

**COLTS NECK TOWNSHIP SCHOOLS**  
**COLTS NECK, NEW JERSEY 07722**

**Mission Statement**

*The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.*

**COLTS NECK BOARD OF EDUCATION GOALS**  
**2021-2022 SCHOOL YEAR**

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

**COLTS NECK SCHOOL DISTRICT GOALS**  
**2022-2023 SCHOOL YEAR**

- *ACADEMIC: Develop and implement targeted action plans to increase percentages of students "meeting" and/or "exceeding" grade-level standards in mathematics and language arts.*
- *OPERATIONS: Implementation of the Strategic Plan - The district will complete all activities identified for year 1 (22-23) in Action Plans.*
- *WELLNESS: Increase identification of SEL needs, specifically in the areas of students' perceptions of school and perceptions of selves as learners while increasing district-wide provisions of counseling and/or mental health supports.*
- *FACILITIES: Identify and pursue supplemental funding for Capital Projects directly related to indoor air quality and HVAC improvements.*
- *COMMUNICATIONS: Foster meaningful, strong relationships with parents/guardians and community stakeholders by increasing communications from the district and facilitating opportunities for both parent/guardians and stakeholder engagement.*

**MINUTES:** For the Meeting of the Board of Education, **August 9, 2023**, at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

**Public Participation**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:*

*Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of*

- his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
  3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
  4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
  5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

*The presiding officer may:*

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

## **CALL TO ORDER**

President Tormey called the meeting to order at 7:08 p.m.

## **ROLL CALL**

ROLL CALL

Board Members Present: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

Board Members Absent: Amy Dimes and Jessica Ramirez

## **LEGAL NOTICE OF MEETING**

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 19, 2023 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

## **FLAG SALUTE**

FLAG SALUTE

President Tormey led the Flag Salute and read the Mission Statement.

## **APPROVAL OF MINUTES**

APPROVAL OF  
MINUTES

None

## PRESENTATION

PRESENTATION

1. Dr. Erica Reynolds, Director of Curriculum and Instruction presented the new K-5 Report Cards for the 23-24 school year. Presentation will be on the district website.

## COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
8/6/23	Stephen Longo	Board of Education	Give back to community/share products as a donation

## REPORT OF PRESIDENT – Mrs. Heather Tormey

PRESIDENT'S  
REPORT

- Thanked Dr. Reynolds for her time in presenting the new k-5 report card and also thanked Dr. Garibay, the school Principals and the Report Card team of Mrs. Auletta, Mrs. Gorman, Mrs. Main, Mrs. Shatkus, and although off and enjoying retirement, Mrs. Rogers; her passion for education continues to shine. Thanked her for hours of research & collaboration and expressed gratitude for working in our district. Noted that the presentation will be made available to our district website for those not in attendance. There is also a planned Coffee Chat on October 17, 2023.
- On behalf of the Board, commended Dr. Reynolds, Dr. Garibay, the staff and all of the students for another successful Summer Bridge program.
- Excited to see the progress of our facilities improvements as indicated on the agenda.
- Noted that most of the employment vacancies in our district have been filled and welcomed all of the new staff members; looking forward to meeting the new staff on the first day of school. Invited the members of the Board to join her on September 5th as we welcome back the staff and administration and kick off the new school year.

## COMMITTEE REPORTS

COMMITTEE  
REPORTS

### Buildings & Grounds/Safety & Security Committee:

Chairperson: Tracy Kramer

Committee Members: Kevin O'Connor, John Camera, Brenna Dillon

Administrator: Vincent Marasco

- Tracy Kramer reported that the committee has not met since the last meeting.
- Noted the various items on the agenda related to the ESIP.

### Communications Committee:

Chairperson: Amy Dimes  
Committee Members: Heather Tormey, John Camera  
Administrator: Philip J. Capasso III

- No report; committee has not met.

Curriculum Committee:

Chairperson: Heather Tormey  
Committee Members: Amy Dimes, Brenna Dillon  
Administrator: Dr. Erica Reynolds

- Heather Tormey reported that the committee met yesterday, August 8th.
- Dr. Reynolds shared the Report Card presentation with the committee.
- Discussed possible dates for Coffee Chat; it was decided that the next Coffee Chat will be held on October 17th.
- Discussed the Summer Bridge Program; a very successful program this year.
- Curriculum writing is just about complete; email will be sent to BOE members shortly about the new curriculum and they will be provided with a link to review the same. It is anticipated that the curriculum will be approved at the August 23rd meeting.
- The next meeting is scheduled for September 26, 2023 at 12pm.

Finance/Negotiations Committee:

Chairperson: Kevin O'Connor  
Committee Members: Tracy Kramer, Alison DeNoia  
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee met two (2) times for negotiations only.
- Noted items on the agenda this evening relating to the ESIP, including the funding of same through the use of district reserves.
- Also noted Items # 5 and # 6; Facilities Manager salary and agreement (3- year term) as well as the employment of the new Business Office Analyst.

