$88,681)	8	\$443.40	\$3,547.20

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

12. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the July 19, 2023 Regular Meeting for the salaries and hours for the Transportation Workers Union (TWU) staff members for the 2023-2024 school year. (Attachment # PSL-1)

AMENDED 2023-2024  
SALARIES AND  
HOURS:  
TRANSPORTATION  
STAFF

<a href="#">(Attachment#PSL-1)</a>	Mechanic Assistant Transportation Coordinator Bus Drivers
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Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

13. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member during the 2023-2024 school year, as indicated below:

MEDICAL  
DISABILITY  
LEAVE  
2023-2024 SCHOOL  
YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
Kerilyn O'Hare/ Special Education Teacher/ Conover Road Primary School	9/1/23 - 11/17/23	<ul style="list-style-type: none"> <li>• FMLA – Paid With healthcare benefits (Using Sick and Personal Days from 9/1/23 through 9/29/23 .5 day)</li> <li>• FMLA - Unpaid With healthcare benefits (9/29/23 .5 day through 11/17/23)</li> </ul>

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

14. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the employment of the following individual as a Long-Term Substitute Teacher during the 2023-2024 school year, as indicated below:

EMPLOYMENT:  
LONG-TERM  
SUBSTITUTE  
TEACHER  
2023-2024 SCHOOL  
YEAR

Name	Position/Location/ Account No.	Effective Dates	Salary
Christian Stacey (Replacing Kerilyn O'Hare, who is on a leave of absence)	Long-Term Substitute Teacher (11-216-100-101-060)	9/6/23 - 11/17/23	\$245 Per Day

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

15. It was moved by Jessica Ramirez, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the amendment of the resolution adopted at the June 28, 2023 Regular Meeting appointing Christopher Rogers to provide seasonal technology maintenance at the hourly rate of \$14.13, as indicated below:

AMENDED 2023  
SEASONAL  
TECHNOLOGY  
MAINTENANCE



Date From	Date To	Total Number of Hours Not to Exceed From	Total Number of Hours Not to Exceed To	Total Amount Not To Exceed From	Total Amount Not To Exceed To
7/1/23 - 8/31/23	7/1/23 - 12/31/23	300	600	\$4,239	\$8,478

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

#### **NEW BUSINESS/WORK SESSION AGENDA**

Dr. Garibay commented about seeing a change in the agenda format whereby some of the resolutions will now include account numbers accordingly in order to improve accounting transparency and efficiency..

#### **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

At approximately 7:29 p.m President Tormey announced that the Board would move into Executive Session for approximately forty-five minutes to discuss confidential legal matters. She further announced that action would not be taken afterwards and articulated that Executive discussion may be disclosed upon future resolution.

It was moved by Andrew Rytter, seconded by John Camera and carried on a unanimous roll call vote in the affirmative to move into Executive session.

#### **ADJOURNMENT**

At approximately 8:06 p.m. it was moved by Jessica Ramirez, seconded by Brenna Dillon and carried on a unanimous roll call vote to adjourn the meeting.

Yes: John Camera, Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Tracy Kramer

REFERENCE SHEET	
Attachment # F-1	Transfers for the Month of July, 2023

Attachment # F-2	Board Secretary's Report as of July 31, 2023
Attachment # F-3	Treasurer's Report as of July 31, 2023

<b>BOARD MEETINGS*</b>			
September 6, 2023	September 20, 2023	October 4, 2023	October 18, 2023
November 1, 2023	November 15, 2023	December 13, 2023 @ 6 PM	
January 3, 2024 @ 6:00 p.m. (Organization Meeting)			

\* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

<b>2023</b>		
Thursday	August 31	New Student Orientations Conover Road Primary School 9:00 a.m. Conover Road Elementary School 11:00 a.m. Cedar Drive Middle School 1:00 p.m.
Friday	September 1	Schools Closed for Students/Professional Development Staff
Monday	September 4	Labor Day Recess/ Schools/Central Office Closed
Tuesday	September 5	Schools Closed for Students/Staff Orientation - All Schools
Wednesday	September 6	First Day School Students
Wednesday	September 13	Back to School Night - Conover Road Elementary School
Friday	September 15	Rosh Hashanah Schools/Central Office Closed
Tuesday	September 19	Back to School Night - Conover Road Primary School
Monday	September 25	Yom Kippur - Schools/Central Office Closed
Thursday	September 28	Back to School Night - Cedar Drive Middle School
Monday	October 9	Columbus Day – Schools Closed for Students Professional Development Day – Full Day for Staff
Monday	October 23	Short Session Day – Parent/Teacher Conferences (Afternoon)
Tuesday	October 24	Short Session Day – Parent/Teacher Conferences (Afternoon)
Wednesday	October 25	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	October 26	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	October 27	Short Session Day – Students and Staff
Thursday-Friday	November 9-10	NJEA Convention – Schools/Central Office Closed
Wednesday	November 22	Short Session Day for Students and Staff
Thursday-Friday	November 23-24	Thanksgiving Recess – Schools/Central Office Closed
Friday	December 22	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
Monday - Friday	December 25-29	Winter Recess – Schools/Central Office Closed
<b>2024</b>		
Monday	January 1	Winter Recess - Schools/Central Office Closed
Tuesday	January 2	Schools Reopen for Students and Staff
Monday	January 15	Martin L. King's Birthday – Schools Closed for Students Professional Development Day – Full Day for Staff

Thursday	February 15	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 16-19	Presidents' Weekend – Schools/Central Office Closed
Wednesday	February 28	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	February 29	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 1	Short Session Day for Students & Staff
Thursday	March 28	Short Session Day - Students & Staff
Friday - Friday	March 29 - April 5	Spring Recess – Schools/Central Office Closed
Monday	April 8	Schools Reopen
Monday - Tuesday	April 22-23	Passover - Schools/Central Office Closed
Friday	May 24	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 27	Memorial Day - Schools/Central Office Closed
Thursday	June 20	Short Session Day for Students Full Day for Staff
Friday	June 21	Last Day of School Short Session Day for Students & Staff CDMS Graduation TBD

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco

School Business Administrator/Board Secretary