Policy Committee:

Chairperson: Alison DeNoia  
Committee Members: Jessica Ramirez, Andrew Rytter  
Administrator: Dr. MaryJane Garibay

- Alison DeNoia reported that the committee has not met since the last meeting.
- Noted the various bylaws, policies and regulations on the agenda this evening for 1st reading and adoption.
- The next meeting is TBD.

Ad-Hoc Advocacy Committee:

Chairperson: Brenna Dillon

Committee Members: Alison DeNoia, Jessica Ramirez, Andrew Rytter

Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Brenna Dillon reported that the committee has not met; the next meeting is scheduled for tomorrow morning.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- No Report

Heather Tormey - Colts Neck Township Committee

- Music in the Park tomorrow, August 10th; BJ Willis will be performing.

Alison DeNoia - Colts Neck Township Senior Citizens

- No Report

State & County School Boards Association Representative:

Alison DeNoia - No Report

**SUPERINTENDENT'S REPORT**

Dr. Garibay reported:

- Congratulated and thanked the members of the Report Card committee for a job well done.
- Congratulated the staff, Dr. Reynolds and Mrs. Buckley for coordinating the successful Summer Bridge Program, which concluded last week. Noted that this program has been 100% grant-funded for the last three (3) years.
- The Extended School Year program is still in session for the next two (2) weeks.
- Thanked the PTO President and Vice President for taking the time to attend the recent Administrative Retreat and providing information about planning, mini grants, etc.
- Mentioned that the Board received a letter from Senator Gopal that didn't make it on to the agenda; it will be on the August 23rd agenda.
- Thanked Mr. Marasco and Mr. Moretta; with their combined effort we received approximately eighteen additional free portable Medify air filtration units from the Department of Health.
- The Advocacy and Government Relations Committee will be discussing the results from the District Wellness Committee recommendations.
- On August 2, 2023 the NJ State Board of Education readopted with amendments N.J.A.C. 6A:7, "Managing for Equality and Equity in Education" Which is pursuant to N.J.S.A. 18A:4-15 and 18A:36-20. The full version is available on line as well as the presentation by the State Board of Education. Reached out to the NJDOE and went through the language and recognized that there are some questions that are being asked of the readoption and the language contained in it. After initial conversations it does not appear that there will be any changes to our curricula as

well as any of our programs at this time. Will be sending out a message to the community letting everyone know we are aware of it and if anything changes, the staff and the community will be notified.

- Thanked Joseph Truisi, Social Studies Teacher and Teacher of the year - over the summer he applied for and participated in the Jewish Foundation for the Righteous - Alfred Learner Fellow. Dr. Garibay read a brief overview provided by Mr. Truisi.
- Dr. Garibay introduced Greg Burns from DCO who provided a brief overview of the ESIP process and the projects to be completed, and the costs and savings related to the same.

## **INFORMATION ITEMS**

None

## **COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS**

None

## **ACTION ITEMS**

1. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the school calendar for the 2023-2024 school year. ([Attachment # S-1](#)) 2023-2024 SCHOOL  
YEAR CALENDAR

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

2. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the acceptance that there is no Superintendent's Action for HIB/Non-HIB investigations, as reported at its meeting of July 19, 2023, for the period commencing June 16, 2023 through June 30, 2023 wherein no incidents were reported. ACKNOWLEDGMENT  
OF NO ACTION BY  
SUPERINTENDENT

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

## **BUILDINGS AND GROUNDS/SAFETY AND SECURITY**

1. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the following resolution:

RESOLUTION  
APPROVING UPDATED  
ENERGY SAVINGS  
PLAN

WHEREAS, The Board of Education of the Township of Colts Neck in the County of Monmouth, New Jersey (the "Board of Education" or the "School District") performed energy audits of its school facilities in accordance with the Board of Public Utilities Local Government Energy Audit Grant Program and thereafter determined to consider the adoption and implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to seek the assistance of an energy services company for assistance with the development and implementation of an energy savings plan; and

WHEREAS, this Board of Education selected DCO Energy, LLC ("DCO"), based upon their response, as its energy services company to help prepare an energy savings plan with the intent to later enter into a contract to implement energy conservation measures selected by the Board of Education and described in the plan; and

WHEREAS, DCO has worked with the representatives of the Board of Education to develop an energy savings plan and has presented the proposed plan to this Board of Education; and

WHEREAS, this Board of Education hired Whitman Engineering, a qualified independent third party (the "Verification Agent"), to verify that the projected energy savings to be realized from the proposed program has been calculated as required by law, the Verification Agent has issued its report to this effect, the report and proposed plan have been submitted to the Board of Public Utilities for review and approval; and

WHEREAS, after reviewing the proposed plan, this Board of Education has determined that the energy savings generated from reduced energy use from the Energy Conservation Measures set forth in the Energy Savings Plan, together with any applicable rebates, grants, solar savings and any proposed capital contribution from the Board, if any, will be sufficient to cover the cost of the program's Energy Conservation Measures and that it is in the best interest of the School District to approve, adopt and implement the Energy Savings Plan, as updated, subject to receiving the approval of the Board of Public Utilities, for the School District pursuant to N.J.S.A. 18A:18A-4.6; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

Section 1. The Energy Savings Plan submitted by DCO, and the professional staff of this Board of Education, to be dated August 9, 2023 or as otherwise determined by the Business Administrator/Board Secretary of this Board of Education (the "Energy Savings Plan"), is hereby approved and adopted as the Energy Savings Plan of this School District, subject to receiving the final approval of the Energy Savings Plan from the Board of Public Utilities. The Board of Education

hereby further authorizes the Superintendent, Business Administrator/Board Secretary and/or the Board President to approve any modifications to the Energy Savings Plan deemed necessary by the Board of Public Utilities.

Section 2. The Business Administrator/Board Secretary is hereby directed, once finalized, to arrange to have the Energy Savings Plan submitted to the Board of Public Utilities for posting on its web site and shall post the Energy Savings Plan on this School District's Website in accordance with N.J.S.A. 18A:18A-4.6(c)(3). Additional action of this Board of Education will be required for approval of a contract with DCO for implementation of the Energy Savings Plan or parts of it and the energy conservation measures to be undertaken.

Section 3. This resolution shall take effect immediately.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

2. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the authorization for the Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, DCO Energy, LLC, as the Energy Services Company or ESCO, Wilentz, Goldman & Spitzer, P.A., as Special Counsel and other appropriate representatives of the Board (collectively, the "Board Representatives") to submit any required educational plans and the schematic plans for the solar projects and for Energy Conservation Measures to be installed in the School District's facilities and undertaken in accordance with the School District's Energy Savings Plan, together with such other information as may be required, to the New Jersey Department of Education for approval and to make application to the Commissioner of Education on behalf of the Board for approval of any required educational plans, the schematic plans and the Energy Savings Project and, if necessary, any required amendment to the Long Range Facilities Plan, in accordance with the requirements of N.J.A.C. 6A:26-2.3, 2.1(f), 3.1 and 3.11. The Board Representatives are hereby further authorized and directed to submit the schematic plans and any other required information to the Planning Board and the New Jersey Department of Environmental Protection for review and comment, if necessary.

AUTHORIZATION FOR  
SUBMISSION OF  
APPLICATIONS FOR  
LRFP PLAN  
AMENDMENT AND  
PROJECT APPROVALS

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez



3. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the authorization of DCO Energy, LLC and/or the Project Architect, to obtain any necessary construction approvals for the Energy Conservation Measures outlined in the updated Energy Savings Plan and authorizes DCO Energy, LLC to bid its subcontractors for the project in accordance with the Public School Contracts Law as required by the Energy Savings Improvement Law.

AUTHORIZATION -  
APPLICATION FOR  
CONSTRUCTION  
CODE APPROVALS &  
BID FOR  
SUBCONTRACTORS

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

## CURRICULUM

1. It was moved by John Camera, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as a mentor for the 2023-2024 school year, as indicated below:

MENTORS

New Staff Member Position/Location	Mentor/Position/Location	Stipend
♥Brenna Bonner/Teacher/ Conover Road Primary School	Sherri Halpin/ Teacher/ Conover Road Primary School	\$850.00
♥Kayla Diorio/Teacher/ Conover Road Elementary School	Jennifer Tym/Teacher/ Conover Road Primary School	\$850.00
*Laura Frances Hayden, K-5 Spanish Teacher (.50 Conover Road Elementary School/.50 Conover Road Elementary School	Elizabeth Lowes/ Teacher/ Conover Road Elementary School/ Conover Road Elementary School	\$550.00
♥Marissa Gammer/Teacher/ Conover Road Elementary School	MaryKate Shatkus/Anne Murphy/Teacher/ Conover Road Elementary School	\$850.00 (To be Split)
*Dawn McEvoy/Part Time Teacher (.50)/ Conover Road Elementary School	Linda Weigel/Teacher/ Conover Road Elementary School	\$550.00♦
*Danielle Meyers/Teacher/ Cedar Drive Middle School	Chrisitne Henbest/ Teacher/ Cedar Drive Middle School	\$550.00
♥Nicole Nigro/Teacher/ Conover Road Elementary School	Desiree Daly/Teacher/ Conover Road Elementary School	\$850.00

- ♦Pro-rata stipend for mentors working with part-time employees or mentors working with employees less than a full year.
- \*Standard Certificate
- ♣Provisional Certificate
- ♥Certificate of Eligibility with Advanced Standing
- Certificate of Eligibility

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

## FINANCE

1. It was moved by Andrew Rytter, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the transfer of funds for the month of June, 2023 for the 2023-2024 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

2. It was moved by Andrew Rytter, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Board Secretary's Report as of June 30, 2023. ([Attachment # F-2](#)) BOARD SECRETARY'S REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that as of June 30, 2023, no budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of June 30, 2023 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

3. It was moved by Andrew Rytter, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of June 30, 2023. ([Attachment # F-3](#))

TREASURER'S  
REPORT

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

4. It was moved by Andrew Rytter, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve HM Team Health, P.C d/b/a HM Works, of Eatontown, NJ, as a provider of employee physician services for the Colts Neck Township Board of Education on an as-needed basis for the 2023-24 school year, not to exceed \$2,750 in aggregate, at the rates set forth in the Proposed Fee Schedule on file in the Office of the School Business Administrator/Board Secretary.

PROFESSIONAL  
SERVICES -  
EMPLOYEE  
PHYSICIAN  
SERVICES

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

5. It was moved by Andrew Rytter, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following resolution:

COMMODITY  
RESALE  
AGREEMENT

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act (C:40A:65-1, et seq.) authorizes local units, such as the Colts Neck Township Board of Education, to enter into shared services agreements with other local units; and,

WHEREAS, N.J.A.C. 5:34-7.15 authorizes local contracting units to enter into Commodity Resale Agreements for the purchase of certain commodities from other contracting units; and,

WHEREAS, the County of Monmouth, a local unit, has offered to provide a Commodity Resale Agreement to the Colts Neck Township Board of Education for the period of August 10, 2023 through September 30, 2028; and,

WHEREAS, it is in the best interest of the Colts Neck Township Board of Education to become or remain a member of the Monmouth County Commodity Resale System

for that period;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Colts Neck Township Board of Education that the President and Business Administrator/Board Secretary be and are hereby authorized to execute the attached Commodity Resale Agreement with the County of Monmouth;

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary shall forward a certified copy of this resolution, along with two (2) executed Commodity Resale Agreements to: Elizabeth Perez, Shared Services Coordinator, Office of Shared Services, Hall of Records Annex, One East Main Street, Freehold, NJ 07728. ([Attachment # F- 4](#))

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

6. It was moved by Andrew Rytter, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the contract with DCO Energy, LLC for a price not to exceed \$10,500,000.00 to provide and install the Energy Conservation Measures described in the School District's Energy Savings Plan approved August 9, 2023, in a form approved by the Board's General Counsel and/or Special Counsel and subject to availability of funding; the Board President, Superintendent and/or the Business Administrator/Board Secretary are authorized to execute such contract on behalf of the Board of Education; and the signature or signatures thereon are conclusive proof of the required review and approval of the contract.

CONTRACT WITH  
DCO ENERGY, LLC:  
INSTALL ENERGY  
CONSERVATION  
MEASURES

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

7. It was moved by Andrew Rytter, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following resolution:

LEASE PURCHASE  
FINANCING:  
PORTION OF THE  
ECM'S AND OTHER  
COSTS OF THE ESP

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH, NEW JERSEY AUTHORIZING THE REQUEST FOR LEASE PURCHASE BIDS TO FINANCE ALL OR A PORTION OF THE IMPROVEMENTS COMPRISING THE SCHOOL DISTRICT'S ENERGY SAVINGS PLAN ALONG WITH ANY ASSOCIATED COSTS, AUTHORIZING THE ADVERTISEMENT FOR BIDS,

DELEGATING THE AUTHORITY TO AWARD THE BID AND AUTHORIZING  
OTHER ACTIONS IN CONNECTION THEREWITH

WHEREAS, The Board of Education of the Township of Colts Neck in the County of Monmouth, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby) has, pursuant to N.J.S.A. 18A:18A-4.6, (the "ESP Law"), determined to undertake an energy savings plan; and

WHEREAS, the Board appointed DCO Energy, LLC ("DCO") to develop an Energy Savings Plan (the "ESP") pursuant to the ESP Law; and

WHEREAS, DCO developed an ESP based upon a scope of projects including individual energy conservation measures ("ECM's") and including annual energy and operational savings and a proposed cash flow pro forma; and

WHEREAS, in accordance with the ESP Law, the Board appointed Whitman Engineering to act as a "third party verifier" in order to verify the savings set forth in the ESP; and

WHEREAS, the ESP was submitted to New Jersey Board of Public Utilities (the "BPU") for review and approval; and

WHEREAS, the Board anticipates that the energy savings generated from ESP, together with any applicable rebates, grants, solar savings and any proposed capital contribution from the Board, if any, will be sufficient to cover the cost of the program's ECM's set forth in the ESP, and, therefore, seeks to implement the ESP pursuant to N.J.S.A. 18A:18A-4.6 et seq. and to finance the ESP through the issuance of energy savings obligations authorized as a lease purchase agreement pursuant to N.J.S.A. 18A:18A-4.6(c); and

WHEREAS, in order to continue to move the ESP forward, the Board authorizes the advertisement of a Notice to Bidders ("Notice"), the creation of the bid specifications and the solicitation of lease bids by Phoenix Advisors, LLC ("Phoenix") and/or Wilentz, Goldman & Spitzer, P.A. ("Wilentz") for the lease purchase financing of all or a portion of the ECM's and other costs of the ESP and authorizes other actions in connection with the undertaking of the financing; and

WHEREAS, the Board desires to authorize the delegation of the award of the bid to the Business Administrator/Board Secretary, further authorizes Phoenix and Wilentz to prepare a lease purchase agreement and certain other documents and agreements necessary or incidental to the transactions contemplated hereby, and authorizes the Board President, the Superintendent, and/or the Business Administrator/Board Secretary to execute on behalf of the Board, a lease purchase agreement, an escrow agreement and certain other documents and agreements as necessary or incidental to the transaction.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

SECTION 1. The Board hereby authorizes and directs the publication of the Notice, the distribution of a request for bids for the lease purchase financing and the execution of a lease purchase agreement in an amount not to exceed \$4,500,000 to finance the improvements set forth in the ESP. Further, Phoenix and/or Wilentz, are hereby authorized to draft and distribute such Notice and the request for bids.

The Business Administrator/Board Secretary is hereby authorized to award the lease purchase agreement upon the advice of Phoenix and Wilentz. The Board hereby authorizes, after the adoption of the ESP: (i) the execution and the delivery of the Lease and other related documents, including an Escrow Agreement, if necessary, and (ii) the performance by the Board of its obligations under the Lease and the Escrow Agreement, both to be dated the date of closing. The Board further authorizes and directs the Board President (or in every instance where the Board President is authorized to execute a document under this Resolution the same such authority shall also be given to the Vice President), and/or the Business Administrator/ Board Secretary to approve any non-material changes, additions or deletions to the Lease and the Escrow Agreement as may be necessary in the judgment of the Board's Bond Counsel. The Lease sets forth, among other things, the lease payments of the Board and their respective amounts. In all respects, the Lease shall be consistent with the terms of this Resolution. The Board President and/or the Board Secretary/Business Administrator are hereby authorized and directed to execute and to deliver on behalf of the Board each of the agreements referred to in this Resolution and such other agreements and certificates as may be necessary to complete the transaction contemplated by the Lease and the Board President and/or Business Administrator/ Board Secretary are hereby authorized and directed to take, on behalf of the Board, such other actions as shall be necessary and appropriate to accomplish the lease purchase financing of the ESP, once approved, in accordance with the terms of the Lease and this Resolution and pursuant to the terms of the agreements and the instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereof.

SECTION 2. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease.

SECTION. 3. The Board reasonably expects to reimburse its expenditure of ESIP costs paid prior to the issuance of the Lease with proceeds of the Lease. This resolution is intended to be and hereby is a declaration of the Board's official intent to

reimburse the expenditure of ESIP costs paid prior to the issuance of the Lease with the proceeds of the Lease, in accordance with Treasury Regulations §150-2. The maximum principal amount of the Lease expected to be issued to finance the ESIP is \$4,500,000. The ESIP costs to be reimbursed with the proceeds of the Lease will be "capital expenditures" in accordance with the meaning of Section 150 of the Code. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of the Lease used to reimburse the Board for ESIP costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the Lease or another issue of debt obligations of the Board, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the Lease is paid, or (ii) the date the ESIP is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

SECTION 4. This resolution shall take effect immediately.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

8. It was moved by Andrew Rytter, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the following resolution:

APPROPRIATION OF  
CAPITAL RESERVE  
FUNDS

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF  
COLTS NECK IN THE COUNTY OF MONMOUTH, NEW JERSEY  
APPROPRIATING CAPITAL RESERVE FUNDS

WHEREAS, The Board of Education of the Township of Colts Neck in the County of Monmouth, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby) has, pursuant to N.J.S.A. 18A:18A-4.6, (the "ESP Law"), determined to undertake an energy savings plan; and

WHEREAS, the Board appointed DCO Energy ("DCO") to develop an Energy Savings Plan (the "ESP") pursuant to the ESP Law; and

WHEREAS, DCO developed an ESP based upon a scope of projects including

individual energy conservation measures (“ECM’s”) and including annual energy and operational savings and a proposed cash flow pro forma; and

WHEREAS, in accordance with the ESP Law, the Board appointed Whitman Engineering to act as a “third party verifier” in order to verify the savings set forth in the ESP; and

WHEREAS, the ESP submitted to New Jersey Board of Public Utilities (the “BPU”); and

WHEREAS, the Board anticipates that the energy savings generated from ESP, together with the savings generated from the power purchase agreements, a contribution from the Board’s Capital and/or Impact Aid Reserve accounts of \$6,000,000.00, and any applicable grants/rebates, will be sufficient to cover the cost of the program’s ECM’s set forth in the ESP pursuant to N.J.S.A. 18A:18A-4.6 et seq.; and

WHEREAS, capital reserve funds may be appropriated by the Board via resolution to support otherwise eligible capital projects like the proposed ECM’s contained in the ESP.

NOW THEREFORE, BE IT RESOLVED, THAT THE BOARD OF EDUCATION OF THE TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH, NEW JERSEY hereby appropriates \$6,000,000.00 from its capital and/or Impact Aid reserve to fund a portion of the costs of the ECMs contained within the ESP.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O’Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

9. It was moved by Andrew Rytter, seconded by Kevin O’Connor and carried on a unanimous roll call vote to approve the following resolution:

APPOINTMENT OF  
SCHOOL PHYSICIAN

WHEREAS, the Colts Neck Board of Education has requested proposals for School Physician professional services for the period of July 1, 2023 through June 30, 2024, and

WHEREAS, the Colts Neck Board of Education received one (1) submission, and has evaluated its proposal, as reflected in the evaluation report which is on file in the office of the Business Administrator/Board Secretary, and

BE IT RESOLVED that the Colts Neck Board of Education hereby approves the appointment of Salvatore Mule, M.D., Carbon Health, 142 NJ-35, Eatontown NJ



07724, as the district's School Physician for the 2023-24 school year at the annual fee of \$5,000.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

## POLICY

1. It was moved by Alison DeNoia, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the following policies and regulations, as indicated below: (Attachment # P-1 - # P-4) FIRST READING  
OF POLICIES AND  
REGULATIONS

<a href="#">Attachment # P- 1</a>	P5200 - Attendance
<a href="#">Attachment # P- 2</a>	R5200 - Attendance
<a href="#">Attachment # P- 3</a>	P3216 - Dress and Grooming
<a href="#">Attachment # P- 4</a>	P4216 - Dress and Grooming

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

2. It was moved by Alison DeNoia, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: (Attachment # P-5 - # P-20) ADOPTION OF  
POLICIES AND  
REGULATIONS

<a href="#">Attachment # P-5</a>	R0155 - Board Committees
<a href="#">Attachment # P-6</a>	P2520 - Instructional Supplies
<a href="#">Attachment # P-7</a>	R2520 - Instructional Supplies
<a href="#">Attachment # P-8</a>	P3217 - Use of Corporal Punishment
<a href="#">Attachment # P-9</a>	P4217 - Use of Corporal Punishment
<a href="#">Attachment # P-10</a>	P5305 - Health Services Personnel
<a href="#">Attachment # P-11</a>	P5308 - Student Health Records
<a href="#">Attachment # P-12</a>	R5308 - Student Health Records
<a href="#">Attachment # P-13</a>	P5310 - Health Services
<a href="#">Attachment # P-14</a>	R5310 - Health Services
<a href="#">Attachment # P-15</a>	P7440 - School District Security
<a href="#">Attachment # P-16</a>	P9140 - Citizen Advisory Committee

<a href="#">Attachment # P-17</a>	P6112 - Reimbursement of Federal and Other Grant Expenditures
<a href="#">Attachment # P-18</a>	P6311 - Contracts for Goods and Services Funded by Federal Grants
<a href="#">Attachment # P-19</a>	R6115.01 - Federal Awards / Funds Internal Controls - Allowability of Costs
<a href="#">Attachment # P-20</a>	P6115.04 - Federal Funds - Duplication of Benefits

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

## NEGOTIATIONS

None

## TRANSPORTATION

None

## PERSONNEL

- It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the resignation of the following staff members, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Kathleen Hulse	Transportation Aide/Transportation	8/1/23
Colette Gifford	Instructional Assistant/ Conover Road Primary School	8/7/23

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

- It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the employment of the following individual for the 2023-2024 school year, as indicated below: EMPLOYMENT:  
TEACHER  
2023-2024 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Guide/Step Salary
* Katelyn Jeleniewicz (Replacing Colleen Baltz, who resigned)	Speech & Language Specialist*/Conover Road Primary School	9/1/23 – 6/30/24	MA Guide Step 5-6 \$70,456 Per Annum

\* Pending criminal history review and receipt of prior employment verification

♦ Pending receipt of appropriate certification

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

3. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the employment of the following individuals for the 2023-2024 school year, as indicated below:

EMPLOYMENT:  
INSTRUCTIONAL  
ASSISTANT  
2023-2024 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
* Lauren Blake (Replacing Justina Eskander, who resigned)	Instructional Assistant/Conover Road Primary School	9/1/23 – 6/30/24	6.75 Hours Daily 184 Days Step 2 \$15.19 Per Hour \$18,866 Per Annum
* Michele Szwed (Replacing Andrea D'Addario, who resigned)	Kindergarten Instructional Assistant/Conover Road Primary School	9/1/23 – 6/30/24	5.75 Hours Daily 184 Days Step 7 \$21.73 Per Hour \$22,989 Per Annum

\* Pending criminal history review and receipt of prior employment verification.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

4. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the employment of the following individual for the 2023-2024 school year, as indicated below:

EMPLOYMENT:  
CUSTODIAN  
2023-2024 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Step/Salary
* Christopher Manigrasso (Replacing Louis DiMeglio, who was transferred and reassigned)	Custodian/Conover Road Elementary School	9/1/23 – 6/30/24	Step1 \$32,262 Per Annum, Prorated (\$31,262 Base + \$1,000 Stipend)

\* Pending criminal history review and receipt of prior employment verification.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

5. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a roll call vote to approve the employment of the following individual for the 2023-2024 school year, as indicated below:

EMPLOYMENT:  
BUSINESS OFFICE  
ANALYST  
2023-2024 SCHOOL  
YEAR

Name	Position/Location	Effective Dates	Salary
*Susanne O'Halloran (New budgeted position)	Business Office Analyst/Administrative Building	9/1/23 – 6/30/24	\$58,000 Prorated

\* Pending criminal history review and receipt of prior employment verification.

John Camera commented that he will be voting no on this item as he feels that for a district the size of Colts Neck the administrative costs are already too high.

Yes: Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: John Camera

Absent: Amy Dimes and Jessica Ramirez

6. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment of the resolution adopted at the July 19, 2023 regular meeting for the employment and salary agreement, effective July 1, 2023 retroactively for nonaligned staff member, Nicholas Moretta, Facilities Manager for a three (3) year agreement period as indicated below:

AMENDED  
EMPLOYMENT  
AGREEMENT AND  
SALARY:  
NONALIGNED  
SUPPORT STAFF  
MEMBER

2023-2024 SCHOOL  
YEAR

School Year	Salary
2023-2024	\$120,000
2024-2025	\$123,600
2025-2026	\$127,308

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

7. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member during the 2023-2024 school year, as indicated below:

MEDICAL DISABILITY  
LEAVE  
2023-2024 SCHOOL  
YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
Samantha Barr/ Teacher/Conover Road Primary School	9/18/23 - 10/27/23 3	FMLA – Paid With healthcare benefits (Using Sick Days from 9/18/23 through 10/16/23) FMLA – Unpaid With healthcare benefits (10/17/23 through 10/27/23)

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

8. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the childcare leave during the 2023-2024 school year for the following staff member during the 2023-2024 school year, as indicated below:

CHILDCARE LEAVE  
2023-2024 SCHOOL  
YEAR

Name/Position Location	Effective Dates	Childcare Leave
Samantha Barr/ Teacher/Conover Road Primary School	10/28/23 - 1/26/24	NJFLA – Unpaid With Healthcare Benefits (10/28/23 through 1/26/24)

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

9. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2023-2024 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.
- SUBSTITUTE  
TEACHERS:  
2023-2024 SCHOOL  
YEAR

Name	Certification
Lauren Blake	Pending Substitute Credential
Justina Eskander	Substitute Credential
Nicole Ireland	Substitute Credential
Hanah Koch	Pending Substitute Credential
Vanessa McAllister	Elementary School Teacher
Sunny Rudko	Pending Substitute Credential
Connianne Satawa	Elementary School Teacher in Grades K-6
Michele Szwed	Elementary School Teacher

Yes: John Camera, Alison DeNoia, Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Abstain: Brenna Dillon (remote)

Absent: Amy Dimes and Jessica Ramirez

10. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the following Instructional Assistant be paid with funds from the IDEA Preschool Consolidated Grant Application for the 2023-2024 school year, as indicated below:
- STAFF PAID WITH  
IDEA FUNDS:  
2023-2024 SCHOOL  
YEAR

Name/School	Salary	Amount Funded by IDEA	Balance of Salary from General Fund
Bethany Miranda/ Conover Road Primary School	\$19,363	\$11,489.00	\$7,874

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

11. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the additional staff member to administer evaluations for the 2023-2024 school year, at a rate not exceed \$375 per evaluation, for a total number of evaluations for all staff members not to exceed forty (40), for a total amount for all staff members not to exceed \$15,000, as indicated below:
- ADDITIONAL STAFF MEMBER 2023-2024 SUMMER EVALUATIONS

Child Study Team Member	Position	Effective Dates
Katherine Tappan-Verderosa	Speech Language Therapist	7/1/23 - 8/31/23

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

12. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following individuals to the list of Substitute Support Staff for the 2023-2024 school year, on an as needed basis, pending approval of criminal history review:
- SUBSTITUTE SUPPORT STAFF: 2023-2024 SCHOOL YEAR

Name	Position	Hourly Rate
Justina Eskander Sunny Rudko	Substitute Instructional Assistant	\$14.13
Vanessa McAllister Sunny Rudko	Substitute Secretary	\$14.13
Sunny Rudko	Substitute Lunch-Recess Aide	\$14.13

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

13. It was moved by Tracy Kramer, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Custodians for the 2023-2024 school year, at an hourly rate of \$14.13 on an as needed basis, pending approval of criminal history review.
- SUBSTITUTE CUSTODIANS: 2023-2024 SCHOOL YEAR

Name
Marshall McQuagge

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: Amy Dimes and Jessica Ramirez

#### **NEW BUSINESS/WORK SESSION AGENDA**

None

#### **EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)**

At approximately 8:30 p.m President Tormey announced that the Board would move into Executive Session for approximately one (1) hour to discuss CNTEA negotiations. She further announced that action would not be taken afterwards and articulated that Executive discussion may be disclosed upon future resolution.

It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote in the affirmative to move into Executive session.

#### **ADJOURNMENT**

It was moved by Andrew Rytter, seconded by Tracy Kramer and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Alison DeNoia, Brenna Dillon (remote), Tracy Kramer, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: John Camera, Amy Dimes and Jessica Ramirez

<b>REFERENCE SHEET</b>	
Attachment # F-1	Transfers for the Month of June, 2023
Attachment # F-2	Board Secretary's Report as of June 30, 2023
Attachment # F-3	Treasurer's Report as of June 30, 2023
Attachment # F-4	Commodity Resale Agreement
Attachment # P-1	1st Read - P5200 - Attendance
Attachment # P-2	1st Read - R5200 - Attendance
Attachment # P-3	1st Read - P3216 - Dress and Grooming



Attachment # P-4	1st Read - P4216 - Dress and Grooming
Attachment # P-5	Adoption - R0155 - Board Committees
Attachment # P-6	Adoption - P2520 - Instructional Supplies
Attachment # P-7	Adoption - R2520 - Instructional Supplies
Attachment # P-8	Adoption - P3217 - Use of Corporal Punishment
Attachment # P-9	Adoption - P4217 - Use of Corporal Punishment
Attachment # P-10	Adoption - P5305 - Health Services Personnel
Attachment # P-11	Adoption - P5308 - Student Health Records
Attachment # P-12	Adoption - R5308 - Student Health Records
Attachment # P-13	Adoption - P5310 - Health Services
Attachment # P-14	Adoption - R5310 - Health Services
Attachment # P-15	Adoption - P7440 - School District Security
Attachment # P-16	Adoption - P9140 - Citizen Advisory Committee
Attachment # P-17	Adoption - P6112 - Reimbursement of Federal and Other Grant Expenditures
Attachment # P-18	Adoption - P6311 - Contracts for Goods and Services Funded by Federal Grants
Attachment # P-19	Adoption - R6115.01 - Federal Awards / Funds Internal Controls - Allowability of Costs
Attachment # P-20	Adoption - P6115.04 - Federal Funds - Duplication of Benefits

<b>BOARD MEETINGS*</b>			
August 9, 2023	September 6, 2023	October 4, 2023	November 1, 2023
August 23, 2023	September 20, 2023	October 18, 2023	November 15, 2023
December 13, 2023 @ 6 PM		January 3, 2024 @ 6:00 p.m. (Organization Meeting)	

\* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

<b>NOTEWORTHY DATES</b>		
<b>2023</b>		
Wednesday	August 30	New Student Orientations Conover Road Primary School 9:30 a.m. Conover Road Elementary School 11:00 a.m. Cedar Drive Middle School 1:00 p.m.
Friday	September 1	Staff Orientation - All Schools
Monday	September 4	Labor Day Recess/ Schools/Central Office Closed
Tuesday	September 5	Schools Closed for Students/Professional Development Staff
Wednesday	September 6	First Day School Students
Friday	September 15	Rosh Hashanah Schools/Central Office Closed
Monday	September 25	Yom Kippur - Schools/Central Office Closed
Tuesday	September 14	Back to School Night - Conover Road Elementary School
Tuesday	September 21	Back to School Night - Conover Road Primary School
Thursday	September 22	Back to School Night - Cedar Drive Middle School

Monday	October 9	Columbus Day – Schools Closed for Students Professional Development Day – Full Day for Staff
Monday	October 23	Short Session Day – Parent/Teacher Conferences (Afternoon)
Tuesday	October 24	Short Session Day – Parent/Teacher Conferences (Afternoon)
Wednesday	October 25	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	October 26	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	October 27	Short Session Day – Students and Staff
Thursday-Friday	November 9-10	NJEA Convention – Schools/Central Office Closed
Wednesday	November 22	Short Session Day for Students and Staff
Thursday-Friday	November 23-24	Thanksgiving Recess – Schools/Central Office Closed
Friday	December 22	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
Monday - Friday	December 25-29	Winter Recess – Schools/Central Office Closed
<b>2024</b>		
Monday	January 1	Winter Recess - Schools/Central Office Closed
Tuesday	January 2	Schools Reopen for Students and Staff
Monday	January 15	Martin L. King's Birthday – Schools Closed for Students Professional Development Day – Full Day for Staff
Thursday	February 15	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 16-19	Presidents' Weekend – Schools/Central Office Closed
Wednesday	February 28	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	February 29	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 1	Short Session Day - Students & Staff
Thursday	March 29	Short Session Day - Students & Staff
Friday - Friday	March 30 - April 5	Spring Recess – Schools/Central Office Closed
Monday	April 8	Schools Reopen
Monday	April 22	Passover - Schools/Central Office Closed
Tuesday	April 23	Passover - Schools/Central Office Closed
Friday	May 24	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 27	Memorial Day - Schools/Central Office Closed
Friday	June 20	Short Session Day for Students & Staff TBD Last Day of School - CDMS Graduation TBD

Respectfully Submitted,

*Vincent S. Marasco*

Vincent S. Marasco

School Business Administrator/Board Secretary